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**APPLICATION FOR ANIMAL ACTIVITY LICENCE**

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| **Section A. Type of activity to be authorised: please tick relevant box(es)** |
| Selling animals as pets □ |
| Animal Rehoming (in a business premises or at home) □ |
| Breeding of Dogs □ Cats □ Rabbits □ |
| Animal welfare establishments (animal sanctuary or animal rehoming centre) □ |

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| **Section B. Type of application New** □ **Renewal** □ |
| **Section C. Agent details please fill in this section if you are completing this form on behalf of the applicant, otherwise** **proceed to section D.** |
| Name of Agent: |
| Business Name: |
| Address: |
| Postcode: |
| Telephone number: Mobile number: |
| Email address: |

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| **Section D. Applicant type** |
| Applying as a business or organisation, including a sole trader (complete section E) □ |
| Applying as an individual (complete section F) □ |

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| **Section E. Business Applicant details** |
| Registered name: |
| Company number: |
| Registered Address: |
| Postcode: |
| Telephone number: Mobile number: |
| Email address: |

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| **Section F. Individual Applicant details** |
| Surname: Mr/Mrs/Miss/Ms (delete as applicable) |
| First names (in full) |
| Address: |
| Postcode: |
| Telephone number: Mobile number: |
| Email address: |

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| **Section G. BUSINESS DETAILS TO BE COMPLETED BY ALL APPLICANTS** |
| Name of business: |
| Full address(es) of premises to be licensed: |
| Name of Licence Holder (For Licence): |
| Postcode: |
| Telephone number: Mobile number: |
| Email address: |
| Postcode |
| **Section H. Guidance Notes** |
| **The Law:**  The applicable legislation is The Animal Welfare (Licensing of Activities Involving Animals) (Scotland) Regulations 2021 |
| **Application process:**  The completed forms and any enclosures should be submitted to  **Environmental Health & Trading Standards, 5-9 River Terrace, Ayr, KA8 0BJ by post or you can email your completed application to** [environmental.health@south-ayrshire.gov.uk](mailto:environmental.health@south-ayrshire.gov.uk)  Once your application has been received you will be contacted with any queries or otherwise to arrange an inspection of your premises.  Should your application be refused or subsequently revoked, there is a right of appeal to the Sheriff within 28 days of the decision being made. |
| **Conditions**  General conditions are attached to every licence. There are also activity specific conditions  **If as a result of an inspection or complaints where a visit is required by the Official Veterinary Surgeon the cost of this visit will be charged to the premises.** |
| **Inspections**  Officers authorised by the council will inspect the premises for compliance with the Regulations and conditions, before granting a licence and without notice when a licence is in force. The standards found at the inspection and nature of activities carried out determine the length of licence issued; 1 to 3 years. |

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| **Disqualified persons**  **Persons who may not apply for a licence**  This section has no associated Policy Notes  **13.**—(1) A person may not apply for a licence in respect of a licensable activity while the person is disqualified under—  (a)section 40(1) (disqualification orders) of the Act as applied by any enactment if the disqualification is of a type specified in section 40(2)(a), (b), (c), (d), (f), (g) or (h) of the Act,  (b)section 34(1) (disqualification) of the Animal Welfare Act 2006([**1**](https://www.legislation.gov.uk/sdsi/2021/9780111048474/regulation/13#f00007)) if the disqualification is of a type specified in section 34(2), (3) or (4) of that Act, or  (c)section 33(1) (disqualification) of the Welfare of Animals Act (Northern Ireland) 2011([**2**](https://www.legislation.gov.uk/sdsi/2021/9780111048474/regulation/13#f00008)) if the disqualification is of a type specified under section 33(2), (3) or (4) of that Act.  (2) Any licence held by a person mentioned in paragraph (1) is automatically revoked. |

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| The application must be lodged with Environmental Health & Trading Standards, 5-9 River Terrace,  Ayr, KA8 0BJ via post or by emailing your completed application to  [environmental.health@south-ayrshire.gov.uk](mailto:environmental.health@south-ayrshire.gov.uk)  Debit/Credit Card payments can be made by calling 0300 123 0900 and asking for Environmental Health. Office hours are Monday – Thursday 9am til 4.45pm and Friday 9am til 4pm.  Applications will not be processed until Environmental Health are in receipt of the fee.  **APPLICATION FEE IS NON REFUNDABLE ONCE THE APPLICATION IS PROCESSED.** |

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| **Section J. Declaration (please read and tick to confirm)** |
| I agree to permit a Council officer, appointed inspector, veterinary surgeon, or veterinary practitioner authorised by the Council to inspect the premises before any licence is granted □ |
| I have read and understood the general conditions that apply to all licences granted under the Regulations and agree to abide by these conditions should a licence be granted □ |
| I have read and understood the specific conditions that apply to any activity that I have applied for, and agree to abide by these conditions should a licence be granted □ |
| I certify that I am not disqualified from applying for a licence based upon any of the reasons mentioned within section H □ |
| I have completed the appropriate application form for the activity/activities I am applying for □ |
| I understand that once granted, a licence may be suspended or revoked at any time if licence  conditions are not being complied with, if there has been a breach of the Regulations, if any information supplied by myself as the prospective licence holder is found to be false or misleading, or if it is necessary to protect the welfare of an animal □ |
| **Signed:** |
| **Print name:** |
| **Date signed:** |