

8 March 2023

To:- **Councillors Dowey, Clark, Connolly, Davis, Ferry, Kilbride, Lyons, Pollock and Shields.**

Dear Councillor

## **CABINET**

You are requested to participate in a meeting of the Cabinet to be held on **Tuesday, 14<sup>th</sup> March 2023 at 10.00 a.m.** for the purpose of considering the undernoted business.

This meeting will be held on a hybrid basis for Elected Members, will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

Yours sincerely

**CATRIONA CAVES**  
Head of Legal and Regulatory Services

## **B U S I N E S S**

1. Declarations of Interest.
2. Minutes of previous meeting of 15 February 2023 (copy herewith).
3. Decision Log
  - (a) Overdue Actions – **none**;
  - (b) Actions Listed with Revised Dates – for approval; and
  - (c) Recently Completed Actions.(copies herewith).
4. Corporate and Strategic.
  - (a) Local Police Plan 2023 -2026 – Submit report by Director of Strategic Change and Communities (copy herewith).
5. Buildings, Housing and Environment.
  - (a) Ash Dieback – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).

6. Buildings, Housing and Environment/ Tourism and Rural Affairs.
  - (a) Community Centres and Village Hall Management Arrangements Update – Submit report by Director of Strategic Change and Communities (copy herewith).
  
7. Buildings, Housing and Environment/ Education.
  - (a) Girvan Primary School Project – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
  
8. Economic Development.
  - (a) Motorhome Parking Scheme 2022 Outcome Report – Update – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
  
9. Health and Social Care.
  - (a) Updated Terms of Reference for Equality and Diversity Forum – Submit report by Director of Strategic Change and Communities (copy herewith).
  
10. Buildings, Housing and Environment.
  - (a) **Arran Mall Update - Submit report by the Head of Legal and Regulatory Services (Members only).**
  
11. Corporate and Strategic/ Economic Development.
  - (a) **Skypath Aerospace Training CIC - Submit report by Director of Strategic Change and Communities (Members only).**
  
12. Consideration of Disclosure of the above confidential reports.

<p>For more information on any of the items on this agenda, please telephone Courtney Buchanan, Committee Services on at 01292 612436, at Wellington Square, Ayr or e-mail: <a href="mailto:courtney.buchanan@south-ayrshire.gov.uk">courtney.buchanan@south-ayrshire.gov.uk</a> <a href="http://www.south-ayrshire.gov.uk">www.south-ayrshire.gov.uk</a></p>
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## CABINET

Minutes of a hybrid webcast meeting on 15 February 2023 at 10.00 a.m.

Present  
in County

Hall: Councillors Martin Dowey (Chair), Alec Clark, Brian Connolly, Ian Davis, Stephen Ferry, Martin Kilbride, Lee Lyons and Bob Pollock.

Attending  
in County

Hall: E. Howat, Chief Executive; M. Newall, Depute Chief Executive and Director of Housing, Operations and Development; J. Bradley, Director of Strategic Change and Communities; L. Reid, Assistant Director – Strategic Change; C. Caves, Head of Legal and Regulatory Services; T. Baulk, Head of Finance, ICT and Procurement; T. Burns, Service Lead – Asset Management and Community Asset Transfer; K. Briggs, Service Lead – Legal and Licensing; K. Anderson, Service Lead – Policy, Performance and Community Planning; T. Leijser, Service Lead - Economy and Regeneration; D. Yuille, Service Lead – Special Property Projects; P. Bradley, Service Lead - Professional Design Services; L. Kerr, Service Lead - Destination South Ayrshire, Culture and Sport; R. Kingisepp, Capital Planning Coordinator; C. Buchanan, Committee Services Officer; C. Griffiths, Committee Services Assistant and E. Moore, Committee Services Assistant.

Attending

Remotely: T. Eltringham, Director of Health and Social Care and K. Braidwood, Head of Roads (Ayrshire Roads Alliance).

### **Opening Remarks.**

The Chair took the sederunt, confirmed to Members the procedures to conduct this meeting and advised that the meeting was being broadcast live.

### **1. Declarations of Interest.**

There were no declarations of interest by Members of the Cabinet in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

### **2. Minutes of previous meeting.**

The minutes of 17 January 2023 ([issued](#)) were submitted and approved.

### **3. Decision Log.**

Following discussion, the Cabinet

### **Decided:**

- (1) to note the overdue items in the Log ([issued](#)); and to note that in relation to the entry for the "New Lease for Craigie Caravan Park, Ayr" the new lease agreement had not yet been concluded however the Service Lead (Asset Transfer and Community Asset Transfer) advised that he aimed to have the new lease agreement concluded by 31 March 2023.

- (2) to approve the actions listed with revised due dates ([issued](#)); and
- (3) to note the recently completed actions ([issued](#)) and that in relation to the entry for the “Proposed Land Purchase at Liberator Drive, Heathfield, Ayr” this action had been concluded as the Council had withdrawn from the acquisition and the landowner had been notified.

### **Buildings, Housing and Environment/ Sport and Leisure/ Education.**

#### **4. Maybole Community Campus Update.**

There was submitted a report ([issued](#)) of 8 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development

- (1) providing an update on the Maybole Community Campus Project Outlining the options for a 2nd sports pitch proposed and the associated cost implications of each option; and
- (2) seeking instruction on how Officers should proceed with the 2nd all-weather pitch.

After receiving a question from a Member around the planning conditions in respect of the pitches, the Service Lead - Special Property Projects outlined that the project received planning consent with the condition that two sports pitches were provided although there was no stipulation on the type of pitch.

A further question was asked by a Member in relation to funding the additional spend for the Maybole Community campus; The Head of Finance, ICT and Procurement said that in his opinion, the use of slippage from other capital projects would be the preferred option for the Council.

The Cabinet

#### **Decided:**

- (a) to note the progress of the Maybole Community Campus; and
- (b) to request officers to proceed with option 3 – Football Pitch, as outlined at Paragraph 4.2 in the report with funding from slippage within the Capital Programme.

### **Buildings, Housing and Environment**

#### **5. Former Hourstons Site.**

There was submitted a report ([issued](#)) of 8 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development seeking approval for the plan to implement a feasibility study to look at options for a future use of the former Hourstons site.

Following a question from a member relating to the timescale for the results of the Feasibility Study to be presented at Cabinet, the Depute Chief Executive and Director of Housing, Operations and Development advised that he would liaise with the Service Lead - Professional Design Services and advise Members accordingly.

Having noted the removal of the sentence in Paragraph 4.1 “To facilitate the feasibility study, there is a requirement to appoint a design team to undertake the required roles and it is proposed that an Invitation for Strategic Support Services is submitted to HubSW to provide these services.” which had been included in error, the Cabinet

**Decided:** to agree

- (1) that the Service Lead - Professional Design Services would lead a feasibility study to look at options for a future use of the former Hourstons site;
- (2) the allocation from the residual leisure centre budget in the Capital Programme to fund the professional fees to deliver the study; and
- (3) the Service Lead – Professional Design Services would advise Members when the results of the Feasibility Study would be reported to members

**6. Regulation of Investigatory Powers (Scotland) Act 2000 – Inspection of South Ayrshire Council by the Investigatory Powers Commissioner’s Office.**

There was submitted a report ([issued](#)) of 6 February 2023 by the Head of Legal and Regulatory Services

- (1) advising of the content of the inspection report by the Investigatory Powers Commissioner’s Office (IPCO) dated 18 November 2022 regarding the Council’s arrangements for the use of covert techniques; and
- (2) seeking endorsement of revisions to the Council’s procedures to address the comments made within that report; and to provide an update on the Council’s use of Regulation of Investigatory Powers (Scotland) Act 2000 (RIPSA).

Having heard the support for this report by a number of Members, the Cabinet

**Decided:**

- (a) to note the terms of the report from the IPCO dated 18 November 2022 in Appendix 1 of the report;
- (b) to approve the proposed revised Council Procedures for Directed Surveillance and the Use of Covert Human Intelligence Sources (CHIS), as detailed in Appendix 2 of the report; and
- (c) to note the level and type of covert activity which had been authorised since the previous inspection, as detailed in Appendix 3 of the report.

## **Economic Development.**

### **7. Motorhome Parking Scheme 2022 Outcome Report.**

There was submitted a report ([issued](#)) of 6 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development

- (1) providing details of the outcome of the trial scheme for motorhome parking undertaken in 2022 and an update on progress towards making the arrangements permanent at the Ayr and Girvan sites; and
- (2) seeking approval for the recommendations in relation to future scheme development.

Following a question from a Cabinet Member, the Head of Roads advised that he would identify all potential trial sites in Troon and proposed to report these findings to Cabinet at the meeting scheduled to take place on 14 March 2023.

A Cabinet Member requested that a further trial be implemented in Ballantrae Car Park as the local economy and tourism in the area had benefited from the scheme. The Head of Roads agreed to implement a further trial during the summer months in 2023 but advised that he did not anticipate a significant income to be generated by the scheme.

The Cabinet

#### **Decided:**

- (a) to note the progress towards the introduction of a Traffic Regulation Order (TRO) for permanent facilities at Esplanade Car Park, Ayr and the Knockcushan Street Car Park, Girvan;
- (b) to note the Head of Roads' intention to submit a Repairs and Renewal bid to enable the installation of permanent facilities including a barrier control system at the Esplanade Car Park, Ayr, pending the successful promotion of the aforesaid TRO;
- (c) to approve the inclusion of The Battery, Ayr in the 2023 trial scheme;
- (d) to note the feedback from the 2022 trial and approve the inclusion of the North Shore Car Park, Troon in the 2023 trial scheme with a reduction from ten to five motorhome bays;
- (e) to approve the removal of the Links Road, Prestwick and Foreland Car Parks from the 2023 trial scheme;
- (f) to implement a further trial in Ballantrae Car Park;
- (g) to note that the Head of Roads would report back to Cabinet, the findings and recommendations of the 2023 further trial scheme; and
- (h) to request that Ayrshire Roads Alliance identify all potential sites in Troon and report findings to Cabinet on 14 March 2023.

## 8. **Strategic Transport Projects Review (STPR2) Publication.**

There was submitted a report ([issued](#)) of 6 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development providing an update on Transport Scotland's second Strategic Transport Projects Review (STPR2) publication.

Members expressed their disappointment around the Strategic Review particularly in relation to the proposal to the Scottish Government to re-develop Ayr Railway Station and the removal of link road developments (A70/A71) from the Scope. The Head of Roads outlined that, the delivery programme once available from the Scottish Government, would provide further information on the potential decarbonisation of the Railway Station

There was concern expressed by Members in relation to the reduction of public transport provision in Ayrshire.

The Cabinet

### **Decided:**

- (1) to note the publication of the Strategic Transport Projects Review; and
- (2) to agree that the Head of Roads would provide regular updates on the delivery programme by Transport Scotland.

## 9. **Variation in Order of Business.**

In terms of Council Standing Order No. 13(2), the Panel agreed to vary the order of business as hereinafter minuted.

## **Tourism, Culture and Rural Affairs/ Sport and Leisure.**

### 10. **Review of Financial Support to The Quay Zone.**

There was submitted a report ([issued](#)) of 6 February 2023 by Director of Strategic Change and Communities seeking approval to continue to provide an annual contribution of £200,000 to The Quay Zone until the next review period in five years.

The Cabinet

### **Decided:**

- (1) to note the review that was carried out in relation to the financial support provided to The Quay Zone and that a performance report and audited accounts were detailed in Appendix 1 of the report; and
- (2) to agree to continue to provide an annual contribution of £200,000 to the Quay Zone until the next review in five years' time.



## **Health and Social Care.**

### **11. Definition of Islamophobia.**

There was submitted a report ([issued](#)) of 6 February 2023 by the Director of Strategic Change and Communities seeking approval for this Council to adopt the All-Party Parliamentary Group (APPG) definition of Islamophobia.

The Cabinet

**Decided:** to continue consideration of this item to a future meeting of the Cabinet.

### **12. South Ayrshire Council Gaelic Language Plan (GLP) Annual Monitoring Report to Bord na Gaidhlig 2021-2022.**

There was submitted a report ([issued](#)) of 2 February 2023 by the Director of Strategic Change and Communities seeking approval of South Ayrshire Council's Gaelic Language Plan (2020-25) annual progress report for 2021/22.

