

County Buildings
Wellington Square
AYR KA7 1DR
Tel No: 01292 612436

8 May 2024

**To: Councillors Saxton (Chair), Bell, Cochrane, Cullen, Dixon,
Kilpatrick, Scott and Weir**

All other Elected Members for information only

Dear Councillor

SERVICE AND PARTNERSHIPS PERFORMANCE PANEL

You are requested to participate in the above Panel to be held on **Tuesday, 14 May 2024 at 10.00 a.m.** for the purpose of considering the undernoted business.

This meeting will be held in the County Hall, County Buildings, Ayr on a hybrid basis for Elected Members, will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

Yours sincerely

CATRIONA CAVES
Chief Governance Officer

B U S I N E S S

1. Declarations of Interest.
2. Minutes of previous meeting of 16 April 2024 (copy herewith).
3. Action Log, Petition Update and Work Programme (copy herewith).
4. Community Wealth Building Programme – Submit report by the Director of Communities and Transformation (copy herewith).
5. Regeneration Capital Grant Fund – Update on Pinwherry and Pinmore and Maybole Stage 2 Applications – Submit report by the Director of Communities and Transformation (copy herewith).
6. Fleet Strategy 2021-2026 Progress Report – Submit report by the Director of Housing, Operations and Development (copy herewith).

7. Waste Strategy 2021-2031 Progress Report - Submit report by the Director of Housing, Operations and Development (copy herewith).

For more information on any of the items on this agenda, please telephone Kayley Hancox, Committee Services on 01292 612724, Wellington Square, Ayr or e-mail: kayley.hancox@south-ayrshire.co.uk
www.south-ayrshire.gov.uk

Webcasting

Please note: this meeting may be filmed for live and subsequent broadcast via the Council's internet site. At the start of the meeting, it will be confirmed if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during this webcast will be retained in accordance with the Council's published policy, including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Live streaming and webcasting takes place for all public South Ayrshire Council meetings. By entering a public Council meeting you are consenting to the possibility that your image may be live streamed on our website, be available for viewing online after this meeting, and video and audio recordings will be retained on Council Records. Further information on how we process your personal data can be found at: <https://south-ayrshire.gov.uk/59239>

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee.Services@south-ayrshire.gov.uk

Copyright

All webcast footage is the copyright of South Ayrshire Council. You are therefore not permitted to download footage nor upload it to another website nor take still photographs from this footage and distribute it without the written permission of South Ayrshire Council. Please be aware that video sharing websites require you to have the permission of the copyright owner in order to upload videos to their site.

SERVICE AND PARTNERSHIPS PERFORMANCE PANEL

Minutes of hybrid webcast meeting on
16 April 2024 at 10.00 a.m.

Present
in County
Buildings: Councillors Philip Saxton (Chair), Gavin Scott and George Weir.

Present
Remotely: Councillors Kenneth Bell, Ian Cochrane, Chris Cullen and Mary Kilpatrick.

Apology: Councillor Mark Dixon.

Attending
in County
Buildings: G. Hunter, Assistant Director – Communities; W. Carlaw, Service Lead – Democratic Governance; L. Reid, Assistant Director – Transformation; A. Mutch, Service Lead – Destination South Ayrshire; G. Farrell, Service Lead – Organisational Development and Customer Services; M. Greaves, Co-ordinator – Economy and Regeneration; J. McClure, Committee Services Lead Officer; and K. Hancox, Committee Services Officer.

Also
Attending: P. Linton, General Manager – Quayzone.

Attending
Remotely: S. MacMillan, Co-ordinator – Project Implementation.

Chair's Remarks.

The Chair

- (1) welcomed everyone to the meeting; and
- (2) outlined the procedures for conducting this meeting and advised that this meeting would be broadcast live.

1. Sederunt and Declarations of Interest.

The Chair called the Sederunt for the meeting and having called the roll, confirmed that that there were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Minutes of previous meeting.

The Minutes of 5 March 2024 ([issued](#)) were submitted and approved.

3. **Action Log and Work Programme**

There was submitted an update of the Action Log and Work Programme ([issued](#)) for this Panel.

Having heard the Assistant Director – Communities give a verbal update on the Action Log and Work Programme, he advised that in relation to no's.1 and 2 on the Action Log, relating to “South Ayrshire Way Strategic Change Programme” this had now been updated to reflect that the Strategic Change Programme team was no longer in existence and that this would now come under the new Transformation Board which would look at four new priority areas, namely workforce, technology, assets and delivery model.

The Panel

Decided:

- (1) to agree the current position with regard to the Action Log; and
- (2) to note the current status of the Work Programme.

4. **2022-25 Council Workforce Plan Update.**

There was submitted a report ([issued](#)) of 5 April 2024 by the Director of Communities and Transformation providing further updates relating to the 2022-25 Council Workforce Plan, as requested by this Panel in October 2023.

A Member of the Panel requested clarification on how the actions detailed in Appendix 1 of the report would address the first recommendation submitted by Audit Scotland relating to developing performance measures. The Service Lead – Organisational Development and Customer Services advised this action would be taken forward by the Depute Chief Executive and Director of Education and would be further explained via the Transformation Board and Sub-Groups, once established.

After a Member of the Panel enquired on the current status of the Council employing graduates, he was advised that there were currently Graduate Internship Programmes available within the Council and that Organisational Development were also investigating the creation of Graduate Apprenticeships within the Council. After a Member of the Panel advised that it maybe beneficial for this Council to engage with universities regarding PHD programmes, it was noted that there were currently links in this regard between this Council and Stirling University and that connections would be further researched through the Career Pathways Exercise.

Having heard a Member of the Panel enquire on Action 29, Appendix 1 of the report relating to the Council staff's Performance and Development Reviews and his concern that only 20% of PDRs within the Council were completed, the Service Lead - Organisational Development and Customer Services advised that work with services within the Council would commence soon and that it was proposed to report this matter further to the Service and Partnerships Performance Panel in October 2024.

The Panel

Decided: to note the contents of the report.

5. **The Quay Zone Performance Report.**

There was submitted a report ([issued](#)) of 5 April 2024 by the Director of Communities and Transformation inviting Panel Members to scrutinise the performance of The Quay Zone.

The General Manager – Quay Zone gave an update on the performance of the Quay Zone and reported on a number of matters including issues arising from storm damage and subsequent storm damage insurance, relocation of leisure facilities and staffing.

A Member of the Panel enquired on the mention of Council Members observing Board meetings in the Appendix. He was informed that Council Members did attend Board meetings although they did not have voting rights.

Having heard a Member of the Panel seek clarification on the timescale for storm damage work being completed, the General Manager – Quay zone advised that the relevant insurance company had estimated between eighteen to twenty-four months for repairs to be completed. It was also noted that any other required alterations may prolong this timescale.

A Member of the Panel requested information regarding the recent change over of auditors responsible for the Quayzone. The General Manager informed that the previous auditors were based in Ireland and were no longer able to provide the service. The new auditors had been appointed in October.

There was a mover and seconder for the recommendation, as detailed in the report.

Due to technical difficulties, the Service Lead – Democratic Governance took the vote by calling the roll as follows:-

Philip Saxton	For
Kenneth Bell	For
Ian Cochrane	For
Chris Cullen	For
Mary Kilpatrick	For
Gavin Scott	For
George Weir	For

Having scrutinized the performance of the Quay Zone, the Panel

Decided: to note the contents of the report.

The meeting ended at 10.45 a.m.

SERVICE AND PARTNERSHIPS PERFORMANCE PANEL – ACTION LOG

No.	Date of Meeting	Issue	Actions	Assigned to	Update	Completed
1.	9 January 2024	Update on ERDF Business Support	To provide a Briefing Note on how small and medium sized organisations could apply for funding	Assistant Director – Communities	ERDF programme has ended – New Ambition programme will be launched during April 2024.	The Assistant Director – Communities will report back on progress of the SPF funded Ambition Fund once launched.

