

23 November 2022

To:- **Councillors Dowey, Clark, Connolly, Davis, Ferry, Kilbride, Lyons and Pollock.**

**Educational Representatives – Cameron McKenzie/Taylor McGill, Miss Davey, Pastor Gall, Rev. Gemmell, Mr. Robinson and Mr. Terras.**

**All other Members for INFORMATION ONLY**

Dear Councillor

## **CABINET**

You are requested to participate in a meeting of the Cabinet to be held **on Tuesday, 29th November 2022 at 10.00 a.m.** for the purpose of considering the undernoted business.

This meeting will be held on a hybrid basis for Elected Members, will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

**Yours sincerely**

**CATRIONA CAVES**  
Head of Legal and Regulatory Services

## **B U S I N E S S**

1. Declarations of Interest.
2. Minutes of previous meetings of 1 November 2022 (copy herewith).
3. Decision Log -
  - (a) Overdue Actions– **none**;
  - (b) Actions Listed with Revised Dates – for approval; and
  - (c) Recently Completed Actions.(copies herewith).

4(a)/

4. Education.

- (a) Update on Pupil Equity Fund and Scottish Attainment Challenge – Submit report by the Director of Education (copy herewith).

5. Education/ Finance, HR and ICT.

- (a) Scottish Child Payment – Doubling of December 2022 Bridging Payment – Submit report by the Director of Education (copy herewith).

6. Buildings, Housing and Environment.

- (a) Annual Climate Change Duty Report 2021-22 – Submit report by the Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
- (b) Strategic Housing Investment Plan (SHIP) – 2023/24 to 2027/28 – Submit report by the Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).

7. Tourism, Culture and Rural Affairs.

- (a) Ayr Gaiety Partnership Funding Request – Submit report by the Director of Strategic Change and Communities (copy herewith).

8. Corporate and Strategic.

- (a) Lighting of Wallace Tower/Flag Flying – Submit report by the Chief Executive (copy herewith).

9. Finance, HR and ICT.

- (a) Budget Management – Revenue Budgetary Control 2022/23 – Position at 30 September 2022 – Submit report by the Head of Finance, ICT and Procurement (copy herewith).
- (b) General Services Capital Programme 2022/23: Monitoring Report as 30 September 2022 – Submit report by the Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
- (c) Review of the General Services Reserves - Submit report by the Head of Finance, ICT and Procurement (copy herewith).
- (d) ICT Data Centre – Hosting and Delivery Model – Submit report by the Head of Finance, ICT and Procurement (copy herewith).
- (e) ICT Support and Maintenance Contracts – Submit report by the Head of Finance, ICT and Procurement (copy herewith).
- (f) Medium Term Financial Plan Update – Submit report by the Head of Finance, ICT and Procurement (copy herewith).
- (g) 2022-25 Council Workforce Plan – Submit report by the Director of Strategic Change and Communities (copy herewith).

10. Finance, HR and ICT/Buildings, Housing and Environment.

- (a) Housing Capital Programme 2022/23: Monitoring Report as at 30 September 2022 – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).

11. Buildings, Housing and Environment.

- (a) **Proposed Purchase of Industrial Premise, Ayr - Submit report by Depute Chief Executive and Director of Housing, Operations and Development (report herewith – Members only).**

12. Consideration of Disclosure of the above confidential report.

For more information on any of the items on this agenda, please telephone Andrew Gibson, Committee Services on at 01292 612436, at Wellington Square, Ayr or  
e-mail: [andrew.gibson@south-ayrshire.gov.uk](mailto:andrew.gibson@south-ayrshire.gov.uk)  
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**CABINET**

Minutes of a hybrid webcast meeting on 1 November 2022 at 10.00 a.m.

Present  
in County

Hall: Councillors Martin Dowey (Chair), Alec Clark, Brian Connolly, Ian Davis, Stephen Ferry, Martin Kilbride, Lee Lyons and Bob Pollock.

Also  
present  
in County

Hall: E. Terras, C. McKenzie and T. McGill.

Apologies: D. Gemmell and T. Robinson.

Attending: E. Howat, Chief Executive; M. Newall, Depute Chief Executive and Director of Housing, Operations and Development; J. Bradley, Director of Strategic Change and Communities; C. Caves, Head of Legal and Regulatory Services; T. Baulk, Head of Finance and ICT; L. McRoberts, Director of Education; L. Reid, Assistant Director – Place; B. McClean, Head of Community Health and Care Services; C. Monaghan, Service Lead – Community Services and Facilities; D. Alexander, Service Lead – Procurement; C. Iles, Service Lead – Planning and Building Standards; R. Jamieson, Co-ordinator – Asset Management; L. Kerr, Service Lead – Destination South Ayrshire; A. Gibson, Committee Services Officer; E. Moore, Committee Services Officer; and E. Moore, Committee Services Assistant.

Attending

Remotely: T. Eltringham, Director of Health and Social Care.

1. **Opening Remarks.**

The Chair took the sederunt, confirmed to Members the procedures to conduct this meeting and advised that the meeting was being broadcast live.

2. **Declarations of Interest.**

There were no declarations of interest by Members of the Cabinet in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

3. **Minutes of previous meeting.**

The minutes of 27 September 2022 ([issued](#)) were submitted and approved.

4. **Decision Log.**

Following discussion, the Cabinet

**Decided:**

(1) to note that there were no overdue items to report;

- (2) to approve the actions listed with revised due dates and to note
  - (a) that the Chief Executive would ensure with officers that the amended due dates scheduled for November and December would be adhered to, with any slippage discussed with Portfolio Holders and reported to the next meeting; and
  - (b) that the Depute Chief Executive confirmed in relation to the action relating to “Fleet Transport Update,” that the use of electric vehicles would be examined together with the increasing costs of electricity pertaining thereto; and
- (3) to note the recently completed actions.

**Education/ Health and Social Care Portfolio.**

**5. Children’s Services Plan Annual Report 2021/22.**

There was submitted a joint report ([issued](#)) of 25 October 2022 by the Director of Education seeking approval of the draft Children’s Services Plan Annual Report 2021/22.

Following discussion on engagement with families to assist them with issues relating to poverty VASA’s work in this area; issues relating to campus police; and whether schools were best placed to provide information to families, the Cabinet

**Decided:** to approve the draft Children’s Services Plan Annual Report 2021/22, as detailed in Appendix 1 of the report.

**Economic Development.**

**6. Developer Contributions Update relative to Planning Permissions (2021/2022).**

There was submitted a report ([issued](#)) of 19 October 2022 by the Director of Housing, Operations and Development providing an update on the Developer contributions, relative to planning permissions, gathered and utilised during the period 2021/2022.

The Cabinet

**Decided:**

- (1) to note the developer contributions collected from Developers relative to their Planning Permissions and utilised for the provision of identified projects within the reporting period April 2021 to March 2022; and
- (2) to request that officers provide further regular updates to the Service and Performance Panel for each six month reporting period identified in the report.

**7. Place Based Investment Programme 2022 to 2023 – Community Wellbeing Facilities Fund.**

There was submitted a joint report ([issued](#)) of 19 October 2022 by the Depute Chief Executive and Director of Housing, Operations and Development and Director of Strategic Change and Communities providing an update on the Place Based Investment Programme (PBIP) and proposals for allocating the remaining funds for year 2022-2023.

The Cabinet

**Decided:**

- (1) to note the remaining fund balance of the Place Based Investment Programme for 2022 – 2023 of £75,000 and to approve the allocation to a Community Wellbeing Facilities Fund;
- (2) to note the title change to the project entitled ‘Girvan Community Garden’ to ‘Knockcushan Street Car Park’; and
- (3) to agree that officers would develop a strategy to engage with the community and consider the funding as part of the Council participatory budgeting programme.

**Tourism, Culture and Rural Affairs.**

**CI**

**8. Proposal to Deliver an Airshow in September 2023, 2024, 2025, 2026 and 2027.**

There was submitted a report ([issued](#)) of 19 October 2022 by the Director of Strategic Change and Communities seeking agreement to progress with the planning and delivery of an Airshow in September 2023, 2024, 2025, 2026 and 2027.

Having heard the support for this proposal by a number of Members, the Cabinet

**Decided:**

- (1) to agree that officers progress with the planning of the Airshow including work to identify sponsors;
- (2) to approve that funding for the Airshow of £300,000 per year, for a period of five years, would be considered as part of the budget setting process for 2023-2024;
- (3) to approve the name for the Airshow - The International Ayr Show – Festival of Flight;
- (4) to approve the proposal to have the Royal Air Force Benevolent Fund as the charity partner for the event; and
- (5) to note the progress made by the SKYLAB in relation to expressions of interest with military display teams.

## **Finance, Human Resources and ICT.**

### **9. Menopause at Work.**

There was submitted a report ([issued](#)) of 19 October 2022 by the Chief Executive seeking approval for the implementation of new guidance for employees and managers on providing the right support to manage menopausal symptoms in the workplace.

The Cabinet

#### **Decided:**

- (1) to note the work that had been undertaken in the development of the guidance; and
- (2) to approve the implementation of the new guidance document on menopause in the workplace, as detailed in Appendix 1 of the report.

## **C**

### **10. Revised Recruitment and Selection Policy.**

There was submitted a report ([issued](#)) of 19 October 2022 by the Chief Executive seeking approval for

- (1) the revisions applied to the Council 'Recruitment and Selection' Policy ('the Policy'), Handbook and Charter which incorporate:
  - new online recruitment resources;
  - changes to the Right to Work legislation;
  - achievement of Recruit with Convictions Ambassador Status; and
  - payment of SSSC fees; and
- (2) the implementation of a new guidance document on the Recruitment of Ex-Offenders.

The Cabinet

#### **Decided:**

- (a) to note the work that had been undertaken in the development of the revised Policy, Handbook and Charter, working with the Director of Recruit with Conviction and the Ayrshire Criminal Justice Partnership;
- (b) to approve the revisions made to the Policy, Handbook and Charter, as detailed in Appendices 1 to 3 of the report;
- (c) to approve the implementation of the new guidance document on the Recruitment of Ex-Offenders, as detailed in Appendix 4 of the report;
- (d) to agree that the Council would maintain its current position to discuss criminal convictions at interview;

- (e) to request that the Chief HR Adviser publicise and promote these procedures;
- (f) to request that officers from Procurement consider using the Ambassador's principles within commissioning and tendering by the Council and report back to a future meeting of Cabinet with any proposals;
- (g) to note that the roll out of 'Recruit with Conviction' awareness and skills development training would be carried out for managers across the Council;
- (h) to agree the updating of the Council's terms and conditions of employment to reflect the recommendations in this report;
- (i) to approve the changes made to the Recruitment and Selection complaints procedure, as detailed in Appendix 5 of the report; and
- (j) to approve the proposal that references requested by external organisations for current or former employees were solely issued by the HR department and only provide basic employment details (such as the position held and employment dates).

### **Finance, Human Resources and ICT/ Economic Development.**

#### **11. Annual Procurement Report 2022.**

There was submitted a report ([issued](#)) of 19 October 2022 by the Head of Finance, ICT and Procurement seeking approval of the publication of the Council's Annual Procurement Report 2022 which detailed the Council's procurement activity between 1 April 2021 and 31 March 2022.

Following discussion on the need to use of local businesses, the Cabinet

#### **Decided:**

- (1) to approve the Annual Procurement Report 2022, as detailed in Appendix 1 of the report; and
- (2) to request that officers forward this report to the Scottish Government before it was published on the Council's website.

#### **12. Exclusion of press and public.**

The Cabinet resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining items of business on the grounds that they involved the likely disclosure of exempt information in terms of paragraphs 1, 8 and 9 of Part 1 of Schedule 7A of the Act.



**Education.**

**13. Educational Services Leadership Structure.**

There was submitted a report (Members only) of 19 October 2022 by the Director of Education seeking approval for a change in staffing structure within the Education Services Directorate.

The Cabinet

**Decided:** to approve the proposed changes to staffing structures within the Education Services Directorate, as outlined in Appendix 1 of the report.

**Buildings, Housing and Environment.**

**14. 15-17 Sandgate, Ayr Common Good Consultation.**

There was submitted a report (Members only) of 19 October 2022 by the Depute Chief Executive and Director of Housing, Operations and Development

- (1) providing the results of the public consultation carried out under section 104 of the Community Empowerment (Scotland) Act 2015 in relation to the disposal of 15-17 Sandgate Ayr, 8; and
- (2) and having had regard to the results of the public consultation, to ask Cabinet to re-confirm the decision of the Leadership Panel of 8 March 2022 to dispose of the property in accordance with the terms contained within the Addendum (confidential) to the report.

The Cabinet

**Decided:**

- (a) to note the results of the public consultation carried out under section 104 of the Community Empowerment (Scotland) Act 2015;
- (b) to agree the responses to the representations received, approve publication of the responses on the Council website and notification of those who responded to the consultation;
- (c) having regard to the outcome of the consultation, to re-confirm the decision of the Leadership Panel of 8 March 2022 to dispose of 15-17 Sandgate, Ayr;
- (d) to grant authority to the Head of Legal and Regulatory Services to conclude this transaction on the terms contained within the Addendum (confidential) to this report and on terms to be agreed to the satisfaction of the Service Lead - Asset Management and Community Asset Transfer and the Head of Legal and Regulatory Services; and
- (e) to agree that the Head of Legal and Regulatory Services provides a Members' Briefing detailing the law applicable to the sale of Common Good property and the rules around the use of Common Good Funds and considers how this can be communicated to South Ayrshire residents.

**Health and Social Care.****15. Adult Locality Services Management Restructure.**

There was submitted a report (Members only) of 19 October 2022 by the Director of Health and Social Care seeking approval for the proposed Management Restructure agreed by the Integration Joint Board in principle on 14 October 2022 insofar as it impacted on Council employees

The Cabinet

**Decided:** to agree the proposals for changes to Council management structures in the HSCP as approved in principle by the Integration Joint Board and as set out in Annex 1 of the report.

**16. Consideration of Disclosure of the above confidential reports.**

**Decided:** to authorise the disclosure of part of the undernoted reports and related addendum falling under Standing Order 32.4:-

- Educational Services Leadership Structure after redaction to take account of GDPR;
- 15-17 Sandgate, Ayr Common Good Consultation except for those confidential items required to conclude the sale of the property which shall be disclosed after sale; and
- Adult Locality Services Management Restructure after redaction to take account of GDPR.

The meeting ended at 11.20 a.m.

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	30/08/2022	Ayrshire Growth Deal Aerospace and Space Programme - Update.	["PLA"]	Reid, Louise	Ensure development of Full Business Cases once the remaining project OBCs have final Scottish and UK Government Approval	30/11/2022	31/03/2023	Roads OBC remains outstanding and is being progressed. ASTAC OBC was submitted for approval on 15/11/22. FBC for ASTAC will be developed once ASTAC OBC is approved.	Pollock, Bob
CAB	30/08/2022	UK Shared Prosperity Fund		Leijser, Theo	Provide an update to Members on the outcome of the Investment Plan submission once known	01/11/2022	16/12/2022	No feedback or announcement on SPF has been received. UKG officials are unable to commit to a specific date for announcement on Investment Plans. On 16 November, the PFH agreed to move target date to 16 December 2022	Pollock, Bob
CAB	30/08/2022	Ayrshire Growth Deal - Prestwick Commercial Build	["PLA"]	Reid, Louise	Complete Grant Funding Agreement with Scottish Enterprise for the delivery of Opportunity A	31/10/2022	30/11/2022	Awaiting feedback from SE. revised due date of 31/10/22 agreed at Cabinet on 27/9/22 (previously 30/9/22) Not yet concluded as at 15/11/22.	Pollock, Bob
SAC	29/06/2022	Local Development Plan 2, Supplementary Design Brief	["PLA"]	Iles, Craig	The preparation of a Supplementary Guidance Design Brief for South East Ayr, working with relevant landowners and stakeholders for consideration by Council	14/11/2022	15/12/2022	A Draft Supplementary Guidance Design Brief has been sent to all land owners for comment. Thereafter a revised document will be presented to Council for consideration prior to a formal public consultation. revised due date of 14/11/22 agreed at Cabinet on 27/9/22 (previously 13/10/22)	Pollock, Bob
SAC	29/06/2022	Ayrshire Growth Deal - Commercial Build	["PLA"]	Reid, Louise; Caves, Catriona	Confirm and put in place arrangements with SAC and Scottish Enterprise on project governance and payment schedules	31/10/2022	30/11/2022	Awaiting feedback from SE. revised due date of 31/10/22 agreed at Cabinet on 27/9/22 (previously 31/8/22). Not yet concluded as at 15/11/22.	Pollock, Bob; Dowe y, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	14/06/2022	Services to Gypsy Travellers - Site to Support and Accommodate Gypsy/ Traveller Encampments	["PLA"]	Newall, Mike	report back an update to Cabinet in September 2022 - different to rec in report	29/11/2022	31/03/2023	Asset Management will engage with a Land Agent to enter into discussions with the Landowner who has intimated that land may be available to develop a transit site for Gypsy/Travellers. It has been agreed with the Leader of the Council that an update paper will be deferred until the end of March 2023 to allow Officers the opportunity to engage with the landowner and prepare potential alternative proposals.	Kilbride, Martin; Lyons, Lee
LP	08/03/2022	New Leisure Centre	["PLA"]	Yuille, Derek	Complete the purification of the conditions and thereafter the acquisition of land	13/10/2022	23/12/2022	Reciprocal access rights have now been agreed. Proposal to deal with vacant possession is currently sitting with SAC Legal to review.	Kilbride, Martin
LP	08/03/2022	New Leisure Centre	["PLA"]	Yuille, Derek	Execution of the contract documents	29/11/2022	17/01/2023	Members approved rejection of Stage 2 submission at Council on 13 October 2022. Rejection letter issued and awaiting response to report back to Cabinet. Response is due on 25 November and Officers will require time to consider and draft a report for next Cabinet in January 23.	Kilbride, Martin
LP	08/03/2022	Sale of Land at Queens Terrace, Maybole	["PLA"]	Briggs, Karen; Burns, Tom	Sale to be concluded	31/10/2022	28/02/2023	Due date was 31 October however an issue has now arisen with a historic title deed to the electricity board over part of the area, and this will need to be considered by purchaser's solicitor. Ayrshire Housing may need to amend their site layout. Suggest amended due date of 28.2.23.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/02/2022	Civic Government (Scotland) Act 1982 - Licensing of Sexual Entertainment Venues	["CEO"]	Briggs, Karen	Consultation	31/10/2022	31/03/2023	Policy is being drafted to be reported to Cabinet and then issued for consultation. This has been delayed due to retirement of Team Leader and pressure of other work. Cabinet on 30/8/22 agreed revised due date of 31/10/22 (previously 30/8/22). Have discussed with PFH in context of continuing pressure of other work which has had to take priority and staff shortage. In the circumstances have agreed to delay this further, amended due date 31/03/2023.	
LP	15/02/2022	Proposed Lease for Changing Pavilion at Victory Park, Girvan	["PLA"]	Briggs, Karen; Burns, Tom	Legal Services have been instructed to petition the Sheriff and where appropriate confirm a date for concluding the lease.	14/10/2022	27/01/2023	Petition called in court on 27th October 2022 and was granted by the Sheriff.	Kilbride, Martin
LP	15/02/2022	Ayrshire Growth Deal Aerospace and Space Programme Update	["PLA"]	Reid, Louise	Ensure development of Full Business Cases once the projects OBC's have final Scottish and UK Government approval.	01/11/2022	31/03/2023	Roads OBC remains outstanding and is being progressed. ASTAC OBC was submitted for approval on 15/11/22. FBC for ASTAC will be developed once ASTAC OBC is approved.	
LP	15/02/2022	Civic Government (Scotland) Act 1982 - Licensing of Sexual Entertainment Venues	["CEO"]	Caves, Catriona	Report to Leadership Panel on consultation.	30/11/2022	31/03/2023	Policy being drafted to be brought to Cabinet and then issued for consultation. Process has been delayed due to retirement of Team Leader and pressure of other work with higher priority. Have discussed with PFH and agreed to amend due date to 31/03/2023.	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	18/01/2022	Proposed Land Purchase at Liberator Drive, Heathfield, Ayr	["PLA"]	Burns, Tom; Dalrymple, Kenneth	Missives to be concluded	30/01/2023	02/12/2022	Report to Cabinet on 29th November 2022	Kilbride, Martin
LP	18/01/2022	ICT Data Centre "Hosting and Delivery Model	["CEO"]	Mullen, Kevin	Migration Implementation Phase 1	28/10/2022	31/03/2023	Planning works in final stages and scheduled to commence migrations in the short term. Phase 1 will take some time to complete, in a risk averse manner however and service migration timelines will be based on the initial works and the project timeline baselined accordingly.	
LP	18/01/2022	ICT Data Centre "Hosting and Delivery Model	["CEO"]	Baulk, Tim	Migration Implementation Phase 1	28/10/2022	29/11/2022	Update report to be presented to LP on 29th Nov 2022	Davis, Ian
LP	18/01/2022	ICT Data Centre "Hosting and Delivery Model	["CEO"]	Baulk, Tim	Report to Leadership Panel on Phase 2 following further market engagement	31/03/2023	29/11/2022	Will commence following phase 1	Davis, Ian

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	26/10/2021	Housing Need and Demand Assessment 2021-2026	["PEO"]	Anderson, Kevin	Publish completed HNDA and associated documentation on HNDA website	21/11/2022	31/01/2023	Awaiting feedback from SG. 03/02/22 - Still awaiting feedback from SG. 1/6 - SG have provided feedback and officers have responded. SG have indicated that due to capacity issues, final sign off from the Centre for Housing Market Analysis may take a number weeks. Revised date amended to reflect this. 13/9 - Still awaiting final sign off from SG. revised date of 21/11/22 agreed at Cabinet meeting of 27/9/22 (previous date 31/3/22). 24/10 - final version awaiting submission to SG to obtain 'Robust and Credible' status. 16/11 - Awaiting final feedback from SG.	Kilbride, Martin
LP	24/08/2021	Proposed Lease Agreement, Carrick Academy, Maybole	["PLA"]	Briggs, Karen; Burns, Tom	Agreement to be concluded	30/11/2022	31/03/2023	Draft lease granting replacement access rights issued to Armed Forces Reserves and Cadets and after delay, contact has now been received from LRFCA's solicitors, who are taking instructions. However there is an outstanding issue with replacement vehicular/pedestrian access which the solicitor needs more information on from clients, and this has caused further delay. Amended due date agreed with PFH.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/06/2021	Children and Families Transformation Proposals Update	["HSCP"]	Inglis, Mark	Signs of Safety	30/11/2022	30/01/2023	<p>“Children and Families Transformation Proposals Update” 15th June 2021</p> <p>Despite Covid and its impact upon the training and implementation of the Signs of Safety, there has yet been significant progress with full days multi agency training, an audit of 120 case files, survey of children and parents and a full review of the current Health and Social Care Partnership processes to ensure that they are aligned to the signs of safety approach. Signs of Safety is currently being implemented as of 2021 and will be used as an approach from January 2022, with the 6 months till July 2022 used to embed and streamline the process. Audit activity will be undertaken throughout the year and feedback after full year around December 2022.</p> <p>06/09/21 - Signs of Safety Approach draws on solution-focused therapy and the direct experience of effective practice by child protection social workers and the experiences of families within the child protection system. We have engaged a licenced trainer and consultant to help us implement the approach across the service. Despite some setback due to Covid restrictions, we have been progressing a number of tasks during the last year:</p>	
LP	15/06/2021	Sale of Land at Fernbank, Prestwick	["PLA"]	Briggs, Karen; Burns, Tom	Sale to be concluded	31/10/2022	31/01/2023	<p>Cabinet agreed new due date of 31/10/22 (previously 30/9/22) and it was hoped to be able to settle the transaction by then, however we are still awaiting response on certain matters from the purchaser's agent. Suggest amending due date to 31/1/23 to provide sufficient time, given Xmas period.</p>	Kilbride, Martin



Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	25/05/2021	Neighbourhood Services Structure Progress Report	["PLA"]	Dalrymple, Kenneth	Resource review of Sustainable Development and Climate Change Structure	30/11/2022	30/04/2023	The Sustainable Development and Climate Team has now moved to the Strategic Change and Communities Directorate under the Service Lead Performance, Policy and Community Planning. After consultation with the Portfolio holder the proposed date has been put back to 30 April 2022 to enable the new Service Lead to assess the requirements of the service.	Kilbride, Martin
LP	09/02/2021	Civic Government (Scotland) Act 1982 – "Licensing of Sexual Entertainment Venues"	["CEO"]	Briggs, Karen	Consultation commenced	16/12/2022	31/03/2023	Policy for consultation is being drafted but has been delayed due to retirement of Team Leader and other work commitments which must take priority. Policy will require to be approved at Cabinet before consultation commences. Anticipate delay to this due date . Have agreed with PFH to amend due date of other actions to 31/03/2023.	
LP	27/10/2020	Sale of Land at Queens Terrace, Maybole	["CEO"]	Burns, Tom	Sale to be concluded	28/11/2022	28/02/2023	Awaiting return of drafts from purchaser's solicitor. Cabinet on 1/11/22 - agreed new due date of 28/11/22 (previously 31/10/22) Issue with sub-station site title which is in the area of sale and will need to be resolved. Ayrshire Housing may need to amend their site layout. Have agreed amended due date with PFH of 28/02/2023.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	18/02/2020	Civic Government (Scotland) Act 1982 – Proposed Licensing of Sexual Entertainment Venues	["CEO"]	Briggs, Karen	additional to rec in report - Matter be reported back to SAC in December 2020 -	16/12/2022	31/03/2023	Further revised dates 10/12/21. Report approved at February 2021 Leadership Panel. Work to commence consultation had to be delayed due to the urgent priority work during 2021 to process and administer the various Scottish Government covid support grants for taxi/PH drivers and operators. Subsequent delay due to retirement of Team Leader and need to prioritise other urgent work with staff shortages. Have agreed amended due date with PFH of 31/03/2023.	
LP	29/10/2019	New Lease for Craigie Caravan Park, Ayr	["PLA"]	Burns, Tom	Conclude new lease agreement with the Caravan Club Ltd	17/10/2022	31/01/2023	The Caravan Club advised they require the annual rent calculated on the basis of occupancy levels as per the existing lease as originally approved by LP as opposed to a fixed market rent with 5 yearly reviews as preferred by the Council. Caravan Club have requested a fixed limit to the increase at rent reviews. Further Discussions undertaken with PFH with instructions to conclude to a new lease. Agree new date for 31 January 2023	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	01/11/2022	Children Services Plan Annual Report 2021/22	["EDUC"]	Monaghan, Claire	Publication of Children's Service Plan Annual Report 2021/22	Yes	30/11/2022			Lyons, Lee; Ferry, Stephen
CAB	01/11/2022	Place Based Investment Programme 2022 to 2023 "Community Wellbeing Facilities Fund"	["H, O and D", "SC and C"]	Reid, Louise	Launch of the Community Wellbeing Facilities Fund and Expressions of Interest invited from community and sporting organisations	Yes	04/11/2022			Pollock, Bob
CAB	01/11/2022	Annual Procurement Report 2022	["CEO"]	Alexander, David	Publication of Annual Procurement Report 2022	Yes	08/11/2022			Davis, Ian
CAB	01/11/2022	Educational Services Leadership Structure	["EDUC"]	McRoberts, Lyndsay	Deletion of Service Lead post	Yes	30/11/2022			Ferry, Stephen
CAB	01/11/2022	Educational Services Leadership Structure	["EDUC"]	McRoberts, Lyndsay	Recruitment of Quality Improvement Manager post	Yes	30/11/2022			Ferry, Stephen
CAB	01/11/2022	Decision log	["CEO"]	Howat, Eileen	C Exec to ensure with officers that the amended due dates scheduled for Nov and Dec 22 would be adhered to with any slippage discussed with Portfolio Holders and reported to the next meeting	Yes	19/11/2022		Email issued to remind officers 4/11/2022 and 16/11/2022	
SAC	13/10/2022	Revision to Scheme of Delegation for Planning	["PLA"]	Iles, Craig	Submit the proposed Scheme of Delegation to the Scottish Ministers for approval	Yes	31/10/2022			Pollock, Bob

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
Cab	27/09/2022	Strategic Risk Management	["CEO"]	Caves, Catriona	to respond to a Member to confirm the steps being taken by the Council to respond to the risks posed by the emerging cost of living crisis - addit to recs in reports	Yes	31/10/2022			Dowey, Martin
CAB	30/08/2022	South Ayrshire Fair Pay Agenda	["CEO"]	Wesson, Wendy	Revised Recruitment and Selection Policy to be submitted to Cabinet	Yes	01/11/2022		revised due date of 1/11/22 agreed at Cabinet on 27/9/22(previously 27/9/22)	Davis, Ian
SAC	29/06/2022	ICT Security and ICT Acceptable Use Policies	["CEO"]	McCall, Stewart	Revised Policies to be published and notified to employees	Yes	18/11/2022		Decision was taken to support the communications of these policies with a number of short videos rather than other means. Videos are now in production and will be released in next few weeks. Videos will be reused elsewhere including staff induction. Video creation by Communications team delayed due to completing priorities and due date missed. Target now mid-November. Cabinet on 30/8/22 agreed revised due date of 30/9/22 (previously 31/7/22) Videos now being made available on Cyber Security section of Core and communicated using the normal comms channels.	Davis, Ian
CAB	14/06/2022	Ayr and Troon Cemetery Burial Chambers	["PLA"]	Dalrymple, Kenneth	Further update to Cabinet	Yes	28/10/2022		Member briefing is organised for 14 December 2022.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	14/06/2022	Facilities Management - Service Review and Restructure	["PLA"]	Rodden, Jennifer	Implement approved Facilities Management Structure	Yes	31/10/2022		Interviews complete and all successful candidates now in post	Pollock, Bob; Davis, Ian
NA	08/03/2022	Sale of 15-17 Sandgate, Ayr	["PLA"]	Burns, Tom	Results of Public Consultation to be reported to Cabinet on 1 November 2022	Yes	01/11/2022		Report approved b Cabinet on 2nd November 2022	Kilbride, Martin
LP	15/02/2022	Proposed Lease for Changing Pavilion at Victory Park, Girvan	["PLA"]	Caves, Catriona	Process a Petition	Yes	16/12/2022		Petition called at Ayr Sheriff Court on 27th October 2022 and was granted. Lease can now be progressed.	Davis, Ian
LP	18/01/2022	ICT Data Centre " Hosting and Delivery Model	["CEO"]	Mullen, Kevin	Technical preparation	Yes	28/10/2022		Engagement process progressing to identify applications/servers for early adoption migration to Azure. Slight delay with the confirmation of services which will migrate and date change requested  14/09 - technical preparation will be ongoing until live services migrate.  16/11/2022- Landing zone document created and in final stages. Technical preparation can be considered completed as it will be ongoing on a continual basis.	
LP	18/01/2022	Developer Contribution Governance and Reporting Arrangements	["PLA"]	Iles, Craig	Upload annual report on Development contributions	Yes	01/11/2022		A report will be presented to November Cabinet and uploaded to the website thereafter. revised due date of 1/11/22 agreed at Cabinet on 27/9/22(previously 30/6/22)	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	18/01/2022	Developer Contribution Governance and Reporting Arrangements	["PLA"]	Iles, Craig	Upload annual report on Development contributions	Yes	01/11/2022		Following the Report going to the November Cabinet it will be uploaded to the web site. revised due date of 1/11/22 agreed at Cabinet on 27/9/22(previously 30/6/22)	
LP	26/10/2021	Corporate Support Services Capacity Issues	["CEO"]	Baulk, Tim	Provide update/ progress report to Service and Performance Panel	Yes	01/12/2022		A progress report will be presented in due course.	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	21/09/2021	Proposal to Develop a Multi-Agency Risk Assessment Conference (MARAC) across Ayrshire	["HSCP"]	Inglis, Mark	<p>timetable within Appendix 2 of the report</p> <p>16/11/22 MARAC has been fully implemented in South Ayrshire. The first South Ayrshire MARAC was held on 23rd August 2022 and have been scheduled monthly since this date and on an ongoing basis. There is a South Ayrshire MARAC development group which also meets monthly (the week following the MARAC) where we consider presenting issues for all participating agencies. These meetings are attended by most agency representatives and the MARAC Coordinators.</p> <p>There is also a pan-Ayrshire MARAC governance group which will initially meet bi monthly (then reducing to quarterly) which Louise Shearer (Justice Service Manager) will attend as the</p>	Yes	02/12/2022		<p>07/10/21 - On track 11/11/21 - Still on track 05/01/22 -still on track. 27.01.22: Still on track. 07/06/22 - still on track 11/08/2022 - still on track - update on progress will be provided by Louise Shearer, Service Manager, at end of August. 13/10/2022 -13/10/22 still on track, progress being made 09/11/2022 - no further update</p>	
LP	12/03/2019	Sale of Peter Boyle Bowling Club, Craigie Road, Ayr	["H, O and D"]	Burns, Tom		Yes	31/10/2022		The Club's solicitor has advised that the no longer wish to purchase the bowling club. Discussions are being undertaken regarding a long lease or Community Asset Transfer	Davis, Ian; Kilbride, Martin

**South Ayrshire Council**

**Report by Director of Education  
to Cabinet  
of 29 November 2022**

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**Subject: Update on Pupil Equity Fund and Scottish Attainment Challenge**

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**1. Purpose**

- 1.1 The purpose of this report is to seek Cabinet approval of the current approach to the use of Pupil Equity Fund and Attainment Challenge Scotland funding and to inform Cabinet of the progress made by schools during 2021-22 in improving equity in educational outcomes.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 **approves continuation of the current approach taken to the use of Pupil Equity Fund and Attainment Challenge Scotland funding;**
- 2.1.2 **notes the changes to funding arrangements following the Attainment Challenge refresh and introduction of the Strategic Equity Fund; and**
- 2.1.3 **notes the progress made in achieving equity in educational outcomes during session 2021-22 and plans for the future.**

**3. Background**

- 3.1 As part of the Attainment Scotland Fund, the Scottish Government has allocated additional funding directly to schools, targeted at closing the poverty related attainment gap. The Pupil Equity Fund (PEF) was initially made available from April 2017. Pupil Equity Funding has been confirmed until the end of session 2025-26. In 2020-21, for each P1 – S3 child in a publicly funded primary, secondary or special school who is eligible and registered for free meals, schools were allocated £1,225.
- 3.2 South Ayrshire schools were allocated £2.615m ranging from £2,450 to £232,750 in 2022-23. This equates to an overall increase of approximately 4.5% on the total South Ayrshire 2021-22 allocation. At individual school level 21 schools had funding reduced and 30 saw their allocation increase or remain the same. [Appendix 1](#) provides a summary of the allocation per school.



- 3.3 Scottish Government confirmed, following the introduction of the refreshed Attainment Challenge programme, that all school level PEF allocations will be fixed for each year until 2025/26. This provides headteachers with greater flexibility to plan over a longer-term period.
- 3.4 [National guidance](#) has been provided by the Scottish Government to help schools plan how they utilise their PEF allocation.
- 3.5 In March 2022, the Scottish Government published a range of national guidance documents to support the implementation of the new Attainment Challenge model.
- 3.6 Educational Services have provided additional guidance to support schools in their use and reporting of PEF which is specific to our local circumstances. The advice is set in the context of the existing approaches to self-evaluation, highlighting in this case the poverty related attainment gap and which interventions may be used to address the gap.
- 3.7 Head Teachers were asked to develop PEF plans detailing how resources would be used to provide targeted interventions in literacy, numeracy and health and wellbeing to close the poverty related attainment gap. In developing these plans Head Teachers were asked to set out their rationale for the use of the funding, based on clear analysis which identifies the poverty related attainment gap in their schools and takes account of evidence of what is known to be effective at raising attainment for children affected by poverty. They were also asked to ensure collaboration with pupils, parents and carers, trade union colleagues, community partners and their cluster as they developed their plan.
- 3.8 The Quality Improvement Manager and the Education Scotland Attainment Advisor have worked alongside schools to provide support and challenge as headteachers formulated their PEF plans. These plans, alongside wider school improvement planning, also take account of the COVID recovery work underway in schools.
- 3.9 Historically, the Pupil Equity Funding and the Scottish Attainment Challenge Fund provided additional funding to nine Challenge Authorities across Scotland with the highest concentrations of deprivation. South Ayrshire was not among these but four South Ayrshire schools were identified as part of the Attainment Challenge Schools programme. The Schools Programme involved Ayr Academy, Braehead Primary School, Dalmling Primary School and Newton Primary School.
- 3.10 Schools Programme funding was in addition to the PEF received by each of the schools involved. The total grant received from Scottish Government was £0.399m and was focussed on providing interventions and strategies to improve literacy, numeracy and health and wellbeing outcomes for children and young people.
- 3.11 A significant change introduced following the Attainment Challenge refresh was the removal of the Attainment Challenge School's Programme and Challenge Authority funding. Instead, the Scottish Government have decided to introduce the Strategic Equity Fund that seeks to provide funding directly to all local authorities to support strategic work to deliver improved outcomes. This funding sees South Ayrshire gradually increase in funding over the next 4 years.
- 3.12 South Ayrshire will receive a Strategic Equity Fund (SEF) allocation of £299,642 in 2022/23, £435,211 in 2023/24, £651,500 in 2024/25 and £867,790 in 2025/26. Strategic planning for the Scottish Attainment Challenge (SAC) funding, used as part of overall SEF funding will be focused on literacy with the development of an

Authority approach to reading through a new South Ayrshire Reads Initiative. The initial year's funding will support those schools who are seeing funding from the SAC schools programme removed alongside the development of the South Ayrshire Reads programme.

#### **4. Proposals**

- 4.1 As part of the conditions associated with the grant for Pupil Equity Funding and the Attainment Challenge, the Education Authority is required to produce a report summarising the outcomes and performance at an authority level. To reduce duplication and bureaucracy this is linked to existing reporting requirements as set in the Standards in Scotland's Schools etc. Act 2000. This report sets out a high-level summary of the progress of South Ayrshire schools in improving outcomes through the use of their PEF during 2021-22. Summary performance results are attached in [Appendix 2](#).
- 4.2 Furthermore, Education Scotland published a [5 Year Impact Report](#) on the work undertaken through the Attainment Challenge across Scotland to close the poverty related attainment gap in 2021 and further publications by [Audit Scotland](#) on educational outcomes, the [OECD Review](#) and [Equity Audit](#) have led to the changes introduced through the refresh programme.
- 4.3 It is recommended that Elected Members confirm the current approaches to achieving equity through the use of PEF and Attainment Challenge funding and note the progress made by schools in improving outcomes through Pupil Equity Funding and the Scottish Attainment Challenge during 2021-22.

#### **5. Legal and Procurement Implications**

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

#### **6. Financial Implications**

- 6.1 This report provides evidence of the progress made as a consequence of additional funding from the Scottish Government, to support schools in closing the poverty related attainment gap. South Ayrshire schools received £2.398m in 2020-21 from PEF and Attainment Challenge funding. Robust monitoring arrangements have been put in place for PEF and Attainment Challenge, which ensure that Educational Services and Head Teachers have regular oversight of school level expenditure. PEF expenditure is separated from core school budgets, ensuring that spending is not subsumed within overall school budgets, and can be easily tracked and monitored.
- 6.2 Based on the 2021-22 financial year end the actual expenditure, including any carry forward from 2020-21, was £2.804m. Financial records confirm that 97% of the 2020-21 allocation had been spent by the start of the new school year in August 2021.
- 6.3 School PEF allocations have been confirmed for the years 2022-23 until 2025-26 based on the 2021-22 ([Appendix 1](#)) allocations outlined.
- 6.4 South Ayrshire schools were allocated £2.615m for 2022-23. [Appendix 1](#) provides details of the individual school allocations.

6.5 There are no specific financial implications arising from this report.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 There are no risks associated with rejecting the recommendations.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 3](#).

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 2 of the Council Plan: Closing the Gap/Reduce Poverty and Disadvantage.

## **13. Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Stephen Ferry, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

## **14. Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the

Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Annual update on progress to Cabinet	November 2023	Assistant Director of Education

**Background Papers:** [National PEF Operating Guidance 2021](#)

[Strategic Equity Fund National Guidance 2022](#)

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**Date:** 18 November 2022

## Pupil Equity Fund Allocations 2022-23

Primary Schools		
School	Allocation	
Alloway Primary School	£ 18,375	
Annbank Primary School	£ 88,200	
Ballantrae Primary School	£ 15,120	
Barassie Primary School	£ 50,225	
Barr Primary School	£ 6,480	
Barrhill Primary School	£ 2,160	
Braehead Primary School	£ 124,950	
Cairn Primary School	£ 51,450	
Colmonell Primary School	£ 3,675	
Coylton Primary School	£ 24,500	
Crosshill Primary School	£ 6,125	
Dailly Primary School	£ 30,625	
Dalmilling Primary School	£ 232,750	
Doonfoot Primary School	£ 31,850	
Dundonald Primary School	£ 37,975	
Fisherton Primary School	£ 14,700	
Forehill Primary School	£ 80,850	
Gardenrose Primary School	£ 36,720	
Girvan Primary School	£ 111,475	
Glenburn Primary School	£ 62,475	
Grammar Primary School	£ 47,775	
Heathfield Primary School	£ 93,100	
Holmston Primary School	£ 52,675	
Kincaidston Primary School	£ 91,875	
Kingcase Primary School	£ 62,475	
Kirkmichael Primary School	£ 9,720	
Maidens Primary School	£ 12,250	
Minishant Primary School	£ 8,575	
Monkton Primary School	£ 19,600	
Muirhead Primary School	£ 29,400	
Newton Primary School	£ 106,575	
Sacred Heart Primary School	£ 44,100	
St Cuthbert's Primary School	£ 2,450	
St John's Primary School	£ 101,675	
St Ninian's Primary School	£ 18,375	
St Patrick's Primary School	£ 18,375	
Straiton Primary School	£ 2,450	
Struthers Primary School	£ 30,240	
Symington Primary School	£ 15,925	
Tarbolton Primary School	£ 68,600	<b>Total</b>
Troon Primary School	£ 34,560	<b>£1,901,450</b>

Special Schools		
School	Allocation	
Invergarven School	£ 20,825	<b>Total</b>
Southcraig Campus	£ 89,425	<b>£110,250</b>

Secondary Schools		
Ayr Academy	£ 121,275	
Belmont Academy	£ 102,900	
Carrick Academy	£ 34,300	
Girvan Academy	£ 67,375	
Kyle Academy	£ 49,000	
Marr College	£ 74,725	
Prestwick Academy	£ 85,870	<b>Total</b>
Queen Margaret Academy	£ 68,600	<b>£604,045</b>

## South Ayrshire Council Additional Analysis – Outcomes and Impact

### 1. Outcomes and Impact

- 1.1 2021-22 is the first year since 2018-19 that all data sources are available across early years to secondary education. Measures taken during the pandemic limited the burden placed on schools to report attainment data in the usual way. Where 2021-22 data is not yet published nationally, 2020-21 data will be shared in this report.
- 1.2 Whilst schools remained open during 2021-22 significant operational challenges continued due to ongoing staffing and pupil attendance issues linked to the pandemic.
- 1.3 The Attainment Challenge guidance issued to schools indicated that Head Teachers should plan to secure improvements for children and young people over a number of years. Current guidance ensures that Head Teachers consider data trends and the use of improvement frameworks to support decision making and continuity of interventions or strategies. At this stage schools have identified improvements and areas for development in a range of outcomes for individuals and groups of children and young people. The further impact of the pandemic on the ability to assess progress provided a further challenge in the reliability of some data provided.
- Initial school leaver destinations for all leavers are remain significantly above the national average. The gap between young people living in Quintile 1 and 5 achieving positive initial leavers destinations dropped from 8% in 2016-17 to 0.7% in 2021-22 in South Ayrshire. South Ayrshire remains one of the best performing local authorities nationally in this measure.
  - The attainment achieved by the 20% most deprived learners in literacy and numeracy at Level 4 and 5 has remained above the virtual comparator and national average in each of the last 5 years. 2022 data will be available following the national publication of data in February 2023.
  - Reductions in exclusions for almost all secondary aged pupils continued in 2021-22. A 4-year declining trend is noted for the 20% most deprived children. The gap between the 20% most and least deprived now sits at 37 exclusions per 1,000 pupils compared to 85 exclusions per 1,000 pupils in 2018-19. Further work is planned to support a renewed focus on reducing exclusions and ensuring alternative curricular pathways are in place for young people at risk of exclusion.
  - The impact of the pandemic on Curriculum for Excellence levels across all stages is noted and significant levels of work are underway in all schools to mitigate the impact of COVID-19 and close gaps. Whilst gaps between the most and least deprived are generally declining it should be noted that overall, a decline in attainment is expected across Scotland. A focus on recovery and ensuring we close attainment gaps whilst challenging every learner remains in place across all schools and education services.

### 2. Reporting

- 2.1 As part of the conditions associated with the grant for PEF, the Education Authority is required to produce a report summarising the outcomes and performance at an authority level. In order to reduce duplication and bureaucracy this is linked to existing reporting requirements as set in the Standards in Scotland's Schools etc. Act 2000. This report sets out a high-level summary of the progress of South Ayrshire schools in improving outcomes through the use of their PEF during 2020-21.

2.2 In line with the National Improvement Framework (NIF) priorities the Educational Services Plan includes a number of activities which are intended to bring about improvement in the attainment and experiences for all children and young people. For example, improving reading, writing and mathematics throughout the years of the broad general education and improved attainment at the senior phase. The improvements that establishments have made have realised benefits for all children and young people, including those experiencing deprivation. In addition to the approaches taken over a number of years schools have made adjustments to their spend plans following the impact of COVID-19 on families and communities. This has led to a greater proportion of funding being targeted to additional staffing or resources to support the health and wellbeing of children and young people.

### **3. Interventions**

3.1 A range of measures were used to provide evidence of success in terms of improving attainment including standardised tests, Curriculum for Excellence attainment, class and school assessments and data from Scottish National Standardised Assessments (SNSA). Effective use of data plays a significant role in selecting, monitoring and targeting interventions. The availability of robust and reliable data during 2021-22, although greatly improved on the 2020-21 situation, proved challenging due to the levels of disruption to education caused by school closure and pupil self-isolation requirements.

3.2 Head Teachers used the additional funding in a variety of different ways to support learners. Interventions included:

- Additional staff to provide focussed support for individuals or groups of learners in literacy, numeracy and health and wellbeing. This included targeted School Assistant or teacher support to address gaps in learning.
- Supplementary resources to support literacy, numeracy and health and wellbeing.
- Additional promoted posts with staff undertaking remits focused on tracking attainment, family learning and leading CLPL.
- Additional targeted support to promote good physical and mental health and wellbeing.
- Additional staff, including Education Wellbeing workers, third sector organisations and community partners to develop engagement opportunities with children and families.
- Targeted supports for vulnerable children and families during school closures to enable children to continue to access school.
- CLPL for teachers and support staff to focus on high quality and research-based pedagogy in the classroom – including supporting online learning and the use of technology.
- Supporting children, young people and families during school closure periods and beyond to aid engagement with learning.
- Reducing the cost of the school day by providing access to uniforms, study materials and home learning packs.
- COVID related supports including access to additional supported study to support children and make up for lost learning.

### **4. Identification of Good Practice and Areas of Challenge**

4.1 The highlights and areas of challenge were noted from the plans submitted and evaluated by Head Teachers:

- COVID recovery will remain a key priority for schools in supporting children, young people and families to ensure children attain at pre-pandemic levels across all stages.
- School recruitment challenges in some areas persisted throughout 2021-22 and contingency planning to ensure PEF spend will continue in this area.
- Capacity in schools to develop interventions and supports due to the significant impact and disruption caused by self-isolation and required COVID mitigations during the session.
- Continue to develop opportunities for collaboration between schools and access to outdoor learning opportunities. This includes a rigorous self-evaluation and staff CLPL programme in the use of PEF to support improvement. South Ayrshire's stretch aims will support practice in this area.
- Work with Head Teachers and Education Scotland colleagues to embed further support and tools to support data analysis and measuring impact of PEF and other interventions.
- Continue to collaborate across the South West Educational Improvement Collaborative to share best practice
- Continue to develop approaches to support young people to achieve a positive post school destination and build on the significant improvements made in this area during session 2021-22.
- Continue to scrutinise attainment and attendance outcomes for vulnerable groups of pupils and develop alternative curricular options for young people.

*All information extracted from the Educational Services Standards and Quality Report and Education Scotland Attainment Advisor reporting. 2019-20 data is not available in all areas due to changes in reporting resulting from COVID-19 and school closures.*

**Table 1. Attendance**

Primary			Secondary		
Year	South Ayrshire	National	Year	South Ayrshire	National
2017-18	90%	*	2017-18	90%	*
2018-19	90%	90%	2018-19	90%	90%
2019-20	89%	*	2019-20	89%	*
2020-21	91%	89%	2020-21	91%	89%
2021-22	86%	*	2021-22	86%	*

\* Published biennially – denotes non-data year

**Table 2. Exclusions – Primary and Secondary exclusion incidents per 1,000 pupils by deprivation (SIMD 2020v2 quintile), 2017-18 – 2021-22**

Sector	Year	20% Most Deprived	2	3	4	20% Least Deprived
Primary	2017-18	11	2	4	1	1
	2018-19	8	5	1	3	0
	2019-20	4	2	1	1	0
	2020-21	1	3	2	3	0
	2021-22	5	1	1	3	0
Secondary	2017-18	84	53	30	13	15
	2018-19	94	34	33	11	9
	2019-20	45	23	14	15	4
	2020-21	54	37	34	14	8
	2021-22	45	39	30	14	8



**Table 3. Percentage of children with no developmental concerns in any domain at the 27-30-month review (by deprivation)**

	Year	Q1	Q2	Q3	Q4	Q5
<b>South Ayrshire</b>	2016/17	64.6	68.4	70.2	72.6	73.6
	2017/18	70.6	70.0	70.4	84.8	83.2
	2018/19	80.8	75.6	84.2	87.0	94.8
	2019/20	76.7	84.8	80.0	82.9	91.3
	2020/21	66.3	72.9	77.6	82.0	76.4
<b>Scotland</b>	2016/17	55.1	64.7	69.4	71.8	71.9
	2017/18	42.0	57.4	63.5	65.0	60.9
	2018/19	49.9	62.6	70.3	71.4	67.3
	2019/20	68.3	75.0	79.1	81.2	82.6
	2020/21	67.2	73.4	77.2	80.2	80.7

Source: ISD Child Health 27-30 Month Review Dashboard

**Table 4. Primary P1, P4 and P7: Percentage Achievement of Expected Levels by Deprivation (SIMD 2020v2 Quintile)**

Deprivation	Session	Organiser				
		Reading	Writing	Listening and Talking	Literacy	Numeracy
<b>Q1</b>	17-18	78	72	86	69	80
	18-19	75	70	79	68	76
	20-21	69	59	77	56	70
	21-22	69	60	78	57	72
<b>Q2</b>	17-18	83	77	86	74	81
	18-19	84	80	88	79	82
	20-21	73	68	81	66	73
	21-22	77	71	83	70	77
<b>Q3</b>	17-18	84	77	88	76	85
	18-19	83	79	87	77	83
	20-21	75	71	81	69	76
	21-22	79	72	86	71	80
<b>Q4</b>	17-18	92	88	95	86	91
	18-19	92	88	94	87	91
	20-21	83	82	91	78	85
	21-22	85	79	93	77	85
<b>Q5</b>	17-18	94	91	94	90	92
	18-19	95	92	95	91	93
	20-21	82	80	91	77	85
	21-22	88	85	92	83	90

Primary CfE data was not collected locally or nationally in 2019-20 due to COVID-19 school closures.

