

South Ayrshire Council

**Report by Chief Governance Officer
to South Ayrshire Council
of 12 December 2024**

Subject: Representation on Outside Bodies

1. Purpose

- 1.1 The purpose of this report is to seek approval to make alterations to the list of Outside Bodies.

2. Recommendation

2.1 It is recommended that the Council:

- 2.1.1 adds KIMO International to the list of Outside Bodies;**
- 2.1.2 confirms Councillor Mark Dixon's appointment as the Council's representative;**
- 2.1.3 notes the change in the representative nominated by the Conservative Group identified in 4.5;**
- 2.1.4 notes the proposal that Councillor Mark Dixon be recommended to the Ayrshire Valuation Joint Board as Chair from the South Ayrshire Council membership of the Board (identified in 4.6);**
- 2.1.5 notes the change in the representative nominated by the SNP Group identified in 4.8;**
- 2.1.6 notes the feedback from the Strathclyde Partnership for Transport as outlined in 4.10; and**
- 2.1.7 considers any other amendments which might be required to representation on Outside Bodies.**

3. Background

- 3.1 In terms of para 11.2 of the Council's Scheme of Delegation, the selection and de-selection of Councillors and officers to serve on and/ or to represent the Council on Joint Committees, Joint Boards and other external bodies and organisations is reserved to Council.

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4. Proposals

KIMO International

- 4.1 KIMO International is a network of local governments, working together for healthy seas, clean beaches, and thriving coastal communities, and the Council is one of eight Scottish local authority members (previously represented by Councillor Peter Henderson, and subsequently by Councillor Mark Dixon). At its meeting on 29 June 2023, the Council was advised that KIMO International was not on the list of Outside Bodies, and the (then) Head of Legal and Regulatory Services advised that any organisations not listed would be submitted to Council for approval.
- 4.2 It is proposed that the Council adds KIMO International to the list of Outside Bodies and confirms Councillor Mark Dixon's appointment as the Council's representative.

Ayrshire Valuation Joint Board

- 4.3 The chairmanship of the Ayrshire Valuation Joint Board rotates around the three Ayrshire Councils following each Local Government Election, the Chair being selected from South Ayrshire Councillors for the 2022 to 2027 term, and the Vice-Chair from North Ayrshire Councillors. At the first meeting of the Ayrshire Valuation Joint Board following the Local Government Election in 2022, members of the Board approved Councillor Hugh Hunter as South Ayrshire Council's proposal for Chair.
- 4.4 Councillor Hugh Hunter has formally intimated his intention to resign from the Ayrshire Valuation Joint Board.
- 4.5 The Conservative Group has requested an amendment to representation to replace Councillor Hunter as outlined below:

<i>Outside Body</i>	<i>Proposed Member</i>
Ayrshire Valuation Joint Board	Councillor Martin Dowey

- 4.6 The Conservative Group has also requested that a proposal be submitted to the Ayrshire Valuation Joint Board that Councillor Mark Dixon be appointed as Chair from the South Ayrshire Council membership of the Board.

Strathclyde Concessionary Travel Scheme Joint Committee

- 4.7 Councillor Ian Cochrane has formally intimated his intention to resign from the Strathclyde Concessionary Travel Scheme Joint Committee.
- 4.8 The SNP Group has requested an amendment to representation to replace Councillor Cochrane as outlined below:

<i>Outside Body</i>	<i>Proposed Member</i>
Strathclyde Concessionary Travel Scheme Joint Committee	Councillor Craig Mackay

- 4.9 At its special meeting on 19 August 2024, the Council approved the appointment of the Director of Housing, Operations and Development as one of the Council's

representatives for the Strathclyde Partnership for Transport and the Strathclyde Concessionary Travel Scheme Joint Committee.

4.10 The Strathclyde Partnership for Transport have subsequently advised that Council representation is from Elected Members and no officer representation is required.

4.11 Members may wish to consider any other amendments which might be required to representation on Outside Bodies.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There are no risks associated with rejecting the recommendations.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

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12. Link to Council Plan

12.1 The matters referred to in this report contribute to enabling services through the delivery of sound decision making and governance.

13. Results of Consultation

13.1 There has been no consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowe, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

14.1 If the recommendations above are approved by Members, the Chief Governance Officer will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Publish updated details of representation on Outside Bodies	20 December 2024	Service Lead – Democratic Governance
Notification of appointments to all relevant external groups and officers	20 December 2024	Service Lead – Democratic Governance

Background Papers [Scheme of Delegation](#)

[South Ayrshire Council – 29 June 2023 – Minutes \(Item 7, Page 5\)](#)

[South Ayrshire Council \(Special\) – 19 August 2024 – Minutes \(Item 5, Page 6\)](#)

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Date: 2 December 2024

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

1. Policy details

Policy Title	Representation on Outside Bodies
Lead Officer (Name/Position/Email)	Catriona Caves, Chief Governance Officer – catriona.caves@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	YES NO
Rationale for decision: This report seeks approval to make alterations to the list of Outside Bodies. Their decision on this has no specific equality implications	
Signed: Catriona Caves	Chief Governance Officer
Date: 14 November 2024	