PETITION UPDATE

Public Petition	Action	Update
<p>To request the termination of a tenancy in Prestwick</p>	<p>Petition refused in terms of 2.6 Council Petition Protocol that it would be inappropriate for the Panel to consider a petition in the following circumstances: Paragraph 2.6.5 – if it is considered to have potential to cause personal distress or loss. Paragraph 2.6.6 – if it relates to an individual’s circumstances or an individual’s grievance..or contains information by which individuals can be identified. Paragraph 2.6.7 – if it relates to planning, licensing and other matters with their own procedures. Paragraph 2.6.11- if it relates to matters that could damage a person’s reputation. Paragraph 2.2.12 – if it contains an allegation or matter which could contain information that is not true or is defamatory, discriminate against someone....</p>	<p>The Head of Legal and Regulatory Services notified the Lead Petitioner of the rejection of the Petition in keeping with paragraph 3.1 of the Council’s Petition Protocol.</p>

	Issue	Actions	Assigned To	Due Date To Panel	Latest update
1.	Community Wealth Building Programme	Scrutiny of annual progress report	Director of Communities and Transformation	14 May 2024	Report to this panel
2.	Regeneration Capital Grant Fund – Update on Pinwherry and Pinmore and Maybole Stage 2 Applications	Update and scrutiny	Director of Communities and Transformation	14 May 2024	Report to this panel
3.	Fleet Strategy 2021-2026 Progress Report	Annual Update	Director of Housing, Operations and Development	14 May 2024	Report to this panel
4.	Waste Strategy 2021-2031 Progress Report	Annual update	Director of Housing, Operations and Development	14 May 2024	Report to this panel
5.	Ayrshire Roads Alliance Service Plan 2024/25 and Performance Report 2023/24	Present the Ayrshire Roads Alliance Service Plan and performance report (prior to submission to Cabinet)	Head of Ayrshire Roads Alliance	11 June 2024	Awaiting report
6.	Complaints - Scrutiny Update - Period: 1 October 2023 to 31 March 2024	Provide statistics for scrutiny (6-monthly report) [to include information from SPSO annual statistics report]	Chief Governance Officer	11 June 2024	Awaiting report

7.	Council Plan Quarter 4 Performance Report	Scrutiny	Depute Chief Executive and Director of Education	11 June 2024	Awaiting report
8.	Developer Contributions Update	Full year update (April 2023 to March 2024)	Director of Housing, Operations and Development	11 June 2024	Item deferred - full year report for April 2023 to March 2024 will be provided
9.	Joint Inspection of Adult Community Health and Care Services	6-monthly update	Head of Community Health and Care Services	11 June 2024	Awaiting report
10.	Local Government Benchmarking Framework 2022/23	To advise Members regarding the difference benchmarking is making within SAC (National Overview Report published March 2024)	Depute Chief Executive and Director of Education	11 June 2024	Awaiting report
11.	Local Performance Report: Scottish Fire and Rescue – 2023/24 Full Year Performance and Service Update Report	Provide Members with information about performance of the Scottish Fire and Rescue Service in South Ayrshire	Depute Chief Executive and Director of Education	11 June 2024	Awaiting report
12.	Participatory Budgeting Activity 2023/2024 – April 2023 to March 2024 Update	Update report as part of regular community engagement reporting (April 2023 to March 2024)	Depute Chief Executive and Director of Education	11 June 2024	Awaiting report
13.	Scottish Fire And Rescue – Draft Strategic Plan 2023-26	Advising Members of consultation process in relation to draft plan	Depute Chief Executive and Director of Education	11 June 2024	Item deferred – originally for May 2024

14.	UK Shared Prosperity Funding (UKSPF) 2022-2025	Year 2 progress report	Director of Communities and Transformation	11 June 2024	Awaiting report
15.	Local Performance Report: Police Scotland	Information about mid-year performance	Depute Chief Executive and Director of Education	20 August 2024	Awaiting report
16.	Strathclyde Partnership for Transport (SPT) Performance Report 2023/24	Outline the work of the Strathclyde Partnership for Transport (SPT) and the impact its services have on the public transport network in South Ayrshire and across the west of Scotland	Director of Housing, Operations and Development	20 August 2024	Awaiting report

South Ayrshire Council

**Report by Director of Communities and Transformation
to Service and Partnerships Performance Panel
of 14 May 2024**

Subject: Community Wealth Building Programme

1. Purpose

- 1.1 The purpose of this report is to provide an update on the Community Wealth Building (CWB) programme workplan and a summary of progress to date, which includes a review of the current work plan.

2. Recommendation

2.1 It is recommended that the Panel:

2.1.1 reviews progress and achievements in relation to CWB; and

2.1.2 endorses the approaches and activities set out within the revised work plan.

3. Background

- 3.1 The Community Wealth Building (CWB) programme has targeted an approach to local economic regeneration focused on five key areas: Procurement, Financial Power, Land and Assets, Plural Ownership and Fair Work. Essentially CWB is about creating a resilient and inclusive economy for the benefit of the local area through the maximisation of local assets.
- 3.2 The approach being taken in South Ayrshire is to link CWB to placemaking with a particular focus on our town centres as key economic drivers, places of social activity and symbols of civic identity and pride.
- 3.3 The overarching Ayrshire Growth Deal (AGD) programme identified CWB as core to creating a strong, resilient, and inclusive local and regional economy. A CWB Commission has been established with the three Ayrshire Councils and other local Anchor Institutions. South Ayrshire Council signed a CWB charter in October 2020.
- 3.4 The Ayrshire Growth Deal CWB business case identified KPIs to be achieved across the Ayrshire region. The KPIs have informed the CWB team's Action Plan.
- 3.5 On 24 April Cabinet approved a restructure to the Economy and Regeneration Service. Within this restructure CWB Officers have transferred to the Thriving Economy Team to integrate and complement delivery of the Ambition Programme and Business Gateway Services.

- 3.6 The Ayrshire Growth Deal CWB programme included a CWB Fund totalling £1m for the 3 Ayrshires, with an SAC allocation of £0.333m to be used to support the work of the CWB Officers and the principles of CWB. As of 31 March 2024, £182,295 has been spent, with a further £75,575 allocated via approved applications, with circa £75,000 in applications in progress. It is anticipated that the full CWB Fund allocation will be fully spent by the conclusion of the Ayrshire Community Wealth Building programme.
- 3.7 The funding under the Ayrshire Growth Deal is due to be concluded by September 2024. Funding through the UK Shared Prosperity Fund (UK SPF) as agreed in an April 2024 reprofiling will allow the programme to continue through March 2025. An additional £143,000 has been allocated through the UK SPF for the continuation of the Community Wealth Building Fund, which will be administered by the CWB Officers and Thriving Economy team.
- 3.8 The Action Plan for 2024 - 2025 is included in [Appendix 1](#). Key highlights of CWB team activities over 2023 - 2024 are noted in [Appendix 2](#).

4. Proposals

- 4.1 It is proposed that the CWB team provide twice yearly updates to Service Leads and Members on progress made against planned activity.

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report. However, new CWB Legislation is anticipated in 2024 – 2025 which may require a review of any potential implications.
- 5.2 Procurement implications are noted in section three of the report and progress of procurement activity is noted in [Appendix 1](#).

6. Financial Implications

- 6.1 There are no financial implications arising from this report.

7. Human Resources Implications

- 7.1 The CWB officers contracts end in March 2025, (extended from October 2024 by UK Shared Prosperity funds as approved April 2024 Cabinet)

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

- 8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

- 8.2.1 Rejecting the recommendations will have a negative impact on the outcomes of the community wealth building programme.

9. Equalities

- 9.1 The proposals in this report allow scrutiny of performance. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions, and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an equality impact assessment is not required.

10. Sustainable Development Implications

- 10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priorities 2 and 3 of the Council Plan: Live, Work, Learn/ Work and economy (Outcome 2); and Civic and Community Pride/ Community Engagement (Outcome 2).

13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Bob Pollock, Portfolio Holder for Economy Development, and the contents of this report reflect any feedback provided.
- 13.3 Consultation has taken place with Local Members and the contents of this report reflect any feedback provided.