**Table 5. S3 (Level 3 or better): Percentage Achievement of Expected Levels by Deprivation (SIMD 2020v2 Quintile)**

Deprivation	Session	Organiser				
		Reading	Writing	Listening and Talking	Literacy	Numeracy
Q1	16-17	84	82	86	81	85
	17-18	80	80	81	77	85
	18-19	84	83	83	81	82
	21-22	78	76	78	75	71
Q2	16-17	92	92	93	90	87
	17-18	88	88	90	87	88
	18-19	92	91	93	91	89
	21-22	87	86	87	85	84
Q3	16-17	92	91	93	90	91
	17-18	91	93	93	90	90
	18-19	91	92	94	91	88
	21-22	88	87	90	86	85
Q4	16-17	93	91	93	91	95
	17-18	94	93	94	92	96
	18-19	97	97	98	96	96
	21-22	90	89	90	88	90
Q5	16-17	96	97	97	96	96
	17-18	97	97	97	96	97
	18-19	97	97	97	97	96
	21-22	94	93	94	93	92

Secondary CfE data was not collected locally or nationally in 2019-20 or 2020-21 due to COVID-19 school closures.

**Table 6. Percentage Gap in Achievement of Expected Levels: SIMD 2020v2 Q1 and Q5**

Year Stage	Session	Reading	Writing	Listening and Talking	Literacy	Numeracy
P1,4&7	2017-18	16	19	8	21	12
	2018-19	20	22	16	23	18
	2020-21	13	21	14	22	15
	2021-22	20	25	14	26	18
S3 Level 3 or better	2016-17	12	14	11	15	12
	2017-18	17	17	16	20	13
	2018-19	13	15	14	16	14
	2021-22	16	17	16	18	20
S3 Level 4	2016-17	37	39	42	40	44
	2017-18	37	36	31	33	42
	2018-19	42	39	37	39	46
	2021-22	36	38	40	37	32

**Table 7. Percentage Achievement of Level 4 Literacy and Numeracy and Gap in Achievement**

	2016-17	2017-18	2018-19	2019-20	2020-21
<b>20% Most Deprived Leavers</b>	87.1	81.6	82.7	86.9	85.6
<b>20% Least Deprived Leavers</b>	95.5	95.9	94.4	97.5	97.2
<b>Attainment Gap</b>	8.4pp	14.3pp	11.7pp	10.6pp	11.7pp

2022 data will be available following Insight update in February 2023.

**Table 8. Percentage Achievement of Level 5 Literacy and Numeracy and Gap in Achievement**

	2016-17	2017-18	2018-19	2019-20	2020-21
<b>20% Most Deprived Leavers</b>	54.8	49.5	50.0	51.4	61.0
<b>20% Least Deprived Leavers</b>	91.0	87.6	81.0	89.0	88.9
<b>Attainment Gap</b>	36.3pp	38.1pp	31pp	37.6pp	28pp

2022 data will be available following Insight update in February 2023.

**Table 9. Percentage Achievement of Level 6 Literacy and Numeracy and Gap in Achievement**

	2016-17	2017-18	2018-19	2019-20	2020-21
<b>20% Most Deprived Leavers</b>	11.9	15.1	12.4	14.8	12.8
<b>20% Least Deprived Leavers</b>	47.8	47.7	49.7	51.5	47.0
<b>Attainment Gap</b>	35.9pp	32.6pp	37.4pp	36.8pp	34.2pp

2022 data will be available following Insight update in February 2023.

**Table 10. Percentage Achievement of Literacy and Numeracy Qualifications: 20% Most Deprived Leavers**

Qualification	Establishment	2016-17	2017-18	2018-19	2019-20	2020-21
Level 4 Literacy	South Ayrshire	95.7	92.5	92.6	92.9	90.9
	SAC VC	88.0	87.1	86.3	84.9	89.3
Level 5 Literacy	South Ayrshire	73.3	72.2	66.8	70.0	74.3
	SAC VC	66.8	66.9	64.0	63.0	69.8
Level 6 Literacy	South Ayrshire	41.4	38.7	37.6	38.3	47.6
	SAC VC	39.5	39.3	34.6	36.1	41.6
Level 4 Numeracy	South Ayrshire	87.6	83.0	85.2	88.0	87.7
	SAC VC	82.4	80.7	82.1	80.3	84.5
Level 5 Numeracy	South Ayrshire	57.1	49.5	51.5	56.8	64.2
	SAC VC	52.1	51.7	48.8	50.7	56.1
Level 6 Numeracy	South Ayrshire	13.3	15.6	12.9	15.3	13.9
	SAC VC	14.8	14.0	13.4	14.0	15.4
No. Leavers	South Ayrshire	210	212	202	183	187
	SAC VC	2,100	2,120	2,020	1,830	1,870

2022 data will be available following Insight update in February 2023.

**Table 11. Leaver Initial Destinations - % leavers moving into a positive destination**

Quintile	Establishment	2016-17	2017-18	2018-19	2019-20	2020-21
<b>Q1</b>	South Ayrshire	89.1	89.2	90.1	98.4	97.3
	Virtual Comparator	88.5	89.6	90.3	88.3	92.7
	National	89.6	90.4	92.4	90.0	92.8
<b>Q2</b>	South Ayrshire	94.5	94.3	93.2	98.8	98.3
	Virtual Comparator	92.9	93.3	93.9	90.9	95.0
	National	92.2	93.3	93.3	91.7	94.5
<b>Q3</b>	South Ayrshire	93.3	90.3	95.6	97.4	98.6
	Virtual Comparator	94.8	94.7	95.5	94.6	95.1
	National	94.7	95.1	95.2	94.1	95.9
<b>Q4</b>	South Ayrshire	99.3	95.5	98.5	99.3	99.4
	Virtual Comparator	96.0	96.6	97.6	96.5	96.8
	National	96.0	96.3	96.9	95.2	96.8
<b>Q5</b>	South Ayrshire	97.0	98.6	93.9	98.5	98.0
	Virtual Comparator	96.6	97.0	98.0	97.0	98.1
	National	96.6	97.2	97.8	96.3	97.6
<b>All Leavers</b>	South Ayrshire	94.2	93.4	94.0	98.4	98.3
	Virtual Comparator	93.6	94.1	94.8	93.3	95.6
	National	93.7	94.4	95.1	93.4	95.5
<b>No leavers</b>	South Ayrshire	1,104	1,143	1,059	999	1,123

**Table 12. Leaver Initial Destinations – % Gap between Quintile 1 and All Leavers**

	2016-17	2017-18	2018-19	2019-20	2020-21
<b>20% Most Deprived Leavers</b>	89.1	89.2	90.1	98.4	97.3
<b>All Leavers</b>	94.2	93.4	94.0	98.4	98.3
<b>Leavers Destination Gap</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
<b>South Ayrshire</b>	8.0	9.5	3.8	0.1	0.7
<b>Virtual Comparator</b>	8.1	7.4	7.8	8.8	5.4
<b>National</b>	7.0	6.8	5.4	6.3	4.8

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	Update on Pupil Equity Fund and Scottish Attainment Challenge
Lead Officer (Name/Position/Email)	Scott Mulholland, Assistant Director – Education – scott.mulholland@south-ayrshire.gov.uk

### 2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	x
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del> <b>NO</b>
<b>Rationale for decision:</b>  <b>The proposals in this report allow scrutiny of performance. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an equality impact assessment is not required</b>	
<b>Signed :</b> Lyndsay McRoberts	<b>Director</b>
<b>Date:</b> 27 October 2022	

**South Ayrshire Council**

**Report by Director of Education  
to Cabinet  
of 29 November 2022**

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**Subject: Scottish Child Payment – Doubling of December 2022  
Bridging Payment**

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**1. Purpose**

- 1.1 The purpose of this report is to provide Cabinet with information relating to the Scottish Government's final, December 2022, Child Payment 'Bridging Payment' and to request approval for the use of uncommitted Covid-19 reserves, to facilitate an increase of this payment to a wider group of young people.

**2. Recommendation**

- 2.1 **It is recommended that the Cabinet approves the use of £172,380.00 of currently uncommitted Covid-19 support reserves, to fund an increase in the payment of the Scottish Government's final, December 2022, Child Payment 'Bridging Payment' to families in receipt of a qualifying benefit for school Clothing Grants.**

**3. Background**

- 3.1 On 27 August 2021, the Scottish Government confirmed arrangements regarding four, seasonal, £130.00 Scottish Child Payment Bridging Payments in 2022 for all young people of school age, who are enrolled in primary school and who meet certain eligibility criteria.
- 3.2 The Scottish Government fund these payments for the children of families who are in receipt of a qualifying benefit for [Free School Meals](#), as a result of an assessment of income. This includes families in receipt of Child Tax Credit and Working Tax Credit where the household income is £7,920.00 or less. There are currently, circa 2,800 South Ayrshire young people who meet this eligibility criteria.
- 3.3 On 15 February 2022, [Leadership Panel](#) considered a proposal for the use of available Scottish Government, financial insecurity funding and approved the use of this funding to extend the payment of the 2022 Bridging Payments to a wider group of young people as detailed in 3.4.
- 3.4 To further support low-income households in South Ayrshire, the eligibility criteria for the four, 2022, £130.00 Bridging Payments was extended to families in receipt of a qualifying benefit for school Clothing Grants, where families are in receipt of Child Tax Credit and Working Tax Credit, and the household income is £17,005.00 or less. This has benefited the families of an additional circa 1,300 young people.



- 3.5 On 10 October 2022, the First Minister announced that the Scottish Government would double the final Child Bridging Payment due to be made in December 2022, increasing the amount to be paid, for each eligible child, from £130.00 to £260.00, for which the Council will receive additional Scottish Government funding.

#### **4. Proposals**

- 4.1 As the Scottish Government eligibility criteria for these payments extends only to families entitled to Free School Meals, the shortfall in funding required to double the final 2022 Bridging Payment, using the Council's pre-approved, wider eligibility criteria for these payments, is £172,380.00.
- 4.2 Following Leadership Panel's approval to extend the eligibility criteria for these Bridging Payments earlier in the year, the alternative, of issuing the double payment of £260.00, only to those families eligible for Free School Meals, while issuing a £130.00 payment to those families eligible for Clothing Grants, may impact adversely on these families, and on the Council's reputation, during the current cost of living crisis.
- 4.3 It is currently the Council's responsibility to administer these payments. However, with the Child Bridging Payments programme concluding at the end of 2022, the responsibility for administering future Child Payments is transferring to Social Security Scotland in 2023.
- 4.4 Parents and carers will have to submit new applications to Social Security Scotland, rather than the Council, and therefore a similar situation for the Council should not arise in the future. The level of earned income in conjunction with other qualifying benefits received by families will determine whether they will be eligible to receive the new Child Payment and those working families currently entitled to Clothing Grants may not be eligible for the new Child Payments.
- 4.5 It is proposed that £172,380.00 of currently uncommitted Covid-19 support reserves is used to fund a doubling of the December 2022 Bridging Payment, in line with the First Minister's recent announcement, to families in receipt of a qualifying benefit for school Clothing Grants.
- 4.6 If the recommendations above are approved by Cabinet, a £260.00 Bridging Payment will be issued to the wider group of young people in early December.

#### **5. Legal and Procurement Implications**

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

#### **6. Financial Implications**

- 6.1 Total funding of £172,380.00 is required to facilitate an increase of the final, 2022 Child Bridging Payment to families in receipt of a qualifying benefit for school Clothing Grants.
- 6.2 Funding can be met from the Council's currently uncommitted Covid-19 support reserves.

## **7. Human Resources Implications**

7.1 Not applicable

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 Rejecting the recommendations may impact on the reputation of the Council.

## **9. Equalities**

9.1 This report provides an update on progress of a recent Leadership Panel report which was assessed for potential equality impacts, and the relevant documentation is attached as [Appendix 1](#).

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 2 of the Council Plan: Closing the Gap/Reduce poverty and disadvantage.

## **13. Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Stephen Ferry, Portfolio Holder for Education, and Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

13.3 Consultation has taken place with officers from relevant services involved in administration of Child Bridging Payments.

## **14. Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the

Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b><i>Implementation</i></b>	<b><i>Due date</i></b>	<b><i>Managed by</i></b>
Ensure that the doubling of the final, 2022 Child Bridging Payment, to £260.00, is extended to lower income families in receipt of a qualifying benefit for school Clothing Grants	9 December 2022	Service Lead - Education Support Services

**Background Papers**     **Report to Leadership Panel of 15 February 2022 - [2022 Scottish Child Payment - Bridging Payments](#)**

**Person to Contact**     **Gavin Cockburn, Service Lead – Education Support Services  
County Buildings, Wellington Square, Ayr, KA7 1DR  
Phone 01292 612847  
E-mail [gavin.cockburn@south-ayrshire.gov.uk](mailto:gavin.cockburn@south-ayrshire.gov.uk)**

**Date: 18 November 2022**

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

### 1. Policy details

Policy Title	2022 Scottish Child Payment - Bridging Payments
Lead Officer (Name/Position/Email)	Mike Newall Assistant Director - People <a href="mailto:mike.newall@south-ayrshire.gov.uk">mike.newall@south-ayrshire.gov.uk</a>

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	n/a	yes
Disability	n/a	n/a
Gender Reassignment (Trans/Transgender Identity)	n/a	n/a
Marriage or Civil Partnership	n/a	n/a
Pregnancy and Maternity	n/a	n/a
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	n/a	n/a
Religion or Belief (including lack of belief)	n/a	n/a
Sex – gender identity (issues specific to women & men or girls & boys)	n/a	n/a

Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	n/a	n/a
Thematic Groups: Health, Human Rights & Children’s Rights	n/a	n/a

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	n/a	n/a
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	n/a	yes
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	n/a	n/a
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	n/a	n/a
Socio-economic Background – social class i.e. parent’s education, employment and income	n/a	yes

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Medium
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Medium

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<b>YES</b>  <b>NO</b>
<b>Rationale for decision:</b>  <b>Although the recommendations within the report, if approved, will benefit the families of lower income households in 2022, who are in receipt of a qualifying benefit for school Clothing Grants, any decision does not have a specific or significant, long-term positive or negative impact on groups of people with protected characteristics.</b>	
<b>Signed:</b> Mike Newall, Assistant Director - People  <b>Date:</b> 21 January 2022	

**South Ayrshire Council**

**Report by Depute Chief Executive and Director  
of Housing, Operations and Development  
to Cabinet  
of 29 November 2022**

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**Subject: Annual Climate Change Duty Report 2021-22**

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**1. Purpose**

- 1.1 The purpose of this report is to present for approval the South Ayrshire Council Annual Climate Change Duty Report 2021-22 in relation to our public sector climate change duties which came into force on 01 January 2011 as introduced by the Climate Change (Scotland) Act 2009.

**2. Recommendation**

- 2.1 **It is recommended that the Cabinet approves the South Ayrshire Council Annual Climate Change Duty Report 2021-22 as contained in Appendix 1 and agrees that the report is made publicly available via submission to the Sustainable Scotland Network.**

**3. Background**

- 3.1 In 2009, the Scottish Parliament passed the Climate Change (Scotland) Act. Part 4 of the Act states that a 'public body must, in exercising its functions, act: in the way best calculated to contribute to the delivery of (Scotland's climate change) targets; in the way best calculated to help deliver any (Scottish adaptation programme); and in a way that it considers most sustainable'.
- 3.2 The Council and many of its Community Planning Partners have had a responsibility to take forward these duties from 1 January 2011 (see government guidance on taking forward these duties available at: <https://www.gov.scot/publications/public-bodies-climate-change-duties-puttingpractice-guidance-required-part/pages/0/> )
- 3.3 In the intervening period climate change has continued to climb up the national and international agenda. It is the accepted consensus, scientific and political, that we now only have a small window for decisive action to prevent the worst effects of climate change.
- 3.4 In response to the recognition of this, the Scottish Government declared a climate emergency and legislated that Scotland will have net zero greenhouse gas emissions by 2045 with a 75% cut in said emissions by 2030. The Programme for Government 2020-2021 focused on a green recovery from COVID 19 and was clear that while the starting point for action has changed as a result of the pandemic, the

goals and targets remain unchanged. Subsequent programmes for Government have continued to emphasise the importance of our response to the climate emergency and how it is an integral part of responding to other challenges, including supporting growth which can be sustained into the future as well as promoting health and wellbeing. The 2022-23 programme highlights the role our route to net zero needs to play in mitigating the current cost crisis and in particular emphasises forthcoming legislation on how we heat our buildings and key investment in active travel. Realising the economic opportunities of moving to a net zero energy system and securing a just transition are key themes.

- 3.5 In June 2019, South Ayrshire Council adopted its first Sustainable Development and Climate Change Strategy. The strategy set out the Council's overall goal for sustainable development and climate change that: 'People in South Ayrshire enjoy a good quality of life while working to reduce greenhouse gas emissions to avoid the worst effects of climate change and build resilience to adapt to its impacts'.
- 3.6 The strategy also set out a five-year activity list, KPIs and a governance structure involving a member officer working group (MOWG) and officer delivery structure. The MOWG recently decided to meet 4 times annually, rather than 3 times as set out in the 2019 strategy, and has brought forward additional policy measures, approaches, and targets to ensure the Council delivers against the climate emergency and ensures a green recovery from COVID 19.
- 3.7 The role of public bodies in tackling climate change was the subject of a Scottish Government public consultation in late 2019 and that feedback has led to changes to the reporting process which were laid before the Scottish Parliament in September 2020. The changes require public bodies to report the date when they will achieve zero or net zero emissions from direct organisational emissions or other appropriate targets, provide target dates for indirect emissions and state how spending plans align with making emissions reductions. Further aspects of the consultation did not achieve any consensus and as such it was agreed further work would be done and changes brought in at a future date which the Council still awaits.
- 3.8 In October 2020, the Council approved a strengthened policy position agreeing organisational targets which align us with the national targets of a 75% reduction in emissions by 2030 and net zero by 2045. It is important to note that these targets are based on a baseline of 2014/15 which was when a consistent organisational boundary was set, and they relate to emissions within that boundary. The Council also adopted a three-prong policy on buildings covering existing, under development, and new buildings, as well as investment in electric charging infrastructure to ensure our small vehicle fleet will be fully electric by 2025. These commitments have been followed up by a Fleet Strategy and further work is underway to develop a strategy for the net zero retrofit of the council estate. The Council agreed to introduce a carbon budgeting model which apportions emissions to service areas and ensures responsibility for emissions sits where emissions are created and that our carbon budget is reduced each year in line with our targets as an organisation. The Council also endorsed that our recovery from COVID should be a green recovery and that our actions going forward require to contribute to both agendas simultaneously in order to be effective.
- 3.9 This is the seventh year the current national reporting template for the public bodies climate change duties, which is set out in legislation, has been used. While for some time gaps were expected in the data public bodies would present, it is now the case



that there are certain key components that are expected from all public bodies and the guidance was updated three years ago to reflect this. This includes:

- Explanation of the extent of involvement of the Chief Executive in the governance of climate change activities.
- Evidence of the effectiveness of governance arrangements.
- Baseline year and historic emissions from at least 2015/16 onwards.
- Correct assignment of emissions against scope.
- Historic emissions data consistent year on year; and • Data entered for all renewable installations.

3.10 Furthermore the reporting guidance states that 'it is untenable for a public body not to have some form of target set and monitored to determine progress. Ideally a corporate target that applies across the organisation should be established, either as a percentage or absolute reduction or a final endpoint by a fixed date. Targets should also be set with reference to national policy and demonstrate alignment where feasible'. This was further elaborated on in the statutory instrument laid before parliament in September 2020. End date targets were agreed for South Ayrshire Council at October 2020 Council as well as the use of the Carbon Accounting to work towards incremental delivery of these targets giving us an annual goal broken down across the operational areas of the council. This is in place for the 2021/22 reporting year and, with the support of service managers and supporting services, should help to ensure a downward trend in emissions and that the council is as well placed as possible to deliver against the stretching targets required.

#### **4. Proposals**

4.1 It is proposed that the report (Appendix 1) is approved by Cabinet and submitted nationally by 30 November 2022.

4.2 Members are asked to note the analysis of the report findings as set out in Appendix 2 and consider these as they progress these areas of work. In particular it should be noted that overall, our within boundary emissions as a council have increased by over 11% between 2020/21 and 2021/22. However, there was a significant drop in emissions in 2020/21 in comparison to the previous year 2019/20. When the difference in emissions between 2019/20, the pre pandemic year, and 2021/22 is examined we can see an overall decrease of over 7% in our within boundary emissions. While this is a reasonable reduction in a 2-year period in relation to a pro rata achievement of our own climate change targets, within these three points must be noted:

- (1) there are some areas of concern where emissions continue to rise which if left unchecked could undermine our overall transition to a net zero South Ayrshire, in particular emissions related to our petrol use.
- (2) much of our current progress is as a result of the decarbonisation of the electricity grid and this is currently being supported by moving away from gas.
- (3) It should also be highlighted that these figures do not take account of scope 3 or area wide emissions, or indeed broader issues around adaptation and a just transition. While these themes are picked up on in the qualitative

responses within the report, it is important that we recognise that the influence we have in relation to these issues is potentially of greater significance than what we can achieve within our emissions boundary. As we move forward we will be required to increasingly focus on these areas, and indeed by doing so we can deliver a range of co-benefits for the people of South Ayrshire, from clean growth that can be sustained into the future to improvements in health and wellbeing.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report. The requirement for the Council to complete, approve and submit a version of the appended report template is, however, a legal requirement.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 There are no financial implications arising directly from this report. However, delivery of new national targets will have resource requirements, both in terms of how resources are deployed to deliver services, as well as in relation to the balance of the upfront costs in relation to whole life costs where more stringent standards are implemented. Financial implications arising from this will be considered as part of future capital and revenue budgets as well as within future Cabinet reports.

## **7. Human Resources Implications**

7.1 There are no human resource implications arising directly from this report. Our commitments will be delivered within existing resources.

## **8. Risk**

### ***8.1 Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### ***8.2 Risk Implications of Rejecting the Recommendations***

8.2.1 The risks associated with rejecting the recommendations are that the Council will fail to submit a report that is legislatively required to be made public by the Climate Change (Scotland) Act 2009 and the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Order 2015.

## **9. Equalities**

9.1 The proposals in this report allow scrutiny of performance. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions, and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an equality impact assessment is not required.

## 10. Sustainable Development Implications

- 10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy, or strategy.
- 10.2 A key environmental benefit of this proposal will be to increase awareness of climate change and the need for cross cutting action. This can be enhanced/ supported by pursuing the progress points for the year ahead noted in the report. The main environmental cost / challenge of this proposal will be behaviour change and identification of resources for specific action areas going forward. This can be minimised by good communications and forward planning.

## 11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report, however many of the areas which contribute to the Council's efforts to tackle climate change have been the subject of option consideration and appraisal.

## 12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Commitments 1, 2, 4, 5 and 6 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness; Closing the Gap/ Reduce poverty and disadvantage; South Ayrshire Works/ Make the most of the local economy; Stand Up for South Ayrshire/ Increase the profile and reputation of South Ayrshire and the Council; and A Better Place to Live/ Enhanced environment through social, cultural, and economic activities.

## 13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Development, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Completed reporting template nationally to be made publicly available alongside reports of all other public bodies	30 November 2022	Service Lead – Neighbourhood Services

<b>Implementation</b>	<b>Due date</b>	<b>Managed by</b>
Prepare annual report for 2023	31 October 2023	Service Lead – Neighbourhood Services

**Background Papers**    **Report to South Ayrshire Council of 1 October 2020 - [Climate Change Policy](#)**

**Report to South Ayrshire Community Planning Board of 26 August 2021 – Net Zero and a Green Recovery for Ayrshire**

**Report to Leadership Panel of 23 November 2021 - [Annual Climate Change Duty Reporting 2020-21](#)**

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**Date: 18 November 2022**

## Public Bodies Climate Change Duties Compliance Reporting Template 2021/22



### 1. Overview

This template is provided for public bodies required to report annually in accordance with the Climate Change (Duties of Public Bodies Reporting Requirements) (Scotland) Order 2015, as amended by the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Amendment Order 2020 which took effect for reporting periods commencing on or after 1 April 2021.

Reports must be submitted to [ccreporting@ed.ac.uk](mailto:ccreporting@ed.ac.uk) by 30th November. Late submissions may not be accepted for analysis and may be classed as non-compliant with Public Bodies Duties legislative reporting requirements.

### 2. Guidance

1. Please save-as this workbook with your organisation's name in the title before completing
2. Question 1f must be completed to ensure the correct emission factors are applied in Q3b,
3. If you need to add more rows please email the file to [ccreporting@ed.ac.uk](mailto:ccreporting@ed.ac.uk)
4. Hybrid/homeworking emissions - please include an estimate of FTEs working remotely - hybrid/home in the designated row provided in table 3b  
In order for this to be calculated correctly the total no. of FTEs must be entered in Q1c
5. Local Authorities completeing the recommended tab should select their local authority region at the top of the sheet and their emissions will be provided automatically from BEIS datasets

### 3. Colour Coding used in the template

	Dropdown box - select from list of options
	Uneditable/fixed entry cell
	Editable cell





Part 1: Governance, Management and Strategy

1.1. Governance and Strategy

1.1.1. How is climate change governed in the bank?

The bank's climate change governance is established by the Board of Directors, which is responsible for setting the bank's overall climate strategy and ensuring that it is integrated into the bank's business strategy. The Board is supported by the Climate Change Committee, which is responsible for monitoring and reporting on the bank's progress in meeting its climate goals. The bank's climate strategy is based on the Paris Agreement and the bank's commitment to net-zero emissions by 2050. The bank's climate strategy is integrated into the bank's business strategy, and the bank's climate goals are aligned with the bank's business goals. The bank's climate strategy is reviewed and updated annually by the Board.

1.1.2. How is climate change risk identified and managed in the bank?

The bank's climate change risk is identified and managed through a risk management framework that is integrated into the bank's overall risk management framework. The bank's climate change risk is identified through a process of materiality assessment, which identifies the bank's most significant climate change risks. The bank's climate change risk is managed through a process of risk assessment, which assesses the bank's exposure to climate change risk and the bank's ability to manage that risk. The bank's climate change risk is managed through a process of risk mitigation, which involves taking actions to reduce the bank's exposure to climate change risk. The bank's climate change risk is managed through a process of risk monitoring and reporting, which involves monitoring the bank's climate change risk and reporting on the bank's progress in managing that risk.

1.2. Strategy

1.2.1. How is the bank's strategy aligned with the climate change objectives in the regulatory and business environment?

Climate Change Objective	Bank Strategy
Net-zero emissions by 2050	Bank's commitment to net-zero emissions by 2050, achieved through a combination of reducing emissions from the bank's own operations and investing in low-carbon technologies.
Climate change risk management	Bank's climate change risk management framework, which is integrated into the bank's overall risk management framework.
Climate change reporting	Bank's climate change reporting, which is integrated into the bank's overall reporting framework.
Climate change engagement	Bank's climate change engagement, which involves working with stakeholders to address climate change issues.
Climate change financing	Bank's climate change financing, which involves providing financing to support low-carbon technologies and activities.

1.2.2. How is the bank's strategy aligned with the climate change objectives in the regulatory and business environment?

The bank's strategy is aligned with the climate change objectives in the regulatory and business environment. The bank's strategy is based on the Paris Agreement and the bank's commitment to net-zero emissions by 2050. The bank's strategy is integrated into the bank's business strategy, and the bank's climate goals are aligned with the bank's business goals. The bank's strategy is reviewed and updated annually by the Board.

1.2.3. How is the bank's strategy aligned with the climate change objectives in the regulatory and business environment?

Climate Change Objective	Bank Strategy
Net-zero emissions by 2050	Bank's commitment to net-zero emissions by 2050, achieved through a combination of reducing emissions from the bank's own operations and investing in low-carbon technologies.
Climate change risk management	Bank's climate change risk management framework, which is integrated into the bank's overall risk management framework.
Climate change reporting	Bank's climate change reporting, which is integrated into the bank's overall reporting framework.
Climate change engagement	Bank's climate change engagement, which involves working with stakeholders to address climate change issues.
Climate change financing	Bank's climate change financing, which involves providing financing to support low-carbon technologies and activities.

1.2.4. How is the bank's strategy aligned with the climate change objectives in the regulatory and business environment?

The bank's strategy is aligned with the climate change objectives in the regulatory and business environment. The bank's strategy is based on the Paris Agreement and the bank's commitment to net-zero emissions by 2050. The bank's strategy is integrated into the bank's business strategy, and the bank's climate goals are aligned with the bank's business goals. The bank's strategy is reviewed and updated annually by the Board.

1.2.5. How is the bank's strategy aligned with the climate change objectives in the regulatory and business environment?

The bank's strategy is aligned with the climate change objectives in the regulatory and business environment. The bank's strategy is based on the Paris Agreement and the bank's commitment to net-zero emissions by 2050. The bank's strategy is integrated into the bank's business strategy, and the bank's climate goals are aligned with the bank's business goals. The bank's strategy is reviewed and updated annually by the Board.

1.3. Further Information

1.3.1. How is the bank's strategy aligned with the climate change objectives in the regulatory and business environment?

The bank's strategy is aligned with the climate change objectives in the regulatory and business environment. The bank's strategy is based on the Paris Agreement and the bank's commitment to net-zero emissions by 2050. The bank's strategy is integrated into the bank's business strategy, and the bank's climate goals are aligned with the bank's business goals. The bank's strategy is reviewed and updated annually by the Board.





Part 1: Introduction	
<b>1.1. Background and context</b> This section provides an overview of the PSB system, its objectives, and the scope of the report. It also includes a brief history of the system and its evolution over time.	
<b>1.2. Objectives and scope</b> The primary objective of this report is to provide a comprehensive overview of the PSB system, its components, and its performance. The scope of the report covers the period from 2022 to 2023 and includes all major components of the system.	
<b>1.3. Methodology</b> The data for this report was collected through a combination of interviews, document analysis, and data analysis. The methodology used was a mix of qualitative and quantitative methods to ensure a thorough understanding of the system.	
<b>1.4. Structure of the report</b> The report is organized into several sections, each focusing on a different aspect of the PSB system. The sections are: Introduction, Objectives and scope, Methodology, Results, Discussion, and Conclusion.	
<b>1.5. Key findings and conclusions</b> The key findings of this report are that the PSB system is a complex and multi-faceted system that requires a high level of coordination and collaboration between different departments. The system has been successful in achieving its objectives and has provided a significant improvement in the efficiency and effectiveness of the public sector budgetary control system.	
<b>1.6. Recommendations</b> Based on the findings of this report, several recommendations are made to improve the PSB system further. These include: (1) strengthening the governance structure of the system, (2) improving the data quality and accuracy, and (3) enhancing the communication and collaboration between different departments.	

**1. Project Description**

1.1. **Project Name:** [Project Name]

1.2. **Project Location:** [Project Location]

1.3. **Project Description:** [Project Description]

**2. Public Information**

2.1. **Project Information:** [Project Information]

**Part 1: Information and Description**

**1. Project Information**  
Project Name: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
Project Description: \_\_\_\_\_

**2. Project Details**  
Project Type: \_\_\_\_\_  
Project Status: \_\_\_\_\_  
Project Start Date: \_\_\_\_\_  
Project End Date: \_\_\_\_\_

**3. Project Location**  
Project Location: \_\_\_\_\_  
Project Coordinates: \_\_\_\_\_

**4. Project Contact**  
Project Contact Name: \_\_\_\_\_  
Project Contact Phone: \_\_\_\_\_  
Project Contact Email: \_\_\_\_\_

**5. Project History**  
Project History: \_\_\_\_\_

Project ID	Project Name	Project Address	Project Status	Project Start Date	Project End Date

Section 1: Overview and Key Information

1.1 Project Overview: This document provides a comprehensive overview of the project, including its objectives, scope, and key stakeholders. It is intended for use by all project team members and stakeholders.

Year	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Revenue																		
Expenses																		
Net Income																		

1.2 Key Metrics

Metric	Target	Actual	Variance	Comments
Revenue Growth	5%	3%	-2%	Below target due to market conditions.
Customer Satisfaction	85%	80%	-5%	Need to improve service quality.
Operational Efficiency	90%	88%	-2%	Minor process improvements needed.

1.3 Risk Assessment: The project faces several risks, including market volatility, supply chain disruptions, and regulatory changes. A risk management plan is in place to mitigate these risks and ensure project success.

1.4 Next Steps

Item	Description	Priority	Status	Owner	Start Date	End Date	Dependencies	Notes
1	Finalize project charter	High	Complete	John Doe	2023-01-01	2023-01-15	None	Approved by steering committee.
2	Identify project team	High	In Progress	Jane Smith	2023-01-15	2023-02-01	Project Charter	Key roles identified, interviews in progress.
3	Develop project plan	High	Not Started	John Doe	2023-02-01	2023-02-15	Team Identification	Scope, schedule, and resource planning.

1.5 Summary: This section summarizes the key findings and recommendations from the project overview. It highlights the critical areas for focus and provides a clear path forward for the project team.

Section 2: Detailed Analysis and Findings

Area	Current State	Target State	Key Challenges	Proposed Solutions	Impact	Timeline	Resources	Risks	Comments
Customer Service	Low satisfaction scores	High satisfaction scores	Long wait times, inconsistent service	Implement self-service options, staff training	Improved customer loyalty, increased sales	3 months	Customer Support Team	Staffing shortages, budget constraints	Regular feedback loops with customers.
Operational Efficiency	High operational costs	Reduced operational costs	Outdated processes, manual data entry	Process automation, digital transformation	Cost savings, faster turnaround	6 months	Operations Team	Integration challenges, change management	Phased implementation to minimize disruption.

2.1 Key Findings

Issue	Impact	Priority	Resolution Status
Issue 1: Data inconsistency in reports	High	High	Resolved
Issue 2: Delayed response times	Medium	Medium	In Progress
Issue 3: System downtime	Low	Low	Not Started

2.2 Recommendations: Based on the findings, it is recommended that the project team focus on improving data accuracy and reducing response times to enhance overall project performance.

## Appendix 2: further commentary on report findings

- 1 While our 2021-22 figures should be cautiously welcomed, it is clear to see that they very much underline the need for sustained focus on a green recovery from COVID19 if reductions are to continue into the future. With a return to a fuller service provision there is a risk that we revert to old ways of working and emissions continue to rise over the current financial year and beyond as a result. It remains imperative that the future operating model of the council, the fleet strategy, the asset management strategy, the net zero retrofit strategy and the capital programme work hand in hand together to ensure that the way we do business in future continues to deliver real emissions reductions that will support both our organisation and the region to move towards net zero in line with all required targets and timescales.
- 2 Emissions reductions must be supported by appropriate technological solutions to facilitate and support new ways of working including homeworking. This will in turn also support a continued reduction in travel, both within boundary (fleet and business travel) and outwith (commuting) and allow further review of our Travel Policy. The biggest within boundary carbon reductions however are to be gained through the reduction and retrofitting of our estate and review of the capital programme. Without this, council targets cannot be met.
- 3 At the current time national policy is moving towards a broader consideration of net zero which includes the embedded emissions involved in constructing a building as well as ongoing running costs. We are also now anticipating a date in advance of 2038 for all local authority buildings to have to have net zero heat in order for national targets to be deliverable. To achieve this turning attention to not only the delivery of excellent new buildings, but increasingly tackling the net zero refurbishments of existing buildings will be all the more urgent and require increasing capital and staff resource.
- 4 Furthermore, as we move forward we are likely to see councils required to increasingly use their influence in relation to wider emissions in their regions and beyond. While this is currently part of the council's duties there has been a focus on emissions within our direct control to date, but going forward how the council deal with this issue within our procurement and in conversations with our communities will be increasingly important. Work has already begun to look at how we can tackle our regional emissions and deal with the impact of climate change in Ayrshire. An Officers Network was formed in 2021 taking in over 20 partners from the public sector and other partner organisations. The network, which agreed mission and vision, aims to facilitate collaboration and knowledge exchange, and has links to the Community Planning Partnerships and the Regional Economic Partnership, however it requires to be resourced and supported if it is to fulfil its full potential.
- 5 The Council has made significant wider sustainability commitments, not least to the Glasgow Declaration and the Edinburgh Declaration. The commitment the council has shown to place making and community wealth building support the council in delivery of these wider climate change and sustainability goals. With a review of the council's sustainable development and climate change strategy now underway the council must now set out how it can integrate the achievement of a more sustainable net zero and climate ready future into business as usual. This will involve not only setting out scope 3 and area wide targets, as now required by legislation, but doing so in such a way as to support a transformation of business as usual, as the scale of results required and the potential benefits and opportunities to be gained cannot be achieved by viewing the climate challenge as a bolt on to business as usual. Climate change adaptation and a just transition must also be at the heart of our work going forward. The review has already been the subject of a place and wellbeing assessment supported by the Improvement Service and it is hoped that the refreshed strategy will be brought forward for approval in 2023.

**South Ayrshire Council**

**Report by Depute Chief Executive and Director  
of Housing, Operations and Development  
to Cabinet  
of 29 November 2022**

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**Subject: Strategic Housing Investment Plan (SHIP) – 2023/24 to 2027/28**

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**1. Purpose**

- 1.1 The purpose of this report is to seek Cabinet approval for the content of the draft Strategic Housing Investment Plan (SHIP) for submission to the Scottish Government.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 approves the Strategic Housing Investment Plan (SHIP) as detailed in Appendices 1 and 3 for onward submission to the Scottish Government; and**
- 2.1.2 delegates authority to the Depute Chief Exec and Director of Housing, Operations and Development to amend and finalise this document based on feedback received from the Scottish Government.**

**3. Background**

- 3.1 Each year, the Scottish Government requests that local authorities, in their strategic capacity, outline the new supply of affordable housing requirements for their area. The Strategic Housing Investment Plan (SHIP) sets out the Council's affordable housing investment priorities and outlines how the Government's affordable housing investment will be delivered locally. The current SHIP for South Ayrshire was approved by Leadership Panel in November 2021.
- 3.2 In 2017, the Leadership Panel approved the Council's Local Housing Strategy 2017-2022 (LHS). As part of developing the LHS, and in consultation with partners, a target of 135 new affordable homes per year was agreed. This equates to 844 homes for the period up to March 2023. Under the previous LHS (2011-16), a total of 399 new affordable homes were completed.
- 3.3 Despite sites having to shut down during the Covid pandemic, the Council and its partners have sustained a steady rate of affordable housing completions. A breakdown of the completions and case studies on our housing for particular needs

can be found in Appendix 2. The completion of 160 units in 21/22 was the highest ever achieved in a single year in South Ayrshire and 22/23 is set to surpass that number.

Completions over LHS Period (17-22)	560
Expected completions by March 23	188
Total completions over LHS period	748

- 3.4 The Local Housing Strategy 2023-28 is currently under development. Due to the high number of LHS's being submitted by local authorities over this winter the Scottish Government asked that we delay ours until 2023. As part of this process a new housing supply target will be agreed together with a wheelchair housing target. Based on the data from the Housing Need and Demand Assessment, a similar target of 135 new affordable homes per year will likely be adopted. The target for wheelchair accessible homes is a new requirement for the LHS. Once approved, developments that have not yet received planning permission will be asked to meet the target. Members will be provided with an update on progress via future iterations of the SHIP. It is anticipated that the new strategy will be approved in March 2023.
- 3.5 In April 2022, the Scottish Government allocated £12.751m for 2023/24 to South Ayrshire to support additional affordable housing delivered both by the Council and Registered Social Landlords (RSLs). The Scottish Government has asked the Council to prepare our SHIP based on likely known commitments and assume future delivery at the 2023/24 investment levels.
- 3.6 Guidance from the Scottish Government indicates that the SHIP should overestimate the planned housing delivery over the life of the Plan. This is to ensure that resources can be redistributed within South Ayrshire should there be slippage in the local or national programme.
- 3.7 On 29 October 2021, the Scottish Government confirmed that the subsidy rates awarded under the Affordable Housing Supply Programme would be changing. The subsidy would change from £57,000/ £59,000 per unit for local authorities and £72,000/ £74,000 for RSL developments, to £71,500/ £75,500 3-person equivalent for local authorities and £83,000/ £78,000 3-person equivalent for RSLs. Developments will receive further subsidy for meeting additional quality measures.
- 3.8 The SHIP is aligned to the outcomes identified in the Local Housing Strategy 2017-22 and recognises the role new affordable housing can play in meeting a number of the Council's strategic priorities including:
1. Closing the Gap;
  2. Grow Well, Live Well, Age Well;
  3. South Ayrshire Works; and
  4. A Better Place to Live.
- 3.9 The SHIP includes information on specific areas previously highlighted by Members:
- Housing and Health;
  - Rural Housing;



- Fuel Poverty and Sustainability;
- Child Poverty; and
- Housing to 2040.

#### 4. Proposals

4.1 Period 2023/24 to 27/28 will see a total of 821 affordable housing units on site.

Year	Units on Site
2023/24	197
2024/25	250
2025/26	207
2026/27	117
2027/28	50

4.2 The Scottish Government requests that Local Authorities plan for unexpected delays or constraints that may emerge. Therefore, we have over-programmed and included a 'Shadow Programme' with a potential of 375 units. The Shadow Programme is shown as Appendix 3.

4.3 It is proposed that the Cabinet approves the draft SHIP for South Ayrshire and associated tables attached to this report as Appendices 1 and 3.

#### 5. Legal and Procurement Implications

5.1 Delivering the SHIP will require the conclusion of Section 75 planning agreements and application of the Council's Affordable Housing Policy. This will be done in partnership by the Council's Planning, Legal and Housing teams.

5.2 There are no procurement implications as further reports will require approval from the Cabinet before work on individual sites proceeds.

#### 6. Financial Implications

6.1 This SHIP will determine the local allocation of the Affordable Housing Supply Programme (AHSP) for the period 2023/24 to 2027/28.

6.2 The SHIP projects overspends in South Ayrshire's Affordable Housing Supply Programme funding in 2022/23, 2023/24, 2024/25 and 2025/26. The Scottish Government have indicated that South Ayrshire will likely be able to attract additional grant funding from underspends in other local authority areas but this will not be confirmed until later in the financial year. In the event that not enough additional funding is available, the Council and its partners may be required to 'front fund' some projects from borrowing until grant becomes available. Cabinet will be kept informed through the Housing Capital Programme updates throughout the year.

6.3 The SHIP also outlines the Council's contribution to the affordable housing development programme from Second Homes Council Tax discount and

Commuted Sums. The uncommitted funds in these 2 accounts are £981,869 and £183,687 respectively with a further breakdown available in Appendix 1 under the Investment Programme section. Proposed use of these funds towards individual projects will be presented to Cabinet on a site-by-site basis.

- 6.4 The SHIP has no direct financial implications for the HRA Business Plan as it is a strategic document. Any proposed Council new build projects will be assessed against the HRA Business Plan to ensure viability prior to presentation to the Cabinet.

## **7. Human Resources Implications**

- 7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

- 8.1.1 New risk(s) has/ have been identified and assessed in line with the Council's risk management process as follows: an inability to achieve our target could see affordable housing grant being reallocated to other parts of Scotland. These will be managed within existing operational activities and reference to the status of mitigations will be available through the Risk Register.

### **8.2 *Risk Implications of Rejecting the Recommendations***

- 8.2.1 Rejecting the recommendations may have financial implications and impact on the reputation of the Council by failing to increase the supply of affordable housing and make best use of available Scottish Government subsidy. This subsidy would be diverted to other Local Authorities if South Ayrshire cannot commit to delivery of the SHIP.
- 8.2.2 Rejecting the recommendations may result in increased pressure on the availability of affordable housing in the local area.
- 8.2.3 Rejecting the recommendations may result in the Council failing to make best use of available land to meet local housing need.

## **9. Equalities**

- 9.1 An Equalities Impact Assessment (EQIA) has been carried out on the proposals contained in this report, which identifies potential positive and negative equality impacts and any required mitigating actions. The EQIA is attached as Appendix 4.

## **10. Sustainable Development Implications**

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - The Scottish Government Gateway has been contacted regarding this plan, and it has been determined that an SEA will not be pursued and the implications for the environment will not continue to be monitored. This is because the South Ayrshire Local Development Plan has been subject to, and guided by, a substantial SEA process at each stage of its development.

## 11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report. However, sites in preferred locations and those more likely to be developed within the next 5 years have been prioritised within the SHIP.

## 12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Commitments 2,3,4 and 6 of the Council Plan: Closing the Gap/ Reduce poverty and disadvantage; Grow Well, Live Well, Age Well/ Health and care systems that meet people's needs; South Ayrshire Works/ Make the most of the local economy; and a Better Place to Live/Enhanced environment through social, cultural and economic activities.

## 13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report however, public consultation as part of the Local Development Plan process has identified the majority of sites detailed within the SHIP.
- 13.2 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided. Local members have been consulted on proposed sites in their wards.
- 13.3 Consultation has taken place with the More Homes Division of the Scottish Government and Registered Social Landlords operating in South Ayrshire. Both the Scottish Government and RSLs are supportive of the SHIP with a view to maximising affordable housing delivery across South Ayrshire

## 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b><i>Implementation</i></b>	<b><i>Due date</i></b>	<b><i>Managed by</i></b>
Submission of the Strategic Housing Investment Plan (SHIP) in draft format (subject to final clearance) to the Scottish Government	1 December 2023	Service Lead- Policy, Performance and Community Planning

**Background Papers** [South Ayrshire Council Local Housing Strategy 2017 - 2022](#)

[Report to Leadership Panel of 26 October 2021 - Housing Need and Demand Assessment 2021-2026](#)

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**Date: 18 November 2022**

*south*  
**AYRSHIRE**  
**COUNCIL**  
Comhairle Siorrachd Àir a Deas

**STRATEGIC HOUSING INVESTMENT PLAN**

**2023/24 – 2027/28**

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## Introduction

1. The Strategic Housing Investment Plan (SHIP) 2023/24 – 2027/28 sets out the strategic investment priorities for affordable housing over the next five years that will achieve outcomes set out in the Local Housing Strategy and HNDA.
2. The SHIP is based on the Resource Planning Assumption (RPA) confirmed by the Scottish Government on the 30<sup>th</sup> April 2022 as part of the Affordable Housing Supply programme (AHSP) and subsidy rates outlined in October 2021.
3. The Council has forecast, in consultation with the Scottish Government, that funding for affordable housing development in South Ayrshire will equate to £64.186m between April 23– March 2028.
4. The Affordable Housing Development projects identified for the RPA period 2023/24 to 2027/28 are detailed in Appendix 1. The nature of development means that unexpected delays or constraints may emerge, therefore we have over-programmed to include additional potential projects in our “shadow programme” to take forward in the event of project slippage.
5. This “shadow programme” of alternative sites is detailed in appendix 3. Further council approval will be required before any of these projects are taken forward.
6. All Council led projects that meet the criteria outlined within the SHIP will be formally approved by the Council to determine housing mix and type.

## Strategic Priorities

7. South Ayrshire Council’s Local Housing Strategy 2017 – 2022 makes special mention to housing supply and making sure that new build developments meet the local needs as far as possible. This is achieved by:
  - Setting Housing Supply Targets
  - Sustainable Communities and Sustainable Developments
  - Ensuring a flexible supply of temporary accommodation
  - Making best use of existing stock.
8. The overarching priority of the Housing Supply theme in the LHS 2017 – 2022 is “People across South Ayrshire can find a suitable place to stay”. In order to achieve this priority, a target of 135 units of affordable housing are built or acquired per year to meet need. The SHIP tables in appendix 1 outline how this overarching priority is met by South Ayrshire Council and its partners.

9. South Ayrshire Council has developed a Housing Need and Demand Assessment (HNDA) 2022-2027. The HNDA Key Findings along with other strategic priorities will inform a consultation with relevant stakeholders to set the new housing supply target including a wheelchair accessible target for the Council's Local Housing Strategy 2023-2028. Consultation on the content of the LHS is currently underway with plans to have a final draft approved by March 2023.
10. The LHS acknowledges that many tenants in social housing are dependent on housing benefits and under pressure from the impact of welfare reform and rising living costs. Therefore, to ensure homes are affordable, rent levels for new build properties will be set on or below the Local Housing Allowance.
11. New build properties will aim to be cheaper to heat by investing in new heating systems as well as investigating innovative methods to keep homes warmer for longer. Some of these methods currently being explored by the council are outlined below. These methods will help the council meet outcomes set out within the Council's Climate Change and Sustainable Development Strategy.

