

**South Ayrshire Council**

**Report by Head of Finance, ICT and Procurement  
to Cabinet  
of 12 March 2024**

---

**Subject: Budget Management – Revenue Budgetary Control  
2023/24 – Position at 31 December 2023**

---

**1. Purpose**

- 1.1 The purpose of this report is to present Members with a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2023/24 as at 31 December 2023.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 **notes the revised Directorate budgets following the budget movements outlined in 3.3 below;**
- 2.1.2 **approves the budget transfers as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.7 below;**
- 2.1.3 **approves the new period 9 requested earmarking of resources to be carried forward to 2023/24 as summarised in 4.1.8; and**
- 2.1.4 **notes the projected in year over-spend of £0.922m after earmarking**

**3. Background**

3.1 The budget management report contains overview information for the following:

- 3.1.1 General Services Revenue - Appendix 1a to f (*pages 1 to 21*);
- 3.1.2 Housing Revenue Account - Appendix 1g (*pages 22 to 23*); and
- 3.1.3 Common Good Funds - Appendix 1h (*pages 24 to 25*).

- 3.2 As detailed in the Budget Management – Revenue Budgetary Control 2023/24 – Position Statement at 30 September 2023, presented to the Cabinet of 28 November 2023, revisions to the 2023/24 revenue budget were made in terms of corporate allocations, and other transfers actioned in line with Financial Regulations rules on budget transfers, resulting in revised planned net expenditure of £333.389m at period 6.

3.3 Directorate planned spending has further been adjusted to incorporate several adjustments, which are:

3.3.1 additional notification of funding from the Scottish Government (not included in the March 2023 budget) of:

- (i) £0.312m for Kinship and Foster carers allowance;
- (ii) £0.199m for Teacher and Other staff pay uplifts beyond the previously anticipated amounts;
- (iii) £1.229m for the Teachers induction scheme;
- (iv) £0.742m for Ukraine refugee scheme funding; and
- (v) £0.076m for school summer programme activity.

3.3.3 other budget transfers between Directorates and from reserves actioned in line with Financial Regulations rules on budget transfers.

3.4 Table 1 below summarises the revised 2023/24 General Services budget at 31 December 2023 inclusive of the budget adjustments outlined in 3.3 above.

**Table 1 – Budget movement**

<i>Directorate/ Account</i>	<i>Period 6 Budget</i>	<i>Budget adjustment (per 3.3)</i>	<i>Revised</i>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
CEX	23.689	(0.009)	<b>23.680</b>
Education	129.862	1.009	<b>130.871</b>
Housing, Operations and Development	48.804	(0.042)	<b>48.762</b>
Strategic Change and Communities	22.134	0.870	<b>23.004</b>
HSC	95.675	0.128	<b>95.803</b>
Misc Services Account	13.225	2.662	<b>15.887</b>
<b>Total Expenditure</b>	<b>333.389</b>	<b>4.618</b>	<b>338.007</b>
General Revenue Grant	(202.799)	(2.558)	(205.357)
NDRI	(47.708)	-	(47.708)
Council Tax	(67.220)	-	(67.220)
Use of reserves b/fwd	(15.662)	(2.060)	(17.722)
<b>Total Income</b>	<b>(333.389)</b>	<b>(4.668)</b>	<b>(338.007)</b>
<b>Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

3.5 In relation to the Health and Social Care Partnership (HSCP). Table 1 above shows the adjusted 2023/24 budget delegated from the Council to be overseen by the Integration Joint Board (IJB). Appendix 1b provides an overview statement of the current financial budget and projected out-turn position for the Council element for 2023/24.

4./

## 4. Proposals

### 4.1 Overview of Directorate/ Accounts' position as at 31 December 2023

4.1.1 Appendix 1a to e to this report provides financial performance information in the form of a report for each Directorate/ account for the period to 31 December 2023.

4.1.2 Table 2 below provides a summarised position on a Directorate/ account basis and provides the overall projected position before and after requested earmarking.

**Table 2 – Projected under/(over) spend**

<i>Directorate/ Account</i>	<i>Projected under/ (over) spend £m</i>	<i>Earmarking approved £m</i>	<i>Revised under/ (over) spend £m</i>
Chief Executive	1.579	(0.176)	1.403
Education	1.120	(1.652)	(0.532)
Housing, Operations and Development	(2.303)	-	(2.303)
Strategic Change and Communities	1.264	(0.943)	0.321
Miscellaneous Services Account	0.314	-	0.314
<b>Total Net expenditure</b>	<b>1.974</b>	<b>(2.771)</b>	<b>(0.797)</b>
Council Tax income (see 4.1.4 below)	(0.125)	-	(0.125)
<b>Net in year projected surplus</b>	<b>1.849</b>	<b>(2.771)</b>	<b>(0.922)</b>

4.1.3 Table 2, above, indicates an overall directorate under-spend for the year (excluding HSCP) of £1.849m, prior to requested earmarking of £2.771m.

4.1.4 **Council Tax Income** – A review of the current collection rates indicates they are slightly behind current year targets. It is anticipated that if trends continue, then Council Tax income will be £0.125m below budget expectations.

4.1.6 **Health and Social Care Partnership** – details of the projected out-turn information can be found within the Financial Monitoring report that will be presented to the Integration Joint Board (IJB) meeting in February. Appendix 1b indicates a projected in year underspend of £1.792m for 2023/24.

4.1.7 **Budget Transfers** – Members are asked to consider and approve the budget transfer requests for each Directorate as outlined in Appendix 1a to 1f summarised in total in table 3 below (by Directorate).

### Table3/

**Table 3 – Budget Transfers**

<i>Directorate/ Account</i>	<i>Dr £m</i>	<i>Cr £m</i>	<i>Appendix ref:</i>
EDC	1.111	1.111	1c – page 8
HOD	2.635	2.635	1d –page14
SCC	0.304	0.304	1e –page18
<b>Total</b>	<b>4.050</b>	<b>4.050</b>	

4.1.8 **Earmarking** - Members are asked to consider and approve the new earmarking request to be carried forward to 2024/25 for each Directorate as outlined in Appendix 1a to 1e summarised in total in table 4 below (by Directorate).

**Table 4 – Earmarking**

<i>Directorate/ Account</i>	<i>Previously approved £m</i>	<i>New £m</i>	<i>Total £m</i>	<i>Appendix ref:</i>
CEX	-	0.176	<b>0.176</b>	1a –page 3
EDC	1.131	0.521	<b>1.652</b>	1a – page 8
SCC	-	0.943	<b>0.943</b>	1e –page18
<b>Total</b>	<b>1.131</b>	<b>1.640</b>	<b>2.771</b>	

#### 4.2 **General Services – Summary of Current Financial Revenue Position**

4.2.1 The unaudited 2022/23 Annual Accounts showed an accumulated surplus at 31 March 2023 of £47.744m and of this, £40.302m was set aside or earmarked for specific purposes leaving an uncommitted balance of £7.442m for General Services. Appendix 2 provides detail of the amounts set aside from the accumulated sum together with the impact of the current year net year-end over-spend projections of £0.922m (after earmarking and including Council Tax income projections) outlined in Table 2 at 4.1.3 above and any further in approved in year reserve commitments.

4.2.2 Table 5 below indicates that a year-end £5.776m uncommitted general services surplus is currently projected at 31 March 2024. This equates to 2.38 per cent of estimated planned spend (excluding HSCP). This is an increase on the Period 6 percentage figure of 2.05 per cent and is within the required Council policy range of between 2 and 4 per cent.

**Table 5 – General Services accumulated surplus**

	<b>£m</b>
Unaudited opening surplus	47.744
Commitments (per Appendix 2)	(40.302)
<b>Uncommitted surplus brought forward</b>	<b>7.442</b>
Directorate 2023/24 projections (per table 2 above)	(0.922)
In year approved general reserve commitments	(0.744)
<b>Projected accumulated surplus</b>	<b>5.776</b>

#### 4.3 **Housing Revenue Account Balance**

4.3.1 **Summary of Current Financial Position** – as outlined in Appendix 1e the current projected ‘in year’ overspend as at 31 March 2024 is £1.065m. After combining this with the current committed working balances and other revenue commitments identified in Table 4 of Appendix 1g, this results in an overall revised projected uncommitted surplus balance of zero for the HRA.

#### 4.4 **Common Good Funds**

4.4.1 **Summary of Current Financial Position** – the current projected accumulated revenue surplus for each individual fund is outlined in Appendix 1h. Overall, at 31 March 2024, a combined projected accumulated revenue surplus of £0.129 is anticipated together with a projected combined capital reserve of £0.596m.

### 5. **Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

### 6. **Financial Implications**

6.1 An accumulated uncommitted surplus of £5.776m is currently projected for General Services, excluding HSCP.

6.2 A zero balance accumulated uncommitted surplus is projected for the Housing Revenue Account and a combined £0.129m accumulated surplus is currently projected for the Common Good Funds.

