

Agenda Item No. 3(c)

Mtg	Mtg Date	Title of Report	Director ate	Managed by	Implementation	Comp lete	Current Due Date	Revised Due Date	changes agreed with relevant PFH(s))	Portfolio Holder
SAC	15/12/2022	Schedule of Meetings	["CEO"]	Carlaw, Wynne	Publish the meeting timetable	Yes	23/12/2022			Dowey, Martin
SAC	15/12/2022	Financial Regulations Review	["CEO"]	Baulk, Tim	Financial Regulations to be republished and	Yes	23/12/2022			Dowey, Martin
SAC	15/12/2022	Station Hotel Update	["H, O and D"]	Iles, Craig	Implement further actions required under Building (Scotland) Act 2003 in relation to the	Yes	31/12/2022			Pollock, Bob;Dowey, Martin;Kilbride, Martin
SAC	15/12/2022	South Ayrshire Council's Annual Performance Report 2021/22	["SC and C"]	Anderson, Kevin	Publish report on the Council's website	Yes	20/12/2022			Dowey, Martin
SAC	15/12/2022	Best Value Action Plan " Update	["SC and C"]	Anderson, Kevin	Adoption of the new Terms of Reference for the Best Value Member/ Officer Working Group	Yes	28/02/2023			Dowey, Martin

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SAC	15/12/2022	New Leisure Centre Project	["SC and C"]	Yuille, Derek	agreed that the Council reject the revised Stage 2 submission from HubSW since it no longer meets the Specific Requirements and each of the Relevant Participant(s)' other requirements identified in the Stage 1 Approved Project and approved by Leadership Panel on 24 August 2021.	Yes	31/12/2022		Letter issued 19/12/22	Dowey, Martin; Connolly, Brian
SAC	15/12/2022	Notice of Motion - assistance to rural homeowners in regards to Cost of Energy crisis	["CEO"]	Howat, Eileen	to write to the UK and Scottish governments	Yes	31/01/2023		Letters sent 16 December 2022 following discussion with mover and seconder	
CAB	29/11/2022	Scottish Child Payment "Doubling of December 2022 Bridging Payment	["EDUC"]	Cockburn, Gavin	Ensure that the doubling of the final, 2022 Child Bridging Payment, to £260.00, is extended to lower income families in receipt of a qualifying benefit for school Clothing Grants	Yes	09/12/2022		All payments arranged for w/c 05/12/2022	Davis, Ian; Ferry, Stephen

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CAB	29/11/2022	Annual Climate Change Duty Report 2021-22	["PLA"]	Dalrymple, Kenneth	Completed reporting template nationally to be made publicly available alongside reports of all other public bodies	Yes	30/11/2022			Kilbride, Martin
CAB	29/11/2022	Lighting of Wallace Tower/ Flag Flying	["CEO"]	Farrell, Gillian;Carlaw, Wynne	Publish updated Public Mourning Guidance	Yes	15/12/2022			Dowey, Martin
CAB	29/11/2022	Budget Management â€œ Revenue Budgetary Control 2022/23 â€œ Position at 30 September 2022	["CEO"]	Baulk, Tim	Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.10	Yes	20/12/2022			Davis, Ian
CAB	29/11/2022	Budget Management - Revenue Budgetary Control 2022/23 - Position at 30 September 2022	["CEO"]	Baulk, Tim	Record for future reporting purposes the requested earmarking for carry forward of resources to 2023/24 as outlined in 4.1.11	Yes	20/12/2022			Davis, Ian
CAB	29/11/2022	General Services Capital Programme 2022/23: Monitoring Report as at 30 September, 2022	["CEO"]	Bradley, Pauline	Process adjustments to the General Services Capital Programme	Yes	12/12/2022			Davis, Ian

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CAB	29/11/2022	Review of General Services Reserves	["CEO"]	Baulk, Tim	Record for future reporting purposes the revised committed/ uncommitted resources position	Yes	31/12/2022			Davis, Ian
CAB	29/11/2022	ICT Support and Maintenance Contracts	["CEO"]	Mullen, Kevin	Request that Procurement and ICT officers ensure renewal of the contracts listed in Appendix 1 at each contractual renewal date	Yes	09/12/2022			Davis, Ian
CAB	29/11/2022	Medium Term Financial Plan Update	["CEO"]	Baulk, Tim	Publish on the Council's website	Yes	07/12/2022			Davis, Ian
CAB	29/11/2022	Housing Capital Programme 2022/23: Monitoring Report as at 30 September 2022	["CEO"]	Bradley, Pauline	Process adjustments to the Housing Capital Programme	Yes	30/12/2022			Davis, Ian; Kilbride, Martin
CAB	01/11/2022	Menopause at Work	["CEO"]	Wesson, Wendy	Upload the Guidance to The Core	Yes	30/11/2022			Davis, Ian

