

**Section 1** – **Contents**

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 Template

Section 2 – Introduction

This Annual Procurement Report summaries the performance and achievements of the Council in delivering its Procurement Strategy and covers the period between 1 April 2019 and 31 March 2020.

The Council’s Procurement Strategy covering this period sets out the procurement objectives of the Council for the financial years 2020-2023.

The Procurement Strategy 2019 was closely aligned to the Council Plan 2018-2022 ‘Our People, Our Place,’ and in particular the objective to **‘promote Council procurement to support the local economy, maximising the potential of community benefits.’**

The Procurement Strategy enables the Council to understand how procurement contributes towards the Council’s vision and provides focus and direction for procurement activities, ensuring a long-term perspective is in place within a framework of policies, procedures, standards, collaboration and improvement planning.

In order to support delivery of the Council Plan, the Procurement Strategy 2019 included 4 Key Objectives:

1. Procurement Capability Development;
2. Maximising Efficiencies Through Procurement;
3. Development of Collaborative Opportunities; and
4. Fulfilment of Sustainable Procurement Duties.

The delivery of these Key Objectives helps support the Council as it continues to face significant challenges to balance the increase in demands for services against reducing budgets and resources.

The procurement landscape in Scotland also continues to change. The impact of new procurement regulations introduced in 2016, coupled with financial and economic pressures, requires the support of a strategic Procurement function to assist Services to achieve Best Value; make new efficiencies within existing contracts; manage suppliers; while also ensuring compliance to the legislation that governs public procurement.

Overall, the period between 1 April 2019 and 31 March 2020 was challenging but with these challenges new opportunities arose and the following report sets out the achievements and future plans for the Council’s procurement. During the reporting period:

* 183 procurements were completed. All were carried out in accordance with the Council’s Procurement Strategy;
* Community benefits were included in a total of 34 procurements awarded; and;
* 278 procurements are expected to be awarded in the next 2 financial years, not including ad-hoc or reactive requirements.

**Section 3** – **Summary of Regulated Procurements Completed**

A regulated procurement is any procurement for supplies or services with a value over £50,000 and for works contracts with a value of over £2 million. A regulated procurement is completed when the contract is awarded and an award notice is published on Public Contracts Scotland web portal.

Table 1 below shows a summary of all Regulated Procurements awarded by the Council between 1 April 2019 and 31 March 2020.

|  |  |
| --- | --- |
| Number of regulated procurements awarded | 81 |
| Total estimated value of awarded regulated procurements | £55,944,222.15 |
| Number of light touch contracts let during the period | 18 |
| Average number of bids received | 2 |
| % of contracts awarded to SMEs during the reporting period | 61% |
| Average processing time for a procurement exercise | 106 Days |

**Table 1. Summary of Regulated Procurements**

Further details of the Regulated Procurements awarded by the Council between 1 April 2019 and 31 March 2020 can be found at Annex 1 of this Annual Procurement Report on page 15.

**Section 4 – Review of Regulated Procurement Compliance**

The Council is committed to ensuring all regulated procurements comply with both the Council’s Procurement Strategy and all relevant legislation. All awarded contracts are published on the monthly updated Contract Register and in addition, lessons learned or good practice are recorded in each Tender Outcome Report and shared with the Procurement Team.

This includes compliance with Sustainable Procurement Duties;

|  |  |
| --- | --- |
| **Community Benefit Requirements** | Fully Complied:* All contracts above the Regulated Procurement Threshold contained a community benefit requirement
* Community benefits delivered are recorded and published
* No challenges or complaints were received regarding publication of Community Benefit clauses
 |
| **Consulting and Engaging with Stakeholders** | Fully Complied:* Market research carried out prior to tendering to ensure appropriate consultation with both internal and external stakeholders
* Contract strategies developed and approved prior to the publication of contracts
* No challenges or complaints were received regarding communications from Procurement
 |
| **Payment of a Living Wage** | Fully Complied:* Where relevant and proportionate sustainability requirements, including support for Fair Working Practices and the Living Wage were included in contract documents
* No challenges or complaints were received regarding publication of Fair Work Practice clauses
* The Council is currently engaged in the process of becoming a Living Wage Employer with Procurement’s assistance
 |
| **Procurement of Fairly and Ethically Traded Goods and Services**  | Fully Complied:* Where ethically traded goods and services are available, the Council will work with all relevant stakeholders and take a Best Value approach when applying fair and ethically trading principles in procurement activities
* No challenges or complaints were received regarding fair and ethical trading
 |
| **Community Health and Wellbeing and Animal Welfare in the Procurement of Food** | Fully Complied:* Where relevant the nutritional requirements for food, and the welfare of animals were considered
* No challenges or complaints were received regarding community health and wellbeing or animal welfare in the procurement of Food
 |

**Section 5 – Community Benefits Summary**

The Council is committed to maximising Community Benefits from its procurement activities. The use of Community Benefits clauses contributes to South Ayrshire Council’s Procurement Strategy 2018 Key Objectives, in particular Key Objective 4: **“Fulfilment of Sustainable Duties”**.

Within this objective it is the Council’s ambition to **“embed established methods of evaluation and recording of Community Benefits in the execution of individual contracts”**. In delivering this ambition, the Council will meet the following objectives:

* To further promote and consider the inclusion of Community Benefits clauses in all relevant procurement activity;
* Use of a standardised Community Benefit clause and quality (technical) question within tenders;
* Use of a standardised process to monitor Community Benefits delivered by Suppliers throughout the contract lifetime;
* Use of a standardised process to report and promote Community Benefits delivered by Suppliers throughout the contract lifetime;
* Maximise outcomes through the use of Voluntary Community Benefits;
* Maximise outcomes by developing Supplier knowledge and understanding of Community Benefits.

The table below reports the summary of all Community Benefits included in contracts awarded between 1 April 2019 and 31 March 2020:

**Table 2. Summary of all Community Benefits**

|  |  |
| --- | --- |
| Total Number of Contracts Awarded | 199 (including 79 Quick Quotes) |
| Total Number of Regulated Procurements | 81 |
| Total Number of Contracts Awarded with Community Benefit Requirements | 34 |
| % of Community Benefits Awarded from the Total Number Contracts Awarded | 19% |

Procurement’s Community Benefits in Contracts process was approved by the Council in March 2018. A new Community Benefit Register has also been established within the procurement process to record information on how community benefits are contributing to local and national outcomes. This information is shared with Elected Members and internal stakeholders on a quarterly basis.

Procurement’s Community Benefit Register provides information on the numbers of achieved community benefits in the following categories:

* Improving Education skills
* Delivering Training & Development
* Enhancing and Improving Local Community Projects
* Improving Local Employability
* Work Experience/ Apprenticeships
* Sponsorship and Charity Work

In looking to maximise the potential and returns from community benefits the Procurement Service started working with colleagues in Community Engagement in 2018 and, where applicable, embed local requests for Community Benefits in the tenders that are published and contracts that are concluded for the Council’s requirements.

Our colleagues in Community Engagement are involved in the process by compiling and managing a list of requests from community groups and charities seeking support.  This list is displayed on the Council’s website.

Procurement and colleagues in Community Engagement then work together to match requests that local groups and charities have submitted, against the pledges and proposals that our suppliers have made, through the contracts that have been concluded with them.

The Council’s new Community Benefits process can be used by community groups and charities to request help and assistance from the Council’s suppliers:

<https://www.south-ayrshire.gov.uk/procurement/community-benefits.aspx>

**Section 6 – Supported Business**

The Council is committed to supporting and improving access to procurement opportunities for local SMEs, Third Sector Bodies and Supported Businessesand this contributes to the Council`s Procurement Strategy 2018 Key Objectives, in particular Key Objective 4: **“Fulfilment of Sustainable Duties”**.