## Partnership Working & Governance

12. The council is committed to supporting our partners to deliver affordable housing developments within South Ayrshire. The following key stakeholders have influenced the SHIP:
  - Ayrshire Housing
  - West of Scotland Housing Association
  - Hannover Housing Association
  - Riverside Scotland Housing Association
  - Scottish Government
  - South Ayrshire Council Services (Planning, Asset Management, Housing Operations, Finance and the Health and Social Care Partnership)
13. Liaison meetings have taken place between South Ayrshire Council, RSL partners and the Scottish Government. These meetings discussed investment in the delivery of affordable housing in South Ayrshire over the next five years and agreed approaches for achieving the aims set out in our Local Housing Strategy.
14. Informal internal meetings are also regularly held with RSL partners to discuss current individual affordable housing developments and future development opportunities.



15. The Council adopts a collaborative approach in the preparation of the SHIP not only with its partner RSL's but also the Health and Social Care Partnership. Discussions have taken place to confirm housing demand and location preference to enable support requirements.
16. Consultation on developments will be carried out with the community where they are to be delivered.
17. If any project becomes delayed or non-viable, the Council will work with RSL partners and the Scottish Government to ensure that new homes are delivered by accelerating other projects within the SHIP.

## Investment Programme

18. On the 30<sup>th</sup> April 2021, the Scottish Government wrote to South Ayrshire Council to confirm that the Resource Planning Assumption (RPA) for 2023/24 was £64.168m.
19. The national resources available for future RPAs will depend on future budget decisions by the Scottish Government. However, South Ayrshire Council have been advised to work on the assumption that the RPA's beyond 2023/24 will be at least<sup>1</sup>

2023-24	2024-25	2025-26	2026 -27	2027-28	Total
<b>£12.751m</b>	<b>£12.715m</b>	<b>£12.760m</b>	<b>£12.971m</b>	<b>£12.971m</b>	<b>£64.168m</b>

20. This equates to £64.168m over the five-year period.
21. This funding will be made available on the basis of subsidy rates set by the Scottish Government of £71,500/£75,500 per unit for local authorities and £78,000/£83,000 for RSL developments.

## Deliverability

22. All sites are developed through partnership working and co-operation between the Special Property Projects Team, Housing Policy, Planning, Asset Management and lead officers of RSLs.
23. A Range of possible funding sources has been identified to help increase the supply of affordable housing. These sources are outlined below:
  - Council Tax on empty and long-term vacant properties and 2<sup>nd</sup> homes
  - Commuted sums
  - Land transfer to RSLs

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<sup>1</sup> <https://www.gov.scot/publications/affordable-housing-resource-planning-assumptions-to-councils-2021-2022-to-2025-2026/>

- Prudential borrowing
- Infrastructure fund

24. The Scottish Government’s guidance suggests that a minimum slippage factor of 25% be applied on an annual basis to the programme and applied to the RPAs.

## 2<sup>nd</sup> Home Council Tax Fund

25. The balance in the Second homes council tax balance - as at 31st March 2022 is £1,481,869.11;  
From this total £500,000 has been committed to the site at Mainholm scheduled to be utilised in 2022/23.
26. The total uncommitted second homes council tax is therefore £981,869.11 as of September 2022

## Developer Contributions

27. In terms of developer contributions, it is the Council’s stated preference within the affordable housing policy that affordable housing contributions should be made on-site, in whole or in part.
28. This preference meets identified affordable housing needs and supports the development of mixed, sustainable communities across South Ayrshire.
29. However, where an on-site contribution is not possible there are other flexible alternatives **(in no priority order)**:
- The Delivery of unsubsidised affordable housing units on-site;
  - Payment of a commuted-sum in lieu of on-site affordable housing;
  - Provision of a plot on off-site land.
30. Each site will be considered on its own merits in line with a range of priorities, including deliverability, housing mix, the needs of partners and priorities identified in the HNDA and LHS.
31. The uncommitted balance of Commuted Sums as at September 2022 is £183,687.76. These funds are available for commitment to projects per the terms of each commuted sum provided.

## Prudential Borrowing

32. The Council, in accordance with its Housing Revenue Account (HRA) Business Plan, is committed to specific prudential borrowing of:

Financial Year	Borrowing
<b>2022/23</b>	£51.725m
<b>2023/24</b>	£29.040m

<b>2024/25</b>	£9.038m
<b>2025/26</b>	£8.286m
<b>2026/2027</b>	£14.785m

<b>2021-22 Completions</b>						
<b>Project</b>	<b>Sub area</b>	<b>No. Units</b>	<b>Developer</b>	<b>Specialist Provision</b>	<b>Subsidy Required</b>	<b>Progress</b>
Main Street, Prestwick	Prestwick	11	Council	Older People	£649,000	Completed and handed over 11 Amenity Units in December 2021.
Fort Street	Ayr	12	Council	Specialist Provision	£828,000	Completed and handed over on February 2022
Greenan (Phase 2)	Ayr	61	RSL WoSHA		£4,392,000	Completed September 2021
Waggon Road	Ayr	76	Council	Older People/ Wheelchair	£4,484,000	Completed and handed over on February 2022
<b>TOTAL</b>		160				

<b>2022-23 Progress</b>						
<b>Project</b>	<b>Sub area</b>	<b>No. Units</b>	<b>Developer</b>	<b>Specialist Provision</b>	<b>Subsidy Required</b>	<b>Progress</b>
North East Troon (Phase 3)	Troon	52	RSL – Ayrshire Housing		£3,744,000	Due for completion November 22
Carrick Street	Ayr	31	RSL – Ayrshire Housing	Amenity Units	£3,645,053	Due for completion December 22
Mainholm (Phase 1)	Ayr	80	Council	Amenity Units	£4,130,000	On site September 2022
Monkton	Prestwick	28	RSL – Irvine HA		£1,850,000	Construction began in Nov 2021. 28 units are due to be handed over in the 22/23 financial year with the remaining 22

						units to be handed over in 23/24
Dundonald	Dundonald	63	RSL – Irvine Housing		£3,700,000	Due for completion November 2022
Former Tarbolton Primary	Rural North	14	Council	Specialist provision (Partial)	£826,000	Due for completion October 2022
Ayrshire Housing Open Market Purchases	Various	10	RSL – Ayrshire Housing		£400,000	Due for completion by end of financial year 22-23
Greenan Phase 3	Ayr	31	RSL- WOSHA		£1,156,908	Due for completion February 2023
Total		309				

33. As projects reach design conclusion and are approved by elected members, borrowing levels may vary to support new housing delivery.

34. In the previous financial year 2021-22, 160 units were completed. This current financial year will see 188 units completed.

### Infrastructure Fund

35. The Scottish Government has introduced an Infrastructure Fund to support projects where the scale and nature of infrastructure costs would prevent it from being supported through the Affordable Housing Supply Programme. The Scottish Government is keen to see development of a number of pipeline sites that are capable of bringing forward housing within the next 5 years. Sites that are applicable have been detailed in Appendix 1 to support completion within the Scottish Government's timescales. The Council will work with developers and their agents to support any planned application to the Infrastructure Fund.

### Investment Priorities

36. The Local Housing Strategy (LHS) emphasises the importance of establishing investment priorities that will align with the Scottish Governments Affordable Housing Target.

37. To synchronise the SHIP and LHS priorities we aim to achieve an increased supply of social rented housing in high priority areas that have been identified in the HNDA 2022-2027 which also makes note of plans to address rural developments. The HNDA 2022-2027 has identified a net existing need figure of 1,328 households. Additionally, an increase of the provision of easily adaptable and wheelchair accessible new build housing, and housing for specific needs on site-by-site basis in partnership with the Health and Social care partnership and RSL's.

38. The Scottish Government published its vision for Scotland's housing over the next 20 years. In this vision, it sets a target of 100,000 affordable homes promised by 2031/32 and makes specific support for development in rural and island communities, helping to stem rural depopulation by examining modern methods of construction and other building that involves new technology to assist challenges in rural areas.
39. The number of affordable homes delivered in South Ayrshire will be of the size and type to coordinate with the HNDA 2022-2027. Each development identified in the SHIP will be assessed on a case-by-case basis for size and type.

## Energy Efficiency and Fuel Poverty

40. The Scottish Government has set a target of 2045 for Scotland to reach net zero, with interim targets of 75% by 2030 and 90% by 2040. For buildings, this will include the introduction of a 'New Build Zero Emissions from Heat Standard' which will be introduced from 2024. This will require all new builds to have zero emissions heating systems. The new standard will lead to a ban on gas and oil boilers in new builds.
41. The net zero target requires all buildings across Scotland to reach net zero by 2045. This will include all buildings built before 2024.
42. In conjunction with the above objectives, the 'Housing to 2040' vision document recently issued by the Scottish Government encourages all social housing to be net zero by 2024.
43. All projects proposed in the SHIP will help to tackle fuel poverty and ensure that heat is affordable for residents by increasing energy efficiency and reducing the amount of energy required to heat the home and aims to meet outcomes set out within the Councils Climate Change and Sustainable Development Strategy, *Outcome 3.1 Homes and Communities are energy efficient, environmentally sustainable and fuel poverty is minimized.*
44. The Council are currently investigating measures that could be taken to reduce carbon emissions and progress towards net zero with our new build sites at Mainholm and Riverside. These measures include:
  - Enhanced floor and roof insulation
  - Enhanced air tightness
  - Mechanical Ventilation with Heat Recovery (MVHR)
  - Air Source Heat Pumps (ASHPs) to houses
  - Exhaust Air Heat Pumps (EAHPs) to flats
  - Underfloor heating
  - Enhanced rainwater goods
  - Waste Water Heat Recovery (WWHR) to bath/shower water

45. Each of these measures will be taken under consideration and applied to new build sites where appropriate.
46. The Fuel Poverty (Targets, Definition and Strategy) (Scotland) Act 2019 Act establishes a new two-part definition whereby a household is considered fuel poor if:
  - after housing costs have been deducted, more than 10% (20% for extreme fuel poverty) of their net income is required to pay for their reasonable fuel needs; and
  - after further adjustments are made to deduct childcare costs and any benefits received for a disability or care need, their remaining income is insufficient to maintain an acceptable standard of living, defined as being at least 90% of the UK Minimum Income Standard (MIS).
47. It is estimated that 35% of all households in South Ayrshire are experiencing fuel poverty. This is approximately 18,000 households. This can impact the health of children, as children in cold homes are twice as likely to suffer from breathing problems as well as influencing their ability to thrive in their education. Health issues may prevent them from attending school and a lack of warm space preventing them from completing homework.

## Second Hand & Empty Homes Buy Backs

48. South Ayrshire Council operates a very successful “Buy Back” scheme where the council can purchase ex-local authority properties that meet strategic objectives.
49. Purchasing ex-local authority properties is an economical and carbon friendly way of increasing council housing stock and ensuring a warm energy efficient and affordable home with a Scottish Secure Tenancy for a household on our waiting list.
50. The Buy Back scheme also allows the council to progress with retrofitting blocks of flats with energy efficiency measures by increasing the ownership within the block.
51. The SHIP proposes an annual quota of 20 properties per year with Scottish Government funding of £40k per property being available.
52. Long term empty properties can be often meet strategic objectives for a council buy back. A long-term empty property can be detrimental to the environment and attract anti-social behaviour. South Ayrshire Council has a specific Empty Homes Strategy for tackling this issue and has a close working relationship with the Scottish Empty Homes Partnership in bringing empty properties back into use to alleviate homelessness and increase the number of affordable homes.

## Older People and independent Living

53. South Ayrshire has an ageing population, and it is estimates that 27% of households will be over the age of 75 by 2037. Therefore, we will work to address the housing and support need of older people by working in partnership with the Health and Social Care partnership.

- 54. Helping older people to remain independent in their own home for as long as possible is a key element in our approach to ‘independent living’. Aids and adaptations are offered to help older people and people with disabilities in South Ayrshire by supporting them to live safely, comfortably, and independently at home.
- 55. Provision of housing for older people is a main priority in our new build programme. Specifically built and designed properties are being developed and integrated within developments to provide balanced communities.
- 56. Housing Adaptations helping people to remain independent in their own home for as long as possible is a key element in our approach to ‘independent living’ identified in the LHS. This can involve the adaptation of people’s homes to meet their needs, reviewing people’s housing options and exploring specialist accommodation.

## Wheelchair/Specialist Provision

- 57. New social housing developments in South Ayrshire have been enhanced by adopting a “lifetime homes” approach to new build properties. Meaning houses are built to achieve Housing for Varying Need standard and incorporate accessibility features from the outset. These properties are designed to be adaptable over time to accommodate an individual or family’s changing needs (which could include the need for a wheelchair).
- 58. In addition, South Ayrshire Council is keen to explore opportunities to develop new-build specialist accommodation that also allows the care needs of older people and people with disabilities to be met on site..
- 59. The current HNDA (2022 – 2027) has identified an estimated 1810 wheelchair users in South Ayrshire. The previous HNDA (2016 – 2020) estimated 1,850 wheelchair users in South Ayrshire, which proves a degree of continuity.
- 60. The HNDA (2022 – 2027) has provided an estimate of unmet housing need among wheelchair user households in South Ayrshire as 353 households. Table 2 below, shows the unmet housing need of wheelchair user households as discussed in the HNDA.

Household type	Estimated households, 2018, as per Table 3.a	Calculation	Unmet need
<b>Number of households using a wheelchair all the time</b>	314 households	Assume 19% (all of those in EHS requiring adaptations and accommodation unsuitable)	60 households

<b>Number of indoor only user households</b>	154 households	Assume 25.6% (all of those in SHS requiring adaptations and accommodation unsuitable)	39 households
<b>Number of outdoor only user households</b>	1,342 households	Assume 19% (all of those in EHS requiring adaptations and accommodation unsuitable)	254 households
<b>Estimated unmet housing need among wheelchair user households in South Ayrshire in 2018</b>			<b>353 households</b>

Table 2. Estimate of unmet housing need among wheelchair user households in South Ayrshire, 2018

61. This unmet housing need will be addressed in the upcoming Local Housing Strategy when setting affordable supply targets.
62. In terms of demand for housing, we work closely with the Integrated Joint Board to identify specific needs and through Council and RSL new build seek to address the needs of wheelchair users through the AHSP. In addition, all social housing developed as part of the AHSP meets Housing for Varying Needs, and as such can be adapted to meet the needs of households with disabilities.
63. If wheelchair accessible housing targets cannot be met from public sector housing developments alone, the council will consider introducing a percentage wheelchair accessible housing policy for private market housing developments in LDP3, based on the findings of the HNDA and the deliberations informing the LHS.

## Rural Needs

64. 28% of South Ayrshire population live in rural areas or remote small towns. Appropriate housing is key to ensuring our rural communities remain sustainable and residents can meet their current needs as well as their future aspirations.
65. South Ayrshire Council's Local Development Plan (LDP) notes that we will give support to "development in rural areas which supports prosperous and sustainable communities while protecting and improving the environment". Housing development outside existing developments should primarily involve:
  - reusing existing buildings and replacement housing,
  - infill development within existing clusters or groups of housing, and



- housing to meet rural business requirements.
66. Consultation with our rural communities took place in 2019, using a mixture of qualitative and quantitative methods including:
- Consultation events with members representing rural wards
  - Interactive sessions with S5 and S6 pupils
  - Social media campaign
67. The Scottish Government made special mention to the support of rural developments in its vision for Housing to 2040 in an attempt to stem rural depopulation. This includes:
- Extension of modern methods of construction and new technology to assist “challenges in rural areas”
  - Change to funding guidance to permit communities to enter long term leasing arrangements with owners of empty property, helping to bring long term empty property back into use.
68. Findings from these consultation sessions have influenced this SHIP and will help the council achieve the vision set out for rural housing in the Scottish Governments Housing to 2040 vision.

## Housing to 2040

69. The Scottish Government have recently published their Housing to 2040 strategy that outlines the vision for housing over the next 20 years. The strategy’s vision describes what stakeholders wanted their homes and communities to look like in 20 years’ time and is deliberately ambitious. The principles outline a guide to policy decisions might be formed in the future to make the vision a reality. The vision and principles have informed the Housing to 2040 route map.

The route map is divided into four main areas:

- Building more homes
  - Increasing affordability and choice
  - Making homes warmer using greener energy
  - Improving the quality of all housing
70. Within this strategy, there are several key features that may have a significant impact on the council’s new build programme and as such have an impact on the SHIP. These include
- 100,000 more affordable homes by 2031/32, at least 70% of which will be for social rent.

- All new homes built by councils and registered social landlords to emit zero carbon by 2026.
  - A housing standard to cover all new and existing homes, including agricultural properties and mobile homes.
  - An accessible homes standard for new homes, giving disabled people more options and reducing the need for adaptations as people get older.
  - Planning guidance that ensures amenities, including open space, are within easy reach of people's homes.
71. The council will continue to monitor guidance that comes from the Scottish Government in relation to this strategy and strive to achieve the outcomes set out in the vision, many of which are currently high priority in the current SHIP.

## Equalities

72. South Ayrshire Council is fully committed to the general principles of fairness and equality and seeks to apply these principles in all that it does as a community leader, service provider, education authority and employer.
73. In taking these actions forward with regard to affordable housing development, our SHIP has been subject to a full Equalities Impact Assessment (EIA) in order to consider any potential issues with our programme.

## Child Poverty Action

74. South Ayrshire has the 12th highest child poverty levels in Scotland with 12.9% of children under 16 classified as living in absolute low-income families after housing costs. This equates to approximately 2,255 children.
75. Child poverty is most prevalent in the Ayr North and Girvan and South Carrick wards at 17.7% and 16.5% respectively and lowest in Ayr West where it is at 9.3%.
76. A whole system approach is developing within the Community Planning Partnership and third sector organisations to mitigate the impact of poverty on children's lives in South Ayrshire, but the most effective long-term options for reducing child poverty sits within national government policies.
77. The Scottish Government have recently published a new strategy to tackle child poverty - Best Start, Bright Futures: tackling child poverty delivery plan 2022 to 2026 (<https://www.gov.scot/publications/best-start-bright-futures-tackling-child-poverty-delivery-plan-2022-26/>).

78. South Ayrshire are currently in the process of updating their Child Poverty Strategy to tackle this issue at a local level and consider recommendations and actions within the national document.
79. As the Child Poverty Action Plan evolves, Housing will continue to contribute to the wider objective of reducing child poverty and mitigating its impact.

## Rapid Rehousing Transition Plan

80. South Ayrshire Council's Rapid Rehousing Transition Plan recognises the important contribution new build development of affordable housing can play in meeting the needs of homeless households, either directly (being allocated accommodation in a new build property) or indirectly (new build accommodation freeing up other housing within existing stock through lets to transfer applicants). As part of its RRTP, South Ayrshire Council has set a target that 51% of all Council lets and 25% of all RSL lets should be allocated to homeless households and is working with partners to achieve this. As such, the aims of the SHIP are consistent with those of the RRTP

## Strategic Environmental Assessment (SEA)

81. As the "Responsible Authority" in the terms of the Environmental Assessment (Scotland) Act 2005, the Council has a duty to determine whether policies will have significant environmental effects and therefore whether a full Strategic Environmental Assessment (SEA) is required.
82. To that end, applying the relevant criteria as set out in Schedule 2 of the Act, the Council carried out a pre-screening of the SHIP under Section 8(1) of the Act.
83. This pre-screening process found that the SHIP on its own is unlikely to have significant environmental impact. This is based on the assumption that decisions and options surrounding the environmental impact of housing development would be assessed through the Local Development Plan.
84. A pre-screening notification was submitted to the SEA Gateway on 11 October 2022 and no concerns were raised by the relevant Consultation Authorities.

## Cost of Construction Materials

85. There have been significant cost increases on the common construction materials utilised on construction projects. This has been a significant constraint in the development of new affordable homes. According to the UK BEIS Monthly Statistics of Building Materials and Components commentary of April 2022, the material price index for 'All Work' increased by

24.5% in March 2022. The Council will continue to monitor the rising cost of construction materials due to inflation and investigate innovative ways of developing affordable energy efficient homes with its partners.



**Appendix 2**

**Case Studies – Specialist New Builds**

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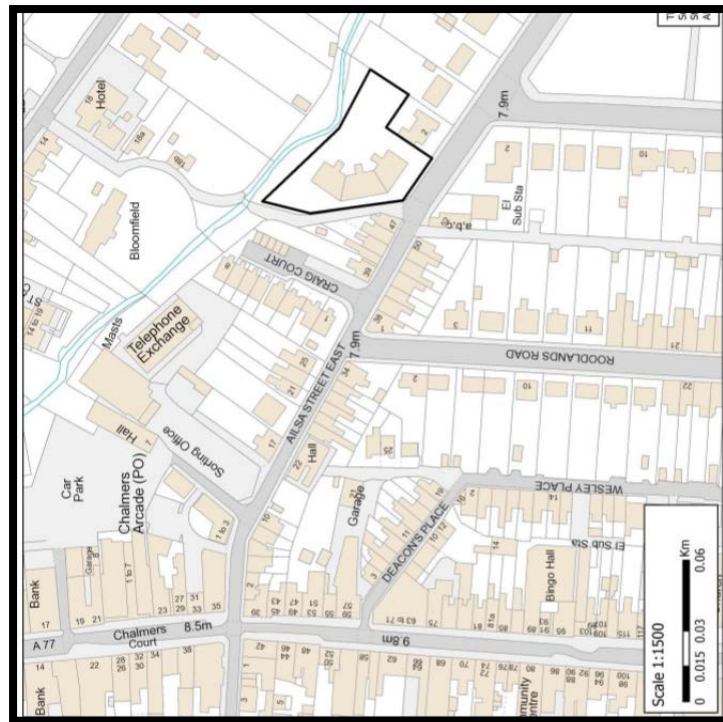
## 1. North Park Court Girvan

- 1.1. Since 2018, the Council and the Health and Social Care Partnership (HSCP) have worked together to address the housing needs of specific service users including people with learning disabilities.
- 1.2. The Corporate and Housing Policy Service continues to work in partnership with Registered Social Landlords (RSLs) and the HSCP to progress several 'Core and Cluster' models of supported housing to meet the needs of HSCP users.
- 1.3. The Core and Cluster model of supported housing is one in which residents have their own self-contained property with support provided onsite by carers and support workers. This model has a number of benefits for both service users and care providers, including:
  - Increased independence and better outcomes for service users;
  - Greater flexibility of support provision;
  - Improved social networks for service users and reduced risk of isolation;
  - Increased security for service users and peace of mind for families; and
  - More efficient use of support provision.
- 1.4. In October 2018, the Leadership Panel agreed to the 'off the shelf' purchase of four 1 bed and eight 2 bed new-build properties in North Park, Girvan. The properties were initially to be designated as mainstream housing but further conversations with the HSCP highlighted the potential to use the development as a way of providing improved care to those with learning disabilities in the South Carrick area.
- 1.5. The 12 properties at North Park, Girvan were then purchased through a mix of Scottish Government affordable housing subsidy and 2<sup>nd</sup> Homes Council Tax. This meant that no additional borrowing would be required and the Housing Revenue Account (HRA) would benefit from the income when the properties were let. A summary of the funding package is detailed below.

<b>Funding Source</b>	<b>2018/19</b>
Scottish Government Affordable Housing Subsidy (£59,000 per unit)	£684,000
2 <sup>nd</sup> Homes Council Tax	£416,000
HRA Revenue (to meet Legal costs)	£2500
<b>Total</b>	<b>£1,102,500</b>

1.6. Ten of the 12 flats are currently utilised as permanent housing with one flat being used as a staff/ activity space and one flat utilised for respite care. Support is provided by Quarriers.

1.7. A map showing the location of North Park Court in Girvan, as well as a picture of the units are shown below.



**North Park Court Girvan Site Map**



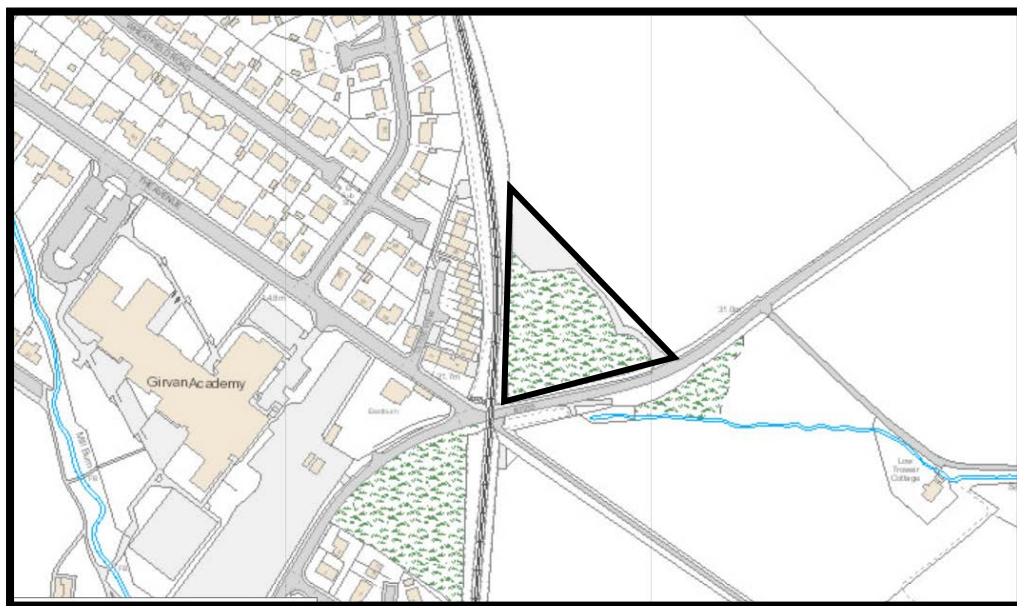


**North Park court Girvan**

## 2. Houdston Reid Travelling Persons Site Coalpots Road

- 2.1. In December 2015, the Houdston Travelling Persons Site in Girvan received unprecedented damage as a result of Storm Frank. Under delegated authority, and subsequently reported to Leadership Panel In February 2016, officers took steps to temporarily relocate residents to Low Troweir Road pending consideration of the most appropriate long term solution.
- 2.2. In November 2016, the Leadership Panel agreed that the most appropriate action was to develop the temporary site at Low Troweir Road as a permanent replacement for the Houdston Site.
- 2.3. TCS Construction Consultants (TCS) were appointed by the Council to negotiate with McTaggart Construction LTD to agree a final construction delivery cost.
- 2.4. The site at Low Troweir Road now boasts six 3 bedroom units and one 6 bedroom unit. This meets the needs of one family with a teenager with multiple additional support needs and disability requirements. The property can be reverted back to two 3 bedroom units at a later date.
- 2.5. The project cost was £1,604,030 with funding coming from the Scottish Government Affordable Housing Supply Programme of £413,000 with the Local Authority contributing £1,191,030.

- 2.6. The design aim was to create modern, accessible, homes located within a discrete landscaped environment with efficient, safe, secure, serviced layouts for the travellers.
- 2.7. Through extensive consultation with the community the unique set of needs were identified and informed the creation of semi-detached 'lodges', each with a separate kitchen and bathroom (service) area separated from the living and sleeping accommodation by a covered corridor called a 'breezeway'.
- 2.8. Several layout options were produced and a central communal area to as a focal point for the settlement, encouraging social interaction between all ages and providing an open aspect for all homes was selected. The road layout provides a quiet, controlled and safe landscaped road with parking to the front of all the lodges. Towards the top of the site there is secure parking area for caravans.
- 2.9. The project won the 'Affordable Housing Development of the Year (Small, social rent)' of the Scottish Home Awards 2020.



Houdston Reid Travelling Persons Site – Coalpots Road Girvan, Map View

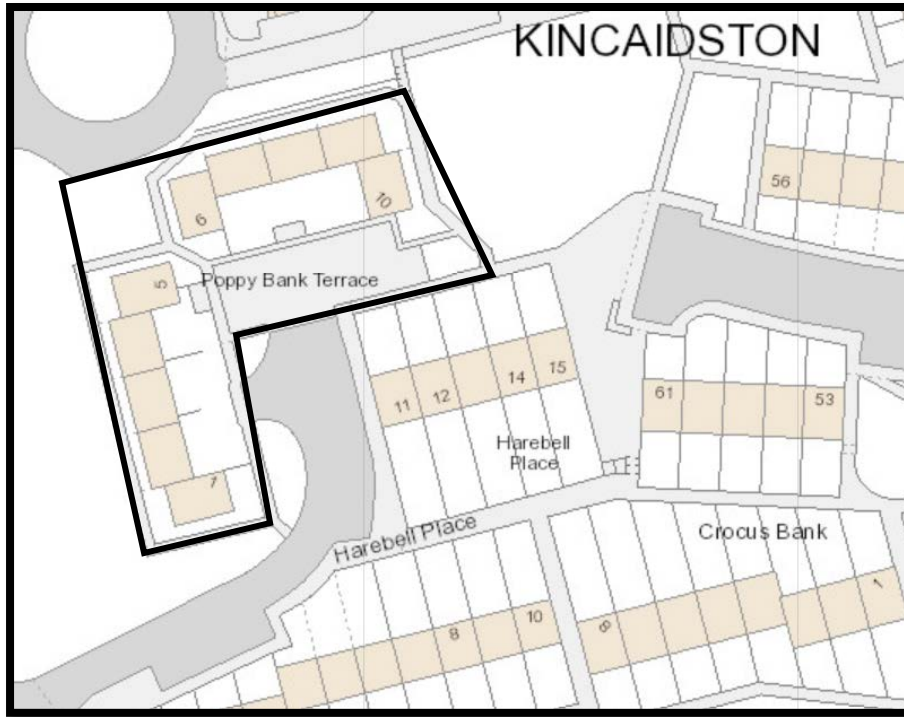


Houdston Reid Travelling Persons Site – Coalpotts Road Girvan, Finished Units

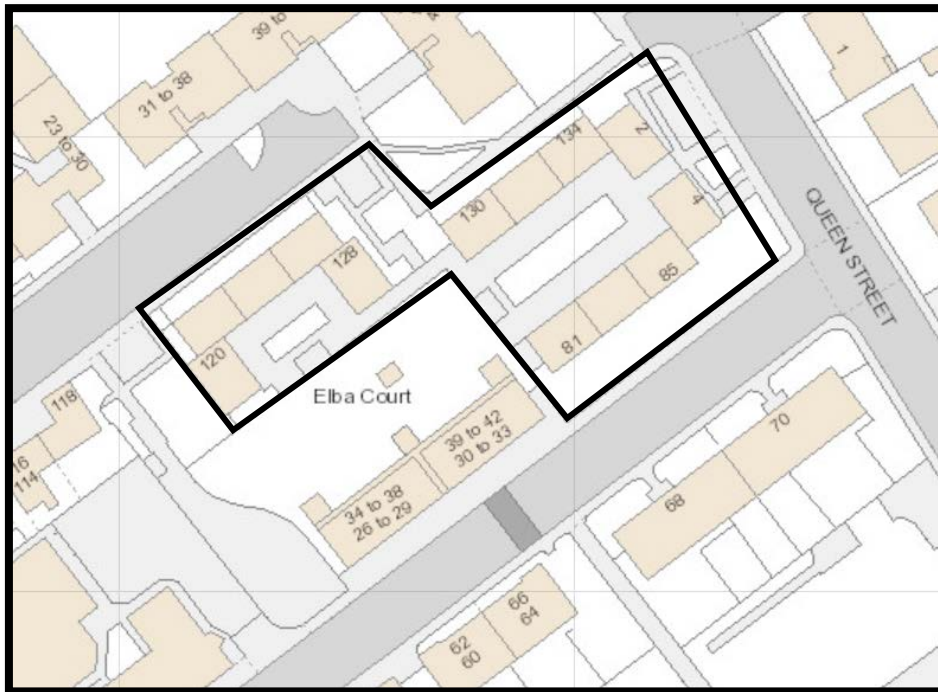
### 3. One Bed Bungalows across Ayr

- 3.1. In early 2017, 29 fully accessible bungalows were delivered through the Council's new build programme.
- 3.2. This new build project was identified through the Housing Need and Demand Assessment to address the ageing population in South Ayrshire.
- 3.3. The bungalows are located in three sites across Ayr in Woodpark (Belmont), 6 Units, Kincaidston, 10 Units and Elba Gardens, 13 Units.
- 3.4. The Houses comprise a wet floor shower room, bedroom, hallway with generous storage and an open plan living room/kitchen from which French Doors lead to a secure communal garden area to reduce social isolation. The houses are designed to be suitable for wheelchair users too.
- 3.5. High standards of insulation and underfloor heating were utilised to reduce carbon emissions as well as lower fuel bills for economical living.
- 3.6. The developments were delivered through the Affordable Housing Supply programme with funding from the Scottish Government, Housing Revenue Account and 2<sup>nd</sup> Homes Council Tax. The breakdown of the funding can be shown below.

Site	Scottish Government Affordable Housing Subsidy (£59,000 per unit)	2 <sup>nd</sup> Homes council Tax	Housing Revenue Account	Totals
Woodpark (Belmont)	£276000	£50000	£226000	£552,000
Kincaidston	£460000	£50000	£410,000	£920,000
Elba gardens	£598,000	£50000	£548000	£1,196,000

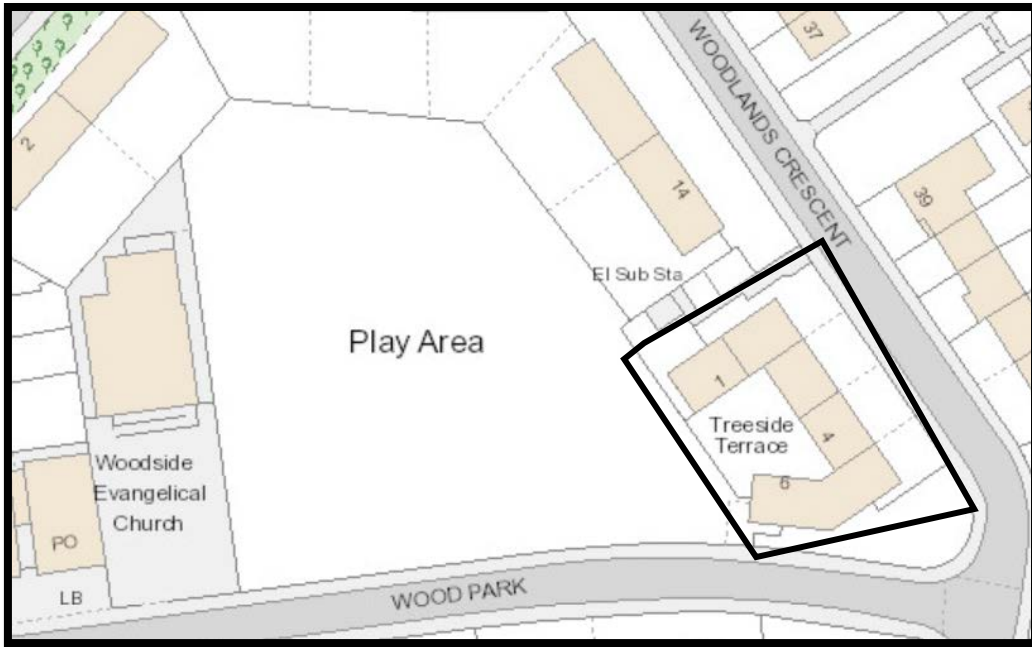


Kincaidston - Map View



Elba Gardens – Map View





Woodpark Belmont – Map View



Example of Bungalows delivered at Elba Gardens

## 4. Fort Street Specialist Provision

- 4.1. In early 2022, 12 units were delivered in partnership with the Health and Social Care Partnership to provide specialised accommodation for adult clients with mental health issues.
- 4.2. This development allows for round-the-clock support to be provided on-site via a support base and offers a more appropriate support option to be delivered to this client group than would have been possible in tenancies scattered throughout the community.
- 4.3. The development has been constructed within the Ayr Central Outstanding Conservation Area which required enhanced elements of the build to ensure the appearance of the area was not undermined. These elements included additional detailing such as: cast stonework, roof slate and the provision of timber windows to the front elevation. In addition, the ground conditions in the area required that a piled foundation solution was used, and works were required to the adjacent properties due to the proximity of build of the new properties.
- 4.4. The development assists South Ayrshire Council in meeting aims and objectives set out with National and Local policies such as:
  - Scotland’s Mental Health Strategy: 2017 – 2027
  - South Ayrshire Council Our People Our Place Council Plan 2018 - 2022
  - South Ayrshire Council Strategic Housing Investment Plan 2020/20 – 2024/25
  - SAC Local Housing Strategy 2017-2022
  - South Ayrshire HSCP Integration Joint Board Strategic Plan 2021-2031
  - Current support contract







**Affordable Housing Supply Programme Completions since 2017.**

Name	Applicant	Number Of Units	Actual Approval Date	Actual Completion Date	SG Funding (£)	House Types			
						General	Amenity	Supported	Wheelchair
SECOND HAND MARKET PURCHASES - SAC - AHSP		20	31 Mar 2016	28 Feb 2017	£800,000	20			
SAC - SECOND HAND MARKET PURCHASES VARIOUS - AHSP		18	22 Sep 2014	28 Feb 2017	£540,000	18			
SAC - WOODPARK, AYR - AHSP		6	11 Nov 2015	05 Apr 2017	£276,000	6			
SAC - HAREBELL PLACE, KINCAIDSTON, AYR - AHSP		10	11 Nov 2015	05 Apr 2017	£460,000		10		
SAC - ELBA GARDENS, AYR - AHSP		13	11 Nov 2015	05 Apr 2017	£598,000		13		
THE KING'S ARMS, DAILLY - AHSP	AYRSHIRE HOUSNG	4	20 Dec 2016	12 Jan 2018	£494,747	2	2		
HEATHFIELD ROAD, AYR - AHSP	HANOVER (SCOTLAND) H A LTD	10	15 Mar 2017	28 Jan 2018	£763,000	10			
EARLS GREEN DEVELOPMENT, NORTH EAST TROON - AHSP	WEST OF SCOTLAND H A LTD	50	16 Jan 2017	17 Sep 2018	£3,805,677	48			2
TOWNEND, SYMINGTON - AHSP	WEST OF SCOTLAND H A LTD	34	07 Sep 2017	11 Jan 2019	£2,519,848	25	8		
BRITANNIA PLACE AYR	HANOVER (SCOTLAND) H A LTD	22	02 Mar 2018	04 Mar 2019	£1,631,837	22			
SECOND HAND MARKET PURCHASES SAC - AHSP - PHASE 3		20	12 Dec 2017	07 Mar 2019	£800,000	20			
AYRSHIRE HOUSING-2ND HAND MARKET PURCHASED-AHSP	AYRSHIRE HOUSNG	18	11 Jan 2017	12 Mar 2019	£900,000	18			
North park Avenue, Girvan		12	12 Mar 2019	26 Mar 2019	£708,000			12	
Peebles Street	AYRSHIRE HOUSNG	39	23 Mar 2018	08 Jul 2019	£2,771,227	39			
FORMER WHITLETTS PRIMARY SCHOOL, AYR - AHSP		26	16 Oct 2018	15 Aug 2019	£1,690,000	14			12
SECOND HAND MARKET PURCHASES SAC - AHSP - PHASE 4		20	05 Sep 2018	21 Aug 2019	£0	20			
Travellers Site, Coalpots Road, Girvan		7	15 Feb 2019	22 Aug 2019	£413,000	6		1	
EARLS GREEN , NORTH EAST TROON PHASE2 -AHSP	WEST OF SCOTLAND H A LTD	12	15 Mar 2017	04 Sep 2019	£877,880	12			



Off the shelf purchases - second phase	AYRSHIRE HOUSNG	11	22 Aug 2019	19 Feb 2020	£440,000	11			
Second Hand Market Purchases SAC AHSP - Phase 5		20	29 Aug 2019	02 Nov 2020	£800,000	20			
Elba Street Ayr	AYRSHIRE HOUSNG	27	26 Feb 2019	03 Nov 2020	£1,860,408	15		12	
Second Hand Market Purchases SAC - ASHP - Phase 6		10	25 Aug 2020	31 Mar 2021	£400,000	10			
LADYLAND ROAD, MAYBOLE - AHSP		14	31 Jan 2020	27 May 2021	£826,000	4	6		4
Waggon Road, Ayr - (Phase 1)		9	19 Dec 2019	10 Jun 2021	£531,000		9		
Doonfoot, Ayr	WEST OF SCOTLAND H A LTD	61	03 Oct 2019	04 Nov 2021	£4,818,024	52	8		1
Split of Travellers unit to for 2nr Semi Detached - Girvan		1	02 Sep 2021	07 Dec 2021	£42,993		1		
MAIN STREET, PRESTWICK - AHSP		11	19 Jan 2021	15 Dec 2021	£649,000		11		
Waggon Road, Ayr (Phase 3)		31	19 Dec 2019	13 Jan 2022	£1,829,000		31		
CITADEL PLACE/FORT STREET, AYR - AHSP		12	27 Nov 2019	21 Feb 2022	£828,000			12	
Ayrshire Housing Off Shelf 2020/21	AYRSHIRE HOUSNG	10	17 Sep 2020	21 Mar 2022	£400,000	10			
Off Shelve AH 2022/23	AYRSHIRE HOUSNG	2	24 Mar 2022	29 Mar 2022	£80,000	2			
Waggon Road, Ayr (Phase 2)		37	19 Dec 2019	04 Apr 2022	£2,183,000		37		
Second Hand Market Purchases SAC - ASHP - Phase 7		20	30 Jul 2021	17 Aug 2022	£800,000	20			
Carrick Street	AYRSHIRE HOUSNG	31	Sep-21	Dec-22	£1,646,000			31	
Tarbolton Primary School	SAC	14	Jul-21	Oct-22	£826,000		12		2
Kilmarnock Road, Dundonald	IRVINE HOUSING ASSOCIATION	63	Mar-21	Nov-22	£3,043,762		45	18	
		<b>725</b>			<b>£42,052,40</b>				
					<b>3.17</b>				

Site Name	Developer	Approval Year	Estimated Site Start Date	Estimated Completion date	Total Units	Site Starts					Site Completions					House Types				SG Funding	SG Funding 2023 (current)	SG Funding Year 1 (£) 23/24	SG Funding Year 2 (£) 24/25	SG Funding Year 3 (£) 25/26	SG Funding Year 4 (£) 26/27	SG Funding Year 5 (£) 27/28	SG Funding Total (£)			
						2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	General	Amenity									Supported	Wheelchair	
Avonshire Housing Open Market Purchases 2020/21	AYRSHIRE HOUSING	2020	05 Mar 2021	21 Mar 2022	10																									
Avonshire Housing Open Market Purchases 2022/23	AYRSHIRE HOUSING	2022	29 Mar 2022	29 Mar 2022	2																									
NE Troon (Phase 3)	AYRSHIRE HOUSING	2020	08 Mar 2021	31st Oct 2022	52																									
Avonshire Housing Open Market Purchases 2022/23	AYRSHIRE HOUSING	2022	01 Aug 2022	31 Mar 2023	10																									
Wapoon Road (Avonshire Housing)	AYRSHIRE HOUSING	2023	01 Apr 2024	1 Apr 2025	6																									
Glenarks, Avr	AYRSHIRE HOUSING	2025	01 Oct 2025	1 Oct 2026	60																									
Great Cinema	AYRSHIRE HOUSING	2023	01/01/2025	01/01/2026	30																									
Cruck Street	AYRSHIRE HOUSING	29 Jul 2021	See 21	Dec 22	31																									
Tarbolton Primary School	SAC	23 Mar 2021	Jun 21	Oct 22	14																									
Maskely	RYRNE HOUSING ASSOCIATION	2021	01 Nov 2021	31 Oct 2023	50																									
Dalrymple, Avr	SAC	2022	1 May 2025	1 Dec 2026	25																									
Greenan Phase 2 (WRHA)	WEST OF SCOTLAND HA LTD	2021	1 Jan 2022	1 Feb 2023	31																									
Greenan Phase 4	WEST OF SCOTLAND HA LTD	2022	16 Jun 2023	15 Jun 2024	6																									
Former St Ninians Primary School	SAC	2025	05 May 2026	02 Sep 2027	42																									
Second Hand Market Purchases SAC - ASHP - Phase 7	SAC	2021	12 Sep 2021	31 Aug 2022	20																									
Second Hand Market Purchases SAC - ASHP - Phase 8	SAC	2022	31 Oct 2022	01 Aug 2023	20																									
Second Hand Market Purchases SAC - ASHP - Phase 9	SAC	2023	03 Oct 2023	31 Mar 2024	10																									
Dunlop Crockett, Avr	SAC	2020	31 Aug 2025	26 Aug 2026	10																									
Stab Hilbour Street, Avr	AYRSHIRE HOUSING	2022	03 Aug 2023	31 Aug 2024	40																									
Canterrose, Melrose	AYRSHIRE HOUSING	2023	31 Jan 2023	31 Aug 2024	22																									
Marrholm, Avr (Phase 1)	SAC	2022	26 Sep 2022	23 Oct 2024	80																									
Marrholm, Avr (Phase 2)	SAC	2023	17 Apr 2023	1 Feb 2025	80																									
Barnhill	SAC	2024	01 Apr 2024	31 Mar 2025	7																									
Alfon Avenue, Prestwick	SAC	2023	23 Apr 2024	28 Aug 2025	25																									
Kilmichael Meadows Park 2	AYRSHIRE HOUSING	2024	31 May 2024	07 Nov 2025	13																									
Corton (Phase 1)	TBC	2024	30 Jun 2024	20 Dec 2025	50																									
Buchan Road, Troon (2nd development)	SAC	2025	20 Jun 2025	31 Mar 2026	30																									
Ashleyville Avenue, Troon	SAC	2025	01 Apr 2025	30 Mar 2026	15																									
Riverside (Former High Rise)	SAC	2024	17 Mar 2024	15 Mar 2025	90																									
Corton (Phase 2)	TBC	2025	30 Jun 2025	20 Dec 2026	50																									
Corton (Phase 3)	TBC	2026	30 Jun 2026	20 Dec 2027	50																									
Clynton	AYRSHIRE HOUSING	2023	1 Jun 2023	1 Jun 2024	13																									
West Sannquar Rd	WEST OF SCOTLAND HA LTD	2025	25 Feb 2026	23 Mar 2028	100																									
Town Centre Site	SAC	2026	20 Mar 2027	20 Oct 2028	50																									
Green St	AYRSHIRE HOUSING	2023	21 Mar 2024	21 Mar 2025	25																									
Minibois Town Centre	AYRSHIRE HOUSING	2023	22 Mar 2024	22 Mar 2026	7																									
Croft Road Tarbolton	AYRSHIRE HOUSING	2023	23 Mar 2024	23 Mar 2026	23																									

Total Units	Total on Site					Total Site Completions					Total House Types				Anticipated Spend	Resource Planning Assumption							
1202	158	210	250	207	117	50	188	100	272	265	287	100	992	177	31	2	£13,401,230.00	£12,794,232.00	£15,665,425.00	£15,838,560.00	£10,251,000.00	£7,200,000.00	£61,749,217.00
																	£12,751,000.00	£12,715,000.00	£12,760,000.00	£12,971,000.00	£12,971,000.00	£64,168,000.00	
																	-£650,230.00	-£43,232.00	-£2,950,425.00	-£3,078,560.00	£2,720,000.00	£5,771,000.00	£2,418,783.00

Site Name	Developer	Units	Scottish Government Funding	Comment
Heathfield (Phase 3) PFS	SAC	40	£2,880,000.00	
Fisherton	Ayrshire Housing	10	£504,000.00	
Wallacetown, Ayr	SAC	30	£590,000.00	
Heathfield (Phase 1)	SAC	40	£2,880,000.00	
McCall's Avenue East (Phase 1)	TBC	30	£2,160,000.00	
Heathfield (Phase 2)	SAC	40	£2,880,000.00	
Dailly	SAC	8	£576,000.00	
Station rd Girvan	SAC	20	£1,440,000.00	
Dalrymple St Girvan	SAC	6	£432,000.00	
St Cuthbert's Golf Course	Ayrshire Housing	18	£1,296,000.00	
Main Road, Ayr	Ayrshire Housing	9	£648,000.00	
Galloway Avenue, Ayr	Ayrshire Housing	24	£1,728,000.00	
McCall's Avenue East (Phase 2)	TBC	40	£2,880,000.00	

**South Ayrshire Council**  
**Equality Impact Assessment including Fairer Scotland Duty**

**Section One: Policy Details\***

Name of Policy	Strategic Housing Investment Plan (SHIP) 2023/24 – 2027/28
Lead Officer (Name/Position)	Kevin Anderson – Service Lead
Support Team (Names/Positions) including Critical Friend	Kevin Anderson – Service Lead Kyle McKay – Policy Officer Chris Carroll – Policy Co-ordinator

\*The term Policy is used throughout the assessment to embrace the full range of policies, procedures, strategies, projects, applications for funding or financial decisions.

What are the main <b>aims</b> of the policy?	The aim of the SHIP is to provide a strategic basis planning tool that details affordable housing development priorities and funding requirements within South Ayrshire and will influence affordable Housing Investment Programme resource planning. Preparation of the SHIP is a requirement of the Scottish Government.
What are the intended <b>outcomes</b> of the policy?	The outcomes of the SHIP are: <ul style="list-style-type: none"> <li>· Clear priorities for provision of affordable housing</li> <li>· Fair and transparent allocation of Scottish Government's Affordable Housing Investment Programme funds</li> </ul>

## Section Two: What are the Likely Impacts of the Policy?

<p>Will the policy impact upon the whole population of South Ayrshire and/or particular groups within the population? (please specify)</p>	<p>The SHIP will have a potential impact on specific communities throughout South Ayrshire where affordable housing is developed.</p> <p>It will have a positive impact on people in housing need through the development of affordable housing across the period of the plan, and by increasing the number of affordable housing units available</p>
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Considering the following Protected Characteristics and themes, what likely impacts or issues does the policy have for the group or community?

List any likely positive and/or negative impacts.

