

**Service and Performance Panel
Action Log/Work Programme – 20 September 2022**

Agenda Item No 3

SERVICE AND PERFORMANCE PANEL – ACTION LOG

No.	Date of Meeting	Issue	Actions	Assigned to	Update	Completed
1.	23 August 2022	Council Plan 2018-22 (Refreshed) Extended – Annual Performance Measures Overview – Value of SAC Commercial Property Assets disposed	Meaning of the statement “due to small numbers the information had been suppressed.”	Service Lead - Asset Management and Community Asset Transfer	To provide response by 19 September 2022	NO
2.	23 August 2022	Council Plan 2018-22 (Refreshed) Extended – Annual Performance Measures Overview - Number of Council offices/ facilities properties rationalised	To advise when Newton House and the recently demolished Burns House, Ayr would be included in the indicator.	Service Lead - Asset Management and Community Asset Transfer	To provide response by 19 September 2022	NO

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3.	23 August 2022	Council Plan 2018-22 (Refreshed) Extended – Annual Performance Measures Overview – Number of people accessing welfare benefits and money advice	Briefing Note to be provided to the Panel regarding the recent rise in Hub activity and was this due to changes in the social security system	Assistant Director – People (Mike Newall)	Response sent to Members of the Panel on 9 September 2022	YES
4.	23 August 2022	Council Plan 2018-22 (Refreshed) Extended – Annual Performance Measures Overview – Number of visitors to the Heritage Hub	To provide Members with a Briefing Note on why the Hub was still to open.	Assistant Director – People (Mike Newall)	Response sent to Members of the Panel on 1 September 2022	YES

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SERVICE AND PERFORMANCE PANEL – WORK PROGRAMME

	Issue	Actions	Assigned To	Due Date To Panel	Latest update
1.	The South Ayrshire Way Strategic Change Programme - Preparing for the Future	Update on progress including benefits proposals for all change projects	Director - Place	25/10/22	
2.	Complaints – Scrutiny Update - Period: 1 April to 30 September 2022	Provide statistics for scrutiny (6-monthly report)	Head of Legal, HR and Regulatory Services	22/11/22	
3.	Corporate Support Services Capacity Issues	Seeking approval	Head of Finance and ICT/ Head of Legal, HR and Regulatory Services	22/11/22	
4.	Council Plan 2018-22 (2020 Mid-term Refresh Extended) – July to September 2022	Scrutiny of quarterly report	Assistant Director - People	22/11/22	