

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
SAC	07/12/2023	Commencement of Local Development Plan 3 Preparation and Development Plan Scheme 2023	["H, O and D"]	Iles, Craig	Publication and consultation on the Development Plan Scheme will commence in December 2023	Yes	30/12/2023			Pollock, Bob
SAC	07/12/2023	Commencement of Local Development Plan 3 Preparation and Development Plan Scheme 2023	["H, O and D"]	Iles, Craig	Launch of online LDP3 Hub and invitation to communities to prepare Local Place Plans	Yes	30/12/2023			Pollock, Bob
SAC	07/12/2023	Commencement of Local Development Plan 3 Preparation and Development Plan Scheme	["H, O and D"]	Iles, Craig	Commencement of evidence gathering process for Evidence Report	Yes	30/12/2023			

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SAC	07/12/2023	Scheme of Delegation	["CEO"]	Caves, Catriona	Updated Scheme of Delegation to be published and notified to employees	Yes	15/12/2023		Updated Scheme of Delegation published and notification requested to employees	Dowey, Martin
SAC	07/12/2023	Revised Schedule of Meetings	["CEO"]	Carlaw, Wynne	Publish the updated meeting timetable	Yes	15/12/2023			Dowey, Martin
SAC	07/12/2023	Financial Regulations Review	["CEO"]	Baulk, Tim	Financial Regulations to be published and notified to employees	Yes	15/12/2023		Updated Scheme of Delegation published and notification requested to employees	Dowey, Martin; Davis, Ian
SAC	07/12/2023	Appointments to Panels	["CEO"]	Carlaw, Wynne	Publish details of membership of Panels and Working Groups	Yes	15/12/2023			Dowey, Martin
CAB	28/11/2023	Revised Devolved School Management Scheme	["EDUC"]	McRoberts, Lyndsay	Publish the revised DSM Scheme and issue to all schools	Yes	31/03/2024			Ferry, Stephen
CAB	28/11/2023	Update on Pupil Equity Fund and Scottish Attainment Challenge	["EDUC"]	Mulholland, Scott	Annual update on progress to Cabinet	Yes	26/11/2023			Ferry, Stephen
CAB	28/11/2023	Biodiversity Duty Report 2021 to 2023	["SC and C"]	Anderson, Kevin	Publish and share the fourth South Ayrshire Council Biodiversity Duty Report	Yes	31/12/2023			Kilbride, Martin

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CAB	28/11/2023	South Ayrshire Council Public Bodies Climate Change Duties Annual Report 2022-23	["SC and C"]	Anderson, Kevin	Completed reporting template nationally to be made publicly available alongside reports of all other	Yes	30/11/2023			Kilbride, Martin
CAB	28/11/2023	Affordable Housing – Former St Ninians Primary School, Adamton Road North,	["H, O and D"]	Bradley, Pauline	Arrange for the execution of the main works contract documentation	Yes	12/12/2023			Kilbride, Martin
CAB	28/11/2023	Business Support – Refreshed AMBITION Programme	["SC and C"]	Hunter, George	Launch New AMBITION Programme and website	Yes	20/01/2024		Agreed as part of SPF refresh	Pollock, Bob
CAB	28/11/2023	Business Relief Programme	["SC and C"]	Leijser, Theo	Launch Business Relief Fund	Yes	20/11/2023			Pollock, Bob
CAB	28/11/2023	Business Relief Programme	["SC and C"]	Kerr4, Laura	Deliver Events to increase Footfall	Yes	15/12/2023			Pollock, Bob
CAB	28/11/2023	Business Relief Programme	["SC and C"]	Farrell, Gillian	Deliver Promotions to increase Footfall	Yes	18/12/2023			Pollock, Bob
CAB	28/11/2023	Community Councils – Amendments to Scheme for Establishment	["SC and C"]	Tait, Jamie	Scheme for Establishment updated	Yes	31/12/2023			Dowey, Martin

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CAB	28/11/2023	Ayr Esplanade Strategy	["H, O and D"]	Cox, Chris	Publish Ayr Esplanade Strategy	Yes	04/12/2023			Kilbride, Martin; Clark, Alec
CAB	28/11/2023	Communications Strategy 2023-28 and Communications Team Staffing Proposals	["SC and C"]	Farrell, Gillian	Launch Managing Work Related Social Media Guidance for Employees	Yes	31/12/2023			Dowey, Martin; Davis, Ian
CAB	28/11/2023	Communications Strategy 2023-28 and Communications Team Staffing Proposals	["SC and C"]	Farrell, Gillian	Launch Media Relations Guidance	Yes	31/12/2023			Dowey, Martin; Davis, Ian

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CAB	28/11/2023	Chief Social Work Officer Annual Report	["HSCP"]	Gary Hoey	The annual report has been submitted to the Office of the Chief Social Worker Advisor at the Scottish Government. The report was considered and approved by South Ayrshire Cabinet on 28 November 2023 and presented to IJB for information on 13 December 2023.	Yes	01/12/2023			Lyons, Lee
CAB	28/11/2023	Budget Management – Revenue Budgetary Control 2023/24 – Position at 30 September 2023	["CEO"]	Baulk, Tim	Action the inflation reserve drawdown in the financial ledger as requested in 4.1.5	Yes	15/12/2023			Davis, Ian
CAB	28/11/2023	Budget Management – Revenue Budgetary Control 2023/24 – Position at 30 September 2023	["CEO"]	Baulk, Tim	Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.6	Yes	15/12/2023			Davis, Ian

