

South Ayrshire Council

**Report by Head of Legal, HR and Regulatory Services
to South Ayrshire Council
of 19 May 2022**

Subject: Representation on Working Groups, Etc

1. Purpose

- 1.1 The purpose of this report is to seek the Council's approval to appoint or nominate representatives to the List of Working Groups following the outcome of the South Ayrshire Council election on 5 May 2022.

2. Recommendation

2.1 It is recommended that the Council:

- 2.1.1 **reviews the List of Working Groups as shown on the list contained in [Appendix 1](#) and appoints Members as considered appropriate; and**
- 2.1.2 **agrees that the City Status Bid Member/ Officer Group be removed from the List of Working Groups.**

3. Background

- 3.1 The Council is currently represented on a number of external Working Groups and has previously agreed to the formation of a number of internal Member/ Officer Working Groups, as detailed in [Appendix 1](#).

4. Proposals

- 4.1 It would be appropriate for the Council to consider appointing Members onto those Working Groups identified as still current, being those listed in [Appendix 1](#).

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 Minimal costs for attending meetings, etc, can be met from existing budget.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 Rejecting the recommendations may in some cases hinder the efficient operation of Council business and in some cases failing to appoint members would result in the Council being unrepresented on a key external Working Group.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

13. Results of Consultation

13.1 There has been no consultation on the contents of this report.

14. Next Steps for Decision Tracking Purposes

14.1 If the recommendations above are approved by Members, the Head of Legal, HR and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Notification of appointments to all relevant external groups and officers	27 May 2022	Service Lead – Democratic Governance

Background Papers **None**

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Date: **12 May 2022**

Working Groups

Outside Body	Current Members	Nos	Representative(s)	Officer(s)
1st Tier Joint Consultative Committee	Iain Campbell, Martin Dowey, William Grant, Peter Henderson and Brian McGinley	5		
Active Travel Forum				
Best Value Member/ Officer Working	Iain Campbell, Brian Connolly, Peter Henderson and Brian McGinley	4		Eileen Howat, Kevin Carr, Mike Newall, Kevin Anderson
Community Planning Board	Martin Dowey, Peter Henderson and Brian McGinley	3		
Community Safety Partnership	Chris Cullen, Ian Davis and Philip Saxton	3		
Community Wealth Building Member/ Officer Working Group	Chris Cullen, Peter Henderson, Lee Lyons, Julie Dettbarn and Brian McGinley	4		Louise Reid, Kevin Carr, Theo Leijser, David Alexander
Equality and Diversity Forum	Laura Brennan-Whitefield, Ian Davis, Hugh Hunter and Helen Moonie	4		
External Risk Member/ Officer Working Group	Douglas Campbell, Alec Clark, Peter Henderson, Hugh Hunter and Brian McGinley	5		Catriona Caves, Mike Newall, Theo Leijser
Golf Strategy Member/ Officer Working Group	Brian Connolly, Chris Cullen, Bob Pollock and Philip Saxton	4		Jane Bradley, Bruce Harris, Kieron Gallagher
Gypsy/ Traveller Member/ Officer Working Group	Ian Cochrane, Brian Connolly, Julie Dettbarn, Martin Dowey, William Grant and Philip Saxton (Sub: Hugh Hunter for Martin Dowey)	6	Sub:	Kevin Carr, Michael Alexander
Lifelong Learning Partnership	Ian Cavana, William Grant and Lee Lyons	3		
Multi-Agency Partnership to Tackle Violence Against Women and Children	Laura Brennan-Whitefield, Ian Cavana and Ian Davis	3		

Outside Body	Current Members	Nos	Representative(s)	Officer(s)
Planning Liaison Group	Iain Campbell, Alec Clark, Ian Cochrane, Brian Connolly, Craig Mackay, Brian McGinley and Philip Saxton	7		Louise Reid, Craig Iles
Rural Forum				
Significant Capital Projects Member/ Officer Working Group	Ian Cochrane, Brian Connolly, Lee Lyons and Helen Moonie (plus vacancy for Siobhian Brown)	5		Donald Gillies Louise Reid, Derek Yuille
Sounding Board for Ayr Town Centre	Peter Henderson (Leader), Derek McCabe and Brian McGinley (Depute Leader) (plus vacancy for Siobhian Brown)	4		Eileen Howat
South Ayrshire Cycling Forum	Craig MacKay, Philip Saxton and Arthur Spurling	3		
South Ayrshire Local Access Forum	Andy Campbell, Ian Davis and Craig MacKay	3		
Sustainable Development and Climate Change Member/ Officer Working Group	Douglas Campbell, Alec Clark, Ian Cochrane, Peter Convery, Peter Henderson and Helen Moonie	6		Eileen Howat, Kevin Carr, Louise Reid, Tom Burns, Kenny Dalrymple
Sustainability Forum	Ian Cochrane, Peter Convery and Brian McGinley	3		
Trauma Informed Member/Officer Working Group	Julie Dettbarn, Brian McGinley (Trauma Informed Champions), Conservative and Independent	4		

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Representation on Working Groups, Etc
Lead Officer (Name/Position/Email)	Catriona Caves, Head of Legal, HR and Regulatory Services – catriona.caves@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Rationale for decision:	
<p>This report seeks the Council’s approval to appoint or nominate representatives to the List of Working Groups, etc. Their decision on this has no specific equality implications</p>	
Signed : Catriona Caves	Head of Service
Date: 28 April 2022	