

South Ayrshire Council

**Report by Chief Governance Officer
to Cabinet
of 21 May 2024**

Subject: Approvals under Delegated Authority during Period of Recess

1. Purpose

- 1.1 The purpose of this report is to advise Members of matters determined under delegated authority during recess.

2. Recommendation

- 2.1 It is recommended that the Cabinet acknowledges the matters determined under delegated authority during recess.**

3. Background

- 3.1 The Scheme of Delegation details a list of powers which have been delegated to officers.
- 3.2 General delegation 21A allows the Chief Executive 'to determine urgent matters, during periods when the Council is in recess, where the matter has been covered by a previous policy decision of Council and in respect of which there is a budget or other financial provision and in accordance with the following: consultations must be undertaken with the relevant Portfolio Holder(s), the Leader of the Council and the Chief Executive and all matters dealt with must be reported to the first meeting of the Cabinet or other relevant Panel following the recess'.

4. Proposals

- 4.1 During the recent recess period, delegated authority under paragraph 21A has been exercised as follows:

- 4.1.1 ***Purchase of 2nr Stretch Tents*** - approval, by the Chief Executive, of a request to purchase 2nr Stretch Tents. Primarily these will be used for the Ayr Show, however the Destination South Ayrshire Team will use these as and when they see fit and the purchase removes the need to hire these in the future.

Consultation was undertaken with Ayr West Ward Councillors - Martin Dowey, Leader of the Council, Lee Lyons, Bob Shields and George Weir who all agreed to the purchase, in the amount of £49,999, to cover the cost, which will be funded from Ward Capital Budget.

- 4.1.2 **Signage for Dunure Harbour Safety Boat** – Approval, by the Chief Executive, to purchase signage to be applied to the Safety Boat that the Council purchased for Dunure Harbour. The signs were to advertise that the boat was purchased by the Council.

Consultation was undertaken with the Maybole, North Carrick and Coylton Councillors – Provost Iain Campbell, Brian Connolly and William Grant, who agreed to the purchase in the amount of £190, which will be funded from Ward Capital Budget.

- 4.1.3 **Dunure Road to Knoweholm Road Footpath** – Approval, by the Chief Executive, of a request to resurface the footpath. This was requested last year but missed off the list for approval during which time constituents have regularly highlighted the issue.

Consultation was undertaken with Ayr West Ward Councillors - Martin Dowe, Leader of the Council, Lee Lyons, Bob Shields and George Weir, who were all in agreement this work should proceed so a Purchase Order was raised in the amount of £7,000 and issued to Ayrshire Roads Alliance. This will be funded from Ward Capital Budget.

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 The costs identified have been met from Capital Ward funding.

7. Human Resources Implications

- 7.1 Not applicable.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

- 8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

- 8.2.1 There are no risks associated with rejecting the recommendations.

9. Equalities

- 9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

10. Sustainable Development Implications

- 10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Martin Dowey, Leader of the Council and Portfolio Holder for Corporate and Strategic, Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment (in accordance with the Scheme of Delegation), and all relevant Ward Councillors and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking

- 14.1 If the recommendations above are approved by Members, the Chief Governance Officer will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
No further action required	Not applicable	Not applicable

Background Papers [Scheme of Delegation](#)

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Date: 13 May 2024

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

1. Policy details

Policy Title	Approvals under Delegated Authority during Period of Recess
Lead Officer (Name/Position/Email)	Catriona Caves, Chief Governance Officer – catriona.caves@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	YES NO
Rationale for decision: This report advises the Cabinet of matters determined under delegated authority during recess. Their decision on this has no specific equality implications	
Signed: Catriona Caves Date: 9 May 2024	Chief Governance Officer