

County Buildings
Wellington Square
AYR KA7 1DR
Tel. No. 01292 612169

20 May 2022

Dear Councillor

SOUTH AYRSHIRE COUNCIL (SPECIAL)

You are requested to participate in a special meeting of South Ayrshire Council to be held **on Thursday 26 May 2022 at 10.00 a.m.** for the purpose of considering the undernoted business.

This meeting will be held on a hybrid basis for Elected Members, will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

Yours sincerely

CATRIONA CAVES
Head of Legal, HR and Regulatory Services

B U S I N E S S

1. Provost.
2. Sederunt and Declarations of Interest.
3. Appointments to Panels – Submit report by Chief Executive (copy herewith).
4. Representation on Working Groups etc – Submit report by Chief Executive (copy herewith).
5. Representation on Outside Bodies – Submit report by Chief Executive (copy herewith).
6. Scheme of Delegation – Submit report by Chief Executive (copy to follow).
7. Formal Questions.

For more information on any of the items on this agenda, please telephone Janice McClure,
Committee Services on at 01292 612169, at Wellington Square, Ayr or
e-mail: janice.mcclure@south-ayrshire.gov.uk
www.south-ayrshire.gov.uk

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South Ayrshire Council
Report by Chief Executive
to South Ayrshire Council (Special)
of 26 May 2022

Subject: Appointments to Panels

1. Purpose

1.1 The purpose of this report is to seek consideration of appointments to Panels.

2. Recommendation

2.1 It is recommended that the Council confirms the appointments to Panels detailed in [Appendix 1a](#).

3. Background

3.1 In terms of para 11.1 of the Council's Scheme of Delegation, amendment of the membership of the Leadership Panel and other Panels, Committees and Sub-Committees is reserved to Council.

3.2 In terms of para 11.2 of the Council's Scheme of Delegation, the selection and de-selection of Councillors and officers to serve on and/ or to represent the Council on Joint Committees, Joint Boards and other external bodies and organisations is reserved to Council.

3.3 At its meeting on 19 May 2022, the Council:

3.3.1 approved the renaming of the Leadership Panel as Cabinet, comprising 8 Portfolio Holders;

3.3.2 appointed members to the Cabinet as outlined in [Appendix 1b](#); and

3.3.3 requested that a further report seeking appointments to Panels be submitted to a special meeting of the Council on 26 May 2022.

4. Proposals

4.1 Elected Members are requested to appoint members to approved Panels (as outlined in [Appendix 1a](#)).

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There are no risks associated with rejecting the recommendations.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

13. Results of Consultation

13.1 There has been no consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

14/

14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Chief Executive will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Publish details of membership of Panels, etc	3 June 2022	Service Lead – Democratic Governance

Background Papers **Report to South Ayrshire Council of 19 May 2022 - [Review of Political Decision Making Structure and Appointments to Panels](#)**

[Scheme of Delegation](#)

Person to Contact **Eileen Howat, Chief Executive
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612612
E-mail eileen.howat@south-ayrshire.gov.uk**

Date: 20 May 2022

Appointments for consideration by Council (Special) on 26 May 2022:

Audit and Governance Panel
(8 members – quorum 3)

(Chair)	
(Vice-Chair)	

Partnerships Panel
(6 members – quorum 3)

(Chair)	
(Vice-Chair)	

Service and Performance Panel
(8 members – quorum 3)

(Chair)	
(Vice-Chair)	

Appeals Panel (Various)
(6 members – quorum 3)

(Chair)	
(Vice-Chair)	

Chief Officers' Appointments/ Appraisal Panel
(5 members – quorum 3)

(Chair)	
(Vice-Chair)	

Regulatory Panel
(9 members – quorum 3)

(Chair)	
(Vice-Chair)	

Local Review Body
(9 members – quorum 3)

(Chair)	
(Vice-Chair)	

Licensing Board
(9 members – quorum 4)

(Chair)	
(Vice-Chair)	

