

Audit and Governance Panel

Agenda Item No. 4

Action Log

No	Date of Meeting	Issue	Actions	Assigned/ Re-assigned to	Update	Completed
1	22/06/22	Corporate Lets	Corporate Lets Application Form and Note of Criteria for being awarded discretion to be issued to all Members	Co-ordinator (Destination, Promotion and Inclusive Participation)	In progress	

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Work Programme 2022/23

No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
1.	Internal Audit - Progress Report (i) Progress of Annual Internal Audit Plan 2022/23 (ii) Implementation of Internal Audit Action Plans	Report to Panel	Chief Internal Auditor	Quarterly reports throughout the year (Jan, May, Sept, Nov)	Report to this Panel
2.	External Audit Progress Reports	Report to Panel	Head of Finance and ICT	Regular reports throughout the year	Next report due December 2022
3.	Corporate Fraud Team Activity Report	Report to Panel	Chief Internal Auditor	Six monthly (May and Dec)	Next report due December 2022
4.	Strategic Risk Report	Report to Panel	Head of Legal, HR and Regulatory Services	Six monthly	Report to this Panel
5.	Best Value Assurance Report - Quarterly Updates on Progress against the Action Plan	Report to Panel	Assistant Director – People	Quarterly reports throughout the year	Report to this Panel
6.	Annual Update Report – Integration Joint Board (IJB) Performance and Audit Committee (PAC)	Report to Panel	Chief Internal Auditor	7 September 2022	Report to this Panel
7.	Equalities	Report to Panel	Chief Executive	7 September 2022	Report to this Panel
8.	Audit Scotland: Local Government in Scotland Overview 2022	Report to Panel	Assistant Director - People	5 October 2022	Deferred from September AGP

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No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
9.	Accounts Commission Annual Report 2021/22	Report to Panel	Head of Finance and ICT	5 October 2022	
10.	Audit Scotland: Scotland's Financial Response to Covid-19	Report to Panel	Head of Finance and ICT	5 October 2022	
11.	Final Report on the 2021/22 Audit	Report to Panel	Head of Finance and ICT	9 November 2022	
12.	Proposed Internal Audit Plan 2023/24 (including Annual Review of Internal Audit Charter)	Report to Panel	Chief Internal Auditor	22 March 2023	