The Cabinet

**Decided:** to approve the annual progress report on the South Ayrshire Council Gaelic Language Plan for onward submission to Bòrd na Gàidhlig.

## **Finance, Human Resources and ICT.**

### **13. Budget Management – Revenue Budgetary Control 2022/23 – Position at 31 December 2022.**

There was submitted a report ([issued](#)) of 8 February 2023 by Head of Finance, ICT and Procurement presenting a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2022/23 as at 31 December 2022.

The Cabinet

**Decided:**

- (1) to note the revised Directorate budgets following the budget movements, as outlined in 3.3 and 3.4 of the report and to note that the impact of Covid-19 has been included in the projections;
- (2) to note the projected in year under-spend of £3.310m. after earmarking;
- (3) to approve the budget transfers as outlined in the Directorate financial performance reports as detailed at Appendix 1 and summarised in 4.1.8 of the report;
- (4) to approve the new period 6 requested earmarking of resources to be carried forward to 2023/24, as summarised in 4.1.9 of the report;
- (5) to note the revised projected accumulated surplus position of £11.868m., as stated in paragraph 4.2.2 of the report;

- (6) to approve the request to create an inflation reserve of £2.500m., as described in 4.2.3 of the report, to be met from the increased projected accumulated surplus, aimed in mitigating the risk surrounding the temporary excessive inflationary environment during 2023/24; and
- (7) to approve the requested HRA surplus commitments, as outlined in 4.3.2 of the report.

**14. General Services Capital Programme 2022/23: Monitoring Report as at 31 December 2022.**

There was submitted a report ([issued](#)) of 2 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development

- (1) providing an update on the actual capital expenditure and income, together with progress made on the General Services Capital Programme projects as at 31 December 2022 (Period 9); and
- (2) Seeking agreement to revise the budgets in 2022/23, 2023/24 and 2024/25.

The Cabinet

**Decided:**

- (a) to note the progress made on the delivery of the General Services Capital Programme to 31 December 2022, resulting in spend of £68,152,055 or 68.39%, as detailed in Appendix 1 of the report;
- (b) to approve the adjustments, as contained in Appendix 2 of the report; and
- (c) to approve the revised budget for 2022/23 at £92,403,602, 2023/24 at £104,529,263 and 2024/25 at £88,897,447 as highlighted in Appendix 2 of the report.

**Finance, Human Resources and ICT/ Buildings, Housing and Environment.**

**15. Housing Capital Programme 2022/23: Monitoring Report as at 31 December 2022.**

There was submitted a report ([issued](#)) of 6 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development

- (1) providing an update on the actual capital expenditure and income, together with progress made on the Housing Capital Programme projects as at 31 December 2022 (Period 9), and
- (2) seeking agreement to revise the budgets in 2022/23, 2023/24 and 2024/25.

The Cabinet

**Decided:**

- (a) to note the progress made on the delivery of the Housing Capital Programme to 31 December 2022, resulting in spend of £16,734,054 or 46.16%, as detailed in Appendix 1 of the report;

- (b) to approve the adjustments contained in Appendix 2 of the report; and
- (c) to approve the revised budget for 2022/23 at £27,519,708 and 2023/24 at £75,739,461, as highlighted in Appendix 2 of the report.

### **Economic Development.**

#### **16. Business Support – Changes to Ambition Programme.**

There was submitted a report ([issued](#)) of 9 February 2023 by the Director of Strategic Change and Communities

- (1) seeking approval to make changes to the operations of the ERDF Ambition business support programme delivered by the Economy and Regeneration Service; and
- (2) advising that the changes would maximise ERDF draw down of available funding and enhance support to South Ayrshire companies.

The Cabinet

#### **Decided:**

- (a) to approve the proposal, as set out in paragraph 4 of the report, to maximise draw down for the ERDF programme as follows:
  - increase the grant cap from £10,000 to £50,000; and
  - allow 100% intervention rates for qualifying costs;
- (b) to approve the increase in grant level for the Ambition to Start programme from £1,000 to up to a maximum of £5,000; and
- (c) to request that a performance update be provided to the Service and Performance Panel of 22 August 2023.

#### **17. Exclusion of press and public.**

The Cabinet resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining items of business on the grounds that they involved the likely disclosure of exempt information in terms of paragraphs 1 and 9 of Part 1 of Schedule 7A of the Act.

### **Buildings, Housing and Environment.**

#### **18. Sale of the Former Grammar Primary School, Midton Road, Ayr.**

There was submitted a report (Members only) of 8 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development seeking approval to sell the former Grammar Primary School in Midton Road, Ayr.

The Cabinet

**Decided:** to grant authority to Head of Legal and Regulatory Services to conclude the sale of the former Grammar Primary School in Midton Road, Ayr, as detailed in Appendix 1 of the report on the terms offered by the third Bidder identified in Paragraph 2.1 of the Addendum (confidential) to this report and on terms to be agreed to the satisfaction of the Service Lead- Asset Management and Community Asset Transfer and the Head of Legal and Regulatory Services.

### **Corporate and Strategic/ Buildings, Housing and Environment.**

#### **19. Service Review of Policy, Performance and Community Planning.**

There was submitted a report (Members only) of 9 February 2023 by the Director of Strategic Change and Communities seeking approval for the proposed new structure within the Policy, Performance and Community Planning service.

Having considered the proposals outlined within the report, the Cabinet

**Decided:**

- (1) to approve the proposed Policy, Performance and Community Planning employee structure, as set out in Appendix 1 of the report; and
- (2) to note that, following the recent Chief Officer restructure, the Housing Policy and Strategy team would transfer to the Housing, Operations and Development Directorate.

### **Corporate and Strategic/ Economic Development/ Finance, Human Resources and ICT.**

#### **20. Ayrshire Growth Deal Update.**

There was submitted a joint report (Members only) of 9 February 2023 by the Depute Chief Executive and Director of Housing, Operations and Development and Director of Strategic Change and Communities seeking approval for next steps with Ayrshire Growth Deal projects.

The Cabinet

**Decided:**

- (1) to note the current status of projects within the Ayrshire Growth Deal, as detailed in Appendix 1 of the report and spend to date;
- (2) to note the proposed phasing and work programme for Commercial Build projects B-J in Appendix 3 of the report and to request that officers review the capital programme following any amendments to the AGD financial profiling;
- (3) to note the updated land acquisition requirements for each of the Ayrshire Growth Deal projects as detailed in Appendix 4i and 4ii of the report and approve the appointment of specialist land agents to take forward negotiations with landowners with reports brought forward to Cabinet as required;

- (4) to note the financial risks for the Council, as outlined in section 6 of the report, until remaining Ayrshire Growth Deal full business cases were approved; and
- (5) to request that further updates be provided to the Cabinet every six months or earlier, if required.

**21. Consideration of Disclosure of the above confidential reports.**

**Decided:**

- (1) not to authorise the disclosure under Standing Order 32.4 of part of the following report until the sale was completed: -
  - Sale of the Former Grammar Primary School, Midton Road, Ayr.
- (2) to authorise, subject to redactions required for GDPR, the disclosure under Standing Order 32.4 of part of the following report:-
  - Service Review of Policy, Performance and Community Planning.
- (3) not to authorise the disclosure under Standing Order 32.4 of the whole or part of the following report: -
  - Ayrshire Growth Deal Update.

The meeting ended at 12:33 p.m.

**Agenda Item No. 3(b)**

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	30/08/2022	Ayrshire Growth Deal Aerospace and Space Programme - Update.	["PLA"]	Reid, Louise	Ensure development of Full Business Cases once the remaining project OBCs have final Scottish and UK Government Approval	No	31/03/2023	31/05/2023	Roads OBC remains outstanding and is being progressed. ASTAC OBC was submitted for approval on 15/11/22. FBC for ASTAC will be developed once ASTAC OBC is approved. Cabinet on 29/11/22 agreed revised date of 31/03/23 (previously 01/11/22). Update as of 28/02/23 - ASTAC OBC is being progressed by Economy & Regeneration service (Theo Leijser is Project Lead) Roads OBC being progressed by ARA. Spaceport FBC is in development. Digital project is undergoing rescoping exercise and OBC development will follow approval of new scope.	Pollock, Bob

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	08/03/2022	Strategic Review of Assets held in the Common Good Funds	["PLA"]	Burns, Tom	Updates to Ward Members as part of the strategic review including information on funding opportunities.	No	28/02/2023	27/05/2023	Report to Panel outlining longer-term recommendations for each building or asset held in the Common Good Funding Agreed with PFH due to staff shortages this would be moved to after the Transforming the Estates report had been considered by Cabinet in April 2023. This report will be submitted for May 2023 cabinet. Regular update meetings arranged with PFH Cllr Kilbride and Cllr Davis to monitor progress	Davis, Ian; Kilbride, Martin
LP	08/03/2022	Strategic Review of Assets held in the Common Good Funds	["PLA"]	Burns, Tom	Review the current management arrangements for Common Good Fund land and building assets occupied by the Council	No	28/02/2023	27/05/2023	Report to Panel outlining longer-term recommendations for each building or asset held in the Common Good Funding Agreed with PFH due to staff shortages this would be moved to after the Transforming the Estates report had been considered by Cabinet in April 2023. This report will be submitted for May 2023 cabinet. Regular meeting arranged with PFH Cllr Kilbride and Cllr Davis to monitor progress	Dowey, Martin; Davis, Ian; Kilbride, Martin
LP	08/03/2022	Sale of Land at Queens Terrace, Maybole	["PLA"]	Briggs, Karen; Burns, Tom	Sale to be concluded	No	28/02/2023	31/03/2023	Cabinet on 29/11/22 agreed revised due date of 28/2/23 (previously 31/10/22). Legal await instructions from Estates in order to proceed. Ayrshire Housing keen to settle by end of financial year.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/02/2022	Civic Government (Scotland) Act 1982 - Licensing of Sexual Entertainment Venues	["CEO"]	Briggs, Karen	Consultation	No	31/03/2023	30/06/2023	Policy is being drafted to be reported to Cabinet and then issued for consultation. This has been delayed due to retirement of Team Leader and pressure of other work. Cabinet on 30/8/22 agreed revised due date of 31/10/22 (previously 30/8/22). Discussed with PFH in context of continuing pressure of other work which had to take priority and staff shortage, and amended due date of 31/03/2023 was agreed. New post holder in Licensing starts on 01/03/23. In addition, result of judicial review case in Court of Session re Edinburgh City Council's policy procedure was issued in February 2023 and requires to be considered in context of SAC draft policy.	
LP	15/02/2022	Ayrshire Growth Deal Aerospace and Space Programme Update	["PLA"]	Reid, Louise	Ensure development of Full Business Cases once the projects OBC's have final Scottish and UK Government approval.	No	31/03/2023	31/05/2023	Roads OBC remains outstanding and is being progressed. ASTAC OBC was submitted for approval on 15/11/22. FBC for ASTAC will be developed once ASTAC OBC is approved. Cabinet on 29/11/22 agreed revised date of 31/3/23 (prev 1/11/22) Update as of 28/02/23 - ASTAC OBC is being progressed by Economy & Regeneration service (Theo Leijser is Project Lead) Roads OBC being progressed by ARA. Spaceport FBC is in development. Digital project is undergoing rescoping exercise and OBC development will follow approval of new scope.	



Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/02/2022	Civic Government (Scotland) Act 1982 - Licensing of Sexual Entertainment Venues	["CEO"]	Caves, Catriona	Report to Leadership Panel on consultation.	No	31/03/2023	30/06/2023	Policy is being drafted to be reported to Cabinet and then issued for consultation. This has been delayed due to retirement of Team Leader and pressure of other work. Cabinet on 30/8/22 agreed revised due date of 31/10/22 (previously 30/8/22). Discussed with PFH in context of continuing pressure of other work which had to take priority and staff shortage, and amended due date of 31/03/2023 was agreed. New post holder in Licensing starts on 01/03/23. In addition, result of judicial review case in Court of Session re Edinburgh City Council's policy procedure was issued in February 2023 and requires to be considered in context of SAC draft policy.	
LP	18/01/2022	Developer Contribution Governance and Reporting Arrangements	["PLA"]	Iles, Craig	Briefing Note to be sent to Members on the process for dealing with developer contributions - addit to recs in report	No	28/02/2023	31/03/2023	Due to staff shortage and competing workload pressures this task has not been completed. revised date of 28/2/23 agreed at Cabinet meeting of 15/2/22 (previous date 31/01/23).	Pollock, Bob
LP	26/10/2021	Surplus Land and Buildings Assets	["PLA"]	Burns, Tom	Demolition of Cabin at Annbank	No	28/02/2023	10/03/2023	Site visit arranged with PFH Cllr Kilbride on 9th March to discuss future of this property.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	09/02/2021	Civic Government (Scotland) Act 1982 "Licensing of Sexual Entertainment Venues	["CEO"]	Briggs, Karen	Consultation commenced	No	31/03/2023	30/06/2023	Policy is being drafted to be reported to Cabinet and then issued for consultation. This has been delayed due to retirement of Team Leader and pressure of other work. Cabinet on 30/8/22 agreed revised due date of 31/10/22 (previously 30/8/22). Discussed with PFH in context of continuing pressure of other work which had to take priority and staff shortage, and amended due date of 31/03/2023 was agreed. New post holder in Licensing starts on 01/03/23. In addition, result of judicial review case in Court of Session re Edinburgh City Council's policy procedure was issued in February 2023 and requires to be considered in context of SAC draft policy.	
LP	18/02/2020	Civic Government (Scotland) Act 1982 "Proposed Licensing of Sexual Entertainment Venues	["CEO"]	Briggs, Karen	additional to rec in report - Matter be reported back to SAC in December 2020 -	No	31/03/2023	30/06/2023	Policy is being drafted to be reported to Cabinet and then issued for consultation. This has been delayed due to retirement of Team Leader and pressure of other work. Cabinet on 30/8/22 agreed revised due date of 31/10/22 (previously 30/8/22). Discussed with PFH in context of continuing pressure of other work which had to take priority and staff shortage, and amended due date of 31/03/2023 was agreed. New post holder in Licensing starts on 01/03/23. In addition, result of judicial review case in Court of Session re Edinburgh City Council's policy procedure was issued in February 2023 and requires to be considered in context of SAC draft policy.	

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	15/02/2023	Maybole Community Campus Update	["H, O and D"]	Yuille, Derek	Implement instructions provided	Yes	22/02/2023		2nd pitch now instructed into contract	Kilbride, Martin;Ferry, Stephen;Connolly, Brian
CAB	15/02/2023	Former Hourstons Site	["H, O and D"]	Yuille, Derek	Submit invitation for Strategic Support Services to HubSW	Yes	28/02/2023		Feasibility study now with PDS to implement	Kilbride, Martin
CAB	15/02/2023	Regulation of Investigatory Powers (Scotland) Act 2000 - Inspection of South Ayrshire Council by the Investigatory Powers Commissioner's Office	["CEO"]	Briggs, Karen	Revise Council procedures under RIPSA and substitute new versions on the Core	Yes	01/03/2023		Updated procedures added to Core on 27.2.23.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	15/02/2023	Motorhome Parking Scheme 2022 Outcome Report	["H, O and D"]	Kevin Braidwood	Permanent and trial motorhome parking schemes - different to rec in report. Additional report lodged for 14 March 2023	Yes	01/04/2023			Pollock, Bob
CAB	15/02/2023	Strategic Transport Projects Review (STPR2) Publication	["H, O and D"]	Kevin Braidwood	Updates to be provided on the delivery programme, when issued by Scottish Government	Yes	31/03/2023			Pollock, Bob
CAB	15/02/2023	Business Support "Changes to Ambition Programme"	["CEO"]	Leijser, Theo	Promote Ambition Programme and website	Yes	20/02/2023			Pollock, Bob
CAB	15/02/2023	South Ayrshire Council Gaelic Language Plan (GLP) Annual Monitoring Report to BÀrd na Gàidhlig 2021-2022	["SC and C"]	Anderson, Kevin	Submit update to BÀrd na Gàidhlig	Yes	28/02/2023			Lyons, Lee

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	15/02/2023	Budget Management "Revenue Budgetary Control 2022/23" Position at 31 December 2022	["CEO"]	Baulk, Tim	Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.8	Yes	28/02/2023			Davis, Ian
CAB	15/02/2023	Budget Management "Revenue Budgetary Control 2022/23" Position at 31 December 2022	["CEO"]	Baulk, Tim	Record for future reporting purposes the requested earmarking for carry forward of resources to 2023/24 as outlined in 4.1.9	Yes	28/02/2023			Davis, Ian
CAB	15/02/2023	Budget Management "Revenue Budgetary Control 2022/23" Position at 31 December 2022	["CEO"]	Baulk, Tim	Action the creation of an inflation reserve as outlined in 4.2.3	Yes	28/02/2023			Davis, Ian

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	15/02/2023	Budget Management "Revenue Budgetary Control 2022/23" Position at 31 December 2022	["CEO"]	Baulk, Tim	Record for future reporting purposes the requested reallocation of the HRA uncommitted/committed surplus as outlined in 4.3.2	Yes	28/02/2023			Davis, Ian
CAB	15/02/2023	General Services Capital Programme 2022/23: Monitoring Report as at 31 December, 2022	["CEO"]	Bradley, Pauline	Process adjustments to the General Services Capital Programme	Yes	01/03/2023			Davis, Ian
CAB	15/02/2023	Housing Capital Programme 2022/23: Monitoring Report as at 31 December 2022	["CEO"]	Bradley, Pauline	Process adjustments to the Housing Capital Programme	Yes	01/03/2023			Davis, Ian; Kilbride, Martin
CAB	15/02/2023	Ayrshire Growth Deal Update	["SC and C"]	Yuille, Derek	Confirm Commercial Build B-J work programme meets companies requirements	Yes	28/02/2023		Meetings held with companies on list to confirm timeframes.	Pollock, Bob; Dowey, Martin; Davis, Ian

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	15/02/2023	Ayrshire Growth Deal Update	["SC and C"]	Reid, Louise; Burns, Tom	Appoint specialist land agents to acquire necessary land for AGD projects and take forward negotiations	Yes	01/03/2023		An agent has been appointed to take negotiations forward.	Pollock, Bob;Dowey, Martin;Davis, Ian
CAB	15/02/2023	Ayrshire Growth Deal	["SC and C"]	Yuille, Derek	Instruct value engineering exercise in relation to the Spaceport project	Yes	28/02/2023		VE exercise instructed	
CAB	17/01/2023	Procurement Strategy Update 2023/24	["CEO"]	Alexan der, David	Written briefing be provided to Members giving an update on local spend and Community Wealth Building, and that Members be advised of future supplier engagement events.	Yes	17/02/2023		Provided as a briefing note as part of Februarys members bulletin	Pollock, Bob;Davis, Ian
SAC	15/12/2022	PPP Service Concession Arrangement Flexibilities	["CEO"]	Baulk, Tim	Apply the permitted PPP Concession flexibility as per section 2.2 of FC 10/2022 in financial year 2022/23	Yes	31/03/2023			

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
SAC	15/12/2022	Station Hotel Update	["H, O and D"]	Newall, Mike	Provide a further update to elected members	Yes	02/03/2023			Pollock, Bob;Dowey, Martin;Kilbride, Martin
SAC	15/12/2022	Station Hotel Update	["H, O and D"]	Newall, Mike	Explore alternative funding sources for the necessary works required under Option 3 outlined in the Station Hotel, Ayr â€“ Safety Works under action 29 of the Building Scotland Act 2003 Report	Yes	02/03/2023			Pollock, Bob;Dowey, Martin;Kilbride, Martin
SAC	15/12/2022	Early Learning and Childcare Funded Provider Rates	["EDUC" ]	Valenti, Aileen	Prepare a further report for Council to review the sustainable rate from 2023	Yes	02/03/2023		Report has been prepared and will be considered for the June Panel	Ferry, Stephen



Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	29/11/2022	Proposed Purchase of Industrial Premise, Ayr	["PLA"]	Wesson , Wendy; Dalrym ple, Kennet h	Conclude negotiations for the potential transfer of employees	Yes	10/02/2023		Negotiations are at an advanced stage and are anticipated to be complete prior to the proposed purchase	Kilbride, Martin
SAC	13/10/2022	New Leisure Centre Project	["PLA"]	Yuille, Derek	Officers to undertake a feasibility study for a mixed-use development of the Arran Mall and Hourston sites and report back to Cabinet at the earliest opportunity for consideration and instructions.	Yes			Report to Cabinet 15 February 2023 with implementation plan for feasibility study for approval	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
SAC	29/06/2022	Local Development Plan 2, Supplementary Design Brief	["PLA"]	Iles, Craig	The preparation of a Supplementary Guidance Design Brief for South East Ayr, working with relevant landowners and stakeholders for consideration by Council	Yes	01/03/2023		A Draft Supplementary Guidance Design Brief has been sent to all land owners for comment. Thereafter a revised document will be presented to Council for consideration prior to a formal public consultation. revised due date of 14/11/22 agreed at Cabinet on 27/9/22(previously 13/10/22) Cabinet on 29/11/22 agreed a new due date of 15/12/22 (previously 14/11/22). Cabinet on 17/01/23 agreed revised date of 01/03/23 (previously 15/12/22).	Pollock, Bob
LP	08/03/2022	New Leisure Centre	["PLA"]	Yuille, Derek	Complete the purification of the conditions and thereafter the acquisition of land	Yes	15/02/2023		Action sits with SAC Legal	Kilbride, Martin
LP	01/03/2022	Waste Strategy 2021 - 2031 Progress Report	["PLA"]	Dalrym ple, Kenneth	Annual report update to the Service and Performance Panel	Yes	01/03/2023			

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/02/2022	Motorhome Parking Scheme 2022	["PLA"]	Kevin Braidw ood	Permanent and trial motorhome parking schemes.	Yes	15/02/2023		Campervan trial sites all operational. Permanent order for Ayr and Girvan been prepared for formal consultation. Report on this years usage and success to be brought to cabinet Autumn 2022. revised due date of 30/11/22 agreed at Cabinet on 27/9/22(previously 1/4/22) Paper lodged for Cabinet 15/2/22 agreed with BP 9/12/22	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Director ate	Manag ed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	26/10/2021	Long-Term Financial Outlook and Medium-Term Financial Plan	["CEO"]	Baulk, Tim	Develop a public robust engagement process	Yes	31/03/2023		Discussions with new Administration and new cross party budget group to be progressed. Cabinet on 30/8/22 agreed revised due date of 31/8/22 (previously 31/3/22). Further discussions to take place with the BWG with public communication to take place through the 2023/24 budget setting process with links to the development of the new Council Plan. revised date of 31/3/23 agreed at Cabinet meeting of 27/9/22 (previous date 31/8/22).	Davis, Ian
LP	25/05/2021	Fleet Strategy	["PLA"]	Dalrym ple, Kennet h	Annual report update to Service and Performance Panel	Yes	14/03/2023		The Fleet Strategy Update will be submitted to SPP on 18 April 2023. revised date of 14/3/23 agreed at Cabinet meeting of 15/2/22 (previous date 31/01/23).	Kilbride, Martin

**South Ayrshire Council**

**Report by Director of Strategic Change and Communities  
to Cabinet  
of 14 March 2023**

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**Subject: Local Police Plan 2023-26**

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**1. Purpose**

- 1.1 The purpose of this report is to invite members of the Cabinet to consider the revised draft Local Police Plan 2023-26 (Appendix 1).

**2. Recommendation**

- 2.1 **It is recommended that the Cabinet agrees the revised draft Local Police Plan 2023-26 (Appendix 1).**

**3. Background**

- 3.1 The Police and Fire and Rescue Reform (Scotland) Act 2012 created a national police force and a national fire and rescue service. The implications of the legislation for local authorities are that the Council will:

- Comment on SPA (Scottish Police Authority) and SFRS (Scottish Fire and Rescue Service) Strategic Plans;
- Contribute to the preparation of the local plan for police and local fire and rescue plan and approve the plans;
- Monitor the delivery of police and fire and rescue functions in the area and make recommendations for improvement; and
- Provide feedback to the Local Police Commander and the Fire and Rescue Service Local Senior Officer.