The Council's representatives on the undernoted are as follows:

**Ayrshire Shared Service Joint Committee
(4 members)**

**South Ayrshire Integration Joint Board
(4 members and 2 proxies)**

(Chair/Vice-Chair)	
(Proxy)	(Proxy)

Appointments approved by Council on 19 May 2022:

Cabinet
(8 members – quorum 3)

Corporate and Strategic Portfolio	Martin Dowey
Economic Development Portfolio	Bob Pollock
Health and Social Care Portfolio	Lee Lyons
Education Portfolio	Stephen Ferry
Finance, HR and ICT Portfolio	Ian Davis
Sport and Leisure Portfolio	Brian Connolly
Tourism and Rural Affairs Portfolio	Alec Clark
Buildings, Housing and Environment Portfolio	Martin Kilbride

Augmented by the following when meeting as the Education Authority

<i>Church of Scotland representative</i> Rev David Gemmell	<i>Roman Catholic Church representative</i> Phil Davey
<i>Church representative</i> Ian Gall	<i>Teacher representative</i> Tom Robinson
<i>Parent Council representative</i> Euan Terras	<i>Pupil Council representative</i> Isla McCann/ Daisey Hoey

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Appointments to Panels
Lead Officer (Name/Position/Email)	Eileen Howat, Chief Executive – eileen.howat@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

<p>Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)</p>	<p>_____ YES</p> <p>NO</p>
<p>Rationale for decision:</p> <p>This report seeks approval to make alterations to the list of Panels. Their decision on this has no specific equality implications</p>	
<p>Signed : Eileen Howat Chief Executive</p> <p>Date: 20 May 2022</p>	

South Ayrshire Council

Report by Chief Executive to South Ayrshire Council (Special) of 26 May 2022

Subject: Representation on Working Groups, Etc

1. Purpose

- 1.1 The purpose of this report is to seek the Council's approval to appoint or nominate representatives to the list of Working Groups following the outcome of the South Ayrshire Council election on 5 May 2022.

2. Recommendation

- 2.1 **It is recommended that the Council reviews the list of Working Groups as shown on the list contained in [Appendix 1](#) and appoints Members as considered appropriate.**

3. Background

- 3.1 The Council is currently represented on a number of external Working Groups and has previously agreed to the formation of a number of internal Member/ Officer Working Groups, as detailed in [Appendix 1](#).

- 3.2 At its meeting on 19 May 2022, the Council approved:

- 3.2.1 the creation of 4 cross-party working groups:

- Ayrshire Growth Deal/ Levelling Up Fund/ Shared Prosperity Fund;
- Budget;
- Cost of Living Crisis; and
- Station Hotel

- 3.2.2 the disbanding of the Golf Strategy Member/ Officer Working Group and the City Status Bid Member/ Officer Working Group; and

- 3.2.3 the merging of the Sustainable Development and Climate Change Member/ Officer Working Group and the Sustainability Forum.

- 3.3 The Council also requested that a further report seeking appointment or nomination of representatives to working groups, etc, be submitted to a special meeting of the Council on 26 May 2022.

4. Proposals

4.1 It would be appropriate for the Council to consider appointing Members onto those Working Groups identified as still current, being those listed in [Appendix 1](#).

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Minimal costs for attending meetings, etc, can be met from existing budget.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 Rejecting the recommendations may in some cases hinder the efficient operation of Council business and in some cases failing to appoint members would result in the Council being unrepresented on a key external Working Group.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12/

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

13. Results of Consultation

- 13.1 There has been no consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Chief Executive will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Notification of appointments to all relevant external groups and officers	3 June 2022	Service Lead – Democratic Governance

Background Papers **Report to South Ayrshire Council of 19 May 2022 – [Representation on Working Groups, Etc](#)**

Person to Contact **Eileen Howat, Chief Executive
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612612
E-mail eileen.howat@south-ayrshire.gov.uk**

