

# AUDIT AND GOVERNANCE PANEL

Agenda Item No. 4

## ACTION LOG

No	Date of Meeting	Issue	Actions	Assigned/ Re-assigned to	Update	Completed
			No outstanding actions			

## AUDIT AND GOVERNANCE PANEL

### WORK PROGRAMME 2022

No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
1	<b>Internal Audit - Progress Report (i) Progress of Annual Internal Audit Plan 2021/22 (ii) Implementation of Internal Audit Action Plans</b>	Report to Panel	Chief Internal Auditor	Quarterly reports throughout the year (Jan, May, Sept, Nov)	
2	<b>External Audit Progress Reports</b>	Report to Panel	Head of Finance and ICT	Regular reports throughout the year	
3	<b>Corporate Fraud Team Activity Report</b>	Report to Panel	Chief Internal Auditor	Six monthly (May and Dec)	Report to June 2022
4	<b>Strategic Risk Report</b>	Report to Panel	Head of Legal, HR and Regulatory Services	Six monthly	
5	<b>Best Value Assurance Report - quarterly updates on progress against the action plan</b>	Report to Panel	Assistant Director – People	Quarterly reports throughout the year	First report to this Panel following Best Value Review 2021
6	<b>Audit Scotland: Local Government in Scotland - Financial Overview 2020/21</b>	Report to Panel	Head of Finance and ICT	TBC	Pending publication of Audit Scotland Report

## AUDIT AND GOVERNANCE PANEL

7	<b>Annual Audit Plan 2021/22</b>	Report to Panel	Head of Finance and ICT	16/03/22	Report to this Panel
8	<b>Proposed Internal Audit Plan 2022/23 (including Annual Review of Internal Audit Charter)</b>	Report to Panel	Chief Internal Auditor	16/03/22	Report to this Panel
9	<b>Corporate Lets</b>	Report to Panel	Assistant Director - People	June 2022	
10	<b>Delivering Good Governance – 2021/22 Assessment</b>	Report to Panel	Head of Legal, HR and Regulatory Services	June 2022	
11	<b>Internal Audit Annual Report 2021/22</b>	Report to Panel	Chief Internal Auditor	June 2022	