- 3.2 The Local Police Plan 2021-23 was agreed by the [Leadership Panel on 25 May 2021](#).

**4. Proposals**

- 4.1 The plan is organised around five local priorities:

- Serious Crime;
- Safer Communities;
- Violence Against Women and Girls;
- Community Wellbeing; and

- Road Safety.

4.2 The draft Local Police Plan has been considered by the Partnerships Panel and the final document reflects the feedback received.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 Not applicable

## **7. Human Resources Implications**

7.1 Not applicable

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 Rejecting the recommendations may impact on the reputation of the Council

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 2.

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitments 1 and 6 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness; and

A Better Place to Live/ Enhanced environment through social, cultural and economic activities.

### 13. Results of Consultation

- 13.1 Police Scotland have consulted on plan, the results of which are reflected in the final document.

### 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Director of Strategic Change and Communities will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
No action required	Not applicable	Not applicable

**Background Papers** Report to Leadership Panel of 25 May 2021 - [Local Police Plan 2021-23](#)

**Person to Contact** Kevin Anderson, Service Lead – Policy, Performance and Community Planning  
County Buildings, Wellington Square, Ayr  
Phone 01292 612982  
E-mail [kevin.anderson@south-ayrshire.gov.uk](mailto:kevin.anderson@south-ayrshire.gov.uk)

**Date:** 6 March 2023

OFFICIAL

# South Ayrshire Local Policing Plan

2023 - 2026

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## **Foreword**

In developing our Local Police Plan for 2023-2026 we have built on the foundation of the preceding plan and taken cognisance of the unprecedented demand experienced by policing and our wider public services throughout the past two years. There are undoubtedly continued socio-economic challenges for our communities, however the Community Planning Partnership (CPP) in South Ayrshire is working tirelessly to ensure that we can collectively mitigate challenges for the most vulnerable.

The CPP is working together with positivity and optimism and share South Ayrshire's Strategic Economic Plan – Vision 2030, that will see 'South Ayrshire as the place where businesses thrive and people enjoy an outstanding quality of life'. The Ayrshire Growth Deal is a major opportunity for businesses and communities, which is complemented by the CPP commitment to Community Wealth Building that Police Scotland are proud to have signed up to as an anchor institution. Ayrshire Police Division recognises that reduced poverty and increased opportunity are the foundations for a safe and thriving community and we are looking forward to contributing wherever possible to support positive change.

Alongside partners, we are supportive of the NHS Ayrshire and Arran strategic plan of Caring for Ayrshire. We recognise that the police respond to a variety of incidents for which we are not always the most appropriate agency but we are available at the time of crisis. This is more so when dealing with individuals with mental health or substance use challenges. Using a partnership approach we will be seeking innovative ways that we can support and sign-post the most vulnerable to engage with services that will provide the right care, in the right place, at the right time. With our collective professional support we will seek to achieve sustainable outcomes for individuals and families.

In January 2022, Ayrshire Division established a Community Wellbeing Unit to take an innovative trauma-informed operational approach to supporting people who are unable to break the cycle of offending and addiction or are involved in anti-social or disruptive behaviour. Our focus has initially been in the Wallacetown area, supported by a range of CPP partners who have also dedicated time and resource.

Partnership working is key to the success of this work to identify or develop pathways and support to support individuals and families achieve positive outcomes. We hope to build on early successes in the next three years.

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Our Local Police Plan incorporates Police Scotland's national priorities and strategic outcomes, but just as importantly focusses on priorities that are reflective of our Community Planning Partnership commitments. Our areas of focus are cognisant of South Ayrshire Council's Local Outcome Improvement Plan and Community Safety, Wallacetown and Children's Services priorities.

The delivery of a responsive policing service with a commitment to public protection is central to our local operational delivery. As you can see from our 'Plan on a Page' our areas of focus are those crimes and incidents that have the most impact on our communities. We are also committed to the less visible policing response that supports survivors of physical and sexual abuse. In a positive step to support those who have experienced Domestic Abuse, a Multi-Agency Risk Assessment Conference (MARAC) has been established in South Ayrshire. This involves South Ayrshire Council, NHS, Woman's Aid, ASSIST and the police. MARAC protects victims of domestic abuse who are at risk of significant harm.

The community has an expectation that their local police service will respond to issues that cause them the greatest concern, such as anti-social behaviour. Officers have an excellent working relationship with South Ayrshire Council and the Thriving Communities team; regularly undertaking joint working to address local issues. This has also seen the welcomed investment by the Council to provide quad bikes that improve our capability to patrol off road and rural areas. This will be particularly beneficial in developing our already well established Safer Shores plans.

Organisationally, although not specifically detailed in this Plan, we are focussed on sustainability and our responsibilities in respect of climate change. We are progressing with Police Scotland's fleet strategy to have all our vehicles replaced by Ultra Low Emission Vehicles (ULEV) by 2030.

The next three years will offer challenges to the communities in South Ayrshire and we are committed to delivering a professional and compassionate policing service that complements our partner's priorities and addresses local concerns. We police through the consent of our communities and three key aspects that influence public confidence, namely: police visibility and accessibility, community engagement and by positively demonstrating our values and behaviours.

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We value and respect the opinion from all members of our community and we would invite and welcome residents and partners continued engagement.

Further information can be found in our consultation and engagement hub at:

<https://consult.scotland.police.uk/>

**Chief Superintendent Faroque Hussain**

Local Police Commander, Ayrshire Division

## **Introduction**

South Ayrshire is home to over 110,000 residents and spans an area of some 472 square miles, from Ballantrae in the south to the town and busy harbour of Troon in the North. South Ayrshire shares borders with neighbouring local authorities East Ayrshire, Dumfries and Galloway and North Ayrshire.

Just over two thirds of South Ayrshire residents live in the towns of Ayr, Prestwick or Troon. The remainder of the population live in Maybole, Girvan and the more rural towns and villages in the Kyle and Carrick areas.

South Ayrshire attracts many visitors to the area due to its popularity, including tourism, sporting events, shopping and hospitality. High profile sporting events of national and worldwide interest are held at Royal Troon, Turnberry and Ayr Racecourse; these events attract thousands of visitors to the area.

South Ayrshire's coastline, parks and places of historical significance or interest also bring many visitors from our surrounding area and further afield.

Police Scotland works in partnership with South Ayrshire Council, other emergency services, resilience partners and many others to ensure that South Ayrshire residents and visitors feel safe and enjoy the environments in which they live, work and visit.

## **National Strategic Alignment**

Our strategic outcomes provide a clear route from the Scottish Government's outcomes and priorities, including the Justice Strategy, through Police Scotland's strategies, plans and performance reporting, enabling us to demonstrate alignment and clearly articulate our ambitions and progress as demonstrated below.

In addition to the Annual Police Plan, Police Scotland's thirteen local policing divisions produce Local Police Plans which reference distinct priorities, objectives, outcomes and performance measures. They link to wider community planning arrangements, with Local Outcome Improvement Plans taken into account in their development.

The following strategy documents helped shape the Local Policing Plans for Ayrshire:

- Scottish Government National Outcomes / Strategic Priorities / Justice Vision
- SPA / Police Scotland Strategic Outcomes
- Long Term Policing Strategy: Policing for a Safe, Protected and Resilient Scotland

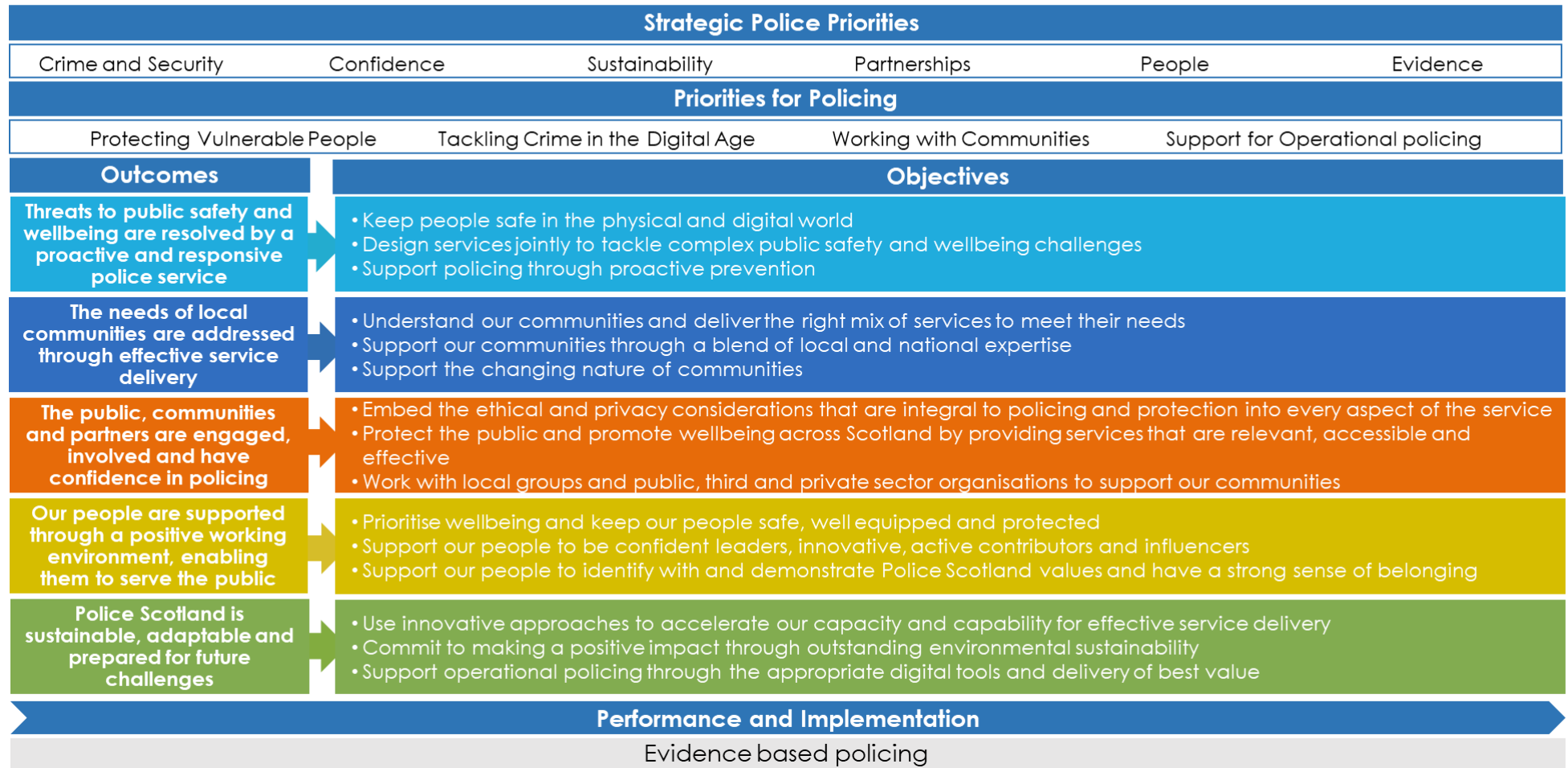
In order to achieve the outcomes, Police Scotland has developed the following enabler strategies:

- People
- Fleet
- Estates
- Public Contact and Engagement
- Enabling Policing for the Future
- Digital Data and ICT
- Cyber
- Environmental
- Procurement
- Violence against Women and Girls
- Equality Diversity and Inclusion

# Police Scotland's Strategic Objectives



**Our Vision** | Policing for a safe, protected and resilient Scotland  
**Our Purpose** | The purpose of policing is to improve the safety and wellbeing of people, places and communities in Scotland  
**Our Values** | Fairness | Integrity | Respect | Human Rights



## **Local Policing Delivery Context**

Ayrshire Police Division is committed to providing a professional, compassionate and effective policing service to all the communities of South Ayrshire. We do not do this in isolation and work closely with the Community Planning Partnership (CPP) to ensure we collectively deliver services that meet the needs of individuals and communities. The key CPP outcomes that policing contribute too are:

- Improving outcomes for Children and Young People
- Safer Communities
- Developing a 'Team around the Community' approach
- Strengthening Community Engagement

In South Ayrshire we have dedicated teams for Community Engagement and Community Wellbeing; these officers build links with the communities and partners to deliver a service that addresses local concerns. These links are further enhanced with every Local Authority secondary school benefitting from a dedicated Campus Officer, jointly funded by South Ayrshire Council and Police. These officers are integral to the delivery of policing services for their designated schools, feeder primary schools and surrounding areas.

