

Title	Mtg Date	Title of Report	Directoral Managed by	Implementation	Compl	Current Due D	Requested Revised Due	Notes (any date changes agreed with relevant PFH(s))	Date Revision agree	Portfolio Holder
LP	10/03/2022	Future Operating Model	PEO	Wesson, Wendy;#28	Implement the new Remote Working Policy and issue new contracts of employment to relevant staff	Yes	30/05/2022			
LP	08/03/2022	Strategic Review of Assets held in the Common Good Funds	PLA	Reid, Louise;#15;#Burns, Tr	Incorporate Common Good Fund land and assets within Transforming the Estate programme.	Yes	04/03/2022	05/08/2022	Incorporated within work programme	05/08/2022
LP	08/03/2022	Proposed Lease for Vics in the Community Services to Gypsy/ Travellers – Site to Support and Accommodate Gypsy/ Traveller Encampments	PLA	Burns, Tom;#41	Seek Scottish Ministers' consent for the disposal of the Housing Revenue Land related to Whitletts Football Pitch and Whitletts Pavilion	Yes	14/03/2022			
LP	08/03/2022	Services to Gypsy/ Travellers – Site to Support and Accommodate Gypsy/ Traveller Encampments	PLA	Carr, Kevin;#14	Undertake design and feasibility study for preferred location	Yes	01/06/2022		Update report presented to Cabinet on 14 June.	
LP	08/03/2022	Services to Gypsy/ Travellers – Site to Support and Accommodate Gypsy/ Traveller Encampments	PLA	Carr, Kevin;#14	Undertake consultation with local community and Gypsy/ Traveller community	Yes	01/06/2022		Update report including consultation feedback presented to Cabinet on 14 June.	
LP	08/03/2022	Services to Gypsy/ Travellers – Site to Support and Accommodate Gypsy/ Traveller Encampments	PLA	Carr, Kevin;#14	Provide update to the Leadership Panel	Yes	01/06/2022		Update report presented to Cabinet on 14 June.	
SAC	03/03/2022	Revenue Estimates 2022/23, Capital Estimates 2022/23 to 2033/34 and Carbon Budget 2022/23	CEO	Baulk, Tim;#43	Budget papers published on The Core	Yes	03/03/2022			
SAC	03/03/2022	Housing Revenue Account (HRA) – Revenue Budget 2022/23 and Capital Budget 2022/23 to 2026/27	PLA	Baulk, Tim;#43	To set up appropriate accounting budgets for 2022/23 to reflect Council decision	Yes	31/03/2022			Kilbride, Martin;#74
SAC	03/03/2022	Revenue Estimates 2022/23, Capital Estimates 2022/23 to 2033/34 and Carbon Budget 2022/23	CEO	Baulk, Tim;#43	Approved budgets will be incorporated in 2022/23 financial planning and management process	Yes	01/04/2022			
SAC	03/03/2022	Treasury Management and Investment Strategy 2022/23	CEO	Baulk, Tim;#43	The approved strategy will be incorporated into the 2022/23 treasury and investment planning and management process	Yes	01/04/2022			
SAC	03/03/2022	Living Wage	CEO	Baulk, Tim;#43	Make the necessary arrangements to communicate to affected employees and implement the proposed pay model and amend the Pay and Grading structure	Yes	01/04/2022			
LP	01/03/2022	Local Procurement Policy Statement - Update	PLA	Alexander, David;#46	Update the Procurement Guidance documents as per section 4	Yes	01/03/2022			
LP	01/03/2022	Local Procurement Policy Statement - Update	PLA	Alexander, David;#46	Update on the Local Procurement Policy statement to the Service and Performance Panel	Yes	23/03/2022			
LP	15/02/2022	2022 Scottish Child Payment - Briding Payments	PEO	Cockburn, Gavin;#25	Ensure that the Council's eligibility criteria for Scottish Child Payment - Briding Payments in 2022 are extended to lower income families in receipt of a qualifying benefit for school clothing grants.	Yes	28/02/2022			
LP	15/02/2022	Seafield Tennis Courts	PLA	Caves, Catriona;#44	Issue Decision Notice	Yes	28/02/2022		Decision notice issued	
LP	15/02/2022	Budget Management - Revenue Budgetary Control 2021/22 - Position Statement at 31 December 2021	CEO	Baulk, Tim;#43	Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports as Apprnex 1 and summarised in 4.1.9.	Yes	28/02/2022			
