Audit and Governance Panel

Action Log

No	Date of Meeting	Issue	Actions	Assigned/ Re-assigned to	Update	Completed
1.	31 May 2023	Corporate Fraud Team – Activity Report and Update on 2022/23 National Fraud Initiative	To provide a Members Briefing regarding the work of the Corporate Fraud Team	Chief Internal Auditor	Scheduled for 30 October 2023	**NO**
2.	28 June 2023	Delivering Good Governance - 2022/23 Assessment	A Member advised that, in the spirit of self-evaluation and in relation to page 15 of Appendix 1, where it stated that "All Panel and Council reports include 'Risk Implications of Accepting or Rejecting Recommendations", should a sample of these be reviewed to see if they were being used successfully.	Head of Legal and Regulatory Services/ Service Lead – Risk and Safety	It is proposed submit a report on this matter to the Panel on 8 November 2023	**NO**

Audit and Governance Panel

No	Date of Meeting	Issue	Actions	Assigned/ Re-assigned to	Update	Completed
3.	6 September 2023	Audit Scotland: Scotland's City Region and Growth Deals	Briefing Note to be provided following a question from a Member relating to the need for Councils to measure the long term impact of the Deal and the need to measure the effect the Deal had on minority and disadvantaged groups	Assistant Director – Strategic Change	Briefing Note e-mailed to Members 18/9/23	**YES**

Audit and Governance Panel

Work Programme 2023

No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
1.	**Accounts Commission Annual Report 2022/23**	Report to this Panel	Head of Finance, ICT and Procurement	4 October 2023 (Annually)	Report to this Panel
2.	**Audit Scotland: Fraud and Irregularity 2022/23**	Report to this Panel	Head of Finance, ICT and Procurement	4 October 2023	Report to this Panel
3.	**Audit Scotland: Local Government in Scotland Overview 2023**	Report to this Panel	Director of Strategic Change and Communities	4 October 2023	Report to this Panel
4.	**Best Value Action Plan 2023**	Report to this Panel	Director of Strategic Change and Communities	4 October 2023 (Quarterly)	Report to this Panel
5.	**Internal Audit - Progress Report (i) Progress of Annual Internal Audit Plan 2023/24 (ii) Implementation of Internal Audit Action Plans (iii) Quality Assurance**	Report to Panel	Chief Internal Auditor	8 November 2023 (progress reported quarterly)	
6.	**Revised Internal Audit Plan 2023/24**	Report to this Panel	Chief Internal Auditor	8 November 2023	
7.	**Risk Implications of Accepting or Rejecting Recommendations**	Report to this Panel	Head of Legal and Regulatory Services	8 November 2023	
8.	**Corporate Fraud Team - Activity Report**	Report to this Panel	Chief Internal Auditor	6 December 2023 (Biannually)	

Audit and Governance Panel

No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
9.	**Treasury Management Mid-Year Report 2023/24**	Report to Panel	Head of Finance, ICT and Procurement	6 December 2023 (reported quarterly following changes to Code of Practice)	
10.	**External Audit Reports – Progress to 30 June 2023**	Report to Panel	Head of Finance, ICT and Procurement	6 September 2023 (Quarterly)	Item to be deferred to 6 December 2023 as no change from report to June AGP
11.	**Annual Audit Plan 2023/24**	Report to Panel	Head of Finance, ICT and Procurement	March 2024 (Yearly)	
12.	**Strategic Risk Management**	Report to this Panel	Head of Legal and Regulatory Services	March 2024 (Biannually)	
13.	**Annual Accounts 2023/24**	Report to this Panel	Head of Finance, ICT and Procurement	June 2024 (Yearly)	
14.	**Delivering Good Governance – 2023/24 Assessment**	Report to Panel	Head of Legal and Regulatory Services	June 2024 (Yearly)	
15.	**Internal Audit Annual Report 2023/24**	Report to Panel	Chief Internal Auditor	June 2024 (progress reported quarterly)	
16.	**Treasury Management Annual Report 2023/24**	Report to Panel	Head of Finance, ICT and Procurement	June 2024 (Annually)	

Audit and Governance Panel

No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
17.	**Internal Audit Annual Update Report – Integration Joint Board (IJB) Performance and Audit Committee (PAC)**	Report to Panel	Chief Internal Auditor	September 2024 (Annually)	