Date: 20 May 2022

Working Groups

Outside Body	Current Members	Nos	Representative(s)	Officer(s)
1st Tier Joint Consultative Committee	Iain Campbell, Martin Dowey, William Grant, Peter Henderson and Brian McGinley	5		
Active Travel Forum				
Ayrshire Growth Deal/ Levelling Up Fund/ Shared Prosperity/ Fund Member/ Officer Working Group	Not applicable			
Best Value Member/ Officer Working	Iain Campbell, Brian Connolly, Peter Henderson and Brian McGinley	4		Eileen Howat, Kevin Carr, Mike Newall, Kevin Anderson
Budget Member/ Officer Working Group	Not applicable			
Community Planning Board	Martin Dowey, Peter Henderson and Brian McGinley	3		
Community Safety Partnership	Chris Cullen, Ian Davis and Philip Saxton	3		
Community Wealth Building Member/ Officer Working Group	Chris Cullen, Peter Henderson, Lee Lyons, Julie Dettbarn and Brian McGinley	4		Louise Reid, Kevin Carr, Theo Leijser, David Alexander
Cost of Living Crisis Member/ Officer Working Group	Not applicable			
Equality and Diversity Forum	Laura Brennan-Whitefield, Ian Davis, Hugh Hunter and Helen Moonie	4		
External Risk Member/ Officer Working Group	Douglas Campbell, Alec Clark, Peter Henderson, Hugh Hunter and Brian McGinley	5		Eileen Howat, Mike Newall, Theo Leijser
Gypsy/ Traveller Member/ Officer Working Group	Ian Cochrane, Brian Connolly, Julie Dettbarn, Martin Dowey, William Grant and Philip Saxton (Sub: Hugh Hunter for Martin Dowey)	6	Sub:	Kevin Carr, Michael Alexander

Outside Body	Current Members	Nos	Representative(s)	Officer(s)
Lifelong Learning Partnership	Ian Cavana, William Grant and Lee Lyons	3		
Multi-Agency Partnership to Tackle Violence Against Women and Children	Laura Brennan-Whitefield, Ian Cavana and Ian Davis	3		
Planning Liaison Group	Iain Campbell, Alec Clark, Ian Cochrane, Brian Connolly, Craig Mackay, Brian McGinley and Philip Saxton	7		Louise Reid, Craig Iles
Rural Forum				
Significant Capital Projects Member/ Officer Working Group	Ian Cochrane, Brian Connolly, Lee Lyons and Helen Moonie (plus vacancy for Siobhian Brown)	5		Donald Gillies Louise Reid, Derek Yuille
Sounding Board for Ayr Town Centre	Peter Henderson (Leader), Derek McCabe and Brian McGinley (Depute Leader) (plus vacancy for Siobhian Brown)	4		Eileen Howat
South Ayrshire Cycling Forum	Craig MacKay, Philip Saxton and Arthur Spurling	3		
South Ayrshire Local Access Forum	Andy Campbell, Ian Davis and Craig MacKay	3		
Station Hotel Member/ Officer Working Group	Not applicable			
Sustainable Development and Climate Change Member/ Officer Working Group/ Sustainability Forum	Douglas Campbell, Alec Clark, Ian Cochrane, Peter Convery, Peter Henderson and Helen Moonie	6		Eileen Howat, Kevin Carr, Louise Reid, Tom Burns, Kenny Dalrymple
Trauma Informed Member/Officer Working Group	Julie Dettbarn, Brian McGinley (Trauma Informed Champions), Conservative and Independent	4		

South Ayrshire Council Equality Impact Assessment Scoping Template

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Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Representation on Working Groups, Etc
Lead Officer (Name/Position/Email)	Eileen Howat, Chief Executive – eileen.howat@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

<p>Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)</p>	<p>— YES</p> <p>NO</p>
<p>Rationale for decision:</p> <p>This report seeks the Council’s approval to appoint or nominate representatives to the list of Working Groups, etc. Their decision on this has no specific equality implications</p>	
<p>Signed : Eileen Howat Chief Executive</p> <p>Date: 20 May 2022</p>	

South Ayrshire Council
Report by Chief Executive
to South Ayrshire Council (Special)
of 26 May 2022

Subject: Representation on Outside Bodies

1. Purpose

- 1.1 The purpose of this report is to seek the Council's approval to appoint or nominate representatives to the list of Outside Bodies following the outcome of the South Ayrshire Council election on 5 May 2022.