LP	15/02/2022	Budget Management - Revenue Budgetary Control 2021/22 - Position Statement at 31 December 2021	CEO	Baulk, Tim;#43	Record for future reporting purposes the requested earmarking for carry forward of resources to 2022/23 as outlined in 4.1.10.	Yes	28/02/2022			
LP	15/02/2022	General Services Capital Programme Monitoring Report as at 31 December 2021	CEO		Process adjustments to the Genral Services Capital Programme	Yes	28/02/2022			
LP	15/02/2022	Housing Capital Programme 2021/22 - Monitoring Report as at 31 December 2021	PLA		Process adjustments to the Housing Capital Programme.	Yes	28/02/2022			
LP	15/02/2022	Station hotel Update	PLA	Gillies, Donald;#50	Resume the role of Chair of the Station Hotel Strategic Governance Group	Yes	28/02/2022			
LP	15/02/2022	Maybole Regeneration Project - Proposed reallocation of Council Capital Contribution	PEO	Clelland, Duncan;#51	Deliver the Maybole Regeneration Project	Yes	30/03/2022			
LP	15/02/2022	Proposed Management Arrangements for Community and Village Halls	PEO	Tait, Jamie;#52	Community Centres and Village Halls to be review annually.	Yes	31/03/2022			
LP	15/02/2022	2022 Scottish Child Payment - Briding Payments	PEO	Cockburn, Gavin;#25	Report back to the Scottish Government's Social Justice Strategy Unit on the Council's use of the flexible funding to tackle financial insecurity.	Yes	29/04/2022		Details provided to Scottish Government's Tackling Child Poverty and Social Justice Financial Wellbeing Unit	
LP	15/02/2022	Service Review Phase 2 - Benefits Service	CEO	Gemmell, Nicola;#37	Implement the service reiew structure changes, including all HR and recruitment processes.	Yes	30/04/2022		Review fully implemented. New staff appointed pending recruitment checks	
LP	15/02/2022	Follow Through Inspection of Braehead Primary School	PEO	Pitt, Gavin;#53;#Valenti, Ai	Meeting to be arranged with Head Teacher to agree plan to address the action points contained in the report and monitor progress in conjunction with the planned programme of visits.	Yes	31/05/2022			
LP	30/01/2022	Affordable Housing – Mainholm Enabling Works	PLA	Yuille, Derek;#20	Execute enabling works contract documentation	Yes	28/02/2022		Contract now signed and enabling works underway	

LP	18/01/2022	Health and Social Care Partnership (HSCP) Winter Pressures Funding (Additional Posts)	HSCP	Eltringham, Tim;#55	All new posts advertised	Yes	31/01/2021	28/2/22 All new posts have been advertised and progressing through the recruitment process.
LP	18/01/2022	Health and Social Care Partnership (HSCP) Winter Pressures Funding (Additional Posts)	HSCP	Eltringham, Tim;#55	Permanency of current temporary posts	Yes	28/02/2021	28/2/22 All temporary posts have been advertised as permanent and recruitment is ongoing.
LP	18/01/2022	Affordable Housing – Riverside Enabling Works	PLA	Yuille, Derek;#20	Execute enabling works contract documentation	Yes	30/01/2022	Contract now signed and enabling works underway
LP	18/01/2022	Strategic Risk Management	CEO	Boyd, Carol;#40	Adopt recommended approach to Strategic Risk Management	Yes	31/01/2022	
LP	18/01/2022	Developer Contribution Governance and Reporting Arrangements	PLA	Iles, Craig;#36	Implement new governance and management arrangements for development contributions	Yes	31/01/2022	The measured detailed in the report have been implemented and a Report will be brought before members in June
LP	18/01/2022	Health and Social Care Partnership (HSCP) Winter Pressures Funding (Additional Posts)	HSCP	Eltringham, Tim;#55	All new posts advertised	Yes	31/01/2022	2/2/22 - In conjunction with HR colleagues the HSCP management team are focussed on ensuring that all new posts are advertised as quickly as possible. Some posts require new job descriptions and grading which is being progressed as quickly as possible. Weekly updates on progress are being scrutinised by the HSCP Directorate Management Team.