We have community response policing hubs in Ayr, Troon, Girvan and Maybole. These resources are responsible for responding to 999 and high priority calls. This structure allows us to assess the threats, risks and harm of each call and ensure the appropriate response is provided to meet the needs of the public. Our resources are flexible so that we can utilise them for pre-planned events and operations or respond effectively to spontaneous incidents.

The safety of the community and our officers is of primary concern when responding to incidents. We have specially trained officers equipped with TASER who are on patrol and deployable at all times should they be required.

There is also a range of specialist resources in Ayrshire that are deployed to support local resources as and when required, these include the Criminal Investigation Department, Roads Policing, Domestic Abuse Investigation Unit and Rape Investigation Unit.



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South Ayrshire also benefits from access to regional / national specialist resources that will deploy to the area to support local resources, for example: Air Support, Negotiators, Mounted Branch, Dog Branch, Police Search Advisors and the Marine Unit.

The detail contained within this Local Police Plan focusses on the operational activity that collectively contribute to achieving the following strategic outcomes:

- Threats to public safety and wellbeing are resolved by a proactive and responsive police service.
- The needs of local communities are addressed through effective service delivery.
- The public, communities and partners are engaged, involved and have confidence in policing.

Although not contained in this document Ayrshire Division's leadership team promote and drive activity in support of the remaining two outcomes, namely:

- Our people are supported through a proactive working environment, enabling them to service the public, and
- Police Scotland is sustainable, adaptable and prepared for future challenges.

To achieve these outcomes Police Scotland has created and implemented a range of enabler strategies as detailed on page 7 of this Plan. As a consequence, there is a wide range of activity and developments being meaningfully progressed.

The safety and wellbeing of our officers and staff are at the heart of Police Scotland's commitments. We strive to create an environment for our staff to be able to work effectively and equip them to make decisions, ensuring they are trusted and empowered to do so.

Ongoing political, technological, economic and societal changes as well as unforeseeable emergencies on a local and global scale require the police service to adapt. This includes working to reduce the impact of our activity, estates and fleet on the environment.

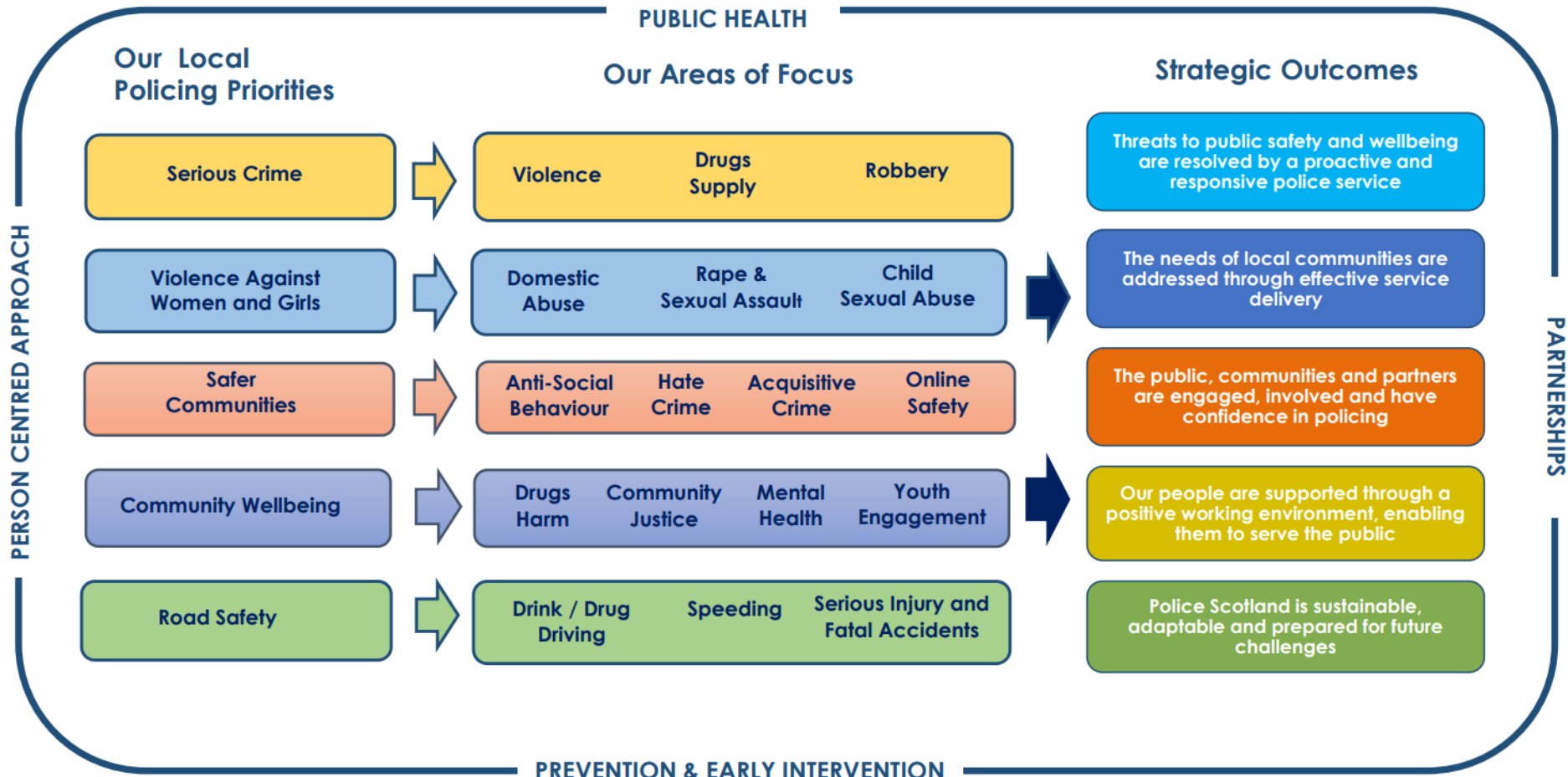
Police Scotland aims to make a significant contribution to the Scottish Government's 2040 carbon neutral target and 2045 zero greenhouse gas emissions target.

# Our Plan on a Page



## Plan on a Page South Ayrshire

**Our vision** | Policing for a safe, protected and resilient Scotland  
**Our purpose** | Improve the safety and wellbeing of people, places and communities in Scotland  
**Our values** | Fairness, Integrity, Respect, Human Rights



## **Local Priorities, Objectives and Milestones**

The priorities for South Ayrshire are decided by data from our strategic assessment that details national and local threats and risks. They are also informed by feedback from South Ayrshire Council colleagues, Community Planning partners, and importantly by residents through the 'Your Police' survey.

Whilst this plan spans a three-year period, we recognise that the issues affecting our communities and the associated demands on our service are changing and will continue to change. This will require us to review our approach periodically and dynamically throughout the duration of this plan to ensure that:

- We are continuing to focus on the priorities identified through assessment and input from the public and stakeholders.
- Our people are suitably equipped and supported to deal with demands.
- Our approach remains effective and sustainable for the future.

We police with the consent and support of our communities so it is important that you continue to let us know what you think of policing in your area and what our areas of focus should be.

Local Police Plans (LPPs) are an intrinsic part of our planning framework and are key to the delivery of positive outcomes for the communities we serve. Ayrshire Division is committed to supporting Police Scotland's national priorities for policing:

- Protecting vulnerable people
- Tackling crime in the digital age
- Working with communities
- Support for Operational Policing

Our focus in South Ayrshire over the next three years will be on the following local priorities:

- Serious Crime
- Violence Against Woman and Girls
- Safer Communities
- Community Wellbeing
- Road Safety

## **Local Priority: Serious Crime**

Area of Focus:

- Violence

Local Objective:

- Deliver an effective policing response and work in partnership to reduce violence and prevent further offending.

Milestones:

- Understand the impact of violence in communities and effectively manage the policing response through best use of management information and analysis.
- Maximise intelligence gathering to target those involved in violent crime and use of weapons.
- Analyse violence used against police officers, police staff, emergency workers and retail staff to identify learning for future mitigation.
- In conjunction with partners, work with potential offenders to divert them from criminal activity

Update Expected: Quarterly

Performance Measure and Insights:

- Crime trends and impacts relating to the range of violent crimes
- Qualitative information that demonstrates the impact of our preventative partnership initiatives, and intelligence led operations in protecting our communities from identified threats, risk and harm

## OFFICIAL

### Area of Focus:

- Drugs Supply

### Local Objective:

- Conduct intelligence-led enforcement activity on groups and individuals involved in the supply of illegal drugs.

### Milestones:

- Maximise intelligence opportunities to disrupt serious organised crime groups operating in our local area and seize their assets.
- Carry out proactive enforcement activity on groups and individuals involved in Serious and Organised Crime.
- Work with Public Health and partners to develop approaches to drugs death / near fatal overdose analysis that will inform enforcement action that directly correlates to the cause of drug deaths and greatest harm.
- Work with our partners to deprive serious organised crime groups' access to legitimate business enterprise and public funds.
- Campus Officers to highlight the risks and dangers to students of involvement in illegal activity associated with drugs use.

Update Expected: Quarterly

### Performance Measure and Insights:

- Crime trends relating to our areas of focus including violent crime.
- Qualitative information that demonstrates the impact of our preventative partnership initiatives, and intelligence led operations in protecting our communities from identified threats, risk and harm.

Area of Focus:

- Robbery

Local Objective:

- Deliver an effective policing response and work in partnership to reduce incidents of robbery and prevent further offending.

Milestones:

- Maximise intelligence gathering and analysis of incidents to identify those involved in violent crime.
- Implement local initiatives and action plans to detect and deter robbery incidents.
- Conduct proactive patrols at locations identified through intelligence and analysis.
- In conjunction with partners, work with potential offenders to divert them from criminal activity.

Update Expected: Quarterly

Performance Measure and Insights:

- Crime statistics and trends, including detection rates, relating to robbery and related acquisitive crime.
- Qualitative information that demonstrates the impact of our preventative partnership initiatives, safety campaigns and intelligence led operations.
- Analysis of locations and repeat offenders / victims.

## **Local Priority: Violence Against Women and Girls**

Area of Focus:

- Domestic Abuse

Local Objective:

- Work with partners to ensure that individuals who are vulnerable to, or have experienced Domestic Abuse, are offered the relevant support and perpetrators offending behaviour is pro-actively addressed.

Milestones:

- Provide an effective, supportive and trauma informed victim-centred approach to reports of Domestic Abuse and ensure a thorough investigation is conducted.
- Daily review of any unresolved domestic abuse crime reports.
- Support the Multi-Agency Risk Assessment Conference (MARAC) process to safeguard vulnerable individuals.
- With partners, proactively support the Disclosure Scheme for Domestic Abuse in Scotland (DSDAS); ensuring victims and those potentially at risk of becoming victims are empowered to make decisions to increase their safety.
- Work collaboratively with partners and third sector to support survivors of domestic abuse.
- Support the Multi-Agency Tasking and Coordinating (MATAC) group to address serious offending by perpetrators to influence behaviour change.
- Work with the Violence Against Women Partnership to support local action and initiatives.
- Work with partners to develop information sharing for statistical data that will enable a joint understanding of the scale of domestic abuse in the area.
- Support national and local social media campaigns by Police Scotland and our partners.

Update Expected: Quarterly

Performance Measure and Insights:

- Crime statistics, including detection rates, relating to Domestic Abuse.
- Information on the effectiveness of the MARAC and MATAC processes
- Analysis of trends with the inclusion of partnership data

## OFFICIAL

### Area of Focus:

- Rape and Sexual Assault

### Local Objective:

- Ensure that a victim centred approach is taken to the recording and investigation of all sexual crime.