Protected Characteristics	Positive and/or Negative Impacts
<p><b>Age:</b> Issues relating to different age groups e.g. older people or children and young people</p>	<p>Allocations policies ensure equality of access to affordable housing for people of all ages. Social rented accommodation is open to anyone over 16 years of age.</p> <p>It is also anticipated that the SHIP will have positive impacts as the SHIP will also aim to meet the particular housing needs of older people within individual housing development projects, which may also include an element of care.</p>
<p><b>Disability:</b> Issues relating to disabled people</p>	<p>Allocations policies ensure equality of access to affordable housing for people with disabilities.</p> <p>It is anticipated that the SHIP will have positive impact on people with disabilities as the needs of people with disabilities and particular needs are taken into account within the development of the SHIP to ensure a high level of accessibility and adaptability in all new build developments.</p>
<p><b>Gender Reassignment – Trans/Transgender:</b> Issues relating to people who have proposed, started or completed a process to change his or her sex</p>	<p>Allocations policies ensure equality of access to affordable housing for people regardless of their gender reassignment status.</p> <p><b>No impact</b> is anticipated as the properties developed as a result of the SHIP will be allocated based on the Council's and Registered Social Landlord's Allocation Policies which apply equally to people regardless of their gender reassignment status.</p>

<p><b>Marriage and Civil Partnership:</b> Issues relating to people who are married or are in a civil partnership</p>	<p>Allocations policies ensure equality of access to affordable housing for people regardless of marriage or civil partnership status.</p> <p><b>No impact</b> is anticipated as the properties developed as a result of the SHIP will be allocated based on the Council's and Registered Social Landlord's Allocation Policies which apply equally to people regardless of their marriage or civil partnership status.</p>
<p><b>Pregnancy and Maternity:</b> Issues relating to woman who are pregnant and/or on maternity leave</p>	<p>Allocations policies ensure equality of access to affordable housing for people regardless of the condition of being pregnant or expecting a baby and the period after the birth.</p> <p>No impact is anticipated as the properties developed as a result of the SHIP will be allocated based on the Council's and Registered Social Landlord's Allocation Policies which apply equally to people regardless of the condition of being pregnant or expecting a baby and the period after the birth.</p>
<p><b>Race:</b> Issues relating to people from different racial groups,(BME) ethnic minorities, including Gypsy/Travellers</p>	<p>Allocation policies ensure equality of access to affordable housing, across all racial groups in accordance with legislation.</p> <p>No impact is anticipated as the properties developed as a result of the SHIP will be allocated based on the Council's and Registered Social Landlord's Allocation Policies which apply equally to people from any racial group, ethnic or national origin, including gypsy travellers and migrant workers.</p>
<p><b>Religion or Belief:</b> Issues relating to a person's religion or belief (including non-belief)</p>	<p>Allocations policies ensure equality of access to affordable housing for people regardless of their religion or beliefs.</p> <p>No impact is anticipated as the properties developed as a result of the SHIP will be allocated based on the Council's and Registered Social Landlord's Allocation Policies which apply equally to people regardless of their religion or beliefs.</p>
<p><b>Sex:</b> Issues specific to women and men/or girls and boys</p>	<p>Allocations policies ensure equality of access to affordable housing, for both men and women in accordance with legislation.</p> <p>No impact is anticipated as the properties developed as a result of the SHIP will be allocated based on the Council's and Registered Social Landlord's Allocation Policies which apply equally to both men and women.</p>
<p><b>Sexual Orientation:</b> Issues relating to a person's sexual orientation i.e. LGBT+, heterosexual/straight</p>	<p>Allocations policies ensure equality of access to affordable housing for people regardless of a person's sexual orientation.</p> <p>No impact is anticipated as the properties developed as a result of the SHIP will be allocated based on the Council's and Registered Social Landlord's Allocation Policies which apply equally to people regardless of their sexual orientation.</p>

Equality and Diversity Themes Relevant to South Ayrshire Council	Positive and/or Negative Impacts
Health	The SHIP may impact positively on health

<p>Issues and impacts affecting people's health</p>	<p>issues by:</p> <ul style="list-style-type: none"> <li>Improving the health and wellbeing of new tenants where particular health related housing needs are met within individual housing development projects.</li> </ul>
<p><b>Human Rights:</b> Issues and impacts affecting people's human rights such as being treated with dignity and respect, the right to education, the right to respect for private and family life, and the right to free elections.</p>	<p>The SHIP may impact positively on human rights in respect of;</p> <ul style="list-style-type: none"> <li>Improving privacy of households in housing need who may be living in overcrowded or unsuitable accommodation.</li> <li>Enabling the right to a family life for some households on RSL waiting lists who are recognised as living in unsuitable conditions.</li> </ul>

<b>Socio-Economic Disadvantage</b>	<b>Positive and/or Negative Impacts</b>
<p><b>Low Income/Income Poverty:</b> Issues: cannot afford to maintain regular payments such as bills, food and clothing.</p>	<p>Affordable housing developments increase the number of socially rented homes at an affordable rate. Affordable housing developments will provide an alternative option to the often-expensive private rented sector. These developments meet the Scottish Governments energy efficiency measures making energy bills lower for those on low incomes.</p>
<p><b>Low and/or no wealth:</b> Issues: enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future</p>	<p>Affordable housing developments increase the number of socially rented homes at an affordable rate. Affordable housing developments will provide an alternative option to the often-expensive private rented sector. These developments meet the Scottish Governments energy efficiency measures making energy bills lower for those on low incomes.</p> <p>Properties are built to be adaptable for future needs meaning the people will be able to stay in their homes longer without the expense of moving to a more suitable home.</p>
<p><b>Material Deprivation:</b> Issues: being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies</p>	<p>New build developments have a range of energy efficiency measures in order to lower bills such as underfloor heating, solar panels and Air Source Heat pumps. This reduces the monthly costs and alleviates the cost of installation for those on low incomes.</p>
<p><b>Area Deprivation:</b> Issues: where you live (rural areas), where you work (accessibility of transport)</p>	<p>Housing Developments outlined in the SHIP will take into consideration current infrastructure that is in place and any requirements will be discussed with partners.</p>

### Section Three: Evidence Used in Developing the Policy

<p><b>Involvement and Consultation</b>          In assessing the impact(s) set out above what evidence has been collected from involvement, engagement or consultation?  <b>Who</b> did you involve, <b>when</b> and <b>how</b>?</p>	<p><b>Consultation is ongoing and will take place as follows:</b></p> <p>Meetings held with the Scottish Government to discuss affordable housing investments in relation to affordable housing development projects are led on an ongoing and regular basis</p> <p>These meetings are also attended by relevant RSL partners within South Ayrshire. Informal internal meetings are also held with RSL partners to discuss individual affordable housing developments and development opportunities</p> <p>Discussions with Councillor Martin Kilbride, Portfolio Holder for Housing and Community Wellbeing in October 2022</p>
<p><b>Data and Research</b>          In assessing the impact set out above what evidence has been collected from research or other data. Please specify <b>what</b> research was carried out or data collected, <b>when</b> and <b>how</b> this was done.</p>	<p><b>The Housing Need and Demand Assessment 2022</b>          The Housing Need and Demand Assessment 2022 (HNDA) provided a detailed analysis of housing demand and need, identifying the key drivers in the South Ayrshire Housing Market Area.          In addition it provided a robust evidence base for current and future requirements in terms of market and affordable housing to inform the SHIP, the Local Housing Strategy (LHS), and the Local Development Plan.          Development of the HNDA took place between October 2020 and December 2022.          The HNDA is assessed by the Scottish Government and was awarded robust and credible status in 2022.</p> <p><b>The South Ayrshire Local Housing Strategy (LHS) 2017 – 2022</b>          The LHS sets out the Vision for the development of housing and related services by South Ayrshire Council and its partners across South Ayrshire for the period 2017 – 2022.          Development of the LHS took place between October 2015 and November 2016.          The finalised LHS was approved by Elected Members in 2017. LHS for 23-28 is currently under development.</p>
<p><b>Partners data and research</b>          In assessing the impact(s) set out in Section 2 what evidence has been provided by partners?           Please specify partners</p>	<p>In the development of the Local Housing Strategy, a Housing Supply Group was formed with representatives from:</p> <p>South Ayrshire Council (Housing Operations, Policy &amp; Strategy Team, Planning and HSCP);          The Scottish Government More Homes Division</p>



	<p>Ayr Renaissance Homes for Scotland; RSL's; and Private Developers</p> <p>Many of these partners were also involved in a Housing Market Partnership (HMP) which had a key role in developing our HNDA. The Housing Market Partnership and its Housing Supply sub-group involved consultation with a range of stakeholders including representatives from within South Ayrshire Council (SAC Housing Policy and Strategy Team, SAC Planning, SAC Community Engagement, SAC Community Planning Partnership, RSLs operating in the area (Ayrshire Housing, West of Scotland Housing Association, Blackwood Homes, Hanover (Scotland) Housing Association).</p> <p>The role of the HMP was to inform and shape the assessment of housing need across the many interconnected facets of the local housing market area. This group met between January 2020 and January 2021 and provided feedback throughout the development of the HNDA.</p>
<p><b>Gaps and Uncertainties</b> Have you identified any gaps or uncertainties in your understanding of the issues or impacts that need to be explored further?</p>	<p>There are no other identified gaps or uncertainties in our understanding of the issues or impacts that need to be explored at this time. Should additional relative information, research or guidance become available we will take cognisance of this as and when required</p>

**Section Four: Detailed Action Plan to address identified gaps in:**

- a) evidence and**
- b) to mitigate negative impacts**

No.	Action	Responsible Officer(s)	Timescale
1	Take cognisance of relative Scottish Government guidance on an ongoing basis relative to developing the SHIP and the delivery of affordable housing.	<b>To be confirmed</b>	<b>Ongoing</b>
2	Take cognisance of new information and research relative to developing the SHIP and the delivery of affordable housing.	<b>To be confirmed</b>	<b>Ongoing</b>
3	Input affordable housing developments to the Government developed Housing And	<b>To be confirmed</b>	<b>Ongoing</b>

	Regeneration Programmes (HARP) system to inform future SHIP submissions		
4			

**Note: Please add more rows as required.**

### **Section Five - Performance monitoring and reporting**

Considering the policy as a whole, including its equality and diversity implications:

When is the policy intended to come into effect?	The draft SHIP will be submitted to the Scottish Government following Cabinet approval. The SHIP covers a 5 year planning period.	
When will the policy be reviewed?	2023 as part of the required SHIP submission annually	
Which Panel will have oversight of the policy?	Cabinet	

**Summary Equality Impact Assessment Implications & Mitigating Actions**

**Name of Policy:** ...Strategic Housing Investment Plan (SHIP) – 2023.24 – 2027/28  
.....

This policy will assist or inhibit the Council’s ability to eliminate discrimination; advance equality of opportunity; and foster good relations as follows:

<p><b>Eliminate discrimination</b></p> <p>The SHIP will assist in eliminating discrimination by developing housing solutions to meet varying needs.</p> <p>Allocations policies also ensure equality of access to affordable housing, thereby eliminating discrimination.</p>
<p><b>Advance equality of opportunity</b></p> <p>In conjunction with allocation policies the SHIP will ensure equality of access to affordable housing to all applicants aged over 16 across all protected characteristics.</p>
<p><b>Foster good relations</b></p> <p>The SHIP fosters good relations between South Ayrshire Council and partners in the development of the SHIP, and ongoing work in relation to the LHS Housing Supply Steering Group. The work of this group will assist in developing future SHIP submissions through partnership working.</p>
<p><b>Consider Socio-Economic Disadvantage (Fairer Scotland Duty)</b></p> <p>The aims of this plan can improve Socio-Economic Disadvantage by providing affordable energy efficient homes to those on lower incomes.</p>

<b>Summary of Key Action to Mitigate Negative Impacts</b>	
<b>Actions</b>	<b>Timescale</b>
Take cognisance of relative Scottish Government guidance on an ongoing basis relative to developing the SHIP and the delivery of affordable housing.	<b>Ongoing</b>
Take cognisance of new information and research relative to developing the SHIP and the delivery of affordable housing.	<b>Ongoing</b>

Input affordable housing developments to the Government developed Housing And Regeneration Programmes (HARP) system to inform future SHIP submissions	<b>Ongoing</b>
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<p><b>Signed:</b> ..Kevin Anderson.....Service Lead</p> <p><b>Date:</b> 2/10/22.....</p>
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**South Ayrshire Council**

**Report by Director of Strategic Change and Communities  
to Cabinet  
of 29 November 2022**

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**Subject: Ayr Gaiety Partnership Funding Request**

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**1. Purpose**

- 1.1 The purpose of this report is to invite members of the Cabinet to consider the funding request from the Ayr Gaiety Partnership (AGP) as set out in [Appendix 1](#).

**2. Recommendation**

- 2.1 It is recommended that the Cabinet considers the request for additional funding and advise officers on proposed course of action and source of required funding.**

**3. Background**

- 3.1 On 22 March 2012, the Council agreed to support a partnership between the Council, AGP and the University of the West of Scotland. As part of this agreement and working to lever in other external funding, AGP were asked to deliver:

- the theatre as a community resource and a performance and display space for local arts organisations;
- a centre of excellence for education and training;
- links with UWS to deliver an education programme and re-enforcement of Ayr as University town; and
- volunteering opportunities.

- 3.2 In December 2017, Council agreed a 3 year funding package for AGP:

- 2018/19 £125,000;
- 2019/20 £115,000; and
- 2020/21 £100,000.

- 3.3 In addition to this previously agreed financial support and due to the impact of the Covid-19 pandemic, the Council agreed to provide £100,000 to AGP from the Covid-19 Business Support discretionary fund plus a further £200,000 from Council general reserves.

- 3.4 The Council previously agreed a secured loan of £650,000 at a rate of 2.5% over 5 years and this was drawn down by AGP in 4 tranches. Given the unprecedented effects of the Covid-19 pandemic the Council agreed to amend the repayment terms and period of the loan. A payment holiday was in place until April 2022 and AGP is now making loan repayments on a monthly basis.
- 3.5 The Gaiety is currently running at reduced capacity and AGP anticipates that it will not be until 2023 that historic audience numbers will return. The budget set out in [Appendix 1](#) details projections for 2022 and 2023. While AGP is confident of being able to secure some income from increased fund raising and other sources, SAC support for 2022-24 remains essential. Indeed, AGP anticipate that SAC support will remain essential in the long term as commercial stand-alone operation for theatres outside major conurbations is generally not considered possible. However at the moment they are seeking funding until 2024.
- 3.6 In March 2022, the Partnerships Panel noted the request for additional funding and requested that Officers refer the matter to the Leadership Panel for consideration.

#### **4. Proposals**

- 4.1 AGP is an important partner in delivering the Council's strategic objectives to increase access to arts and culture in South Ayrshire. A summary of progress is set out in [Appendix 1](#).
- 4.2 AGP is requesting assistance from SAC to recover from the Covid-19 pandemic in the form of an annual investment of £150,000 from 2022/23 to 2024/25 (for a period of three years). Officers have been unable to identify any funds which would allow assistance to be provided from existing budgets.
- 4.3 Members may want to consider an alternative funding package which would see a year on year reduction in funding, with that funding coming to an end in March 2025.

#### **5. Legal and Procurement Implications**

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

#### **6. Financial Implications**

- 6.1 As outlined at 4.2, there is no budget available for this purpose within current service budgets and a draw on uncommitted reserves would be required in 2022/23 should Members be minded to support the request. Any funding in 2023/24 and 2024/25 would require to be considered as part of the budget process. The financial implications will ultimately depend on the level of support Members approve.

#### **7. Human Resources Implication**

- 7.1 Not applicable.

**8/**

## 8. Risk

### 8.1 ***Risk Implications of Adopting the Recommendations***

8.1.1 There is a risk that the Ayr Gaiety Partnership will not be able to continue to operate. Scrutiny of performance will be ensured by annual reporting to the Partnerships Panel.

### 8.2 ***Risk Implications of Rejecting the Recommendations***

8.2.1 There is a risk that rejecting the recommendations will mean that AGP may not be able to continue as a commercial stand-alone operation in the long term.

8.2.2 There is also a risk that rejecting the recommendations will mean that the outcomes noted in 3.1 are not achieved.

## 9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

## 10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## 12. Link to Council Plan

12.1 The matters referred to in this report contribute to the Council strategic objective of 'South Ayrshire Works – Make the Most of the Local Economy' and within that to the ambition statement 'we will be ambitious when transforming our town centres, making them appealing places, with enhanced social and cultural events. The Gaiety have mapped their activities onto the Council's strategic outcomes and this is shown in [Appendix 1](#).

## 13. Results of Consultation

13.1 Consultation has taken place with Councillor Alec Clark, Portfolio Holder for Tourism, Culture and Rural Affairs, and the contents of this report reflect any feedback provided.

14/

## 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Director of Strategic Change and Communities will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Provide an annual performance report to the Partnerships Panel	May 2023	Service Lead – Destination South Ayrshire

**Background Papers**    **Report to Partnerships Panel of 23 March 2022 – [Gaiety Performance Report](#)**

**Person to Contact**    **Laura Kerr, Service Lead – Destination South Ayrshire  
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**Date:** 18 November 2022



## Ayr Gaiety Partnership request to SAC 2022-25

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This paper summarises the value for money provided by AGP to SAC over the current funding agreement. It goes on to outline the outcomes AGP will deliver over the next period. And it updates future projections and restates the request to SAC for £150,000 per year funding from 2022-25. This request was made in discussions on funding for 2021-22 and represents a reduction of 25% on the 2021-22 figure despite major ongoing challenges for the theatre sector.

### AGP has provided excellent value for money 2018-21

Over the last four years, SAC has supported AGP with £540,000 in total, on a tapering basis (18-19: £125,000, 19-20: £115,000, and 20-21: £100,000). AGP was able to secure other emergency income over 2020-21 and therefore avoided making any additional call on SAC in that first period affected by Covid. SAC then provided increased support of £200,000 to support AGP during the second year of Covid impacts. SAC was also able to secure for AGP a further £100,000 in Covid-related recovery funding. AGP secured significant additional emergency funding from other sources over the period too. AGP was therefore able to continue to operate and deliver despite the theatre building being closed. Overall AGP has delivered outstanding value for money and major results in terms of cultural life, economic impact and wellbeing, including:

- Levering the Council's contribution by around 9:1 to secure around £4,500,000.
- Delivering around 130,000 live audience experiences in the two years 2018-19 and 2019-20.
- Engaging around 3,000 people of all ages in creative learning.
- Raising South Ayrshire's profile and reputation through national events and media coverage.
- Achieving £1.8 million per year economic impact: 40+ jobs, footfall and visitors to the Town (up to March 2020).
- Sustain 14 jobs over the Covid period.
- Secure over £300,000 of funding to 16 community groups delivering Covid-19 emergency responses and wellbeing support (including practical support to the groups).
- Reaching over 20,000 individuals in over 40,000 separate participations over Covid.
- Reopening the theatre with Covid-safe precautions for Autumn 2021.
- Securing funding for and initiating a series of long-term creative engagement initiatives, in partnership with SAC, VRU, and many others, meeting growing success with:
  - Young people and families in Wallacetown;
  - Care experienced young people with the Champions Board;
  - People with dementia and their carers with Dementia Prestwick; and
  - Communities in Maybole and Girvan

### Recovery will take two to three years

Any return to normal for theatres is some way off. The Gaiety is currently running at reduced capacity and we still anticipate that it will not be until 2023 that historic audience numbers will return. The attached budget showing expected outturns for 2021, and projections for 2022 and

2023 show the picture. While AGP is confident of being able to secure some income from increased fund raising and other sources, SAC support for 2022-24 remains essential. Indeed SAC support will remain essential in the long term as commercial stand-alone operation for theatres outside major conurbations is not possible. Outside (and possibly including) the circumstances of the pandemic, the funding currently provided to the Gaiety Theatre is considered significantly less than funding received by other similar Theatres who have had more reliance on their local Council.

Over 2022-24 AGP is committed to grow its community and outreach activity as well as continuing to run the theatre. Success in securing funding and delivering results for community activity over the Covid period is a strong basis for doing this. So AGP expects to significantly increase its impact as well as recovering from the setbacks during Covid.

## Outcomes

Over 2022 (and growing each year that follows) AGP will deliver:

- Over 100,000 creative participation experiences in the theatre and in communities;
- Financial leverage for the Council's investment of 10:1 or better;
- Economic impact in excess of £1.8 million each year, including jobs, training opportunities, attracting visitors to the Town and growing South Ayrshire's profile; and
- Improved wellbeing for key target communities including Wallacetown, Girvan and Maybole, young people and older isolated people across South Ayrshire.

In the context of Council priorities, AGP will deliver the following.

Council priority	Gaiety activity
<b><i>Reduce Poverty and Disadvantage</i></b>	Work with schools, care experienced young people, rural and low income areas, UWS and Ayrshire College projects
<b><i>Health and Care Systems that meet People's Needs</i></b>	Work with older people in care homes, Dementia friendly programming, accessibility work, rural work
<b><i>Make the most of the Local Economy</i></b>	£1.8million economic impact, 40+ jobs, footfall and visitors to the Town
<b><i>Increase the Profile and Reputation of South Ayrshire and the Council</i></b>	International and national artists and companies, national profile for Creative Learning & Engagement, national youth arts festival, regular press and TV, significant social media
<b><i>Enhanced Environment through Social, Cultural &amp; Economic Activities</i></b>	Theatre shows, rural touring, creative learning, Tamfest – 100,000+ engagements, 1,000 young people and 200 volunteers

## Request to South Ayrshire Council

AGP is therefore requesting assistance from SAC to recover from the Covid-19 pandemic in the form of:

- An annual investment of £150,000 from 2022 onwards; and
- Continuation of the current loan agreement as already agreed.

## 2022

Key assumptions in 2022 are:

- That sales build over the course of the year, achieving historic levels by the end of the year.
- That the proportion of show income retained (other than for the in house panto ) is 25% - a low figure that reflects the low ticket sales projected and the consequent need to provide a higher proportion of takings to promoters, particularly early in the year. (For Autumn 2021, the proportion of ticket sales retained is well under 10% and it will take some time to build back from this if, as we assume, audiences return only gradually.)
- Fund raising income shows a total of £200,000 – which is double the historic levels prior to Covid. This reflects recent increased success in securing grant aid from other sources and a staff restructure that has resulted in more time and expertise being devoted to this activity. It remains a challenging target.
- Energy costs increase well above the rate of inflation.
- Other costs increase to different extents, recognizing that some costs have been reduced over 2021 due to lower activity.
- Loan repayments are met from the one-off £100,000 discretionary Covid recovery grant received and retained for this purpose.

## 2023

Key assumptions in 2023 are:

- That sales achieve historic levels for the full year with modest increases for the panto – based on its higher quality (compared with pre-2019).
- That the proportion of show income retained (other than for the in house panto ) is restored to 38% consequent on sales having returned to historic levels. This is because the higher the levels of overall sales, the greater the proportion of income we can negotiate to retain.
  
- Energy costs continue to increase well above the rate of inflation but other costs rise around 5%.
- Loan repayments are met from trading surplus as was the case prior to the pandemic.

Note that the surplus generated still falls short of achieving the Trustees reserves policy target.

## AGP – estimated outturn for calendar year 2021 and projections for 2022 & 23

	Estimated outturn 2021			Projected 12 months to 31/12/22			Projected 12 months to 31/12/23		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>INCOME</b>									
<b>NOTE</b>									
<b>Earned income</b>									
General ticket sales	74,000	-	74,000	500,000	-	500,000	650,000	-	650,000
Gaiety productions ticket sales	62,000	-	62,000	355,000	-	355,000	380,000	-	380,000
Theatre tax relief	25,000	-	25,000	40,000	-	40,000	45,000	-	45,000
Café Bar	-	-	-	50,000	-	50,000	50,000	-	50,000
Booking and transaction fees	357	-	357	15,000	-	15,000	20,000	-	20,000
	<b>161,357</b>	<b>-</b>	<b>161,357</b>	<b>960,000</b>	<b>-</b>	<b>960,000</b>	<b>1,145,000</b>	<b>-</b>	<b>1,145,000</b>
<b>General income</b>									
South Ayrshire Council	175,000	-	175,000	150,000	-	150,000	150,000	-	150,000
CS - PAVRF1	-	62,500	62,500	-	-	-	-	-	-
CS - PAVRF 2	240,000	150,000	390,000	-	-	-	-	-	-
CS - Culture Collective	-	60,000	60,000	-	97,000	97,000	-	107,000	107,000
SCF, CRF 1a, CRF1b, CRF2	-	231,572	231,572	-	-	-	-	-	-
Adapt and Thrive	-	75,000	75,000	-	-	-	-	-	-
Summer Play	-	7,000	7,000	-	-	-	-	-	-
Sundry other income	90,000	-	90,000	40,000	-	40,000	60,000	-	60,000
Revenue fundraising	30,000	50,000	80,000	200,000	-	200,000	220,000	-	220,000
Restoration levy	787	-	787	-	-	-	-	-	-
	<b>535,787</b>	<b>636,072</b>	<b>1,171,859</b>	<b>390,000</b>	<b>97,000</b>	<b>487,000</b>	<b>430,000</b>	<b>107,000</b>	<b>537,000</b>
<b>TOTAL</b>	<b>697,144</b>	<b>636,072</b>	<b>1,333,216</b>	<b>1,350,000</b>	<b>97,000</b>	<b>1,447,000</b>	<b>1,575,000</b>	<b>107,000</b>	<b>1,682,000</b>
<b>EXPENDITURE</b>									
<b>Shows and productions</b>									
Salaries (inc pension)	135,000	-	135,000	140,000	-	140,000	150,000	-	150,000
Artists' fees - received shows	74,000	-	74,000	375,000	-	375,000	403,000	-	403,000
Artists' fees & prod'n costs- Gaiety productions	100,000	256,381	356,381	215,000	-	215,000	225,000	-	225,000
Merchandising	-	-	-	7,000	-	7,000	10,000	-	10,000
Other direct costs	-	-	-	-	-	-	-	-	-
	<b>309,000</b>	<b>256,381</b>	<b>565,381</b>	<b>737,000</b>	<b>-</b>	<b>737,000</b>	<b>788,000</b>	<b>-</b>	<b>788,000</b>
<b>Creative Engagement &amp; community</b>									
Salaries (inc pension)	31,115	28,885	60,000	35,000	37,000	72,000	40,000	40,000	80,000
Artists' and freelancer fees	-	106,234	106,234	-	60,000	60,000	-	67,000	67,000
Grants to other organisations	-	199,572	199,572	-	-	-	-	-	-
Other direct costs	-	-	-	-	-	-	-	-	-
	<b>31,115</b>	<b>334,691</b>	<b>365,806</b>	<b>35,000</b>	<b>97,000</b>	<b>132,000</b>	<b>40,000</b>	<b>107,000</b>	<b>147,000</b>
<b>Building costs:</b>									
Salaries (inc pension)	36,000	-	36,000	40,000	-	40,000	42,000	-	42,000
Water charges	6,000	-	6,000	7,000	-	7,000	8,000	-	8,000
Insurance	20,000	-	20,000	22,000	-	22,000	23,000	-	23,000
Energy	35,000	-	35,000	60,000	-	60,000	80,000	-	80,000
Cleaning materials	6,000	-	6,000	10,000	-	10,000	11,000	-	11,000
Repairs and renewals	40,000	-	40,000	35,000	-	35,000	35,000	-	35,000
	<b>143,000</b>	<b>-</b>	<b>143,000</b>	<b>174,000</b>	<b>-</b>	<b>174,000</b>	<b>199,000</b>	<b>-</b>	<b>199,000</b>
<b>Administration and development:</b>									
Salaries (inc pension)	127,000	-	127,000	150,000	-	150,000	165,000	-	165,000
Telephone	4,000	-	4,000	5,000	-	5,000	5,500	-	5,500
IT	10,000	-	10,000	7,000	-	7,000	7,700	-	7,700
Printing, Stationery and Postage	5,000	-	5,000	7,000	-	7,000	7,700	-	7,700
Licenses	1,500	-	1,500	2,000	-	2,000	2,200	-	2,200
Staff training and support	8,000	-	8,000	6,000	-	6,000	7,000	-	7,000
Consultancy, and fund raising costs (A&T)	-	35,000	35,000	-	-	-	-	-	-
Other (A&T)	-	10,000	10,000	-	-	-	-	-	-
Trustee Indemnity	1,200	-	1,200	1,200	-	1,200	1,300	-	1,300
Bank charges	1,500	-	1,500	3,000	-	3,000	3,000	-	3,000
Credit card charges	5,000	-	5,000	10,000	-	10,000	11,000	-	11,000
Professional fees	9,000	-	9,000	5,000	-	5,000	6,000	-	6,000
Box office system	8,000	-	8,000	8,000	-	8,000	8,000	-	8,000
Bad debt	-	-	-	-	-	-	-	-	-
Contingency/Misc	30,000	-	30,000	18,000	-	18,000	24,000	-	24,000
	<b>210,200</b>	<b>45,000</b>	<b>255,200</b>	<b>222,200</b>	<b>-</b>	<b>222,200</b>	<b>248,400</b>	<b>-</b>	<b>248,400</b>
<b>Marketing:</b>									
Design, print, promo, ads etc	38,345	-	38,345	70,000	-	70,000	80,000	-	80,000
Salaries (inc pension) and associated costs	52,000	-	52,000	78,000	-	78,000	82,000	-	82,000
	<b>90,345</b>	<b>-</b>	<b>90,345</b>	<b>148,000</b>	<b>-</b>	<b>148,000</b>	<b>162,000</b>	<b>-</b>	<b>162,000</b>
<b>Finance charges (incl leasing)</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>18,000</b>	<b>-</b>	<b>18,000</b>
<b>TOTAL</b>	<b>813,660</b>	<b>636,072</b>	<b>1,449,732</b>	<b>1,341,200</b>	<b>97,000</b>	<b>1,438,200</b>	<b>1,455,400</b>	<b>107,000</b>	<b>1,562,400</b>
<b>SURPLUS (DEFICIT) BEFORE DEPRECIATION</b>	<b>(116,516)</b>	<b>-</b>	<b>(116,516)</b>	<b>8,800</b>	<b>-</b>	<b>8,800</b>	<b>119,600</b>	<b>-</b>	<b>119,600</b>
<b>Additional discretionary Covid grant held over</b>				<b>100,000</b>		<b>100,000</b>			
<b>Loan repayments</b>				<b>90,000</b>		<b>90,000</b>	<b>120,000</b>		<b>120,000</b>
<b>Retained surplus after loan repayments</b>				<b>18,800</b>		<b>18,800</b>	<b>(400)</b>		<b>(400)</b>

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	Ayr Gaiety Partnership Funding Request
Lead Officer (Name/Position/Email)	Laura Kerr, Service Lead – Destination South Ayrshire – laura.kerr4@south-ayrshire.gov.uk

### 2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	Yes
Disability	-	Yes
Gender Reassignment (Trans/Transgender Identity)	-	Yes
Marriage or Civil Partnership	-	Yes
Pregnancy and Maternity	-	Yes
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	Yes
Religion or Belief (including lack of belief)	-	Yes
Sex – (issues specific to women & men or girls & boys)	-	Yes
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	Yes



Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	Yes

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	Yes
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	Yes
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	Yes
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	Yes
Socio-economic Background – social class i.e. parent's education, employment and income	-	Yes

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low impact
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low impact
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low impact
Increase participation of particular communities or groups in public life	Low impact
Improve the health and wellbeing of particular communities or groups	Low impact
Promote the human rights of particular communities or groups	Low impact
Tackle deprivation faced by particular communities or groups	Low impact



**South Ayrshire Council**

**Report by Chief Executive  
to Cabinet  
of 29 November 2022**

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**Subject:      **Lighting of Wallace Tower/ Flag Flying****

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**1.      **Purpose****

1.1      The purpose of this report is to seek agreement regarding a change to the approval process for ad hoc lighting requests in relation to the Wallace Tower and for flag flying requests.

**2.      **Recommendation****

**2.1      **It is recommended that the Cabinet:****

**2.1.1      **agrees that ad hoc requests for illumination of the Wallace Tower and for flag flying requests should be at the discretion of the Provost; and****

**2.1.2      **approves the updated detail in Appendices [3](#) and [4](#).****

**3.      **Background****

3.1      At its meeting on 23 November 2021, the Leadership Panel was advised of the installation of new LED uplighting on the external elevations of the Wallace Tower enabling the illumination of this prominent building for various events, noted the dates and events when the lights would be switched on and agreed the process for ad hoc requests.

3.2      Recent discussions with Members have suggested that it might be helpful to review the approval process.

3.3      The Council has previously approved a list of flag flying days (as provided in [Appendix 1](#)). It would be appropriate to review this, particularly in light of the death of HM Queen.

3.4      Extracts from the Public Mourning Guidance in [Appendix 2](#) provide detail on flying flags in all cases of public mourning and in respect of significant.

**4.      **Proposals****

4.1      There has been some concern that there could be a political element to decision making and it is, therefore, proposed that ad hoc requests for illumination of the Wallace Tower and for flag flying requests should be at the discretion of the Provost.



4.2 An updated list of flag flying days and the list of Significant Persons are attached at [Appendix 3](#) and [Appendix 4](#) respectively. The Council buildings that will be used are the County Buildings, Ayr, McKechnie Institute, Girvan, Troon Town Hall and Wallace Tower, Ayr.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 Not applicable.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 There are no risks associated with rejecting the recommendations.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 5](#).

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

### 13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

### 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Chief Executive will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Publish updated Public Mourning Guidance	15 December 2022	Service Lead – Organisational Development and Customer Services and Service Lead – Democratic Governance

**Background Papers**     **Report to Leadership Panel of 23 November 2021 – [Wallace Tower – Feature Lighting](#)**

**Person to Contact**     **Eileen Howat, Chief Executive**  
**County Buildings, Wellington Square, Ayr, KA7 1DR**  
**Phone 01292 612612**  
**E-mail [eileen.howat@south-ayrshire.gov.uk](mailto:eileen.howat@south-ayrshire.gov.uk)**

**Date: 18 November 2022**



### Current List of Flag Flying Days

Council Meeting Days (County Buildings only)		As agreed
Robert Burns Birthday (1759)		25 <sup>th</sup> January
Commonwealth Day		2 <sup>nd</sup> Monday in March
LGBTI Pride Flag		Full month of February
Anniversary of the Declaration of Arbroath (1320)		6 <sup>th</sup> April
HM The Queen's Birthday (1926)		21 <sup>st</sup> April
Europe Day	European Flag	9 <sup>th</sup> May
Anniversary of Coronation Day (1953)		2 <sup>nd</sup> June
Armed Forces Day	AFD Flag	Last week in June
King Robert the Bruce's Birthday (1274)		11 <sup>th</sup> July
Merchant Navy Day	Red Ensign	3 <sup>rd</sup> September
Remembrance Sunday		2 <sup>nd</sup> Sunday in November
St Andrew's Day		30 <sup>th</sup> November
Human Rights Day	Human Rights Flag	10 <sup>th</sup> December

## Extract from Public Mourning Guidance

### Flags

Detail	Action
<p>National guidance on flags should be followed in all cases of public mourning.</p> <p>Where public mourning is being observed with respect to persons identified in Appendix A, flags should be flown at half-mast* at all appropriate Council Buildings. This should be done as soon as possible after the death has been announced during daylight on a working day, or by 9.00am the next working day if the announcement is made out with working hours, or during the hours of darkness. Where public mourning is being observed with respect to persons listed in Appendix B, flags should be flown at half-mast on the day of the funeral, unless other instructions or guidance are issued.</p> <p>Where public mourning is being observed with respect to significant tragic events, national guidance will be followed.</p> <p>If the public mourning relates to an international person then, if possible, the national or other appropriate flag of the deceased should be flown.</p> <p>For those persons listed in <a href="#">Appendix A</a>, the flag should remain at half-mast until the close of business on the day of the funeral, or if the funeral falls on a weekend, until the first working day after.</p> <p>*To fly at 'half-mast' the flag should be lowered by one width from the top of the pole.</p>	<p>Council Officer/ Asset Management on instruction from Democratic Services</p>

## **Current List of Significant Persons**

- 1. HM The Queen**
- 2. HRH The Prince of Wales, Earl of Carrick**
- 3. HRH The Duchess of Cornwall, Countess of Carrick**
- 4. HRH The Duke of Cambridge, Earl of Strathearn**
- 5. HRH The Duchess of Cambridge, Countess of Strathearn**
- 6. HRH Prince George of Cambridge**
- 7. HRH Princess Charlotte of Cambridge**
- 8. HRH Prince Louis of Cambridge**
- 9. HRH The Duke of Sussex, Earl of Dumbarton**
- 10. HRH The Duchess of Sussex, Countess of Dumbarton**
- 11. Master Archie Mountbatten-Windsor**
- 12. The Prime Minister**
- 13. The First Minister**

## Proposed List of Flag Flying Days



<b><i>Event</i></b>	<b><i>Flag</i></b>	<b><i>Date</i></b>
Council Meeting Days (County Buildings only)	Union Flag and Saltire	As agreed
Robert Burns Birthday (1759)	Union Flag and Saltire	25 January
Commonwealth Day	Union Flag and Commonwealth day Flag	Second Monday in March
LGBTI Pride Flag	Union Flag and LGBTI Flag	Full month of February
Anniversary of the Declaration of Arbroath (1320)	Union Flag and Saltire	6 April
HM The King's Birthday (1948)	Union Flag and Saltire	14 November
Anniversary of Coronation Day (2023)	Union Flag and Saltire	6 May
Armed Forces Day	AFD Flag	Last week in June
King Robert the Bruce's Birthday (1274)	Union Flag and Saltire	11 July
Merchant Navy Day	Red Ensign	3 September
Remembrance Sunday	Union Flag and Saltire	Second Sunday in November
St Andrew's Day	Union Flag and Saltire	30 November
Human Rights Day	Human Rights Flag	10 December

## **Proposed List of Significant Persons**

- 1. HM The King**
- 2. HM The Queen Consort**
- 3. HRH The Prince of Wales**
- 4. HRH The Princess of Wales**
- 5. HRH Prince George of Wales**
- 6. HRH Princess Charlotte of Wales**
- 7. HRH Prince Louis of Wales**
- 8. The Prime Minister**
- 9. The First Minister**

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	Lighting of Wallace Tower/ Flag Flying
Lead Officer (Name/Position/Email)	Eileen Howat, Chief Executive – eileen.howat@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-



Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del> <b>NO</b>
<b>Rationale for decision:</b>  <b>This report seeks agreement that ad hoc requests for illumination of the Wallace Tower and for flag flying requests should be at the discretion of the Provost. Members' decision on this has no specific equality implications</b>	
<b>Signed :</b> Eileen Howat  <b>Date:</b> 13 October 2022	<b>Chief Executive</b>

**South Ayrshire Council**

**Report by Head of Finance, ICT and Procurement  
to Cabinet  
of 29 November 2022**

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**Subject: Budget Management – Revenue Budgetary Control  
2022/23 – Position at 30 September 2022**

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**1. Purpose**

- 1.1 The purpose of this report is to present Members with a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2022/23 as at 30 September 2022.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 notes the revised Directorate budgets following the budget movements outlined in 3.3 and 3.4 below and notes that the impact of Covid-19 has been included in the projections;
- 2.1.2 notes the projected in year over-spend of £1.382m after earmarking;
- 2.1.3 notes the significant projected future increase in debt charges, as outlined in 4.1.5 to 4.1.7 below, and agrees to review the twelve year capital programme as part of the 2023-24 budget process;
- 2.1.4 approves a draw of £0.025m from uncommitted Covid-19 reserves to meet additional projects costs as outlined in 4.2 below;
- 2.1.5 notes that a report seeking to implement the Service Concession Flexibility outlined in 4.3 below will be presented to Council in December 2022;
- 2.1.6 approves the budget transfers as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.10 below; and
- 2.1.7 approves the new period 6 requested earmarking of resources to be carried forward to 2023/24 as summarised in 4.1.11.

### **3. Background**

- 3.1 The budget management report contains overview information including the impact of Covid-19 for the following:
  - 3.1.1 General Services Revenue - Appendix 1a to f (*pages 1 to 18*);
  - 3.1.2 Housing Revenue Account - Appendix 1g (*page 19*); and
  - 3.1.3 Common Good Funds - Appendix 1h (*page 21*).
- 3.2 As detailed in the Budget Management – Revenue Budgetary Control 2022/23 – Position Statement at 30 June 2022, presented to the Cabinet of 30 August 2022, revisions to the 2021/22 revenue budget have been made in terms of corporate allocations, Covid-19 funding allocations and other transfers actioned in line with Financial Regulations rules on budget transfers, resulting in revised planned net expenditure of £319.436m.
- 3.3 In September 2022 Council agreed changes to the directorate structure of the Council. Budgets have been realigned and the Budget Management reporting structure has been updated accordingly.
- 3.4 Directorate planned spending has been adjusted to incorporate a number of adjustments which required to be actioned following budget approval in March 2022:
  - 3.4.1 additional notification of funding of £0.071m from the Scottish Government (not included in the March 2022 budget) for Social Security Service - Adult Disability Payment Fund,
  - 3.4.2 additional funding from the Scottish Government for the increased pay offer of £5.538m (currently held centrally pending allocation to directorates); and
  - 3.4.3 other budget transfers that have been actioned as part of the refinement of the Council restructure following the approval of the budgets in March 2022 and other budget transfers between Directorates actioned in line with Financial Regulations rules on budget transfers.
- 3.5 Table 1 below summarises the revised 2022/23 General Services budget at 30 September 2022 inclusive of the budget adjustments outlined in 3.3 and 3.4 above.

#### **Table1/.**

**Table 1 – Budget movement**

<i>Directorate/ Account</i>	<i>Period 3 Budget</i>	<i>Other adjust (per 3.4)</i>	<i>Restructure adjust (per 3.3)</i>	<i>Revised</i>
	£m	£m	£m	£m
CEX	19.489	0.116	0.919	<b>20.524</b>
EDUCATION	120.463	-	(0.287)	<b>120.176</b>
PEOPLE	21.736	1.385	(23.121)	-
PLACE	48.799	1.291	(50.090)	-
HOD	-	-	48.569	<b>48.569</b>
SCC	-	-	24.010	<b>24.010</b>
HSC	91.560	0.151	-	<b>91.711</b>
Misc Services Account	17.389	(809)	-	<b>16.580</b>
Pay funding	-	5.538	-	<b>5.538</b>
<b>Total Expenditure</b>	<b>319.436</b>	<b>7.672</b>	-	<b>327.108</b>
General Revenue Grant	(208.452)	(5.609)	-	(214.061)
NDRI	(30.913)	-	-	(30.913)
Council Tax	(58.109)	-	-	(58.109)
Use of reserves b/f	(21.962)	(2.063)	-	(24.025)
<b>Total Income</b>	<b>(319.436)</b>	<b>(7,672)</b>	-	<b>(327.108)</b>
<b>Net Expenditure</b>	-	-	-	-

- 3.6 In relation to the Health and Social Care Partnership (HSCP). Table 1 above shows the adjusted 2022/23 budget delegated from the Council to be overseen by the Integration Joint Board (IJB). In addition to this £91.711m a further £8.300m has been allocated via the NHS to the South Ayrshire HSCP from the Scottish Government for Council specific services and is included within Resource Transfer income in Appendix 1c. £15.931m of HSCP earmarking from 2021/22 has also been added to the HSCP budget. A further £0.802m is allocated to HSCP in terms of the Aids and Adaptation scheme. Appendix 1b provides an overview statement of the current financial budget and projected out-turn position for the Council element for 2022/23.
- 3.7 As outlined in the Annual Accounts 2021/22, the audited General Services surplus at 31 March 2022 was £39.877m and of this, £33.974m was set aside or earmarked for specific purposes, leaving an uncommitted balance of £5.943m. Excluding HSCP, which now holds its own reserves, This equated to 2.72% of future planned expenditure at that time.
- 3.8 Members approved the Housing Revenue Account budget for 2022/23 on 3 March 2022, with total planned expenditure of £34.051m being met from rents and other income. Since the approval of the 2022/23 budget various budget transfers have been actioned in accordance with Financial Regulations resulting a revised total planned spend of £34.231m. The audited Housing Revenue Account surplus at 31 March 2022 was £9.531m. Of this, £9.344m is to be used to fund capital and

revenue expenditure in future years. This left an uncommitted balance of £0.187m at 31 March 2022.

- 3.9 Members approved the Common Good revenue and capital budgets for 2022/23 on 3 March 2022. The combined unaudited Common Good revenue surplus as at 31 March 2022 for all Common Good Funds was £0.355m.
- 3.10 Table 1 above includes budgeted pay uplifts as per the Scottish Governments original pay policy which was based on a differentiated scheme that proposed higher increases to the lower end of the pay scales. This initial proposal was rejected by the Trade Unions. Cosla along with Council Leaders then made an increased offer which, with the exception of Teachers has been accepted by the majority of Unions. The Scottish Government has provided £260.6m of additional funding to Local government to assist in meeting the increased pay offer cost. The Council is due to receive an allocation of £5.538m from this funding. It is estimated that a further funding of £140m is required across Scotland to fully fund the accepted pay offer. The Scottish Government has been in discussions with Cosla over further flexibilities to assist in meeting this cost however further clarity is still required on the mechanics of how these flexibilities can be accessed.
- 3.11 The Period 3 Budget Management Report presented to Cabinet in August 2022 projected an overall overspend for the financial year of £0.286m (£1.650m after earmarking). In order to bring spend back in to line with budget Cabinet agreed to a freeze on non-essential vacancies and to limit general spend to essential spend only.

## **4. Proposals**

### **4.1 *Overview of Directorate/ Accounts' position as at 30 September 2022***

- 4.1.1 Appendix 1a to e to this report provides financial performance information in the form of a report for each Directorate/ account for the period to 30 September 2022. The Council's overall General Services revenue position at Period 6, excluding HSCP, is projected to be an in year under-spend of £0.787m prior to earmarking (£1.382m over-spend after earmarking).
- 4.1.2 Table 2 below provides a summarised position on a Directorate/ account basis and provides:
- (i) the projected out-turn position excluding the remaining impact of Covid-19;
  - (ii) Net remaining Covid-19 cost under/(over) spend projections;
  - (iii) the overall projected position combining (i) and (ii); and
  - (iv) the overall projected position after requested earmarking.

### **Table 2/.**

**Table 2 – Projected under/(over) spend**

<i>Directorate/ Account</i>	<i>Normal Projected under/ (over) spend £m (i)</i>	<i>Projected under/(over) spend related to Covid-19 £m (ii)</i>	<i>Overall Projected under/(over) spend £m (iii)</i>	<i>Earmarking approved/ requested £m</i>	<i>Revised under/ (over) spend £m (iv)</i>
Chief Executive	(1.466)	0.206	(1.260)	(0.014)	(1.274)
Education	(1.736)	-	(1.736)	(1.364)	(3.100)
Housing Operations & Development	(1.306)	-	(1.306)	-	(1.306)
Strategic Change & Communities	(0.389)	0.598	0.209	(0.791)	(0.582)
Miscellaneous Services Account	(0.879)	(0.021)	(0.900)	-	(0.900)
<b>Total Net expenditure</b>	<b>(5.776)</b>	<b>0.783</b>	<b>(4.993)</b>	<b>(2.169)</b>	<b>(7.162)</b>
Pay funding (see 4.1.4 below)	5.538	-	5.538	-	5.538
Council Tax income (see 4.1.8 below)	0.242	-	0.242	-	0.242
<b>Net in year projected surplus</b>	<b>0.004</b>	<b>0.783</b>	<b>0.787</b>	<b>(2.169)</b>	<b>(1.382)</b>

- 4.1.3 Table 3, above, indicates an overall under-spend for the year (excluding HSCP) of £0.787m, prior to requested earmarking of £2.169m.

It is expected that Service managers will continue to limit spend wherever possible in order to bring the projections back on line with budget. An update on this will be provided in the next Budget Management report.

- 4.1.4 **Pay uplifts** – Table 2 above includes the projected impact of the increased differentiated pay offer within each directorate for all employees with the exception of teachers, where a flat 5% uplift has been included instead. This flat 5% offer has been rejected by Teaching Unions with strike action now due to take place in late November. The Scottish Government is currently in negotiations with Teaching Unions and should a revised offer be proposed then it is anticipated that funding will be made available by the Scottish Government to meet the increased offer.

As stated in 3.4.2, additional funding of £5.538m is due from the Scottish Government to assist in meeting the cost of the increased pay offer. This funding is being held centrally pending allocation to Directorates. Work is underway regarding the potential areas of further flexibilities that could be taken forward to assist in meeting the shortfall in funding for the pay award. Any proposals in this area will be brought forward to Cabinet for further consideration.

- 4.1.5 **Debt Charges interest rate increase implications** – Included in the Miscellaneous Service account is a projected underspend in Debt Charges of £0.094m for 2022/23. This has resulted due to a combination of reduced principal repayments and increased interest payments (linked to PWLB interest rate increases). This increase in interest payments has occurred despite the significant reprofiling of spend to later years in the programme (as outlined in the General services Capital report shown

elsewhere on this Cabinet agenda). The additional costs are offset by increased investment income being received due to increased rates of return being achieved on external investments.

- 4.1.6 Whilst a small underspend is currently projected for 2022/23, the increased PWLB interest rate environment has a significant impact on debt charge implications for future years. Appendix 3 provides detail on the current twelve year budgeted debt charge expenditure profile (based on the general services capital budget approved in March 2022) compared to the revised debt charge profile following inclusion of the latest period 6 capital programme information and the latest expected interest rate information, for both borrowing and investments. Table 3 below provides a summarised comparison of the information contained in Appendix 3.

**Table 3 – total projected debt charge (2022-23 to 2033-34)**

	<b>Current planned spend £m</b>	<b>Revised projection £m</b>	<b>Movement £m</b>
Principal repayments	91.181	90.416	0.765
Interest payments	139.817	156.019	(16.202)
Expenses	2.051	2.074	(0.023)
<b>Total expenditure</b>	<b>233.049</b>	<b>248.509</b>	<b>(15.460)</b>
Investment income	(4.493)	(11.984)	7.491
<b>Net debt charges</b>	<b>228.556</b>	<b>236.525</b>	<b>(7.969)</b>

- 4.1.7 As can be seen from Table 3, based on the current future interest rate expectations, the Council will require to meet total additional costs of £7.969m over the 12 year period. Given this significant change it is prudent to consider reviewing the current future planned capital programme to reduce spend where possible and thereby reduce borrowing and limit the increase in debt charges. It is recommended that this review be incorporated as part of the budget setting process for 2023-24.
- 4.1.8 **Council Tax Income** – A review of the current collection rates indicates they are slightly ahead of current year targets. It is anticipated that if trends continue as expected then Council Tax income will be £0.242m in excess of budget.
- 4.1.9 **Health and Social Care Partnership** – details of the projected out-turn information can be found within the Financial Monitoring report presented to the last Integration Joint Board (IJB) meeting. Appendix 1c indicates a projected in year underspend of £3.369m for 2022/23, exclusive of the increased accepted pay offer for 2022/23. The additional costs of the increased pay offer are estimated to be circa £1.189m which will reduce projected surplus accordingly.