LP	18/01/2022	Strategic Risk Management	CEO	Boyd, Carol;#40	Adopt recommended approach to Strategic Risk Management	Yes	31/01/2022	
LP	18/01/2022	Council Plan 2018-22 (2020 Mid-Term Refresh) Extension	PEO	Anderson, Kevin;#35	Updated Performance Management Framework to be considered by the Service and Performance Panel	Yes	08/02/2022	Paper to considered at Service and Performance Panel on the 8th of Feb.
LP	18/01/2022	Council Plan 2018-22 (2020 Mid-Term Refresh) Extension	PLA	Anderson, Kevin;#35	Updated Performance Management Framework to be considered by the Service and Performance Panel	Yes	08/02/2022	Updated Performance Management Framework agreed by Service and Performance Panel.
LP	18/01/2022	Health and Social Care Partnership (HSCP) Winter Pressures Funding (Additional Posts)	HSCP	Eltringham, Tim;#55	Permanency of current temporary posts	Yes	28/02/2022	All temporary posts have been advertised as permanent and recruitment is ongoing
LP	18/01/2022	Proposed Resolution to Title Issues at Bridge Street, Girvan	CEO	Briggs, Karen;#27	Legal agreement to be concluded	Yes	31/03/2022	Completed 28th April 2022.
LP	18/01/2022	Improving Biodiversity in South Ayrshire	PLA	Dalrymple, Kenneth;#48	Prepare sites for sowing Wildflower seed	Yes	30/04/2022	All sites are now complete
LP	18/01/2022	Affordable Housing – Mainholm Enabling Works	PLA	Yuille, Derek;#20	Execute enabling works contract documentation	Yes	28/02/2022	30/01/2022 Contract now signed and enabling works underway
LP	18/01/2022	Affordable Housing – Riverside Enabling Works	PLA	Yuille, Derek;#20	Execute enabling works contract documentation	Yes	28/02/2022	30/01/2022 Contract now signed and enabling works underway
LP	18/01/2022	Improving Biodiversity in South Ayrshire	PLA	Dalrymple, Kenneth;#48	Prepare sites for sowing Wildflower seed	Yes		Site preparation has commenced and we should meet the timescales set out.
LP	18/01/2022	Treasury Management Mid-Year Report 2021/22	CEO	Baulk, Tim;#43	No further action required	Yes		
LP	18/01/2022	Affordable Housing – Mainholm Enabling Works	PLA	Yuille, Derek;#20	Execute enabling works contract documentation	Yes	30/01/2022	Contract now signed and enabling works underway
SAC	09/12/2021	Scheme of Delegation	CEO	Caves, Catriona;#44	Updated Scheme of Delegation to be published and notified to employees	Yes	17/01/2022	
SAC	09/12/2021	Golf Strategy 2022-2032	PEO	Bradley, Jane;#38	Enter into procurement process to appoint contractors to deliver the first phase of work at Troon Links and Belleisle Park	Yes	31/01/2022	Contractors have been on site to discuss potential work packages and we are in the process of procuring early remedial work and developing a longer term plan for work packages throughout the year.
SAC	09/12/2021	Golf Strategy 2022-2032	PEO	Bradley, Jane;#38	Submit a bid to the capital programme as part of the budget setting process	Yes	28/02/2022	Bid submitted and approved by the CAMG
SAC	09/12/2021	Inclusive Economic Growth and Investment Opportunity - Update	PLA	Leijser, Theo;#24	Further update to Elected Members	Yes	03/03/2022	Duplicate action. Should now be closed.