### 7. **Human Resources Implications**

7.1 There are no specific human resource implications arising directly from this report. Any indirect implications are being managed on an operational basis by the Service Directorates.

### 8. **Risk**

#### 8.1 **Risk Implications of Adopting the Recommendations**

8.1.1 There are no risks associated with adopting the recommendations.

## 8.2 **Risk Implications of Rejecting the Recommendations**

8.2.1 There are no risks associated with rejecting the recommendations.

## 9. **Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 3.

## 10. **Sustainable Development Implications**

10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. **Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## 12. **Link to Council Plan**

12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

## 13. **Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

## 14. **Next Steps for Decision Tracking**

14.1 If the recommendations above are approved by Members, the Head of Finance, ICT and Procurement will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b>Implementation</b>	<b>Due date</b>	<b>Managed by</b>
Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.7	31 March 2024	Head of Finance, ICT and Procurement

Implementation	Due date	Managed by
Record for future reporting purposes the requested earmarking for carry forward of resources to 2024/25 as outlined in 4.1.8	31 March 2024	Head of Finance, ICT and Procurement

**Background Papers**    **Report to South Ayrshire Council of 1 March 2023 - [Revenue Estimates 2023/24, Capital Estimates 2023/24 to 2034/35 and Carbon Budget 2023/24](#)**

**Report to South Ayrshire Council of 1 March 2023 – [Rent Setting and Housing Revenue Account \(HRA\) – Revenue Budget 2023/24 and Capital Budget 2023/24 to 2027/28](#)**

**[Scottish Government Finance Circular 3/2023](#)**

**Person to Contact**    **Tim Baulk, Head of Finance, ICT and Procurement  
County Buildings, Wellington Square, Ayr, KA7 1DR  
Phone 01292 612612  
E-mail [tim.baulk@south-ayrshire.gov.uk](mailto:tim.baulk@south-ayrshire.gov.uk)**

**Date: 8 March 2024**

# Budget Management Report to 31 December 2023 (Period 9)

## Appendix 1

Ref.	Directorate/ Account	Pages
1a	Chief Executive's Strategic Office	1 to 4
1b	Health & Social Care	5
1c	Education	6 to 9
1d	Housing, Operations and Development	10 to 15
1e	Strategic Change and Communities	16 to 19
1f	Miscellaneous Services Account	20 to 21
1g	Housing Revenue Account	22 to 23
1h	Common Good Funds	24 to 25

This appendix outlines the **key financial issues** for each directorate or account (**Tables 1 to 3**), together with **other financial information** (**Tables 4 to 8**).



## Chief Executive's

Table 1 - Objective Analysis

Actual Expenditure to 31 Dec £'000	Service	Full Year Budget 2023/24 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000
<b>318</b>	<b>Chief Executive &amp; Support</b>	<b>446</b>	<b>447</b>	<b>(1)</b>
	<b>Finance and ICT Services:</b>			
134	Head of Finance & ICT Services	602	182	420
1,438	Corporate Finance and Accounting	1,938	1,957	(19)
5,513	Revenues and Benefits	6,671	6,636	35
3,598	Information and Communication Technology	4,977	4,483	494
489	Procurement	786	722	64
<b>11,171</b>	<b>Total Finance and ICT Services</b>	<b>14,974</b>	<b>13,980</b>	<b>994</b>
	<b>Regulatory Services</b>			
119	Head of Regulatory Services	627	168	459
117	Civil Contingencies & Business Continuity	42	22	20
1,806	Democratic Governance Services	2,340	2,237	103
325	Insurance, Risk & Safety Management	452	452	(0)
497	Legal & Licensing Services	799	729	70
1,285	Trading Standards & Environmental Health	1,733	1,737	(4)
<b>4,150</b>	<b>Total Regulatory Services</b>	<b>5,993</b>	<b>5,345</b>	<b>648</b>
1,528	Human Resources	1,934	2,002	(68)
231	Internal Audit	333	327	6
<b>17,399</b>	<b>Total Chief Executive's Office</b>	<b>23,680</b>	<b>22,101</b>	<b>1,579</b>

Table 2 - Subjective Analysis

Actual Expenditure to 31 Dec £'000	Account	Full Year Budget 2023/24 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000
13,508	Employee costs	19,674	18,792	882
173	Property costs	236	172	64
1,952	Supplies and services costs	2,275	1,871	404
64	Transport costs	111	81	30
439	Administrative costs	582	531	50
776	Third party payments	1,508	1,339	170
19,534	Transfer payments	25,013	25,013	0
15	Financing costs	12	18	(6)
<b>36,461</b>	<b>Gross expenditure</b>	<b>49,412</b>	<b>47,818</b>	<b>1,594</b>
(19,061)	Gross income	(25,732)	(25,717)	(15)
<b>17,400</b>	<b>Net expenditure</b>	<b>23,680</b>	<b>22,101</b>	<b>1,579</b>

**Table 3 - Analysis of Significant Variances**

Projected Variance favourable / (adverse) £'000	Finance and ICT Services
418	<b>Head of Finance, ICT &amp; Procurement</b> - Projected over recovery of Payroll Turnover £0.425m across Finance, ICT and Procurement.
(19)	<b>Corporate Finance</b> - Projected over spend of £0.029m in employee recharges for Fuison project work offset by underspends in Administration costs of £0.010m.
35	<b>Revenue &amp; Benefits</b> - Projected full year over recovery of income of £0.037m arising from the Scottish Water agency contract arrangement.
494	<b>ICT</b> - projected full-year underspends of £0.263m on software maintenance contracts, £0.047m projected underspend on hardware maintenance contracts, £0.027m on leased line contracts and £0.155m on other agency payments for the Oracle Fusion call off support contract. It is not anticipated that these underspends will continue in to future years.
64	<b>Procurement</b> - As part of the 2023-24 budget setting process a £0.030m saving was agreed relating to the introduction of an early invoice repayment discount system. The introduction of this system has been delayed due to staff resourcing issues that will mean that the saving will not be achieved in 2023-24 (see <b>Table 6</b> below). This shortfall is compensated by a projected over achievement of general contract rebate income received via national frameworks and underspends in employee cost relating to vacant posts.
<b>994</b>	<b>Total projected variance</b>

Projected Variance favourable / (adverse) £'000	Regulatory Services
459	<b>Head of Regulatory Services</b> - Projected over recovery of Payroll Turnover £0.465m across Regulatory Services..
20	<b>Civil contingencies</b> - Projected underspend in employee costs of £0.021m related to a current vacant post.
103	<b>Democratic Governance Services</b> - Projected under recovery of income of £0.057m mainly in Marriage Fees. Projected full year underspend in Administrative Costs at £0.034m (including £0.016m on Training Courses), various other Supplies & Services projected full year underspends amounting to £0.059m and £0.055m underspend in property costs. In addition there are further small projected service underspends across a number of other lines. Members are requested to earmark £0.055m the underspends to be utilised during 2024/25 (refer to <b>Table 5</b> below) to meet dilapidation costs at the Watson Peat building and to earmark a further £0.010m for Members Scrutiny Training Courses due to be undertaken in 2024/25.
70	<b>Legal Services</b> - Projected underspend of £0.049m in relation to Historic Child abuse cases and underspends of £0.062m of remaining Covid-19 staffing funding. These underspends are offset to some extent by projected under recovery of licensing income of £0.020m and other smaller overspends across a number of lines. Members are requested to earmark the underspends to be utilised during 2024/25 (refer to <b>Table 5</b> below).
<b>648</b>	<b>Total projected variance</b>

Projected Variance favourable / (adverse) £'000	Human Resources
(68)	<b>Head of Regulatory Services</b> - Projected under recovery of Payroll Turnover £0.047m across the service.
<b>(68)</b>	<b>Total projected variance</b>

**Table 4 - Budget Transfer Requests**

Budget Transfer Requests:		DR £'000	CR £'000
<b>Total</b>		<b>0</b>	<b>0</b>

**Table 5 - Earmarking Requests**

Earmarking requests:	Description	Amount £'000
Democratic Governance	Watson Peat dilapidation costs	55
Democratic Governance	Members Scrutiny training courses	10
Legal & Licensing	Historic child abuse costs	49
Legal & Licensing	Covid recovery funding	62
<b>Total</b>		<b>176</b>
<b>Comments:</b> No earmarking requests were identified at period 6.		

