

South Ayrshire Council

**Report by Head of Legal, HR and Regulatory Services
to South Ayrshire Council
of 29 June 2022**

Subject: Representation on Outside Bodies

1. Purpose

1.1 The purpose of this report is to seek the Council’s approval to make alterations to the list of Outside Bodies.

2. Recommendation

2.1 It is recommended that the Council:

2.1.1 nominates and appoints an Elected Member as representative for the David Elder Edward’s Trust (as Charitable Trustee);

2.1.2 nominates and appoints Elected Members as representatives for the Ayrshire Community Wealth Building Commission; and

2.1.3 nominates and appoints an Elected Member as representative on the Ayrshire Economic Joint Committee Sub-Committee responsible for the administration of the Ayrshire Skills Investment Fund.

3. Background

3.1 In terms of para 11.2 of the Council’s Scheme of Delegation, the selection and de-selection of Councillors and officers to serve on and/ or to represent the Council on Joint Committees, Joint Boards and other external bodies and organisations is reserved to Council.

4. Proposals

4.1 *David Elder Edward’s Trust*

4.1.1 At a special meeting on 26 May 2022, the Council approved the undernoted Councillors as representatives (and Charitable Trustees):

<i>Outside Body</i>	<i>Representatives</i>
David Elder Edward’s Trust	Cllr Iain Campbell (as Provost) Cllr Bob Pollock (as Portfolio Holder)

- 4.1.2 However, the ex officio trustees in the trust deed are identified as the Provost and the ‘Convener of Leisure and Recreation’, as the trust purposes relate to the advancement of the arts and culture, specifically at Rozelle House.
- 4.1.3 In terms of the revised Scheme of Delegation approved by Special Council on 26 May 2022, libraries and museums now fall under the remit of the Tourism and Rural Affairs Portfolio. It is, therefore, proposed that the representatives (as Charitable Trustees) be amended as below (change highlighted in **bold** text):

<i>Outside Body</i>	<i>Representatives</i>
David Elder Edward Trust	Cllr Iain Campbell (as Provost) Cllr Alec Clark (as Portfolio Holder)

4.2 ***Ayrshire Community Wealth Building Commission***

4.2.1 The Commission was established to progress and promote the development of a collaborative approach to Community Wealth Building in Ayrshire, ensuring Ayrshire remains at the forefront of Community Wealth Building in Scotland. Membership includes Elected Members and officers from the 3 Ayrshire Councils, NHS Ayrshire and Arran, Police Scotland, Ayrshire College, Scottish Fire and Rescue, Scottish Enterprise and The Ayrshire Community Trust. South Ayrshire Council representatives are:

- Leader of the Council;
- Director – Place; and
- Service Lead – Director Support, Place Directorate (which was a temporary post).

4.2.2 It is proposed that the Council nominates and appoints an Elected Member to replace the Service Lead – Director Support as representative for the Commission.

4.3 ***Ayrshire Economic Joint Committee – Sub Committee***

4.3.1 On 20 June 2022, Ayrshire Economic Joint Committee agreed to establish a Sub-Committee with delegated authority to:

- consider the output of the Regional Skills Investment Plan;
- identify and prioritise skills gaps on an ongoing basis;
- determine and implement the most appropriate means of administering the Ayrshire Skills Investment Fund (ASIF) to meet identified skills gaps;
- invite and evaluate ASIF Grant applications
- award grants from the ASIF; and

- develop and establish a suitable procurement process to ensure sufficient training provision is secured to meet identified skills gaps.
- 4.3.2 This project is currently profiled to spend a total of £3.5m revenue from the Ayrshire Growth Deal funding.
- 4.3.3 It is proposed that the Council nominates and appoints a member of the Ayrshire Economic Joint Committee (representatives noted below) as South Ayrshire Council representative on the Sub-Committee.

<i>Outside Body</i>	<i>Representatives</i>
Ayrshire Economic Joint Committee	Cllrs Martin Dowey, Bob Pollock and Peter Henderson

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 Minimal costs for attending meetings, etc, can be met from existing budget.

7. Human Resources Implications

- 7.1 Not applicable.

8. Risk

Risk Implications of Adopting the Recommendations

- 8.1.1 There are no risks associated with adopting the recommendations.

Risk Implications of Rejecting the Recommendations

- 8.2.1 In some cases failing to nominate or appoint Members would result in the Council being unrepresented on key outside bodies/ organisations.

9. Equalities

- 9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

13. Results of Consultation

13.1 There has been no consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

14.1 If the recommendations above are approved by Members, the Head of Legal, HR and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Notification of nominations/ appointments to relevant outside bodies	8 July 2022	Service Lead – Democratic Governance

Background Papers **Report to South Ayrshire Council (Special) of 26 May 2022 – [Representation on Outside Bodies](#)**

[Scheme of Delegation](#)

Person to Contact **Catriona Caves, Head of Legal, HR and Regulatory Services
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Date: 21 June 2022

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Representation on Outside Bodies
Lead Officer (Name/Position/Email)	Catriona Caves, Head of Legal, HR and Regulatory Services – catriona.caves@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-

