

County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel. No. 01292 612169

24 February 2022

Dear Councillor

## **SOUTH AYRSHIRE COUNCIL**

You are requested to participate in a remote meeting of South Ayrshire Council to be held in **on Thursday 3 March 2022 at 10.00 a.m.** for the purpose of considering the undernoted business.

The meeting will be held remotely and will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

**Yours sincerely**

**CATRIONA CAVES**  
Head of Legal, HR and Regulatory Services

## **B U S I N E S S**

1. Provost.
2. Sederunt and Declarations of Interest.

**Note:** *Members are reminded that Section 112 of the Local Government Finance Act 1992 provides that a member of the Council cannot vote on a range of Council Tax issues, including setting or adjusting the rate of Council Tax, if he or she is three months or more in arrears with payment of Community Charge (Poll Tax) or two months or more in arrears with Council Tax.*

*If Section 112 applies to any member he or she is also required to disclose that fact as soon as practicable after the commencement of the meeting.*

*(A letter dated 24 January 2022 was e-mailed to all members by the Chief Executive on this matter).*

3(a)/

3. Minutes of meetings of the Council and Panels.

(a) Minutes of previous meeting.

Submit for approval as correct records and authorise to be signed:-

- (i) 9 December 2021; and
  - (ii) 25 January 2022 (Special)
- (copies herewith).

(b) Minutes of Panels.

The minutes (copies previously issued) of the undernoted meetings are for noting:-

- (i) Audit and Governance Panel of [3 November](#) and [1 December 2021](#).
- (ii) Chief Officers Appointments/Appraisal Panel of [4 November](#), [25 November](#) and [16 December 2021](#).
- (iii) Leadership Panel of [23 November 2021](#), [30 November 2021 \(Special\)](#) and [18 January 2022](#).

In accordance with the Scheme of Delegation and Standing Orders for Meetings, the recommendations in the minutes as contained in the 'C' paragraph have been referred to the Council for decision: -

- Minutes of 18 January 2022 – “Treasury Management Mid-Year Report 2021/22”

(copy of minute excerpt herewith).

- (iv) Local Review Body of 26 October 2021, and 16 November 2021.
- (v) Partnerships Panel of [17 November 2021](#).
- (vi) Regulatory Panel – Licensing of [25 November 2021](#) and 20 January 2022.
- (vii) Regulatory Panel – Planning of [9 November \(site visit\)](#), [11 November](#), [3 December \(site visit\)](#) and [8 December 2021](#).
- (viii) Service and Performance Panel of [16 November 2021](#) and [11 January 2022](#).

4. Revenue Estimates 2022/23, Capital Estimates 2022/23 to 2033/34, and Carbon Budget 2022/23 – Submit report by Head of Finance and ICT (copy herewith).

5. Treasury Management and Investment Strategy 2022/23 – Submit report by Head of Finance and ICT (copy herewith).
6. Housing Revenue Account (HRA) - Revenue Budget 2022/23 and Capital Budget 2022/23 to 2026/27 – Submit report by Assistant Director – Place and Head of Finance and ICT (copy herewith).
7. Living Wage – Submit report by Head of Legal, HR and Regulatory Services (copy herewith).
8. Rationalisation of Pay Cycles – Submit report by Head of Legal, HR and Regulatory Services (copy herewith).
9. Notice of Motion
- 9.1 Proposed by Councillor McGinley and Seconded by Councillor Dettbarn - Young Persons' (Under 22s) Free Bus Travel

'In light of the recent announcement by the Scottish Government to create a free bus access scheme for under 22s, officers from Health and Social Care are requested to investigate ways in which this scheme, or a complimentary initiative, could be established to increase the eligibility age to 30 years for care experienced people in South Ayrshire and to bring back a report to Council after the recess.'

- 9.2 Proposed by Councillor Chris Cullen and Seconded by Councillor Peter Henderson – Community Food Pantries.

'The impact of Covid has further enhanced food insecurity. Pantries enhance communities and are a preventative approach to food poverty, reducing the risk of household hunger.

Recognising this I ask that Council notes the support provided this year by the Council to the local Food Network in South Ayrshire and asks officers to bring back a report to the Leadership Panel after recess with proposals on the support Council could continue to provide to the local Food Network.'

- 9.3 Proposed by Councillor Dettbarn and Seconded by Councillor Grant – South Ayrshire Fair Pay Agenda

'UNISON South Ayrshire has welcomed the progress recently made by South Ayrshire Council through the joint work on the consolidation of the Living Wage. They appreciate that this work has made South Ayrshire Council a more attractive employer with an entry level salary of 3 spinal points above the Scottish Living Wage and have praised our foresight and commitment to this issue.

UNISON South Ayrshire, Council Officers and Elected Members are united in their praise and recognition of the outstanding work of our frontline employees during the Covid 19 pandemic. Council wishes to demonstrate our ongoing commitment to the fair pay agenda in South Ayrshire and to continue to reflect our recognition of the dedication and service shown by frontline staff by.