- 4.1.10 **Budget Transfers** - Members are asked to consider and approve the budget transfer requests for each Directorate as outlined in Appendix 1a to 1f summarised in total in table 4 below (by Directorate).

**Table 4 – Budget Transfers**

<i>Directorate/ Account</i>	<i>Dr £m</i>	<i>Cr £m</i>	<i>Appendix ref:</i>
HOD	0.786	0.786	1d –page 12
<b>Total</b>	<b>0.786</b>	<b>0.786</b>	

- 4.1.11 **Earmarking** - Members are asked to consider and approve the new earmarking request to be carried forward to 2023/24 for each Directorate as outlined in Appendix 1a to 1e summarised in total in the table below (by Directorate). It should be noted that part of this earmarking request is in relation to schools carry forward and may require to be amended in future reports depending on actual spend patterns.

**Table 5 – Earmarking**

<i>Directorate/ Account</i>	<i>Previously approved £m</i>	<i>New Period 6 request £m</i>	<i>Appendix ref:</i>
CEX	-	0.014	1a – page 3
Education	1.364	-	1b – page 6
Strategic Change & Communities	-	0.791	1e – page 15
<b>Total</b>	<b>1.364</b>	<b>0.805</b>	

- 4.2 **Covid-19 Recovery Project Funding Request** – As part of the budget setting process for 2022-23, resources were allocated to a number of Covid-19 recovery projects, with funding being met from Covid-19 reserves held. It has been identified that one of the approved projects, the North Ayr/River Ayr outdoor sport facilities proposal to develop water sport and beach volleyball opportunities to link both sides of River Ayr to Craigie campus development, which is being funded through Covid-19 recovery funding and the Place-Based Investment Programme, is likely to be under resourced by circa £0.025m. It is therefore requested that additional funds are allocated from Covid-19 reserves to bridge the gap in project costs. This additional allocation can be accommodated within the Covid-19 reserves fund as there are £0.792m of uncommitted covid-19 reserves available.

#### 4.3 **PPP Service Concessions**

- 4.3.1 The Scottish Government's 2022 Resource Spending Review, contained details of a Service Concession Arrangement flexibility that relates to the Council's PPP schools.
- 4.3.2 The flexibility permits councils to undertake internal accounting changes that extend the period over which the principal repayment of the unitary charge can be made which results in a one-off credit to the Council and ongoing annual savings for a period of time.

4.3.3 The Statutory Regulation was published and issued to councils in September 2022 and work on modelling the impact of the flexibility on the specific elements within our school estate is well advanced. A report seeking approval to implement the Service Concession Flexibility will be presented to Council in December 2022.

#### 4.4 **General Services – Summary of Current Financial Revenue Position**

4.4.1 The audited 2021/22 Annual Accounts showed an accumulated surplus at 31 March 2022 of £39.877m and of this, £33.934m was set aside or earmarked for specific purposes leaving an uncommitted balance of £5.943m for General Services. Appendix 2 provides detail of the amounts set aside from the accumulated sum together with the impact of the current year directorate net year-end over-spend projections of £1.382m (after earmarking) outlined in Table 2 at 4.1.2 above. It should be noted that a review has recently been undertaken regarding the committed sums held withing general reserves. The outcome of this review is being presented elsewhere on this Cabinet agenda.

4.4.2 Table 6 below indicates that a year-end £4.980m uncommitted general services surplus is currently projected at 31 March 2023. This equates to 2.3 per cent of estimated future planned spend (excluding HSCP). This is towards the lower end of the 2 to 4 per cent required by Council policy for uncommitted general reserves.

**Table 6 – General Services accumulated surplus**

	<b>£m</b>
Audited opening surplus	39.877
Commitments (per Appendix 2)	(33.934)
<b>Uncommitted surplus brought forward</b>	<b>5.943</b>
Directorate 2022/23 projections (per table 2 above)	(1.382)
Further 2022/23 approved 'in year' reserve commitments	(0.383)
HSCP repayment (4 of 4)	0.802
<b>Projected accumulated uncommitted surplus</b>	<b>4.980</b>

#### 4.3 **Housing Revenue Account Balance**

4.3.1 **Summary of Current Financial Position** – as outlined in Appendix 1g the current projected 'in year' surplus as at 31 March 2023 is £0.566m. When the in-year surplus is added to the current uncommitted surplus, identified in Table 4 of Appendix 1g, this results in an overall revised projected uncommitted surplus of £1.333m for the HRA.

#### 4.4 **Common Good Funds**

4.4.1 **Summary of Current Financial Position** – the current projected accumulated revenue surplus for each individual fund is outlined in Appendix 1h. Overall, at 31 March 2023, a combined projected

accumulated revenue surplus of £0.343 is anticipated together with a projected combined capital reserve of £0.592m.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 An accumulated uncommitted surplus of £5.363m is currently projected for General Services, excluding HSCP.

6.2 A £1.333m accumulated uncommitted surplus is projected for the Housing Revenue Account and a combined £0.343m accumulated surplus is currently projected for the Common Good Funds.

## **7. Human Resources Implications**

7.1 There are no specific human resource implications arising directly from this report. Any indirect implications are being managed on an operational basis by the Service Directorates.

## **8. Risk**

### ***8.1 Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### ***8.2 Risk Implications of Rejecting the Recommendations***

8.2.1 There are no risks associated with rejecting the recommendations.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

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## 12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

## 13. Results of Consultation

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking

14.1 If the recommendations above are approved by Members, the Head of Finance, ICT and Procurement will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.10	20 December 2022	Head of Finance, ICT and Procurement
Record for future reporting purposes the requested earmarking for carry forward of resources to 2023/24 as outlined in 4.1.11	20 December 2022	Head of Finance, ICT and Procurement

**Background Papers** [Report to South Ayrshire Council of 3 March 2022 - Revenue Estimates 2022/23, Capital Estimates 2022/23 to 2033/34 and Carbon Budget 2022/23](#)

[Report to South Ayrshire Council of 3 March 2022 - Housing Revenue Account \(HRA\) – Revenue Budget 2022/23 and Capital Budget 2022/23 to 2026/27](#)

[Finance Circular 1/2022](#)

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**Date:** 22 November 2022

# Budget Management Report to 30 September 2022 (Period 6)

## Appendix 1

Ref.	Directorate/ Account	Pages
1a	Chief Executive's Strategic Office	1 to 3
1b	Education	4 to 7
1c	Health & Social Care	8
1d	Housing Operations & Development	9 to 12
1e	Strategic Change & Communities	13 to 16
1f	Miscellaneous Services Account	17 to 18
1g	Housing Revenue Account	19 to 20
1h	Common Good Funds	21 to 22

This appendix outlines the **key financial issues** for each directorate or account (**Tables 1 to 3**), together with **other financial information** (**Tables 4 to 8**).

## Chief Executive's Office

Table 1 - Objective Analysis

Actual Expenditure to 30 September £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
169	<b>Chief Executive &amp; Support</b>	434	464	(30)	0
	<b>Finance, ICT and Procurement Services:</b>				
55	Head of Finance & ICT Services	(103)	(103)	0	0
898	Corporate Finance and Accounting	1,986	2,100	(114)	34
3,718	Revenues and Benefits	4,789	5,013	(224)	9
2,025	Information and Communication Technology	4,786	5,123	(337)	55
368	Procurement	607	713	(106)	0
<b>7,064</b>	<b>Total Finance, ICT and Procurement Services</b>	<b>12,065</b>	<b>12,846</b>	<b>(781)</b>	<b>98</b>
	<b>Regulatory Services</b>				
54	Head of Regulatory Services	(56)	(56)	0	0
78	Civil Contingencies & Business Continuity	61	76	(15)	0
1,385	Democratic Governance Services	2,580	2,674	(94)	0
171	Insurance, Risk & Safety Management	531	568	(37)	0
285	Legal & Licensing Services	890	980	(90)	82
807	Trading Standards & Environmental Health	1,854	1,949	(95)	14
<b>2,780</b>	<b>Total Regulatory Services</b>	<b>5,860</b>	<b>6,191</b>	<b>(331)</b>	<b>96</b>
<b>864</b>	<b>Human Resources</b>	<b>1,822</b>	<b>1,940</b>	<b>(118)</b>	<b>12</b>
<b>112</b>	<b>Internal Audit</b>	<b>312</b>	<b>312</b>	<b>0</b>	<b>0</b>
<b>22</b>	<b>Covid-19 Mobilisation Costs</b>	<b>31</b>	<b>31</b>	<b>0</b>	<b>0</b>
<b>11,011</b>	<b>Total Chief Executive's Office</b>	<b>20,524</b>	<b>21,784</b>	<b>(1,260)</b>	<b>206</b>

Table 2 - Subjective Analysis

Actual Expenditure to 30 September £'000	Account	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
8,072	Employee costs	18,728	20,019	(1,291)	181
123	Property costs	283	283	0	0
1,174	Supplies and services costs	1,940	1,854	86	25
63	Transport costs	106	101	5	0
381	Administrative costs	528	509	19	0
546	Third party payments	1,478	1,474	4	0
13,548	Transfer payments	25,201	25,201	0	0
7	Financing costs	12	12	0	0
<b>23,913</b>	<b>Gross expenditure</b>	<b>48,276</b>	<b>49,453</b>	<b>(1,177)</b>	<b>206</b>
(12,901)	Gross income	(27,752)	(27,669)	(83)	0
<b>11,012</b>	<b>Net expenditure</b>	<b>20,524</b>	<b>21,784</b>	<b>(1,260)</b>	<b>206</b>

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Chief Executive & Support
(30)	<b>Chief Executive &amp; Support</b> - projected under-recovery of payroll turnover £30k target following inclusion of the pay award.
<b>(30)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Finance and ICT Services
(114)	<b>Corporate Finance and Accounting</b> - projected full-year overspend of £0.114m with £0.134m relating to the following of increased pay award offset by a £0.020m underspend due to a legacy delay in recruiting Covid-19 recovery posts in 2021/22, which following earmarking has carried forward into the current year.
(224)	<b>Revenues and Benefits</b> - projected full-year overspend of £0.224m with £0.234m relating to the inclusion of the increased pay award which is offset by an over recovery £0.010m expected through Benefits Admin Grant.
(337)	<b>ICT</b> - projected full-year overspend of £0.337m with £0.362m relating to the inclusion of the increased pay award and by projected overspend on electric vehicle costs following the end of subsidy agreements, offset by underspends of £0.015m on administrative costs. Further projected underspend of £0.055m on Covid recovery funding, comprising both employee costs and equipment.
(106)	<b>Procurement</b> - projected overspend of £0.106m as a result of: Employee costs - projected overspend of £0.022m mainly as a result of the unbudgeted element of the pay award (£0.030m). Administrative costs - projected underspend of £0.009m within various small budget lines across the service Income - projected under-recovery of £0.093m in contract rebate income (£0.061m) and under-recovery in employee costs recharged to ICT capital (£0.032m).
<b>(781)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Regulatory Services
(15)	<b>Civil Contingencies &amp; Business Continuity</b> - a projected full-year overspend of £0.015m following inclusion of the increased pay award.
(94)	<b>Democratic Governance Services</b> - a projected full-year overspend of £0.094m with £0.123m relating to the inclusion of the unbudgeted increased pay award offset by a series of small projected underspends across various areas of the service comprising supplies and services costs (£0.008m) transport costs (£0.005m), administrative costs (£0.012m) and third party payments (£0.004m) combine toward a projected full year underspend for the service of £0.029m.
(37)	<b>Insurance, Risk and Safety Management</b> - a projected full-year overspend of £0.037m following inclusion of the increased pay award.
(90)	<b>Legal &amp; Licensing</b> - a projected full-year overspend of £0.090m following inclusion of the increased pay award.
(95)	<b>Trading Standards and Environmental Health</b> - a projected full- year overspend of £0.095m with £0.125m relating to the inclusion of the unbudgeted increased pay award, offset by a projected underspend of £0.030m for the service, comprising £0.020m of income from Food Standards Scotland for ongoing work which is already met from within the services existing resources, plus another £0.010m of underspends within supplies and services budgets across the service. In addition £0.014m is requested as earmarking regards Covid funded Compliance Officer post recruited for 1 year to October 2023.
<b>(331)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Human Resources
(118)	<b>Human Resources</b> - a projected full- year overspend of £0.118m relating to the inclusion of the unbudgeted increased pay award.
<b>(118)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Covid-19
0	<b>Covid-19 Mobilisation Costs</b> - the budget of £0.031m held against Covid-19 Mobilisation relates to earmarking from 2021/22 for employee costs to support the continuing administration of self-isolation support grants. It is expected to be fully spent during the financial year.
<b>0</b>	<b>Total projected variance</b>

**Table 4 - Budget Transfer Requests**

Budget Transfer Requests:		DR £'000	CR £'000
<b>Total</b>		<b>0</b>	<b>0</b>

**Table 5 - Earmarking Requests**

Earmarking requests:	Objective/ Subjective	Amount £'000
Trading Standards & Environmental Health - Compliance	Employee Costs	14
<b>Total</b>		<b>14</b>
<b>Comments:</b> This post is Covid recovery funded for one year to October 2023		

**Table 6 - Efficiency Savings**

Efficiency savings:	Targeted £'000	Anticipated shortfall £'000	Anticipated shortfall due to Covid-19 £'000
Brought forward from 2021/22 - Review staffing levels within Democratic Support	10	0	0
<b>Total</b>	<b>10</b>	<b>0</b>	<b>0</b>
<b>Comments:</b> The remaining Democratic Support efficiency of £0.010m will be addressed on a permanent basis against a recently vacated post.			

**Table 7 - Payroll Management**

	Targeted	Achieved at	Remaining
Payroll Management - Corporate target	576	576	0
<b>Total</b>	<b>576</b>	<b>576</b>	<b>0</b>
<b>Comments:</b> The projected overspend on employee costs reported above, due to the pay award being higher than originally budgeted, includes the impact of the Directorate's payroll management target. The projected overspend will be reduced by an allocation of additional funding in due course.			

**Table 8 - Grant Income**

New Grants Received:		
Amount £'000	Grant name/ body	Grant purpose
0		
<b>Comments:</b> Additional amounts notified during the financial year, not included in the original budget.		



## Education Directorate

Table 1 - Objective Analysis

Actual Expenditure to 30 Sept £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
61	Directorate	(1,958)	1,116	(3,074)	0
(2,489)	Education - Early Years	8,701	8,701	0	0
18,318	Education - Learning and Teaching Primary	38,172	37,383	789	0
21,114	Education - Learning and Teaching Secondary	41,075	40,616	459	0
6,634	Education - Learning and Teaching Additional Support	14,112	13,988	124	0
10,492	Education Support Services	17,370	17,404	(34)	0
646	<b>Education Recovery</b>	<b>1,321</b>	1,321	0	0
451	<b>Financial Insecurity</b>	<b>491</b>	491	0	0
726	<b>Scottish Child Payments (SCP) Bridging Payments</b>	<b>892</b>	892	0	0
<b>55,953</b>	<b>Total People Directorate</b>	<b>120,176</b>	<b>121,912</b>	<b>(1,736)</b>	<b>0</b>

Table 2 - Subjective Analysis

Expenditure		Budget	Actual to	Variance	Variance
46,840	Employee costs	99,940	101,430	(1,490)	0
14,158	Property costs	23,762	23,796	(34)	0
1,009	Supplies and services costs	1,928	1,893	35	0
1,991	Transport costs	4,057	4,589	(532)	0
1,021	Administrative costs	1,257	1,257	0	0
3,961	Third party payments	7,019	7,019	0	0
540	Transfer payments	573	573	0	0
<b>69,520</b>	<b>Gross expenditure</b>	<b>138,536</b>	<b>140,557</b>	<b>(2,021)</b>	<b>0</b>
(13,567)	Gross income	(18,360)	(18,645)	285	0
<b>55,953</b>	<b>Net expenditure</b>	<b>120,176</b>	<b>121,912</b>	<b>(1,736)</b>	<b>0</b>

Table 3 - Analysis of Significant Variances

Year end Variance Fav /(Adv) £'000	Directorate
(3,074)	<b>Directorate employee costs</b> - projected to be £3.074m under-recovered, due to the accepted SJC pay deal being higher than the previously budgeted SG's pay policy thresholds. In the absence of a SNCT pay settlement for 2022/23, a flat 5% has been used to project teachers pay award. These projections include the impact of the directorate payroll turnover target (refer to <b>Table 7</b> below). A budget allocation to reduce this projected overspend will be made in due course.
<b>(3,074)</b>	<b>Total projected variance</b>

Year end Variance Fav /(Adv) £'000	Education - Early Years
0	Members approved £0.024m in relation to <b>COVID recovery project</b> to support parents of babies to reduce social isolation and improve outcomes particularly early language and communication skills in areas of deprivation.
<b>0</b>	<b>Total projected variance</b>

Year end Variance Fav /(Adv) £'000	<b>Education - Learning and Teaching - Primary, Secondary and Additional Support</b>
1,372	Projected net underspend of £1.021m, as a result of:
	<b>Devolved School Management carry forward</b> - projected underspend on school carry forward budgets of £0.150m, primarily relating to primarily employee costs across academic years. This underspend is subject to schools Devolved School Management Scheme and Members previously approved (Period 3) earmarking this underspend to be utilised 2023/24 (refer to <b>Table 5</b> below).
	<b>Pupil Equity Funding</b> - projected underspend of £1.214m. This Scottish Government funding relates to the academic year (August 2022 - August 2023) and has permissible carry forward. Members previously approved (Period 3) earmarking this underspend to be utilised in 2023/24 (refer to <b>Table 5</b> below).
	<b>Pupil Transport</b> - projected overspend of £0.447m (£0.325 SPT and £0.122m ASN). There have been major tender exercises undertaken for both Mainstream and ASN. Tenders received are higher as operators come out of the pandemic, dealing with additional fuel and wage costs.
	<b>Access to Sanitary Products (Schools)</b> - projected to be underspent by £0.035m in relation to the implementation of access to free sanitary products to students in schools, colleges and universities.
	<b>Access to Counselling</b> - projected to be underspent by £0.220m in relation to the introduction of access to counsellors through schools, primarily due to COVID-19 pandemic and the availability of qualified counsellors.
	<b>Other local authority income</b> - projected over-recovery of £0.200m, in relation to the number of pupil support assistant recharges being greater than anticipated.
<b>1,372</b>	<b>Total projected variance</b>

Year end Variance Fav /(Adv) £'000	<b>Education - Support Services</b>
(34)	<b>PPP unitary charge</b> payments projected net overspend of £0.034m, due to malicious damage costs (£0.035m), additional Opex/Lifecycle costs (£0.026m, Feb 2017 - May 2022), which are partially offset by £0.027m due to actual RPI (Feb 22) being less than budgeted.
	<b>Free School Meals - School Holidays Support</b> - The SG has provided funding of £0.403m to enable the provision of alternative free school meal provision to all children and young people, eligible for free school meals on the basis of low income, in primary and secondary during the school holidays. However, this funding is based on £2.50 contribution, compared to the £3.00 SAC agreed amount. This equates to a shortfall of £0.150m which will be met from the 21/22 earmarked financial insecurity funding.
	<b>COVID Recovery Projects</b> - Members approved £0.332m in relation to secondary schools family first project.
<b>(34)</b>	<b>Total projected variance</b>

Year end Variance Fav /(Adv) £'000	Covid-19
0	<p><b>Education Recovery</b> funding comprises:-</p> <ul style="list-style-type: none"> <li>- SAC share of £80m SG Teacher Recovery Fund (£1.608m). The purpose of this funding is to enable councils to employ a variety of school staff to meet the needs of children and young people in their local areas and ensuring that levels of teaching and support staff in schools could be maintained.</li> <li>- Scottish Government grants earmarked from 2021/22 £0.815m, of which £0.346m devolved to schools. These funds are fully committed.</li> </ul>
0	<p><b>Financial Insecurity</b> including the following funding:-</p> <ul style="list-style-type: none"> <li>- 21/22 earmarking £0.261m SCP Bridging payments (clothing grant criteria)</li> <li>- <b>COVID additional expenditure</b> - Members approved £0.250m funding in relation to support the payment of four Scottish Child Payment (SCP) 'Bridging Payments' to a wider group of young people in 2022, making the same grant payments for customers who were eligible for Clothing Grants, as those eligible for free school meals.</li> <li>- 21/22 earmarking £0.107m financial insecurity, including food bank running costs</li> <li>- SG Extension of Funds for COVID-19 Self-Isolation Assistance Service, until end April 2022 £0.017m.</li> </ul> <p>These funds are fully committed, with a projected underspend of £0.020m being allocated to the new Local Authority Covid Economic Recovery (LACER) funding, per SAC 29 June 2022.</p>
0	<p><b>Scottish Child Payment (SCP) Bridging Payments</b></p> <p>The Bridging Payments will be made on the same basis as the Family Pandemic Payments and will be paid for each child in receipt of Free School Meals due to low income. In 2022, four equal payments of £130 will be made at Easter (made in 2021/22), Summer, October and Christmas to broadly align with the start of school holidays. Additional funding £0.892m has been made available from SG to meet the cost of these payments. This includes 80% of projected award value, with the full value of awards being made through the General Revenue Grant redetermination process in the last two weeks of March 2023.</p>
0	<b>Total projected variance</b>

**Table 4 - Budget Transfer Requests**

Budget Transfer Requests:		DR £'000	CR £'000
1	n/a		
<b>Total</b>		<b>0</b>	<b>0</b>

**Table 5 - Earmarking Requests**

Earmarking requests previously approved:	Objective/ Subjective	Amount £'000
School Pupil Equity Fund	Education - various	1,214
School Carry Forwards	Education - various	150
<b>Total requests</b>		<b>1,364</b>
<b>Comments:</b>		

**Table 6 - Efficiency Savings**

Efficiency savings:	Targeted £'000	Shortfall £'000	Shortfall due to Covid-19 £'000
Increase all applicable external fees and charges by 2.9%	1	0	0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Comments:</b>			

**Table 7 - Payroll Management**

Payroll Management:	Targeted £'000	Achieved at period 6 £'000	Remaining to be achieved £'000
Payroll Management - Corporate target	2,473	2,473	0
<b>Total</b>	<b>2,473</b>	<b>2,473</b>	<b>0</b>
<b>Comments:</b>			
The full year payroll management target has been included in estimating the overspend in directorate payroll costs above.			

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
<b>Amount £'000</b>	<b>Grant name/ body</b>	<b>Grant purpose</b>
48	Creative Scotland	Youth Music 19
54	Dumfries & Galloway Council	SWEIC
2	Edina Trust	Science Resources
9,792	Scottish Government	Early Years Expansion
2,616	Scottish Government	Pupil Equity Fund
84	Scottish Government	Care Experienced Children & Young People
25	Scottish Government	EMA - admin
<b>12,621</b>		

## Social Care

## Social Care

Table 1 - Objective Analysis

Actual Expenditure to 30 September £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
	<b>Community Care Services :</b>				
22,642	Older People	53,187	52,379	808	
1,715	Physical Disabilities	4,132	4,220	(88)	
<b>24,357</b>	<b>Total Community Care Services</b>	<b>57,319</b>	<b>56,599</b>	<b>720</b>	<b>0</b>
9,188	Children's Services	22,956	21,360	1,596	
(174)	Justice Services	(4)	(4)	0	
<b>9,014</b>	<b>Total Children and Justice Services</b>	<b>22,952</b>	<b>21,356</b>	<b>1,596</b>	<b>0</b>
9,338	Learning Disabilities	23,828	23,091	737	
1,648	Mental Health	4,257	4,276	(19)	
714	Addiction	838	838	0	
<b>11,700</b>	<b>Total Mental Health Services</b>	<b>28,923</b>	<b>28,205</b>	<b>718</b>	<b>0</b>
5,825	Directorate Services	5,839	5,117	722	
520	Other Services	754	1,149	(395)	
0	Vacancy management	(1,068)	(1,068)	0	
<b>6,345</b>	<b>Total Support Services</b>	<b>5,525</b>	<b>5,198</b>	<b>327</b>	<b>0</b>
196	Integrated Care Fund/Delayed Discharges	388	380	8	
0	Additional Funding Repayment	802	802	0	
(5,464)	Interagency payments with Health	(19,938)	(19,938)	0	
658	<b>Covid-19 Costs</b>	11,666	11,666	0	
<b>46,806</b>	<b>Social Care Sub-total</b>	<b>107,637</b>	<b>104,268</b>	<b>3,369</b>	<b>0</b>
337	Scheme of assistance/Aids and adaptations etc	802	802	0	0
<b>47,143</b>	<b>Final Social Care total</b>	<b>108,439</b>	<b>105,070</b>	<b>3,369</b>	<b>0</b>
<b>Earmarking requests</b>					<b>0</b>

## Housing Operations &amp; Development

Table 1 - Objective Analysis

Actual Expenditure to 30 Sept £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
	<b>Directorate</b>	<b>9,659</b>	<b>9,929</b>	<b>(270)</b>	<b>0</b>
(501)	Directorate	1,274	1,199	75	0
4,612	Ayrshire Roads Alliance/SPT	8,385	8,730	(345)	0
	<b>Planning &amp; Development</b>	<b>6,392</b>	<b>6,549</b>	<b>(157)</b>	<b>0</b>
3,596	Asset Management and Community Asset Transfer	5,983	6,034	(51)	0
1,813	Planning and Building Standards	1,048	1,144	(96)	0
(407)	Professional Design Services	(639)	(629)	(10)	0
0	Special Property Projects	0	0	0	0
	<b>Housing &amp; Operations</b>	<b>32,518</b>	<b>33,397</b>	<b>(879)</b>	<b>0</b>
5,273	Facilities Management	10,788	11,403	(615)	0
2,178	Housing Services	4,197	4,153	44	0
7,908	Neighbourhood Services	17,748	17,991	(243)	0
(40)	Property Maintenance	(215)	(150)	(65)	0
<b>24,432</b>	<b>Total Housing Operations &amp; Development</b>	<b>48,569</b>	<b>49,875</b>	<b>(1,306)</b>	<b>0</b>

Table 2 - Subjective Analysis

Actual Expenditure to 30 Sept £'000	Account	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
15,098	Employee costs	33,906	34,339	(433)	0
4,944	Property costs	6,616	7,016	(400)	0
7,872	Supplies and services costs	13,788	14,559	(771)	0
3,665	Transport costs	5,511	6,444	(933)	0
194	Administrative costs	639	594	45	0
9,235	Third party payments	21,680	21,220	460	0
7	Financing costs	90	90	0	0
<b>41,015</b>	<b>Gross expenditure</b>	<b>82,230</b>	<b>84,262</b>	<b>(2,032)</b>	<b>0</b>
(16,583)	Gross income	(33,661)	(34,387)	726	0
<b>24,432</b>	<b>Net expenditure</b>	<b>48,569</b>	<b>49,875</b>	<b>(1,306)</b>	<b>0</b>

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Directorate
75	Directorate - projected underspend of £0.075m in employee costs as a result of current vacancies
<b>75</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Ayrshire Roads Alliance/SPT
(345)	Ayrshire Roads Alliance/SPT - projected overspend of £0.288m mainly as a result of the unbudgeted pay award (£0.218m) and increased costs of materials, fuel and utility costs (£0.070m) <b>Property costs</b> - projected overspend of £0.57m within SAC electricity costs for car parks as a result of the rollout and installation of electric vehicle charging points.
<b>(345)</b>	<b>Total projected variance</b>

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Asset Management &amp; Community Asset Transfer</b>
(51)	<p><b>Asset Management &amp; CAT</b> - projected overspend of £0.051m as a result of;</p> <p><b>Employee Costs</b> - projected underspend of £0.061m due to current vacancies.</p> <p><b>Property Costs</b> - projected overspend of £0.186m. This relates to a projected overspend of £0.200m within the Central Repairs Account based on the level of repairs currently required to Council buildings. This is offset by an underspend of £0.014m within automated public convenience costs due to closure at one location.</p> <p><b>Supplies &amp; Services Costs</b> - projected overspend of £0.040m. This relates to increased consultancy costs, which have been incurred where consultants have been used to carry out work that cannot be done in-house due to the current vacancies.</p> <p><b>Transport Costs</b> - projected overspend of £0.015m due to the increased cost of leased vehicles and increased private contract hire.</p> <p><b>Administrative Costs</b> - projected underspend of £0.020m made up of small underspends over various budget lines.</p> <p><b>Income</b> - projected over recovery of £0.109m. This is due to an over recovery of rental income within Industrial Units (£0.149m) where a previously anticipated reduction in rental income due to the effects of Covid-19 has not materialised. This is offset with an under recovery of income within fees for work done for third parties (£0.020m) as this work is no longer carried out, and an under recovery of fee income for Property Enquiries (£0.020m) due to the number of these enquiries received greatly reducing over the last couple of years.</p> <p>Members are requested to approve a Budget Transfer Request (see <b>Table 4</b>) to fund the overspend in consultancy costs from the related underspend in Employee costs due to vacancies, and to fund the increased Transport costs from the underspend in Administrative costs.</p>
<b>(51)</b>	<b>Total projected variance</b>
<b>Projected Variance favourable /(adverse) £'000</b>	<b>Planning &amp; Building Standards</b>
(96)	<p><b>Planning &amp; Building Standards</b> - projected overspend of £0.096m as a result of ;</p> <p><b>Supplies &amp; Services costs</b> - projected overspend of £0.125m due to increased consultancy costs involved in preparation for three windfarm appeals going to Public Local Inquiry under Section 36 of the Electricity Act</p> <p><b>Administrative costs</b> - projected underspend of £0.006m across various small budget lines</p> <p><b>Income</b> - projected over-recovery of £0.023m due to an increased volume of Building Warrant Fees and Planning Applications during this year although this has started to slow down in the second quarter due to changes in the economic landscape.</p>
<b>(96)</b>	<b>Total projected variance</b>
<b>Projected Variance favourable /(adverse) £'000</b>	<b>Professional Design Services</b>
(10)	<p><b>Professional Design Services</b> - projected overspend of £0.010m, due to:</p> <p><b>Employee Costs</b> - projected overspend of £0.010m due to the impact of the unbudgeted element of the pay award.</p>
<b>(10)</b>	<b>Total projected variance</b>
<b>Projected Variance favourable /(adverse) £'000</b>	<b>Special Property Projects</b>
0	No material variance to report.
<b>0</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Facilities Management
(615)	<p><b>Facilities Management</b> - projected overspend of £0.615m as a result of;</p> <p><b>Employee costs</b> - projected overspend £0.098m as a result of the impact of the unbudgeted element of the pay award (£0.360m) offset by current vacancies (£0.262m)</p> <p><b>Property costs</b> - projected overspend of £0.260m mainly as a result of the increased cost of cleaning and domestic supplies across all Council properties</p> <p><b>Supplies &amp; Services costs</b> - projected overspend of £0.131m due to food price increases as a direct consequence of the effects of the cost of living crisis</p> <p><b>Administrative costs</b> - projected underspend of £0.017m across various small budget lines</p> <p><b>Income</b> - projected under-recovery of £0.143m due to the impact of the Government funding for the Primary Universal Free School Meals expansion programme for all P4 and P5 pupils.</p>
<b>(615)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Housing Services
44	<p><b>Housing Services</b> - projected underspend of £0.044m as a result of;</p> <p><b>Employee Costs</b> - projected underspend of £0.030m due to current vacancies.</p> <p><b>Property Costs</b> - projected underspend of £0.048m due to resolution of prior year disputed electricity charges for the Travellers Site at Girvan.</p> <p><b>Third Party Payments</b> - projected underspend of £0.005m in charges from other Council services for a contribution towards Sheltered Housing Unit costs.</p> <p><b>Income</b> - projected under recovery of £0.039m in temporary accommodation rental income. This is due to an income target increase which was required in order to fund additional costs which have been incurred as a result of an increased number of temporary accommodation units being utilised from the HRA stock to meet the demand for homeless accommodation.</p>
<b>44</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Neighbourhood Services
(243)	<p><b>Neighbourhood Services</b> - projected overspend of £0.243m as a result of;</p> <p><b>Employee costs</b> - projected overspend of £0.206m as a result of the unbudgeted element of the pay award (£0.378m) offset by an underspend due to current vacancies (£0.172m)</p> <p><b>Property costs</b> - projected underspend of £0.055m within general repairs and maintenance mainly within grounds maintenance</p> <p><b>Supplies &amp; Services costs</b> - projected overspend of £0.475m due to the increased cost of repairs and maintenance of equipment (£0.152m), use of subcontractors for street cleaning and weed spraying (£0.263m), annual software licences (£0.030m) and increased costs of protective clothing (£0.030m)</p> <p><b>Transport costs</b> - projected overspend of £0.918m mainly due to increased costs of tractor, tipper and vehicle hires (£0.188m), increased repairs and maintenance costs (£0.310m). In addition are fuel price increases (£0.420m) which are recharged across user services and offset by corresponding increased income noted below. Members are requested to approve a Budget Transfer Request (<b>Table 4</b> below) to increase the budget for transport costs along with the corresponding income budget noted below</p> <p><b>Third Party Payments</b> - projected underspend of £0.525m within recycling (£0.319m) due to a reduction in tonnages following the introduction of a booking system at the civic amenity sites and along with a reduction in internal grounds maintenance recharges (£0.206m)</p> <p><b>Income</b> - projected over-recovery of £0.776m mainly due to increased recharges of fuel costs (£0.420m) and vehicle repairs and maintenance (£0.310m) noted above along with an over-recovery (0.046m) within bereavement services due to current demand.</p>
<b>(243)</b>	<b>Total projected variance</b>



<b>Projected Variance favourable /(adverse) £'000</b>	<b>Property Maintenance</b>
(65)	<b>Property Maintenance Service</b> - projected overspend of £0.065m as a result of the unbudgeted element of the pay award. This relates to costs attributable to work carried out within General Services and not recoverable from HRA. Management are currently reviewing the impact of factors in the external environment such as increased labour, materials and sub-contractor costs, all costs will be reviewed and any necessary further re-alignment of the budget will be reported to Cabinet at period 8.
(65)	<b>Total projected variance</b>

<b>Table 4 - Budget Transfer Requests</b>			
<b>Budget Transfer Requests:</b>		<b>DR £'000</b>	<b>CR £'000</b>
<b>1</b>	<b>Asset Management/Supplies &amp; Services</b>	40	
	<b>Asset Management/Employee Costs</b>		40
	<b>Asset Management/Transport Costs</b>	15	
	<b>Asset Management/Administrative Costs</b>		15
	Transfer service underspends to fund corresponding increased costs		
<b>2</b>	<b>Neighbourhood Services - Transport costs</b>	730	
	<b>Neighbourhood Services - Income</b>		730
	Realign Fleet budgets to reflect the significant increases in fuel costs and vehicle repair and maintenance costs along with the corresponding recharge to user services		
<b>Total</b>		<b>785</b>	<b>785</b>

**Table 5 - Earmarking Requests**

	<b>Objective/ Subjective</b>	<b>Amount £'000</b>
	Not applicable in period 6	
<b>Total</b>		<b>0</b>

**Table 6 - Efficiency Savings**

<b>Efficiency savings:</b>	<b>Targeted £'000</b>	<b>Anticipated shortfall £'000</b>	<b>Anticipated shortfall met by Covid-19 funding £'000</b>
Asset Management - Newton House rental income	80	0	0
Housing Services - Homelessness rental income	550	0	0
Facilities Management - Fees & Charges - public conveniences increase charges	1	0	0
Asset Management - Fees & Charges - rental income increase charges	8	0	0
Neighbourhood Services - Fees & Charges - increase charges for special	68	0	0
<b>Total</b>	<b>707</b>	<b>0</b>	<b>0</b>
<b>Comments:</b>			

**Table 7 - Payroll Management**

<b>Payroll Management:</b>	<b>Targeted £'000</b>	<b>Achieved at period 6 £'000</b>	<b>Remaining to be achieved £'000</b>
Payroll Management - Corporate target	1,049	525	524
<b>Total</b>	<b>1,049</b>	<b>525</b>	<b>524</b>
Management will continue to apply the Council's policy in recruiting to essential posts only. Employee costs are projected to overspend by £0.433m mainly as a result of the unbudgeted cost of the pay award of £1.337m included within Service out-turn projections ( <b>Table 1</b> above)			

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
<b>Amount £'000</b>	<b>Grant name/ body</b>	<b>Grant purpose</b>
0		
<b>Comments:</b>		
Not applicable in period 6		

## Strategic Change &amp; Communities Directorate

Table 1 - Objective Analysis

Actual Expenditure to 30 September £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
111	Directorate	334	1,075	(741)	0
2,894	Destination South Ayrshire	7,807	7,642	165	165
3,592	Thriving Communities	7,961	7,176	785	433
697	Organisational Development & Customer	3,564	3,564	0	0
390	Performance, Policy and Community Planning	976	976	0	0
357	Economy and Regeneration	2,904	2,904	0	0
100	Sustainability	218	218	0	0
86	Strategic Change	246	246	0	0
0	Special Property Projects	0	0	0	0
<b>8,227</b>	<b>Total People Directorate</b>	<b>24,010</b>	<b>23,801</b>	<b>209</b>	<b>598</b>

Table 2 - Subjective Analysis

Actual Expenditure to 30 September £'000	Account	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
8,207	Employee costs	20,702	20,584	118	433
1,668	Property costs	2,527	2,527	0	0
1,563	Supplies and services costs	1,974	1,974	0	0
389	Transport costs	624	624	0	0
129	Administrative costs	655	655	0	0
628	Third party payments	4,099	4,099	0	0
0	Transfer payments	10	10	0	0
0	Financing costs	0	0	0	0
<b>12,584</b>	<b>Gross expenditure</b>	<b>30,591</b>	<b>30,473</b>	<b>118</b>	<b>433</b>
(4,357)	Gross income	(6,581)	(6,672)	91	165
<b>8,227</b>	<b>Net expenditure</b>	<b>24,010</b>	<b>23,801</b>	<b>209</b>	<b>598</b>

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Directorate
(741)	<p><b>Directorate employee costs</b> - projected to be £0.783m under-recovered, due to the accepted SJC pay deal being higher than the previously budgeted SG's pay policy thresholds. These projections include the impact of the directorate payroll turnover target (refer to Table 7 below). A budget allocation to reduce this projected overspend will be made in due course.</p> <p><b>Access to Sanitary Products (non-schools)</b> - projected to be underspent by £0.042m, due to a delay in the recruitment of the Development Worker post, who will co-ordinate activity in relation to free access to sanitary products and wider work to mitigate poverty.</p>
<b>(741)</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Destination South Ayrshire
165	<p>Members approved year two income target reductions of £1.036m within sports and leisure, as part of the COVID-19 Programme of Recovery, to reflect the loss of income due to Scottish Government restrictions resulting in reduced capacity and membership cancellations within sports and leisure.</p> <p>Projected net over-recovery in <b>income</b> of £0.165m, due to the following:</p> <ul style="list-style-type: none"> <li>- £0.005m net over-recovery within golf income, with an over-recovery in golf memberships off, setting shortfalls in hotelier income and cafe/bar sales.</li> <li>- £0.225m additional income above target within leisure memberships and admissions, primarily as a result of the reduced income targets of £1.036m</li> <li>- £0.065m projected shortfall in Culture income, within both libraries and museums.</li> </ul>
<b>165</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Thriving Communities
785	<p>£0.074m shortfall in income relating to utility cost recharges to user groups for use of Council community centres, as a result of their lack of financial resources.</p> <p>Members approved (Yr2) funding of £0.400m in relation to <b>COVID recovery projects</b> within employability and skills and carried forward £0.175m from 2021/22. It is anticipated that the following two projects will be underspent at the year-end:-</p> <ul style="list-style-type: none"> <li>- Supported Employment Tailored Jobs Programme - £0.153m</li> <li>- South Ayrshire Works Employer Recruitment Incentive - £0.280m</li> </ul> <p>This is due to expenditure in both these projects being utilised against <b>SG No-one Left Behind (NOLB)</b> funding. Members are requested to earmark these underspends to be utilised in next financial year, in order to extend temporary staffing contracts until March 2024 (refer to <b>Table 5</b> below).</p> <p>Employee costs within <b>employability &amp; skills</b> are projected to be £0.358m underspent at the year end. This is due to employee costs, which meet the terms and conditions of the grant criteria, being utilised against SG No-one Left Behind (NOLB) funding. Members are requested to earmark these underspends to be utilised in next financial year, in order to extend temporary staffing contracts until March 2024 (refer to <b>Table 5</b> below).</p> <p>Projected underspends within <b>Modern Apprentices</b> £0.040m and <b>Work out Work Experience programme</b> £0.028m.</p> <p><b>LACER</b> funding - members have approved the following funding initiatives (SAC 29 June 2022):-</p> <ul style="list-style-type: none"> <li>- NEC Free Travel Support £0.045m</li> <li>- Social Enterprise Support £0.200m</li> <li>- Empowering Communities Fund £0.100m</li> </ul>
<b>785</b>	<b>Total projected variance</b>

Projected Variance favourable /(adverse) £'000	Organisational Development & Customer Services
0	<p><b>COVID additional expenditure (Yr2)</b> - Information and advice hub were allocated a further £0.187m to continue with following COVID recovery projects:-</p> <ul style="list-style-type: none"> <li>- Administrative support to meet increased enquiries (£0.058m)</li> <li>- Targeted Community Based Education and Outreach Service (£0.129m).</li> </ul> <p><b>LACER</b> funding - members have approved the following funding initiatives (SAC 29 June 2022):-</p> <ul style="list-style-type: none"> <li>- Household Boost Fund £0.400m</li> <li>- Senior Community Advisor (I&amp;AH) £0.047m</li> </ul>
<b>0</b>	<b>Total projected variance</b>

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Policy, Performance and Community Planning</b>
0	Members approved £0.166m in relation to <b>COVID recovery projects (Yr2)</b> within policy, performance and community planning.
<b>0</b>	<b>Total projected variance</b>

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Economy and Regeneration</b>
0	Online
<b>0</b>	<b>Total projected variance</b>

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Sustainability</b>
0	Online
<b>0</b>	<b>Total projected variance</b>

<b>Projected Variance favourable /(adverse) £'000</b>	<b>Strategic Change</b>
0	Online
<b>0</b>	<b>Total projected variance</b>

**Table 4 - Budget Transfer Requests**

Budget Transfer Requests:		DR £'000	CR £'000
n/a			
<b>Total</b>		<b>0</b>	<b>0</b>

**Table 5 - Earmarking Requests**

Earmarking requests:	Objective/ Subjective	Amount £'000
Employability and skills	Employability/employee costs	358
COVID recovery projects	Tailored jobs / Employer Recruitment Incentive	433
<b>Total requests</b>		<b>791</b>
<b>Comments:</b>		

**Table 6 - Efficiency Savings**

Efficiency savings:	Targeted £'000	Shortfall £'000	Shortfall due to Covid-19 £'000
Increase all applicable external fees and charges by 2.9%	121	0	0
<b>Total</b>	<b>121</b>	<b>0</b>	<b>0</b>
<b>Comments:</b>			
This efficiency is being met, as result of year 2 income target reductions within sports and leisure.			

**Table 7 - Payroll Management**

<b>Payroll Management:</b>	<b>Targeted £'000</b>	<b>Achieved at period 6 £'000</b>	<b>Remaining to be achieved £'000</b>
Payroll Management - Corporate target	518	518	0
<b>Total</b>	<b>518</b>	<b>518</b>	<b>0</b>
<b>Comments:</b> The full year payroll management target has been included in estimating the overspend in directorate payroll costs above.			

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
<b>Amount £'000</b>	<b>Grant name/ body</b>	<b>Grant purpose</b>
1	The National Lottery	Coastal Community Connections - Maidens Primary
41	Ayrshire Chamber of Commerce	Developing Young Workforce
5	Cashback for Communities	Ayr North Youth Project
24	Ayr College	ESOL Funding
2	Creative Scotland	Arts & Culture VACAP
1	Scottish Book Trust	Library Week Funding
3	Scottish Library Information Centre	Public Libraries COVID Relief Fund
7	Visit Scotland	Year of stories / events
2	Duke of Edinburgh Fund	Diamond Award
36	National Heritage	Maybole Town Centre Regeneration
4	ADP Contribution	Targeted activities for young people
2	Paths for All	Walking Development
10	Cycling Scotland	Pedal for Scotland
456	Scottish Government	Homes for Ukraine
71	European Social Fund	ESF Management
366	European Social Fund	ESF Pipeline
108	Scottish Government	Young Persons Guarantee
55	Scottish Government	Long term Unemployed Support
3	Scottish Government	Opportunities for All - No-one Left Behind
19	Scottish Government	Parental Employability Support
<b>1,216</b>		

## Miscellaneous Services

Table 1 - Objective Analysis

Actual Expenditure to 30 September £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
3,038	Miscellaneous Services	16,580	17,480	(900)	(21)
<b>3,038</b>	<b>Total Miscellaneous Services</b>	<b>16,580</b>	<b>17,480</b>	<b>(900)</b>	<b>(21)</b>

Table 2 - Subjective Analysis

Actual Expenditure to 30 September £'000	Account	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
0	Debt management charges	12,748	13,113	(365)	0
0	Investment income	(114)	(573)	459	0
0	Recharges to other services	(1,667)	(1,667)	0	0
430	Requisitions and other initiatives	859	859	(0)	0
314	Employee provision	603	603	0	0
(19)	Fees and subscriptions	425	425	(0)	0
2,274	Other payments	3,729	4,702	(973)	0
39	Covid-19 Mobilisation Costs	18	39	(21)	(21)
<b>3,038</b>	<b>Gross expenditure</b>	<b>16,601</b>	<b>17,501</b>	<b>(900)</b>	<b>(21)</b>
0	Gross income	(21)	(21)	0	0
<b>3,038</b>	<b>Net expenditure</b>	<b>16,580</b>	<b>17,480</b>	<b>(900)</b>	<b>(21)</b>

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Miscellaneous Services
(365)	<b>Debt management charges</b> - budget comprises £5.870m for loan principal repayments, £6.700m for interest costs and £0.178m for loans fund expenses, based on significant levels of capital expenditure and borrowing during the year. The projected overspend of £0.365m is due to the impact of recent Bank of England interest rate increases on forecasts.
459	<b>Investment income</b> - an over-recovery of £0.459m is currently projected due to the impact of recent Bank of England interest rate increases, and a higher level of investments than was budgeted for.
(973)	<b>Other payments</b> - a projected overspend of £0.973m is anticipated for other payments: A full year overspend of £0.646m is projected for utility costs across the entire organisation. Budgets were calculated based on anticipated increases at the time, however energy costs have significantly increased due to the cost of living crisis and war in Ukraine. This projected overspend covers all Council properties, services and directorates, rather than report individual overspends for each service. Budget is held within other payments for Non-Domestic Rates (NDR) increases during the year. Based on allocations made to services to date and known allocations still to be made, a full-year overspend of £0.199m in respect of Council-owned properties is currently projected. Corporate efficiency targets totalling £0.600m are held within other payments (refer to Table 6 below). An overall shortfall of £0.117m is currently projected, which will continue to be monitored throughout the remainder of the financial year in order to reduce it as far as possible.
(21)	<b>Covid 19</b> - a small full-year overspend of £0.021m is currently projected in relation to the hangar at Prestwick Airport.
<b>(900)</b>	<b>Total projected variance</b>

Table 4 - Budget Transfer Requests

Budget Transfer Requests:	DR £'000	CR £'000
<b>Total</b>	<b>0</b>	<b>0</b>

**Table 5 - Earmarking Requests**

		Amount
Description	Service/ Account	
<b>Total</b>		<b>0</b>
<b>Comments:</b> No earmarking requests identified in the current reporting period.		

**Table 6 - Efficiency Savings**

Efficiency savings:	Targeted £'000	Anticipated shortfall £'000	Projected Shortfall due to Covid-19 £'000
Procurement (prior year) - work continuing to identify relevant contracts to which target can be applied	(177)	(77)	0
Purchase of additional leave - target to be allocated across services	(200)	(40)	(40)
On-costs savings in relation to additional AVCs	(48)	0	0
Future Operating Model - target to be allocated across services	(175)	0	0
<b>Total</b>	<b>(600)</b>	<b>(117)</b>	<b>(40)</b>
<b>Comments:</b> Work is continuing to identify permanent procurement efficiencies to be allocated against the target, with a shortfall of £0.077m currently projected. Fewer employees have purchased additional leave due to the legacy of Covid and revised homeworking arrangements. Consequently, a shortfall of £0.040m is currently projected.			

**Table 7 - Payroll Management**

Payroll Management:	Targeted £'000	Achieved £'000	Remaining to be achieved £'000
Payroll Management - Corporate target	0	0	0
Payroll Management - Directorate target	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Comments:</b> No payroll management target allocation made to Miscellaneous Services for 2022/23.			

**Table 8 - Grant Income**

<b>New Grants Received:</b>		
Amount £'000	Grant name/ body	Grant purpose
0		
<b>Comments:</b> Additional amounts notified during the financial year, not included in original budget.		