Background Papers **Community Wealth Building Action Plan Report 2023**

Person to Contact **George Hunter Assistant Director Communities**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612994
Email George.hunter@south-ayrshire.gov.uk

Date: 1 May 2024

Appendix 1 – Revised Action Plan 20.03.24

Task Name	Completion Date		Comment	
SOCIALISATION				
SAC CWB Officers to work to localities and CWB Pillars	31/03/2025	CMcP	Officers allocated on the following basis: Troon & Ayr (and surrounding villages) with a focus on Procurement Prestwick & Ayr (and surrounding villages) with a focus on Procurement Girvan & Maybole (and surrounding villages) with a focus on Land & Assets	
Focus CWB on place-making themes	31/03/2025	CMcP	The following themes are emerging from place making community engagement: tourism, culture, heritage, events, health and wellbeing, town centres & visitor economy	
Awareness Raising/Socialisation of Community Wealth Building Pillars	31/03/2025	CWB Officers	The Team will continue to promote CWB through working with colleagues in Thriving Economy, Thriving Places and across Services and to relevant stakeholders. The teams will deliver events in coordination with the Thriving Economy Team.	
Progress Remaining CWB Catalyst Fund and develop and deliver approved SPF CWB Fund in coordination with the Thriving Economy Team	31/03/2025	CWB Officers	Provide targeted catalyst funding support focusing on place-making, business growth, skills and jobs, capacity building linked to CWB pillars from remaining funding allocation and allocate the SPF CWB Fund with Thriving Economy team.	
Create a CWB page on the SAC Ambition webpage	31/03/2025	CWB Officers	The SAC CWB page on the Ambition web page will raise awareness and the profile of CWB whilst fully integrating it alongside the current offering	

Task Name	Completion Date		Comment	
			from E&R. SAC case studies from across the five pillars of CWB will be displayed on the page to show CWB in action.	
PROCUREMENT				
Monitor and analyse SAC Procurement Wave Plan to inform sectoral focus of SAC CWB Officers and SAC Business Advisors.	31/03/2025	CWB Officers	SAC CWB Officers identified the following areas (ratified by SAC Procurement Lead) for sectoral focus: <ul style="list-style-type: none"> • Trades • Food & Drink • Health & Social Care 	
Host a South Ayrshire Council and Supplier Development online event to raise awareness of the opportunity to strengthen local economies and support local supply chains through public contracts.	30/03/2025	CWB Officers	South Ayrshire Council in partnership with the Supplier Development Programme (SDP) will host a <i>SAC Talking Tenders</i> webinar/event to raise awareness of upcoming and future contract opportunities.	
Continue to socialise Community Benefits Requests	31.03.2025	CWB Officers	CWB Officers will continue to work with SAC Procurement, Thriving Communities and Digital Services colleagues to promote the Online Benefits Wish List on the SAC Procurement Web Page. https://my.south-ayrshire.gov.uk/article/46953/Community-benefits-wishlist	

Task Name	Completion Date		Comment	
Organise a social enterprise/co-operative focused procurement event/workshop.	31/03/2025	CWB Officers	CWB team in partnership with South Ayrshire Social Enterprise Network (SASEN) to organise an event for social enterprises to raise awareness of the potential to develop and cluster (if possible) as supply chains for public procurement opportunities.	
Provide CWB considerations during the development phase of the SAC procurement annual strategy refresh	30/09/2024	CWB Officers	Annual strategy refresh by Procurement happens February each year where the strategy is approved at Cabinet. CWB Officers to present CWB considerations to the Service Lead to input and contribute to the Strategy.	
Organise an SAC Lunch & Learn Event to promote SAC Framework opportunities.	31/03/2025	CWB Officers	CWB officers working with the Procurement team will arrange a 'lunch and learn' event to promote current framework opportunities. This will replicate the success of previous lunch and learn events held for the Minor Works framework and the Food & Drink framework.	
Arrange SDP Bespoke Training Event to complement the Lunch & Learn Framework Event	31/03/2025	CWB Officers	CWB officers to work with SDP to develop a bespoke training event to compliment the Lunch and Learn Framework event.	
Engage with other Anchor Institutions to identify and progress joint procurement opportunities. Socialisation of CWB/strengthen	31/03/2025	Procurement Workstream Lead	CWB officers to engage with and feed into the pan-Ayrshire procurement workstream.	

Task Name	Completion Date		Comment	
local economies/support local supply chains.				
FINANCIAL POWER				
Promote South Ayrshire gift card to lock in local spend.	31/03/2025	LACER Officer	Target of 300 businesses registered to accept the SA SLL Gift Card. Electronic Gift Card to be launched May 2024. Social Media campaign being prepared to promote digital card to both local businesses and local consumers. This should result in an increase in the number of businesses registering to accept the gift card.	
Integrate with Thriving Economy team to promote local economic growth	31/03/2025	CWB Officers	Develop local wealth retention initiatives in coordination with Thriving Economy team	
Troon /Open	14/07/24	CWB Officers	Encourage business engagement and support for Troon Town Centre business community to positively respond to the potential of the 152 nd Open in Troon 14-21 July 2024 and capability building beyond the event.	
Create Opportunities for Positive Town Centres PR	31/03/2025	LACER Officer	Utilisation of the South Ayrshire gift card as a means of developing positive local PR.	
LAND AND ASSETS				
Collaborate with SAC's Land and Assets service lead to deliver sustainable socially	31/03/2025	CWB Officers	CWB Officer Membership of the SAC Community Asset Transfer Group supporting Business appraisal and CWB compliance. Deliver an information event to promote opportunities and highlight case studies	

Task Name	Completion Date		Comment	
productive use of land and buildings/assets.				
Enable and support asset transfer by building knowledge and awareness of underutilised assets.	31/03/2025	CWB Officers	CWB Officer to monitor Scottish Enterprise GIS Mapping Tool and events supporting the delivery of this.	
Identify underutilised assets for CWB team to promote and develop via the CWB programme.	01/03/2022-01/04/2024	CWB Officers	<p>Adopt a data and strategic direction from place-making/regeneration colleagues to identify new opportunities and continue to support the following:</p> <ul style="list-style-type: none"> • Girvan Town House/Go Girvan Tourism • Adventure Carrick Education/Girvan Band Stand • Maybole School Vennel • Carrick Centre/Goudie Transition • Dundonald Castle • Dalquharran Castle • Biosphere Bikes - support purchase and refurbishment of underutilised building • Annbank Community Centre • Coylton Lawn Tennis Club 	
Host 1 to Many Plural Ownership events	31/03/2025	CWB Officers	Organise events with interested community groups to identify their development needs to support the co-production of viable local services and initiatives. Events to meet Business Case KPI	

Task Name	Completion Date		Comment	
Review, analysis and Monitor SAC commercial property portfolio to ensure we support growth of local businesses and entrepreneurial activity.	31/03/2025	CWB Officers	Analyse Ayr Town Centre Framework to enable targeted support to grow local businesses and support entrepreneurial activity.	
PLURAL OWNERSHIP				
Identify and engage with key community groups based throughout South Ayrshire to understand potential collaborative opportunities. Promote imaginative use of assets/inclusive economic models	31/03/2025	CWB Officers	A CWB Officer supported New Market Street Traders and provided CDS support to develop Articles of Association as new Consortium Cooperative (est. Summer 2023) with a focus on the regeneration of the street in which they trade within Ayr. This will continue to be a focus for activities and potential to use as a case study to promote elsewhere, e.g. Troon.	
Promote alternative and plural ownership models		CWB Officers	Upskill and promote with Thriving Economy team so they can proactively engage with the local business base.	
FAIR WORK				
Identify and promote Fair Work employers within South Ayrshire. Create fair and meaningful	31/03/2025	CWB Officers/AGD Fair Work Team	Each referral made by SAC CWB Officers to the AGD Fair Work Team enables them to speak to local businesses about the benefits of creating fair and meaningful employment opportunities.	

Task Name	Completion Date		Comment	
employment opportunities				
Support central Fair Work team	31/03/2025	CWB Officers	Continue to support the central AGD Fair Work team to promote and deliver events and activities	
CLIMATE ACTION				
Consider climate action in all CWB activity	31/03/2025	Cross-cutting theme across all CWB activity and grant support.	Relationship established with SAC Coordinator for Sustainable Development. Climate action and sustainability is a consideration in all CWB Catalyst Funded projects. Enhancing Natural Capital is a key theme in the Regional Economic Strategy.	