SAC	09/12/2021	Golf Strategy 2022-2032	PEO	Bradley, Jane;#38	Provide Council with a report on the implementation of the strategy at the end of year 1	Yes	31/12/2022	
LP	30/11/2021	Thriving Places and Place Based Investment Programme Update	PLA	Carr, Kevin;#14;#Reid, Loui	Draft place plans for areas set out in section 3	Yes	28/02/2022	Draft place plans have been completed with final community consultation on the drafts scheduled over the summer
LP	30/11/2021	Thriving Places and Place Based Investment Programme Update	PLA	Carr, Kevin;#14;#Reid, Loui	Implementation of PBIP projects and initiatives	Yes	31/03/2022	Projects have now been completed or committed. Two projects were unable to be committed within the necessary timescale and will be considered for the PBIP funding for 2022/23. (1. Troon Water Sports Centre. 2. Town Centre Vinyls and Murals)
LP	30/11/2021	Community Council Elections	PEO	Tait, Jamie;#52	Undertake and complete Community Council elections	Yes	31/03/2022	
LP	30/11/2021	Trauma Informed and Responsive South Ayrshire	PEO	Anderson, Kevin;#35	Establish the MOWG and agree Terms of Reference	Yes	30/04/2022	07/02/2022 Further revised date 28/02/22. Trauma Informed Practice Officer has started in post and has been engaging with a range of internal and external partners. Trauma Champions due to meet in March to consider priorities from the strategic plan. Nominations for MOWG to be requested. 1/6 - MOWG agreed by Council, initial meeting to take place prior to recess.
LP	23/11/2021	Naming of New Community Campus and Non-Denominational Primary School, Maybole	PEO		Agree a SEED number with Scottish Government for the new non-denominational primary school and early years centre	Yes	28/02/2022	SEED Number received from Scottish Government on 14 January 2022
LP	23/11/2021	Naming of New School Campus and Early Years Centre – Prestwick	PEO		Agree a SEED number with Scottish Government for the new early years centre	Yes	28/02/2022	SEED Number received from Scottish Government on 14 January 2022
LP	23/11/2021	Proposed Lease to Police Scotland for Newton House, 30 Green Street Lane, Ayr	PLA	Burns, Tom;#41	Lease to be concluded	Yes	01/03/2022	Lease concluded on Friday 28th January. Police Scotland have taken entry of building.
SAC	15/11/2021	Review of Management Structure	CEO	Howat, Eileen;#13	Implement the revised structural arrangements	Yes	01/04/2022	Recruitment to Director Education post confirmed at COAAP 21 January 2022

LP	26/10/2021	Tourism & Events Interim Strategic Approach Update	PEO	Bradley, Jane;#38	Provide an update to the Panel regarding the progress of the interim approach and produce a draft Tourism and Events Strategy for consideration	Yes	08/03/2022		Final report will be presented in March to Leadership Panel.
LP	26/10/2021	Residual Waste Contract	PLA	Dalrymple, Kenneth;#48	Heads of terms are complete on the proposed site and it will be the subject of a separate report	Yes	08/03/2022		The search for a suitable site both within the private sector and the SAC asset has been extremely difficult. We are actively in discussion with land owners with regards to 2 potential sites which should be concluded week commencing 28 February with regards to potential permissions and viability. It is the intention to present an options paper at the portfolio holders meeting on 08 March 2022
LP	26/10/2021	Housing Need and Demand Assessment 2021-2026	PEO	Anderson, Kevin;#35	Make amendments as required to attain 'robust and credible' status	Yes	31/03/2022	07/02/2022	Awaiting feedback from SG. 10/1 - Still awaiting feedback from SG. 1/6 - Officers have made requested amendments and resubmitted. Awaiting final sign off from Centre for Housing Market Analysis.