## Housing Revenue Account

Table 1 - Objective Analysis

Actual Expenditure to 30 September £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Anticipated shortfall due to Covid-19 £'000
(2,651)	Housing Revenue Account	0	(566)	566	0
(2,651)		0	(566)	566	0

Table 2 - Subjective Analysis

Actual Expenditure to 30 September £'000	Service	Full Year Budget 2022/23 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Anticipated shortfall due to Covid-19 £'000
1,943	Employee costs	5,130	4,530	600	0
7,613	Property costs	12,608	13,371	(763)	0
325	Supplies and services costs	378	303	75	0
13	Transport costs	94	34	60	0
75	Administrative costs	1,445	1,016	429	0
89	Support services costs	1,766	1,666	100	0
8	Third party payments	16	16	0	0
54	Transfer payments	21	71	(50)	0
0	Financing costs	3,868	3,395	473	0
7,243	CFCR	8,905	8,905	0	0
<b>17,363</b>	<b>Gross expenditure</b>	<b>34,231</b>	<b>33,307</b>	<b>924</b>	<b>0</b>
(20,014)	Income	(34,231)	(33,873)	(358)	0
<b>(2,651)</b>	<b>Net expenditure</b>	<b>0</b>	<b>(566)</b>	<b>566</b>	<b>0</b>

Year end Variance Fav /(Adv) £'000	Housing Revenue Account
600	<b>Employee costs</b> - projected underspend of £0.600m due to current vacancies.
(763)	<b>Property Costs</b> - projected overspend of £0.763m. This is mainly due to; Repairs costs are projected to overspend by £0.756m due to current economic conditions where labour, materials and sub-contractor costs have all increased. Additionally there has been a higher than anticipated level of void properties (£0.200m) and property condition surveys (£0.007m). These overspends are offset by an underspend in disabled adaptations (£0.160m) and asbestos management costs (£0.040m).
75	<b>Supplies &amp; Services</b> - projected underspend of £0.075m. This is due to underspends in; ICT Hardware (£0.030m), Legal Fees (£0.030m), and other supplies and services (£0.015m).
60	<b>Transport Costs</b> - projected underspend of £0.060m, due to less use of private contract hire, car mileage allowance, fuel and repairs & maintenance of vehicles.
429	<b>Administrative costs</b> - projected underspend of £0.429m. There are underspends on Telecoms charges (£0.010m), postage costs (£0.030m), training courses (£0.020m), conferences and subscription (£0.015m), as well as less Feasibility & Design Costs for capital projects being charged to revenue (£0.070m). There is also a projected underspend of £0.284m in bad debts based on the current level of arrears of council house rental income.
100	<b>Support service costs</b> - projected underspend of £0.100m, due to less staff overheads being charged from other services.
(50)	<b>Third Party Payments and Transfer Payments</b> - projected overspend of £0.050m relating to redecoration allowances.
473	<b>Financing costs</b> - projected net underspend of £0.473m comprising: - Principal, Interest payments and expenses - projected underspend of £0.413m on principal, interest and expenses, which relates to the timing of loan payments and interest rates of temporary loan debt. This underspend can mostly be attributed to the delay of the Mainholm new build project which results in a delay of the loan and interest payments against the borrowing to fund this project. This is offset by the corresponding under recovery of rental income due to the delay of this project build. - Interest income on revenue balances - £0.060m over recovery as a result of the Loans Fund exceeding the originally estimated rate of interest on investments.
0	<b>CFCR</b> - no variances
(358)	<b>Income</b> - projected under recovery of £0.358m in rental income as a result of the Mainholm new build units not being completed until January 2023. This is partly offset by the corresponding underspend in borrowing costs noted under Financing costs above
<b>566</b>	<b>Total variance</b>
<b>Comments:</b>	



**Table 4 - Accumulated Surplus**

	£'000	£'000
<b>Accumulated Surplus</b>		
HRA accumulated surplus as at 1 April 2022	9,531	
Current year surplus/(deficit) before draw on surplus	566	
Revised current year surplus/(deficit)		10,097
Minimum working balance		(2,000)
<b>Projected surplus for the year ended 31 March 2023</b>		<b>8,097</b>
<b>Current commitments:</b>		
<b>Capital:</b>		
Previously approved draws on surplus now committed as part of the Capital Programme	(5,401)	
<b>Revenue:</b>		
Welfare reform - mitigating risks to HRA (per Council report of April 2013) - (spend in 2022/23: £0.000m).	(64)	
Transformation within Housing - support costs (spend in 2022/23: £0.000m).	(44)	
Tenant Participation - support aims of TP Strategy	(30)	
Costs associated with Home Loss Payments at Riverside High Flats and provision for Disturbance Allowance approved by Leadership Panel 26 November 2019 (spend of £0.013m in 22/23)	(169)	
Extending the temporary contracts for the 2 FTE Housing Officers at Grade – Level 7 until 30 September 2022 approved by Leadership Panel 26 November 2019 (spend of £0.011m in 22/23)	(56)	
2020/21 CFRCR underspend to be used for financing costs for capital projects in 21/22 approved by Leadership Panel 21 August 2020	(1,000)	
2020/21 Repairs underspend to be used for the backlog of repairs due to COVID-19 (£0.556m to be used in 2022/23).	0	
<b>Total current commitments</b>		<b>(6,764)</b>
<b>Projected uncommitted surplus as at 31 March 2023</b>		<b>1,333</b>
<b>Comments:</b>		
<p><b>Welfare Reform</b> - £0.444m was originally set aside to mitigate the risks associated with the impact of welfare reform. Measures implemented thus far include additional contact and follow-up actions with affected tenants. Pro-active prevention work has also increased, including the provision of advice and information to affected tenants and identification of new or additional housing support needs.</p> <p>Since 2014/15 to date, £0.380m has been spent. The remaining balance of £0.064m to continue work in this area</p>		

**Table 5 - Rent Arrears**

	As at 31 March 2022	As at 30 June 2022	Movement
<b>Rent Arrears</b>			
Current Tenants – Mainstream	1,258	1,422	13%
Current Tenants – Homeless	60	48	-20%
Former Tenants – Mainstream	516	582	13%
Former Tenants – Homeless	235	295	26%
<b>Total</b>	<b>2,069</b>	<b>2,347</b>	<b>13%</b>
<b>Comments:</b>			
<p>Performance in this area was strong when benchmarked against other Scottish local authorities for 2021/22. Rent arrears is an area of focused activity with a dedicated team managing rent accounts and supporting tenants in arrears. Following Covid-19, the Council took the decision to suspend recovery action for the initial three-month period from 1 April – 30 June 2020, and the Council has provided support to affected tenants via funding from the Tenant Hardship Grant. Officers are maintaining contact with tenants to provide ongoing advice and support to those who are experiencing hardship. Every effort is being made to maximise personal contact with tenants and to secure repayment arrangements as an alternative to formal recovery action, taking account of the temporary legislative changes introduced by the Scottish Government to provide additional protection to tenants. This temporary legislation restricts formal recovery action in some instances, placing additional duties on the team and extending the recovery process. Consequently, the level of outstanding debt has increased while support and advice is being provided to help tenants reach a repayment plan, resulting in debts being higher on accounts for longer periods of time and reducing at a slower rate.</p> <p>The current increase in rent arrears has been factored into the Bad Debt Provision out-turn figure noted above in Table 3.</p>			

**Table 6 - Budget Transfer Requests**

	DR £'000	CR £'000
<b>1</b>		
Description		
Administration Costs	115	
Third Party Payments	12	
Transfer Payments	50	
Income	28	
Financing costs		205
Permanently adjust budgets to fund increased expenditure and reduced income		
<b>Total</b>	<b>205</b>	<b>205</b>

## Common Good Funds

Table 1 - Objective Analysis

Actual Net Expenditure/ (Income) to 30 September £'000	Common Good Fund	Full Year Budget 2022/23 £'000	Projected Actual to 31 March 2023 £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
384	Ayr Common Good Fund	(3)	14	(17)	0
20	Prestwick Common Good Fund	0	(1)	1	0
0	Troon Common Good Fund	(0)	(0)	0	0
0	Maybole Common Good Fund	(0)	(0)	0	0
45	Girvan Common Good Fund	0	0	0	0
<b>449</b>		<b>(3)</b>	<b>13</b>	<b>(15)</b>	<b>0</b>

Table 3 - Financial Variance Analysis

Projected Variance favourable /(adverse) £'000	Common Good Fund
(133)	<p><b>Ayr Common Good Fund:</b>  <b>Property Costs:</b> Unbudgeted expenditure (approximately £0.080m in 2020/21, £0.093m in 2021/22 and a further £0.043m in 2022/23 year-to-date) continues to be incurred in relation to the fire-damaged properties on Ayr High Street. A full-year overspend of £0.100m is currently projected; however this continues to be offset by insurance recovery income and accordingly no net impact on the overall projected outturn position is anticipated.            Projected full-year overspends of £0.042m in respect of repairs and maintenance costs and £0.003m in respect of energy costs, partly offset by a projected full-year underspend of £0.013m in respect of other utilities costs.</p>
115	<p><b>Income:</b> A full year over-recovery of £0.115m is currently projected in relation to unbudgeted insurance recovery income (£0.100m - refer to property costs above) and £0.015m for rental income.</p>
1	<p><b>Prestwick Common Good Fund:</b>  <b>Property costs:</b> A full-year underspend of approximately £0.001m.</p>
<b>(17)</b>	<b>Total projected variance</b>

Table 4 - Accumulated Revenue Reserves

Common Good Fund	Reserves as at 31 March 2022 £'000	Reserves as at 30 September 2022 £'000	Projected Reserves as at 31 March 2023 £'000
Ayr Common Good Fund	56	(328)	42
Prestwick Common Good Fund	253	233	254
Troon Common Good Fund	35	35	36
Maybole Common Good Fund	2	2	2
Girvan Common Good Fund	9	(36)	9
<b>Total</b>	<b>355</b>	<b>(94)</b>	<b>342</b>
<b>Comments:</b>			

**Table 5 - Accumulated Capital Reserves**

<b>Common Good Fund</b>	<b>Reserves as at 31 March 2022 £'000</b>	<b>Reserves as at 30 September 2022 £'000</b>	<b>Projected Reserves as at 31 March 2023 £'000</b>
Ayr Common Good Fund	897	897	557
Prestwick Common Good Fund	35	35	35
<b>Total</b>	<b>932</b>	<b>932</b>	<b>592</b>
<b>Comments:</b> Approximately £0.350m is expected to be incurred during 2022/23 on an approved external fabric project at Rozelle House.			

**Summary of Current General Services Financial Position  
as at 30 September 2022**

	<i>£m</i>	<i>£m</i>
<b>1) Accumulated surplus brought forward from 2021/22</b>		<b>39.877</b>
<b>Funds set aside for specific purposes</b>		
2021/22 & 2022/23 budget contribution	3.296	
2022/23 contribution to financial insecurity	0.250	
Affordable homes	1.482	
Workforce change fund	1.126	
Efficiency and Improvement fund	1.490	
Local election fund	0.159	
Transform South Ayrshire	(0.050)	
Invest in South Ayrshire	0.200	
Community Halls Fund	0.633	
Ayrshire Growth Deal	0.269	
Civil Contingency (3 Ayrshire reserve commitment)	0.097	
Prestwick Airport	0.060	
Supported Employment/ESF funding	0.958	
Ayr Renaissance	0.026	
Glenburn Temp accommodation	0.001	
Corporate Support Capacity issues	0.806	
Levelling Up - additional capacity funding to be drawn only if required	0.125	

	<i>£m</i>	<i>£m</i>
Golf Strategy - to address initial priority and health and safety issues	0.500	
Station Hotel – encapsulation to Dec 22 and consultant cost	0.615	
Council Covid-19 earmarking	14.082	
General Service earmarking	7.809	<b>33.934</b>
<b>Uncommitted Council surplus brought forward as at 31 March 2022</b>		<b>5.943</b>
<b>2) Movement in 2022/23</b>		
<b>i) Directorate budget projections:</b>		
Service projections (per Appendix 1)	0.787	
Approved Period 3 earmarking requests (subject to LP approval)	(1.364)	
Period 6 earmarking requests (subject to LP approval)	(0.805)	
<b>ii) In year approved general reserve commitments</b>		
Chief Officers/Council structural changes	(0.300)	
Additional public holiday	(0.083)	(1.765)
<b>Total In year surplus/(deficit)</b>		<b>4.178</b>
<b>iii) HSCP repayment 2022/23 (being 4 of 4 profiled repayment)</b>		0.802
<b>Projected uncommitted reserves at 31 March 2023</b>		<b>4.980</b>

## Debt charges projections 2022-23 to 2033-34

## Approved Budget (March 2022)

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	Total
	£	£	£	£	£	£	£	£	£	£	£	£	£
Principle	5,870,000	6,564,000	6,933,000	7,057,000	7,070,000	7,177,000	7,343,000	7,688,000	8,100,000	8,652,000	9,152,000	9,575,000	91,181,000
Interest	6,699,767	8,401,719	10,117,060	10,659,585	11,447,346	11,748,936	12,508,828	13,362,794	13,649,311	13,841,531	13,806,796	13,573,071	139,816,744
Expenses	177,898	174,298	175,101	175,156	172,334	170,362	169,692	168,353	167,988	168,124	167,020	165,071	2,051,399
Investment income	(113,750)	(170,625)	(227,500)	(284,375)	(341,250)	(398,125)	(455,000)	(455,000)	(511,875)	(511,875)	(511,875)	(511,875)	(4,493,125)
<b>Total</b>	<b>12,633,916</b>	<b>14,969,392</b>	<b>16,997,661</b>	<b>17,607,366</b>	<b>18,348,430</b>	<b>18,698,173</b>	<b>19,566,519</b>	<b>20,764,148</b>	<b>21,405,425</b>	<b>22,149,780</b>	<b>22,613,941</b>	<b>22,801,267</b>	<b>228,556,017</b>

## Update (based on Period 6 information and updated interest rate expectation)

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	Total
	£	£	£	£	£	£	£	£	£	£	£	£	£
Principle	5,889,000	6,370,000	6,747,000	6,956,000	7,021,000	7,131,000	7,287,000	7,623,000	8,029,000	8,601,000	9,116,000	9,646,000	90,416,000
Interest	7,035,678	8,547,473	10,897,830	12,879,454	13,030,237	13,860,078	14,411,970	14,490,439	15,031,301	15,323,218	15,396,714	15,114,414	156,018,806
Expenses	187,583	182,886	176,966	175,394	172,960	170,857	169,923	168,360	168,000	168,295	167,308	165,556	2,074,086
Investment income	(572,596)	(916,750)	(965,000)	(1,013,250)	(1,013,250)	(1,013,250)	(1,037,375)	(1,061,500)	(1,085,625)	(1,109,750)	(1,109,750)	(1,085,625)	(11,983,721)
<b>Total</b>	<b>12,539,665</b>	<b>14,183,608</b>	<b>16,856,795</b>	<b>18,997,598</b>	<b>19,210,947</b>	<b>20,148,684</b>	<b>20,831,518</b>	<b>21,220,299</b>	<b>22,142,676</b>	<b>22,982,763</b>	<b>23,570,272</b>	<b>23,840,345</b>	<b>236,525,171</b>

## Movement

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	Total
	£	£	£	£	£	£	£	£	£	£	£	£	£
Principle	(19,000)	194,000	186,000	101,000	49,000	46,000	56,000	65,000	71,000	51,000	36,000	(71,000)	765,000
Interest	(335,910)	(145,753)	(780,770)	(2,219,869)	(1,582,892)	(2,111,142)	(1,903,143)	(1,127,645)	(1,381,990)	(1,481,687)	(1,589,918)	(1,541,344)	(16,202,062)
Expenses	(9,685)	(8,588)	(1,865)	(238)	(625)	(494)	(231)	(6)	(12)	(171)	(287)	(485)	(22,687)
Investment income	458,846	746,125	737,500	728,875	672,000	615,125	582,375	606,500	573,750	597,875	597,875	573,750	7,490,596
<b>Total</b>	<b>94,251</b>	<b>785,784</b>	<b>140,866</b>	<b>(1,390,232)</b>	<b>(862,517)</b>	<b>(1,450,511)</b>	<b>(1,264,999)</b>	<b>(456,151)</b>	<b>(737,252)</b>	<b>(832,983)</b>	<b>(956,331)</b>	<b>(1,039,078)</b>	<b>(7,969,154)</b>

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	Budget Management – Revenue Budgetary Control 2022/23 – Position at 30 September 2022
Lead Officer (Name/Position/Email)	Tim Baulk, Head of Finance and ICT – tim.baulk@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children’s Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low



## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del> <b>NO</b>
<b>Rationale for decision:</b>  <b>This report presents Members with a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2021/22 as at 30 September 2022. Their decision on this has no specific equality implications</b>	
<b>Signed :</b> Tim Baulk <b>Head of Service</b>  <b>Date:</b> 17 November 2022	

**South Ayrshire Council**

**Report by Depute Chief Executive and Director  
of Housing, Operations and Development  
to Cabinet  
of 29 November 2022**

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**Subject: General Services Capital Programme 2022/23:  
Monitoring Report as at 30 September, 2022**

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**1. Purpose**

- 1.1 The purpose of this report is to update Cabinet on the actual capital expenditure and income, together with progress made on the General Services Capital Programme projects as at 30 September 2022 (Period 6), and to agree the changes to budgets in 2022/23, 2023/24 and 2024/25.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 notes the progress made on the delivery of the General Services Capital Programme to 30 September, resulting in spend of £46,245,397 or 35.08%, as detailed in Appendix 1 attached;**
- 2.1.2 approves the adjustments contained in Appendix 2 attached; and**
- 2.1.3 approves the revised budget for 2022/23 at £99,646,883, 2023/24 at £99,511,811 and 2024/25 at £91,753,256 as highlighted in Appendix 2.**

**3. Background**

- 3.1 The General Services Capital Programme for 2022/23 to 2026/27 was approved by South Ayrshire Council of 3 March, 2022 through the paper 'Revenue Estimates 2022/23, Capital Estimates 2022/23 to 2033/34 and Carbon Budgets 2022/23'.
- 3.2 Adjustments were approved by Cabinet of 30 August, 2022 and incorporated into the Programme.
- 3.3 The current approved budget for 2022/23 is £131,819,873.

**4. Proposals**

- 4.1 The adjustments being requested as part of the P6 report represent significant changes to budgets in each of the financial years 2022/23, 2023/24 and 2024/25.

The suggested re-profiling reflects current delivery timescales for the various works and is based on realistic expectations in the current climate.

4.2 Table 1 below summarises the main changes being requested to the Programme through this report.

**Table 1: General Services Summary of Budget Reprofiling**

	22/23 £M	23/24 £M	24/25 £M	25/26 £M	26/27 £m	27/28 £M	28/29 £M	29/30 £M	Total £M
Approved Budget	131.820	82.276	61.821	33.277	16.234	27.991	19.161	15.139	387.720
Proposed Reprofiling	(32.909)	17.236	29.932	(0.699)	(0.782)	(4.800)	(4.000)	(3.978)	0.000
Proposed Additional Budget	0.736	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.736
<b>Proposed Revised</b>	<b>99.647</b>	<b>99.512</b>	<b>91.753</b>	<b>32.578</b>	<b>15.452</b>	<b>23.191</b>	<b>15.161</b>	<b>11.161</b>	<b>388.456</b>

4.3 The main projects that are included in the above reprofiling are Ayr Leisure Facility, Green Waste / Household Recycling and Waste Transfer Station, Ayrshire Growth Deal Projects, Hanger Space (GPA) and Office and Welfare Facilities at Bridge Street, Girvan.

#### 4.4 **Works Completed**

4.4.1 Since the last update report to Cabinet in August, a number of projects have completed on site, including County Buildings Basement Showers Upgrade (now 1st Floor), CCTV Public Space Infrastructure, Coylton PS - Reconfiguration of Main Entrance & Reception, Craigie Park, Ayr - Rebuild of Boundary Wall, Doonfoot Primary School – Communication Classes Refurbishment, Kyle Academy - Refurbishment Works (Science Dept Upgrade), Prestwick Pool - Additional Gym Facilities, Refurbishment and Extension to King George V Changing Facilities and Symington Primary - Extension (GP Room and Storage).

4.4.2 Two major projects have also completed, being, Sacred Heart Primary School and Prestwick Educational Campus, i.e. the Shared Campus Project (Glenburn and St Ninian's Primary Schools).

#### 4.5 **Works Ongoing**

4.5.1 Works continue on site for projects Bridge Street Depot, Girvan - New Build Welfare Building, Cunningham Place Children's Home – Independent Living Flat, Space Place – Extension, Struthers Early Years Centre and Community Facilities and Wallacetown Early Years Centre - Formation of New Entrance.

4.5.2 The major projects previously highlighted continue to progress well and include, Carrick Academy (Maybole Campus) and Riverside Public Realm Space, High Street, Ayr.

- 4.5.3 A variety of projects are also underway for programmes of works managed by Ayrshire Roads Alliance, ICT and Property.
  - 4.5.4 Works have started on site at Girvan Academy - Conversion of Library to ICT Suite 2022/23.
  - 4.5.5 Works are due to start soon at Masonhill Crematorium - Re-roofing Works to Front Portico and Adjoining Buildings / External Painterwork.
  - 4.5.6 A number of projects are nearing completion, including Braehead Primary/ Early Years Centre - Formation of External Door from Playroom to provide direct access to Playground and Craigie Additional Sporting Facility.
  - 4.5.7 Design works are being undertaken on a range of projects, including Struthers PS (Early Years Centre) - Nursery to be Converted Back to Classroom Space and River Ayr, Water Sports - Floating Pontoon.
- 4.6 The project information contained in Appendix 1 has been broken down over the Council wards and a document showing this has been made available to Members in the Members' area (Hub) on Re-Wired (see background papers).
- 4.7 Appendix 2 details budget adjustments being put forward for approval by Cabinet as part of the Period 6 report. These adjustments include (i) recognition of new funding awards made; (ii) adjustments approved through Capital Asset Management Group; (iii) internal re-allocations of budgets between projects in 2022/23 and 2023/24; (iv) advance of budgets from 2023/24 to 2022/23 to reflect current profiled spend for projects; and (v) carry forward of budgets from 2022/23 to 2023/24 and future years.

## **5. Legal and Procurement Implications**

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report

## **6. Financial Implications**

- 6.1 Per Table 1 of Appendix 1, at the end of P6, actual expenditure stood at £46,245,397. Income for this period stood at £46,245,397. Based on the budget of £131,819,873, actual expenditure of £46,245,397 equates to an overall spend of 35.08% at the end of Period 6.
- 6.2 Proposals contained in this report, if approved, would lead to a revised 2022/23 programme of £99,646,883, 2023/24 programme of £99,511,811 and 2024/25 programme of £91,753,256.

## **7. Human Resources Implications**

- 7.1 Not applicable.

## **8/**

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 The risk associated with rejecting the recommendations are that insufficient funds would exist in financial years 2022/23, 2023/24 and 2024/25 in relevant budget lines to complete planned General Services capital projects.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant / potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 3.

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 6 of the Council Plan: A Better Place to Live/ Enhanced environment through social, cultural and economic activities.

## **13. Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT and the contents of this report reflect any feedback provided.

## **14. Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Process adjustments to the General Services Capital Programme	12 December 2022	Corporate Accounting - Treasury / Capital Function

**Background Papers**    **Report to Cabinet of 30 August 2022 - [General Services Capital Programme 2022/23: Monitoring Report as at 30 June 2022](#)**

**[General Services Capital Programme 2020/21 – Period 6 – Ward Analysis](#) (Members Only)**

**Person to Contact**    **Pauline Bradley, Service Lead - Professional Design Services  
County Buildings, Wellington Square, Ayr, KA7 1DR  
Phone 01292 612858  
E-mail [pauline.bradley@south-ayrshire.gov.uk](mailto:pauline.bradley@south-ayrshire.gov.uk)**

**Date:** 18 November 2022

**GENERAL SERVICES CAPITAL MONITORING REPORT  
PERIOD 6 2022/23**

Key Strategic Objective	Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Section	2023/24 Approved Budget £	2024/25 Approved Budget £
Our Children and Families	44,865,202	44,428,694	23,761,227	See Section on 'Our Children and Families'	21,891,769	15,236,226
Our Adults and Older People	727,749	727,749	428,633	See Section on 'Adults and Older People'	680,000	500,000
Our Communities	50,980,419	24,592,353	10,560,193	See Section on 'Our Communities'	30,461,875	7,546,430
Other Investment in Buildings, Information Technology & Other	35,246,501	29,898,085	11,495,345	See Section on 'Other Investment in Buildings, Information Technology and Other'	29,242,162	38,538,600
<b>TOTAL PROGRAMME EXPENDITURE</b>	<b>131,819,873</b>	<b>99,646,883</b>	<b>46,245,397</b>		<b>82,275,806</b>	<b>61,821,256</b>
General / Specific Capital Grant	9,370,977	9,370,977	4,554,537	See Section on 'General / Specific Capital Grant'	9,000,000	9,000,000
Additional Funding Identified	15,469,637	7,712,245	8,800,025	See Section on 'Additional Funding Identified'	15,424,000	28,350,000
Borrowing	106,979,259	82,563,661	32,890,835	See Section on 'Borrowing'	57,851,806	24,471,256
<b>TOTAL PROGRAMME INCOME</b>	<b>131,819,873</b>	<b>99,646,883</b>	<b>46,245,397</b>		<b>82,275,806</b>	<b>61,821,256</b>

<b>NET EXPENDITURE</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>0</b>	<b>0</b>
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<b>Children and Families</b>
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Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone
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2023/24 Approved Budget £	2024/25 Approved Budget £
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<b><u>Project Budgets Approved 2022/23: - - Updated Per Cabinet of 30th August, 2022</u></b>
Archive and Registration Centre and Ayr Grammar School Project
Maybole Community Campus
<i>Early Learning and Childcare - Multi Year Capital Allocations</i>
Dailly Primary School Surplus Plot - Car Park
Education - Digital Inclusion for South Ayrshire Council
Girvan All Weather Pitch
Girvan Primary School
ICT Replacement in Schools
Sacred Heart Primary
<i>School Refurbishment Programme - Various Projects</i>

477,849	170,000	243,292	Complete
27,069,594	27,151,361	12,683,561	On Site
6,928,418	6,328,418	3,537,719	See Expanded Section
110,000	10,000	0	Design and Tender
5,302	5,302	0	On Site
840,579	340,579	12,622	Design and Tender
0	0	0	Design and Tender
226,701	226,701	69,890	On Site
2,115,425	2,334,425	2,284,424	Complete
3,768,398	3,799,342	2,338,403	See Expanded Section

0	0
15,000,000	0
1,317,555	0
0	0
0	0
0	0
3,000,000	13,000,000
0	0
0	0
1,315,000	2,086,226



<b>Children and Families</b>
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Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone
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2023/24 Approved Budget £	2024/25 Approved Budget £
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Shared Campus Project (Glenburn and St Ninian's Primary Schools)
Queen Margaret Academy - New Build and Upgrade Works
<i>Window and Roof Replacement - Various Projects</i>
CO2 Monitors - Council Properties
CO2 Monitors - Private and Third Sector Properties
Computing Science Hardware For Schools
Support Further Ventilation in Schools
Universal Free School Meals Kitchen Upgrades - Various
<b>TOTALS</b>

2,864,253	3,614,883	2,439,992	On Site
(808)	(808)	(808)	Complete
306,448	295,448	82,754	See <i>Expanded Section</i>
44,050	44,050	0	On Site
5,000	5,000	0	On Site
7,993	7,993	7,322	On Site
96,000	96,000	62,055	On Site
0	0	0	Concept
<b>44,865,202</b>	<b>44,428,694</b>	<b>23,761,227</b>	

1,150,000	0
0	0
109,214	150,000
0	0
0	0
0	0
0	0
0	0
<b>21,891,769</b>	<b>15,236,226</b>

**Our Adults and Older People**

<b>Approved Budget 2022/23</b>	<b>Projected to 31st March, 2023</b>	<b>Actual at P6</b>	<b>Key Project Milestone</b>
£	£	£	

<b>2023/24 Approved Budget</b>	<b>2024/25 Approved Budget</b>
£	£

<b><u>Project Budgets Approved 2022/23: - - Updated Per Cabinet of 30th August, 2022</u></b>
Scheme of Assistance *1

727,749	727,749	428,633	Legally Committed
<b>727,749</b>	<b>727,749</b>	<b>428,633</b>	

680,000	500,000
<b>680,000</b>	<b>500,000</b>

<b>Our Communities</b>
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Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone	Project Update
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2023/24 Approved Budget £	2024/25 Approved Budget £
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<b>Project Budgets Approved 2022/23: - - Updated Per Cabinet of 30th August, 2022</b>
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Ayr Leisure Facility	21,442,794	2,000,000	195,888	Design and Tender	Report taken to Cabinet 30 August 2022 with update on project costs and site
Ayrshire Roads Alliance - Bridge Works	0	0	0	Concept	Funding allocated to future years. Request to allocate £535,000 contained
Victoria Bridge Upgrade Works (including Joint Replacement, Bridge Deck Waterproofing,	722,559	586,740	230,072	On Site	£134,392 has been authorised for contractor payment to date (25/7/22).
Ayrshire Roads Alliance - Bridge Works (Gadgirth Bridge - Corrosion Protection	0	0	0	Complete	Works are now complete on site and no further expenditure anticipated.
Ayrshire Roads Alliance - Bridge Works (Bridge of Coyle Deck Replacement)	0	0	0	Complete	Works are now complete on site and no further expenditure anticipated.
Ayrshire Roads Alliance - Girvan Harbour Jetty Repairs	589,506	20,000	1,140	Design and Tender	It has been decided not to award the Contract to the single contractor who
Ayrshire Roads Alliance - Girvan South Pier Repairs	8,000	8,000	0	Design and Tender	Initial design works have begun and progressing.
Ayrshire Roads Alliance - LED Replacement	200,628	200,628	40,323	On Site	Works are on site and progressing.
Ayrshire Roads Alliance - Local Flood Risk Plan	178,167	100,000	282	Design and Tender	Troon Coastal Flood Study awarded to Atkins at a value of £94,189.
Ayrshire Roads Alliance - Road Reconstruction and Improvement	3,134,084	3,134,084	2,672,834	On Site	2022/23 programme of works is underway.
Ayrshire Roads Alliance - 20mph Infrastructure	3,646	3,646	3,675	Design and Tender	Following feedback from ward members/ community councils on Phase 3 scheme
Ayrshire Roads Alliance - Street Lighting	181,836	181,836	43,930	On Site	2022/23 programme of works is being progressed on site.
Ayrshire Roads Alliance - Traffic Signals Renewals Programme	219,553	219,553	10,407	Design and Tender	Renewal programme for the current year is currently being progressed..
Ayrshire Roads Alliance - New Traffic Signals	144,450	144,450	0	Legally Committed	A portion of this will be spent on the new Kilmarnock Road signals (replacing the
Ayrshire Roads Alliance - EV Charging Infrastructure	180,664	180,664	64,376	On Site	Works being progressed for these new installations.

22,000,000	0
278,000	362,000
0	0
0	0
0	0
0	0
120,000	0
0	0
64,000	64,000
2,500,000	2,500,000
0	0
250,000	250,000
140,000	0
0	0
100,000	120,430

Our Communities
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Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone	Project Update
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2023/24 Approved Budget £	2024/25 Approved Budget £
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Ayrshire Roads Alliance - B734 Pingerrach Slope Stabilisation and Safety Barrier
Ayrshire Roads Alliance - C12 Dunure Slope Stabilisation
Ayrshire Roads Alliance - U49 Littleton Farm Slope Stabilisation Work
Ayrshire Roads Alliance - Facilities to assist with tourist and visitor facilities
Belleisle Park - Additional Works
CCTV Public Space Infrastructure
<i>Cemetery Infrastructure Project</i>
Craigie Additional Sporting Facility
Site Adjacent to Craigie Athletics Facility
Cycling Walking Safer Routes 2022-23
Cycling Walking Safer Routes 2021-22
Golf Strategy - Health and Safety Works
Green Waste / Household Recycling and Waste Transfer Station
Gypsy Traveller Transit Site (Cockhill Farm, Ayr) - Feasibility Study
Masonhill Crematorium Upgrade of Drainage (2021/22 and 2022/23)
Maybole Town Centre Regeneration - Town Hall

120,364	123,696	123,696	Complete	Works complete on site. Final works cost agreed £123,289.32.
193,346	193,346	103,267	Design and Tender	Intrusive ground investigation required. Consultants Fairhurst to be employed for
11,054	11,054	0	Design and Tender	Fairhurst designing solution at cost of £10,000.
159,507	159,507	0	Design and Tender	Works to be planned for 2022/23.
664,909	314,909	2,330	Design and Tender	Works to conservatory at Belleisle being tendered.
413,599	413,599	284,670	Complete	Upgrade of 47 outdated public space CCTV cameras in Ayr, Prestwick, Troon,
2,361,880	1,746,879	694,946	<i>See Expanded Section</i>	<i>For detailed breakdown, see expanded tab below.</i>
4,754,783	5,072,532	3,875,619	On Site	These works started on site on the 19th July 2021 with a completion date of 18th
0	0	0	On Site	Feasibility proposals to be prepared for a cycle track and a pedestrian path.
718,057	718,057	73,117	Design and Tender	Various projects, with a significant spend component being the Alloway-Burton
75,920	75,920	75,920	Complete	Expenditure relating to 21 -22 project - funding received and request to add
500,000	250,000	0	Design and Tender	PDS providing liaison and support. PIN Notice uploaded to PCS. 3 x responses
4,550,749	550,749	122,209	Design and Tender	Design Team appointed to look at early work on project.
0	0	0	Design and Tender	A proposed generic layout (Version 3) and accompanying Indicative Cost
246,050	46,050	500	Complete	Latest phase of works complete. Final account to be agreed and final
1,142,126	1,142,126	48,963	On Site	Construction Contract awarded (£1.042M) and works commenced on site

0	0
0	0
0	0
0	0
0	0
0	0
500,000	250,000
0	0
0	0
0	0
0	0
0	0
4,150,000	4,000,000
0	0
0	0
0	0

Our Communities	Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone	Project Update	2023/24 Approved Budget £	2024/25 Approved Budget £
Maybole Town Centre Regeneration - Public Realm Improvements to the High Street	97,375	0	0	Design and Tender	Scheme due to be submitted to Sustrans Construction Phase Panel in Nov 22 for	259,875	0
Maybole Regeneration – Project Team	140,237	70,237	0	Legally Committed	This partially supports salary costs until march 24 and will be drawn down	0	0
Maybole Regeneration – Small Grants Scheme	291,000	291,000	0	Legally Committed	The workstream has proved particularly challenging with owners unwilling to	0	0
Maybole Regeneration – Development Grant Scheme	50,000	0	0	Legally Committed	Due to reasons outlined above no spend to has been incurred to date. Work is	0	0
Nature Restoration Fund 2022/23	96,000	96,000	9,500	Design and Tender	Three projects will be undertaken here. <u>Wildflower Meadows</u> - After the success	0	0
Northfield Bowling Centre Refurbishment	551,750	51,750	0	Design and Tender	Early discussions have been held with the building tenant, Bowls Scotland.	0	0
Place Plans	1,029,490	829,490	45,651	On Site	The Place Plans for Ayr North and Girvan are complete.	0	0
Tarbolton Pitch - Drainage Works	2,480	2,480	0	Complete	Works are now completed. Checks ongoing to establish of further	0	0
<i>Public Conveniences - Various Projects</i>	382,965	282,965	1,205	<i>See Expanded Section</i>	<i>For detailed breakdown, see expanded tab below.</i>	0	0
Rozelle House (Grant Funded Works)	235,308	235,308	99,000	Complete	Works are now complete on site with final account to be agreed and final payments	0	0
<i>SPT/Transport Scotland Projects</i>	1,253,139	1,558,353	522,312	<i>See Expanded Section</i>	<i>For detailed breakdown, see expanded tab below.</i>	0	0
Ayr Town Centre Projects	23,363	23,363	0	Complete	Works are now completed. Checks ongoing to establish of further	0	0
Scottish Government - Place Based Investment Programme 2021/22	614,081	614,081	253,807	Design and Tender	Programme of projects are in place and works are ongoing on these currently.	0	0
Scottish Government - Place Based Investment Programme 2022/23	691,000	691,000	0	Design and Tender	Programme of projects approved by Cabinet of 27th September, 2022.	0	0
Whitlett's Sports Improvements	11,661	11,661	0	Complete	Works are now complete on site. Final account to be agreed and final	0	0

Our Communities	Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone	Project Update	2023/24 Approved Budget £	2024/25 Approved Budget £
VAT Recovery Projects	1,823,896	1,503,896	940,582	See Expanded Section	For detailed breakdown, see expanded tab below.	0	0
Ayr Esplanade - Phase 1	0	0	0	Design and Tender	Report to Leadership Panel in March 2022 was withdrawn and will be	0	0
Craigie Park Sport for All facility Development	216,614	216,614	11,320	Legally Committed	Formation of a Multi Use games Area (MUGA) in Craigie Park. Planning	0	0
Promenade and Shorefront Improvement Scheme	375,000	175,000	3,370	Design and Tender	A review of requirements for all promenades was discussed with the	0	0
Floating pontoons @ River Ayr	55,000	55,000	5,281	Design and Tender	Installation of a Floating Pontoon, including walkways and fencing on the	0	0
Mixed Tenure Grant	100,000	100,000	0	Design and Tender	Investment to support provision of grants to owners in mixed tenure blocks to	100,000	0
Wetland Creation and Pollinator Corridors Belleisle Golf Course	0	114,300	0	Concept	Grant awarded by Scottish Government for Wetland Creation and Pollinator	0	0
Coastal Change Adaptations	0	50,000	0	Concept	Request to create budget from areas of underspend elsewhere within the	0	0
Newton Primary - Community Room Awning / Canopy	0	0	0	Concept	Various options have been prepared to provide the requested cover at the	0	0
<b>Previous Years Projects</b>							
Citadel Enhancement	19,998	19,998	0	Complete	The landscaping works of the current phase of works, contracted to	0	0
Troon Cemetery Extension	1,832	1,832	0	Complete	Works are now complete on site with final account to be agreed and final payments	0	0
	<b>50,980,419</b>	<b>24,592,353</b>	<b>10,560,193</b>			<b>30,461,875</b>	<b>7,546,430</b>

**Other Investment in Buildings, Information and Technology**

Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone
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2023/24 Approved Budget £	Special Programme Review - £	Special Programme Review - £	LP Proposed Adjustment £	2023/24 Post LP Approved £	2024/25 Approved Budget £
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**Project Budgets Approved 2022/23: -  
- Updated Per Cabinet of 30th August, 2022**

<b>Buildings</b>
Burns House Demolition
Depot Improvement Throughout South Ayrshire Council - Additional Works
<i>Developers' Contributions</i>
<i>Equalities Act Budget - Various Projects</i>
Office Accommodation and Riverside Project
Office and Welfare Facilities at Bridge Street, Girvan
Net Zero Carbon Retrofit
<i>Property Refurbishment - Various Projects</i>
Renewable Heat Incentive Certifications
Refurbishment and Extension to King George V Changing Facilities
Relocation of Archive Centre
<i>Rewiring Programme (Including Residual Decoration Work, Etc.) - Various Projects</i>
Waste Transfer Station, Ayr
<i>Works to Facilitate Property Rationalisation - Various Projects</i>
Fire Damage Reinstatement Works - 17-21 High Street, Ayr
<b>Information Technology</b>

27,032	27,032	27,032	Complete
94,000	0	0	Concept
2,473,684	1,809,013	239,671	See Expanded Section
307,114	307,114	99,457	See Expanded Section
2,723,344	4,323,344	3,902,121	On Site
2,418,495	1,918,495	293,799	On Site
1,000,000	800,000	147,101	Design and Tender
1,437,593	1,522,391	710,141	See Expanded Section
0	0	0	Complete
587,890	587,890	546,162	Complete
866,250	866,250	0	Complete
191,456	191,456	2,755	See Expanded Section
42,270	49,270	0	Design and Tender
1,401,911	1,213,113	1,071,356	See Expanded Section
0	0	0	Other

0			0	0	0
0			0	0	0
0	0	0	819,671	819,671	0
300,000	0	0	0	300,000	300,000
1,800,000			-1,600,000	200,000	0
0			500,000	500,000	0
0			200,000	200,000	0
929,562	0	0	0	929,562	1,250,000
0			0	0	0
0			0	0	0
0			0	0	0
200,000	0	0	0	200,000	200,000
0			0	0	0
100,000	0	0	75,000	175,000	100,000
0			0	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actual at P6 £	Key Project Milestone	2023/24 Approved Budget £	Special Programme Review - £	Special Programme Review - £	LP Proposed Adjustment £	2023/24 Post LP Approved £	2024/25 Approved Budget £
<i>Business Systems</i>	6,364,486	6,364,386	2,353,070	See Expanded Section	673,600	0	0	0	673,600	852,600
<i>End User Computing</i>	2,890,125	2,890,125	573,776	See Expanded Section	1,652,000	0	0	0	1,652,000	4,006,000
<i>Information and Data</i>	1,530,498	1,530,498	309,688	See Expanded Section	450,000	0	0	0	450,000	300,000
<i>ICT Infrastructure</i>	758,022	758,022	138,777	See Expanded Section	655,000	0	0	0	655,000	130,000
<b>Other</b>										
Facilitate Introduction of Flexible Working	385,000	285,000	0	Concept	100,000			0	100,000	100,000
Initial Work on Projects For Future Years	100,000	93,000	15,000	Design and Tender	100,000			0	100,000	100,000
Project Management Costs	95,000	95,000	9,482	Other	0			0	0	0
<i>Repairs and Renewal (Works Funded by Contribution)</i>	829,811	841,061	242,182	See Expanded Section	0	0	0	68,063	68,063	0
<b>Economic and Regeneration</b>										
<i>Ayrshire Growth Deal</i>	6,869,000	3,071,905	795,457	See Expanded Section	21,282,000	0	0	14,274,516	35,556,516	31,200,000
Hanger Space (GPA)	1,786,019	286,019	0	Concept	1,000,000			1,500,000	2,500,000	0
Commercial Properties Portfolio	4,865	4,865	(6,622)	Complete	0			0	0	0
<b>Projects Brought Forward from 2020/21</b>										
Oracle Systems Development	5,554	5,654	5,654	Design and Tender	0			0	0	0
Sale of Land and Buildings	150	250	250	Other	0			0	0	0
Social Work Client Database (Carefirst)	56,932	56,932	19,035	On Site	0			0	0	0
	<b>35,246,501</b>	<b>29,898,085</b>	<b>11,495,345</b>		<b>29,242,162</b>	<b>0</b>	<b>0</b>	<b>15,837,250</b>	<b>45,079,412</b>	<b>38,538,600</b>



Income
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Approved Income Budget 2021/22	Projected to 31st March, 2022	Actual at P6	Key Project Milestone
£	£	£	

2023/24 Approved Budget	2024/25 Approved Budget
£	£

<b>Project Budgets Approved 2022/23: - - Updated Per Cabinet of 30th August, 2022</b>
<b>Funding Type</b>
General Capital Grant
Estimated Capital Grant In Future Years
<b>Specific Grants</b>
Cycling, Walking & Safer Streets
Cycling, Walking & Safer Streets 2020-21
<b>Total Grant Funding</b>
<b>Additional Funding Identified</b>
Capital Receipts
Spaceport Infrastructure (plus further adjustments 2024/25 to 2025/26);
Aerospace and Space Innovation Centre (plus further adjustments 2024/25 to 2029/30);
Commercial Space - Prestwick - Industrial Units (plus further adjustments 2024/25 to 2029/30);
Prestwick Infrastructure - Roads (plus further adjustments 2024/25 to 2025/26);
Digital Subsea Cabling (plus further adjustments 2024/25).
Digital Infrastructure (plus further adjustments 2024/25)
Citadel Funding Brought Forward From Previous Years
Developers Contributions - Greenan - (Kyle/St Johns/General)
Doonfoot Primary - Upgrade and Extension
Doonfoot Primary - Formation of New Entrance;
Developers Contributions - North East Troon

8,577,000	8,577,000	4,405,500	Income
0	0	0	Income
718,057	718,057	73,117	Income
75,920	75,920	75,920	Income
<b>9,370,977</b>	<b>9,370,977</b>	<b>4,554,537</b>	
250,000	250,000	4,500	Income
3,068,000	0	0	Income
800,000	0	0	Income
2,603,000	0	0	Income
782,000	0	0	Income
0	0	0	Income
0	0	0	Income
19,860	19,860	19,860	Income
730,472	0	2,199,742	Income
51,385	51,385	947,411	Income
7,400	7,400	0	Income
99,102	99,102	1,745,582	Income

0	0
9,000,000	9,000,000
0	0
0	0
<b>9,000,000</b>	<b>9,000,000</b>
250,000	250,000
2,500,000	15,800,000
2,000,000	1,800,000
1,097,000	3,000,000
4,518,000	4,000,000
4,059,000	3,000,000
1,000,000	500,000
0	0
0	0
0	0
0	0

Developers Contributions - North East Troon - MUGA Next to Struthers PS
Developers Contributions - North East Troon - Struthers Access and Community Facilities
Struthers Primary School - New Play Area (Developers Contributions)
Barassie Public Transport Improvements(dc)
Developers Contributions - Troon Esplanade Wheeled-Sports Zone Facility
Developer Contributions - Symington - Transport
Developer Contributions - Symington - Education
Developer Contributions - Symington Main Street - Unallocated Education
Developers Contributions - Monkton Section 75 - Monkton Cross Traffic Signals and Other Improvements
Developers Contributions - Monkton - Educational Cont.
<i>Other Contributions - Grants / CFCR / CRA</i>
<b>Total Additional Funding</b>
<b>Cash Funding Available</b>
<b>Total Borrowing</b>
<b>TOTAL FUNDING REQUIREMENT</b>

442,500	442,500	0	Income
591,904	591,904	986,350	Income
161,000	161,000	0	Income
61,256	61,256	61,256	Income
0	155,000	0	Income
0	0	0	Income
0	0	0	Income
372,604	283,405	377,161	Income
17,317	17,317	17,317	Income
0	0	456,172	Income
5,411,837	5,572,116	1,984,674	Various
<b>15,469,637</b>	<b>7,712,245</b>	<b>8,800,025</b>	
<b>24,840,614</b>	<b>17,083,222</b>	<b>13,354,562</b>	
<b>106,979,259</b>	<b>82,563,661</b>	<b>32,890,835</b>	
<b>131,819,873</b>	<b>99,646,883</b>	<b>46,245,397</b>	

0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
<b>15,424,000</b>	<b>28,350,000</b>
<b>24,424,000</b>	<b>37,350,000</b>
<b>57,851,806</b>	<b>24,471,256</b>
<b>82,275,806</b>	<b>61,821,256</b>

Request For Budget Adjustments		Advanced/ (Carry Forward) from/to Future Years £	Release Back 2022-23 £	In Year Budget Amendments 2022-23 £	Additional Budget 2022-23 £	Proposed Revised 2022-23 Budget £	Proposed Revised 2023-24 Budget £	Proposed Revised 2024-25 Budget £
<b>Capital Budget approved by Cabinet 30th August 2022</b>						<b>131,819,873</b>	<b>82,275,806</b>	<b>61,821,256</b>
1	South Ayrshire Council on the 3rd March, 2022, approved the paper 'Revenue Estimates 2022/23, Capital Estimates 2022/23 to 2033/34, and Carbon Budget 2022/23' which set the Capital Programme for the twelve years 2022/23 to 2033/34.  Budget adjustments to the programme have been approved through: - - P12 Capital Monitoring report, approved by Cabinet of the 14th June, 2022; and - P3 Capital Monitoring report, approved by Cabinet of the 30th August, 2022. All adjustments approved have been incorporated into the P6 report.							
2	Additional funding has been awarded to projects which requires to be captured within the Programme as detailed below. (i) Strathclyde Passenger for Transport have approved an award for Regional Active Travel Grant - Alloway to Burton Underpass 2022/23 - Regional Active Travel Grant - Alloway to Burton Underpass 2022/23. (ii) It is requested that expenditure and income budgets be created for Sustrans - Spaces for People grant which has been received as detailed below: - - Sustrans - Spaces For People . (iii) An award has been made by the Energy Savings Trust for the installation of electric charging points at various locations in Girvan and Ayr and it is requested that expenditure and income budgets be created follow: - - Switched On Fleet. (iv) Scottish Government have awarded funding for the project 'Wetland Creation and Pollinator Corridors Belleisle Golf Course' and it is requested that expenditure and income budgets be added as below: - - Wetland Creation and Pollinator Corridors Belleisle Golf Course. (v) Police Scotland have agreed to fund additional costs of £81,767 in relation to the creation of a Police Office at Maybole Community Campus. It is therefore requested that expenditure and income budgets be increased by this amount as detailed below: - - Maybole Community Campus.				65,000  27,683  85,531  114,300  81,767	65,000  27,683  85,531  114,300  81,767	0  0  0  0  0	0  0  0  0  0
3	Adjustments have been approved to the Capital Programme which require to be reflected as detailed below: - (i) Capital Asset Management Group have approved the following Repairs and Renewals Fund bids and it is requested expenditure and income budgets be added as detailed as follow: - - Mobile Compactor Replacement HWRC Troon; and							
					19,272	19,272	0	0