Appendix 2

Community Wealth Building – Key Highlights 2023-24

Community Wealth Building Catalyst Fund

The CWB have provided targeted catalyst funding support focusing on place-making, business growth, skills and jobs, capacity building linked to CWB pillars:
Position @ 31.03.24

- £182,295 Allocated funding
- £75,575 Applications approved
- £77,979 Applications in progress

Biosphere Enterprises – From Concept to Market (Circular Economy Project– Black Face Sheep Wool to Knitwear)

CWB Officer worked with the Galloway and South Ayrshire Biosphere to explore the concept possibility of re-cycling the wool of the indigenous 'Black Face Sheep' breed found throughout the region, and turning a once waste commodity (due to its coarseness) into something useful, e.g., knitwear. Advice and collaboration from the CWB officer around governance and business structure, a special purpose vehicle was created, with a view to earning revenue, and beginning to make the Biosphere more economically sustainable.

CWB Officer continued to support with everything from business planning, governance to brand marketing, and crowd funding. The new quality knitwear items have come to market using local knitwear company Begg's as a key partner of the wider supply chain.

Adventure Centre for Education (ACE) – Regeneration of Girvan Bandstand (Heritage Project & Community Cafe)

CWB Officer initially worked with and supported ACE on their Business Planning. After discussion around an aspiration to regenerate the iconic Girvan bandstand for the town, and wider tourism offering, a collaboration was formed to work towards this end using empowerment legislation for purchase. The CWB officer has collaborated with ACE on the purchase of the existing derelict building and site, working along with SAC Land & Assets, has created an 'architectural template', bringing together a group of skill sets (Design, QS, Heritage Architects, etc) to create an architect brief and appropriate design to fit the aspirations. The CWB Officer has supported with this template and with governance and funding signposting, working toward realising the group's intention to host a Community Cafe/Flexible Event space, whilst being respectful of the heritage credentials of this well-known Girvan landmark.

Ayr Sea Scouts – Lease to SAC Asset Purchase (Long term Ownership of Public Asset for Community enhancement)

CWB Officer worked with and supported Ayr Sea Scouts on their Business planning, and re-location aspirations. After gaining an understanding of the requirement, CWB Officer engaged Client with SAC Land & Assets, identifying the 'Foresters Hall' as it became available and successfully pursued on a lease basis by Ayr Sea Scouts on an initial 2-year lease. Within 3 months the Foresters Hall was home to a further 8 groups, all of whom were generating

unrestricted income, and accelerating the opportunity for an eventual purchase of the premises. After signposting by CWB officer to additional funding opportunities, the eventual purchase is 60% in place, with completion of asset purchase targeted before the end of 2024.

Stinchar Valley Digital Tourism (Digital Collaboration with SCOTO, ARIA and Stinchar Valley Villages)

CWB Officer Developed a Community Led Tourism Group with a focus on building digital capability to support the local Visitor Economy in and around Girvan. This included contributions to the Scottish Community Tourism (SCOTO) run workshop 'Press Pause' to spend time with communities to assess their assets, branding etc then plan for the next stages. SCOTO worked with Go Girvan and Colmonell and with Stinchar Valley – Ballantrae, Pinmore & Pinwherry and the enhancement of Colmonell.

Supported by ARIA funding, the results are positive with the formation of an official group to promote as Ballantrae & The Stinchar Valley. A follow-on CWB project has been developed to introduce a digital capability pilot taking some of the learning from the SCOTO work, and with a view to enhancing the tourism offering throughout the wider area.

HSCP Collaboration (Support a micro-enterprise initiative with a focus on improving a range of care services throughout South Ayrshire)

Initial work by a CWB Officer supported an HSCP inspired 'Micro Enterprise' initiative with a view to facilitate small/ single employee businesses to be part of the SAC Care supply chain through rural areas of SAC. The net effect of the initiative was to 'Free up' hospital beds, by allowing those with reduced care needs to stay at home.

CWB Officer has organised Business 'How-To' Webinar & 'Digital Capability' Webinar positioned to support the cohort at the appropriate point in the process.

This support was to help ease those without 'self-employment' experience into the appropriate employment status, highlighting Income tax implications, along with some digital/social media awareness, to allow search for additional work, and reducing dependency on HSCP/Social direction.

Scottish Enterprise/Co-operative Development Scotland Collaboration (Upskilling CWB and business advisors on Alternative and Plural ownership models)

CWB Officer supported by Scottish Enterprise and Co-operative Development Scotland, hosted training sessions on Employee Ownership, Co-operatives & Community Co-operatives, Platform Co-ops, BenComs and Family Business for CWB Team, Business Team & appropriate Thriving Communities Officers;

Employee Ownership Trust & Family Business Training – 18/05/22

Co-operatives, Community Co-ops, Platform Co-ops & Bencoms – 22/06/22

CWB Officer supported Scottish Enterprise to scope a Pan-Ayrshire Employee Ownership Awareness Event, with keynote Speaker Turnbury Rugs – August 2022

New Market Street Traders (NMST)

New Market Street has c. 47 independent businesses and is at the heart of Ayr Town centre.

NMST aim is to regenerate the street to become a UK recognised destination.

CWB Officer arranged an information session with NMST and CDS to explore the potential for Cooperative Development December 2022.

CDS offered free consultancy to NMST to form as a Consortium Cooperative which took a few months and various meetings and events to establish.

Formed 2023 with bank account.

CWB Officer is supporting NMST to scope potential funding and development opportunities.

Glow Bambino

CWB officer supported this enterprise to take on an empty shop unit in the vicinity of Ayr town centre. CWB officer provided business planning, funding, and occupancy advice to support the enterprise through taking on a retail premises. CWB catalyst funding was also used to support the fit out of the retail premises. Previously Glow Bambino had been hiring out space on an ad hoc basis, employing one person and was only able to run two or three classes a week. Now that Glow Bambino has its own retail space it is running at full capacity with classes on every day of the week resulting in them taking on more employees who are all being paid above the real living wage. Glow Bambino has also linked in and collaborated with other local enterprises to allow them to hire out the space when it is not in use at competitive rates leading to a weekly occupancy of 90%.

Broadway Prestwick

CWB officer supported this enterprise with a CWB catalyst funding application. Funding was secured for professional digital cinema equipment to enable the Broadway Prestwick to continue community film screenings in Prestwick and throughout South Ayrshire. Prior to the CWB funding the group was having to hire in the equipment for each screening which was having a negative impact on running costs, ticket prices and screening availability. Being able to own their equipment means the Broadway can put on regular screenings at reasonable prices whilst developing and building a solid income stream and audience base for their future plans. The Broadway has since been successful in a funding application to the Scottish Land Fund to purchase the old Broadway Cinema in Prestwick as well as funding for a full-time employed project development officer who has been recruited locally.

Rebel Baker

CWB officer supported this enterprise providing business planning, funding, and business start-up advice. CWB officer signposted to Economy & Regeneration business advisor for startup funding which was applied for and granted. CWB officer supported a CWB catalyst funding application for an online sales platform to enable the enterprise to sell out with South Ayrshire and build up a strong base for retail wholesale. The enterprise has started trading in April 2024 and has already secured 15 local retailers/stockists in South Ayrshire. The enterprise is on track to generate £340k of revenue and create two full time and 3 part time jobs which are being recruited locally within South Ayrshire.

Events

Regional Event – 27th September 2023

The SAC CWB Team organised a Regional Event held at Troon Town Hall and Walker Hall showcasing CWB, including key case studies/success stories and assets. The event was delivered in partnership with anchor institutions, private and third sector organisations and agencies. Key CWB themes around local produce, cooperatives, opportunities within Procurement, wellbeing, tourism/culture/heritage, place-shaping and the role of town centres and tourism for inclusive growth were highlighted. In

support to this event the Team created, in partnership with the CWB Programme Manager, a SAC CWB video (https://www.youtube.com/watch?v= Hi2es_syr8) which showcased South Ayrshire and our case studies.