**Table 6 - Efficiency Savings**

Efficiency savings:	Targeted £'000	Anticipated shortfall £'000
Reduction in property costs following move of Archive Service to new build facility	49	0
Removal of vacant Archive post	11	0
Removal of vacant Information Governance post	26	0
Removal of vacant Print room post	3	0
Removal of vacant Messenger post	12	0
Review Members support team	28	0
Reduction in Registration overtime budget	7	0
Reduction in Council Officer overtime budget	5	0
Reduction in various Members Support Administration budgets	2	0
Reduction in Civic catering budget	3	0
Reduction in various Committee Support Admin budgets	3	0
Introduction of an Employee Benefit Framework Scheme	70	0
Review Applications Support team structure	28	0
Review Assets & Compliance team structure	13	0
Removal of vacant System Assistant post	34	0
Removal of various ICT hardware/software contract costs	48	0
Cease meeting medical referee costs - taxi/private hire	2	0
Reduce transport cost budget	3	0
Removal of vacant Authorised Officer post	43	0
Realign income budget based on current recovery rates and maximise various income recovery through advertising	14	0
Increase pest control fees to – Fumigations £120, Rats/Mice/Insects (domestic £81/commercial £140), Wasps: £52,	2	0
Reduce various Admin and Supplies and Services budgets	15	0
Realign income budget based on current recovery rates	6	0
Removal of vacant Procurement Information Assistant post	30	0
Introduce Early payment discount scheme via third-party supplier	30	30
Removal of vacant Web and Social Media Analyst post	28	0
<b>Total</b>	<b>515</b>	<b>30</b>
<b>Comments:</b>		

**Table 7 - Payroll Management**

Payroll Management:	Targeted £'000	Achieved at period 9 £'000
Payroll Management - Corporate target	610	610
<b>Total</b>	<b>610</b>	<b>610</b>

**Comments:**

The Directorate's payroll management target is currently projected to be over achieved at the end of the financial year.

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
<b>Amount £'000</b>	<b>Grant name/ body</b>	<b>Grant purpose</b>
<b>0</b>		

**Comments:**

Additional amounts notified during the financial year, not included in the original budget.

## Social Care

Table 1 - Objective Analysis

Actual Expenditure to 31 December £'000	Service	Full Year Budget 2023/24 £'000	Projected Full Year Actual to 31 March £'000	Projected FY Variance favourable /(adverse) £'000
	<b>Community Care Services :</b>			
22,604	Older People	54,859	54,994	(135)
1,905	Physical Disabilities	4,222	4,261	(39)
<b>24,509</b>	<b>Total Community Care Services</b>	<b>59,081</b>	<b>59,255</b>	<b>(174)</b>
9,638	Children's Services	23,333	21,678	1,655
(24)	Justice Services	33	78	(45)
<b>9,614</b>	<b>Total Children and Justice Services</b>	<b>23,366</b>	<b>21,756</b>	<b>1,610</b>
1,480	Learning Disabilities	25,438	25,145	293
1,887	Mental Health	4,554	4,503	51
827	Addiction	2,094	2,094	0
<b>4,194</b>	<b>Total Mental Health Services</b>	<b>32,086</b>	<b>31,742</b>	<b>344</b>
2,111	Directorate Services	5,180	5,112	68
552	Other Services	1,418	1,529	(111)
0	Vacancy management	66	0	66
<b>2,663</b>	<b>Total Support Services</b>	<b>6,664</b>	<b>6,641</b>	<b>23</b>
144	<b>Integrated Care Fund/Delayed Discharges</b>	408	419	(11)
177	<b>Items Funded from Reserves</b>	122	122	0
(5,097)	<b>Interagency payments with Health</b>	(22,022)	(22,022)	0
(31)	<b>Covid-19 Costs</b>	700	700	0
<b>36,173</b>	<b>HSCP Sub-total</b>	<b>100,405</b>	<b>98,613</b>	<b>1,792</b>
0	Scheme of Assistance/Aids and Adaptations etc	689	689	0
<b>36,173</b>	<b>Final HSCP total</b>	<b>101,094</b>	<b>99,302</b>	<b>1,792</b>

<b>Earmarking requests</b>	<b>0</b>
----------------------------	----------

**Health & Social Care Partnership** - the above table provides an overview statement of the financial budget and projected out-turn position for the Council element of the Integration Joint Board (IJB) for 2023/24 as at 31 December (Period 9).  
The table above includes £4.465m of Earmarking and £0.546m of Funds Committed for Improvement.

## Education Directorate

Table 1 - Objective Analysis

Actual Expenditure to 31 Dec £'000	Service	Full Year Budget 2023/24 £'000	Projected Full Year Actual to 31 March £'000	Projected FY Variance favourable /(adverse) £'000
439	Directorate	(2,414)	(2,414)	0
3,149	Education - Early Years	10,731	10,731	0
33,874	Education - Learning and Teaching Primary	41,768	41,168	600
34,170	Education - Learning and Teaching Secondary	42,963	42,745	218
12,224	Education - Learning and Teaching Additional Support	16,669	16,260	409
16,096	Education Support Services	21,154	21,261	(107)
<b>99,952</b>	<b>Total Education Directorate</b>	<b>130,871</b>	<b>129,751</b>	<b>1,120</b>

Table 2 - Subjective Analysis

Actual Expenditure to 31 Dec £'000	Account	Full Year Budget 2023/24 £'000	Projected Full Year Actual to 31 March £'000	Projected FY Variance favourable /(adverse) £'000
81,090	Employee costs	110,443	109,386	1,057
21,172	Property costs	25,618	25,725	(107)
1,532	Supplies and services costs	1,554	1,554	0
3,910	Transport costs	4,706	5,014	(308)
1,848	Administrative costs	1,746	1,729	17
4,350	Third party payments	5,752	6,152	(400)
390	Transfer payments	405	405	0
0	Financing costs	0	0	0
<b>114,292</b>	<b>Gross expenditure</b>	<b>150,224</b>	<b>149,965</b>	<b>259</b>
(14,340)	Gross income	(19,353)	(20,214)	861
<b>99,952</b>	<b>Net expenditure</b>	<b>130,871</b>	<b>129,751</b>	<b>1,120</b>

**Table 3 - Analysis of Significant Variances**

Projected FY Variance favourable /(adverse) £'000	Education
1,120	<p><b>Pupil Equity Funding</b> - currently projected to be underspent by £1.131m. PEF is provided on a financial year basis but used across an academic year by schools (August 2023 - August 2024) and has permissible carry forward. Members previously approved to earmark this underspend to be utilised in 2024/25 (refer to <b>Table 5</b> below). PEF funding is normally received in Oct each financial year, however has yet to be received. This is due to SG reviewing funding in order to utilise the carry forward funding to manage pay pressures in 2023-24 on a one off basis. SG have then committed that in return the PEF allocation for 2024-25 will increase to rebalance this, therefore ensuring that funding continues to be available at currently planned levels going forward with no detriment to schools.</p>
	<p><b>Ukraine Education</b> - projected to be £0.228m overspent, within teaching staff. South Ayrshire Council received government funding during 2022/23 to provide childcare and educational support to Ukrainian children and young people aged 2 to 18 who have entered the UK via the Homes for Ukraine Scheme. However, the UKG has advised that there will be no education tariff funding for 2023/24 – either for new arrivals or for guest Year 2. These additional teaching posts are now included within the 2024/25 payroll exercise.</p>
	<p><b>Teaching Costs</b> - projected overspend of £0.783m to maintain teacher numbers as at September 2022 census data (1164). The Cabinet Secretary’s statement to Parliament on 7 February 2023, stated that the current level of teachers and support staff must be maintained. It has also been set out to each local authority the implications for local government finance settlement for 2023-24 - approximately £4m LGFS (of which £1m has been with-held) is dependant on maintaining teacher numbers. In the event of these requirements not being met, the Scottish Government will recover or withhold relevant monies allocated to individual authorities for these purposes. Due to the number of probationers (particularly fully funded SG probationers) which we received additional funding for, being significantly higher in 2022/23, than those allocated this academic year, an additional 23 teachers have been employed to ensure SAC total teacher census is maintained, at an additional cost of £0.783m. SAC have received SG funding of £0.711m in relation to teachers back dated pay, which was already budgeted within the 2023/24 payroll exercise. Member's are requested to utilise this funding to partially offset the additional 23fte teacher costs identified above and approve the temporary budget transfer request (refer <b>Table 4</b> below).</p>
	<p><b>Support for School Staff Training</b> - projected to be underspent by £0.017m in relation to notification from SG of £0.017m to support training of support staff in schools in light of the findings of the Behaviour in Scottish Schools Research 2023. This funding will be received as a redetermination paid in the last 2 weeks of March and funding may be carried over to 2024-25. Due to the late notification of these funds, Members are requested to earmark these funds to be utilised during 2024/25 (refer to <b>Table 5</b> below).</p>
	<p><b>Pupil Transport</b> - projected overspend of £0.308m, primarily within ASN framework contracts.</p>
	<p><b>Other local authority income (ASN)</b> - projected over-recovered of £0.150m inter-authority recharges due to an increase in the number of pupils accessing ASN in South Ayrshire from other authorities.</p>
	<p><b>Early Years (1140 hours)</b> - Projected underspend of £0.400m within employee costs, which relates to specific Scottish Government funding for Early Years Expansion and is primarily due to posts not being filled as planned, as a result of delays within capital works. This is offset by a projected overspend of £0.400m in Early Years Expansion capital related expenditure. Members are therefore requested to approve a temporary budget transfer from the projected underspend within employee costs to fund the capital related expenditure (refer <b>Table 4</b> below).</p>