2. Recommendation

- 2.1 **It is recommended that the Council appoints or nominates representatives to the organisations listed in [Appendix 1](#).**

3. Background

- 3.1 The Council is currently represented on a number of external organisations.

- 3.2 At its meeting on 19 May 2022, the Council approved removal of the following from the list of Outside Bodies:

3.2.1 Ayr Renaissance Board and SAC (LLP Nominees) Limited, on conclusion of all matters relating to Ayr Renaissance;

3.2.2 Culzean Country Park Joint Committee;

3.2.3 South Ayrshire Crime Prevention Panel (formerly known as Carrick Crime Prevention); and

3.2.4 Ayrshire Educational Trust.

- 3.3 The Council also requested that a further report seeking appointment or nomination of representatives to outside bodies be submitted to a special meeting of the Council on 26 May 2022.

4. Proposals

- 4.1 It would be appropriate for the Council to nominate or appoint representatives to the organisations listed in [Appendix 1](#).

5/

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Minimal costs for attending meetings, etc, can be met from existing budget.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 In some cases failing to nominate or appoint Members would result in the Council being unrepresented on key outside bodies/ organisations.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

13. Results of Consultation

13.1 There has been no consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

14.1 If the recommendations above are approved by Members, the Chief Executive will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Notification of nominations/ appointments to all relevant outside bodies	3 June 2022	Service Lead – Democratic Governance

Background Papers **Report to South Ayrshire Council of 19 May 2022 – [Representation on Outside Bodies](#)**

Person to Contact **Eileen Howat, Chief Executive**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612612
E-mail eileen.howat@south-ayrshire.gov.uk

Date: 20 May 2022

Outside Bodies

Outside Body	Current	Nos	Member Representative(s)	Officer Representative(s)
Armed Forces and Veterans Champion	Helen Moonie	1		
Ayr Gaiety Partnership Board	Brian Connolly	1	(as Director)	
Ayr United Football Academy Limited	Brian Connolly	1		
Ayrshire and Arran Health Board (subject to Ministerial approval)	Laura Brennan-Whitefield	1	(as Director)	
Ayrshire Area Support Team/ Children's Hearings Scotland	William Grant	1		
Ayrshire Engineering Alliance	Peter Henderson	1	(as an Observer)	
Ayrshire Flood Steering Group	Ian Cochrane	1		
Ayrshire Regional Economic Joint Committee	Siobhian Brown, Brian Connolly and Peter Henderson	3		
Ayrshire Regional Economic Partnership	Siobhian Brown, Brian Connolly and Peter Henderson	3		
Ayrshire Valuation Joint Board (South Ayrshire – Chair)	Andy Campbell, Iain Campbell, Chris Cullen, Martin Dowe and William Grant	5		Clerk: Service Lead – Democratic Governance Treasurer: Head of Finance and ICT
Bill Barr South Ayrshire Enterprise Award Trust	Ian Cochrane (as a Trustee)	1	(as a Trustee)	
British Red Cross Disaster Fund Appeal (The Council's Disaster Fund)	Douglas Campbell, Martin Dowe, Peter Henderson and Helen Moonie (as Provost)	4 (including Provost)	(as Provost)	
Business Loans Scotland	Peter Henderson Proxy: Brian McGinley	1 (plus Proxy)	Proxy:	Consider proxy being an officer

