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| APPLICATION FOR SECTION 50 CERTIFICATE (PLANNING)  **THE LICENSING (SCOTLAND) ACT 2005** |  |
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# Application Form

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| **Section 1: Contact Details** | | | |
| Applicant | | Agent | |
| Name: | |  | | --- | |  | | Name: | |  | | --- | |  | |
| Address: | |  | | --- | |  | | Address: | |  | | --- | |  | |
| Phone: | |  | | --- | |  | | Phone: | |  | | --- | |  | |
| Email: | |  | | --- | |  | | Email: | |  | | --- | |  | |

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| **Section 2: Address of Premises** |
| Please provide site address/location of the premises: |
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| **Section 3: Licence Type** | |
| Please indicate which category of Licence is being sought/applicable in this application: | **✓** |
| **Grant of a Premises Licence** |  |
| **Provisional Premises Licence** |  |

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| **Section 4: Planning Information** |
| **(A) or (B) must be completed**  (A) Please provide the date and Planning Reference of (Planning Permission); or (Outline Planning Permission). |
| |  | | --- | |  |   (B) Please provide the date and Planning Reference of Certificate of Lawfulness obtained under the Planning Acts   |  | | --- | |  | |

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| **Section 5: Submission** | |
| I, the applicant/agent (please delete as appropriate) certify that this submission, including its supporting documentation, are true and accurate to the best of my knowledge  (**✓**) | |
| Name: | |  | | --- | |  | |
| Signed: | |  | | --- | |  | |
| Date: | |  | | --- | | Click or tap to enter a date. | |
| **Please email this completed form and any accompanying documents to** [**Planning.Development@south-ayrshire.gov.uk**](mailto:Planning.Development@south-ayrshire.gov.uk) | |

# Notes

Please note that a Section 50 Certificate cannot be granted until you have received Planning Permission.

If the Planning decision granted by the Planning Service contains only a reference to Outline Planning Permission, then a second Planning decision from the Planning Service will be required confirming that full Planning Permission has been granted.

Once you have obtained the Section 50 Certificate you can then lodge your licence application with the Licensing Section. Thereafter to have the licence confirmed you will **also** require to apply for Section 50 Certificates from Building Standards and Environmental Health.

In each case you should complete the appropriate application forms from Building Standards and Environmental Health then submit to the relevant addresses.

**(1) Provisional Premises Licence Application**

If you are intending to apply for a provisional liquor licence, then you must first obtain a Section 50 Certificate from the Planning Service.

You should complete the enclosed application form for the Planning Service together with the relevant information (as per Checklist below).

**(2) Premises Licence Application**

If you are intending to apply for a full Premises Licence, then you must first obtain a Section 50 Certificate from Planning (plus Environmental Health and Building Standards separately).

You should complete the enclosed application form for the Planning Service together with the relevant information (as per Checklist below).

**Check List**

The following information must be provided with your application:

* Application Form
* One set of plans, which clearly show the application address (outlined in red) and floor plans, as minimum.
* One copy of Draft Operating Plan, if available.
* Application Fee (Payment can be made by debit/credit card by telephoning the Planning Service direct on 01292 616 107)

Further information on how we will process your personal information can be found in [Planning Service Privacy Notice - South Ayrshire Council (https://www.south-ayrshire.gov.uk/article/52839/Planning-Service-privacy-notice)](https://www.south-ayrshire.gov.uk/article/52839/Planning-Service-privacy-notice).