	<b>Whole Family Wellbeing Fund (WFWF)</b> - projected underspend of £0.504m in relation to WFWF to support the development of holistic whole family support services. This is primarily due to a delay in filling posts. Members are requested to approved to earmark these funds to be utilised during 2024/25 for the duration of these posts (refer to <b>Table 5</b> below).
	<b>Access to Sanitary Products (Schools)</b> - projected to be underspent by £0.033m in relation to the implementation of access to free sanitary products to students in schools, colleges and universities. This underspend is primarily due to the delay in the recruitment of a Development Worker post a period of 23 months, who will co-ordinate activity in relation to free access to sanitary products and wider work to mitigate poverty.
	<b>PPP</b> - projected to be overspent by £0.107m. This is due to the net impact of: - the actual February 2023 being higher than budgeted - the utilities reconciliation for 22/23 being higher than anticipated - malicious damage costs, and - insurance risk share 2020-2022 credit received.
<b>1,120</b>	<b>Total projected variance</b>

**Table 4 - Budget Transfer Requests**

<b>Budget Transfer Requests:</b>		<b>DR £'000</b>	<b>CR £'000</b>
1	Early Years - Employee Costs		400
	Early Years - Payments to Agencies	400	
	<i>Underspend in employee costs utilised to fund capital related</i>		
2	Primary / Secondary Schools - Employee Costs	711	
	Secondary Schools - Income		711
	<i>Utilise SG funding for back dated pay to partially offset the additional teaching costs identified above.</i>		
<b>Total</b>		<b>1,111</b>	<b>1,111</b>

**Table 5 - Earmarking Requests**

<b>Earmarking requests:</b>	<b>Objective/ Subjective</b>	<b>Amount £'000</b>
<b>Previously approved:-</b>		
Pupil Equity Fund	Various/Employee Costs	1,131
<b>New requests: -</b>		
Support for School Staff Training	L&T Additional Support/Training	17
Whole Family Wellbeing Fund	Employee Costs	504
<b>Total</b>		<b>1,652</b>
<b>Comments:</b> Detail included above.		



**Table 6 - Efficiency Savings**

<b>Efficiency savings:</b>	<b>Target £'000</b>	<b>Anticipated shortfall £'000</b>
Remove Scholar subscription resource	21	0
Remove subjects Networks Principal Teachers allocated funding	25	0
Reduce central Newly Qualified Teachers budget	42	0
10% reduction in Devolved School Management budget	110	0
Removal of Home Link Team	195	0
10% reduction in Continuing Professional Development budget	12	0
Expand use of technology to allow the removal of the transport consortia budget	20	0
Reduce clothing grant eligibility criteria to Scottish Government level	170	0
<b>Total</b>	<b>595</b>	<b>0</b>
<b>Comments:</b> No anticipated shortfalls.		

**Table 7 - Payroll Management**

<b>Payroll Management:</b>	<b>Target £'000</b>	<b>Achieved at period 9 £'000</b>	<b>Remaining to be achieved £'000</b>
Payroll Management - Corporate target	3,023	2,238	785
<b>Total</b>	<b>3,023</b>	<b>2,238</b>	<b>785</b>
<b>Comments:</b> Projected to be online after taking into consideration of September school census, SG probationer allocations received from SG and the implications of the 2023 Best & Final Local Government pay award offer.			

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
<b>Amount £'000</b>	<b>Grant name/ body</b>	<b>Grant purpose</b>
48	Creative Scotland	Youth Music Initiative
9,904	Scottish Government - Specific Grant	Early Years Expansion
13	Scottish Government	Gaelic
<b>9,965</b>		
<b>Comments:</b> Additional amounts notified during the financial year, not included in original budget.		

## Housing Operations &amp; Development

Table 1 - Objective Analysis

Actual Expenditure to 31 Dec £'000	Service	Full Year Budget 2023/24 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000
7,212	<b>Directorate</b>	9,052	10,394	(1,342)
596	Directorate	553	900	(347)
6,616	Ayrshire Roads Alliance/SPT	8,499	9,494	(995)
9,258	<b>Planning &amp; Development</b>	6,335	6,655	(320)
4,813	Asset Management and Community Asset Transfer	5,650	5,834	(184)
4,184	Planning and Building Standards	1,309	1,388	(79)
259	Professional Design Services	(624)	(567)	(57)
2	Special Property Projects	0	0	0
34,639	<b>Housing &amp; Operations</b>	33,375	34,016	(641)
9,520	Facilities Management	11,315	11,902	(587)
3,014	Housing Services	3,122	3,212	(90)
15,025	Neighbourhood Services	18,827	18,791	36
7,080	Property Maintenance	111	111	0
51,109	<b>Total Housing Operations &amp; Development</b>	48,762	51,065	(2,303)

Table 2 - Subjective Analysis

Actual Expenditure to 31 Dec £'000	Account	Full Year Budget 2023/24 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000
26,659	Employee costs	36,890	36,845	45
8,057	Property costs	6,544	6,995	(451)
16,066	Supplies and services costs	15,683	16,440	(757)
5,403	Transport costs	5,136	5,726	(590)
594	Administrative costs	803	870	(67)
14,309	Third party payments	18,818	18,968	(150)
0	Transfer payments	0	0	0
0	Financing costs	90	10	80
71,088	<b>Gross expenditure</b>	83,964	85,854	(1,890)
(19,979)	Gross income	(35,202)	(34,789)	(413)
51,109	<b>Net expenditure</b>	48,762	51,065	(2,303)

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Directorate
(347)	<b>Directorate</b> - projected overspend of £0.347m as a result of the emergency costs incurred at Gorse Park, Kincaidston after the gas explosion in October 2021. The final review of costs related to the incident have now been determined as unrecoverable via insurance claims and requires to be met from Council funds.
(347)	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Ayrshire Roads Alliance/SPT
(995)	<b>Ayrshire Roads Alliance/SPT</b> - projected overspend of £0.995m mainly as a result of increased electricity costs for street lighting and electric vehicles (£0.612m) and under-recovery of car parking income as a result of the extension of 2 hour free parking (£0.311m). There are further other small budget overspends totalling £0.072m including the increased cost of materials.

<b>(995)</b>	<b>Total projected variance</b>
<b>Projected Variance favourable /(adverse) £'000</b>	<b>Asset Management &amp; Community Asset Transfer</b>
(184)	<p><b>Asset Management &amp; CAT</b> - projected overspend of £0.184m as a result of:</p> <p><b>Employee costs</b> - projected underspend of £0.140m as a result of current vacancies</p> <p><b>Property costs</b> - projected overspend of £0.294m. This relates to an overspend of £0.344m within the Central Repairs Account (CRA) based on the level of repairs currently required to Council buildings. The approved savings for 2023/24 of £0.300m are proving extremely challenging to achieve however Management are currently reviewing all repairs and options to minimise costs. This is offset with a projected underspend of £0.050m within Health &amp; Social Care properties.</p> <p><b>Third Party Payments</b> - projected underspend of £0.055m in Energy Surveys as a result of the delay in staff recruitment to carry out the work</p> <p><b>Income</b> - projected under-achievement of £0.085m in relation to property rents based on current levels of income received.</p>
<b>(184)</b>	<b>Total projected variance</b>

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Planning &amp; Building Standards</b>
(79)	<p><b>Planning &amp; Building Standards</b> - projected overspend of £0.079m as a result of:</p> <p><b>Employee costs</b> - projected underspend of £0.094m due to current vacancies within Building Standards</p> <p><b>Third Party payments</b> - projected underspend of £0.038m across various budget lines</p> <p><b>Income</b> - projected under-recovery of £0.211m due to a downturn in the market with regards to both Planning Applications (£0.135m) and Building Warrant Fees (£0.076m)</p>
<b>(79)</b>	

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Professional Design Services</b>
(57)	<p><b>Professional Design Services</b> - projected overspend of £0.057m as a result of;</p> <p><b>Employee costs</b> - projected underspend of £0.043m as a result of current vacancies</p> <p><b>Income</b> - projected under-recovery of £0.100m in fees rechargeable to the capital programme mainly as a result of the increased number of larger capital projects delivered through Hub South West</p>
<b>(57)</b>	<b>Total projected variance</b>