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CAB	28/11/2023	General Services Capital Programme 2023/24: Monitoring Report as at 30 September 2023	["H, O and D"]	Bradley, Pauline	Process adjustments to the General Services Capital Programme	Yes	12/12/2023			Davis, Ian
CAB	28/11/2023	ICT Support and Maintenance Contracts	["CEO"]	Mullen, Kevin	Request that Procurement and ICT officers ensure renewal of the contracts listed in Appendix 1 at each contractual renewal date	Yes	08/12/2023			Davis, Ian
CAB	28/11/2023	Medium Term Financial Plan 2024-25 to 2028-29	["CEO"]	Baulk, Tim	Publish on the Council's website	Yes	08/12/2023		Plan published on Council website	Davis, Ian
CAB	28/11/2023	Organisational Development – Review of Staffing Arrangements	["H, O and D"]	Farrell, Gillian	Carry out ring fenced recruitment for Level 7 post	Yes	31/12/2023			Davis, Ian
CAB	28/11/2023	Housing Capital Programme 2023/24: Monitoring Report as at 30 September 2023	["H, O and D"]	Bradley, Pauline	Process adjustments to the Housing Capital Programme	Yes	12/12/2023			Davis, Ian; Kilbride, Martin

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CAB	28/11/2023	Thriving Communities Service Review and Funding Available in 2023/24	["SC and C"]	Tait, Jamie	Implement the proposals to meet Service Review savings targets	Yes	31/03/2024			Pollock, Bob;Davis, Ian;Clark, Alec;Conolly, Brian
CAB	31/10/2023	Proposed Disposal of Council and Common Good Property: 'MVF Watchful', South Harbour, Ayr	["H, O and D"]	Cox, Chris	Submission of Draft Ayr Esplanade Placemaking Improvement Strategy to Cabinet	Yes	28/11/2023			Kilbride, Martin
CAB	26/09/2023	Vacant Educational Premises in Maybole	["H, O and D"]	Burns, Tom	Market the St Cuthberts Primary School site	Yes	30/11/2023		Property is being marketed by Shepherds with a planning brief	Kilbride, Martin
CAB	26/09/2023	Proposed Ward Capital Projects – Update 2023 to 2025	["H, O and D"]	Cox, Chris	Submission of Draft Ayr Esplanade Placemaking Improvement Strategy to Cabinet	Yes	28/11/2023			Dowey, Martin;Davis, Ian;Kilbride, Martin

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CAB	26/09/2023	Proposed Ward Capital Projects – Update 2023 to 2025	["SC and C"]	Hunter, George	Submission of Draft Ayr Town Centre Development Strategy and outline LUF proposals. This paper has been moved to November Cabinet	Yes	30/11/2023		Moved from Oct to Nov cabinet	Dowey, Martin; Davis, Ian; Kilbride, Martin
CAB	29/08/2023	Vacant Educational Premises in Maybole and Maybole Swimming Pool	["H, O and D"]	Bradley, Pauline	Prepare and issue tender for demolition of Gardenrose Primary buildings/site	Yes	30/11/2023		Tender preparation is underway, discussions ongoing with Education to ensure all materials have been removed from the property. Service disconnections being progressed. At the Cabinet meeting on the 31 October 2023, it was agreed that the current due date of 27/10/2023 be amended to 30/11/2023.	Kilbride, Martin
CAB	29/08/2023	Corporate Support Services Capacity Issues - Update	["SC and C"]	Bradley, Jane	Review of Communication support to be undertaken and presented to Cabinet	Yes	30/11/2023		To be presented alongside Communications Strategy in November. At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of 31/10/2023 be amended to 30/11/2023.	Davis, Ian

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CAB	29/08/2023	Covid-19 Recovery Project and LACER Funding Review	["H, O and D"]	Newall, Mike	The cross-party Financial Inclusion Member/ Officer Working Group to report back to Cabinet on its new remit and use of the remaining uncommitted Covid-19 reserve funds	Yes	28/11/2023		Report submitted to Cabinet on 28 November 2023 Update 03-Nov-23: MOWG being arranged by George Hunter with a view to reporting to Cabinet on 28 November At the Cabinet meeting on the 28 November 2023, it was agreed that the current due date of 31/10/2023 be amended to 28/11/2023.	Davis, Ian
CAB	29/08/2023	Ayrshire Growth Deal Update	["SC and C"]	Reid, Louise	Digital project re-scoping proposal approved by Ayrshire Economic Joint Committee	Yes	20/11/2023		Date of AEJC now arranged as 20th November by NAC Committee Services. At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of 02/10/2023 be amended to 20/11/2023.	Pollock, Bob;Dowey, Martin;Davis, Ian
CAB	29/08/2023	Ayrshire Growth Deal Update	["H, O and D"]	Kevin Braidwood	Further update to Cabinet on the outcome of the STAG appraisal for the Roads project	Yes	28/11/2023		Lodged for Cabinet	Pollock, Bob;Dowey, Martin;Davis, Ian