LP	26/10/2021	The South Ayrshire Way Strategic Change Programme – Preparing for the Future	PLA	Reid, Louise;#15	Provide a further update, to include benefits realisation, to the Service and Performance Panel	Yes	31/03/2022		Complete
LP	26/10/2021	Residual Waste Contract	PLA	Yuille, Derek;#20;#Dalrymple	tender a new residual waste contract	Yes	31/03/2022		Contract commenced on 01 May 2022
LP	26/10/2021	Long-Term Financial Outlook and Medium-Term Financial Plan	CEO	Baulk, Tim;#43	Strategy used as part of the foundation for the Council's subsequent budget setting	Yes	31/03/2022		2022-23 budget being progressed.
LP	26/10/2021	Annex 2 Contract Awards in Q1 and Q2 2021/22	CEO	Alexander, David;#46	To provide Leadership Panel with an updated list of Annex 2 Contracts awarded in Q3 and Q4 of 2021/22, in accordance with Standing Orders Relating to Contracts, Annex 2, Clause C.7	Yes	30/04/2022		Update provided for cabinet 14th June
LP	26/10/2021	Former Belleisle House Hotel Update	PLA	Yuille, Derek;#20	Submit application for planning in principle prior to marketing of building	Yes			Application submitted 25 February 2022 and approved June 2022.
LP	21/09/2021	Proposed Management Arrangements for Community and Village Halls Feasibility Review - Benefits Services (BS) linking with the Information and Advice Hub (IAAH)	PEO	Tait, Jamie;#52	Final Recommendations for management arrangements for each community centre and village hall to be presented to the Leadership Panel	Yes	15/02/2022	08/03/2022	Final report will be presented in March to Leadership Panel.
LP	21/09/2021	Transfer of Crisis Grant applications to Benefits Service as part of Phase 2 of the Service Review	CEO	Baulk, Tim;#43	Transfer of Crisis Grant applications to Benefits Service as part of Phase 2 of the Service Review	Yes	28/02/2022		Phase 2 Service now complete. Progressing to implementation
LP	15/09/2021	Webcasting/ Hybrid Meetings	CEO	Caves, Catriona;#44	Protocol for hybrid report to be prepared in consultation with the Leader, the Independent Members and the Chief Executive	Yes	31/01/2022	11/10/2021	PFH agreed deadline extension to 31 January 2022 to allow testing of hybrid system and new microphones.
LP	24/08/2021	Physical Activity and Sport Strategy	PEO	Bradley, Jane;#38	Provide a further update in 6 months through the Elected Member Bulletin	Yes	25/02/2022		
LP	24/08/2021	Inclusive Economic Growth and Investment Opportunity - Update	PLA	Leijser, Theo;#24	Bring forward further report for Leadership Panel detailing project cost, commercial lease and implementation programme	Yes	03/03/2022	26/10/2021	Timing of this paper has changed in line with project developments and requirements. The next report will be taken to Council on 3 March 22
LP	24/08/2021	Services to Gypsy/ Travellers – Potential Sites to Support and Accommodate Gypsy/ Traveller Encampments	PLA	Carr, Kevin;#14	undertake consultation with all Ward Councillors to identify suitable sites and thereafter report back to Leadership Panel by November 2021. Different to rec in report	Yes	08/03/2022	01/11/2021	Consultation with ward members completed and included in previous LP paper.
LP	24/08/2021	South Ayrshire Council's Active Travel Strategy	PLA	Kevin Braidwood;#42	Report to Leadership Panel on any representations received on the consultation draft, and to seek formal Council approval for a finalised Active Travel Strategy taking cognisance of consultation feedback as appropriate	Yes	08/03/2022	23/11/2021	Following the recent conclusion of the approved three month consultation draft publication process, the ARA will revert to Leadership with a final version of the strategy for consideration/ approval. Draft report uploaded to sharepoint 4/2/22
LP	24/08/2021	South Ayrshire Council's Active Travel Strategy	PLA	Kevin Braidwood;#42	Progress included within Ayrshire Road Alliance Performance Report to the Ayrshire Shared Services Joint Committee	Yes	08/03/2022		Following the recent conclusion of the approved three month consultation draft publication process, the ARA will revert to Leadership with a final version of the strategy for consideration/ approval. Update to be provided to joint committee 11/3/22
LP	24/08/2021	Purchase of Land at Carrick Campus, Maybole	PLA/CEO	Briggs, Karen;#27;#Burns, T	Conclude land acquisition	Yes	30/06/2022	01/12/2021	Purchase concluded 26.5.22.
