

CHIEF OFFICERS APPOINTMENTS / APPRAISAL PANEL.

Minutes of a hybrid meeting in Dundonald Room, County Buildings, Wellington Square, Ayr and Remote on 9 September 2022 at 11.00 a.m.

Present: Councillors Martin Dowey (Chair), Peter Henderson, Lee Lyons and Philip Saxton.

Present

Remotely: Councillor Alec Clark.

Attending: E. Howat, Chief Executive; W. Wesson, Service Lead – HR and Payroll; and J. McClure, Committee Services Lead Officer.

1. Exclusion of press and public.

The Panel resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded from the meeting during discussion of the following item of business on the agenda, on the grounds that it involved the likely disclosure of exempt information in terms of paragraph 1 of Part 1 of Schedule 7A of the Act.

2. Declarations of Interest.

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

3. Minutes of previous meeting.

The Minutes of the meeting of 28 July 2022 (issued) were submitted and approved.

4. Review of Management Structure – Chief Officer Appointments

Reference was made to the Minutes of 28 July 2022; and there was submitted a report (tabled) of 7 September 2022 by the Chief Executive seeking approval of the matching/selection process to be adopted for the appointment of Chief Officers.

A full discussion took place in relation to:- the advertisement of the posts; the Job Descriptions of the posts; and the interview process.

The Panel

Decided: to agree

- (1) the matching/selection process for the appointment of Chief Officers within the revised management structure;
- (2) the process for the interviews; and
- (3) the timeframes for the closing date of the advertisement, the short listing and the interviews.

The meeting ended at 2.25 p.m.