### Milestones:

- Provide an effective, supportive and trauma informed victim-centred approach to recording reports of rape and sexual assault.
- All reports of rape and sexual assault (recent / non-recent) are investigated thoroughly and professionally.
- Work collaboratively with partners and third sector organisations to appropriately signpost and refer victims to the range of support mechanisms available in the area, such as Rape Crisis and Women's Aid.
- Continue to work closely with the NHS Ayrshire and Arran Sexual Assault Referral Centre (SARC), to support victims, including the ability to confidentially self-refer and receive support outwith the Criminal Justice System
- Ensure that a robust and effective partnership approach is taken to the management of Registered Sex Offenders through Multi-Agency Public Protection Arrangements.
- Support national and local social media campaigns by Police Scotland and our partners that challenge the behaviour of perpetrators.

Update Expected: Quarterly

### Performance Measure and Insights:

- Crime statistics and trends, including detection rates, relating to rape and sexual assault
- Assessment of effectiveness of victim centred service provision, including feedback from service users and partners / third sector.



## OFFICIAL

Area of Focus:

- Child Sexual Abuse

Local Objective:

- Ensure that survivors of child sexual abuse / exploitation are supported to have the confidence to report incidents and crimes.

Milestones:

- Provide an effective, supportive and trauma informed victim-centred approach to recording reports of child sexual abuse / exploitation
- Ensure that all reports of child sexual abuse / exploitation (recent / non-recent) are investigated thoroughly and professionally.
- A robust and effective partnership approach is taken to the management of Registered Sex Offenders through Multi-Agency Public Protection Arrangements.
- Support relevant national and local social media campaigns by Police Scotland and our partners to raise awareness and reporting of child sexual abuse / exploitation.

Update Expected: Quarterly

Performance Measure and Insights:

- Crime statistics and detection rates for sexual crimes committed against females under 16.
- Crime trends relating to child sexual exploitation.
- Assessment of effectiveness of victim-centred service provision, including feedback from service users and partners / third sector.

## **Local Priority: Safer Communities**

Area of Focus:

- Anti-Social Behaviour

Local Objective:

- Minimise disruption caused by Anti-Social Behaviour (ASB) and disorder to individuals, communities and businesses.

Milestones:

- Engage with the community and partners to identify ASB that cause concern and work collaboratively to improve community cohesion.
- Analyse data to identify opportunities for early intervention and engage with individuals and key partners as appropriate.
- Develop local action plans and initiatives to address anti-social behaviour and disorder in conjunction with partners.
- Through collaborative working with our partners, ensure non-criminal justice measures such as Acceptable Behaviour Contracts (ABCs), Antisocial Behaviour Orders (ASBOs), recorded police warnings and reports to the procurator fiscal are utilised to divert lower level criminal behaviour and as an alternative to prosecution.
- Take a collaborative approach with partners to address anti-social housing issues.
- Campus Officers to promote good citizenship in schools, highlighting the impact of ASB on the community and vulnerable people.

Update Expected: Quarterly

Performance Measure and Insights:

- Crime and incident statistics / trends relating to ASB.
- How effective is collaboration with partners at addressing ASB?
- Examples of diversionary activities provided by police and partners.
- Information on the use of ABCs, ASBOs and Recorded Police Warnings.

## OFFICIAL

Area of Focus:

- Hate Crime

Local Objective:

- By taking a zero tolerance approach to hate crime, provide a professional and supportive response, ensuring victims have the confidence to report incidents to the Police or recognised partners.

Milestones:

- Take a victim-centred approach to reports of Hate Crime, ensuring a thorough investigation is conducted.
- Analyse data to establish trends / patterns and identify repeat offenders, victims and locations.
- Engage with the Ayrshire Equality Network to develop our working relationships with partners and our communities.
- Review our network and use of third party reporting centres, ensuring our partners and third sector are confident to support victims of Hate Crime to report the circumstances.
- Engage with South Ayrshire Council and partners to undertake activity that supports in our community.
- Support relevant national and local social media campaigns by Police Scotland and our partners to raise awareness of different types of Hate Crime.
- Campus Officers to promote good citizenship in schools, highlighting the impact of Hate Crime.

Update Expected: Quarterly

Performance Measure and Insights:

- Crime and incident statistics / trends relating to Hate Crime.
- How well are we engaging with groups that support all protected characteristics?
- Qualitative feedback from refugee groups indicating how well they feel supported by Police Scotland.
- Details of the outcome of local and national campaigns and initiatives.

## OFFICIAL

### Area of Focus:

- Acquisitive Crime

### Local Objective:

- Effectively respond to acquisitive crimes that impact on individuals, communities and businesses.

### Milestones:

- Maximise intelligence gathering and analysis of incidents to identify those involved in criminality.
- Maximise the use of Ayrshire Division and regional resources to complement South Ayrshire policing resources to support investigative response.
- Engage with partners and communities to highlight emerging risks and provide crime prevention advice and conduct security surveys.
- Engage with local partners and communities to establish innovative ways of promoting and highlighting the risk from fraud.
- Engage with our rural community, provide information on trends and support them to be more resilient to the risks of criminality.
- Work with partners to divert offenders from criminal activity.
- Support relevant national and local social media campaigns by Police Scotland and our partners.

Update Expected: Quarterly

### Performance Measure and Insights:

- Crime statistics and trends, including detection rates, relating to the range of acquisitive crime.
- Qualitative information that demonstrates the impact of our preventative partnership initiatives, safety campaigns and intelligence led operations

## OFFICIAL

Area of Focus:

- Online Safety

Local Objective:

- With the support from Police Scotland cybercrime resources, improve community understanding of the varying types of risks from online activity.

Milestones:

- Analyse crimes and offences being recorded / committed and be responsive to new methodologies being used by perpetrators.
- Engage with partners to ensure accurate and informative crime prevention and safety advice is available in varied formats to reach different generations and communities.
- Raise awareness through social media and engagement events involving young people, of the threats posed from online grooming and the sharing of self-generated indecent images amongst children and young people.
- Campus Officers will engage with school pupils and highlight ways to keep themselves safe online to varied risks; in particular, highlighting the personal risk of sharing images of themselves or others.
- Support relevant national and local social media campaigns by Police Scotland and our partners to raise awareness of the risks and changing methodologies being used.

Update Expected: Quarterly

Performance Measure and Insights:

- Crime trends relating to the range of crimes that are committed or facilitated online.
- How successful have we been at delivering educational inputs on online harm?
- Qualitative information that demonstrates the impact of local and national campaigns
- Qualitative information of activity undertaken with partners to engage with different groups in the community.

## **Local Priority: Community Wellbeing**

Area of Focus:

- Drugs Harm

Local Objective:

- Develop partnership approaches to tackle the harm caused by substance use.

Milestones:

- Provide individuals who come into police custody with addictions with advice and signposting to supportive pathways / partners.
- Contribute to local Alcohol and Drugs Partnership outcomes.
- Campus Officers to promote wellbeing and risks associated with substance use.
- Engage with partners and contribute to local approaches to prevent drug related deaths.
- Review our approach to enforcement action, taking cognisance of drug type trends that cause the greatest harm in the community.
- We will support our people and provide by ensuring they are trained and equipped with Naloxone sprays to add to their personal first aid options and have the ability to treat persons they find experiencing an opioid overdose.
- Review partnership approach and information sharing regarding near fatal overdoses.
- Support relevant national and local social media campaigns by Police Scotland and our partners.

Update Expected: Quarterly

Performance Measure and Insights:

- Qualitative information with regards to partnership working and initiatives.
- Update on Naloxone training provision and operational use.
- Information on analysis of drug trends.
- Statistics and trends of suspected drug related deaths.
- Outcome of local and national campaigns.

## OFFICIAL

### Area of Focus:

- Community Justice

### Local Objective:

- To actively contribute to a partnership approach to prevention and effective community interventions, seeking opportunities to address re-offending.

### Milestones:

- In conjunction with partners, support the outcomes of the Community Justice Ayrshire strategy and action plan.
- Community Wellbeing Unit to identify repeat / vulnerable offenders and identify opportunities for intervention and diversion.
- In conjunction with partners, support individuals who present a risk of re-offending with throughcare from prison back into the community.
- Promote use and monitor the use of Recorded Police Warnings by officers as an alternative to prosecution.
- Ensure the content of Standard Prosecution Reports meet the standard required to support 'Diversion from Prosecution' decision making by the Crown Office and Procurator Fiscal Service.

Update Expected: Quarterly

### Performance Measure and Insights:

- Community Wellbeing Unit activity with offenders.
- Statistics of use of Recorded Police Warnings.
- Qualitative information on partnership working and initiatives.

## OFFICIAL

### Area of Focus:

- Mental Health

### Local Objective:

- Improve and enhance our partnership approach to identify and support individuals at risk of harm.

### Milestones:

- Ensure concern reports are submitted and shared for adults and children at risk due to mental health.
- Ensure incidents involving mental health are appropriately marked on police systems to support analysis.
- When responding to individuals experiencing a mental health crisis, maximise use of the Crisis Resolution Team service to ensure the right care is provided at the right time by the right people.
- Work with partners to provide the response and support to adults assessed as 'at risk'.
- Engage with Children and Adolescent Mental Health Services (CAHMS) and other partners to identify how police can contribute to children and young people being supported at school or in the community.
- Promote use of the Philomena and Herbert protocols. These respectively support the response to missing young people from residential homes and missing people with dementia.
- Support relevant national and local social media campaigns by Police Scotland and our partners.

Update Expected: Quarterly

### Performance Measure and Insights:

- Statistics and trends for Adult Concerns, Child Concerns and incidents relevant to mental health.
- Statistics and outcomes of use of crisis resolution team.
- Qualitative information of engagement and partnership working.
- Update on Philomena and Herbert protocols.



## OFFICIAL

Area of Focus:

- Youth Engagement

Local Objective:

- Enhance our existing approaches to engagement with children and young people.

Milestones:

- In partnership with South Ayrshire Council's Thriving Communities, improve engagement with elected youth representatives, youth volunteers, and youth groups.
- Improve engagement with care-experienced young people and Champions Boards.
- Participate in local Corporate Parenting planning groups.
- Improve engagement with young carers.
- Support outcomes of South Ayrshire Council's Children Services Plan.
- Community Wellbeing Unit to monitor youth offending (aged 12 and over) and identify opportunities for intervention and diversion.
- Support the continuous professional development of Campus Officers to ensure they have the skills and knowledge to support young people.
- Promote and maintain our Police Scotland Youth Volunteer (PSYV) scheme in South Ayrshire.

Update Expected: Quarterly

Performance Measure and Insights:

- Qualitative information on engagement activity.
- Community Wellbeing Unit activity with young people.
- Qualitative information on PSYV activity.

## **Local Priority: Road Safety**

Area of Focus:

- Drink / Drug Driving

Local Objective:

- To proactively undertake road policing patrols to identify and respond to reports of drink / drug drivers.

Milestones:

- Undertake intelligence-led road policing patrols to identify offenders.
- Design and implement action plans in support of local and national road safety campaigns.
- Support relevant national and local social media campaigns by Police Scotland and our partners

Update Expected: Quarterly

Performance Measure and Insights:

- Crime statistics and trends.
- Qualitative information on the outcome of campaigns and initiatives.

## OFFICIAL

Area of Focus:

- Speeding

Local Objective:

- To improve road safety through education and enforcement activity to address the dangers of speeding.

Milestones:

- Address speeding concerns identified by the local community and carry out static speed checks in identified 'hot spot' areas.
- Undertake road policing patrols based on analytical assessment of areas that present greatest threat, risk and harm.
- Engage with schools and colleges to influence driver behaviour through education and awareness raising
- Support relevant national and local social media campaigns by Police Scotland and our partners.

Update Expected: Quarterly

Performance Measure and Insights:

- Crime statistics.
- Qualitative information on the outcome of campaigns and initiatives

## OFFICIAL

### Area of Focus:

- Serious Injury and Fatal Accidents

### Local Objective:

- Positively influence driver and road user behaviour with the intention of reducing injury on our roads.