Outside Body	Current	Nos	Member Representative(s)	Officer Representative(s)
CK Marr Educational Trust	Peter Convery, Craig Mackay, Bob Pollock and Philip Saxton	4		Assistant Director – People (Mike Newall)
Clyde Marine Planning Partnership	Ian Cochrane	1		Strategic Planner
Community Justice Ayrshire Board	Julie Dettbarn Substitute: Lee Lyons	1 (plus Substitute)	Substitute:	
David Elder Edward's Trust	Siobhian Brown (as Portfolio Holder), Helen Moonie (as Provost)	2 (including Portfolio Holder and Provost)		Assistant Director – People (Jane Bradley)
Energy Agency – South Ayrshire	Ian Cochrane (Chair), Peter Convery and Philip Saxton (as Directors)	3	(Chair) (as Directors)	
Fairtrade	Ian Cochrane	1		
Freeport (Scotland) Ltd	n/a	0		Director – Place, Service Lead – Economy and Regeneration (as Directors)
Galloway and Southern Ayrshire Biosphere Scottish Charitable Incorporated Organisation (Partnership Board)	Alec Clark Substitute: Andy Campbell	1 (plus Substitute)	Substitute:	
Glasgow Prestwick International Airport Consultative Committee	Ian Cochrane and Philip Saxton	2		Director – Place
Industrial Communities Alliance	Brian McGinley and Peter Henderson	2		
Lowland Reserve Forces' and Cadets' Association	Helen Moonie (as Provost)	1 (Provost)	(as Provost)	
Maclaurin Bequest	Mary Kilpatrick, Brian McGinley, Helen Moonie (as Provost) and Margaret Toner (as Curators)	4 (including Provost)	(as Provost) (as Curators)	
McKechnie Institute Trust, Girvan	Alec Clark, Ian Fitzsimmons, Peter Henderson (as Members of Ward 8)	3	(as Members of Ward 8)	

Outside Body	Current	Nos	Member Representative(s)	Officer Representative(s)
Scotland Excel	Peter Henderson Substitute: Philip Saxton	1 (plus Substitute)	Substitute:	
Scottish Council Committee on Radioactive Substances	Ian Cochrane	1		Team Leader (Trading Standards and Environmental Health) (Gordon Lauder)
Skypath Aerospace Training Community Interest Company (CIC)		n/a	n/a	Co-ordinator, Economy and Regeneration (as Board Member)
South Ayrshire Sports Council Executive	Ian Cavana and Derek McCabe	2		
South Ayrshire Waste and Environment Trust	Ian Cochrane	1		
South West Scotland Community Rail Partnership Limited	Peter Henderson	1		
Strathclyde Concessionary Travel Scheme Joint Committee	Ian Cochrane	1		
Strathclyde Partnership for Transport	Ian Cochrane Depute: Lee Lyons	1 (plus Depute)	Depute:	
Strathclyde Pension Fund – Pension Board Employer Representative				
Supplier Development Programme Board	Peter Henderson	1		
Thomas Davidson Trust	Alec Clark, Ian Fitzsimmons, Peter Henderson (as Members of Ward 8)	3	(as Members of Ward 8)	Head of Legal, HR and Regulatory Services
Town Twinning Forum	Helen Moonie Depute: William Grant	1 (plus Depute)	Depute:	
West of Scotland Archaeological Service Joint Committee	Brian McGinley	1		

Outside Body	Current	Nos	Member Representative(s)	Officer Representative(s)
West of Scotland European Forum	Peter Henderson Substitute: Brian McGinley	1 (plus Substitute)	Substitute:	
West of Scotland Road Safety Forum	Ian Cochrane	1		Manager, Neighbourhood Services
Youth Champion	William Grant	1		

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Representation on Outside Bodies
Lead Officer (Name/Position/Email)	Eileen Howat, Chief Executive – eileen.howat@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

<p>Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)</p>	<p>— YES</p> <p>NO</p>
<p>Rationale for decision:</p> <p>This report seeks the Council’s approval to appoint or nominate representatives to the list of Outside Bodies. Their decision on this has no specific equality implications</p>	
<p>Signed : Eileen Howat Chief Executive</p> <p>Date: 20 May 2022</p>	