	- Surfacing Ground Adjacent to Prosoccer (additional funding).				60,041	60,041	0	0
<b>4</b>	A number of adjustments are required where budgets are required to be advanced from 2023/24 back to 2022/23 to reflect current profiling patterns for projects. These are as detailed below: -							
	- Shared Campus Project (Glenburn and St Ninian's Primary Schools)	750,630				750,630	(750,630)	0
	- Office Accommodation and Riverside Project	1,600,000				1,600,000	(1,600,000)	0
<b>5</b>	A number of adjustments are required where budgets are required to be advanced from 2022/23 back to 2022/23 to reflect current profiling patterns for projects. These are as detailed below: -							
	- Dailly Primary School Surplus Plot - Car Park;	(100,000)				(100,000)	100,000	0
	- Girvan All Weather Pitch;	(500,000)				(500,000)	500,000	0
	- Troon Early Years Centre;	(600,000)				(600,000)	600,000	0
	- Girvan Academy - Refurbishment Works (ICT Area / Library);	(250,000)				(250,000)	250,000	0
	- Ayr Leisure Facility;	(19,442,794)				(19,442,794)	(2,557,206)	22,000,000
	- Victoria Bridge Upgrade Works (including Joint Replacement, Bridge Deck Waterproofing, Corrosion Protection and Concrete Repair Work);	(132,487)				(132,487)	132,487	0
	- Ayrshire Roads Alliance - Girvan Harbour Jetty Repairs;	(569,506)				(569,506)	569,506	0
	- Ayrshire Roads Alliance - Local Flood Risk Plan;	(78,167)				(78,167)	78,167	0
	- Belleisle Park - Additional Works;	(350,000)				(350,000)	350,000	0
	- Golf Strategy - Health and Safety Works;	(250,000)				(250,000)	250,000	0
	- Green Waste / Household Recycling and Waste Transfer Station;	(4,000,000)				(4,000,000)	(150,000)	4,150,000
	- Masonhill Crematorium Upgrade of Drainage (2021/22 and 2022/23);	(200,000)				(200,000)	200,000	0
	- Maybole Town Centre Regeneration - Public Realm Improvements to the High Street;	(97,375)				(97,375)	97,375	0
	- Maybole Regeneration – Project Team;	(70,000)				(70,000)	70,000	0
	- Maybole Regeneration – Development Grant Scheme;	(50,000)				(50,000)	50,000	0
	- Northfield Bowling Centre Refurbishment;	(500,000)				(500,000)	500,000	0
	- Place Plans;	(200,000)				(200,000)	200,000	0
	- Promenade and Shorefront Improvement Scheme;	(200,000)				(200,000)	200,000	0
	- Old Dailly Bell Tower;	(350,000)				(350,000)	350,000	0
	- Re-erecting Unstable Headstones over 6';	(15,000)				(15,000)	15,000	0
	- St Quivox and Dailly Mausolea;	(250,000)				(250,000)	250,000	0
	- Upgrading of Various Public Conveniences (Phase 2) - Unallocated Balance 2022/23;	(100,000)				(100,000)	100,000	0
	- Development of Portland Park to Provide Enhanced Facilities for Community Use;	(150,000)				(150,000)	150,000	0
	- Golf Academy;	(210,000)				(210,000)	210,000	0
	- Office and Welfare Facilities at Bridge Street, Girvan;	(500,000)				(500,000)	500,000	0
	- Net Zero Carbon Retrofit;	(200,000)				(200,000)	200,000	0
	- Hanger Space (GPA);	(1,500,000)				(1,500,000)	1,500,000	0
	- Developers Contributions Unallocated - Greenan;	(730,472)				(730,472)	730,472	0

	- Developers Contributions - Symington Main Street - Unallocated Education;	(89,199)			(89,199)	89,199	0
	- Works to Facilitate Property Rationalisation - Various Projects - Unallocated Budget 2022/23 & Future Years; and	(75,000)			(75,000)	75,000	0
	- Cunningham Place Children's House - Garden Room.	(68,063)			(68,063)	68,063	0
<b>6</b>	A number of adjustments are requested as (a) there are projects where budgets are no longer required as final accounts have been settled and projects completed; and (b) other projects where additional funds are required to complete works. Adjustments requested are as detailed below:-						
	- Archive and Registration Centre and Ayr Grammar School Project;			(307,849)	(307,849)	0	0
	- Sacred Heart Primary School;			219,000	219,000	0	0
	- Depot Improvement Throughout South Ayrshire Council - Additional Works;			(94,000)	(94,000)	0	0
	- Craigie Additional Sporting Facility;			317,749	317,749	0	0
	- Coastal Change Adaptations;			50,000	50,000	0	0
	- Prestwick Pool - Additional Gym Facilities;			40,000	40,000	0	0
	- Facilitate Introduction of Flexible Working;			(100,000)	(100,000)	0	0
	- Waste Transfer Station, Ayr;			7,000	7,000	0	0
	- Initial Work on Projects For Future Years; and			(7,000)	(7,000)	0	0
	- Sale of Land and Buildings			100	100	0	0
<b>7</b>	A number of adjustments are required to the <b>Early Years</b> sections of the programme as detailed below.						
	(i) <b><u>Early Learning and Childcare - Multi Year Capital Allocations</u></b>						
	- Space Place;			75,000	75,000	0	0
	- Struthers Early Years Centre;			100,000	100,000	0	0
	- Troon Early Years Centre;			(187,283)	(187,283)	0	0
	- Wallacetown Nursery - Conversion of Large Store and Kitchen into a Playroom (Phase 3);			1,836	1,836	0	0
	- Doonfoot Early Years Centre - Acoustics; and			10,000	10,000	0	0
	- Symington Early Years Centre.			447	447	0	0
<b>8</b>	A number of adjustments are required to the <b>School Refurbishment</b> section of the programme as detailed below: -						
	<b><u>Schools Refurbishment 2021/22</u></b>						
	- School Refurbishment Programme - Unallocated Funding 2022/23 & Future Years;	365,944		(407,794)	(41,850)	(365,944)	0
	- Doonfoot Primary School - Acoustics;			13,078	13,078	0	0
	- Girvan Academy - Refurbishment Works (ICT Area / Library);			255,944	255,944	0	0
	- Girvan Academy - New Sports Surface (former Tennis Courts);			20,000	20,000	0	0
	- Heathfield Primary - Acoustic Measures;			21,850	21,850	0	0
	- Kyle Academy - Refurbishment Works 2021/22 (Science Department Upgrade);			150,000	150,000	0	0
	- Playground Improvement Projects;			(25,000)	(25,000)	0	0
	- Reconfiguration/ Upgrade RO87 Doonfoot Primary School;			906	906	0	0
	- Sacred Heart Primary School - School Refurbishment Contribution;			(100,000)	(100,000)	0	0

	- Straiton Primary - School House; - Struthers Primary School - Classroom Adaptations; and - Symington Primary School.			7,680 1,469 (23,133)		7,680 1,469 (23,133)	0 0 0	0 0 0	
<b>9</b>	Adjustments are required to the <b>Window and Roof Replacement</b> sections of the programme as detailed below: - <b>Window and Roof Replacement Projects 2022/23</b> - Marr College Roof Replacement; - Coylton Activity Centre - Roof Replacement; - Girvan Academy - Window Replacement 2022/23; - Macadam House Roof Replacement 2022/23; - Marr College - Replacement of Bird Netting to Roof; and - St Johns Primary School - Phase 2 - Replace Middle Flat Roof.			(14) 50,000 (120,000) 29,000 30,000 14		(14) 50,000 (120,000) 29,000 30,000 14	0 0 0 0 0 0	0 0 0 0 0 0	
<b>10</b>	A number of adjustments are required to the <b>Cemeteries Infrastructure</b> section of the programme as detailed below: - - Cemetery Infrastructure Projects - Funding to Be Allocated 2022/23 & Future Years; - Ayr Cemetery - Wall Repair Including Headstones; - Hillhouse Quarry by Troon - Ground Investigation; - Masonhill Crematorium - New Paving to Courtyard and Internal Areas; - Bynehill Cemetery; - Monkton Cemetery - Upgrade of Gable Wall; - Masonhill Crematorium - Ventilation; - Relocation of Mossblown War Memorial; - Masonhill Crematorium - Ventilation (Cremator Room); and - Ayr Cemetery - Remedial Works to Burial Chambers.			1,656 2,784 (10,000) 3,000 2,060 500 (16,700) 16,700 (73,446) 73,446		1,656 2,784 (10,000) 3,000 2,060 500 (16,700) 16,700 (73,446) 73,446	(250,000) 0 0 0 0 0 0 0 0 250,000	0 0 0 0 0 0 0 0 0	
<b>11</b>	A number of adjustments are required to the <b>Public Conveniences</b> section of the programme as detailed below: - - Ainsley Park Public Conveniences, Girvan; and - St Meddan's, Troon.			(103,755) 103,755		(103,755) 103,755	0 0	0 0	
<b>12</b>	A number of adjustments are required to the <b>Ayrshire Roads Alliance</b> managed projects section of the programme as detailed below. - Victoria Bridge Upgrade Works (including Joint Replacement, Bridge Deck Waterproofing, Corrosion Protection and Concrete Repair Work) - Ayrshire Roads Alliance - B734 Pingerrach Slope Stabilisation and Safety Barrier. It is requested that additional expenditure and income budgets be added to match the recent claim approved by Sustrans in relation to the Follow on From Accessible Ayr project as detailed below: - - Sustrans - Follow on From Accessible Ayr.			(3,332) 3,332		(3,332) 3,332 0	0 0 0	0 0 0	
<b>13</b>	A number of adjustments are required to the <b>Developers Contributions</b> section of the programme as detailed below: -								
						127,000	127,000	0	0

	(i) The creation of the Troon Esplanade Wheeled-Sports Zone Facility is to be funded from Developers Contributions collected from the North East Troon Developers Contributions. It is requested that income and expenditure budget be drawn as detailed below: - - Troon Esplanade Wheeled-Sports Zone Facility.				155,000	155,000	0	0
14	A number of adjustments are required to the <b>Equalities Act</b> section of the programme as detailed below: - - Equalities Act Budget - Various Projects - Unallocated Budget 2022/23 & Future Years. <u>2021/22</u> - Girvan Library - Replacement Ramp; and - Girvan Beach - Accessible Ramps. <u>2022/23</u> - Minishant Primary School - Steps & Accessible Ramp to Main Building Entrance Area; - Holmston Primary Accessibility – Relocation of ICT Equipment; and - Invergarven - Groundworks to Make External Area Child Accessible.			23,835		23,835	0	0
				1,626		1,626	0	0
				(50,000)		(50,000)	0	0
				13,911		13,911	0	0
				628		628	0	0
				10,000		10,000	0	0
15	A number of adjustments are required to the <b>Property Refurbishment</b> section of the programme as detailed below: - - Property Refurbishment - Various Projects - Unallocated Budget Future Years; - Boat Store, Dunure - Rebuild Store; - County Buildings - Window Refurbishment (Committee Rooms); - Heritage Centre 1 -3 High Street, Ayr; - Walker Hall - Upgrade of Toilets / Changing Place Facility; - Girvan Academy Corridor Refurbishment; - Prestwick Community Centre - Slate Roof Replacement; - Dukes Road Building - Fabric Feasibility Study; - Marr College – Upgrade of Security Entrance; - Southcraig - Replacement Exit Doors; - Various Properties - External Tarmac, Boundary Walls, Railings, Line Markings 2022/23; - Intruder Alarm Replacements - Various Locations - 2022/23; - Newton Primary - Upgrade Staff Toilets and Reception; - Dundonald Primary School - Upgrade of Toilets; - Southcraig - North Wing Toilet Refurbishment; - Masonhill Crematorium - Alterations to Existing Roof to Front Portico and EPDM Roof; - Alterations to Southlodge House (to House Ukrainian Refugees); and - Improved Accessible Routes onto Girvan Beach.			0		0	0	0
				(6,521)		(6,521)	0	0
				(145,180)		(145,180)	0	0
				14,658		14,658	0	0
				(14,658)		(14,658)	0	0
				12,869		12,869	0	0
				(79,000)		(79,000)	0	0
				10,000		10,000	0	0
				4,679		4,679	0	0
				709		709	0	0
				1,342		1,342	0	0
				5,900		5,900	0	0
				53,000		53,000	0	0
				19,000		19,000	0	0
				18,000		18,000	0	0
				50,000		50,000	0	0
				80,000		80,000	0	0
				60,000		60,000	0	0
16	Adjustments are required to the <b>Rewiring Programme (Including Residual Decoration Work, Etc) - Various Properties</b> section of the programme as detailed below: -							

	- Rewiring Programme (Including Residual Decoration Work, Etc.) - Various Projects - Unallocated Budget 2022/23 & Future Years; and			(3,800)		(3,800)	0	0
	- Renewal of Distribution Board - Girvan Academy Dance Studio 2022/23.			3,800		3,800	0	0
17	A number of adjustments are required to the <b>Property Rationalisation</b> section of the programme as detailed below: - - Works to Facilitate Property Rationalisation - Various Projects - Unallocated Budget 2022/23 & Future Years.			(113,798)		(113,798)	0	0
18	A number of adjustments are required to the <b>Information Technology</b> section of the programme as detailed below: - - Oracle Systems Development <b>ICT Infrastructure</b> - ICT Infrastructure Unallocated Budget 2022/23 & Future Years. <b>Business Systems</b> - Business Systems - Unallocated Funding 2022/23 & Future Years; - Oracle eBusiness Suite Programme; and - Digital Platform (Goss) Renewal. <b>Information and Data</b> - Data Centre UPS; - Web Security; - ICT Infrastructure Unallocated Budget 2022/23 & Future Years. - F5 Application Software Upgrade and Support; and - Lanschool Air. <b>End User Computing</b> - End User Computing Unallocated Funding - 2022/23 & Future Years; and - Digital Footprint for Offline Workers.			100		100	0	0
						0	0	0
				(1,083,649)		(1,083,649)	0	0
				715,000		715,000	0	0
				368,549		368,549	0	0
				1,233		1,233	0	0
				(1,233)		(1,233)	0	0
				(47,000)		(47,000)	0	0
				30,000		30,000	0	0
				17,000		17,000	0	0
				(15,000)		(15,000)	0	0
				15,000		15,000	0	0
19	A number of adjustments are required to the <b>VAT Recovery Fund</b> section of the programme as detailed below: - - Business Plan and Associated Works to Create a Wheel Sport Facility; - Shore Front Playpark - Replace Some of Condemned Equipment; - Upgrade Play Area in Conjunction With Skate Park (Craigie); and - Consultation and Plan to Introduce Volleyball at Ayr Beach;.			(2,049)		(2,049)	0	0
				2,049		2,049	0	0
				333		333	0	0
				(333)		(333)	0	0
20	A number of adjustments are required to both expenditure and income budgets within the <b>Ayrshire Growth Deal</b> section of the programme as detailed below, reflecting the current project profiling: - - Spaceport Infrastructure (further adjustment £793 in 2025/26); - Commercial Space - Prestwick - Industrial Units (further adjustments in -£2M in 2025/26, -£3M in 2026/27, -£4.8M in 2027/28, -£4M in 2028/29 and -£3,978M 2029/30); - Prestwick Infrastructure - Roads (further adjustments in £1.3M in 2025/26 and £2,218M 2026/27); - Aerospace and Space Innovation Centre; - Digital Infrastructure; and - Digital Sub Sea Cabling.	(2,477,121)				0	0	0
						(2,477,121)	15,151,926	3,200,000
		(1,036,520)				(1,036,520)	(360,069)	(218,000)
		(283,454)				(283,454)	(517,112)	800,000
						0	0	0
						0	(229)	0
<b>TOTAL ADJUSTMENTS</b>		<b>(32,908,584)</b>	<b>0</b>	<b>0</b>	<b>735,594</b>	<b>(32,172,990)</b>	<b>17,236,005</b>	<b>29,932,000</b>



## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

### 1. Policy details

Policy Title	Monitoring of General Services Capital Programme
Lead Officer (Name/Position/Email)	Pauline Bradley, Service Lead, Professional Design Service pauline.bradley@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	No	No
Disability	No	No
Gender Reassignment (Trans/Transgender Identity)	No	No
Marriage or Civil Partnership	No	No
Pregnancy and Maternity	No	No
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	No	No
Religion or Belief (including lack of belief)	No	No
Sex – gender identity (issues specific to women & men or girls & boys)	No	No
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	No	No
Thematic Groups: Health, Human Rights & Children's Rights	No	No

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	No	No
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	No	No
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	No	No
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	No	No
Socio-economic Background – social class i.e. parent’s education, employment and income	No	No

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	No Impact
Advance equality of opportunity between people who share a protected characteristic and those who do not	No Impact
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	No Impact
Increase participation of particular communities or groups in public life	No Impact
Improve the health and wellbeing of particular communities or groups	No Impact
Promote the human rights of particular communities or groups	No Impact
Tackle deprivation faced by particular communities or groups	No Impact

**5. Summary Assessment**

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>Yes</del> <b>No</b>
<b>Rationale for decision:</b>  <b>This is an update report with no implication in relation to equalities.</b>	
<b>Signed :</b> Pauline Bradley	Service Lead – Professional Design Services
<b>Date:</b> 31 <sup>st</sup> October 2022	

**South Ayrshire Council**

**Report by Head of Finance, ICT and Procurement  
to Cabinet  
of 29 November 2022**

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**Subject:       Review of General Services Reserves**

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**1.       Purpose**

- 1.1       The purpose of this report is to undertake a review of the various committed balances currently held by the Council in General Services reserves and to recommend amounts for release back to uncommitted reserves.

**2.       Recommendation**

- 2.1       **It is recommended that the Cabinet considers the review of the General Services committed reserves position and approves the recommended release of £0.633m of committed funds to uncommitted reserves.**

**3.       Background**

- 3.1       The Local Authority Accounting panel Bulletin 99 - Local Authority Reserves and Balances states that:

*Within the existing statutory and regulatory framework, it is the responsibility of chief finance officers (proper officer in Scotland) to advise local authorities about the level of reserves that they should hold and to ensure that there are clear protocols for their establishment and use. Reserves should not be held without a clear purpose.*

- 3.2       Local authorities are permitted to establish reserve funds as part of their responsibility for ensuring that sound financial management arrangements are in place. The purposes of reserve funds are as follows:

- 3.2.1     As a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing;
- 3.2.2     As a contingency to mitigate against the impact of unexpected events or emergencies; and
- 3.2.3     As a means of building up funds to meet known or anticipated future commitments.

- 3.3       The Council's Reserves Policy as stated in the Long term Financial Outlook approved in October 2021, states that the Council should aim to maintain uncommitted reserves at a minimum of 2% of General fund net expenditure to meet the potential cost of unforeseen liabilities.

3.4 The level of reserves held were last reviewed in February 2019. At 31 March 2022 the Council held a total of £39.877m in general reserves as follows:

**Table 1**

<b>General Reserve</b>	<b>£m</b>	<b>£m</b>
Uncommitted		5.943
Committed funds		
General	19.852	
Covid-19	14.082	33.934
<b>Total Reserves and Funds</b>		<b>39.877</b>

3.5 As at 31 March the level of **uncommitted** reserves held equated to approximately 2.72% of annual budgeted net expenditure.

3.6 The Budget Management Report 2022/23 – Period 3 presented to Cabinet in August 2022 identified a projected uncommitted reserves balance of £5.055m prior to any further draws for the 2022-23 Financial Year. Since that time further commitments of £0.383m, as detailed in 4.4 below, have been agreed by Council or Cabinet. This reduces the uncommitted reserve balance to £4.672m or 2.1% of annual budgeted net expenditure.

#### **4. Proposals**

4.1 The Council has previously established four earmarked funds ‘set aside’ or committed within the accumulated general fund reserve, totalling £4.257m at 31 March 2022, as detailed below:

4.1.1 **Workforce Change fund** - This fund is used mainly to meet the severance and other employee-related costs arising from the Council’s Efficiency and Improvement and savings measures undertaken. At 31 March 2022 a balance of **£1.126m** was held;

4.1.2 **Efficiency and Improvement fund** - In order to re-design and develop service provision to be more efficient and effective, proposals may require up-front investment in new technology, additional temporary staffing arrangements or the introduction of alternative work patterns etc. to enable the Council to secure efficiencies or maximise income in the longer term (i.e. ‘Spend to Save’). This fund is used to provide short-term enabling funding to assist in short term redesign arrangements. At 31 March 2022 a balance of **£1.490m** was held;

4.1.3 **Local Election Fund** – this fund is used to support expenditure associated with local Council elections. The Scottish Government provides some financial support to Councils for local elections but does not fully provide for all associated costs of running the election. The Council therefore requires to set aside funds to supplement government funding. On expending the sums during each local election cycle the balance is reinstated in the following years from unallocated reserves up to the date on the next local election. At 31 March 2022 a balance of

**£0.159m** was set aside as an initial contribution to the local election in 2022; and

4.1.4 **Affordable Homes** - this fund receives a proportion of the Council tax raised from second homes and is ring-fenced for the purchase or building of new social housing, either by the Council itself or local housing associations. At 31 March 2022 a balance of **£1.482m** was held in this fund. Resources will continue to be allocated to this fund on an annual basis from Council tax receipts.

4.2 In addition to the £4.257m of committed funds relating to the four previously established funds held, outlined in 3.1 above, the Council holds a number of earmarked balances within the General Services reserves which have been 'set aside' or committed based on previous decisions taken by Leadership Panel or Council. The total held at 31 March 2022, across the various balances, was £29.677m, as listed in the table below:

**Table 2**

<b>Commitment</b>	<b>As at 31 March 2022 £m</b>
2022/23 Budget contribution	3.346
2021/22 Budget contribution	0.200
Joint Ayrshire Civil Contingency reserve	0.097
Transform South Ayrshire	(0.050)
Invest in South Ayrshire	0.200
Community Halls Fund	0.633
Corporate Support capacity funding	0.806
Levelling up submission – additional capacity	0.125
Golf Strategy	0.500
Station Hotel consultant	0.025
Station Hotel encapsulation	0.590
2021/22 earmarking of underspend	7.809
Prestwick Airport support	0.060
Ayrshire Growth Deal	0.269
Glenburn temporary accommodation contribution	0.001
European Social Fund/Employability reserve	0.958
Ayr Renaissance – Town development plan	0.026
Covid-19 reserves	14.082
<b>Total Commitments</b>	<b>29.677</b>

4.3 The commitment of £29.677m shown in Table 2 above, when combined with the balances held in the four specific funds listed in 3.1, totals the overall **committed reserve balance of £33.934m** as at 31 March 2022 (as shown in [Table 1](#)).

4.4 In addition to the brought forward funds identified in 4.2 and 4.3, as highlighted in 3.6 above, a further two amounts totalling £0.383m have been set aside during 2022/23:

- Chief Officers/Council structural changes – £0.300m; and
- Additional public holiday – £0.083m.

4.5 Further detail on each of the above is provided in [Appendix 1](#). The annex provides detail of:

- the opening balance as at 31 March 2022;
- new commitments made during 2022/23;
- the draws that have been made to date from each set aside amount as at 30 September 2022;
- the anticipated future draws either in the current financial year or future years;
- the amounts no longer required to remain within the committed element of general reserves due to the fact that they are no longer required or necessary; and
- the balances recommended to remain within committed reserves.

4.6 Table 3 below summarises the information detailed in [Appendix 1](#):

**Table 3**

<b>Opening balance April 2022 £m</b>	<b>New commitment 2022/23 £m</b>	<b>Draws to date (Sept 2022) £m</b>	<b>Further draws anticipated £m</b>	<b>Release to uncommitted £m</b>	<b>Remain committed £m</b>
33.934	0.383	(23.827)	(9.857)	(0.633)	9.857

4.7 It should be noted that the total of 'further draws anticipated' of £9.857m shown in Table 3 is not the amount anticipated to be drawn before the end of this financial year, 2022/23, but the total amount expected to be drawn at some point in the future from the various amounts previously set aside.

4.8 As outlined in Table 3 at 4.6 above, it is recommended that £0.633m of the committed reserves be released back to uncommitted reserves due to it no longer being required for the purpose originally intended.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 Uncommitted reserves will increase by £0.633m if the recommendations are agreed. When added to the current updated projected uncommitted reserves of

£4.672m, this results in a total uncommitted reserve of £5.305m. This equates to 2.38% of current planned net expenditure.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 There is a risk that by not adopting the recommendations resources will remain in committed reserve where they are no longer required and therefore cannot be used for other appropriate purposes.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

## **13. Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

**14. Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Head of Finance, ICT and Procurement will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b>Implementation</b>	<b>Due date</b>	<b>Managed by</b>
Record for future reporting purposes the revised committed/ uncommitted resources position	31 December 2022	Head of Finance, ICT and Procurement

**Background Papers**    **None**

**Person to Contact**    **Tim Baulk, Head of Finance, ICT and Procurement  
County Buildings, Wellington Square, Ayr, KA7 1DR  
Phone 01292 612620  
E-mail [tim.baulk@south-ayrshire.gov.uk](mailto:tim.baulk@south-ayrshire.gov.uk)**

**Date:**    **18 November 2022**



## Appendix 1

### General Services Balances

- 1.1 The Council has a number of specifically earmarked reserves within the accumulated general fund reserve of £33.934m at 31 March 2022. The table below provides detail of each with a comment on the requirement for it to remain or not plus recommendations (**in bold**) for release if appropriate.

Commitment	Opening balance April 2022 £m	Newly committed 2022/23 £m	Draws during 2022-23	Further draws anticipated £m	Comments	Recommend release to uncommitted £m	Recommend remains in committed £m
Workforce Change fund	1.126	-	-	(1.126)	Anticipated that the full remaining amount will be used to meet the severance and other employee-related costs arising from the Council's Efficiency and Improvement measures undertaken. May require to be augmented in future years.	-	1.126
Efficiency and Improvement fund	1.490	-	(0.051)	(1.439)	Anticipated that the full remaining amount will be used to meet current and future Council's Efficiency and Improvement measures undertaken. May require to be augmented in future years.	-	1.439
Local Election fund	0.159	-	-	(0.159)	Funding will be drawdown once final cost of the May 2022 local election have been confirmed. Will likely be augmented in future years and used to support expenditure associated with future local elections.	-	0.159

<b>Commitment</b>	<b>Opening balance April 2022 £m</b>	<b>Newly committed 2022/23 £m</b>	<b>Draws during 2022-23</b>	<b>Further draws anticipated £m</b>	<b>Comments</b>	<b>Recommend release to uncommitted £m</b>	<b>Recommend remains in committed £m</b>
Affordable Homes fund	1.482	-	-	(1.482)	Council tax raised from second homes and ring-fenced for affordable homes.	-	1.482
2022/23 Budget contribution	3.346	-	(3.346)	-	Full amount drawn to support 2022/23 expenditure.	-	-
2021/22 Budget contribution	0.200	-	-	-	Set aside for specific purpose but no longer required as cost met by the Capital programme instead.	0.200	-
Joint Ayrshire Civil Contingency reserve	0.097	-	-	(0.097)	Per 3 Ayrshire joint agreement amount set for future use re civil contingency purposes.	-	0.097
Transform South Ayrshire	(0.050)	-	-	-	Overdrawn funds re legacy projects progressed with no further commitments anticipated. Reserve to be reimbursed.	(0.050)	-
Invest in South Ayrshire	0.200	-	-	(0.200)	No specific timeline or purpose as yet agreed however anticipated that projects will be brought forward in due course.	-	0.200
Community Halls Fund	0.633	-	(0.060)	(0.573)	Since being established in June 2016 various requests have been brought forward approval. This remains a potential area of spend in future years to support Community asset Transfer projects. £0.060m drawn during 2022-	-	0.573

<b>Commitment</b>	<b>Opening balance April 2022 £m</b>	<b>Newly committed 2022/23 £m</b>	<b>Draws during 2022-23</b>	<b>Further draws anticipated £m</b>	<b>Comments</b>	<b>Recommend release to uncommitted £m</b>	<b>Recommend remains in committed £m</b>
					23 to date. May require to be augmented in future years.		
Corporate Support capacity funding	0.806	-	(0.070)	(0.736)	Cabinet approved the creation of 11 temporary posts within the Corporate Support teams in Oct 21. Anticipating the funding will be utilised in full, although with increased timescales due to severe difficulties in recruiting staff due to market conditions.	-	0.736
Levelling up submission – additional capacity	0.125	-	-	(0.125)	Funding set aside to support the submission of bids to the newly established national Levelling up Fund. Two initial bids submitted in 2022-23 with funds of circa £0.050m to be drawn down. Balance to be retained to support future year bids.	-	0.125
Golf Strategy	0.500	-	-	(0.500)	Funding set aside to address initial priority and health and safety issues within Golf. Plans still being progressed.	-	0.500
Station Hotel consultant	0.025	-	(0.025)	-	Funding set aside to meet the cost of a consultant to advise the Council on the required work to make the building permanently safe. This funding has been drawn down during 2022-23.	-	-
Station Hotel – encapsulation costs	0.590	-	-	(0.590)	Funding set aside to meet costs of encapsulation up to December 2022.	-	0.590

<b>Commitment</b>	<b>Opening balance April 2022 £m</b>	<b>Newly committed 2022/23 £m</b>	<b>Draws during 2022-23</b>	<b>Further draws anticipated £m</b>	<b>Comments</b>	<b>Recommend release to uncommitted £m</b>	<b>Recommend remains in committed £m</b>
2021/22 earmarking of underspend	7.809	-	(7.809)	-	Full amount drawn to support 2022/23 expenditure	-	-
Prestwick Airport support	0.060	-	-	-	The funding was set aside in 2015/16 and was not utilised at that time. This has since been superseded by the AGD and other initiatives therefore is not required.	0.060	-
Ayrshire Growth Deal	0.269	-	-	(0.269)	Funding set aside as SAC's contribution to the AGD Project Management Office. This commitment is continuing therefore the balance should remain committed. May need augmented in future years.	-	0.269
Glenburn temporary accommodation contribution	0.001	-	-	-	This commitment has now ceased. Remaining residual balance not required.	0.001	-
European Social Fund	0.958	-	-	(0.562)	This commitment has been superseded by the new national Local Prosperity Fund provided by the UK Government and therefore once the final drawdowns for the current scheme are actioned the remaining balance can be released to uncommitted reserves.	0.396	-

<b>Commitment</b>	<b>Opening balance April 2022 £m</b>	<b>Newly committed 2022/23 £m</b>	<b>Draws during 2022-23</b>	<b>Further draws anticipated £m</b>	<b>Comments</b>	<b>Recommend release to uncommitted £m</b>	<b>Recommend remains in committed £m</b>
Ayr Renaissance – Town development plan	0.026	-	-	-	This initiative completed a number of years ago with no further funding commitment required.	0.026	-
Covid-19 reserves	14.082	-	(12.466)	(1.616)	Covid-19 funding allocated to directorates from reserves to mitigate ongoing cost and loss of income impact. Further draws anticipated.	-	1.616
2022-23 - Chief Officers/Council structural changes	-	0.300	-	(0.300)	Funding will be drawn once final expenditure confirmed,	-	0.300
Additional public holiday - Queen Elizabeth II	-	0.083	-	(0.083)	Funding will be drawn once final expenditure confirmed	-	0.083
<b>Total</b>	<b>33.934</b>	<b>0.383</b>	<b>(23.827)</b>	<b>(9.857)</b>		<b>0.633</b>	<b>9.857</b>

- 1.2 It is anticipated that the amounts included within the 'further draws anticipated' column of £9.857m will not be fully drawn by the end of the 2022/23 financial year as many of the commitments will continue in to the future and cross multiple years. The exact amount will not be known until the final close down of the accounts which will be reported to Leadership Panel as part of the final year end Budget Management Report.

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### 1. Policy details

Policy Title	Reserves
Lead Officer (Name/Position/Email)	Tim Baulk, Head of Finance, ICT and Procurement – tim.baulk@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

**5. Summary Assessment**

<p><b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b>)</p>	<p style="text-align: center;"><del>YES</del> NO</p>
<p><b>Rationale for decision:</b></p> <p><b>This report undertakes a review of the various committed balances currently held by the Council in General Services reserves and recommends amounts for release back to uncommitted reserves. Members' decision on this has no specific equality implications</b></p>	
<p><b>Signed :</b>      Tim Baulk</p>	<p><b>Head of Service</b></p>
<p><b>Date:</b>      7 November 2022</p>	



**South Ayrshire Council**

**Report by Head of Finance, ICT and Procurement  
to Cabinet  
of 29 November 2022**

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**Subject: ICT Data Centre – Hosting and Delivery Model**

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**1. Purpose**

- 1.1 The purpose of this report is to update Members on the strategy to move from an on-premises Data Centre Hosting and delivery model to an off-premises cloud hosted alternative and to seek approval to revert from a revenue to capital based payment model from 2023/24 onwards for all associated costs.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 notes the initial Phase 1 implementation and migration costs will be met from current ICT revenue and capital investment programme resources during 2022/23; and**
- 2.1.2 approves the request to commence with Phase 2 on completion of Phase 1 and fund Phase 2 and all future year costs from within the ICT capital investment programme.**

**3. Background**

- 3.1 A paper on ICT Data Centre Hosting was presented to the Leadership Panel at its meeting on 18 January 2022. Following completion of an Options Appraisal, which was evaluated against a number of Critical Success Factors, it was recommended to migrate away from an on-premises data centre hosting environment.

3.2 This resulted in the following outcomes:

- 3.2.1 approval of the strategy to move to a hybrid model of hosting using public cloud services using a two-phase approach for the reduction of existing on-premises Data Centres at County Buildings and McCalls Avenue;
- 3.2.2 approval of Phase 1 of the initial migration of disaster recovery services to public cloud services, subject to securing appropriate revenue resources as part of the 2022/23 budget; and
- 3.2.3 a request that a report on the proposed wider migration of production services (Phase 2) be brought forward to Cabinet during 2022/23 seeking approval to commence the required Phase 2 works.

3.3 Resources were included in the 2022/23 Revenue budget and during the period from January 2022 onwards, work has been completed on the planned migration of services to Microsoft’s Azure Cloud Platform.

3.4 The work can be considered complex and has taken longer than initially expected, with Phase 1 still underway and the project in the initiation phase. The delay has been due to a number of technical and non-technical reasons, including availability of staffing resources and issues relating to global circumstances.

#### **4. Proposals**

4.1 During the project, it has become clear that options are now available to allow consumption of cloud resources using a traditional capital based model, which is being followed by other organisations. This will allow for the payment of Microsoft cloud services using a standardised method, known as Server Cloud Enrolment (SCE).

4.2 This will allow adoption of the latest technologies while simplifying deployment and administrative functions, such as licence management. More importantly it will allow the Council to obtain the highest level of customer discounts which are available.

4.3 Phase 1 of the project will continue and will be completed, using existing allocated funding as follows;

<b>Cost Element</b>	<b>2022/23 £m</b>
Hosting Hybrid - revenue costs	0.200
Hosting Implementation - capital cost	0.200
Contingency – capital cost	0.150

4.4 For Phase 2, rather than bringing a subsequent paper for future revenue funding, as previously planned, it is recommended that in order to obtain the most suitable customer experience a multi-year agreement on consumption of services should be taken.

4.5 The recommendation is to commence with Phase 2 on the completion of Phase 1 and fund Phase 2 costs based on a capital funding model, rather than the previously envisaged revenue funded model. This will facilitate a revenue budget saving of £0.200m in 2023/24 and prevent further requests for ongoing revenue funding (previously estimated to be in the region of an additional £0.650m required per annum).

4.6 The Phase 2 costs, to be met from the ICT capital investment programme, will be considered in detail following completion of Phase 1 and a review of planned v actual phase costs.

#### **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 The only procurement implications arising from this report are in relation to cloud hosting of Oracle workloads not included in the Fusion project. A separate Options Appraisal is being developed which will recommend a solution in this area. While not directly related, there is an interdependency with cloud hosting and the project is referenced from a visibility perspective.

## 6. Financial Implications

6.1 The current funding allocations (as stated at 4.4 above) will be used to fund the remaining elements of Phase 1 and the implementation of Phase 2 is expected to be met through the current resources contained in ICT capital investment programme.

6.2 Revenue savings of £0.200m will be brought forward as part of the 2023/24 budget setting process.

## 7. Human Resources Implications

7.1 Not applicable.

## 8. Risk

### 8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

### 8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There are no risks associated with rejecting the recommendations.

## 9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

## 10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report. However it should be noted that full appraisal was completed through engagement with a trusted partner, Socitm Advisory Ltd, during the Data Centre Hosting approach. Full details of this were included in the Panel report of 18 January 2022.

12/

## 12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness and Commitment 5: Increasing the Profile and Reputation of South Ayrshire and the Council.

## 13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking

- 14.1 If the recommendations above are approved by Members, the Head of Finance, ICT and Procurement will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Implementation of Cloud Governance Model	31 December 2023	Service Lead – ICT Operations
Phase 2 implementation	31 March 2024	Service Lead – ICT Operations

**Background Papers**      **Report to Leadership Panel of 18 January 2022 - [ICT Data Centre – Hosting and Delivery Model](#)**

**Person to Contact**      **Tim Baulk, Head of Finance, ICT and Procurement**  
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Phone 01292 612620  
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**Kev Mullen, Service Lead – ICT Operations**  
County Buildings, Wellington Square, Ayr, KA7 1DR  
Phone 01292 616635  
Email [kevin.mullen@south-ayrshire.gov.uk](mailto:kevin.mullen@south-ayrshire.gov.uk)

**Date: 18 November 2022**

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	ICT Data Centre – Hosting and Delivery Model
Lead Officer (Name/Position/Email)	Kev Mullen, Service Lead – ICT Operations – kevin.mullen@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del> <b>NO</b>
<b>Rationale for decision:</b>  <b>This report updates Members on the strategy to move from an on-premises Data Centre Hosting and delivery model to an off-premises cloud hosted alternative and to seek approval to revert from a revenue to capital based payment model from 2023/24 onwards for all associated costs. Their decision on this has no specific equality implications</b>	
<b>Signed :</b> Kev Mullen	<b>Service Lead</b>
<b>Date:</b> 3 November 2022	

**South Ayrshire Council**

**Report by Head of Finance, ICT and Procurement  
to Cabinet  
of 29 November 2022**

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**Subject: ICT Support and Maintenance Contracts**

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**1. Purpose**

- 1.1 The purpose of this report is to request that the Cabinet reviews and agrees the ongoing contractual obligations in respect of the support and maintenance of key ICT systems for the 2023/24 financial year.

**2. Recommendation**

- 2.1 **It is recommended that the Cabinet, in accordance with paragraph 22.1 of the Standing Orders relating to Contracts, approves the annual renewal of the support and maintenance contracts for 2023/24 which are necessary to access support, maintenance and in some instances, system upgrades of ICT systems, as detailed in [Appendix 1](#).**

**3. Background**

- 3.1 The Council owns and operates a diverse range of key ICT systems, hardware and databases to support the operation of services, schools, and customer interaction.
- 3.2 A number of these business applications have been in use for a considerable period of time and are routinely updated by the vendor in line with legislative requirements, cyber-security patching, enhancements, additional features and upgrades throughout the life of their operation.
- 3.3 The Council is obliged to pay an annual support and maintenance fees to enable it to legally operate these business applications and to ensure access to vital security patches, upgrades and support as necessary.
- 3.4 The support service contracts have been determined as not readily obtainable from anywhere other than the contracted vendor, as no equivalent is available due to the specific technical, intellectual property and licensing nature of the service.
- 3.5 Unlike other contractual arrangements that the Council has in place, there may be no contracted end date for these arrangements and the service is renewed on an annual basis. As such, the support and maintenance costs will continue to be levied each year until the Council no longer requires to run the ICT systems to which the payments relate.



3.6 Standing Orders relating to Contracts (Section 22.1) specifies that contracts falling under either the Procurement Reform (Scotland) Act or the Public Contracts (Scotland) Regulations, and requiring negotiation without prior advertisement and competition, must obtain approval from Cabinet before negotiation and award.

3.7 This report addresses contracts which are above the Standing Order (Section 22.1) threshold value of £50,000 per year, with the remaining larger volume covered via delegated powers.

#### **4. Proposals**

4.1 The ICT contracts listed in [Appendix 1](#) have been identified as only being able to be supplied by the specified providers, and due to their value, are also subject to the Procurement Reform (Scotland) Act and the Public Contracts (Scotland) Regulations.

4.2 The attached [Appendix 1](#) provides cost information, split between licensing and support cost, in relation to the new Oracle Fusion Enterprise Resource Planning (ERP) Cloud solution currently being implemented as a replacement to the on premise legacy Oracle Enterprise Business Suite (EBS) system. The ERP approach was agreed by Leadership Panel in October 2020 following an extensive option appraisal.

4.3 The costs, whilst high, in comparison to the other system listed in [Appendix 1](#), are key to ensuring the Council operates a state of the art, fully integrated HR, Payroll, Finance and Procurement solution whilst also improving the integrations with certain other Council business systems. The product is also classed as an 'evergreen' solution which means that all future developments and upgrades are undertaken by Oracle (and are included within the licensing cost arrangement) rather than the Council, thereby eliminating the need for any future capital investment by the Council to either upgrade or replace the system in the future.

4.4 Similarly the Council now has in place Zscaler Internet Access (ZIA), Zscaler Private Access (ZPA) and Zscaler Private Service Edge products (ZPSE), as a replacement for the previous Secure Web Gateway product and Remote Access product. These products are modern future-proofed security products. The (ZPSE) product enables the Council to define which users are able to access what applications, regardless of their location. This implementation of a 'zero trust' approach to resource access aids in the Council's Public Secure Network accreditation.

4.5 Approval is sought from Cabinet in accordance with Section 22.1 of Standing Orders Relating to Contracts to renew these contracts over the coming year (2022/23) without prior advertisement and competition.

#### **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 Renewal of the contracts listed in [Appendix 1](#) is required in order for the Council to continue to utilise a variety of ICT systems, hardware and databases currently in operation within services. In accordance with paragraph 22.1 of Standing Orders relating to Contracts and Section 6 (1) (b) (ii) of the Procurement (Scotland) Regulations 2016, this renewal can be progressed without the need for prior advertisement and competition.

## **6. Financial Implications**

- 6.1 ICT contract support arrangements will continue to be funded from the existing ICT service revenue budget on an ongoing annual basis with required contractual increases included as part of the 2023/24 budget setting process.

## **7. Human Resources Implications**

- 7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

- 8.1.1 There are no new risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

- 8.2.1 If the recommendations are not agreed and the contracts are not renewed, business continuity and reputational damage may result from the Council being unable to use or support/upgrade the systems currently in operation throughout the organisation.

## **9. Equalities**

- 9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping assessment is attached as [Appendix 2](#).

## **10. Sustainable Development Implications**

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

- 12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

## **13. Results of Consultation**

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT and the contents of this report reflect any feedback provided.

#### 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Head of Finance, ICT and Procurement will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Request that Procurement and ICT officers ensure renewal of the contracts listed in <a href="#">Appendix 1</a> at each contractual renewal date	9 December 2022	Service Lead – ICT Operations

**Background Papers**     [Standing Orders Relating to Contracts](#)

**Person to Contact**     **Tim Baulk, Head of Finance, ICT and Procurement**  
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Phone 01292 612620  
E-mail [tim.baulk@south-ayrshire.gov.uk](mailto:tim.baulk@south-ayrshire.gov.uk)

**Kev Mullen, Service Lead - ICT Operations**  
County Buildings, Wellington Square, Ayr KA7 1DR  
Phone 01292 616635  
E-mail [kevin.mullen@south-ayrshire.gov.uk](mailto:kevin.mullen@south-ayrshire.gov.uk)

**Date:** 18 November 2022

### ICT Contracts for Approval

Description	Supplier	Service	Annual Amount
Application - Revs & Bens (Main)	Northgate	Finance & ICT	£79,811
Application - Housing System (Main)	Northgate	Finance & ICT	£61,354
Application – Uniform (Planning)	IDOX	Finance & ICT	£50,000
Application - Service Desk	Sysaid	Finance & ICT	£64,539
Digital Services Platform	GOSS Interactive	Finance & ICT	£57,712
Oracle Fusion Licence Costs	Oracle Corporation UK Ltd &	Finance & ICT	£598,150
Oracle Fusion Support Costs	TBC	Finance & ICT	£246,000
Zscaler	Softcat	Finance & ICT	£176,731

## South Ayrshire Council Equality Impact Assessment Scoping Template

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Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	ICT Support and Maintenance Contracts
Lead Officer (Name/Position/Email)	Kev Mullen, Service Lead – ICT Operations - kevin.mullen@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del> <b>NO</b>
<b>Rationale for decision:</b>  <b>This report seeks Panel approval of the list of ICT support and maintenance annual commitments. Their decision on this has no specific equality implications</b>	
<b>Signed :</b> Kev Mullen <b>Service Lead</b> <b>Date:</b> 5 October 2022	

**South Ayrshire Council**

**Report by Head of Finance, ICT and Procurement  
to Cabinet  
of 29 November 2022**

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**Subject: Medium Term Financial Plan Update**

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**1. Purpose**

1.1 The purpose of this report is to seek approval of the Council's updated Medium Term Financial Plan.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

**2.1.1 considers and approves the updated Medium Term Financial Plan (MTFP), attached as Appendix 1;**

**2.1.2 notes the potential cumulative three-year budget gap based on the updated assumptions contained in three possible scenarios identified, ranges from £28.7m and £49.5m; and**

**2.1.3 notes that the current budget strategy remains unchanged as outlined in Appendix 1.**

**3. Background**

3.1 At its meeting on 26 October 2021, the Leadership Panel approved the Council's 3 year Medium Term Financial Plan (MTFP) 2022-23 to 2024-25 and 3 year revenue budget strategy.

3.2 At that time the Leadership Panel noted the potential cumulative three-year budget gap based on the then current assumptions contained in three possible scenarios identified, ranged from £8.6m and £52.3m

3.3 At its meeting of 12 February 2019, the Leadership Panel considered and approved the outcome of a review of its General Services Reserves. It is considered good practice to periodically review the reserves position of the Council, therefore a fresh review has been undertaken as part of the update of the MTFP (separate report item on the Cabinet agenda).

**4/**



## 4. Proposals

- 4.1 As is the case across all local authorities, this Council faces significant financial challenges due to the increased inflationary environment and will be required to operate within even tighter fiscal constraints for the foreseeable future alongside which the continuing difficult national economic outlook and increased demand for services due to demographic changes is increasing the pressure on Council activity.
- 4.2 Give the significant recent changes in some of the key assumptions contained within the current MTFP, especially around inflation and the economic climate in general, it is considered appropriate to bring forward an updated three year MTFP covering the period 2023-24 to 2025-26.
- 4.3 The purpose of the MTFP, contained in Appendix 1, is to provide a clear understanding of the expected resources that will be available in the short and medium term to deliver Council Priorities and objectives. It plays a vital part of decision-making and forms the basis of the Council's stewardship over taxpayers' funds. It is an integral part of the Council's financial framework and draws much of its supporting context and evidence from the 2021 Long Term Financial Outlook alongside current key influencing factors.
- 4.4 The primary source of funding for the delivery of Council Services is the Scottish Government through the allocation of Aggregate External Finance (General Revenue Grant and Non-Domestic Rates income) which accounts for 79% of the Council's funding. The expectation, as identified in the various scenarios contained in the MTFP, is that future Scottish Government funding will be severely limited or more likely flatline. This means that current service provision will become unaffordable within the estimated funding envelope, therefore decisions are required to increase income through other means (council tax or fees and charges) or to contract council service provision by reducing or ceasing certain non-priority service provision areas.
- 4.5 The anticipated budget gap position of the Council over the next three years, drawn from the MTFP, is provided in the Fig 1 below. Further work continues to refine the underlying assumptions and final savings requirements and the affordability of pressures will be determined following the Local Government Financial Settlement due to be announced in December 2022.

**Fig 1 – three year budget gap**

	<b>2023-24 £m</b>	<b>2024-25 £m</b>	<b>2025-26 £m</b>	<b>Cumulative three-year total £m</b>
<b>Best case</b>	10.0	11.0	7.7	28.7
<b>Mid case</b>	14.7	13.1	10.0	37.8
<b>Worst case</b>	20.5	17.2	11.8	49.5

- 4.6 Contained within the MTFP is a medium-term budget strategy that sets out the key principles to ensure a robust and strategic approach to financial planning. The budget strategy remains unchanged from the version contained in the previous MTFP however the current financial climate has amplified the need to adhere tightly to the principles contained in the Strategy.

4.7 This Budget Strategy will be key to ensuring that the achievement of the Council's Strategic Priorities identified in the new Council Plan, once finalised and approved, are confined within the resources available to support the delivery of key outcomes.

4.8 The years through to 2026 will be challenging financially, given the available funding anticipated. Managing the financial pressures whilst seeking to deliver the Council's priorities will be difficult and will require a comprehensive review of the revenue budget, planned costs, performance as well as a review of the capital plans and aspirations in order to ensure that the Council remains financially resilient.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 The anticipated funding gap over the period 2022-23 to 2024-25, based on the updated assumptions contained in three possible scenarios identified, ranges from £28.7m and £49.5m. The Council will require to set a balanced budget for 2023-24 and future years.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### ***8.1 Risk Implications of Adopting the Recommendations***

8.1.1 There is a risk that the Council, on adopting the recommendations, fails to take the necessary actions to address the anticipated shortfall in funding.

### ***8.2 Risk Implications of Rejecting the Recommendations***

8.2.1 There is a risk that Council fails to recognise the potential financial climate and does not take appropriate steps to manage the situation accordingly.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 2.

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report although a scenario based approach has been taken when assessing future possible financial outcomes.

## 12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

## 13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Head of Finance, ICT and Procurement will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Publish on the Council's website	7 December 2022	Head of Finance, ICT and Procurement

**Background Papers**     **Report to Leadership Panel of 26 October 2021 - [Long-Term Financial Outlook and Medium-Term Financial Plan](#)**

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**Date: 18 November 2022**

# Medium Term Financial Plan (update) 2023-24 to 2025-26

Appendix 1

November 2022





**South Ayrshire Council**  
**Medium Term Financial Plan 2023-24 to 2025-26**

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## 1. Update Introduction

- 1.1 The purpose of a Medium-Term Financial Plan (MTFP) is to provide a clear direction on how the Council will manage its financial resources in the short to medium term to ensure they are deployed effectively to achieve Council Priorities and objectives. It plays a vital part of decision-making and forms the basis of the Council's stewardship over taxpayer's funds. It is an integral part of the Council's financial framework and draws much of its supporting context and evidence from the 2021 Long-Term Financial Outlook (LTFO).
- 1.2 Given the extent of financial challenges ahead, it is essential that the MTFP enables the Council to develop a better understanding of the wider policy and financial environment within which it operates and ensure that it can identify and respond flexibly to opportunities and threats and manage and mitigate risks whilst ensuring that financial resources are contributing to achieving Council objectives and outcomes. The principal objectives of the Financial Plan are:
- Outline the Council's high level financial position over the years 2023-2026 based on the range of assumptions identified in the LTFO.
  - Update the key influential issues that have been considered in developing the plan.
  - Ensure that limited available resources are focused on delivery of the Council's key priorities.
  - Provide a financial planning platform for a sustainable revenue budget and capital investment programme which will support the Council's key priorities.
  - Ensure that the Council is fully aware of the financial challenges and uncertainties that it faces and is in the strongest possible position to deliver the best possible quality and range of services within available resources.
  - Increase both organisational awareness and wider community understanding of the Council's financial position and the challenges it is facing over the medium term in balancing and delivering against its budget.
- 1.3 This updated MTFP document utilises, as core source information, both the Long-Term Financial Outlook and Medium-Term Financial Plan approved by Cabinet in October 2021 and provides updates to various key assumptions contained therein. This provides a more up to date picture of the current medium-term outlook. The update to the Plan covers the three-year planning period from 2023-24 to 2025-26.
- 1.4 **Financial Forecast risk.** A scenario-based approach has been taken as there is significant uncertainty in a number of the assumptions therefore taking this type of approach allows for a range of possible risk outcomes driven by changes to various assumptions. The assumptions on which the financial projections are built upon are the best estimate of the likely future movement in the financial environment. The actual outcome will no doubt differ from the various scenario however the assumptions will continue to be kept under review and updated as appropriate.