Within this objective, the Council’s ambition **“to continue to support and improve access to procurement opportunities for SMEs, including local businesses, Third Sector Bodies and Supported Businesses** has been met by ensuring early consideration, either at contract strategy stage or through our knowledge of forthcoming collaborative opportunities (local or national), on how SMEs, local businesses, Third Sector Bodies and Supported Businesses can be made aware of public procurement activity, while promoting established business support initiatives such as the Supplier Development Programme.

In particularSupported Businesses make an important contribution to the Scottish economy. Not only through the goods and services they deliver, but also by providing meaningful employment, training and social support for those who may otherwise be excluded from the workplace. A Supported Business’ primary aim is the social and professional integration of disabled or disadvantages persons. At least 30% of the employees of those businesses should be disabled or disadvantaged.

This is an important element of the sustainable procurement duty and the steps taken by the Council to facilitate the involvement of Supported Businesses in our procurement will therefore be helpful to the organisation in demonstrating compliance with that duty.

**Table 3. Summary of spend with supported businesses**

|  |  |
| --- | --- |
| **CCL (North) Ltd**  | **£188.00** |
| **Hansel Alliance (Laundry)** | **£232.48** |
| **Lady Haig Poppy Factory** | **£1,372.34** |
| **Scotland’s Bravest Manufacturing Company** | **£265.00** |
| **Capture All Ltd** | **£6,176.92** |
| **total** | **£8,234.74** |

**Section 7 - Future Regulated Procurements**

The Council’s Contracts Register is publicly available on the Council’s website, and states the start and end date of all contracts. This end date of each individual Council contract has been used to develop a work plan for the next two financial years. A summary of this work plan can be found at Annex 2 of this Annual Procurement Report on page 20.

**Section 8 – Contract and Supplier Management**

Managing contracts effectively is required to achieve contractual deliverables and best value. Improved Supplier relationships, realising contract efficiencies and minimising total cost of ownership relies on robust Contract and Supplier Management (CSM) throughout the lifetime of the contract.

Procurement’s CSM process was approved by the Council in March 2018 and a cross-Service consistent approach to CSM contributes to the Council’s Procurement Strategy 2018 Key Objectives, in particular Key Objective 2: **“Maximising Efficiencies Through Procurement”**:

* [South Ayrshire Council Contract & Supplier Management Process](https://www.south-ayrshire.gov.uk/procurement/contract-supplier-management.aspx)

Between 1 April 2019 and 31 March 2020, Procurement reviewed 226 of the Council’s contracted suppliers and held 14 meetings with suppliers (see Table 4 below).

Service Users evaluate suppliers using Key Performance Indicators (KPIs) relating to cost, service, quality and sustainability:

* [South Ayrshire Council Contract Key Performance Indicators (KPIs)](https://www.south-ayrshire.gov.uk/procurement/publications/sac%20standard%20kpis%20%20-%20v1.pdf)

When completing their online supplier surveys, Evaluators will apply the following scoring mechanism:

* ***Exceeding Expectations (100)***
* ***Meeting Expectations (75)***
* ***Minor Concerns (50)***
* ***Major Concerns (25)***
* ***Not Performing (0)***

Where the Supplier fails to achieve a minimum overall score of 75, the Supplier will be required to attend a CSM Review Meeting to discuss Contract performance.

Between 1 April 2019 and 31 March 2020 meetings required with suppliers to discuss performance issues led to successful, remedial action being taken on the issues affecting contractual deliverables.

**Table 4. Contract and Supplier Management Review Meetings Carried out in 2019/20.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Contract Reference** | **Supplier** | **Contract Description** | **Date of Meeting** |
| CE-26-15 | McConechy's Tyre Service Ltd | Provision of a Tyre Service to South Ayrshire Council  | 13/03/2020 |
| CE-29-16 | Cash Registers (Buccleuch) Ltd Trading as CRB Cunningham | Provision of a Cashless Catering System & Maintenance to South Ayrshire Council | 28/02/2020 |
| CE-67-16-MC | EE | Provision and Service of Mobile Phones | 27/02/2020 |
| CE-56-18-DA | IDOX Group | Idox Systems Hosted and Managed Service, including 5 Years Software Licensing, Support and Maintenance | 04/03/2020 |
| 07-17 | CROWN PAINTS LTD | Supply & Delivery of Trade Materials | 14/11/2019 |
| CE-45-19 - DA | Kronos Systems Ltd | Provision of a Waste Management Workforce Ready System | 09/03/2020 |
| CE-35-19-DA | British Gas Social Housing Ltd trading as PH Jones | Annual Inspection and Reactive Maintenance for Domestic Gas and Smoke Alarm Installations | 28/02/2020 |
| 01-18 | Campbell Brothers Ltd | Supply & Distribution of Fresh Meats, Cooked Meats & Fresh Fish | 21/02/2020 |
| CE-58-16 | James Frew Ltd,L & D Plumbing & Tiling Services Ltd,Mitie Group plc | Housing Refurbishment Framework | 20/11/2019 |
| CE-10-18-MC | MLL Telecom Ltd | Data Network Platform (WAN)  | 25/11/2019 |
| CE-51-18 | Regency (Ayrshire) Ltd | Provision of Removals and Storage Services Framework Agreement | 21/11/2019 |
| CE-67-16-MC | EE | Provision and Service of Mobile Phones | 11/09/2019 |
| 32-17-DA | Rentokil Initial UK Ltd | 32-17-DA SAC Call Off - Washroom Solutions | 10/09/2019 |
| CE-56-18-DA | IDOX Group | Idox Systems Hosted and Managed Service, including 5 Years Software Licensing, Support and Maintenance | 11/06/2019 |

**Section 9 – Implementation, Monitoring, Reviewing and Reporting**

The Council’s Procurement performance is measured both through internal Key Performance Indicators alongside Directorate Plans and through participation in the Scottish Government’s Procurement and Commercial Improvement Programme (PCIP) assessment.

The PCIP is a national assessment of the Council’s procurement practices, focusing on the policies and procedures driving procurement performance and more importantly the results they deliver.

The Council’s last PCIP assessment took place on 30 October 2018. A score of 86% was achieved which is an increase of 16 points from the 70% score achieved for the Council’s 2016 assessment. The Council’s score is also within the highest banding possible for the assessment.

Recommendations from the Council’s 2018 PCIP were that, although performing strongly in the areas of Procurement Structure and Influence, Best Practice in Contract and Supplier Management and Leadership and Development of ICT Strategy and Delivery, the Council has room to improve in its performance in the establishment of implementation and exit strategies for all new contracts, as well as further development of Demand Management and spend analysis through a category management approach.

Progress against the actions and performance measures contained within the Council’s Directorate Plans is managed and reviewed using the Council’s ‘Pentana’ Performance Management System. This helps to ensure that what the Council has set out to do is delivered in line within the standards and timescales anticipated. Procurement’s scores are shown for 2019/20 with a comparison to the score achieved for 2018/19 (see Table 5 below).