220 stakeholders registered to attend. Key speakers at the event included:

- Dr Kirsteen Croll, Friends of Dundonald Castle
- Vanessa Good, The Good Travel Company

The event highlighted the SAC CWB support that has strengthened business models and opened opportunities for new models of local regeneration.

Procurement Event – 10th October 2023

Food and Drink Framework: In order to identify high quality local suppliers and producers of food and drink to support SAC Golf & Leisure café facilities within Ayr and Troon an event was hosted by SAC CWB, Procurement and Golf and Leisure Services.

Following a marketing and comms campaign, local suppliers/producers attended an event in October 2023 to find out more information about applying to the framework.

Officers from SAC Golf and Leisure, Procurement and CWB teams were available on the day to provide guidance on the process.

17 local businesses attended the lunch time event. The event resulted in 10 suppliers applying to the framework with 10 suppliers successfully appointed to the framework.

Scotland Excel Event- 29th November 2023

A CWB represented SAC at a Scotland Excel Supported Business event. This event was an opportunity for supported businesses across Scotland to meet with buyers and network. The event was useful and provided the CWB officer with key contacts throughout Ayrshire in relation to supported businesses as well as procurement contacts in neighbouring councils. A follow up meeting has been arranged with these procurement contacts and SAC procurement team to start a discussion on how supported business spend can be increased within South Ayrshire.

Land and Assets Event – 21st June 2023

CWB officers in collaboration with SASEN (South Ayrshire Social Enterprise Network) organised and held an event focused on community ownership of assets titled 'own it'. This event was attended by over 60 representatives from the third sector with speakers including CEiS (Community Enterprise in Scotland), COSS (Community Ownership Support Service) and also a case study from Seafield Tennis Club. This event focused on the CWB theme of land and assets and has resulted in various referrals to the CWB team for further support/signposting.

Funding Fair – 26th October 2023

CWB officers supported SAC's external funding officer with a funding fair which took place in Ayr Town Hall. The event ran at full capacity with 100 3rd sector representatives attending. CWB officers delivered four workshops over the course of the day to promote CWB and the newly developed Community Benefits online tool. CWB officers also manned a stall at the event and took referrals for the CWB programme.

Plural Ownership – 7th February 2024

CWB officers supported SASEN (South Ayrshire Social Enterprise Network) with their 'Social Places' event alongside Social Enterprise Scotland. This event saw SASEN presented with a Social Enterprise Place award for South Ayrshire. The portfolio holder for CWB also spoke at the event providing an update on how the CWB team can support the third sector and examples of where it was doing so already. CWB officers gained referrals from the event with opportunities for procurement, business planning and collaboration support.

Tools developed

Community Benefits Online Tool ('Wishlist')

The online tool was developed by the CWB officers in collaboration with the SAC procurement team. As of 30/03/2024 there have been 41 community benefit requests submitted and of these 15 have been granted or matched with a supplier.

Procurement Mapping Tool

SAC Procurement workstream lead developed a procurement mapping tool which presents information on where public spend happens for Ayrshire's anchor institutions. This tool provides intelligence and data which provide insights which can inform business and economic development strategy.

CWB Promotional Video

- https://www.youtube.com/watch?v=Hi2es_syr8
- Key messages: people, place, planet – where there are assets wealth can be created.

South Ayrshire Council

**Report by Director of Communities and Transformation
to Service and Partnerships Performance Panel
of 14 May 2024**

**Subject: Regeneration Capital Grant Fund – Update on
Pinwherry and Pinmore and Maybole Stage 2
Applications**

1. Purpose

1.1 The purpose of this report is to update the Service and Partnerships Performance Panel on the progress of two Regeneration Capital Grant Fund (RCGF) applications and to seek retrospective approval to continue these projects. They are for the transformation of the former Pinwherry and Pinmore primary school, in collaboration with Pinwherry and Pinmore Community Development Trust and the proposed redevelopment of Maybole New Stables Lane, in collaboration with Ayrshire Housing Association.

2. Recommendation

2.1 It is recommended that the Panel:

2.1.1 notes the successful outcomes of the Stage 2 applications in regard to Pinwherry and Pinmore, and Maybole New Stables Lane;

2.1.2 notes that Pinwherry and Pinmore Community Development Trust are progressing with the transformation of the former Pinwherry and Pinmore Primary School into a multi-purpose community facility;

2.1.3 notes that Ayrshire Housing Association are progressing the New Stables Lane redevelopment in Maybole New Stables Lane;

2.1.4 notes that the Council will monitor and oversee expenditure of RCGF funding received;

2.1.5 notes that the Assistant Director Communities will update the Panel on the progress of the projects and report back with an update on all the ongoing RCGF projects and continued due diligence; and

2.1.6 otherwise notes the contents of the report and supports the approaches and activities set out.

3. Background

- 3.1 The RCGF has been delivered in partnership between Scottish Government and COSLA since 2014/15. It supports locally developed, place-based regeneration projects that tackle inequalities and deliver inclusive growth in deprived, disadvantaged and fragile remote communities across Scotland
- 3.2 Demand for RCGF support has increased significantly since the launch of the fund. Accordingly only a selection of the strongest projects can be supported from the available budget each year.
- 3.3 The RCGF forms part of the investment backing the establishment of the Place Based Investment Programme supporting community and town centre regeneration, place-based improvements and the development of 20-minute neighbourhoods working in partnership with communities throughout Scotland and all Scottish Local Authorities.
- 3.4 The intent of the Place Based Investment Programme, as agreed between the Scottish Government, COSLA and local government, is to link and align all place-based funding initiatives to ensure there is a coherent and sustained approach to renewal, whilst promoting the resilience, health and wellbeing of communities across Scotland.

4. Proposals

- 4.1 On 9 and 16 June 2023, respectively, the Council received formal RCGF grant funding offers from the Scottish Government for Pinwherry and Pinmore, and Maybole New Stables Lane.
- 4.2 In relation to Pinwherry and Pinmore, the investment panel recommended a grant of £197,633.01 as requested in the Stage 2 application and payable over the financial year 2023/24. The grant will support the completion of Phase 3 of the development of the former Pinwherry Primary School, which is now community-owned, into a multi-purpose, accessible, adaptable and energy efficient community facility, delivering benefits to residents, visitors and businesses.
- 4.3 A main contractor was successfully appointed for the works at Pinwherry and Pinmore in 2023 and works commenced on site on 8 January 2024. The date for completion is 26 April 2024. As a construction contract has been signed, RCGF monies can be drawn down in full for distribution upon receipt of interim certificates.
- 4.4 In relation to New Stables Lane, the investment panel recommended a grant of £999,807 payable over the financial years 2023/24 (£599,884) and 2024/25 (£399,923) as requested in the Stage 2 application. The grant will enable the sympathetic and imaginative redevelopment of a prominent, increasingly derelict and challenging site within a Victorian stables' lane. The proposed redevelopment scheme comprises twenty-two units being a mix of affordable housing with commercial units facing the high street. The project complements ongoing and planned regeneration activities in the town.
- 4.5 As a result of site acquisition challenges, RCGF-eligible development fees spent by Ayrshire Housing have been less than expected for 2023/24 (totalling £80,640) and RCGF has confirmed the remainder of the 2023/34 allocation will be reprofiled into 2024/25. RCGF will continue to be drawn down upon receipt of Ayrshire Housing evidence of project related spend for the remainder of the year.

4.6 Redevelopment of the New Stables Lane site includes Council-owned land at 49-53 High Street to be utilised to form site access. A valuation report has been prepared by consultants and has been used to inform negotiations for disposal through the appropriate means.

4.7 Transfer of both grants was authorised under General Delegation G3 (unanticipated situations).

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 The proposed projects meet the Council's regeneration ambitions and thereby through the due diligence process associated with reporting schedules will help deal with and mitigate any potential issues. This will ensure that the projects' Business Plans are robust and kept up to date and continue to show operational viability thus reducing the financial risks. In addition the continuation/establishment of Project Support Groups for each of the projects working with their design teams will help to monitor and assist with the progress of the projects and their long-term sustainability.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 The risks associated with rejecting the recommendations is the missed opportunity to identify and advance priority regeneration projects that would have transformation impacts in their respective communities.

