

South Ayrshire Council

**Report by Head of Legal and Regulatory Services
to South Ayrshire Council
of 12 October 2023**

**Subject: Appointments to Panels and Working Groups
(including Change to Vice-Chair of South Ayrshire
Integration Joint Board)**

1. Purpose

1.1 The purpose of this report is to seek approval to make alterations to the membership of Panels and Working Groups.

2. Recommendation

2.1 It is recommended that the Council:

2.1.1 notes that the position of Vice-Chair of the South Ayrshire Integration Joint Board is now vacant;

2.1.2 appoints a new Vice-Chair of the South Ayrshire Integration Joint Board from members listed at 4.2;

2.1.3 notes that there is a vacancy on the Regulatory Panel and the Local Review Body;

2.1.4 appoints a new member to the Regulatory Panel and the Local Review Body;

2.1.5 notes the change in the representative nominated by the Conservative Group identified at 4.5 as a Conservative member of the Audit and Governance Panel;

2.1.6 notes the changes in the Roman Catholic Church, Parent Council and Pupil representatives on Cabinet (when meeting as the Education Authority) identified in 4.6 and 4.7;

2.1.7 notes that there is a vacancy on the Planning Liaison Group;

2.1.8 appoints a new member to the Planning Liaison Group;

2.1.9 notes the change in the representative nominated by the SNP Group identified at 4.10 as the SNP member of the Best Value Member/Officer Working Group;

2.1.10 requests that officers make the required amendments to the lists of Panels and Working Groups to reflect these changes; and

2.1.11 considers any other amendments which might be required to membership of Panels or Working Groups.

3. Background

3.1 In terms of para 11.1 of the Council's Scheme of Delegation, amendment of the membership of the Cabinet and other Panels, Committees and Sub-Committees is reserved to Council.

3.2 As detailed in para 28.3 of the Council's Standing Orders Relating to Meetings, the duration of the term of office of all Chairs and Vice-Chairs of Panels shall extend until the next ordinary election of the Council. Any change to the position of Chair or Vice-Chair which is not reserved for a member of a specified Political Group requires to follow the procedure set out in Standing Order 28.1. A majority of the Councillors present and voting thereon at any meeting of the Council require to approve this change, providing the item of business is specified in the notice calling the meeting. The Council may proceed immediately to fill the resultant vacancy/vacancies.

3.3 Standing Order 28.5 allows political Groups to replace any nominated member by informing the Chief Executive who will advise Members in writing of changes and report them to the next Ordinary Meeting of Council for noting.

4. Proposals

Panels

South Ayrshire Integration Joint Board

4.1 The Conservative Group has intimated that Councillor Lee Lyons will stand down as the Vice-Chair of the South Ayrshire Integration Joint Board although will remain a member of the Joint Board.

4.2 Members are requested to appoint new Vice-Chair from the remaining members nominated by South Ayrshire Council, namely Councillors Julie Dettbarn, Hugh Hunter and Cameron Ramsay.

Regulatory Panel/ Local Review Body

4.3 The Independent Group has intimated that Councillor Hugh Hunter will stand down as a member of the Regulatory Panel and the Local Review Body and that no Independent member wishes to take up this position.

4.4 Members are therefore requested to appoint another member to Regulatory Panel and Local Review Body.

Audit and Governance Panel

4.5 The Conservative Group has requested that Councillor Alan Lamont replace Councillor Gavin Scott as one of the Conservative members on the Audit and Governance Panel.

Cabinet

- 4.6 The Diocese of Galloway has confirmed the appointment of Hugh McGuire to replace Phil Davey as the Roman Catholic Church representative on Cabinet (when meeting as the Education Authority).
- 4.7 Nigel Fullard has replaced the previous Parent Council representative (Euan Terras), and Aimee Allan and Millie Gibson (Carrick Academy) have replaced the previous Pupil Council representatives (Cameron McKenzie and Taylor McGill).

Working Groups

Planning Liaison Group

- 4.8 The Independent Group has intimated that Councillor Hugh Hunter will stand down as a member of the Planning Liaison Group and that no Independent member wishes to take up this position.
- 4.9 Members are therefore requested to appoint another member to the Planning Liaison Group.

Best Value Member/ Officer Working Group

- 4.10 The SNP Group has requested that Councillor William Grant replace Councillor Julie Dettbarn as the SNP member on the Best Value Member/ Officer Working Group.
- 4.11 Members may wish to consider any other amendments which might be required to membership of Panels or Working Groups.

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 Not applicable.

7. Human Resources Implications

- 7.1 Not applicable.

8. Risk

Risk Implications of Adopting the Recommendations

- 8.1.1 There are no risks associated with adopting the recommendations.

Risk Implications of Rejecting the Recommendations

- 8.2.1 There are no risks associated with rejecting the recommendations.

9. Equalities

- 9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

10. Sustainable Development Implications

- 10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

13. Results of Consultation

- 13.1 There has been no consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Head of Legal and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

| <i>Implementation</i> | <i>Due date</i> | <i>Managed by</i> |
|--|-----------------|--------------------------------------|
| Publish details of membership of Panels and Working Groups | 20 October 2023 | Service Lead – Democratic Governance |

Background Papers [Scheme of Delegation](#)

Person to Contact **Catriona Caves, Head of Legal and Regulatory Services**
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Date: 4 October 2023

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

1. Policy details

| | |
|------------------------------------|--|
| Policy Title | Appointments to Panels and Working Groups (including Change to Vice-Chair of South Ayrshire Integration Joint Board) |
| Lead Officer (Name/Position/Email) | Catriona Caves, Head of Legal and Regulatory Services – catriona.caves@south-ayrshire.gov.uk |

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

| Community or Groups of People | Negative Impacts | Positive impacts |
|--|------------------|------------------|
| Age – men and women, girls & boys | - | - |
| Disability | - | - |
| Gender Reassignment (Trans/Transgender Identity) | - | - |
| Marriage or Civil Partnership | - | - |
| Pregnancy and Maternity | - | - |
| Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers | - | - |
| Religion or Belief (including lack of belief) | - | - |
| Sex – (issues specific to women & men or girls & boys) | - | - |

| Community or Groups of People | Negative Impacts | Positive impacts |
|---|------------------|------------------|
| Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight | - | - |
| Thematic Groups: Health, Human Rights & Children’s Rights | - | - |

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.

| Socio-Economic Disadvantage | Negative Impacts | Positive impacts |
|--|------------------|------------------|
| Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing | - | - |
| Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future | - | - |
| Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies | - | - |
| Area Deprivation – where you live (rural areas), where you work (accessibility of transport) | - | - |
| Socio-economic Background – social class i.e. parent’s education, employment and income | - | - |

4. Do you have evidence or reason to believe that the policy will support the Council to:

| General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty | Level of Negative and/or Positive Impact (High, Medium or Low) |
|--|---|
| Eliminate unlawful discrimination, harassment and victimisation | Low |
| Advance equality of opportunity between people who share a protected characteristic and those who do not | Low |
| Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?) | Low |
| Increase participation of particular communities or groups in public life | Low |
| Improve the health and wellbeing of particular communities or groups | Low |
| Promote the human rights of particular communities or groups | Low |
| Tackle deprivation faced by particular communities or groups | Low |

5. Summary Assessment

| | |
|--|-----------------------------|
| Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High) | YES NO |
| Rationale for decision: This report seeks approval to make alterations to the list of Panels and Working Groups. Their decision on this has no specific equality implications | |
| Signed : Catriona Caves | Head of Service |
| Date: 20 September 2023 | |