**Table 5. Council’s Procurement Performance Indicators**

|  |  |  |
| --- | --- | --- |
| **Reference** | **Description of Measure** | **Score 2019/20** |
| SO6.02.01 | Council’s Score against the PCIP (2018 – no assessment in 2019) |  86%(up from 70%) |
| SO6.02.02 | % of Council contracts awarded during the year, actively influenced by procurement professional  | 90%(up from 81%) |
| SO6.02.03 | % of Council contracts awarded to organisations located within South Ayrshire  | 11% (down from 28%) |
| SO6.02.04 | % of Council procurement spent with local suppliers | 25% (down from 26.6%) |
| SO6.02.06 | No of Contracts awarded which contain a Community Benefit | 34(up from 25) |

**Section 10 – Annual Procurement Report Ownership & Contact Details**

For further information on procurement, please refer to the Council’s website – <https://www.south-ayrshire.gov.uk/procurement/> or contact Zoe Fance, Service Lead - Procurement; zoe.fance@south-ayrshire.gov.uk

**Section 11 – Source of Other Information**

* [Scottish Model of Procurement](http://www.gov.scot/Topics/Government/Procurement/about/spd-aims)
* [Changes to European Directives](https://www.gov.uk/guidance/transposing-eu-procurement-directives)
* [Public Procurement Reform Programme](http://www.gov.scot/Topics/Government/Procurement/about/Review)
* [EU Procurement Thresholds](http://www.gov.scot/Topics/Government/Procurement/policy/10613)
* [Procurement Journey](https://www.procurementjourney.scot/)
* [Procurement and Commercial Improvement Programme (PCIP)](https://www.procurementjourney.scot/procurement-and-commercial-improvement-programme)
* [Public Contracts Scotland](http://www.publiccontractsscotland.gov.uk/)
* [Public Contracts Scotland – Tender](https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html)
* [Information Hub](http://www.gov.scot/Topics/Government/Procurement/eCommerce/ScottishProcurementInformationHub)
* [Knowledge Hub – Scottish Procurement Information Network](https://www.khub.net/group/vlwwutjyel)
* [Organisation for Economic Co-Operation and Development](http://www.oecd.org/about/)
* [South Ayrshire Council Contract & Supplier Management Process](https://www.south-ayrshire.gov.uk/procurement/contract-supplier-management.aspx)
* [South Ayrshire Council Community Benefits Process](https://www.south-ayrshire.gov.uk/procurement/community-benefits.aspx)
* [South Ayrshire Council Contract Key Performance Indicators (KPIs)](https://www.south-ayrshire.gov.uk/procurement/publications/sac%20standard%20kpis%20%20-%20v1.pdf)