### Milestones:

- Encourage the safe use of vehicles on roads and undertake intelligence-led road policing patrols to address dangerous driving.
- Undertake road policing patrols based on analytical assessment of areas of greatest threat, risk and harm.
- Address road policing concerns identified by the local community.
- Effectively investigate all serious and fatal road traffic collisions.
- Engage with schools and colleges to influence driver behaviour through education and awareness raising.
- Work closely with the Ayrshire Roads Alliance and partners to address local safety concerns.
- Support relevant national and local social media campaigns by Police Scotland and our partners.

Update Expected: Quarterly

### Performance Measure and Insights:

- Serious injury and fatalities statistics and trends.
- Qualitative information on the outcome of campaigns and initiatives.
- Qualitative information on the trends of contributory factors and causes.

## **Governance and Performance**

Police Scotland has developed a national performance framework which allows the service to monitor activity and measure progress; accurately deploy resources; and demonstrate how successful we are in meeting our key priorities and objectives as set out in this plan. Measure of progress against the five national outcomes are reported to the Scottish Police Authority on a quarterly basis.

Police performance in will be scrutinised by South Ayrshire Council's Performance Panel. The Local Policing Commander, accompanied by the Area Commander for South Ayrshire, will provide regular reports to this Panel on the objectives and milestones identified in this Plan. In addition, Community Engagement supervisors and officers will attend other public meetings to provide updates on police performance and engage to better understand local issues and concerns.

## **Equality, Diversity and Inclusion**

Our work is underpinned by our commitment to equality and diversity both in our dealings with the public and our own staff.

We are committed to developing and promoting best practice in the delivery of our Equality outcomes. These can be found along with our commitment and duties to equality, diversity & inclusion at:

<https://www.scotland.police.uk/about-us/equality-and-diversity/>.

In South Ayrshire we deliver a policing style that meets the differing needs of the communities we serve and we are dedicated to promoting equality within our own workforce.

We realise that every Police Officer, Special Constable and member of Police Staff is responsible for delivering a fair and professional service, promoting equality for all. We are committed to being an anti-discriminatory service.

This plan was subject to an Equalities and Human Rights Impact Assessment (EqHRIA) in compliance with the Scottish Public Sector Equality Duty.

This Local Police Plan can be made available in various alternative formats. For more information, please contact us via our online form:

<https://www.scotland.police.uk/contact-us/>.

## **Ethics and Values**

Police Scotland's code of ethics sets out the standards we expect of all our employees and the standards that the public can expect to ensure we provide a professional service to all.

Encompassing the values of Integrity Fairness and Respect and our commitment to human rights, the code is designed to help us provide positive outcomes and improve the safety and wellbeing of people, places and communities in Scotland.

In South Ayrshire, we are continually working to ensure that these values and the code are understood by all our officers and staff and are preserved in all of our decisions and actions.

## **Engaging with us**

Local Area Commander

Police Scotland

Ayr Police Station

Newton House

30 Green Street Lane

Ayr

KA8 8BH

Dial **999** for an emergency that requires urgent Police attention.

For non-emergency contact, call **101**, the single non-emergency number.

If you have information about crime in your area and wish to provide it anonymously, call **CRIMESTOPPERS** on **0800 555111**.

Service users who are deaf or have a hearing impairment can contact Police Scotland via **TextRelay** on **18001 101** for non-emergency, or **18000** in an emergency.

For more detailed information on how to contact your local officers please refer to the 'Your Community' section of our website at:

<https://www.scotland.police.uk/your-community/ayrshire/south-ayrshire/>

## OFFICIAL

Meaningful and effective engagement involves genuine dialogue, respect, integrity, transparency and accountability. It provides an opportunity for people to shape our services and influence decisions made. Insight from effective engagement helps identify practical solutions and determine changes required to meet the needs of the communities we serve.

Police Scotland is committed to continuous improvement in all that we do. If you have something to tell us about our service, please contact us at:

<https://www.scotland.police.uk/contact-us/>

Further information about our wider engagement can be found in our consultation and engagement hub at:

<https://consult.scotland.police.uk/>

Police Scotland has a number of active social media channels that provide a range of information and insight into policing, both nationally and in your local area. A full list of our social media accounts can be found on our website. Our local channels can be found at:



[@AyrshireSPolice](#) and [@AyrshirePolice](#)



[Ayrshire Police Division](#)

Please note that our social media channels are not monitored 24/7 and should not be used for reporting crime.

## **Equality and Human Rights Impact Assessment (EqHRIA)**

**Appendix 2**

### **Summary of Results**

#### **Policy/Practice Name:**

Local Police Plans

#### **Owning Department:**

Ayrshire Police Division

#### **Date EqHRIA Completed:**

02 March 2023

#### **Purpose of Policy/Practice:**

In terms of Section 47 of the Police and Fire Reform (Scotland) Act 2012 each Local Police Commander must prepare a Local Policing Plan (LPP) setting out the main priorities and objectives for the policing of each Local Authority Area. This must be approved by each Local Authority.

The LPP sets out how Ayrshire Police Division will deliver policing over the period 1 April 2023 – 31 March 2026 and is aligned to:

- Joint Strategy for Policing (2020): Policing for a Safe, Protected and Resilient Scotland
- Annual Police Plan (APP) – updated annually
- Deputy Chief Constable / Deputy Chief Officer Delivery Plans
- Joint Equality Outcomes for Policing 2021
- Local Outcome Improvement Plans
- Community Planning Partnership Priorities
- Police Scotland Performance Framework

A summary of the LPP priorities is provided on the 'Plan on a Page' within each of the Local Authority Plans. The LPPs describe how we will work collaboratively with partners and the community to deliver on Police Scotland's five strategic outcomes.



## **Summary of Analysis / Decisions:**

### **What the assessment found, and actions already taken.**

It is assessed that the implementation of the LPPs will not result in any disproportionate impact on any of the protected characteristics. Police Scotland's eight Joint Equality Outcomes (2021) have been considered when developing the Local Policing Plans. These are monitored locally via our internal Divisional Equality, Diversity and Inclusion Group.

All incident, crimes and offences that impact on the protected characteristics are scrutinised on a daily basis. Performance reporting against progress of the LPPs is subject to public scrutiny by each of the Local Authorities and reports are publicly available.

The Division maintains representation on a wide range of groups including Community Planning Partnerships, Violence Against Women and Girl groups and the Ayrshire Equalities Partnership. This representation allows Ayrshire Division to draw experiences from a range of partners to better understand how policing activities impact on our communities.

## **Summary of Mitigation Actions:**

### **What the assessment found, and actions already taken.**

During the development of the Local Police Plans (LPPs) cognisance has been taken of the impact on all protected characteristics and incorporated into the priority setting. This was enhanced through the learning emanating from the Health Inequalities Impact Assessment to support the process.

The LPP milestones and performance measures / insights described for each of the 'Areas of Focus' have been set as a result of the assessment of the evidence collated. There are no bespoke mitigating actions that require to be addressed at this time but this will remain under review and can be updated at any time.

Of note, Police Scotland corporately carries out EqHRIAs for standard operating procedures and guidance associated with the operational delivery of the LPPs. The Summary of Results for these can be found on the Police Scotland website via the following link:

[Standard Operating Procedures - Police Scotland](#)

**South Ayrshire Council**

**Report by Depute Chief Executive and Director  
of Housing, Operations and Development  
to Cabinet  
of 14 March 2023**

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**Subject: Ash Dieback**

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**1. Purpose**

- 1.1 The purpose of this report is to inform the Cabinet of the impact of the Ash Dieback disease and to seek Cabinet approval for an Ash Dieback Plan as set out in Appendix 1.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

- 2.1.1 approves the Ash Dieback Plan at Appendix 1, with year 1 funding coming from the Council's uncommitted reserves; and**
- 2.1.2 agrees that Members lobby CoSLA to fund the full project through the Scottish Government. If the Scottish Government do not agree to fund the remaining work for years 2 to 7 a report will be brought to cabinet to seek instruction from Members.**

**3. Background**

- 3.1 Ash Dieback first came to notice in Europe some 30 years ago and has devastated the European Ash. It was first recorded in the UK in 2012 and has spread prolifically throughout England. The disease is now established in Scotland and has been identified in South Ayrshire.
- 3.2 The diseased trees can pose a significant risk to safety such as those trees located next to roads, in parks and open spaces and next to power lines. The loss of the trees will have a huge negative impact on biodiversity and the landscape and there will be a substantial economic impact through the need to manage this disease. This will involve identifying where we have Ash trees, assessing their condition and, where necessary, removal of the trees and a programme of replanting
- 3.3 The disease is spread by a fungus called *Hymenoscyphus fraxineus*<sup>1</sup>. The spores are released into the atmosphere and can be blown great distances making the disease able to spread quickly and extensively. The spores then land on the leaves,

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<sup>1</sup> *Hymenoscyphus fraxineus* is an ascomycete fungus that causes Ash Dieback and is characterised by leaf loss and crown dieback in infected trees.

penetrate the leaf and then further into the tree. The fungus grows in the tree resulting in blocking the tree's system of water movement, most often resulting in the death of the tree.

- 3.4 In May of 2021 Scottish Government wrote to the Chief Executives of all Local Authorities, as officers managing Corporate Risk, to attend a virtual round table briefing.
- 3.5 The Scottish Government recognises the very real risk that these dead and dying trees will pose on human safety together with the economic and environmental impacts. One of the important lessons from England is that many Local Authorities have now added the management of Ash Dieback into their Corporate Risk Registers and recruited new staff to deal with the disease.
- 3.6 The Scottish Government introduced an Action Plan Toolkit which was commissioned by Scottish Forestry and developed by the Tree Council with the aim of providing 'Scottish Guidance' on how to manage the disease.
- 3.7 Ash Dieback is most easily identified during the summer months when trees are in full leaf and is generally surveyed into one of four stages depending on the health of the tree depicted by the leaf cover:
- Category 1 – 100%-76% remaining canopy;
  - Category 2 - 75%-51% remaining canopy;
  - Category 3 – 50%-26% remaining canopy; and
  - Category 4 – 25%-0% remaining canopy.
- 3.8 Trees that are within Category 1 and 2 are deemed safe to climb to facilitate the felling of the tree. However, trees falling into Category 3 and 4 are not considered safe to climb as the pathogen has weakened the tree so much that it is brittle and has a reduced structural integrity. These trees will require to be felled in line with our risk matrix with Category 4 deemed red in terms of risk and Category 3 deemed amber meaning they require attention within the next 3 to 6 months.
- 3.9 The Neighbourhood Services Forestry Team commenced surveying Ash trees on land that we own or manage between July 2021 and 30 September 2021 and recommenced surveying in May 2022 with survey work ending on 30 September 2022.
- 3.10 Funding of £250,000 was allocated as part of the 2022/23 budget proposals to carry out the survey work and to allow Neighbourhood Services to bring in a contractor to commence tree felling works.
- 3.11 91.34% of Parks and Public Open Space have now been surveyed as shown in the table below. To assist in this work, ICT developed an app that allowed us to electronically log data, log photos of the tree and map the location of each tree. See Appendix 2.

<b>Category</b>	<b>No. of Trees on First Inspection</b>
Category 1	2,477

<b>Category</b>	<b>No. of Trees on First Inspection</b>
Category 2	2,220
Category 3	1,205
Category 4	977
Non Specified	19
<b>Total</b>	<b>6,898</b>

3.12 It should be noted that of the trees identified:

- 15.99% of trees were in private ownership reducing the total figure that SAC have responsibility for to 5,798; and
- It is anticipated that we will not require to fell 10% of the 5,798 trees identified, reducing the number of trees to be felled to around 5,216.

3.13 Discussions have taken place with Ayrshire Roads Alliance (ARA) and the Council's Golf and Leisure to ensure a corporate approach to our assets.

3.14 Ayrshire Roads Alliance arranged for a contractor to undertake the survey of the roads network with their figures included in the table at section 6.2.

3.15 Both SAC and ARA will require to undertake annual inspections between May and October 2023 and record the trees condition, note any deterioration and the need for any remedial action.

#### **4. Proposals**

4.1 It is proposed that the Council approves the action and recovery plans as set out in the Ash Dieback Plan, with year 1 being funded from uncommitted reserves and years 2 to 7 subject to future funding availability. This function will be undertaken jointly with Neighbourhood Services arranging for inspection and necessary felling of trees within all Council public open space assets, including Golf; and Ayrshire Roads Alliance undertaking inspection and associated works of the road network.