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Special Property Projects</b>
0	<b>Special Property Projects</b> - No material variance to report.
<b>0</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Facilities Management
(587)	<p><b>Facilities Management</b> - projected overspend of £0.587m as a result of:</p> <p><b>Employee costs</b> - projected overspend of £0.354m as a result of the delay in implementing the approved savings from the introduction of zonal cleaning in schools (£0.120m) and the cost of staff cover due to increased levels of absence (£0.104m). In addition the service has projected overspends in relation to catering services within Health &amp; Social Care premises (£0.060m) and increased overtime costs (£0.070m) in relation to covering hall lets agreed through Thriving Communities which requires agreement to be reached between the services on how these costs are to be met going forward</p> <p><b>Property costs</b> - projected overspend of £0.094m mainly due to the use of cleaning contractors required to fill gaps caused by increased levels of absence along with delays in recruitment to some vacant posts</p> <p><b>Income</b> - projected under-recovery of £0.139m in school meal income mainly due to the under-achievement of the approved savings in relation to the price increase of teachers meals (£0.037m) and uptake of secondary pupil meals (£0.102m). The anticipated increase in demand has not materialised in either of these areas</p>
<b>(587)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Housing Services
(90)	<p><b>Housing Services</b> - projected overspend of £0.090m as a result of;</p> <p><b>Employee Costs</b> - projected underspend of £0.084m due to current vacancies.</p> <p><b>Property Costs</b> - projected overspend of £0.063m. This relates to increased responsive repairs costs (£0.070m) and cleaning &amp; supplies (£0.004m), as a result of the increased demand for temporary homeless accommodation. This is offset with a projected underspend of £0.011m in Unlets.</p> <p><b>Supplies &amp; Services Costs</b> - projected overspend of £0.071m. This relates to increased furniture costs (£0.065m) and removal and storage costs (£0.006m) as a result of the increased demand for temporary homeless accommodation.</p> <p><b>Administrative Costs</b> - There is a projected overspend of £0.067m in bad debts based on the current level of arrears of homeless accommodation rental income.</p> <p><b>Third Party Payments</b> - projected overspend of £0.015m in payments for Bed &amp; Breakfast accommodation as a result of the increased demand for temporary homeless accommodation.</p> <p><b>Income</b> - projected over recovery of £0.042m. This relates to an increased number of temporary accommodation units being utilised from the HRA stock which has been necessary to meet increased demand for homeless accommodation.</p>
<b>(90)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Neighbourhood Services
36	<p><b>Neighbourhood Services</b> - projected underspend of £0.036m as a result of;</p> <p><b>Employee costs</b> - projected underspend of £0.038m as a result of current vacancies</p> <p><b>Supplies &amp; Services costs</b> - projected overspend of £0.686m due to the increased cost of the following : equipment purchases and hires (£0.210m), street cleaning services (£0.120m), general materials and works involved in the Promenade and shorefront improvement scheme (£0.108m), purchase costs of ZWS funded domestic bins initiatives (£0.080m), the cost of subcontractors for weed spraying and litter picking on roads and highways (£0.065m), software licences (£0.052m), protective clothing (£0.051m)</p> <p><b>Transport costs</b> - projected overspend of £0.590m mainly due to increased costs of tractor, sweeper and hooklift hires (£0.191m), along with increased costs of repairs and maintenance (£0.194m) and fuel (£0.205m) for refuse vehicles and grounds maintenance machinery due to price increases</p> <p><b>Third Party payments</b> - projected underspend of £1.114m within waste recycling due to the balance of the CA site management fee (£0.108m) no longer required following the acquisition of Heathfield Waste Recycling Centre and a reduction in tonnages following the introduction of a booking system at the civic amenity sites along with the negotiation of new waste disposal contracts (£0.854m) and also a reduction in internal grounds maintenance recharges (£0.152m). Members are requested to approve a Budget Transfer Request (see Table 4 below)</p> <p><b>Financing costs</b> - projected underspend of £0.080m due to a reduction in costs for the new cremators equipment maintenance contracts</p> <p><b>Income</b> - projected over-recovery of £0.080m due to grant income received from Zero Waste Scotland towards the funding of domestic bins initiatives - Members are requested to approve a Budget Transfer Request (see Table 4 below)</p>
<b>36</b>	<b>Total projected variance</b>
0	
Projected Variance favourable /(adverse) £'000	Property Maintenance
0	<p><b>Property Maintenance Service</b> - projected online;</p> <p>The service is having difficulty with recruiting to vacant posts due to a shortage of skilled tradesmen and with other Councils paying higher wages. As a result the service requires to use a higher level of sub-contractors to meet the demand for repairs. This is compounded by the increased cost of materials and labour costs due to inflation that sub-contractors are charging. Members are requested to approved a Budget Transfer Request (see Table 4 below) to realign the budgets to reflect current activity.</p> <p>Management are reviewing this position on a monthly basis to ensure that only essential and approved work is carried out to minimise the impact of higher costs on Council housing tenants</p>
<b>0</b>	<b>Total projected variance</b>

**Table 4 - Budget Transfer Requests**

Budget Transfer Requests:		DR £'000	CR £'000
1	<b>Neighbourhood Services - supplies &amp; services</b>	118	
	<b>Neighbourhood Services - employee costs</b>		118
	<i>Being budget realignment of approved funding for the Promenade and shorefront improvement Scheme</i>		
2	<b>Neighbourhood Services - supplies &amp; services</b>	80	
	<b>Neighbourhood Services - property costs</b>		80
	<i>Being grant funding from Zero Waste Scotland to fund domestic bins initiatives</i>		
3	<b>Neighbourhood Services - supplies &amp; services</b>	400	
	<b>Neighbourhood Services - transport costs</b>	400	
	<b>Neighbourhood Services - third party payments</b>		800
	<i>Being HWRC cost reductions used to fund increased transport and supplies &amp; services pressures within the service</i>		
4	<b>Property Maintenance Services - Employee Costs</b>	225	
	<b>Property Maintenance Services - Supplies &amp; Services</b>	1,129	
	<b>Property Maintenance Services - Transport Costs</b>	75	
	<b>Property Maintenance Services - Third Party Payments</b>	208	
	<b>Property Maintenance Services - Income Costs</b>		1,637
	<i>Being transfer of underspend in employee costs and income over-recovery to fund the related increased sub-contractor and agency costs</i>		
<b>Total</b>		<b>2,635</b>	<b>2,635</b>
<b>Comments:</b>			

**Table 5 - Earmarking Requests**

Earmarking requests:	Objective/ Subjective	Amount £'000
N/A		
<b>Total</b>		<b>0</b>
<b>Comments:</b>		

**Table 6 - Efficiency Savings**

<b>Efficiency savings:</b>	<b>Targeted £'000</b>	<b>Anticipated shortfall £'000</b>
Transforming the Estate Review - rationalise council assets and remove various property costs	200	0
Reduce the Central Repairs Account budget	300	300
Removal of free school meals for supervising of pupils teaching staff in Primary and Secondary Schools	30	0
Increase school meal price for Teaching staff by £1 plus VAT	37	37
Reduce costs resulting from the transfer of Straiton Community Centre to the Community Association in March 2023.	18	0
Closure of County Buildings canteen on a permanent basis and replace with vending operation	16	0
Reduced office cleaning from 5 days to 3 days except for toilet and kitchen areas	71	0
Reduction in the cleaning service applied to schools to a zoned cleaning operation	249	120
Increase school meal prices by 20p to £2.35 and £2.45 in Primary and Secondary	70	0
Increase paid meal uptake in academies by 4% through marketing and pupil survey	102	102
Realign Planning & Building Warrant income budget based on current recovery rates	40	0
Reduce various Planning and Building Standards admin budgets	6	0
Removal of various General Services transport budgets	3	0
Reduction in budget for overtime - anti social behaviour	1	0
Increase income target from homeless rents based on current recovery levels	85	0
HWRC Heathfield - generate an income from commercial and industrial customers.	38	0
Commercial Waste – 5% Price Increase	60	0
Bereavement – 5% Price Increases	107	0
Redesign of Winter Service through route optimisation	100	0
Digitalisation of Traffic Regulation Order and Temporary Traffic Regulation Order process	5	0
Implementation of Karbon tech gully monitoring	50	0
ARA Service redesign and transformation	200	0
Move all permit processing onto a digital platform	5	0
10% increase on ARA permit charges (road opening permits, scaffolding permits, traffic light permits.	10	0
10% increase on ARA Road Construction Consent inspection fees	10	0
5% increase on ARA harbour dues (visiting boats, landing charges, fishing boats and Fees & Charges	10	0
	86	0
<b>Total</b>	<b>1,909</b>	<b>559</b>
<b>Comments:</b>		

**Table 7 - Payroll Management**

<b>Payroll Management:</b>	<b>Targeted £'000</b>	<b>Achieved at period 9 £'000</b>	<b>Remaining to be achieved £'000</b>
Payroll Management - Corporate target	1,203	902	301
<b>Total</b>	<b>1,203</b>	<b>902</b>	<b>301</b>

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
<b>Amount £'000</b>	<b>Grant name/ body</b>	<b>Grant purpose</b>
80	Zero Waste Scotland	Domestic Bins
<b>80</b>		
<b>Comments:</b>		
The above grants which have been received during the financial year were not part of the approved Directorate budget.		