**Annex 1. Completed Regulated Procurements in 2019/20**

Information on each individual regulated procurement (81) completed during the reporting period.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Contract Reference | Contract Description | Contract Start Date | Contract End Date | Contract End Date including extensions |  Confirmed Tendered Amount  |
| CE-104-18 | The Provision of Golf Insurance | 30/04/2019 | 31/03/2022 | 31/03/2024 |  £84,289.50 (initial 3 years)  |
| SXL 1015 | Fostering and Continuing Care - Call-off - AW | 01/04/2019 | 31/03/2021 | 31/03/2021 |  £ 50,449.10  |
| SXL 1015 | Fostering and Continuing Care - Call-off - TR | 03/04/2019 | 30/06/2021 | 30/06/2021 |  £ 60,438.08  |
| CE-55-19 | Microsoft Education Licence Renewal | 08/04/2019 | 01/04/2022 | 01/04/2022 |  £ 311,943.24  |
| CE-36-18 | Minor Works Framework Agreement | 23/05/2019 | 02/06/2021 | 02/06/2023 |  £ 2,000,000.00  |
| CE-17-19-MC | Community Partner Electric Vehicles | 05/02/2019 | 01/07/2022 | 01/07/2022 |  £ 289,000.00  |
| CE-78-18 | Sale of Standing Timber at Cockhill | 26/04/2019 | 26/10/2019 | 26/10/2019 | N/A |
| CE-109-18 | Occupational Health and Welfare Service | 04/06/2019 | 03/06/2022 | 03/06/2024 |  £ 897,572.60  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - SW | 11/06/2019 | 30/04/2022 | 30/04/2022 |  £ 100,255.31  |
| CE-10-19 | Supply of Kitchen Cabinets & Worktops | 10/06/2019 | 31/03/2021 | 31/03/2023 |  £ 2,634,000.00  |
| CE-38-19-DA | Supply of 5No. Small Cars and 6No. Small Vans for SAHSCP | 10/06/2019 | 28/04/2019 | 28/04/2019 |  £ 130,292.95  |
| CE-78-19 - DA | Supply, Delivery and Installation of Electric Vehicle Charge Points (Various Locations) | 01/09/2018 | 01/10/2018 | 01/10/2018 |  £ 80,000.00  |
| CE-31-19-B | Provision of a Befriending Service (Children and Families) | 24/07/2019 | 31/03/2021 | 31/03/2021 |  £ 58,000.00  |
| CE-06-19 | 6Nr. New 26 Ton Narrow Track RCVs | 09/07/2019 | 09/01/2020 | 09/01/2020 |  £ 1,050,000.00  |
| CE-44-19 | Supply and Delivery of 6No. New Food Waste Vehicles | 11/07/2019 | 11/01/2020 | 11/01/2020 |  £ 517,737.56  |
| CE-35-19 | Annual Inspection and Reactive Maintenance for Domestic Gas and Smoke Alarm Installations | 05/07/2019 | 31/07/2020 | 31/07/2020 |  £ 908,712.00  |
| CE-53-19-MC | Converged Infrastructure | 23/07/2019 | 22/07/2020 | 22/07/2020 |  £ 490,510.62  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - AW | 12/07/2019 | 30/04/2022 | 30/04/2022 |  £ 222,429.24  |
| CE-66-19-DA | Supply and Maintenance of Electronic Homecare Monitoring and Scheduling Solutions | 01/07/2019 | 30/05/2020 | 30/05/2023 |  £ 728,285.00  |
| CE-101-19-DA | Treatment of Food Waste | 19/07/2019 | 31/07/2022 | 31/07/2024 |  £ 411,240.00  |
| H19144 | Internal Refurbishment Works 231Nr Properties | 31/07/2019 | #N/A | #N/A |  £ 2,263,912.63  |
| CE-71-19-B | Carer Respite Service | 01/08/2019 | 31/03/2020 | 31/03/2020 |  £ 320,329.36  |
| CE-59-19-DA | South Villages Window Replacement | 01/08/2019 | 01/02/2020 | 01/02/2020 |  £ 185,000.00  |
| CE-76-19-MC | Repairs & Renewals Play Area Enhancements | 01/08/2019 | 01/02/2020 | 01/02/2020 |  £ 64,036.00  |
| CE-48-19 | Supply & Installation of Timber Fencing | 25/09/2019 | 29/09/2021 | 29/09/2023 |  £ 65,491.00  |
| CE-52-19-MC | Microsoft 365 – Implementation Support | 25/09/2019 | 25/09/2021 | 25/09/2021 |  £ 231,550.00  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - NR | 10/09/2019 | 30/04/2022 | 30/04/2022 |  £ 202,101.30  |
| CE-107-19-DA | Cisco Switch and Software Maintenance Purchase | 01/09/2019 | 15/08/2022 | 15/08/2022 |  £ 52,753.81  |
| CE-121-19-DA | Architect Services - Craigie Athletics Facility | 04/09/2019 | 31/03/2021 | 31/03/2021 |  £ 55,000.00  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - JR | 03/09/2019 | 30/04/2022 | 30/04/2022 |  £ 77,910.00  |
| CE-76-18 | Early learning and Childcare | 01/10/2019 | 20/08/2020 | 20/08/2020 |  £ 1,100,000.00  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - NDM | 10/10/2019 | 30/04/2022 | 30/04/2022 |  £ 241,408.20  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - SC | 23/10/2019 | 30/04/2022 | 30/04/2022 |  £ 187,234.74  |
| CE-100-19-B | Provision of Day Centre Meals | 08/10/2019 | 31/03/2020 | 31/03/2020 |  £ 153,765.00  |
| CE-105-19 - DA | DA Supply of 2x New Large Vans and 2x New Medium Vans  | 29/10/2019 | 29/04/2020 | 29/04/2020 |  £ 82,354.10  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - PA | 10/10/2019 | 30/04/2022 | 30/04/2022 |  £ 222,429.24  |
| CE-117-19-B | Individual Supported Living and Community Based Support Service | 20/11/2019 | 31/03/2020 | 31/03/2020 |  £ 123,803.16  |
| CE-29-19-B | Provision of a Child Centred Family Support Service (B) | 19/11/2019 | 31/03/2021 | 31/03/2021 |  £ 434,520.00  |
| CE-32-19-B | Provision of an Advocacy Service for Children & Young People (Hear 4 You) | 19/11/2019 | 31/03/2021 | 31/03/2021 |  £ 79,598.00  |
| CE-69-19 | Mechanical & Electrical Consultancy Services Framework Agreement  | 11/11/2019 | 11/11/2021 | 11/11/2023 |  £ 650,000.00  |
| CE-81-19-B | Alcohol Counselling Support Service | 19/11/2019 | 31/03/2020 | 31/03/2020 |  £ 168,959.00  |
| CE-113-19-MC | Provision of Support Services Related to Oracle E-Business Suite | 26/11/2019 | 26/11/2021 | 26/11/2022 |  £ 526,730.00  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - DH | 19/11/2019 | 30/04/2022 | 30/04/2022 |  £ 222,429.24  |
| CE-148-19-DA | Supply and Delivery of Community Meals - Call-Off - SXL 2018 | 02/09/2019 | 01/09/2022 | 01/09/2023 |  £ 2,400,000.00  |
| H19143 | Internal Refurbishment Works - 235Nr properties | 19/11/2019 | #N/A | #N/A |  £ 2,634,249.45  |
| CE-12-19 | New Build Development, Residential Accommodation, Fort St, Ayr | 05/12/2019 | 13/01/2021 | 13/01/2021 |  £ 2,318,035.37  |
| CE-96-19-DA | Waggon Road Acquisition & Development | 16/12/2019 | 20/09/2021 | 20/09/2021 |  £ 9,224,431.00  |
| CE-79-19 | Banking Services and Merchant Services | 19/12/2019 | 31/03/2025 | 31/03/2027 |  £ 415,741.86  |
| CE-102-19 | MTC Drainage (Non Domestic) | 09/12/2019 | 08/12/2021 | 08/12/2023 |  £ 271,618.68  |
| CE-129-19-MC | Consultancy for Phase 1 of Oracle eBusiness Suite Programme | 23/12/2019 | #N/A | #N/A |  £ 47,000.00  |
| CE-144-19-DA | Warden Housing Support Service - Mill St (Trust) | 18/12/2019 | 30/11/2021 | 30/11/2023 |  £ 77,390.56  |
| CE-156-19-DA | Supply and Delivery of 1100L Euro Bins | 01/12/2019 | 02/12/2019 | 02/12/2019 |  £ 61,167.00  |
| CE-33-19-B | Provision of an Advocacy Service for Looked After and Accommodated Children | 08/01/2020 | 31/03/2021 | 31/03/2021 |  £ 105,560.00  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - KW | 29/01/2020 | 30/04/2022 | 30/04/2022 |  £ 192,725.60  |
| SXL 1015 | Fostering and Continuing Care - Call-off - CMcC | 29/01/2020 | 30/06/2021 | 30/06/2021 |  £ 61,104.95  |
| CE-80-19-B | Provision of an Individual Residential Care Placement (BMcL) | 16/01/2020 | 30/06/2020 | 30/06/2020 |  £ 197,871.30  |
| CE-119-19 - DA | Supply of 2x 5Ton Derbyhoods RCVs and 2x 7.5Ton RCVs | 24/01/2020 | 24/07/2020 | 24/07/2020 |  £ 311,542.00  |
| CE-152-19 | Door Entry Servicing & Maintenance (Asset Mgt) | 15/01/2020 | 26/01/2022 | 26/01/2024 |  £ 100,000.00  |
| CE-164-19-DA | New Housing Development, Ladyland Road, Maybole | 14/01/2020 | 12/02/2021 | 12/02/2021 |  £ 2,663,700.47  |
| CE-154-19 - DA | Supply and Delivery of 3Nr Traversing Compactors (Troon) | 08/01/2020 | 08/04/2020 | 08/04/2020 |  £ 85,725.01  |
| CE-10-20-DA | Supply and Delivery of 155Nr 1100L Euro Bins | 29/01/2020 | 29/04/2020 | 29/04/2020 |  £ 52,260.00  |
| CE-130-19-B | Supported Living and Personal Care in the Community; Adult Mental Health Services | 03/02/2020 | 30/10/2020 | 30/10/2020 |  £ 615,278.00  |
| CE-131-19-B | Supported Living and Personal Care in the Community; Adult Mental Health Services | 03/02/2020 | 30/10/2020 | 30/10/2020 |  £ 615,278.00  |
| G19216 | New Forehill PS Nursery, Ayr  | 21/02/2020 | 01/10/2020 | 01/10/2020 |  £ 2,351,577.56  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - DP | 04/02/2020 | 30/04/2022 | 30/04/2022 |  £ 302,203.44  |
| CE-149-19-B | Supported Living and Personal Care in the Community; Adult Mental Health Services | 13/02/2020 | 11/12/2020 | 11/12/2020 |  £ 615,278.00  |
| CE-159-19-B | Individual Residential Care Placement | 03/02/2020 | 08/12/2020 | 08/12/2020 |  £ 85,406.88  |
| CE-160-19-B | Individual Residential Care Placement | 03/02/2020 | 08/12/2020 | 08/12/2020 |  £ 85,406.88  |
| CE-12-20-MC | Supply, Delivery and Installation of Audio Visual Equipment. | 20/02/2020 | 20/08/2020 | 20/08/2020 |  £ 582,499.83  |
| CE-49-19-B | Provision of an Individual Residential Care and Education Placement (MW) | 05/03/2020 | 31/03/2020 | 31/03/2020 |  £ 222,429.24  |
| CE-08-20-B | Provision of an Individual Residential Care and Education Placement (SK) | 24/03/2020 | 28/02/2021 | 28/02/2021 |  £ 240,886.80  |
| CE-51-19 | Project Management Consultant | 10/03/2020 | 10/03/2022 | 10/03/2024 |  £ 4,000,000.00  |
| CE-68-19 | Architectural Services Framework Agreement | 25/03/2020 | 25/03/2022 | 25/03/2024 |  £ 1,000,000.00  |
| CE-19-20-DA | Provision of a Fleet Management System | 26/03/2020 | 26/02/2025 | 26/02/2025 |  £ 142,800.00  |
| CE-127-19-MC |  SIP Provision to replace ISDN30 connectivity | 25/03/2020 | 24/03/2023 | 24/03/2025 |  £ 185,268.00  |
| CE-135-19-B | Alcohol and Drug Recovery Support Service | 12/03/2020 | 30/09/2020 | 30/09/2020 |  £ 407,294.00  |
| SXL 0517 | Residential Care and Education including Short Breaks - Call-off - LM | 17/03/2020 | 30/04/2022 | 30/04/2022 |  £ 260,700.00  |
| CE-155-19 | Reconstruction Works - Boundary Walls, St Quivox Cemetery, Ayr | 20/03/2020 | 01/06/2020 | 01/06/2020 |  £ 50,270.89  |
| CE-163-19 - DA | Supply & Delivery of 1Nr Telehandler for Grounds Maintenance | 16/03/2020 | 30/09/2020 | 30/09/2020 |  £ 72,965.00  |
| CE-07-20-B | Provision of an Individual Residential Care and Education Placement (MRD) | 05/03/2020 | 28/02/2021 | 28/02/2021 |  £ 250,272.00  |
| CE-04-20 | Community Navigator | 30/03/2020 | 30/04/2021 | 30/04/2021 |  £ 115,000.00  |