LP	15/06/2021	Thematic Review of Communities Services	PEO	Bradley, Jane;#38	update to Members in twelve months time via the Members Bulletin - additional to rec in report	Yes	15/06/2022		
SAC	28/04/2021	Disclosure of Confidential Information	CEO	Caves, Catriona;#44	that all Elected Members be consulted on how future confidential reports were considered - addit to rec in report	Yes	31/01/2022	31/12/2021	a consultation is being prepared for issuing to members in January relation to this matter and in relation to inductions and future Councillor training and the responses will be shared in due course.
LP	16/03/2021	Pan-Ayrshire Community Wealth Building Commission and Anchor Charter	PLA	Leijser, Theo;#24;#Alexander	An update on the activities of the Council's CWB Officers' Working Group and the SAC led regional CWB procurement workstream will be taken to the Service and Performance Panel	Yes	08/02/2022		
LP	16/03/2021	Pan-Ayrshire Community Wealth Building Commission and Anchor Charter	PLA	Leijser, Theo;#24	A service specific CWB Workplan will be submitted to the Leadership Panel for approval	Yes	08/03/2022	26/10/2021	Workplan has been developed through the MOWG and approved on 17 November. It was agreed to prepare a short report for Leadership Panel advising the MOWG's current status with recommendations that members are updated regularly by briefings, events etc. This will close off the Leadership Panel log entry.
LP	16/03/2021	Waste Strategy 2021/31	PLA	Dalrymple, Kenneth;#48	Annual update of strategy and action plan submitted to the Leadership Panel	Yes	08/03/2022		
LP	16/03/2021	Funding Request for the Ayr Gaiety Partnership	CEO		Implement the Leadership Panel decision with respect to the funding request	Yes	31/03/2022	30/04/2021	Further revised date 31/05/21, 31/10/21, 31/12/21. Loan agreement completed and other required documentation all signed. Instalment 3 of the loan paid to AGP on 1-Feb-22.
LP	16/03/2021	Local Procurement Policy Statement	PLA	Alexander, David;#46	Engagement and Implementation of the Local Procurement Policy Statement	Yes	31/03/2022		On track for completion and presentation at LP on 8th March
LP	16/03/2021	Proposed Management Arrangements for Community and Village Halls	PEO	Tait, Jamie;#52	Final Recommendations for the management arrangements for each community centre and village hall to be presented to the Leadership Panel	Yes	31/03/2022		Final report in March 2022 will be presented to LP in March 2022. Interim progress report presented September 2021.

LP	09/02/2021	ICT Strategy 2021-2022	CEO	Baulk, Tim;#43	report regularly to LP on both progress against the ICT Strategy and on any strategic issues which arise from the implementation of that strategy - addit to rec in report	Yes	28/02/2022		Update provided to LP in August 2021. Further updates being progressed as Members bulletins.
									Further revised dates 10/12/21. Report approved at February 2021 Leadership Panel. Work to commence consultation had to be delayed due to the urgent priority work during 2021 to process and administer the various Scottish Government covid support grants for taxi/PH drivers and operators. Subsequent to this, officers anticipate further delay into 2022 in engagement and consideration with consultees such as Police Scotland Public Health, who continue to have to prioritise other matters as a result of the pandemic. Due date has therefore been amended with approval of PFH Councillor Saxton.
		Civic Government (Scotland) Act 1982 –							
LP	09/02/2021	Licensing of Sexual Entertainment Venues	CEO	Caves, Catriona;#44	Report to Leadership Panel on consultation	Yes	16/12/2022	23/11/2021	PFH Councillor Saxton.
LP	19/01/2021	New Leisure Centre	PLA	Yuille, Derek;#20	Submit further report to Leadership Panel prior to Financial Close	Yes	08/03/2022		Report submitted for LP consideration 8 March 2022