## Strategic Change and Communities Directorate

Table 1 - Objective Analysis

Actual Expenditure to 31 Dec £'000	Service	Full Year Budget 2023/24 £'000	Projected Full Year Actual to 31 March £'000	Projected FY Variance favourable /(adverse) £'000
<b>(726)</b>	<b>Directorate</b>	<b>758</b>	<b>268</b>	<b>490</b>
	<b>Communities</b>			
327	Thriving Communities	7,054	6,954	100
3,772	Economy and Regeneration	1,939	1,450	489
6,598	Destination South Ayrshire	8,396	8,343	53
<b>10,697</b>	<b>Total Communities</b>	<b>17,389</b>	<b>16,747</b>	<b>642</b>
	<b>Strategic Change</b>			
1,405	Perf. Policy and Community Planning	1,422	1,622	(200)
1,949	Organisational Development & Customer Services	3,435	3,103	332
<b>3,354</b>	<b>Total Strategic Change</b>	<b>4,857</b>	<b>4,725</b>	<b>132</b>
<b>13,325</b>	<b>Total Strategic Change &amp; Communities Directorate</b>	<b>23,004</b>	<b>21,740</b>	<b>1,264</b>

Table 2 - Subjective Analysis

Actual Expenditure to 31 Dec £'000	Account	Full Year Budget 2023/24 £'000	Projected Full Year Actual to 31 March £'000	Projected FY Variance favourable /(adverse) £'000
14,738	Employee costs	21,780	20,656	1,124
2,896	Property costs	2,626	2,626	0
5,538	Supplies and services costs	1,565	1,799	(234)
350	Transport costs	615	465	150
456	Administrative costs	606	656	(50)
1,862	Third party payments	3,193	3,167	26
7	Transfer payments	10	10	0
0	Financing costs	0	0	0
<b>25,847</b>	<b>Gross expenditure</b>	<b>30,395</b>	<b>29,379</b>	<b>1,016</b>
(12,522)	Gross income	(7,391)	(7,639)	248
<b>13,325</b>	<b>Net expenditure</b>	<b>23,004</b>	<b>21,740</b>	<b>1,264</b>

Table 3 - Analysis of Significant Variances

Projected FY Variance favourable /(adverse) £'000	Directorate
490	<p><b>Service</b> - projected over-recovery in payroll management target of £0.450m, primarily due delays in filling vacancies.</p> <p><b>Access to Sanitary Products (non-schools)</b> - underspent by £0.040m in relation to the funding allocation of from Scottish Government. This underspend is primarily due to the delay in the recruitment of a Development Worker post a period of 23 months, who will co-ordinate activity in relation to free access to sanitary products and wider work to mitigate poverty.</p>



Projected FY Variance favourable / (adverse) £'000	Communities
642	<p><b>Thriving Communities</b> - projected underspend in <b>Employability &amp; Skills</b> of £0.200m. This is due to employee costs, which meet the terms and conditions of the grant criteria, being utilised against SG No-one Left Behind (NOLB) funding and NOLB Approach to Employability GRG funding.</p> <p><b>Modern Apprentices</b> - projected overspend of £0.100m. The COVID pandemic and restrictions had an impact on Modern Apprentices completing their apprenticeship and qualifications within the 12 months. To ensure they were given the same opportunities as previous MAs, contracts were extended to allow them to gain the relevant experience and complete their qualification. This has had an impact on the MA budget, as well as an increase in MA salaries and Training Provider costs. The £0.050m approved saving (refer to <b>Table 6</b>) is included within this projection.</p> <p><b>Economy &amp; Regeneration -</b>  Employee costs - projected underspend of £0.235m due to part year vacancies  Supplies and Services - projected overspend of £0.234 due to equipment purchases as part of the AMCF ADV Suite programme claim  Third Party payments - projected underspend of £0.461m mainly within the LACER project - Members are requested to approve an Earmarking Request (see Table 5 below)  Income - projected £0.027m over-recovery due to increased eligible costs included in claims submissions.</p> <p><b>Coronation Bunting</b> - projected underspend of £0.039m. Members are requested to approve the temporary budget transfer to utilise this underspend for the Ayr Show (refer to <b>Table 4</b> below).</p> <p><b>Destination South Ayrshire (Golf)</b> - projected £0.123m over-recovery in income, primarily within golf memberships and £0.150m underspent in leasing costs due to equipment unlikely to be received in this financial year. Members are requested to earmark £0.150m of this over-recovery to utilise within 2024/25 to offset the increase in transport lease costs (refer <b>Table 5</b> below).</p> <p><b>Destination South Ayrshire (Sport &amp; Leisure)</b> - projected £0.167m shortfall in income, primarily due to approved increases to income targets (refer to <b>Table 6</b> below).</p> <p><b>International Ayr Show - Festival of Flight 2023</b> - the year to date net cost to SAC is currently £0.469m, with £0.065m of outstanding queries, which are under review. Taking these queries into account, the projected net cost would increase to £0.534m and as a result, a net overspend of £0.209m against budget. This overspend will reduce to £0.170m on the approval of the budget transfer of £0.039m from Coronation bunting above.  Members are also requested to approve the temporary budget transfer to create an income budget (sponsorship/parking income) and increase expenditure accordingly (refer to <b>Table 4</b> below).</p> <p><b>Maybole Leisure Club (Carrick Campus)</b> - projected underspend within employee costs of £0.117m, due to employees not starting until November 2023.</p>

Projected FY Variance favourable /(adverse) £'000	Strategic Change
132	<p>Strategic Change - projected overspend of £0.200m due to short term unachievable savings targets (refer to <b>Table 6</b> below).</p> <p><b>IAAH (COVID Recovery Project)</b> - projected underspend of £0.150m. This is primarily due to the challenge in filling short term contracts (12 month). ELT have previously approved to utilise this underspend to extend 1fte temp level 8 Senior Advisor Post for 23 months from March 2024 and 1fte 23 month level 5 advisor post with immediate effect. Therefore, Members are requested to earmark this underspend to extend contracts until 2025/26 (refer to <b>Table 5</b> below).</p> <p><b>Employee Engagement</b> - projected to be underspent by £0.150m. 55% of the Council's workforce is aged 40-59. By 2028, it is projected that 40% of the council's workforce will be aged over 55. This has significant implications for workforce and succession planning and is particularly pronounced in some council services. This has been identified in the corporate workforce plan which stresses the risk of not having talent pipelines in place to plan for the future. The workforce plan requires every service to identify career pathways to support the development of future pipeline of employees. Feedback from services which are trying to tackle future workforce needs and to succession plan by 'growing their own' is that they do not have the budget to do so, especially where roles require particular externally delivered qualifications. This situation, if not addressed, could become critical and a risk to future service delivery in some areas. It is therefore proposed that any underspend in the OD Employee Engagement budget for 2023/24 (currently projected £0.150), be earmarked for the purpose of creating a corporate workforce and succession planning fund. Services would be able to 'bid' for money from this fund to pay for essential courses/ development to develop a future talent pipeline of employees. A panel would determine which bids would be supported based on agreed criteria. Members are therefore requested to earmark this underspend for the purpose of succession planning during 2024/25 (refer to <b>Table 5</b> below).</p>

**Table 4 - Budget Transfer Requests**

Budget Transfer Requests:		DR £'000	CR £'000
1	Destination South Ayrshire - Coronation Bunting		39
	Destination South Ayrshire - International Ayr Show Expenditure	39	
	<i>Utilise underspend within Events/Coronation bunting to offset Ayr Show expenditure</i>		
2	Destination South Ayrshire - International Ayr Show various	265	
	Destination South Ayrshire - International Ayr Show Income		265
	<i>Create income budget to match sponsorship and parking income received, which can be utilised to offset expenditure.</i>		
<b>Total</b>		<b>304</b>	<b>304</b>

**Table 5 - Earmarking Requests**

		£'000
Economy and Regeneration	LACER Projects	461
Golf transport costs	Transport Costs	150
IAAH - COVID Recovery	IAAH/Employee Costs	182
Organisational Development Succession Planning	Traning Costs	150
<b>Total</b>		<b>943</b>
<b>Comments:</b>		
Details included above and are dependent on Council-wide year end position.		

**Table 6 - Efficiency Savings**

	£'000	shortfall
Review of current Access to Leisure Scheme and consideration of future	100	0
Partial Year 1 reduction in Quay Zone Access to Leisure financial support following	20	0
Removal of core budget for Marr Educational Resource Centre	28	0
Removal of Ayr Bids legacy budget	20	0
Increase in income target for gymnastics programme	15	0
Remove Customer Services administration and supplies and services budgets	5	0
Close building formerly used for Customer Services following co-locating in Thriving	13	0
Remove various Admin and Supplies & Services budgets in Economy and	15	0
Economy and Regeneration team service review	200	0
Reduction in grant funding to businesses	32	0
Organisational Development and Strategic Change teams service review	100	0
Introduce a Strategic Change team savings target	200	200
Increase recharge of staffing costs to capital and Ayrshire Growth Deal projects	120	0
Reduce various admin, supplies and services, property cost budgets across Thriving Communities teams	14	0
Thriving Communities service review	300	0
Removal of the budget for participatory budgeting	14	0
Reduction in the budget for Performing Rights Society	3	0
Reduction in the budget for sessional staffing for CLD	6	0
Increase in fees for Dolphin House	20	0
Removal of budget for Positive Attitudes to Alcohol	3	0
Reduce Modern Apprenticeship budget	50	50
Removal of post that supports Social Enterprises	55	0
Reduce budget for Duke of Edinburgh	5	0
Removal of supplies and services legacy budget in Community Services and	3	0
Reduction in the budget for grants to voluntary organisations	7	0
Reduction in third party payments to other agencies	10	0
Community Halls review - net cost reduction	27	0
Increase all applicable fees and charges by 5%	183	183
<b>Total</b>	<b>1,568</b>	<b>433</b>
<b>Comments:</b> Anticipated shortfalls in approved efficiencies have been included in the projections above.		