**Annex 2. Regulated Procurements Expected to Commence in 2020/21 and 2021/22**

Information on contracts (278) that are anticipated to be awarded between 2020 – 2022.

|  |  |  |
| --- | --- | --- |
| **Contract Description** | **Estimated Financial Year Which Contract Will be Awarded** | **Estimated Contract Value (£)** |
| Provision of a Managed Print Service of Multi-Function Devices (MFD's) | 2021/22 | TBC |
| Provision of Print and Related Services | 2021/22 | TBC |
| Insurance Services | 2021/22 | 7,500,000 |
| Provision and Service of Mobile Phones | 2020/21 | 374,808 |
| Payment Processing Services | 2021/22 | 80,000 |
| Provision of F5 Licenses and Engineering Support | 2021/22 | 63,500 |
| Forcepoint Web Security | 2021/22 | 154,866 |
| Provision of a Treasury Management and Asset Finance Leasing Consultancy Service | 2021/22 | 61,300 |
| Early Learning and Childcare | 2021/22 | 1,100,000 |
| Provision of Cash-In-Transit Banking Services | 2021/22 | 47,638 |
| Provision of Home Contents Insurance | 2021/22 | 38,000 |
| Mini Competition for Franking Machines | 2021/22 | £71,604.60 |
| Ventilation Works Masonhill Crematorium | 2020/21 | 133,000 |
| PAT & Fixed Electrical Testing | 2020/21 | 50,000 |
| MTC Electrical Works | 2020/21 | 160,000 |
| Overmills Window Replacement | 2020/21 | 100,000 |
| St John's Primary Roofing Works | 2020/21 | 100,000 |
| Timber Window Replacement Holmston PS | 2020/21 | 85,000 |
| Roofing Works - Southcraig School | 2020/21 | 200,000 |
| Blacksmiths & Metalworks Services | 2020/21 | 1,120,000 |
| Repairs & Replacemnts Floor Coverings Domestic Properties | 2020/21 | 690,000 |
| Drainage Repairs & Maintenance - Domestic Properties | 2020/21 | 400,000 |
| Window Replacement Programme - Tarbolton | 2020/21 | 400,000 |
| Annual Inspection and Reactive Maintenance for Domestic Gas Boilers and Smoke Alarm Installations  | 2021/22 | 945,000 |
| Construction of a Sports Development Facility | 2020/21 | 7,000,000 |
| Domestic Central Heating Installations | 2021/22 | 3,600,000 |
| New Struthers Nursery, Troon  | 2020/21 | 1,830,000 |
| Wallacetown Nursery EYC | 2020/21 | 155,000 |
| Troon Concert Hall / Walker Hall Accessibility Upgrade  | 2020/21 | 290,000 |
| Newton PS LED Lighting Replacement  | 2020/21 | 57,000 |
| Newton House LED Lighting Replacement | 2020/21 | 50,000 |
| Kyle Academy - LED Lighting Replacement | 2021/22 | 55,000 |
| Girvan Academy - LED Lighting Replacement | 2021/22 | 60,000 |
| Overmills Interior refurbishment | 2020/21 | 100,000 |
| Carrick Academy (Maybole Campus) | 2020/21 | 50,355,645 |
| Girvan Academy All Weather Pitch | 2020/21 | 835,734 |
| Sacred Heart Primary | 2020/21 | 4,834,632 |
| Shared Campus Project (Glenburn and St Ninian's Primary Schools) | 2020/21 | 17,999,916 |
| Cairn and Gardenrose - Early Years Centre | 2021/22 | 1,254,814 |
| Glenburn and St Ninian's Early Years Centre | 2021/22 | 1,157,000 |
| Space Place | 2020/21 | 1,038,806 |
| Troon Early Years Centre | 2020/21 | 980,000 |
| Dolphin House | 2021/22 | 100,000 |
| Girvan Academy - Refurbishment Work 2020 | 2020/21 | 602,024 |
| Kyle Academy - Refurbishment Works 2020 | 2021/22 | 550,000 |
| Southcraig Campus | 2020/21 | 59,101 |
| Southcraig Campus (North Wing) - Full Roof Replacement | 2021/22 | 108,279 |
| Ayr Leisure Facility | 2020/21 | 39,944,778 |
| Belleisle Park - Additional Works | 2020/21 | 998,850 |
| CCTV Public Space Infrastructure | 2020/21 | 399,999 |
| Craigie Additional Sporting Facility | 2020/21 | 6,810,146 |
| Green Waste / Household Recycling and Waste Transfer Station | 2020/21 | 11,169,827 |
| Masonhill Crematorium Upgrade of Drainage | 2021/22 | 500,000 |
| Maybole Town Centre Regeneration - Town Hall | 2020/21 | 489,000 |
| Maybole Town Centre Regeneration - Public Realm Improvements to the High Street | 2020/21 | 825,000 |
| Northfield Bowling Centre Refurbishment | 2021/22 | 535,000 |
| Rozelle House (Grant Funded Works) | 2020/21 | 163,653 |
| Ayr Town Centre Projects | 2021/22 | 361,949 |
| Whitlett's Sports Improvements | 2021/22 | 400,000 |
| Ballantrae War Memorial - Handrails and Balustrading | 2020/21 | 75,000 |
| Masonhill Crematorium - External Works and Baby Memorial | 2020/21 | 72,600 |
| Old Dailly Bell Tower | 2020/21 | 365,000 |
| Ainsley Park Public Conveniences, Girvan | 2020/21 | 50,000 |
| Ayr Pavilion | 2020/21 | 78,639 |
| Burns House Demolition | 2020/21 | 1,256,925 |
| Waste Transfer Station, Ayr | 2020/21 | 586,791 |
| Depot Improvement Throughout South Ayrshire Council - Additional Works | 2020/21 | 90,000 |
| Office Accommodation and Riverside Project | 2020/21 | 5,645,795 |
| Office and Welfare Facilities at Bridge Street, Girvan | 2020/21 | 1,711,192 |
| Refurbishment and Extension to King George V Changing Facilities | 2020/21 | 554,633 |
| Relocation of Archive Centre | 2020/21 | 825,000 |
| New Play Space . Games Area - Next to Struthers Primary School | 2020/21 | 450,000 |
| County Buildings - Window Refurbishment (Committee Rooms) | 2020/21 | 150,000 |
| Girvan Academy - Window Replacement | 2020/21 | 150,000 |
| Maidens/Straiton/Crosshill Primary - Toilet Upgrade | 2020/21 | 75,000 |
| Girvan Academy - Internal Lighting/ceilings | 2020/21 | 100,000 |
| Girvan Community Centre - Roof Upgrade | 2020/21 | 50,000 |
| Upgrade and Renewal of Fire Alarm Systems - Various Locations - 2020/21 | 2020/21 | 100,000 |
| Heritage Centre 1 -3 High Street, Ayr | 2020/21 | 100,000 |
| Cunningham Place Children's House - Independent Living Flat | 2020/21 | 108,000 |
| Cunningham Place Children's House - Garden Room | 2020/21 | 91,000 |
| Full Internal Modernisations 2020/21 - 219 Nr Properties in Various Locations Throughout South Ayrshire | 2020/21 | 1,872,106 |
| Full Internal Modernisations 2020/21 - 206 Nr Properties in Various Locations Throughout South Ayrshire | 2020/21 | 3,868,201 |
| Kitchen and Boiler Replacement Works 2020/21 - 263 Nr Properties in Various Locations Throughout South Ayrshire | 2021/22 | 2,979,309 |
| Partial Internal Modernisation Works 2020/21 - 50 Nr Properties in Girvan | 2021/22 | 427,290 |
| Energy Efficiency / HEEPS ABS Projects | 2021/22 | 1,515,332 |
| Fire and Smoke Alarms - LD2 Compliance Work | 2021/22 | 742,455 |
| Replacement Roof Coverings and External Fabric Upgrade Works 189 Nr Properties at Various Locations | 2021/22 | 3,855,223 |
| Riverside House, Ayr - Upgrade Final Phase (Ground Floor) | 2021/22 | 625,526 |
| Delivery of Specialist Housing Support 16-25yrs | 2021/22 | 558,000 |
| 1-2-1 Support Service (formerly Seascape) | 2021/22 | 483,000 |