9. Equalities

9.1 The proposals in this report allow scrutiny of performance. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an equality impact assessment is not required.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - The Scottish Government Gateway will be contacted in terms of any potential SEA Requirements

and the assessment of environmental impacts (SEA / EIA (Economic Impact Assessment)) and reporting.

11. Options Appraisal

- 11.1 An initial range of priority projects were identified through the Place Plan, Place-based Strategy and consultation with Officers and Elected Members. The finalisation of priority projects is a key aspect of the Development Phase work and will be undertaken in coordination with the Project Board and Funders and further consultation over the next year.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priorities 1, 2 and 3 of the Council Plan: Spaces and Places/ Moving around and the environment (Outcome 1), Live, Work, Learn (Outcome 2) and Civic and Community Pride (Outcome 3).

13. Results of Consultation

- 13.1 There has been extensive public and stakeholder consultation within the context of the Maybole Regeneration Project and within Pinwherry and Pinmore as part of the place planning process. Further consultation in regard to the New Stables Lane project is required as part of the statutory planning process.
- 13.2 Consultation has taken place with Councillor Alec Clark, Portfolio Holder for Tourism, Culture and Rural Affairs, and the contents of this report reflect any feedback provided.

Background Papers **None**

Person to Contact **Jane Bradley, Director of Communities and Transformation**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612045
E-mail jane.bradley@south-ayrshire.gov.uk

George Hunter, Assistant Director Communities
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone: 01292 612994
Email: George.hunter@south-ayrshire.gov.uk

Date: 1 May 2024

South Ayrshire Council

**Report by Director of Housing, Operations and Development
to Service and Partnerships Performance Panel
of 14 May 2024**

Subject: Fleet Strategy 2021-2026 Progress Report

1. Purpose

1.1 The purpose of this report is to provide Elected Members with the annual review of progress in delivering the South Ayrshire Council Fleet Strategy 2021-2026.

2. Recommendation

2.1 It is recommended that the Panel:

2.1.1 considers the annual review of the South Ayrshire Council Fleet Strategy 2021 -2026; and

2.1.2 agrees that an annual review of the strategy be submitted to the Service and Partnerships Performance Panel.

3. Background

3.1 As detailed in the progress report submitted to Cabinet in April 2023, there were a number of drivers to the development of the Fleet Strategy for 2021-2026. The two key drivers being The Scottish Government declaring a Climate and Ecological Emergency in 2019 which led to an update in 2020 of the Climate Change Plan to include 'Securing a green recovery on a path to net zero'. This set out the Scottish Governments targets of ending Scotland's contribution to climate change by 2045.

3.2 The second was the National Transport Strategy outlining the need to reduce fleet, to modernise fleet, reduce the use of motorised transport and to implement the travel hierarchy.

3.3 The current Fleet Strategy which was approved by Leadership Panel in May 2021 has three main themes on which the Strategy's Action Plan is based:

- Renewal – Our Future Fleet;
- Relationships – Working with People; and
- Results – Delivering for the People of South Ayrshire.

3.4 Additionally, there is a requirement to hire vehicles, and these too will be subject to both the Policy and the Handbook.

4. Proposals

4.1 As was reported in last year's progress report progress on delivery was slow. It resulted in the Service Lead undertaking changes to the Service Structure to address this matter, in particular, the needs of the Fleet Team. Cabinet approved the proposed structure changes in October 2023 which has allowed for 3 new posts to be created the last of which is just about to be advertised.

4.2 In March 2024 Cabinet approved the Revised Fleet Travel and Transport Policy; the Drivers and Management Travel Handbook together with the approval that each Service must identify a senior member of staff to act as their Fleet Liaison Officer.

4.3 [Appendix 1](#) provides updates and progress relation to the Action Plan.

4.4 Action 1.2, while Fleet is continuing to replace the car and small van fleet to electric, it should be noted that there are some services that cannot make the transition to electric at this time:

- Care at Home – Alert Service that use vehicles on shift 24hrs; and
- Social Work – urgent transportation of vulnerable families.

4.5 In relation to the provision of an electric fleet we require the necessary charging infrastructure which needs significant investment however locations are mainly determined by the availability of sufficient power supply?

4.6 For the Councils Fleet that is 3.5 tonnes and above the industry is indicating that it is most likely these vehicles will be hydrogen powered, so requiring a different form of infrastructure to that of the plug-in electric fleet.

4.7 While the Fleet Strategy details the Council owned Fleet, it does not include detail of the number of hire vehicles or of the use of grey fleet. Since the pandemic and the changes to working styles to include home, agile and hybrid we have seen an increase in both the use of hire vehicles and grey fleet.

4.8 Fleet will work with each Service and their Fleet Liaison Officer to identify opportunities to decrease reliance on these forms of transport.

4.9 Fleet have been working with the Strategic Change Team to develop a pilot programme that would:

- Increase the utilisation of vehicles; and
- Inform a model to increase pool cars that will reduce third party hires.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 There are financial implications in that the cost of an Ultra Low Emission Vehicles is significantly more than that of a petrol and or diesel. For the smaller fleet that represents between a £10,000 - £20,000 increase per vehicle. Over and above there is the need for charging infrastructure. A 7kw Slow charger is approximately

£10,000; a 22kw Fast charger is approximately £20,000 - £30,000 and a Rapid charger is approximately £55,000. The funding for infrastructure will be subject to a future capital investment bid.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There is a risk that in rejecting the recommendations the Council will be unable to meet its legislative requirements, climate change objectives or provide the Fleet Service required to deliver the approved operating model.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping Process. There are no significant positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is shown in [Appendix 2](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** This report links directly to the Sustainability Development and Climate Change Strategy, approved in June 2019. An SEA will not be required as the actions of this Strategy aligns with the National Plan and relevant Legislation.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to the Council Plan, Priority One, Spaces and Places – Moving around and the environment.

13. Results of Consultation

13.1 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided.

Background Papers **Report to Leadership Panel of 25 May 2021 – [Fleet Strategy](#)**
Report to Service and Partnerships Performance Panel of 18 April 2023 - [Fleet Strategy 2021-2026 Progress Report](#)

Person to Contact **Fiona Ross, Service Lead – Neighbourhood Services**
Walker Road, Ayr, KA8 9LE
Phone 01292 612241
E-mail Fiona.Ross@south-ayrshire.gov.uk

Tommy Howieson – Fleet Co-Ordinator – Neighbourhood Services, Walker Road, Ayr, KA8 9LE
Phone 01292 612725
E-mail Tommy.Howieson@south-ayrshire.gov.uk

Date: 1 May 2024

Key Theme	Action	Measurable Action	Progress	% Complete
RENEWAL Our Future Fleet	1.1	Undertake CPD to ensure we are able to horizon scan and take forward the most up to date policy and technical solutions.	Attended professional and technical seminars e.g. APSE, UK Logistics, over the past year. CPD though PDR's has been identified and will be an annual process.	Ongoing annually
	1.2	Developing a prioritised fleet replacement programme to meet the 2025 target of all small vehicles being ULEV.	<p>Programme for Fleet replacement has been identified and is an ongoing process. We currently have 34% of the Fleet that is able to transition too Electric. It should be noted that this includes the full complement of Property Maintenance vehicles, which we believe will not be able to be achieved due to the weight and distance traveled per day. However, we will keep them in this listing to see if the EV industry develops further in the next 3 years.</p> <p>We will not be able to meet the 2025 target to have all small vehicles ULEV.</p> <p>With the new 94 Ford Transits which have been purchased as diesel due to the price difference with that of EV .However, these units are to EURO 6d standard which is the latest European emissions standard.</p>	100%
	1.3	Utilise available external funding opportunities for fleet renewal and associated infrastructure.	Going forward from this financial year there will be no external funding opportunities	100%
	1.4	Working with Ayrshire Roads Alliance, wherever possible we will maximise our use of natural resources to deliver sustainable, locally generated energy solutions, including maximising use of locally generated renewable energy and technologies to allow energy storage and peak shaving.	<p>Ayrshire Energy Masterplan may well include aspects of this action. The energy team do collect data and report that they collected 142554kwh energy 2023/24 from building mounted solar panels.</p> <p>This action will be a long term action.</p>	Ongoing
	1.5	Ensure the Council's new Future Operating Model incorporates our fleet ambitions as part of the green recovery.	Work has progressed with the Strategic Change Team and we are about to undertake a pilot project, the aim of which is to increase utilization of existing fleet; decrease the need for hires	75%