**Table 7 - Payroll Management**

Payroll Management:	Target £'000	Achieved at period 9 £'000	Remaining to be achieved £'000
Payroll Management - Corporate target	503	699	0
<b>Total</b>	<b>503</b>	<b>699</b>	<b>0</b>
<b>Comments:</b> Currently projected to be £0.450m over-recovered.			

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
Amount		
1	Scottish Book Trust	Library Week Funding
66	NCCBC / HES / NHLF / Sustrans	Maybole Town Centre Regeneration
65	CORRA Foundation	Staff Wellbeing Project
4	Paths for All	Walking Development
<b>136</b>		
<b>Comments:</b> Additional amounts notified during the financial year, not included in original budget.		

## Miscellaneous Services

Table 1 - Objective Analysis

Actual Expenditure to 31 Dec '£000	Service	Full Year Budget 2023/24 '£000	Projected Full Year Actual to 31 March '£000	Year End Variance Fav / (Adv) '£000
2,764	Miscellaneous Services	15,887	15,573	314
<b>2,764</b>	<b>Total Miscellaneous Services</b>	<b>15,887</b>	<b>15,573</b>	<b>314</b>

Table 2 - Subjective Analysis

Actual Expenditure to 31 Dec '£000	Account	Full Year Budget 2023/24 '£000	Projected Full Year Actual to 31 March '£000	Year End Variance Fav / (Adv) '£000
0	Debt management charges	15,583	17,503	(1,921)
0	Investment income	(965)	(3,093)	2,128
0	Recharges to other services	(1,688)	(1,688)	0
430	Requisitions and other initiatives	859	859	0
0	Contributions to/ from Funds	(2,576)	(2,576)	0
440	Employee provision	1,205	1,170	35
(9)	Fees and subscriptions	452	452	0
2,761	Other payments	5,125	5,053	72
47	Covid-19 Costs	0	0	0
0	PPP flexibility adjustment	(2,077)	(2,077)	0
<b>3,669</b>	<b>Gross expenditure</b>	<b>15,918</b>	<b>15,604</b>	<b>314</b>
0	Gross income	(31)	(31)	0
<b>3,669</b>	<b>Net expenditure</b>	<b>15,887</b>	<b>15,573</b>	<b>314</b>

Table 3 - Analysis of Significant Variances

Year End Variance Fav / (Adv) '£000	Miscellaneous Services
(1,921)	<b>Debt management charges:</b> budget comprises £6.271m for loan principal repayments, £9.128m for interest charges and £0.184m for loans fund expenses, all based on significant levels of planned capital expenditure during the financial year. A full-year overspend of £1.921m is currently projected, due to an increase in the Bank of England base rate and its consequential impact on external borrowing rates available to the Council. This position will continue to be monitored closely during the remainder of the year and appropriate action will be taken where possible to reduce the projected overspend.
2,128	<b>Investment income:</b> a full year over-recovery of £2.128m is currently projected due to the sustained increase in interest rates referred to above.
35	<b>Employee provision:</b> A full year underspend of £0.035m is currently projected, being an underspend of £0.060m for the employee benefit salary sacrifice scheme, which is being reported within Miscellaneous Services, partly offset by an overspend of £0.025m in respect of the 2023/24 final pay award budget allocation to directorates.
72	<b>Other payments:</b> A full year projected net underspend of £0.072m includes the following: A full year projected underspend of £0.251m for General Services energy costs across all Council services, following the release of £1.169m of additional funding set aside to combat inflationary pressures. Energy cost variances are being reported collectively within Miscellaneous Services; a full year projected underspend of £0.199m in relation to Pension Increase Act payments, offset by a full year projected overspend of £0.019m in relation to premature retirement compensation payments; and a full year projected overspend of £0.359m in relation to unachievable efficiency targets reported in Miscellaneous but allocated to service budgets where appropriate - refer to Table 6 (Efficiency Savings) below.



**Table 4 - Budget Transfer Requests**

Budget Transfer Requests:		DR £'000
<b>Total</b>		<b>0</b>

**Table 5 - Earmarking Requests**

Description	Service/ Account
<b>Total</b>	
<b>Comments:</b> No earmarking	

**Table 6 - Efficiency Savings**

Efficiency savings:	Targeted £'000	Shortfall £'000
Procurement (prior year saving): work remains ongoing to identify relevant contracts to which savings target can be applied.	177	177
Purchase of additional leave: target to be allocated across services	200	7
Additional AVCs: on-cost savings	48	0
Future Operating Model: target to be allocated across services	175	175
<b>Total</b>	<b>600</b>	<b>359</b>
<b>Comments:</b> Work remains ongoing to identify permanent procurement efficiencies, with a shortfall of £0.177m currently projected. A shortfall of £0.007m is projected in relation to the purchase of additional leave by staff across the Council. Pressures on service budgets has made it difficult to allocate Future Operating Model savings across directorates, as underspends arising from new ways of working have been utilised to offset overspends due to inflationary pressures and contractual increases. A shortfall of £0.125m is currently projected although a fresh review of options will be undertaken.		

**Table 7 - Payroll Management**

Payroll Management:	Targeted £'000	Achieved £'000
	0	0
<b>Total</b>	<b>0</b>	<b>0</b>
<b>Comments:</b> No payroll management target allocated		

**Table 8 - Grant Income**

New Grants Received:		
Amount £'000	Grant name/ body	Grant purpose
<b>0</b>		
<b>Comments:</b>		

## Housing Revenue Account

Table 1 - Objective Analysis

Actual Expenditure to 31 Dec £'000	Service	Full Year Budget 2023/24 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000
(8,656)	Housing Revenue Account	0	1,065	(1,065)
<b>(8,656)</b>		<b>0</b>	<b>1,065</b>	<b>(1,065)</b>

Table 2 - Subjective Analysis

Actual Expenditure to 31 Dec £'000	Service	Full Year Budget 2023/24 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000
3,620	Employee costs	5,231	4,981	250
9,105	Property costs	12,823	15,734	(2,911)
145	Supplies and services costs	327	266	61
60	Transport costs	70	70	0
545	Administrative costs	1,339	1,083	256
168	Support services costs	1,801	1,761	40
12	Third party payments	29	17	12
95	Transfer payments	115	115	0
0	Financing costs	4,278	4,130	148
7,510	CFCR	7,510	7,510	0
<b>21,260</b>	<b>Gross expenditure</b>	<b>33,523</b>	<b>35,667</b>	<b>(2,144)</b>
<b>(29,916)</b>	<b>Income</b>	<b>(33,523)</b>	<b>(34,602)</b>	<b>1,079</b>
<b>(8,656)</b>	<b>Net expenditure</b>	<b>0</b>	<b>1,065</b>	<b>(1,065)</b>

Table 3 - Financial Variance Analysis

Projected Variance favourable /(adverse) £'000	Housing Revenue Account
250 (2,911)	<p><b>Employee costs</b> - projected underspend of £0.250m due to current vacancies.</p> <p><b>Property Costs</b> - projected overspend of £2.911m. This is mainly due to; Repairs costs are projected to overspend by £2.411m due to current economic conditions where labour, materials and sub-contractor costs have all increased significantly. Additionally there has been an increased level of Unlet costs due to a higher than anticipated turnover of properties of £0.250m. There is also a projected overspend of £0.250m in gas &amp; electricity costs due to price increases.</p> <p>It should be noted that £1.000m of the accumulated surplus from 2022/23 was approved to be used to fund this anticipated increased cost in 2023/24 (see <b>Table 4</b> below)</p>
61	<b>Supplies &amp; Services</b> - projected underspend of £0.061m. This is due to underspends in removal and storage costs (£0.010m), legal fees (£0.030m), ICT costs (£0.020m) and other small underspends totalling £0.001m.
0	<b>Transport Costs</b> - projected online.
256	<b>Administrative costs</b> - projected underspend of £0.256m. There are underspends on Telecomms charges (£0.033m), photocopying stationery and printing (£0.030m), Postage costs (£0.020m), subscriptions (£0.010m), training (£0.020m) as well as less Feasibility & Design Costs for capital projects being charged to revenue (£0.092m). There is also a projected underspend of £0.134m in bad debts based on the current level of arrears of council house rental income. These underspends are offset by an overspend of £0.083m in Insurance costs due to premium increases.
40	<b>Support service costs</b> - projected underspend of £0.040m, due to less staff overheads being charged from other services.