| Upstream Prevention & Sustainment Service (formerly Ayr Housing Aid) | 2021/22 | 323,000 |
| Prison Advice Service | 2021/22 | 500,000 |
| External Wall Insulation Works - Annbank | 2020/21 | 815,000 |
| External Wall Insulation Works - Symington & Ettrick Place | 2020/21 | 730,000 |
| External Wall Insulation Works - Maybole | 2020/21 | 900,000 |
| Housing Support Service – Orchard House & Hamilton Court | 2020/21 | 283,000 |
| Refurbishment Works - Viewfield Road Unit | 2020/21 | 200,000 |
| Annual Inspection and Reactive Maintenance for Domestic Gas and Smoke Alarm Installations | 2021/22 | 945,000 |
| Provision of a Child Centred Family Support Service | 2020/21 | 442,008 |
| Provision of an Individual Residential Care and Education Placement | 2020/21 | 205,091 |
| Speech and Language Therapy (Additional Support Needs) | 2020/21 | 160,000 |
| Speech and Language Therapy (Attainment Challenge) | 2020/21 | 120,000 |
| Provision of an Online Comprehension Module | 2020/21 | 57,834 |
| Provision of an Individual Day Education Placement | 2020/21 | 20,000 |
| Provision of a Support and Information Service | 2021/22 | 300,000 |
| Housing Support for Care Leavers | 2021/22 | 467,920 |
| Individual Residential Care and Education Placements | 2021/22 | 442,948 |
| Individual Supported Accomodation Placement | 2021/22 | 140,000 |
| Individual Residential Care and Education Placement | 2021/22 | 22,000 |
| Individual Fostering and Continuing Care Placement | 2021/22 | 32,000 |
| Individual Day Education Placement | 2021/22 | 737,000 |
| Individual Residential Care and Education (Closed Support)Placements | 2021/22 | 540,000 |
| Pan-Ayrshire Alcohol Counselling Support Service | 2020/21 | 168,959 |
| Pan-Ayrshire Community Based Support Service for Individuals on the Autism Spectrum | 2020/21 | 53,967 |
| Delivery of the Third Sector Interface in South Ayrshire | 2020/21 | 254,000 |
| Carer Respite Service | 2020/21 | 333,268 |
| Support and Guidance to Children Affected by Parent or Carer Substance Misuse | 2020/21 | 55,000 |
| Community Activity and Support Service | 2020/21 | 222,271 |
| Pan-Ayrshire Community Based Hearing Support Service | 2020/21 | 148,500 |
| Provision of a Rape Crisis and Counselling Support Service | 2020/21 | 150,000 |
| Alcohol and Drug Recovery Service | 2020/21 | 407,294 |
| Pan-Ayrshire Community Based Vision Support Service | 2020/21 | 41,083 |
| Provision of an Individual Residential Care Placements | 2020/21 | 269,933 |
| Carrick Recovery Groups | 2020/21 | 20,000 |
| Care and Share | 2020/21 | 52,983 |
| Supported Living for Adults with Poor Mental Health - Core and Cluster | 2020/22 | TBC |
| Individual Residential Care Placements | 2020/22 | 359,153 |
| Care at Home SVQ | 2021/22 | TBC |
| Installation, Servicing and Maintenance of Stair Lifts | 2021/22 | TBC |
| Provision of Support and Guidance to Children Affected by Parent or Carer Substance Misuse | 2021/22 | 55,000 |
| Family Placement Service for Adults | 2021/22 | 600,000 |
| Care at Home (Framework) | 2021/22 | 33,445,864 |
| Provision of an Advocacy Service for Individuals Affected by Alcohol or Drug Misuse | 2021/22 | 27,000 |
| Individual Residential Care Placements | 2021/22 | 2,338,225 |
| Supply and Delivery of Golf and Fine Turf Equipment  | 2020/21 | TBC |
| 100+ Property Maintenance Vehicles | 2020/21 | TBC |
| Upgrade of Golf Booking System | 2020/21 | TBC |
| Supply of Grounds Maintenance Equipment  | 2020/21 | TBC |
| Reception, Transfer & Treatment of Municipal Waste  | 2021/22 | TBC |
| PE Equipment Inspections | 2021/22 | 1,507 |
| Data Network Platform (WAN) | 2021/22 | 2,660,622 |
| Provision of VAT Consultancy Services to South Ayrshire Council | 2021/22 | 19,425 |
| Provision of Support Services Related to Oracle E-Business Suite | 2021/22 | 526,730 |
| Provision of a Work Experience and Employer Engagement Service to South Ayrshire Council | 2021/22 | 227,353 |
| Enterprise Disk Storage for Backups | 2021/22 | 60,000 |
| CMS Platform (Internet and Intranet) | 2021/22 | 275,288 |
| Provision of a Debt Recovery and Diligence Service | 2021/22 | 678,375 |
| Renewal of Telephone Line Contract | 2021/22 | 67,150 |
|  Agreement with Microsoft | 2021/22 | 1,498,177 |
| Sophos Endpoint Advanced Protection | 2021/22 | 65,857 |
| Childcare Vouchers | 2021/22 | 2,160 |
| Data Storage Consolidation | 2021/22 | 120,000 |
| Provision of Media Advertising Services | 2021/22 | 500,000 |
| Fibre Network Connection Fees for the fibre backbone connecting 13 sites in Ayr | 2021/22 | 63,854 |
| Northgate Revs and Bens Contract | 2021/22 | 76,338 |
| Northgate Housing Contract  | 2021/22 | 61,824 |
| Corporate Microsoft Agreement | 2021/22 | 1,498,117 |
| Corporate Internet | 2021/22 | 118,908 |
| Flexpod Maintenance | 2021/22 | 200,000 |
| Covalent/Pentana | 2021/22 | 58,544 |
| Annual Maintenance for Uniform Software | 2021/22 | 50,000 |
| Oracle licence support costs | 2021/22 | 65,750 |
| Oracle EBS Support and Maintenance | 2021/22 | 126,397 |
| AwVMWare Maintenance | 2021/22 | 43,072 |
| UPS Data Centre Maintenance | 2021/22 | 18,990 |
| Mobile Device Management for Education | 2021/22 | 26,850 |
| SSL VPN Solution | 2021/22 | 29,441 |
| Domain Controller Servers for Schools | 2021/22 | 44,702 |
| Cisco Network Hardware/Software Maintenance | 2021/22 | 21,097 |
| Disk install and Configure for Commvault Media Agents | 2021/22 | 21,900 |
| Procurement of Aruba Access Points | 2021/22 | 14,250 |
|  Purchase of Two (2) Cisco Blade Servers | 2021/22 | 27,500 |
|  eCapture for UCDS | 2021/22 | 18,700 |
| LearnPro - Annual Licence and Contract Renewal | 2021/22 | 49,999 |
| Provision of Broking Service | 2021/22 | 10,200 |
| Cisco Network Switches and Software Support | 2021/22 | 30,807 |
| Provision of Vehicle and Personal Identification Components | 2021/22 | 18,299 |
| Data Centre Air Conditioning Maintenance | 2021/22 | 14,766 |
| Supply & Delivery of Trade Materials | 2021/22 | 40,000,000 |
| MTC Servicing, Maintenance & Monitoring of Fire Alarms (4153) | 2021/22 | 147,161 |
| Supply, Installation & Repair of Window Blinds Framework | 2021/22 | 65,056 |
| Water Storage Tank Maintenance Riverside High Flats | 2021/22 | 6,000 |
| Supply of Kitchen Cabinets & Worktops | 2021/22 | 2,634,000 |
|  MTC Drainage Repairs & Maintenance | 2021/22 | 320,000 |
|  Measured Term Contract (MTC) Floor Coverings & Repairs & Replacements | 2021/22 | 690,000 |
| Provision of a Homelessness and Tenancy Support Service | 2021/22 | 1,742,999 |
| Provision of a Homelessness Prevention and Tenancy Sustainment Service | 2021/22 | 1,168,000 |