## 2. Financial Outlook - update

- 2.1 The Council's Long-Term Financial Outlook (LTFO) identified several key factors affecting the financial position and financial sustainability of the Council over the longer term. The LTFO considered four key contributing factors as shown in Fig 1 below. These key factors were then broken down into various sub-categories and the effect of each on the Council's financial position was then considered further, contributing to the overall financial outlook over the longer term.

**Fig 1 – key contributing factors**



- 2.2 The Medium-Term Financial Plan (MTFP) then focused on the first three years of the budget outlook position contained in the LTFO and provided an update on of key material matters affecting the next three-year budget position.
- 2.3 The following sections, from 2.4 to 2.11, builds and enhances the information contained in the 2021 LTFO and MTFP by providing material updates to key contributing factors that are expected to impact on Council funding and spending activity in the medium term 2023-24 to 2025-26.
- 2.4 **Updated Material Medium Term Matters.** The following matters are considered as material financial issues that require to be updated as they that will impact in a significant way on the Council over the next three years and have been used to provide an updated overall financial position and assessment of the expected budget gap as identified in Section 3 below.
- 2.5 **Local Government Funding** – The primary source of funding for the Council is Scottish Government funding which provides 79% of net revenue funding each year.
- 2.5.1 The Scottish Fiscal Commission (SFC), published Scotland's Economic and Fiscal Forecasts in May 2022 to accompany the Government's Medium Term Financial Plan (MTFP). In its publication the SFC noted that spending in most areas is expected to fall in real terms and in 2025-26 only the Net Zero, Energy and Transport portfolio is expected to increase and all other portfolios will see real terms reductions in spending in every year of the MTFP.
- 2.5.2 The Scottish Governments Resource Spending Review set out details of the grant funding settlement to local government from 2022-23 through to 2026-27, with the multi-year funding being held at flat cash for all years except 2026-27. With inflation forecast to reach 13% this year, a flat cash settlement presents a significant budgetary pressure to the Council and will deepen the budget gap for forthcoming years. Fig 2 below provides the expected Local Government revenue grant funding in the period to 2026-27

**Fig 2 - Local Government Block Grant 2022-23 – 2026-27 (Cash Terms)**

	2022-23 £bn	2023-24, £bn	2024-25 £bn	2025-26 £bn	2026-27 £bn
Local Government	10.616	10.616	10.616	10.616	10.716

Source: Scottish Government - Investing in Scotland's Future: Resource Spending Review May 2022

2.5.3 The SFC acknowledge that the Scottish Government's spending plans have been set at a time when inflation will erode the purchasing power of the resultant grant settlements. It is clear from the analysis undertaken that the forthcoming years will be extremely challenging and that Council budgets will be under enormous strain. Fig 3 below shows the real terms impact of the Government's spending proposals for local government:

**Fig 3 - Local Government Block Grant 2022-23 – 2026-27 (Real Terms)**

	2022-23 Real Terms %	2023-24 Real Terms %	2024-25 Real Terms %	2025-26 Real Terms %	2026-27 Real Terms %
Local Government	100	98	96	94	93
Impact - Reduction	-	-2	-4	-6	-7
	£bn	£bn	£bn	£bn	£bn
<b>Real terms block grant</b>	<b>10.616</b>	<b>10.404</b>	<b>10.191</b>	<b>9.979</b>	<b>9.873</b>

2.5.4 For the purposes of updating the medium-term financial outlook a flat cash approach has now been taken across all scenarios.

2.6 **Council Tax Income** – This is the main fiscal lever that local authorities have, setting the Council Tax.

2.6.1 Councils have discretion to increase Council Tax levels however this has been capped or severely limited in recent years through conditions contained in the annual local government settlement. Councils were given the flexibility to increase their Council Tax for 2019-20 and 2020-21 by 3% in real terms, which equated to increases of 4.79% and 4.84% respectively however this was followed with a further freeze on Council Tax increases in 2021-22, funded through additional Council Tax freeze funding. Council Tax levels were increased in 2022-23 by 2.9%.

2.6.2 For each 1% increase in Council Tax rates, the Council is able to raise approximately £0.740m in income. This ability to raise income through Council Tax is important as any increase is mainlined into the base income for the following year and has a compound effect on future years income levels. For scenario planning the following key assumptions have been made in relation to Council Tax increases.

**Fig 4 – Council tax increases assumptions.**

Best Case	Mid Case	Worst Case
Year 1 to 3 4% increase	Year 1 to 3 3% increase	Year 1 to 3 2% increase

2.7 **Public Sector Pay Settlements** - Pay-related costs are a major component of the Council's overall expenditure and represents 49% of Council net spend each year. The Council's financial planning requires to take account of likely future pay settlements and other pay-related costs.

2.7.1 Original assumptions in relation to the 2022-23 pay award for all staff groups were aligned to the Scottish Government's Public Sector Pay Policy. However the continuing increase in inflation and energy costs as well as other factors has seen negotiations remain open in an attempt to increase the pay uplift from the level set in the pay policy.

2.7.2 Following negotiations with Trade Unions, councils and Government, COSLA submitted an offer of a 5% uplift which was considerably more than the rate set in the pay policy. This offer was subsequently revised with an enhanced, differentiated offer, with lower paid workers receiving an increased rate over that of higher paid workers. With the exception of Teachers this enhanced offer for 2022-23 has been accepted by most Trade Unions.

2.7.3 The Scottish Government has so far agreed to provide £260.6m of recurring funding to local government to help meet some of the cost of the enhanced offer above the pay policy rate. The contribution from Scottish Government represents around 67% of the overall cost of the enhanced offer. Further discussions are ongoing between COSLA and the Scottish Government to identify a further £140m of recurring funding to meet the remaining unfunded element of the pay offer.

2.7.4 The Deputy First Minister has subsequently written to Cosla stating that:

"it is for individual councils, as democratically elected bodies, to consider the needs of their communities with a focus on the most vulnerable, their legal obligations and the totality of resource funding available to them, and to then take the decisions necessary, openly and transparently, to operate as effectively as possible within this context. In doing so, I would request that councils remain mindful of our shared priorities in the National Performance Framework. Where funding is provided as specific revenue grant (and therefore legally ring-fenced), councils should engage with the relevant Scottish Government directorate."

This effectively confirms that no new funding will be forthcoming from the Scottish Government to assist in meeting the shortfall in the 2022-23 pay offer and that it is for each council to find the resources from within current funding streams. Consideration will need to be given around the approach to be taken in relation to this latest intelligence for 2022-23 and the ongoing impact going forward. For the purposes of the MTFP no additional funding has been assumed across any scenario thereby increasing the budget gap for each in 2023-24 accordingly.

2.7.5 The recent Bank of England report noted that inflation will remain high until 2024-2025 meaning that pay uplifts for the 2023-24 financial year will likely be at levels higher than seen in most preceding years up to 2022-23 which will cause further pressure on Council budgets.

2.7.6 Public sector pay will be a significant risk going forward and, while inflation is expected to fall back to 2% over time, this will not mitigate the risk that now exists in local government. For scenario planning the following revised key assumptions have been made in relation to pay uplifts.

**Fig 5 – Pay uplift assumptions**

Best Case	Mid Case	Worst Case
2% uplift	3% uplift	4% uplift

2.8 **National Insurance rates** - The recent announcement by the UK Government to reverse the 1.25% National Insurance increase introduced in April 2022, for both employee and employer, will go some way towards reducing pay pressure on Council budgets for 2023-24 and beyond.

2.9 **Inflationary Pressures** – Budgets have traditionally not been routinely increased to reflect inflationary pressure as pressure of this type remained at a relatively low risk levels, however recent national and international events, such as the war in Ukraine, gas and electricity price increases, the general cost of living crisis and the recent upheaval at a national political level have all created an unprecedented level of uncertainty which has resulted in levels of inflation not seen for many decades.

2.9.1 Many of the Council’s contracts, such as the Schools PPP contract, have direct links to inflation indices and will require to continue to be funded. However, the lack of future years forecasts, due to the recent political uncertainty means that attempting to model inflation rates is challenging.

2.9.2 The most recent forecasts by analysts suggests that inflation will remain high at around 9% throughout 2023-24 with expectations being that CPI will return to previous levels of around 2% in 2024-2025. However, it will be important to continue to track inflation especially given the impact that even a slight rise can have on the Council.

2.9.3 The impact of inflation, particularly at such high levels, means that significant pressure is placed on service budgets as goods and services cost more and the purchasing power of existing budgets is diminished. Moreover the need to provide inflationary uplifts for specific contracts, will inevitably lead to further budgetary pressures in 2023-24 and beyond. For scenario planning the following revised key assumptions have been made in relation to inflationary.

**Fig 6 – Inflation pressure**

Best Case	Mid Case	Worst Case
Year 1 - 5% Year 2 – 2% Year 3 – 2%	Year 1 - 9% Year 2 – 2% Year 3 – 2%	Year 1 - 11% Year 2 – 5% Year 3 – 2%

2.10 **Revenue Implications of Capital Investment Decisions** - In order to ensure there is a clear linkage between the longer-term capital investment decision making and the associated revenue impact for the Council; the resultant debt charges estimated for the period of the approved capital investment programme require to be incorporated into future financial considerations.

2.10.1 Consequently, when there is sustained pressure on the revenue budget this in turn causes pressure in capital finance and in the management of the capital programme and the debt and borrowing requirement that arises from it.

2.10.2 The current twelve-year Capital Programme was approved by Council in March 2022 with General Fund expenditure of around £460m planned from 2022-23 through to 2033-34 (£168m 2023-24 – 2025-26). The programme contains a range of projects including new and refurbished schools, Information Technology expenditure, roads and infrastructure expenditure and planned expenditure as part of the Council’s Ayrshire Growth deal agreement.

2.10.3 Current assumptions in respect of the debt charges budget in the three-year period of this updated MTFP are as detailed in Fig 7 below:

**Fig 7 – Current debt charge budget requirements 2023-24 to 2025-26**

	2023-24 £m	2024-25 £m	2025-26 £m
Current debt charge budget	14.969	16.998	17.607
Required budget uplift from prior year	2.335	2.029	0.609

2.10.4 The revenue budget gaps noted in Section 3 below show a £14.7m gap for 2023-24 which includes a contribution to the debt charge budget in order to support the current capital expenditure based on the updated Period 6 Capital programme information. Given the scale of the financial challenges that lie ahead for the public sector it is prudent to review the overall quantum of the capital programme and the ability of the council to identify recurring debt charge budget increases.

2.10.5 In addition to an assessment of the borrowing implications in relation to the updated Period 6 capital programme information an allowance has been made for the additional revenue implications of the borrowing approved as part of the Ayrshire Growth Deal - Commercial Build Final Business Case, approved by Cabinet in August 2022. Cabinet agreed significant capital expenditure, with the cost of borrowing being met from rental income streams. The assumed rental income stream has also been included within the budget gap position.

2.10.6 The affordability of the capital programme will be assessed as part of the 2023/24 budget process and will inform the next iteration of the capital programme that will be presented to Members for consideration in March 2023.

2.11 **Capital Accounting Review** - The Scottish Government's Resource Spending Review also formalised the review of local government capital accounting which will assess whether the current statutory mitigation arrangements that are afforded to councils should continue in their current form or be removed.

2.11.1 The review has the potential to significantly impact on councils' future capital expenditure plans and adds yet another element of uncertainty into what is already a crowded, uncertain and volatile public finance environment.

2.11.2 The review, which has been delayed until October 2023 to allow councils to concentrate on the cost of living crisis, has the potential to present real and lasting adverse risks to the Council and further information will be provided once the Group has met and the terms of reference have been agreed.

2.12 **Service Concession Arrangements Flexibility** - The Scottish Government's Resource Spending Review, contained details of the Service Concession Arrangement flexibility that relates to the Council's PPP schools.

2.12.1 The flexibility was provided due to the significant financial pressures experienced by local government as a result of the Covid-19 pandemic and more recently from the cost of living crisis.

2.12.2 The flexibility recognises that councils have planned to pay for these school assets over the 30 year term of the PPP/PFI contract despite the assets being available for use beyond the 30 years once they are returned to the Council at the conclusion of the contract period.

2.12.3 The flexibility permits councils to undertake internal accounting changes that extend the period over which the principal repayment of the unitary charge can be made which results in a one-off credit to the Council.

2.12.4 The Statutory Regulation was published and issued to councils in September 2022 and work on modelling the impact of the flexibility on the specific elements within our school estate is well advanced. A report seeking to implement the Service Concession Flexibility will be presented to Council in due course.

2.13 **National Care Services - Feeley Review** – The principal aim of the review was to recommend improvements to adult social care in Scotland, primarily in terms of the outcomes achieved by and with people who use services, their carers and families, and the experience of people who work in adult social care. The review is currently progressing through a period of consultation.

2.13.1 There is no doubt that the proposed changes will represent the biggest change to local government in Scotland since reorganisation in 1996. A new National Care Service undoubtedly represents a significant change to the duties and finances of councils. There are legitimate concerns about risks to councils' capacity if they are no longer legally accountable for significant parts of social care, alongside the risks of fragmentation with other key services.

- 2.13.2 In August 2021 the Scottish Government launched a consultation document – “A National Care Service for Scotland”. The proposals in the consultation went wider than the policy areas covered in the Feeley Review, which focused on adult social care, to include children's social work and social care services. Following the submission of consultation responses, the Scottish Government published the National Care Service (Scotland) Bill in June 2022 with the intention being to see the National Care Service (NCS), established and operational within the term of the current Parliament.
- 2.13.3 The Bill noted that National Care Boards will be created across Scotland and the current plans will result in adult health and social care being commissioned by the NCS. The Bill also makes provision for a consultation on whether Children’s Services and Justice Services, currently delivered by local government, should also be transferred to the NCS.
- 2.13.4 The transfer of adult care services from the Council to the NCS will impact the Council financially and structurally given the scale of the disaggregation and, while the precise NCS service delivery model is unclear, work will commence to model the potential impact on the Council.
- 2.13.5 The scale of the potential transfers of budgets and functions are substantial, and the Financial Memorandum provides analysis of the expected budget transfers that could take place from local government and Health as functions are transferred to the NCS. The memorandum identifies the potential for over £7bn of budgets to transfer from local government with a further £9bn transferring from Health Boards. The creation of the NCS presents a material risk to the operational and financial sustainability of local government as financial and structural change occurs and staff and integrated systems are disaggregated.
- 2.13.6 Initial analysis of the 2022-23 adult social care budget shows that there is the potential for £64m to be removed from the Council’s funding allocation once the transfer to the NCS takes place. This represents around 21% of the Council’s total revenue budget and demonstrates the scale of the change and the impact that the removal of such a large part of the budget will have on the financial resilience of the Council.
- 2.14 **Covid-19** – The scale of the financial intervention by the UK Government during the pandemic was unprecedented with the resultant borrowing levels only surpassed by the relative borrowing that took place during the Great Depression and World War 2.
- 2.14.1 The initial indications at the start of 2020-21 were that the pandemic presented a significant risk to the finances of the Council which could result in reductions to services. This risk lessened considerably in 2020-21 and lessened further in 2021-22 as the Scottish Government reacted to the unprecedented events by providing support to local businesses and local communities across Scotland through substantial financial support packages to, and administered by, councils.

- 2.14.2 A significant amount of funds were passported through the Scottish Government to Councils to aid, firstly in the direct loss of income /additional expenditure being encountered by Council when front line service provision were suspended and secondly funds being provided to aid in the recovery process.
- 2.14.3 The financial impact on revenue budgets has been carefully monitored throughout the 2020-21 and 2021-22 financial years with regular reports being presented to the Leadership Panel/Cabinet detailing the ongoing impact on Council finances. It is recognised that there will continue to be additional costs incurred in supporting the recovery and renewal process as we continue to transition out of the crisis during 2022-23 with the cost of this being met from the Covid-19 reserves being held for this purpose.
- 2.14.4 The 2021 MTFP incorporated differing assumptions within each of the different scenarios. These assumptions have been re assessed as the financial risk to Covid-19 recedes.



### 3. 2023-24 to 2025-26 budget Gap update

- 3.1 The previous Long Term Financial Plan approved in October 2021 highlighted that for the three-year period, 2022-23 to 2025-26, a cumulative budget gap was estimated of between £4.5m for the best-case risk scenario, £25.7m for the mid-case risk scenario and £47.9m for the worst-case risk scenario. As outlined in section 2 some of the material assumptions contained within the report have been amended and updated to reflect the latest available information. In some cases this caused the gap to increase while in others, particularly around grant funding levels based on the recent Resource Spending Review, caused the gap to reduce.
- 3.2 The volatility of the economy means and the impact on the ability to provide certainty in terms of long-term forecasts means that assumptions will be reviewed on an ongoing basis and updates to the Strategy and the resultant budget gap provided at specific points. Moreover, the level of uncertainty that currently exists means that once again the projected budget gap through to 2025 is based on a range of assumptions and on a series of best, mid and worst-case risk scenarios.
- 3.3 The introduction of an in year recurring pressure from the 2022-23 pay offer means that there is an increased level of complexity in calculating the budget gap. This is due to the timing in identifying the recurring funding to meet the cost of the pay award.
- 3.4 Based on the assumptions and risk scenarios, the budget gap forecast for 2023-24 to 2025-26 are shown below:

**Figure 8 – Three-year budget gap (scenario based)**

Best Case	2023-24 £m	2024-25 £m	2025-26 £m	Total £m
Income	299.5	303.1	305.9	
Expenditure	309.5	314.1	313.6	
Budget gap	<b>10.0</b>	<b>11.0</b>	<b>7.7</b>	<b>28.7</b>

Mid Case	2023-24 £m	2024-25 £m	2025-26 £m	Total £m
Income	297.9	300.7	302.6	
Expenditure	312.6	313.8	312.6	
Budget gap	<b>14.7</b>	<b>13.1</b>	<b>10.0</b>	<b>37.8</b>

Worst Case	2023-24 £m	2024-25 £m	2025-26 £m	Total £m
Income	295.2	296.6	298.1	
Expenditure	315.7	313.8	309.9	
Budget gap	<b>20.5</b>	<b>17.2</b>	<b>11.8</b>	<b>49.5</b>

- 3.5 The Medium-Term Financial Plan will proceed on the basis of the mid case risk scenario and take the necessary steps and actions to mitigate an anticipated cumulative budget gap of £37.8m by 2025.

## **4. Budget Strategy 2023-24 to 2025-26**

- 4.1 Whilst acknowledging the likelihood of continued reductions in funding settlements and increasing cost pressures, the Council needs to continue to strive to achieve its key financial objectives including delivering a robust, sustainable, and balanced budget.
- 4.2 The Medium-Term Revenue Budget strategy, approved as part of the 2021 MTFP remains unchanged and the various guiding principles are outlined below:
  - 4.2.1 Budgets should be developed to cover a rolling three-year period.
  - 4.2.2 Budgets should be clearly linked to the achievement of Council priorities which may require decisions to reduce or cease spending in non-priority service areas.
  - 4.2.3 Integrating workforce planning will be essential to ensure that future revenue budgets fully consider the overall size and shape of workforce required by the Council to deliver its strategic objectives.
  - 4.2.4 The identification of savings opportunities should remain under continuous consideration rather than being restricted to deliberation as part of the annual budget setting exercise.
  - 4.2.5 Opportunities for service redesign will inevitably flow from the Future Operating Model, reflecting lessons learned during the pandemic, and the associated programme of work will become the new drivers of future years' savings.
  - 4.2.6 Delivering on the enhanced Transformational Change Programme that will deliver services more effectively to meet the new demands and pressures in line with the Council's aims and support the realisation of existing planned savings.
  - 4.2.7 Maximise income generation opportunities available to the Council. This will include the exploration of new opportunities for income generation where possible.
  - 4.2.8 Continue to explore options for the Council to become more entrepreneurial including developing new ways of ensuring services are provided in the most effective way possible. This might include developing new services that can make a 'return' for the Council.
  - 4.2.9 Continuing to constrain cost growth – through effective demand management, continuous review of all expenditure commitments, good financial control by managers and by effective negotiation with suppliers.
  - 4.2.10 Make efforts to shift the focus of spend on prevention and early intervention, which is designed to reduce future demand for council services by stopping problems arising or by addressing them early on.

- 4.2.11 Maximise the use of the Council's assets, reviewing our existing asset base to ensure that it meets the new Future Operating Model, and work in partnership with other public agencies to make best use of our assets and provide a more joined up service.
  - 4.2.12 Continuing to invest where appropriate in the Capital Investment Programme, ensuring this will support the Council's key priorities, and critically remain affordable based on a clear understanding of both capital and future revenue costs.
  - 4.2.13 Continuing to manage and review the General Services Loans Fund balance ensuring prudence, in order to minimise the future impact of debt charges.
  - 4.2.14 Consideration will continue to be given to the planned, sustainable use of available uncommitted reserves balances.
- 4.3 Although the Budget Strategy quite properly covers the three-year period until 2025-26, given the uncertainty around the financial planning landscape within which the Council operates, the Strategy will be subject to an annual refresh to ensure that it remains appropriate and relevant and enables the Council to respond to any future financial challenge.

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	Medium Term Financial Plan Update
Lead Officer (Name/Position/Email)	Tim Baulk, Head of Finance, ICT and Procurement – tim.baulk@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

**5. Summary Assessment**

Is a full Equality Impact Assessment required?	<input checked="" type="checkbox"/> <b>YES</b>
--	--

(A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<b>NO</b>
<b>Rationale for decision:</b>  <b>This report seeks approval of the updated Medium Term Financial Plan. Members' decision on this has no specific equality implications</b>	
<b>Signed :</b> Tim Baulk	<b>Head of Service</b>
<b>Date:</b> 9 November 2022	

**South Ayrshire Council**

**Report by Director of Strategic Change and Communities  
to Cabinet  
of 29 November 2022**

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**Subject: 2022-25 Council Workforce Plan**

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**1. Purpose**

- 1.1 The purpose of this report is to present a range of workforce data and related information, and propose a range of actions that will be taken forward to help ensure workforce planning is embedded corporately.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 considers and approves the Workforce Plan and associated Action Plan (Appendix 1); and**
- 2.1.2 requests a further report to a future meeting of the Service and Performance Panel providing an update on the Workforce Plan and Action Plan during the period 1 November 2022 to 31 October 2023.**

**3. Background**

- 3.1 Based on a recommendation from Audit Scotland, in 2018 the Council devised a corporate workforce plan for the duration 2018-22, with regular updates provided to Panel during this period. It is now recognised practice that Councils develop strategic workforce plans that align to their business strategy, and which typically have a 3-5 year forecast horizon. Operational workforce planning has a shorter forecast horizon, typically 3-12 months.

3.2 Key related activities and events include the following:

- (i) In 2019, the Health and Social Care Partnership developed its own corporate workforce plan, and the Scottish Government now requires all Partnerships to submit future workforce plans for Government review and feedback. (The Partnership 2022-25 workforce plan was submitted in July 2022 with feedback anticipated in October 2022.)
- (ii) The Best Value Audit in October 2021 recommended that *'the Council should improve and embed workforce planning, so that service workforce plans are developed consistently across the council. The plans should include clear links to the council's priorities and to its strategic change programme.'*

- (iii) A strategic workforce planning group led by the Chief Executive was established in January 2022. The development of the workforce plan has been undertaken by an implementation group consisting of Organisational Development, Human Resources, Thriving Communities, Policy, Performance and Community Planning, and the Strategic Change Programme Office.
- (iv) Discussions with the Improvement Service have identified workforce planning training (delivered by the Local Government Association) specifically targeted at Corporate Leadership and Service Leads, and which commences October 2022.
- (v) Over 90% of Council Services returned workforce planning templates during 2022, which inform the workforce plan and are referenced in Appendix 1 of the workforce plan.

3.3 At its meeting on 25 October 2022, the Service and Performance Panel requested that the Workforce Plan and associated Action Plan be submitted to Cabinet for approval.

#### **4. Proposals**

4.1 Section 9 of the workforce plan contains an Action Plan which sets out a broad range of activities that will progress during the next 3 years.

4.2 The activities fall within the following themes:

- (i) Embedding workforce planning within corporate service planning and strategic change, and development of further tools and training that will support managers.
- (ii) Enhancing workforce data for managers which will also inform annual updates of the workforce plan.
- (iii) Helping managers identify and address key 'gaps' by developing a digital skills framework, improving the current succession planning toolkit, and developing a leadership development programme.
- (iv) Consideration and progression of future 'pipeline' of employees, enhancing recruitment and retention, and career pathways.
- (v) Maximising employee communication and feedback.
- (vi) Developing approaches that take cognisance of the demographic of the workforce and that support employees wellbeing, attendance, and return to work.

4.3 Members are asked to approve the Workforce Plan and associated Action Plan (Appendix 1).

#### **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

**6/**



## **6. Financial Implications**

- 6.1 No immediate implications applicable as the workforce plan is a strategic document. However, where any activity within the Action Plan requires further consideration from a financial perspective, this will be brought back to Panel and via existing governance mechanisms related to staffing and establishment changes. Examples of potential implications may include centralising elements of training budgets; however, it is only as the activities develop and are explored further will implications be known.

## **7. Human Resources Implications**

- 7.1 Not applicable, however the delivery of the workforce plan is based upon Lead and Support services identified as owners in the Action Plan having sufficient resource to undertake their specific actions.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

- 8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

- 8.2.1 The risks associated with rejecting the recommendations are:

- (i) Failure to meet the recommendations related to workforce planning contained within the 2021 Best Value report.
- (ii) Failure to meet the actions contained within the Health and Social Care workforce plan approved by the Scottish Government and the Integrated Joint Board.

## **9. Equalities**

- 9.1 An Equalities Impact Assessment (EQIA), (including the Fairer Scotland Duty in respect of any Strategic decision), has been carried out on the proposals contained in this report, which identifies potential positive and negative equality impacts and any required mitigating actions. The EQIA is attached as Appendix 2.

## **10. Sustainable Development Implications**

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - The Scottish Government Gateway has been contacted regarding this plan, policy, programme or strategy, and it has been determined that an SEA will not be pursued.

## **11. Options Appraisal**

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

**12/**

## 12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Effective Leadership that Promotes Fairness

## 13. Results of Consultation

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT and the contents of this report reflect any feedback provided.

13.3 Consultation has taken place with Trade Unions and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking Purposes

14.1 If the recommendations above are approved by Members, the Director of Strategic Change and Communities will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Implementation of Phase 1 of the Action Plan	31 August 2023	Director of Strategic Change and Communities
Implementation of Phase 2 of the Action Plan	31 August 2024	Director of Strategic Change and Communities
Full implementation	31 October 2025	Director of Strategic Change and Communities

Background Papers [Council Workforce Plan 2018-2022](#)

[Annual Update 2019](#)

Report to Service and Performance Panel of 17 November 2020 - [Succession Planning](#)

[Council People Strategy](#)

[Annual Update 2021](#)

Report to Service and Performance Panel of 20 September 2022 – [Corporate Workforce Plan Annual Update](#)

**Report to Service and Performance Panel of 25 October 2022  
– [2022-25 Council Workforce Plan](#)**

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**Date:** 18 November 2022

**South Ayrshire Council**

**Report by Depute Chief Executive and Director  
of Housing, Operations and Development  
to Cabinet  
of 29 November 2022**

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**Subject: Housing Capital Programme 2022/23: Monitoring  
Report as at 30 September 2022**

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**1. Purpose**

- 1.1 The purpose of this report is to update Cabinet on the actual capital expenditure and income, together with progress made on the Housing Capital Programme projects as at 30 September 2022 (Period 6), and to agree the changes to budgets in 2022/23, 2023/24 and 2024/25.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 notes the progress made on the delivery of the Housing Capital Programme to 30 June, resulting in spend of £8,759,124 or 13.60%, as detailed in Appendix 1 attached;**
- 2.1.2 approves the adjustments contained in Appendix 2 attached; and**
- 2.1.3 approves the revised budget for 2022/23 at £36,253,526, 2023/24 at £66,605,643 and 2024/25 at £37,805,124 as highlighted in Appendix 2 attached.**

**3. Background**

- 3.1 The Housing Capital Programme for 2022/23 to 2026/27 was approved by South Ayrshire Council of 3 March, 2022 through the paper 'Housing Revenue Account (HRA) – Revenue Budget 2022/23 and Capital Budget 2022/23 to 2026/27'.
- 3.2 Adjustments were approved by Cabinet of the 30 August, 2022 and incorporated into the Programme.
- 3.3 The current approved budget for 2022/23 is £69,410,925.

**4. Proposals**

- 4.1 The adjustments being requested as part of the P6 report represent significant changes to budgets in each of the financial years 2022/23, 2023/24 and 2024/25.

The suggested re-profiling is to reflect current delivery timescales for the various works and is based on realistic expectations in the current climate.

4.2 Table 1 below summarises the main changes being requested to the Programme through this report.

**Table 1: Housing Summary of Budget Reprofiling**

	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>	<b>Total</b>
	<b>£M</b>	<b>£M</b>	<b>£M</b>	<b>£M</b>	<b>£M</b>
Approved Budget	64.411	44.864	21.351	20.379	151.005
Proposed Reprofiling	(43.223)	21.741	16.454	5.028	0.000
Proposed Additional Budget	15.066	0.000	0.000	0.000	15.066
<b>Proposed Revised</b>	<b>36.254</b>	<b>66.606</b>	<b>37.805</b>	<b>25.407</b>	<b>166.071</b>

4.3 The main projects that are included in the above reprofiling are New Build – Mainholm, St Ninians Primary School Site - Affordable Housing, Major Component Replacements – Unallocated and Various Modernisation Projects.

4.4 The modernisation contract for Internal Modernisation Works to 219 Nr Properties – Various Locations (H20124) completed on site on the on the 26th August, 2022. The contract for Internal Modernisation Works to 263 Nr Properties – Various Locations (H20126) started on site on 19 June and is anticipated to complete by the end of October 2022.

4.5 Three contracts for (a) Internal Modernisation Works to 206Nr Properties – Various Locations (H20125); (b) 4 Nr Full and 205 Nr Partial Modernisations: Maybole, Tarbolton, Ayr, Kirkoswald (H23112); and (c) 266 Nr Kitchen and Boiler Replacements: Ballantrae, Girvan, Mossblown, Ayr, Prestwick and Tarbolton (H23113) have been passed to the Managing Agent and surveys are complete apart from a number of ‘no access’ properties where follow up visits are planned for October. It has been agreed that Internal Modernisation Works to 206Nr Properties – Various Locations (H20125) contract will be issued as an open tender in late October, and the remaining two contracts will be tendered through SAC’s new Housing Refurbishment Framework – Internal once this has been set up.

4.6 Stage 2 of the tender process of the Housing Refurbishment Framework – Internal and the Housing Refurbishment Framework – External is now being undertaken, with a return date of 29 November, 2022, having been set for those who wish to be considered for inclusion on the Framework.

4.7 A number on annual programmes of work are currently on site 2022/23, including Addressing Dampness and Condensation, Central Heating Replacement and Upgrading Door Entry Systems.

4.8 Addresses for two new window replacement contracts have been passed to Property Maintenance for progression and the first, at Morrison Gardens in Ayr, has now been surveyed and windows ordered. A number of windows have been

installed in relation to the second contract, which covers addresses in Ayr and Prestwick.

- 4.9 The project for External Fabric Upgrades to 167 Properties - Dailly, Prestwick, Troon, Symington & Ayr is progressing on site and will continue through until May, 2023.
- 4.10 A number of projects are being progressed under the Energy Efficiency / HEEPS ABS line, with works ongoing in Tarbolton and Maybole. Further works are planned to be undertaken in Girvan/Dailly, Dalmilling, Kincaidston and Lochside and tender documents are currently being prepared.
- 4.11 The project information contained in Appendix 1 has been broken down over the Council wards and a document showing this has been made available to Members in the Members' area (Hub) on Re-Wired (see background papers).
- 4.12 Appendix 2 details budget adjustments being put forward for approval by Cabinet as part of the Period 6 report. These adjustments include (a) internal re-allocations of budgets between projects in 2022/23; (b) transfers of budgets from 2022/23 to 2023/24 to reflect current profiled spend for projects; and (d) advancement of budget from 2023/24 to 2022/23 to reflect current profiled spend for projects; and (d) the revised budget for Mainholm New Build as approved at Cabinet of 30<sup>th</sup> August, 2022.
- 4.13 As part of Appendix 2, budget is requested to be allocated to the conversion of currently unused common rooms in the Benmore Sheltered Housing Unit (2 – 4 Benmore, Prestwick). This will increase the Council's supply of Affordable Housing by two units, creating these in a Complex where there is high demand for accommodation.

## **5. Legal and Procurement Implications**

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report

## **6. Financial Implications**

- 6.1 Per Table 1 of Appendix 1, at the end of P6, actual expenditure stood at £8,759,124. Income for this period stood at £8,759,124. Based on the budget of £69,410,925, actual expenditure of £8,759,124 equates to an overall spend of 13.60% at the end of Period 6.
- 6.2 Proposals contained in this report, if approved, would lead to a revised 2022/23 programme of £36,253,526, 2023/24 programme of £66,605,643 and 2024/25 programme of £37,805,124.

## **7. Human Resources Implications**

- 7.1 Not applicable.

**8/**

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 The risk associated with rejecting the recommendations are that insufficient funds would exist in financial years 2022/23, 2023/24 and 2024/25 in relevant budget lines to complete planned Housing capital projects.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 3.

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 6 of the Council Plan: A Better Place to Live/ Enhanced environment through social, cultural and economic activities.

## **13. Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided.

## **14. Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the

'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b>Implementation</b>	<b>Due date</b>	<b>Managed by</b>
Process adjustments to the Housing Capital Programme	13 December 2022	Corporate Accounting - Treasury / Capital Function

**Background Papers**    **Report to Cabinet of 30 August 2022 - [Housing Capital Programme 2022/23: Monitoring Report as at 30 June 2022](#)**  
  
**[Housing Capital Programme 2022/23 – Period 6 – Ward Analysis](#) (Members Only)**

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**Date: 18 November 2022**



**HOUSING CAPITAL MONITORING REPORT  
PERIOD 6 2022/23**

Key Strategic Objective	Approved Budget 2022/23	Projected to 31st March, 2023	Actuals at P6	Detailed Project Information	2023/24 Approved Budget	2024/25 Approved Budget
	£	£	£		£	£
Major Component Replacement	21,399,350	14,793,773	4,201,824	See Section on 'Major Component Replacement'	11,266,000	7,500,000
Contingencies	0	0	0	See Section on 'Contingencies'	269,000	269,000
Demolitions	2,966,465	2,816,465	1,137,146	See Section on 'Demolitions'	0	0
Structural and Environmental	6,950,739	3,950,739	987,934	See Section on 'Structural and Environmental'	3,290,901	2,349,901
Other Capital Expenditure	33,094,371	14,692,548	2,432,220	See Section on 'Other Capital Expenditure'	30,038,367	11,231,839
<b>TOTAL PROGRAMME EXPENDITURE</b>	<b>64,410,925</b>	<b>36,253,526</b>	<b>8,759,124</b>		<b>44,864,268</b>	<b>21,350,740</b>
CFCR	8,905,000	8,905,000	7,243,399	See Section on 'Income'	7,859,000	8,638,000
Draw on Accumulated Surplus	2,201,000	2,201,000	0	See Section on 'Income'	0	0
Borrowing	51,724,925	15,402,676	591,773	See Section on 'Income'	29,040,268	9,037,740
Reserves	0	0	0	See Section on 'Income'	0	0
Scottish Government Funding	1,580,000	9,244,850	390,000	See Section on 'Income'	7,965,000	3,675,000
2nd Homes Council Tax	0	500,000	483,201	See Section on 'Income'	0	0
Commuted Sums	0	0	0	See Section on 'Income'	0	0
Other Income	0	0	50,751	See Section on 'Income'	0	0
<b>TOTAL PROGRAMME INCOME</b>	<b>64,410,925</b>	<b>36,253,526</b>	<b>8,759,124</b>		<b>44,864,268</b>	<b>21,350,740</b>

<b>NET EXPENDITURE</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>0</b>	<b>0</b>
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<b>Major Components</b>
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Approved Budget 2022/23	Projected to 31st March, 2023	Actuals at P6	Key Project Milestone
£	£	£	

2023/24 Approved Budget	2024/25 Approved Budget
£	£

<b><u>Project Budgets Approved 2022/23: - Cabinet of 30th August, 2022</u></b>
<i>Major Component Replacements - Allocated</i>
<i>Major Component Replacements - Unallocated</i>
<b>TOTALS</b>

20,143,175	14,600,477	4,201,824	See Expanded Section
1,256,175	193,296	0	See Expanded Section
<b>21,399,350</b>	<b>14,793,773</b>	<b>4,201,824</b>	

3,766,000	0
7,500,000	7,500,000
<b>11,266,000</b>	<b>7,500,000</b>

<b>Contingencies</b>
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Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actuals at P6 £	Key Project Milestone
---------------------------------	--	--------------------	--------------------------

2023/24 Approved Budget £	2024 Approved Budget £
------------------------------------	---------------------------------

<b><u>Project Budgets Approved 2022/23: - Cabinet of 30th August, 2022</u></b>
Contingencies

0	0	0	N/A
0	0	0	

269,000	269,000
269,000	269,000

<b>Demolitions</b>
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Approved Budget 2022/23 £	Projected to 31st March, 2023 £	Actuals at P6 £	Key Project Milestone
---------------------------------	--	--------------------	--------------------------

2023/24 Approved Budget £	2024/25 Approved Budget £
------------------------------------	------------------------------------

<b><u>Project Budgets Approved 2022/23: - Cabinet of 30th August, 2022</u></b>
Demolition of Lockups
1 - 20 Miller Terrace & 32 - 78 Dailly Road (Even Numbers) Maybole
Demolition of Riverside Flats

214,703	64,703	0	Complete / Design & Tender
858,450	858,450	801,068	Complete
1,893,312	1,893,312	336,078	On Site
<b>2,966,465</b>	<b>2,816,465</b>	<b>1,137,146</b>	

0	0
0	0
0	0
<b>0</b>	<b>0</b>

<b>Structural and Environmental</b>
-------------------------------------

Approved Budget 2022/23	Projected to 31st March, 2023	Actuals at P6	Key Project Milestone
£	£	£	

2023/24 Approved Budget	2024/25 Approved Budget
£	£

<b><u>Project Budgets Approved 2022/23: - Cabinet of 30th August, 2022</u></b>
<b><u>New Projects 2022/23</u></b>
External Fabric Upgrades to 167 Properties - Dailly, Prestwick, Troon, Symington & Ayr
Stabilisation Works at Main Road, Ayr
<b><u>Projects Carried From 2021/22</u></b>
Non-Traditional Properties - Cladding Options
ABS8 - 12 Properties at Annbank
Re-roofing and External Fabric Upgrades Contract 1: 71Nr Properties Various Locations
Re-roofing and External Fabric Upgrades Contract 2: 73Nr Properties Various Locations

4,233,325	3,033,325	712,191	On Site
400,000	100,000	0	Design and Tender
32,401	32,401	0	Design and Tender
39,347	39,347	0	Complete
398,471	398,471	268,352	On Site
26,256	26,256	4,044	Complete

941,000	0
0	0
0	0
0	0
0	0
0	0

Roof Replacement Works - Dunure
Re-roofing and External Fabric Upgrade - 93 Properties in Dundonald & Tarbolton (H20101)
<b><u>Unallocated Balance - 2022/23, 2023/24 and 2024/25 - Structural and Environmental</u></b>
Unallocated Structural and Environmental Balance - 2022/23, 2023/24 and 2024/25

157,500	157,500	0	Complete
49,939	49,939	3,347	Complete
1,613,500	113,500	0	Concept
<b>6,950,739</b>	<b>3,950,739</b>	<b>987,934</b>	

0	0
0	0
2,349,901	2,349,901
<b>3,290,901</b>	<b>2,349,901</b>

<b>Other Capital Expenditure</b>
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Approved Budget 2022/23	Projected to 31st March, 2023	Actuals at P6	Key Project Milestone
£	£	£	

2023/24 Approved Budget	2024/25 Approved Budget
£	£

<b><u>Project Budgets Approved 2022/23: - Cabinet of 30th August, 2022</u></b>
<i>Sheltered Housing Common Areas</i>
<i>Footpaths</i>
<i>Buy Back Properties</i>
<i>Window Replacement Programme</i>
<i>Environmental Improvements</i>
<i>New Builds</i>
<i>Advance Works / Fees / ICT</i>

272,177	39,677	21,418	See Expanded Section
20,000	20,000	0	See Expanded Section
712,731	712,731	537,517	See Expanded Section
2,317,154	2,317,154	503,904	See Expanded Section
393,716	279,236	147,943	See Expanded Section
29,152,606	11,097,763	1,125,513	See Expanded Section
225,987	225,987	95,926	See Expanded Section
<b>33,094,371</b>	<b>14,692,548</b>	<b>2,432,220</b>	

0	0
0	0
800,000	800,000
0	0
706,839	706,839
28,531,528	9,725,000
0	0
<b>30,038,367</b>	<b>11,231,839</b>

<b>Income</b>
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Approved Budget 2022/23	Projected to 31st March, 2023	Actuals at P6	Key Project Milestone
£	£	£	

2023/24 Approved Budget	2024/25 Approved Budget
£	£

<b>Project Budgets Approved 2022/23: - Cabinet of 30th August, 2022</b>
<b>Funding Type</b>
CFCR
Draw on Accumulated Surplus
Borrowing
Reserves
Scottish Government Funding
2nd Homes Council Tax
Commuted Sums
Other Income
<b>TOTAL FUNDING</b>

8,905,000	8,905,000	7,243,399	Income
2,201,000	2,201,000	0	Income
51,724,925	15,402,676	591,773	Income
0	0	0	Income
1,580,000	9,244,850	390,000	Income
0	500,000	483,201	Income
0	0	0	Income
0	0	50,751	Income
<b>64,410,925</b>	<b>36,253,527</b>	<b>8,759,124</b>	

7,859,000	8,638,000
0	0
29,040,268	9,037,740
0	0
7,965,000	3,675,000
0	0
0	0
0	0
<b>44,864,268</b>	<b>21,350,740</b>



Request For Budget Adjustments		Advanced/ (Carry Forward) from/to 2022-23 £	Release Back 2022-23 £	In Year Budget Amendments 2022-23 £	Additional Budget 2022-23 £	Projected 2022-23 Budget £	Proposed Revised 2023-24 Budget £	Proposed Revised 2024-25 Budget £
<b>Revised Total Budgets as approved by South Ayrshire Council's Cabinet of 30th August 2022</b>						<b>64,410,925</b>	<b>44,864,268</b>	<b>21,350,740</b>
1	South Ayrshire Council on the 3rd March, 2022, approved the paper 'Housing Revenue Account (HRA) – Revenue Budget 2022/23 and Capital Budget 2022/23 to 2026/27', which set the Capital Programme for the five years 2022/23 to 2026/27. Budget adjustments to the programme have been approved through: - - P12 Capital Monitoring report, approved by Cabinet of the 14th June, 2022; and - P3 Capital Monitoring report, approved by Cabinet of the 30th August, 2022. All adjustments approved have been incorporated into the P6 report.							
2	Cabinet of 30th August, 2022, approved the paper 'Affordable Housing - Mainholm Road, Ayr'. Section 6.3 of this report details the revised budget of £36,665,860 that has been approved for the project. It is requested that this be reflected as detailed below: - - New Build - Mainholm Based on the current profiled spend for this project, it is further requested that this budget be re-profiled over the three years 2022/23, 2023/24 and 2024/25 as detailed below: - - New Build - Mainholm	(28,077,873)			15,065,860	15,065,860 0	0 0	0 0
3	It is requested that budgets be carried forward from 2022/23 to 2023/24 to reflect current project profiling as detailed below: - <b>Major Components</b> - Full Internal Modernisations 2020/21 - 206 Nr Properties in Various Locations Throughout South Ayrshire (H20125); - Kitchen and Boiler Replacement Works 2020/21 - 162 Nr Properties in Various Locations Throughout South Ayrshire (H20126); - Partial Internal Modernisation Works 2020/21 - 50 Nr Properties in Girvan (H20127); - 4 Nr Full and 205 Nr Partial Modernisations: Maybole, Tarbolton, Ayr, Kirkoswald and Troon (H23112); - 266 Nr Kitchen and Boiler Replacements: Ballantrae, Girvan, Mossblown, Ayr, Prestwick and Tarbolton (H23113); - Energy Efficiency / HEEPS ABS Projects; - Replacement Screens in Flats; and - Major Component Replacements - Unallocated. <b>Demolitions</b> - Demolition of Lockups. <b>Structural and Environmental</b>	(900,000) (200,000) (400,000) (900,000) (1,100,000) (1,000,000) (200,000) (1,800,000) (150,000)				(900,000) (200,000) (400,000) (900,000) (1,100,000) (1,000,000) (200,000) (1,800,000) (150,000)	900,000 200,000 400,000 900,000 1,100,000 1,000,000 200,000 1,800,000 150,000	0 0 0 0 0 0 0 0 0

	- External Fabric Upgrades to 167 Properties - Dailly, Prestwick, Troon, Symington & Ayr;	(1,200,000)				(1,200,000)	1,200,000	0
	- Stabilisation Works at Main Road, Ayr; and	(300,000)				(300,000)	300,000	0
	- Unallocated Structural and Environmental Balance - 2022/23, 2023/24 and 2024/25.	(1,500,000)				(1,500,000)	1,500,000	0
	<b>Other Capital Expenditure</b>							
	- Sheltered Housing Common Areas - Unallocated Budget 2022/23;	(157,500)				(157,500)	157,500	0
	- Upgrading External Areas at Sheltered Housing Units; and	(75,000)				(75,000)	75,000	0
	- Environmental Improvements - Uncommitted Funding 2022/23, 2023/24 & 2024/25.	(114,480)				(114,480)	114,480	0
	<b>New Builds</b>							
	- St Ninians Primary School Site - Affordable Housing; and	(2,000,000)				(2,000,000)	2,000,000	0
	- Waggon Road, Ayr.	(400,000)				(400,000)	400,000	0
4	It is requested that budgets be advanced from 2024/23 to 2022/23 to reflect current project profiling as detailed below: - - New Housing Development - Site of Former Riverside Flats, Ayr.		16,594				16,594	(16,594)
5	A number of adjustments are requested as (a) there are a number of projects where budgets are no longer required as final accounts have been settled and projects completed; (b) other projects where additional funds are required to complete works; and (c) where budgets are required to be allocated to new projects from unallocated budget lines. Adjustments requested are as detailed below:- - Full Internal Modernisations 2020/21 - 160 Nr Properties in Ayr and Maybole (H20123); - Full Internal Modernisations 2020/21 - 219 Nr Properties in Various Locations Throughout South Ayrshire (H20124); - Sheltered Housing Complex - 2 - 4 Benmore; - 2960 - Gas Supplies Contract to Various Locations; - Full Modernisations to 250 properties Troon, Dundonald, Monkton, Prestwick, Coylton, Mossblown, Tarbolton, Ballantrae, Barr, Colmonell, Old Dailly, Dailly, Kirkoswald, Minishant, Girvan & Maybole (H19143); - Riverside High Flats, Ayr; - Main Street Prestwick; - Major Component Replacements - Unallocated; - New Build - Barrhill; - New Build - Afton Avenue, Prestwick; - New Build - Dunlop Terrace, Ayr; - New Build - Westwood Avenue, Dalmilling, Ayr; and - New Builds - LDP2 Sites.							
		(100,000)			(100,000)		0	0
		(300,000)			(300,000)		0	0
		(100,000)		200,000		100,000	100,000	0
				80		80	0	0
				(388)		(388)	0	0
				(542,390)		(542,390)	0	0
				5,577		5,577	0	0
				737,121		737,121	0	0
				(720,000)		(720,000)	0	0
						0	(4,500,000)	0
				(1,945,000)		(1,945,000)	0	0
						0	(4,862,500)	0
		(2,665,000)		2,665,000		0	2,000,000	5,000,000
		(43,223,259)	0	0	15,065,860	(28,157,399)	21,741,375	16,454,384
	<b>TOTAL REVISED BUDGET</b>					<b>36,253,526</b>	<b>66,605,643</b>	<b>37,805,124</b>

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

### 1. Policy details

Policy Title	Monitoring of Housing Capital Programme
Lead Officer (Name/Position/Email)	Pauline Bradley, Service Lead, Professional Design Service pauline.bradley@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	No	No
Disability	No	No
Gender Reassignment (Trans/Transgender Identity)	No	No
Marriage or Civil Partnership	No	No
Pregnancy and Maternity	No	No
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	No	No
Religion or Belief (including lack of belief)	No	No
Sex – gender identity (issues specific to women & men or girls & boys)	No	No
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	No	No
Thematic Groups: Health, Human Rights & Children's Rights	No	No

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	No	No
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	No	No
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	No	No
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	No	No
Socio-economic Background – social class i.e. parent’s education, employment and income	No	No

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	No Impact
Advance equality of opportunity between people who share a protected characteristic and those who do not	No Impact
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	No Impact
Increase participation of particular communities or groups in public life	No Impact
Improve the health and wellbeing of particular communities or groups	No Impact
Promote the human rights of particular communities or groups	No Impact
Tackle deprivation faced by particular communities or groups	No Impact

**5. Summary Assessment**

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<b>Yes</b> <b>No</b>
<b>Rationale for decision:</b>  <b>This is an update report with no implication in relation to equalities.</b>	
<b>Signed :</b> Pauline Bradley	Service Lead – Professional Design Services
<b>Date:</b> 31 <sup>st</sup> October 2022	