12	<b>Third Party Payments and Transfer Payments</b> - projected underspend of £0.012m. This relates to an underspend of £0.012m in charges received from other Council services.
148	<b>Financing costs</b> - projected net underspend of £0.148m comprising: - Principal, Interest payments and expenses - projected overspend of £0.251m on principal, interest and expenses, which relates to the timing of loan payments and an increase in interest rates of temporary loan debt. - Interest income on revenue balances - £0.399m over recovery as a result of the Loans Fund exceeding the originally estimated rate of interest on investments.
0	<b>CFCR</b> - projected online
1,079	<b>Income</b> - projected over recovery of £1.079m in rental income. A review of the HRA Business Plan rental units and new build profile will be carried out to determine if the budget requires to be realigned and a corresponding increase made to CFCR which will lead to reduced borrowing costs
<b>(1,065)</b>	<b>Total projected variance</b>
<b>Comments:</b>	

**Table 4 - Accumulated Surplus**

Accumulated Surplus	£'000	Amount £'000
HRA accumulated surplus as at 1 April 2023	3,278	
Current year projected surplus	(1,065)	
Minimum working balance	(2,000)	
<b>Projected surplus for the year ended 31 March 2024</b>		<b>213</b>
<b>Current commitments:</b>		
<b>Revenue:</b>		
Transformation within Housing - support costs		(44)
Costs associated with Home Loss Payments at Riverside High Flats and provision for Disturbance Allowance approved by Leadership Panel 26 November 2019		(169)
2020/21 CFCR underspend to be used for repairs costs in 23/24 (£1m used 2023/24)		0
<b>Total current commitments</b>		<b>(213)</b>
<b>Projected uncommitted surplus as at 31 March 2024</b>		<b>0</b>
<b>Comments:</b>		
<b>Uncommitted Surplus</b>		
- Tenant Priorities - South Ayrshire Council (Special) of 20 January 2021 approved that tenant priorities for investment of any identified uncommitted reserves within the HRA be incorporated in future reports to Cabinet.		

**Table 5 - Rent Arrears**

	As at 31 Dec 2022	As at 31 Dec 2023	Movement
<b>Rent Arrears</b>			
Current Tenants – Mainstream	1,210	1,147	-5%
Current Tenants – Homeless	36	104	189%
Former Tenants – Mainstream	545	616	13%
Former Tenants – Homeless	331	378	14%
<b>Total</b>	<b>2,122</b>	<b>2,245</b>	<b>6%</b>
<b>Comments:</b>			
Historically, the Council has performed well in the areas of rent arrears management and the collection of rental income. From the 2022/23 benchmarking information, the Council was the best performing local authority in terms of overall arrears at 4.32% of the rent due for the 2022/23 reporting year. Rent arrears is an area of focused activity with a dedicated team managing rent accounts and progressing necessary recovery actions, while supporting tenants in arrears. Officers are continuing to make contact and engage with tenants to provide ongoing advice and support to those households who are experiencing hardship. As an alternative to using legal action for recovery, every effort is being made to secure repayment arrangements and actively apply for Alternative Payment Arrangements (APA's) for housing costs to be paid direct to the Council from the Department of Works and Pensions for households in receipt of Universal Credit. The current increase in rent arrears has been factored into the Bad Debt Provision out-turn figure noted above in Table 3.			



## Common Good Funds

Table 1 - Objective Analysis

Actual Net Expenditure/ (Income) to 31 Dec £'000	Common Good Fund	Full Year Budget 2023/24 £'000	Projected Full Year Actual to 31 March 2024 £'000	Projected Full Year Variance favourable /(adverse) £'000
115	Ayr Common Good Fund	0	89	(89)
6	Prestwick Common Good Fund	0	(2)	2
0	Troon Common Good Fund	0	0	0
0	Maybole Common Good Fund	0	0	0
49	Girvan Common Good Fund	0	0	0
<b>170</b>		<b>0</b>	<b>87</b>	<b>(87)</b>

Table 3 - Financial Variance Analysis

Projected Full Year Variance favourable /(adverse) £'000	Common Good Fund
(89)	<p><b><u>Ayr Common Good Fund:</u></b> A full-year overspend of £0.089m is currently projected, comprising a number of property-related overspends, partly offset by over-recoveries of income. Projected overspends include £0.082m for repairs and maintenance (including £0.053m for asbestos removal at the Town Buildings), £0.031m for non-domestic rates, £0.012m for utilities and £0.012m for insurance costs. A further £0.020m overspend on fire damage reinstatement at properties adjacent to the Town Buildings is directly offset by a projected insurance income over-recovery for an equal and opposite amount.</p> <p>These projected overspends are partly offset by projected income over-recoveries of £0.030m for unbudgeted recharges in respect of expenditure funded by David Elder Edwards Fund, £0.009m for insurance recharges and £0.005m due to additional interest income as a result of interest rate increases. All budgets will continue to be closely monitored during the remainder of the financial year.</p>
2	<p><b><u>Prestwick Common Good Fund:</u></b> A favourable variance of £0.002m at the year-end is currently projected, due to a combination of additional interest income as a result of interest rate increases and a small underspend on property costs.</p>
<b>(87)</b>	<b>Total projected variance</b>

**Table 4 - Accumulated Revenue Reserves**

<b>Common Good Fund</b>	<b>Reserves as at 31 March 2023 £'000</b>	<b>Reserves as at 31 Dec 2023 £'000</b>	<b>Projected Reserves as at 31 March 2024 £'000</b>
Ayr Common Good Fund	(65)	(180)	(154)
Prestwick Common Good Fund	234	228	236
Troon Common Good Fund	36	36	36
Maybole Common Good Fund	2	2	2
Girvan Common Good Fund	9	(40)	9
<b>Total</b>	<b>216</b>	<b>46</b>	<b>129</b>

**Comments:**

Recent significant increases in the cost of property repairs and maintenance, coupled with comparably static rental and other income has had a significant adverse impact on Ayr Common Good Fund revenue reserve. A review of Common Good properties and an assessment of income generation opportunities is underway and a report will be brought before Members in due course outlining options.

**Table 5 - Accumulated Capital Reserves**

<b>Common Good Fund</b>	<b>Reserves as at 31 March 2023 £'000</b>	<b>Reserves as at 31 Dec 2023 £'000</b>	<b>Projected Reserves as at 31 March 2024 £'000</b>
Ayr Common Good Fund	701	701	561
Prestwick Common Good Fund	35	35	35
<b>Total</b>	<b>736</b>	<b>736</b>	<b>596</b>

**Comments:**

Approximately £0.150m is expected to be incurred during 2023/24 on the conclusion of an approved external fabric project at Rozelle House.

**Summary of Current General Services Financial Position  
as at 31 December 2023**

	<i>£m</i>	<i>£m</i>
<b>1) Accumulated surplus brought forward from 2022/23</b>		<b>47.744</b>
<b>Funds set aside for specific purposes</b>		
2023/24 budget contribution	1.120	
Affordable homes	1.182	
Workforce change fund	5.931	
Efficiency and Improvement fund	1.278	
Local election fund	0.028	
Invest in South Ayrshire	0.200	
Community Halls Fund	0.573	
Ayrshire Growth Deal	0.195	
Civil Contingency (3 Ayrshire reserve commitment)	0.097	
Supported Employment/ESF funding	0.469	
Corporate Support Capacity issues	0.506	
Levelling Up - additional capacity funding to be drawn only if required	0.125	
Golf Strategy - to address initial priority and health and safety issues	0.455	
Station Hotel – encapsulation costs	0.500	
Ash Tree Die back	0.543	
Additional public holiday (Coronation)	0.083	
PPP Reserve commitment to 2023/24 to 2026/27 budgets	14.000	

	<i>£m</i>	<i>£m</i>
Inflation reserve	2.500	
Council Covid-19 earmarking	5.912	
General Service earmarking	4.604	<b>40.302</b>
<b>Uncommitted Council surplus brought forward as at 31 March 2023</b>		<b>7.442</b>
<b>2) Movement in 2023/24</b>		
<b>i) Directorate budget projections:</b>		
Service projections per Appendix 1 (includes drawdown from inflation reserve)	1.849	
Period 4 and 6 approved earmarking requests	(1.131)	
New period 9 earmarking requests (subject to cabinet approval)	(1.640)	(0.922)
<b>ii) In year approved general reserve commitments</b>		
Station Hotel encapsulation and traffic management costs		(0.744)
<b>Projected uncommitted reserves at 31 March 2024</b>		<b>5.776</b>

**South Ayrshire Council  
Equality Impact Assessment  
Scoping Template**

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

## 1. Policy details

Policy Title	Budget Management – Revenue Budgetary Control 2023/24 – Position at 31 December 2023
Lead Officer (Name/Position/Email)	Tim Baulk, Head of Finance, ICT and Procurement – tim.baulk@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children’s Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del> <b>NO</b>
<b>Rationale for decision:</b>  <b>This report presents Members with a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2023/24 as at 31 December 2023. Their decision on this has no specific equality implications</b>	
<b>Signed :</b> Tim Baulk	<b>Head of Service</b>
<b>Date:</b> 18 December 2023	