| Warden Housing Support Service - Mill St | 2021/22 | 77,391 |
| Measured Term Contract (MTC) Installation, Servicing & Maintenance of Door Entry Systems | 2021/22 | 100,000 |
| Energy Switching Service | 2021/22 | 1,000 |
| MTC Remedial Work to Damp Houses | 2021/22 | 259,652 |
| Housing Support Service & Private Sheltered Housing | 2021/22 | 275,081 |
| Provision of Temporary Accommodation and Support Services | 2021/22 | 236,772 |
| Civil & Structural Engineering Consultancy Services â€“ Framework Agreement | 2021/22 | 640,790 |
| MTC Legionella & Water Monitoring Services (4158) | 2021/22 | 621,996 |
|  Domestic Property Maintenance, Minor Works Framework Agreement | 2021/22 | 2,000,000 |
| Wallgate Handwashing Appliances Service Contract | 2021/22 | 39,852 |
| Civica Kirona DRS Work Scheduling System | 2021/22 | 248,345 |
| Supply & Installation of PVC Windows, Doors & Associated Parts | 2021/22 | 840,000 |
| Servicing and Maintenance of Automatic & Power Assisted Doors | 2021/22 | 50,820 |
| Supply & Installation of Timber Fencing | 2021/22 | 190,800 |
| Provision of Cleaning Services Framework Agreement | 2021/22 | 931,000 |
| Provision of a Removals & Storage Services Framework Agreement | 2021/22 | 272,000 |
| Project Management Consultancy Services Framework Agreement | 2021/22 | 4,000,000 |
| Provision of Office Furniture & Equipment Moves Framework Agreement | 2021/22 | 140,000 |
| Housing Refurbishment Framework | 2021/22 | 4,000,000 |
| Measured Term Contract - Service and Maintenance of Air Handling Units and Air Conditionin | 2021/22 | 94,000 |
| MTC Replacement Suspended Ceilings | 2021/22 | 93,774 |
| Architectural Services Framework Agreement | 2021/22 | 1,000,000 |
| Mechanical & Electrical Services Framework Agreement | 2021/22 | 650,000 |
| Servicing, Maintenance & Monitoring of Intruder Alarms | 2021/22 | 160,000 |
| Quantity Surveying Consultancy Services - Framework Agreement | 2021/22 | 180,000 |
| Managing Agent for Energy Efficiency Programmes | 2021/22 | 300,702 |
| Measured Term Contract (MTC) Lift Servicing & Maintenance | 2021/22 | 199,307 |
| Builderswork Measured Term Contract 2018-20 | 2021/22 | 204,932 |
| Roofing Measured Term Contract: Roofing 2018-20 | 2021/22 | 92,220 |
| Tarmac Measured Term Contract 2018-20 | 2021/22 | 60,280 |
| Annual Cleaning of Kitchen Canopies | 2021/22 | 30,135 |
| Implementation of a replacement social care system | 2021/22 | 519,123 |
| Community Navigator Project | 2021/22 | 115,000 |
|  Supported Living and Personal Care in the Community; Adult Mental Health  | 2021/22 | 615,278 |
| Alcohol and Drug Recovery Support Service | 2021/22 | 407,294 |
| Provision of an Individual Residential Care Placement | 2021/22 | 170,814 |
| Provision of an Independent Advocacy Service for Adults | 2021/22 | 858,893 |
| Service, Maintenance and Repair of Community Equipment | 2021/22 | 900,000 |
| Supply & Delivery of Community Equipment | 2021/22 | 3,512,000 |
| Provision of an Individual Residential Care Placement (FM) | 2021/22 | 85,407 |
| National Care Home Contracts | 2021/22 | TBC |
| The Service, Maintenance and Repair of Golf and Fine Turf Equipment | 2021/22 | 262,850 |
| Servicing of Cremators | 2021/22 | 23,120 |
| Provision of a WEEE Collection Service (Stream A) | 2021/22 | TBC |
| Provision of a Tyre Service to South Ayrshire Council (Revised) | 2021/22 | 337,930 |
| CMS JobTrak and EcoTrack Solutions | 2021/22 | 49,988 |
| 7No. Electric Vehicles Lease | 2021/22 | 54,655 |
| Provision of a Cashless Catering and Online School Payments System (Interim) | 2021/22 | 77,000 |
| Provision of a Waste Management Workforce Ready System | 2021/22 | 49,420 |
| CE-45-20-DA Treatment of Recyclable Waste for South Ayrshire | 2021/22 | 318,000 |
| Provision of a Vehicle Telematics System (INTERIM) | 2021/22 | 22,094 |
| Provision of Water Hygiene Services for South Ayrshire Council Leisure | 2021/22 | 41,544 |
| Supply of Annual Ground Bedding Plants, Hanging Baskets & Floral Tubs | 2021/22 | 139,996 |
| Supply of Library Support System | 2021/22 | 49,905 |
| Provision and Operation of a Community Recycling Centre | 2021/22 | 4,429,669 |
| Provision of a WEEE Collection Service (Streams B, C, D & E) | 2021/22 | TBC |
| Scissor Platform Lift | 2021/22 | 13,200 |
| Hire and Maintenance of Forklift | 2021/22 | 21,168 |
| ervice and Maintenance of Coin Mechanisms and Paddle Gates | 2021/22 | 17,580 |
| Beach Cleaner | 2021/22 | 42,000 |
| Textile Recycling Service | 2021/22 | TBC |
| Treatment of Food Waste | 2021/22 | TBC |
| Provision of Organic Waste Composting (Garden Waste) | 2021/22 | TBC |
| Provision of Alcoholic and Non-Alcoholic Beverages | 2021/22 | TBC |
| Supply and Delivery of Fresh Bakery Products | 2021/22 | TBC |
| Provision of Golf Insurance | 2021/22 | TBC |
| Treatment/Disposal of Residual (Unsorted) Waste | 2021/22 | 60,000,000 |
| Prestwick Community Centre Slate Roof Replacement | 2020/21 | 100,000.00 |
| Struthers Primary - Playground | 2020/21 | 120,000.00 |
| Dukes Road Depot External Roofing & Cladding | 2020/21 | 150,000.00 |
| Symington Primary Toilet Refurbishment | 2020/21 | 40,000.00 |
| Whitletts SW Area Office Window Replacement | 2020/21 | 50,000.00 |
| Newton Primary Toilets refurbishment | 2020/21 | 120,000.00 |
| Holmston Primary Toilet Refurbishment | 2020/21 | 50,000.00 |
| Annbank Primary Replacement Roof | 2020/21 | 100,000.00 |
| Annbank Primary - Upgrade to Open Area, toilets & offices | 2020/21 | 50,000.00 |
| Wills Road - Family Centre Flat Roof Replacement | 2020/21 | 50,000.00 |
| Wills Road - Family Centre Office Refurbishment | 2020/21 | 50,000.00 |
| Wallacetown Nursery Roof Replacement | 2020/21 | 100,000.00 |
| Newton House Sandstone Pointing | 2020/21 | 50,000.00 |
| Macadam House Slate Roof Replacement Ph 2 | 2020/21 | 200,000.00 |
| St Johns Primary Window Replacement | 2020/21 | 50,000.00 |
| Newton Primary Roof Replacement | 2020/21 | 75,000.00 |
| Lochside Community Centre Boiler Room Upgrade | 2020/21 | 100,000.00 |
| Newton Primary Boiler/ Heating Upgrade | 2020/21 | 150,000.00 |
| St Johns Primary - Boiler / Heating Upgrade | 2020/21 | 150,000.00 |
| Carnegie Library Replacement Doors & Windows | 2020/21 | 100,000.00 |
| Girvan Primary - Felt Roof Replacement (1st storey) | 2020/21 | 75,000.00 |
| Girvan Primary - Felt Roof Replacement (2nd storey) | 2020/21 | 75,000.00 |
| Girvan Resource Centre Girvan Adult Training Centre - Felt Roof Replacement | 2020/21 | 45,000.00 |
| MTC - Plumbing & Heating | 2020/21 | TBC |