Key Theme	Action	Measurable Action	Progress	% Complete
			and develop pool cars	
RELATIONSHIPS Working with People	2.1	Work with services to develop data to ensure we are managing our carbon and financial budgets effectively.	Carbon usage information is provided by the sustainable Development team. Fleet Management can run monthly usage reports on fuel together with utilisation reports. These Reports will form part of the information and conversation between Fleet and the identified Fleet Liaison Officers for each Service.	60%
	2.2	Ensure services are aware of their fleet replacement dates and when their vehicles will become ULEV	All services have been made aware of their Fleet replacement dates however as per 1.2 it is not possible at this time to identify when their small vehicles will transition to ULEV	60%
	2.3	Provide training, communications and ongoing engagement to ensure services are aware of the hierarchy of travel (below) and following this in their everyday business.	During 2023/24 a number of communication bulletins were issued on our behalf with the Comms Team including tyre safety and inspections ; electric car training ; Changes to Highway Code ; Use of mobile phones & hands free devices ; Sustainable business travel	60%
	2.4	Provide policies, procedures and training opportunities to ensure drivers understand their responsibilities in relation to their vehicles and driving behaviors.	This will be ongoing over the 5 years of the strategy. Cabinet approved in March 2024 the updated Fleet Policy and Drivers Handbook. These will be made available on the core and a comms message will be issued to all staff informing them where to find the documents.	70%
RESULTS Delivering for the people of South	3.1	Support the delivery of the council's carbon budget across all services through fleet input.	The purchase of new fleet, non – electric, ensures that they are more fuel efficient and lower emissions that the fleet they are replacing. In 2023/24 over 96 new non ULEV were procured together with 13 ULEV.	60%
	3.2	Develop and implement a new approach to ensure vehicles are procured to meet council transportation needs and vehicle specification are developed based on these.	The process to procure vehicles is designed to meet the needs of the service requiring vehicles.	100%

Key Theme	Action	Measurable Action	Progress	% Complete
Ayrshire	3.3	Building partnerships that deliver to help accelerate the wider Ayrshire climate change agenda, ie ARA with regard to ULEV infrastructure, other partners with regard to shared infrastructure etc.	Pan Ayrshire EV strategy has been approved. Consultant appointed to develop the tender process in relation to Public Infrastructure. Fleet are working with the group to see if there are opportunities to link in, in relation to fleet charging points.	50%
	3.4	Develop internal arrangements around use of the charging infrastructure.	Process for the use of charging infrastructure is provided with all electric vehicles for use by departments and drivers	100%
	3.5	Review the use of car clubs and other vehicle sharing opportunities.	This point ties in to 1.5	60%

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

1. Policy details

Policy Title	Revised Fleet, Travel and Transport Policy 2024
Lead Officer (Name/Position/Email)	Fiona Ross, Service Lead – Neighbourhood Services – fiona.ross@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	n/a	n/a
Disability	n/a	n/a
Gender Reassignment (Trans/Transgender Identity)	n/a	n/a
Marriage or Civil Partnership	n/a	n/a
Pregnancy and Maternity	n/a	n/a
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	n/a	n/a
Religion or Belief (including lack of belief)	n/a	n/a
Sex – (issues specific to women & men or girls & boys)	n/a	n/a

Community or Groups of People	Negative Impacts	Positive impacts
Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	n/a	n/a
Thematic Groups: Health, Human Rights & Children’s Rights	n/a	n/a

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	n/a	n/a
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	n/a	n/a
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	n/a	n/a
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	n/a	n/a
Socio-economic Background – social class i.e. parent’s education, employment and income	n/a	n/a

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	YES NO
Rationale for decision: In the majority of the elements to be considered this report and its recommendations has no impact positive or negative	
Signed: Fiona Ross Date: 8 April 2024	Service Lead

South Ayrshire Council

**Report by Director of Housing, Operations and Development
to Service Partnerships Performance Panel
of 14 May 2024**

Subject: Waste Strategy 2021–2031 Progress Report

1. Purpose

- 1.1 The purpose of this report is to provide the annual progress report of the Council's Waste Strategy from 2021 to 2031 as per the action plan.

2. Recommendation

- 2.1 It is recommended that the Panel considers the report and provides feedback to officers.**

3. Background

- 3.1 Background was provided in the 2023 Progress Report outlining how dynamic the Waste Industry is, with evolving reprocessing technologies that further drive market demand upon recycle, as well as the Legislative elements surrounding the collection reprocessing and disposal of waste.

- 3.2 The main Legislative driver in relation Local Authorities is the Environmental Protection Act 1990 which places a Statutory Duty upon the Council to arrange for the collection and disposal of household waste and, where requested, to arrange for the collection and disposal of commercial and industrial waste.

- 3.3 On 24 June 2021 Council approved the [Waste Strategy 2021 – 2031](#) and associated Action Plan to:

- Set policies and actions to meet the requirements as set out in the Environmental Protection Act (1990) and Scotland's Zero Waste Plan 2010 and align to the national Circular Economy Strategy 'Making Things Last' (February 2016).
- Establish how to meet the ban on biodegradable waste to landfill in January 2025 as set out in the Waste (Scotland) Regulations 2012.
- Build on the success of the Household Recycling Charter compliant service.
- Meet the objectives set out in the Climate Change Act (2009) and the subsequent 2019/20 programme for government.

- 3.4 Since the approval of the Strategy progress has continued to be made on several action points as noted in [Appendix 1](#).
- 3.5 In relation to Action Point 5 the sale of HWRC at Heathfield to South Ayrshire Council was completed, and the facility has been operating successfully for just over a year. The purchase of this facility has allowed Waste Management to accomplish Action Point 7.
- 3.6 Additionally, the Council has identified an area of land suitable for the development of the Council green waste recycling initiative and has commenced negotiations with the owners.
- 3.7 While the Service has been working to deliver the Actions within the Strategy the Service has had to manage 3 significant tasks, these being.
- In conjunction with East Ayrshire Council the development, issue and award of the contract for the Transfer and Treatment of Residual and Bulky Waste, this is a 10-year Contract with the possibility of further extensions of 3 plus 2 years at the sole discretion of the Councils. Over the 10 years the value of this contract is £39m.
 - The implementation of new processes for the management of Waste Upholstered Domestic Seating (WUDS) in relation to the potential contamination of these items with Persistent Organic Pollutants which were used as flame retardants during the manufacturing process.
 - The development and implementation of the new Garden Waste Collection Service which will commence on 15 July 2024.

4. Proposals

- 4.1 Members are requested to review the updates on progress towards implementing the outstanding actions relating to the Waste Strategy Action Plan 2021-2031.
- 4.2 Officers will bring a progress report to the Service and Performance panel in March 2024.

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 Current financial commitments can be met within allocated capital and revenue budgets.

7. Human Resources Implications

- 7.1 There are no human resource implications related to the content of this paper at this time.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks from adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There is a risk that in rejecting the recommendations the Council will jeopardise meeting legislative requirements over the next 10 years including meeting the ban on biodegradable waste to landfill in 2025.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping Process. There are no significant positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is shown in [Appendix 2](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to the Council Plan, Priority One, Spaces and Places – Moving around and the environment.

13. Results of Consultation

13.1 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided.

