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**THE CHILDREN (PERFORMANCES AND ACTIVITIES)**

**(SCOTLAND) REGULATIONS 2014**

**CHECKLIST FOR APPLICANTS**

Application form completed and signed

Risk Assessment

Application form complete and signed by the parent/guardian of the child

Copy of birth certificate of the child (or other satisfactory evidence of child’s

age enclosed)

Particulars of the performance in which the child is to take part (including rehearsals

and hours relating to age of child)

2 identical unmounted prints of a photograph of the child taken within the preceding

6 months

Letter from child’s school giving permission for absence (if time off school is required) or head teacher’s signature on form

Contract (if applicable)

Copy of PVG for chaperone (dated within previous 3 years)

Copy of South Ayrshire Council letter of suitability for chaperone

Statement from child’s parent that the child is medically fit for the proposed activity

(if applicable)

Details of the overnight accommodation where the child is staying if different from

home address

Have suitable arrangements been made for transport of the child? (if applicable)

Have suitable arrangements been made to educate the child (if applicable)

Copy of PVG for private teacher (if applicable)

Copy of private teacher’s registration with professional body (if applicable)