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SAC	29/06/2023	Review of South Ayrshire Integration Scheme	["SC and C"]	Eltringham, Tim	Revised Draft Integration Scheme presented to Council	Yes	07/12/2023			Lyons, Lee; Ferry, Stephen
CAB	20/06/2023	Accessible Ayr Update	["SC and C"]	Hunter, George	Implement the recommendations within this report and conclude Stage 3	Yes	30/11/2023			Pollock, Bob
CAB	20/06/2023	Accessible Ayr Update	["SC and C"]	Hunter, George	Identify preferred design options and present back to Cabinet for approval	Yes	31/01/2024			Pollock, Bob
CAB	20/06/2023	Budget Management – Revenue Budgetary Control 2022/23 – Out-turn Statement at 31 March 2023	["SC and C"]	Bradley, Jane	Undertake review of Thriving Communities earmarked funds and present report to Cabinet outlining the planned uses.	Yes	30/11/2023		Deferred until Cabinet in November. At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of 30/09/2023 be amended to 30/11/2023.	Davis, Ian

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CAB	20/06/2023	Active Travel Member/ Officer Working Group	["H, O and D"]	Newall, Mike	MOWG recommendations to inform a follow-up report to the Cabinet	Yes	28/11/2023		Report submitted to Cabinet on 28 November 2023 Update 03-Nov: report being progressed for Cabinet on 28 November At the Cabinet meeting on the 28 November 2023, it was agreed that the current due date of 31/10/2023 be amended to 28/11/2023.	Pollock, Bob;Clark, Alec;Connolly, Brian
CAB	20/06/2023	Community Councils – Amendments to Scheme for Establishment	["SC and C"]	Tait, Jamie	Scheme for Establishment and Guidance for Community Councils updated	Yes	30/11/2023		Consultation on boundary changes to Community Council closes 1st September 2023. Cabinet report will be presented October 2023 with recommendations. Report will be submitted to Cabinet in November 2023. At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of 30/10/2023 be amended to 30/11/2023.	Dowey, Martin

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CAB	20/06/2023	Community Councils – Amendments to Scheme for Establishment	["SC and C"]	Tait, Jamie	Report back to Cabinet with results from the consultation	Yes	30/11/2023		Report due October Cabinet - Consultation closes 1st September 2023. Report will be presented at November Cabinet. At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of 30/10/2023 be amended to 30/11/2023. Will be presented to Cabinet in November.	Dowey, Martin
CAB	20/06/2023	South Ayrshire Way Strategic Change Programme	["SC and C"]	Anderson, Kevin	Provide update on Strategic Change Programme to Service and Partnerships Performance Panel	Yes	21/11/2023		Report heard on the 9th of Jan 24	Dowey, Martin; Davis, Ian
CAB	23/05/2023	Aerospace and Space Technology Application Centre (ASTAC) Project	["SC and C"]	Hunter, George	Develop Heads of Terms for local delivery partnership of the AGD ASTAC project.	Yes	01/12/2023		Basis of informal partnership with Ayrshire College	Pollock, Bob

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CAB	23/05/2023	Scotland Loves Local South Ayrshire Gift Card Programme	["SC and C"]	Hunter, George	Implement and promote Gift and E-Gift Card	Yes	31/12/2023		The basic gift card is underway and continuing. SLL e-gift card is being progressed and can be commissioned as soon as soon as a due diligence form is completed and returned to Miconex.. Revised date of 29/9/23 agreed at Cabinet meeting of 20/6/23 (previous date 30/5/23).	Pollock, Bob
SAC	01/03/2023	Golf Strategy 2022-2032	["SC and C"]	Kerr4, Laura	Enter into a procurement process to appoint contractors to deliver works at Darley and Belleisle Golf Courses	Yes	31/12/2023			Connolly, Brian
SAC	01/03/2023	Golf Strategy 2022-2032	["SC and C"]	Mutch, Alistair	Provide Council with a report on the implementation of the strategy at the end of year 2	Yes	31/12/2023			Connolly, Brian
CAB	17/01/2023	Trauma Informed and Responsive South Ayrshire - Update	["SC and C"]	Anderson, Kevin	Update Elected Members on progress via the Members' Bulletin	Yes	31/12/2023			McGinley, Brian

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CAB	29/11/2022	Update on Pupil Equity Fund and Scottish Attainment Challenge	["EDUC"]	Mulholland, Scott	Annual update on progress to Cabinet	Yes	30/11/2023			Ferry, Stephen
CAB	01/11/2022	Proposal to Deliver an Airshow in September 2023, 2024, 2025, 2026 and 2027	["SC and C"]	Bradley, Jane	Bring a report to Cabinet before December 2023 providing an evaluation of the 2023 event and presenting recommendations for the 2024 event	Yes	31/12/2023			Clark, Alec