**Annex A. Annual Procurement Report - Scottish Government Template**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1. Organisation and report details** |   |   |   |   |   |
| a) Contracting Authority Name |   |   |   |   | South Ayrshire Council |
| b) Period of the annual procurement report |   |   |   |   | 1 April 2019 and 31 March 2020 |
| c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? *(Yes / No)* | Yes |
|   |   |   |   |   |   |
| **2. Summary of Regulated Procurements Completed** |   |   |   |   |   |
| a) Total number of regulated contracts awarded within the report period |   | 81 |
| b) Total value of regulated contracts awarded within the report period |   | £55,944,222.15 |
| c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period | 77 |
|  i) how many of these unique suppliers are SMEs |   |   |   |   | Not Measur |
|  ii) how many of these unique suppliers how many are Third sector bodies |   | Not Measured |
|   |   |   |   |   |   |
| **3. Review of Regulated Procurements Compliance** |   |   |   |   |   |
| a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy | 81 |
| b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy | 0 |
|  |   |   |   |   |   |
| **4. Community Benefit Requirements Summary** |   |   |   |   |   |
| **Use of Community Benefit Requirements in Procurement:** |   |   |   |   |   |
| a) Total number of regulated contracts awarded with a value of £4 million or greater. | 2 |
| b) Total number of regulated contracts awarded with a value of £4 million or greater that contain Community  | 2 |
|  Benefit Requirements. |  |
| c) Total number of regulated contracts awarded with a value of less than £4 million that contain a Community  | 32 |
|  Benefit Requirements |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:** |   |
| d) Number of Jobs Filled by Priority Groups *(Each contracting authority sets its own priority groups)* | Not Measured |
| e) Number of Apprenticeships Filled by Priority Groups |   |   |   |   | Not Measured |
| f) Number of Work Placements for Priority Groups |   |   |   |   | Not Measured |
| g) Number of Qualifications Achieved Through Training by Priority Groups | Not Measured |
| h) Total Value of contracts sub-contracted to SMEs |   |   |   |   | Not Measured |
| i) Total Value of contracts sub-contracted to Social Enterprises |   |   |   |   | Not Measured |
| j) Total Value of contracts sub-contracted to Supported Businesses |   |   |   |   | Not Measured |
| k) Other community benefit(s) fulfilled |   |   |   |   | 198 |
|   |   |   |   |   |   |
| **5. Fair Work and the real Living Wage** |   |   |   |   |   |
| a) Number of regulated contracts awarded during the period that have included a scored Fair Work  |   | 81 |
|  criterion. |  |  |
| b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated  | Not Measured  |
|  contract awarded during the period. |  |
| c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated | Not Measured  |
|  contract awarded during the period. |  |
| d) Number of unique suppliers who have signed up to the Scottish Business Pledge and were awarded a  | Not Measured  |
|  regulated contract awarded during the period. |  |
|   |   |   |   |   |   |
| **6. Payment performance** |   |   |   |   |   |
| a) Number of valid invoices received during the reporting period. |   |   |   |  | 99,740 |
| b) Percentage of invoices paid on time during the period (“On time” means within the time period set out in  | 95.37% |
|  the contract terms.) |  |
| c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt  | 81 |
|  payment of invoices in public contract supply chains. |  |
| d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain  | 0 |
|  of public contracts. |  |
|   |   |   |   |   |  |
|  |  |  |  |  |  |
| **7. Supported Businesses Summary** |   |   |   |   |   |
| a) Total number of regulated contracts awarded to supported businesses during the period |   | 0 |
| b) Total spend with supported businesses during the period covered by the report, including: | £8,234.74 |
|  i) spend within the reporting year on regulated contracts  |   |   |   |   | 0 |
|  ii) spend within the reporting year on non-regulated contracts  |   | £8,234.74 |
|  |   |   |   |   |   |
| **8. Spend and Savings Summary** |   |   |   |   |   |
| a) Total procurement spend for the period covered by the annual procurement report. | £182,283,820 |
| b) Total procurement spend with SMEs during the period covered by the annual procurement report. | 82% |
| c) Total procurement spend with Third sector bodies during the period covered by the report. | Not Measured  |
| d) Percentage of total procurement spend through collaborative contracts. |   | Not Measured  |
|   |   |   |   |   |   |
| e) Total targeted cash savings for the period covered by the annual procurement report |   | £113,000 |
|  i) targeted cash savings for Cat A contracts |   |   |   |   | Not Measured  |
|  ii) targeted cash savings for Cat B contracts |   |   |   |   | Not Measured  |
|  iii) targeted cash savings for Cat C contracts |   |   |   |   | Not Measured  |
|   |   |   |   |   |   |
| f) Total delivered cash savings for the period covered by the annual procurement report | £100,000 |
|  i) delivered cash savings for Cat A contracts |   |   |   |   | Not Measured  |
|  ii) delivered cash savings for Cat B contracts |   |   |   |   | Not Measured  |
|  iii) delivered cash savings for Cat C contracts |   |   |   |   | Not Measured  |
|   |   |   |   |   |   |
| g) Total non-cash savings value for the period covered by the annual procurement report | Not Measured  |
|   |   |   |   |   |   |
| **9. Future regulated procurements** |   |   |   |   |   |
| a) Total number of regulated procurements expected to commence in the next two financial years  | 278 |
| b) Total estimated value of regulated procurements expected to commence in the next two financial years | £388,000,000 |
|  |  |