

**PLEASE NOTE THAT THE MINUTE REQUIRES TO BE APPROVED AS A CORRECT RECORD AT THE MEETING OF THE AYRSHIRE SHARED SERVICES JOINT COMMITTEE MEETING ON 7 JUNE 2024 AND MAY BE AMENDED**

**AYRSHIRE SHARED SERVICES JOINT COMMITTEE**

**MINUTES OF MEETING HELD ON FRIDAY 1 MARCH 2024 AT 1001 HOURS IN THE COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK AND BY VIDEO CONFERENCE**

**MEMBERS PARTICIPATING:** Councillors Douglas Reid, Barry Douglas and Neil Watts (all East Ayrshire Council); and Councillors Alec Clark, Bob Pollock, Craig Mackay and Philip Saxton (all South Ayrshire Council).

**ALSO PARTICIPATING:** Richard Grieveson, Depute Chief Executive; and Paul Whip, Group Finance Manager, both East Ayrshire Council; Craig Knape, Strategic Manager: Roads, Ayrshire Roads Alliance; and Kevin Braidwood, Director of Housing, Operations and Development, South Ayrshire Council.

**ATTENDING:** Lynn Young and Aileen Anderson, Democratic Services Officers (both East Ayrshire Council).

**APOLOGIES:** Councillor Jim McMahon, East Ayrshire Council.

**CHAIR:** Councillor Douglas Reid, East Ayrshire Council, Chair.

**DECLARATIONS OF INTEREST**

1. No declarations of interest were intimated by the Elected Members participating in relation to the undernoted items of business on the Agenda.

**REVENUE FINANCIAL MONITORING REPORT**

2. There was submitted a report (circulated) by the Chief Financial Officer and Head of Finance and ICT, East Ayrshire Council which updated the Joint Committee on the revenue budget monitoring position as at 31 December 2023, for the Ayrshire Roads Alliance.

It was agreed:-

- (i) to note the financial management position of the Ayrshire Roads Alliance for 2023-24;
- (ii) to request a further financial update at the next meeting of the Joint Committee; and
- (iii) otherwise, to note the contents of the report.

**PERFORMANCE SCORECARD**

3. There was submitted a report (circulated) by the Head of Roads: Ayrshire Roads Alliance which advised the Joint Committee regarding the progress made to date against the Performance Scorecard.

It was agreed:-

- (i) to note the performance scorecard presented in this report;
- (ii) to continue to receive the performance scorecard updates; and
- (iii) otherwise, to note the contents of the report.

## **RISK REPORT AND REGISTER**

4. There was submitted a report (circulated) by the Head of Roads: Ayrshire Roads Alliance which advised the Joint Committee on the management of risk associated with the Ayrshire Roads Alliance.

On the matter having been raised by Councillor Pollock, it was confirmed that Risk 63, Transport would be reviewed to reflect that the UK had now left the European Union.

It was agreed:-

- (i) to note the risk register presented in this report;
- (ii) to continue to receive updates on progress; and
- (iii) otherwise, to note the contents of the report.

## **ROADWORKS PROGRAMME 2023/24**

5. There was submitted a report (circulated) by the Head of Roads: Ayrshire Roads Alliance which advised the Joint Committee on the progress of work through the roads improvement programmes within East Ayrshire and South Ayrshire for financial year 2023 to 2024.

Arising from the report, and in response to questions from Councillors Reid, Douglas, Pollock and Saxton it was noted (i) that the Depute Chief Executive would continue with the review of parking around Rugby Park, Kilmarnock with a report to be considered by Cabinet in April; (ii) that the Strategic Manager: Roads would arrange a walk about with Councillor Douglas in respect of the issues raised at Turner Place, Greenan Road and Samson Avenue/Linfern Avenue, Kilmarnock; (iii) anticipated roadworks scheduled for Troon would be completed by June 2024; (iv) the evaluation of the Beat the Streets Initiative would commence following 6 months of the programme; (v) sheet piling works at Girvan Harbour had been based on a Consultants Report; and (vi) local members would continue to be informed on the parking issues at Whatriggs Road, Kilmarnock.

It was agreed:-

- (i) to note, the Ayrshire Roads Alliance programmed works 2023/24; and
- (ii) otherwise, to note the contents of the report.

## **AYRSHIRE ROADS ALLIANCE IMPROVEMENT ACTION PLAN**

6. There was submitted a report dated 19 February 2024 (circulated) by the Head of Roads: Ayrshire Roads Alliance which advised the Joint Committee on the management of the Improvement Action Plan by the Ayrshire Roads Alliance.

It was agreed:-

- (i) to Note the Improvement Action Plan presented in the report;
- (ii) to note the Improvement Action Plan presented in the report for Fleet Management East Ayrshire Only;
- (iii) to continue to receive updates on progress; and
- (iv) otherwise, to note the contents of the report.

## **AYRSHIRE ROADS ALLIANCE ROADWORKER TRAINING SCHEME**

7. There was submitted a report (circulated) by the Head of Roads: Ayrshire Roads Alliance which advised the Joint Committee that the Head of Ayrshire Roads Alliance had approval to introduce a training programme under Ayrshire Roads Alliance workforce planning for roadworkers.

It was agreed:-

- (i) to note the introduction of the training programme at Appendix 1 of the report;  
and
- (ii) otherwise, to note the contents of the report.

The meeting terminated at 1043 hours.