Background Papers **Waste Strategy 2021-2031**

Person to Contact **Fiona Ross – Service Lead Neighbourhood Services**
Operations Centre, Walker Road Ayr
Phone 01292 612241
E-mail Fiona.ross@south-ayrshire.gov.uk

Date: 1 May 2023

Appendix 1

Key Theme	Action	Measurable Action	Priority	Timescale	Progress	% Complete
Waste Reduction & Prevention	1	Develop and initiate waste aware campaigns to minimise the use of single use plastics within South Ayrshire.	Medium	Medium Term	We continue to provide waste aware talks within schools included in which is the discussion of single use plastics In 2024 will be working on a Comms Team on a Communication Plan relating to the use of single use plastics	60%
	2	Develop a reuse plan to identify and co-ordinate reuse activities including supporting the development of partnerships with third sector organisations.	Medium	Long Term	The Re-Use container continues to be available at Troon however to fully realise this action significant resources, both in relation to staff and volunteers, are required to truly realise the ambition of this action. In 2024 Waste Management will research successful models and develop a business case.	40%
	3	Engage with partner organisations to form and encourage strategies to reduce overall waste arisings	Low	Long Term	Zero Waste Scotland have been working with South Ayrshire on a campaign not only to increase presentation of segregated food waste but also to reduce food waste. This will be an ongoing activity through the life of the strategy.	35%
	4	Conduct composition analysis for all waste streams and participation studies in relation to food waste.	Low	Long Term	This is ongoing and links into different initiatives such as the one outlined in point 3	90%
Infrastructure and Development	5	Develop and build/procure infrastructure to meet South Ayrshire Council requirements for residual waste, recycling and garden waste treatment	High	Medium Term	HWRC and Waste Transfer Station at Heathfield was successfully procured the site and we have successfully operated the site for just over a year. Significant upgrades have been undertaken and we are continuing to develop the site with plans to develop a material recovery facility to the rear of the site. Unfortunately, while a lot of work has been undertaken to progress with the development of a green waste site the identified site has not been purchased and we have not been able to progress.	60%

Key Theme	Action	Measurable Action	Priority	Timescale	Progress	% Complete
Infrastructure and Development	6	Review service provision in line with the introduction of a deposit return scheme	Medium	Medium Term	Scottish Government rescinded its plans for this scheme wishing to align with UK plans which were scheduled to commence in 2025 but have been put back to 2027. We have no guaranteed date when this initiative will become live and so this action will be archived until further information becomes available.	25%
	7	Consider options for Household Waste Recycling Centre provision for Ayr and Prestwick.	High	Medium Term	With the purchase of the Heathfield facility this action is now completed.	100%
	8	Prepare options appraisal/business case for the separation and resale of metals/plastics and cartons stream and direct sale of other recycling streams and review contractual arrangements for recycle materials	High	Short Term	With the purchase of Heathfield we have 6 waste streams have been retendered and these contracts are generating income. Reviewing contracts on a regular basis has now become our business model to take advantage of fluctuating markets. The picking line at Heathfield is currently being repaired and it is anticipated that the first sample loads will be put through this line early summer and we will be able to Annalise the materials salvaged.	50%
	9	Undertake options appraisal and business case relating to household and commercial waste bin infrastructure	Low	Long Term	To save wastage and procurement delays waste management have uniformed the bodies of the domestic bins grey bodies with the appropriate colour lid. Waste management carries a stock of replacement lids. This change has resulted in savings	60%
	10	Work in partnership with the Planning service to forward plan operational requirements of new developments.	Low	Short Term	The policy has been in place for over 12 months and is working well this action is now complete	100%
	11	Develop and implement a booking system for all HWRC's	High	Medium Term	Complete	100%
	12	Consider new digital and technological platforms in service delivery and waste reduction.	Medium	Long Term	We continue to explore new technologies and have procured solar litter bins with in build compaction units. To facilitate to deliver the new Garden Waste Service we have procured two new software system one of which will allow for	80%

Key Theme	Action	Measurable Action	Priority	Timescale	Progress	% Complete
					auto renewal saving significant staff time in administration	
Commercialisation and the Circular Economy	13	Develop a business plan for the commercial expansion of the green waste facility following any infrastructure investment	High	Short Term	Business plan has been completed	100%
	14	Collaborate with the Council's procurement service to maximise material and contractual opportunities	Medium	Long Term	This is an ongoing process and since the purchase of Heathfield we have a much closer working relationship with Procurement.	100%
	15	Review material acceptance policy at Household Waste Recycling Centre's in relation to industrial waste	Low	Medium Term	DEFRA have now confirmed that it is a mandatory duty upon the Authority to accept household waste that is industrial e.g. when some one builds an extension or fits a new bathroom or kitchen. Due to the above this action is now not able to be progressed.	100%
	16	Develop business activity within commercial waste across South Ayrshire	Medium	Long Term	The Commercial team continue to seek and retain commercial customers. In addition, we have continued with healthy numbers of customers disposing of their commercial waste at Heathfield all of which is income generating. This will be an ongoing action	60%
Enhanced Environment	17	Conduct a service review of street cleansing with associated action plan	High	Short Term	This review has been completed and is now in implementation. We are awaiting a LEAM's score to be able to assess if the changes have made a positive impact.	90%
	18	Map all litter bin locations on our streets and in our parks to maximise resources and optimise routing	Low	Short Term	As reported in the previous report the bins in parks and open space are to be mapped this summer	70%
	19	Develop a strategy and programme for all Council premises to be aligned to the household recycling charter	Medium	Medium Term	With the assistance Recycling Improvement Funding waste management have procured and are rolling out segregated internal litterbins to all schools. Working with facilities management and education to ensure that the correct waste streams go into the correct bins.	90%

Key Theme	Action	Measurable Action	Priority	Timescale	Progress	% Complete
					With the above waste have a near 100% of all council buildings suitably equipped to allow employees to correctly recycle the different waste streams.	
	20	Consider options and develop a plan for commercial bin infrastructure in our town centres	Medium	Long Term	Waste management have conducted a significant amount of engagement with different services. Success was actually achieved by positively engaging with each individual commercial customer and identifying a n alternative storage solution for their bins.	100%
	21	Develop options to transfer to an electric or ultra-low emissions fleet in line with the Council's Fleet Strategy	High	Long Term	The service in line with Fleet Management will look at technologies such as hydrogen fueled vehicles prior to 2030. The current options are cost prohibitive, and it is envisaged that the transition of the Fleet will be from 2028 onwards in line with the rolling procurement cycle of our Fleet. Given the fact our current Fleet is double shifted at this point it does not look like a full electric fleet is a viable option from a budgetary perspective, as we would need to double up on all vehicles. The above is what was issued in the previous progress report and the situation remains the same.	0%
	22	Deliver a solution for the ban on biodegradable municipal waste to landfill in 2025	High	Medium Term	Contract has now been awarded for 10years + 5 year contract This action is now complete.	100%
	23	Develop a contamination policy for both householders and commercial properties across South Ayrshire including other Council departments	Medium	Medium Term	A contamination policy for domestic waste has been prepared. Staff are currently working with schools and other Council departments in relation to correct disposal of their waste. While a policy for commercial customers has still to be produced	60%
Communication & Engagement	24	Develop a Waste Engagement and Communications framework which outlines how and when waste	Medium	Short Term	Communication plan is being developed for 2024	50%

Key Theme	Action	Measurable Action	Priority	Timescale	Progress	% Complete
		management will engage with stakeholders and within the Council itself				
	25	Develop new communication methods for engagement with communities, businesses and partner organisations	Medium	Medium Term	This is ongoing but is 100% actioned as per previous report.	100%
	26	Develop an online platform for commercial customers	High	Medium Term	We have had a number of demos and do have a preferred supplier and will progress further once we have initiated the new Garden Waste Service.	60%
	27	Develop educational videos and story boards for the promotion of the strategic objectives within the waste strategy	Medium	Short Term	This is an ongoing action and one where we link in with the Comms Team to develop	70%
	28	Actively promote the SAC MyBins app and continue to develop its functionality	High	Short Term	Promoted through Tenants & Residents Newsletter & SAC Live magazine and social media. Regular updates with App provider to ensure constant development to suit user requirement needs	100%

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Waste Strategy
Lead Officer (Name/Position/Email)	Kenneth Dalrymple – Assistant Director Housing & Operations

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet	-	-

Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future		
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	NO
Rationale for decision: There are no equality issues relating to the waste strategy or its potential action plan outcomes and should not affect those with protected characteristics.	
Signed: Fiona Ross – Service Lead Neighbourhood Services Date: 04 April 2024	