

**Licensing (Scotland) Act 2005 – Premises Licence Review  
Premises Licence – Unpaid Annual Fees  
Premises Licence Review Request by Licensing Standards Officer**

A fee notice was issued to all South Ayrshire Licensed Premises in August 2022, with the annual fee payment being due on 1<sup>st</sup> October 2023. The Licensing (Scotland) Act requires the fee to be paid in order to maintain the Premises Licence as listed in the Mandatory Conditions. Those who had failed to make the payment by 7<sup>th</sup> November 2023 were issued with a reminder. The premises were issued section 14 (2) (a) notice by the Licensing Standards Officer on 6<sup>th</sup> December 2023 with a compliance date of 15<sup>th</sup> December 2023.

The undernoted premises have not complied with this notice, and I therefore seek review of the Premises Licence:

<b>Premises Licence Holder</b>	<b>Premises</b>
SXA Retail Ltd	Links 11 Templehill Troon

Catrina Andrew  
Licensing Standards Officer  
19<sup>th</sup> December 2023

Premises Licence Review Request  
by Licensing Standards Officer  
Regarding: Links, 11 Templehill, Troon  
Premises Licence Holder: SXA Retail Ltd  
Premises Manager: Jamie Alexander (Premises currently closed)

The Licensing Standards Officer hereby requests a review of the Premises Licence in terms of the Licensing (Scotland) Act 2005 for the premises currently licensed as Links, 11 Templehill, Troon.

In terms of the Mandatory Conditions of a Premises Licence in accordance with Schedule 3 of the Licensing (Scotland) Act, 2005 introduced by Section 27(1), an annual fee was due on 1<sup>st</sup> October 2023.

The grounds for this review is the non-compliance of a Notice issued to the licence holder under Section 14 of the Licensing (Scotland) Act 2005. No annual fee payment has been made and there has been no contact from the Premises Licence Holder or Premises Manager.

The history in relation to this Review Request is as follows:

A letter was sent to the Premises Address on 8<sup>th</sup> August 2023 to advise that an annual fee of £280 was due to be paid on 1<sup>st</sup> October 2023.

As no payment was made a second letter with the same information was sent to the Premises Licence holder on 10<sup>th</sup> October 2023. This was followed up by a third letter to the Premises Licence holder at the same address on 24<sup>th</sup> October 2023.

As no contact was made with the licensing office and no payment was received, a further letter on 9<sup>th</sup> November was sent out by the LSO to advise that non-payment would result in a request for a review of the premises licence being submitted to the November Licensing Board meeting to request suspension of the Premises Licence.

Finally on 7<sup>th</sup> December, the LSO issued a Notice under section 14 of the Licensing (Scotland) Act 2005, informing the licence holder he is in breach of a mandatory condition and requiring the licence holder to pay his annual fee by 15<sup>th</sup> December 2023.

No payment has been made in respect of these premises, however the LSO is aware that these premises are currently closed and have not been trading for some time.

The payment of an annual fee is a mandatory condition of the premises licence and the premises manager and premises licence holder are aware of this requirement.

The Licensing Standards Officer requests suspension of the premises licence until the annual fee payment is received.

Catrina Andrew  
Licensing Standards Officer  
29<sup>th</sup> November 2023



**Licensing (Scotland) Act 2005**

**NOTICE OF REQUIREMENT FOR  
ACTION TO BE TAKEN**

**Issued by  
LICENSING STANDARDS OFFICER**

**This notice is issued in accordance with Section 14 (2) (a) of the Licensing Scotland Act 2005**

Name of Premises: Links, 11 Templehill, Troon. (08/00088/LAPREM)

Holder of Licence: SXA Retail Ltd

Premises Manager: Jamie Alexander

Personal Licence Holder present at time of visit: None - Premises Currently Closed

Requirement	Check	Action Required
Display of Signage		The annual fee payment of £280 was due on 1 <sup>st</sup> October 2023 and remains unpaid. The payment is required to maintain the licence and is a mandatory condition. Payment must be made now.
Display of Licence		
Staff Training Record		
Mandatory Conditions	x	
Drinks Promotions		
Alcohol Display Area		
Licensing Objectives		
Layout Plan		

The above requirements must be fulfilled to the satisfaction of the Licensing Standards Officer by **15<sup>th</sup> December 2023** when a further check will take place.

**Failure to comply with this notice will result in the request for a review of the Premises Licence.**

Issued by: Catrina Andrew

Licensing Standards Officer

Date: 7th December 2023

Licensing Services, County Buildings. Wellington Square, Ayr. KA7 1DR. Tel: 01292 617686