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CAB	01/11/2022	Menopause at Work	["CEO"]	Wesson, Wendy	The guidance is communicated out to managers via the Communications team (Yammer) and separate communication from HR to Service Leads	Yes	30/11/2022			Davis, Ian
CAB	01/11/2022	Place Based Investment Programme 2022 to 2023 - Community Wellbeing Facilities Fund	["SC and C", "H, O and D"]	Tait, Jamie	to develop a Strategy to engage with the community and consider the funding as part of the Council participatory budgeting programme	Yes	31/12/2022			Ferry, Stephen
SAC	13/10/2022	Revision to Scheme of Delegation for Planning	["PLA"]	Iles, Craig	Implement the approved Scheme of Delegation	Yes	01/01/2023			Pollock, Bob

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CAB	30/08/2022	UK Shared Prosperity Fund		Leijser, Theo	Provide an update to Members on the outcome of the Investment Plan submission once known	Yes	16/12/2022		No feedback or announcement on SPF has been received. UKG officials are unable to commit to a specific date for announcement on Investment Plans. On 16 November, the PFH agreed to move target date to 16 December 2022. Cabinet on 29/11/22 agreed revised due date of 16/12/22 (previously 1/11/22). Action complete. Briefing note issued to members.	Pollock, Bob
CAB	30/08/2022	Ayrshire Growth Deal - Prestwick Commercial Build	["PLA"]	Reid, Louise	Complete Grant Funding Agreement with Scottish Enterprise for the delivery of Opportunity A	Yes	30/11/2022		Awaiting feedback from SE. revised due date of 31/10/22 agreed at Cabinet on 27/9/22 (previously 30/9/22) Not yet concluded as at 15/11/22.	Pollock, Bob

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SAC	29/06/2022	Ayr Station Hotel Update	["PLA"]	Iles, Craig	Further Update to Cabinet in August on matters outlined in this report	Yes	15/12/2022		Awaiting report from external consultants. revised due date of 1/11/22 agreed at Cabinet on 27/9/22 (previously 30/8/22) Report will be presented to Council on 15/12/22. Cabinet on 1/11/22 - agreed new due date of 15/12/22 (previously 1/11/22)	Dowey, Martin;Davis, Ian;Kilbride, Martin
SAC	29/06/2022	Ayrshire Growth Deal - Commercial Build	["PLA"]	Reid, Louise;Cav es, Catriona	Confirm and put in place arrangements with SAC and Scottish Enterprise on project governance and payment schedules	Yes	30/11/2022		Awaiting feedback from SE. revised due date of 31/10/22 agreed at Cabinet on 27/9/22(previously 31/8/22. Not yet concluded as at 15/11/22.	Pollock, Bob;Dowey, Martin

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LP	10/03/2022	Future Operating Model	["PEO"]	Burns, Tom	Implement a phased return to offices for hybrid, agile and office workers to be completed	Yes	23/12/2022		Services are returning to Council offices on a phased basis. A number of staff are hybrid or agile and orders for essential ICT equipment and office furniture have been placed and are awaiting delivery. A plan for staff returning to Council offices will be provided to the portfolio holder and Leader. revised due date of 23/12/22 agreed at Cabinet on 27/9/22 (previously 30/9/22)	Dowey, Martin; Davis, Ian

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NA	10/03/2022	Future Operating Model	["PEO"]	Burns, Tom	Implement a phased return to offices for hybrid, agile and office workers upon approval to be completed by.	Yes	30/12/2022		Services are returning to Council offices on a phased basis. A number of staff are hybrid or agile and orders for essential ICT equipment and office furniture have been placed and are awaiting delivery. A plan for staff returning to Council offices will be provided to the portfolio holder and Leader. revised due date of 30/12/22 agreed at Cabinet on 27/9/22 (previously 30/9/22)	Dowey, Martin; Davis, Ian
LP	08/03/2022	New Leisure Centre	["PLA"]	Yuille, Derek	Execution of the contract documents	Yes	17/01/2023		Members approved rejection of revised Stage 2 submission at Council on 15 December 2022. Rejection letter issued and project now cancelled.	Kilbride, Martin