Requesting Officers to work with the Trade Unions to develop proposals aimed at paying the Scottish Social Services Council (SSSC) registration fees where it is recognised that this expense may be a barrier to recruitment and/or retention of Social Services employees; and to request a report to the Leadership Panel on the outcome of this work by June 2022.

10. Formal Questions.

**11. Inclusive Economic Growth and Investment Opportunity – Update – Submit report by Director – Place (Item Deferred to Special South Ayrshire Council Meeting of 10 March 2022)**

For more information on any of the items on this agenda, please telephone Janice McClure, Committee Services on at 01292 612169, at Wellington Square, Ayr or  
e-mail: [committee.services@south-ayrshire.gov.uk](mailto:committee.services@south-ayrshire.gov.uk)  
[www.south-ayrshire.gov.uk](http://www.south-ayrshire.gov.uk)

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## South Ayrshire Council

### Report by Head of Legal, HR and Regulatory Services to South Ayrshire Council (Special) of 25 January 2022

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**Subject: Authority to Use the Council's Coat of Arms**

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#### 1. Purpose

- 1.1 The purpose of this report is to seek Council approval for the Council's Coat of Arms to be reproduced in a foreword to a book of Robert Burns' poems translated into Hindi.

#### 2. Recommendation

##### 2.1 It is recommended that the Council:

- 2.1.1 **approves the authorisation of the reproduction of the Council's Coat of Arms in a foreword to a book of Robert Burns' poems translated into Hindi, and**
- 2.1.2 **upon authority being granted, requests that the publication must state that the Coat of Arms is the property of South Ayrshire Council and is reproduced by permission.**

#### 3. Background

- 3.1 Following a visit by the former Consul General of India to Scotland to Robert Burns' birthplace in Alloway, she was inspired to translate his poetry into Hindi . As well as increasing access to Burns' poems, the translation is intended to foster relations between India and Scotland.
- 3.2 Having first met Provost Helen Moonie in 2018, the Consul General, Anju Ranjan, approached the Provost to write a foreword to the book, and asked that the foreword include the Council's Coat of Arms. It is intended that once published, a copy of the book will be placed in the Burns Museum in Alloway.
- 3.3 In terms of the Council's Scheme of Delegation, paragraph 19 provides that authorisation of the use of the Council's Coat of Arms is reserved to Council.
- 3.4 The Council's Coat of Arms is registered in the Public Register of All Arms and Bearings in Scotland which affords it protection under the law of Scotland, misappropriation may be reported to the Procurator Fiscal of the Court of the Lord Lyon.

## **4. Proposals**

- 4.1 It is proposed that authority be granted in terms of paragraph 19 of the Scheme of Delegation referred to above, to incorporate the Council's Coat of Arms within a foreword to a book of Robert Burns' poems translated into Hindi by the former Consul General of India to Scotland, Anju Ranjan.
- 4.2 In the event that authority is granted, the publication must state that the Coat of Arms is the property of South Ayrshire Council and is reproduced by permission.

## **5. Legal and Procurement Implications**

- 5.1 The recommendations in this report are consistent with legal requirements
- 5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

- 6.1 Not applicable

## **7. Human Resources Implications**

- 7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

- 8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

- 8.2.1 There are no risks associated with the rejection of the recommendations.

## **9. Equalities**

- 9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

## **10. Sustainable Development Implications**

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## 12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 5 of the Council Plan: Stand up for South Ayrshire/ Increase the profile and reputation of South Ayrshire and the Council.

## 13. Results of Consultation

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Peter Henderson, Portfolio Holder for Corporate, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking Purposes

14.1 If the recommendation above is approved by Members, the Head of Legal, HR and Regulatory Services will ensure that all necessary steps are taken to communicate the decision to the Consul General within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log'

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Communicate decision to former Consul General of India to Scotland, Anju Ranjan	31 January 2022	Service Lead – Democratic Governance

**Background Papers**    **None**

**Person to Contact**    **Wynne Carlaw, Service Lead – Democratic Governance**  
**County Buildings, Wellington Square, Ayr KA7 1DR**  
**Phone 01292 612192**  
**E-mail [wynne.carlaw@south-ayrshire.gov.uk](mailto:wynne.carlaw@south-ayrshire.gov.uk)**

**Date:**    **21 January 2022**

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

### 1. Policy details

Policy Title	Special Council Coat of Arms
Lead Officer (Name/Position/Email)	Catriona Caves, Head of Legal, HR and Regulatory Services – catriona.caves@south-ayrshire.gov.uk

### 2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-



**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

**5. Summary Assessment**

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<input type="checkbox"/> <b>YES</b>  <input checked="" type="checkbox"/> <b>NO</b>
<b>Rationale for decision:</b>	
<p><b>This report seeks authority to use the Council’s Coat of Arms in a foreword to a book of Burns’ poems translated into Hindi and is not expected to have a significant impact.</b></p>	
<b>Signed :</b> Catriona Caves	<b>Head of Service</b>
<b>Date:</b> 19 January 2022	