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LP	01/03/2022	South Ayrshire Proposal to Support Unaccompanied and Asylum-Seeking Children	["HSCP"]	Inglis, Mark	Further update to be provided via the Membersâ€™ Bulletin. A full briefing will be provided prior to recess.	Yes	30/12/2022		<p>members briefing produced prior to recess to clearly define to approach for Unaccompanied Asylum Seeking Children in South Ayrshire. Original date was 31/8/22. 30/6/22 agreed on 14 June 22</p> <p>11/08/2022 - on track - update being given to Cabinet at end of August.</p> <p>13/10/2022 -there will be a further briefing produced by the 30/12/22 on the progress made and approach to offering care and support to Unaccompanied Asylum Seeking children who come to South Ayrshire through the National Transfer</p>	Lyons, Lee

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LP	15/02/2022	Station hotel Update	["PLA"]	Iles, Craig	Present a further report to Council with recommendations on permanent safety works.	Yes	15/12/2022		Awaiting consultants report. revised due date of 1/11/22 agreed at Cabinet on 27/9/22(previously 31/8/22) Report will be presented to Council on 15/12/22. Cabinet on 1/11/22 - agreed new due date of 15/12/22 (previously 1/11/22)	
LP	15/02/2022	Proposed Lease for Changing Pavilion at Victory Park, Girvan	["PLA"]	Burns, Tom;Briggs, Karen	Legal Services have been instructed to petition the Sheriff and where appropriate confirm a date for concluding the lease.	Yes	27/01/2023		Petition called in court on 27/10/22 and was granted by the Sheriff. Cabinet on 29/11/22 agreed new due date for completion of lease of 27/1/23 (previously 14/10/22). Lease completed on 20/12/22 and will be sent for registration.	Kilbride, Martin
LP	18/01/2022	ICT Data Centre “Hosting and Delivery Model	["CEO"]	Baulk, Tim	Migration Implementation Phase 1	Yes	29/11/2022		Update report to be presented to LP on 29th Nov 2022. Cabinet on 29/11/22 agreed revised due date of 29/11/22 (previously 28/10/22)	Davis, Ian

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LP	23/11/2021	South Ayrshire Proposal to Support Unaccompanied and Asylum Seeking Children	["HSCP"]	Inglis, Mark	Further update to the Leadership Panel	Yes	30/12/2022		06.01.23 - report submitted with update - now complete	
LP	23/11/2021	Annual Climate Change Duty Reporting 2020-21	["PLA"]	Dalrymple, Kenneth	Prepare annual report for 2022	Yes	25/11/2022		The data gathering exercise is still ongoing. The approved report has to be submitted by 01 December 2022. revised date of 25/11/22 agreed at Cabinet meeting of 27/9/22 (previous date 1/9/22).	Kilbride, Martin

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SAC	02/09/2021	Standing Orders Relating to Meetings	["CEO", "PLA"]	lles, Craig;Cave s, Catriona	Report outlining changes to Standing Orders relating to planning processes to be submitted to Council	Yes	30/11/2022		Further revised date 03/03/22. Due to Planning Liaison Group not meeting in December and further consultation requirements for proposals, this has been deferred. This will be reviewed in November following changes to the management structure. revised date of 30/11/22 agreed at Cabinet meeting of 27/9/22 (previous date 1/7/22).	Pollock, Bob
SAC	24/06/2021	Ayrshire Roads Alliance Service Plan 2021/22 and Performance Report 2020/21	["PLA"]	Kevin Braidwood	Continue to submit reports to the Ayrshire Shared Service Joint Committee	Yes	31/03/2022		Now operating under 2022/23 with next update to Joint committee 10/03/23	
LP	15/06/2021	Sale of Land at Fernbank, Prestwick	["PLA"]	Briggs, Karen;Burns, Tom	Sale to be concluded	Yes	31/01/2023		Sale completed on 20 December 2022.	Kilbride, Martin