4.2 Neighbourhood Services and ARA have already identified a significant number of Ash trees with the disease at stage 3 and 4 which are now a known risk and require to be felled as soon as possible.

4.3 It is proposed that the Councils representatives at CoSLA lobby in conjunction with other local authorities to seek funding from the Scottish Government to tackle the national issue of Ash Dieback across Scotland.

#### **5. Legal and Procurement Implications**

5.1 If South Ayrshire Council were found not to have fulfilled its duty of care under the Occupiers' Liability (Scotland) Act 1960, the local authority could be held liable for injury or damage caused as a result. A failure to mitigate the risks posed by Ash

Dieback could also result in criminal prosecution caused by a failure to adhere to obligations imposed by Health and Safety Legislation.

5.2 There are no procurement implications arising from this report.

## 6. Financial Implications

6.1 Below is a table outlining the financial requirements for SAC as part of a 7 year management plan of Ash Dieback. Ayrshire Roads Alliance have submitted a 3 year plan. SAC costs are based on the average price of £600 to fell and remove a diseased tree in 2022/23, with 10% inflation added for each consecutive year.

6.2 In years 1,2 and 3 the inspection will take 6 months to complete. However, with the felling of trees throughout the first 3 years it is anticipated that the time taken to inspect all trees will reduce to 4 months in year 4 and will reduce further in year 6 to 2 months. This is reflected in the cost of survey in the table at 6.3

6.3 Funding of £250,000 was allocated as part of the 2022/23 budget proposals to facilitate the completion of the survey work and to commence with the felling and removal of trees with an anticipated spend of £234,000 by the end of the financial year.

Element	Lead	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Cost of survey based on a 7 yr plan for SAC, 3yr for ARA	SAC	£19,090	£20,999	£23,098	£16,938	£18,632	£10,247	£11,271
	ARA	£25,000	£25,000	£25,000				
Tree Removal- SAC based on 700 per annum	SAC	£420,000	£462,000	£508,200	£559,020	£614,922	£676,414	£637,761
	ARA	£3,250	£38,480	£17,160				
Cost to undertake replanting based on replanting 5216 trees at recommend rate	SAC	£0	£231,000	£254,100	£279,510	£307,461	£338,207	£372,027
	ARA	£5,000	£59,200	£26,400				
Staff Costs /Administration – Costs will be absorbed by each Service	SAC	£0	£0	£0	£0	£0	£0	£0
	ARA	£0	£0					
Other Costs/Contingencies (15%)	SAC	£65,863	£107,100	£117,809	£128,320	£141,151	£153,730	£153,159
	ARA	£4,988	£18,402	£10,284				
<b>Total per Year</b>		<b>£543,191</b>	<b>£962,181</b>	<b>£982,051</b>	<b>£983,788</b>	<b>£1,082,166</b>	<b>£1,178,598</b>	<b>£1,174,218</b>

## 7. Human Resources Implications

7.1 There will be a requirement to contract in an arboricultural team to assist in the delivery of the Ash Dieback Plan.

## 8. Risk

### 8.1 Risk Implications of Adopting the Recommendations

8.1.1 There is a risk that the Council will not be able to fund the required action and recovery plan over the next 7 years without financial support from the Scottish Government.

8.2/

## 8.2 **Risk Implications of Rejecting the Recommendations**

8.2.1 There is a risk that in rejecting this proposal the Council will fail to deal with a known health and safety risk within its assets that could have serious or fatal consequences breaching its duty of care. If South Ayrshire Council were found not to have fulfilled its duty of care under the Occupiers' Liability (Scotland) Act 1960, the local authority could be held liable for injury or damage caused as a result. A failure to mitigate the risks posed by Ash Dieback could also result in criminal prosecution caused by a failure to adhere to obligations imposed by Health and Safety Legislation.

## 9. **Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping Process. There are no significant positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is shown in Appendix 3.

## 10. **Sustainable Development Implications**

10.1 **Considering Strategic Environmental Assessment (SEA)** Given the urgency of situation from a Health and Safety perspective an SEA will be undertaken during the next 6 months in relation to the Ash Dieback Plan.

## 11. **Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## 12. **Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 6 of the Council Plan: A Better Place to Live/ Enhanced environment through social, cultural and economic activities.

## 13. **Results of Consultation**

13.1 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided.

## 14. **Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b><i>Implementation</i></b>	<b><i>Due date</i></b>	<b><i>Managed by</i></b>
Undertake implementation of Ash Dieback Plan and report progress annually	January 2024	Service Lead – Neighbourhood Services/ Head of ARA
Report back on results of discussions with CoSLA over Scottish Government funding for Ask Dieback	30 September 2023	CoSLA Elected Member Representatives

**Background Papers**    **None**

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**Date: 6 March 2023**

# Ash Dieback Plan

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DECEMBER 2022





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## INTRODUCTION

This document sets out how South Ayrshire Council aims to manage Ash Dieback within the assets that it owns and or manages. The structure of the plan is based on the recommendations of National Guidance commissioned by Scottish Government and supplied by The Tree Council who developed, Ash Dieback: An Action Plan Toolkit for Scotland.

Ash dieback has been described by the Tree Council “as the most significant tree disease to affect broadleaf trees in the UK since Dutch Elm disease gained prominence in the 1960’s”. What makes this disease of such great concern is the rate of spread. Unlike Dutch Elm which was spread by beetles, Ash Dieback is spread by a wind borne fungus (*Hymenoscyphus fraxineus*) which has a much quicker and extensive rate of dispersal.

The disease was first recognised as a fungal disease affecting Ash trees in Poland in 1992 and by 2012 the first reports of the disease had been recorded in England and Scotland due to imported trees. Immediate changes were made to the importing and movement of Ash trees to reduce the spread of the disease within the UK. Scottish Forestry in conjunction with the Scottish Tree Health Advisory Group developed action plans to reduce the spread of the disease. However, by 2015 it was evident that eradicating or even controlling the rate of spread was not going to be possible.

The evidence from Europe indicates that Scotland will see the decline and death of 50-75% of Ash trees over the next 20 years. The resulting diseased trees will cause –

- risk to public safety,
- significant economic impact,
- substantial impact upon biodiversity, and
- considerable changes to our landscape.

It is estimated that there are 1 million ash trees growing in Scotland’s parks, public open space and roadsides. The implications of this disease was not lost on the Scottish Government and in May of 2021 the Scottish Government wrote to all Local Government Chief Executives “ *to invite you to personally attend an important ‘virtual’ Round Table briefing to find out more about the increasing spread of ash dieback across the nation, the major implications of dealing with dead and dying ash trees, and the crucial recovery process where there will be significant opportunities to create benefit-generating treescapes that are more resilient to climate change and any future pest and disease issues.*”

What is evident is that due to this disease, for landowners who have responsibility for the management and maintenance of trees, it will not be “business as usual. There will be a requirement to manage ash dieback which will require, identifying the extent of the impact, plan and implement a programme of works and a replanting programme, all of which will have a major economic cost.

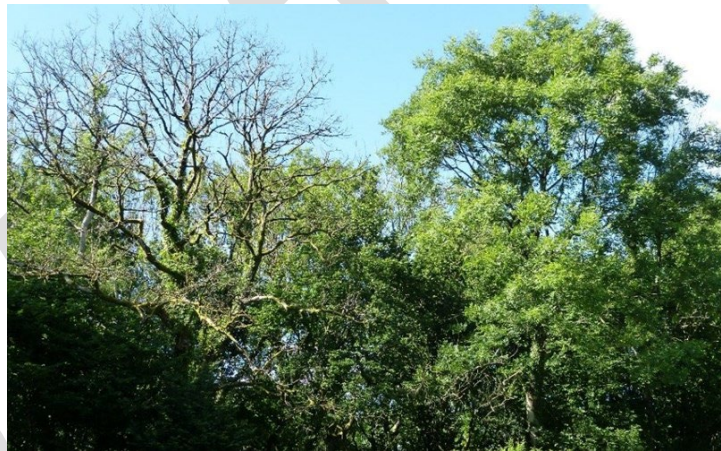
## WHAT IS ASH DIEBACK

As mentioned previously Ash Dieback is a disease caused by a fungal pathogen which was identified in Europe in the 1990's and reported in the UK in 2012 and is now widespread and the spread is unable to be controlled.

The visual symptoms of the disease which are most identifiable is the loss of leaf cover in the tree crown and branches dying back



Arboricultural Association



Carmarthenshire County Council

Other symptoms include black wilting of leaves and shoots; black diamond shaped lesions centred upon where a branch joins the trunk, the lesions often spread the infection upwards and downwards displayed as an elongated diamond. This can lead to the girdle of the trunk which stops the movement of water and nutrients from roots to leaves. <sup>1</sup>



Woodlands Trust



Forest Research

<sup>1</sup> [Ash dieback \(Hymenoscyphus fraxineus\) - Forest Research](#)

Where trees have died completely the timber is very brittle allowing the potential for branch or limb drop, where a secondary disease has taken the opportunity to attack the weakened tree there can then be the issue of root destabilisation which could see the full tree falling.

Below are images of the progress of the damage / failure of the interior of the timber.



F Ross



Nicholsons Plants



National Trust

The disease is spread, mainly by the wind, by fruiting bodies which develop on the central stem of the previous seasons leaf litter. The spores are then dispersed landing on new Ash trees. Spores develop into a fungus which destroys the vessels through which water and nutrients are transported (xylem & phloem) around the tree. The result of which is the reduction of leaves and the die back of branches. The reduction of water and nutrients sees the tree weaken and it then can become susceptible to secondary pathogens such as Honey Fungus (*Armillaria*), Shelf / Bracket Fungus (*Ganoderma*) or Shaggy Bracket (*Inonotus hispidus*). The secondary infection can speed up the rate of death. Other external factors that can speed up the rate of decline include, moisture levels, topography and soil type.

While it is anticipated, through evidence from Europe, that 50-70% of the Ash tree population of the UK will be lost to this pathogen. However, the same research has found that approximately 10% of the Ash population has some degree of tolerance to the disease, with 1-2% of trees having a high level of tolerance to the disease.

## IMPACT OF ASH DIE BACK UPON THE ENVIRONMENT

The disease will have a significant impact upon the biodiversity of the UK, the Joint Nature Conservation Committee published Report 501 in February 2014<sup>2</sup> in which it states that there are 1058 different species that are associated with the Ash tree. Whether that be directly e.g., living within the tree or indirectly e.g., feeding within the habitat that an Ash woodland provides. The importance of the Ash tree to the UK biodiversity should not be underestimated with at least 106 species depend specifically on the Ash tree and or the habitat that the trees provide. It is an important species as it has a light canopy which lets sunlight through, allowing light to access with woodland floor.

The loss of the Ash will have a significant affect upon the landscape, especially where there are large Ash woodlands such as those in England and Wales. In Scotland, the Ash is the 5th most common broadleaved tree (as individual tree)<sup>3</sup> and is most common in rural areas especially along hedgerows and roadsides; it is found as part of mixed woodlands and often seen along waterways. In the urban

<sup>2</sup> [A summary of the impacts of ash dieback on UK biodiversity, including the potential for long-term monitoring and further research on management scenarios \(jncc.gov.uk\)](https://www.jncc.gov.uk/publications/501)

<sup>3</sup> [chalara-impact-report-scotland.pdf \(forestry.gov.scot\)](https://www.forestry.gov.scot/publications/501)

area Ash is often used as a specimen tree, e.g., weeping ash, within parkland woodland and forming part of the amenity plantings within residential areas.

Additionally, the Ash tree plays an important role in carbon storage. A mature Ash tree has the capacity to store 6052kg of carbon and in a rural setting the life expectancy of the species is 200 years while in the urban setting the life expectancy falls to that of 100years<sup>4</sup>. The loss of so many trees within a relatively short period of time has the potential to also impact air quality; flood management and river banking stabilisation; noise and visual impact, especially along roads.

## POTENTIAL IMPACTS OF ASH DIEBACK ON SOUTH AYRSHIRE COUNCIL

The Ash Dieback: An Action Plan Toolkit for Scotland developed by the Tree Council for the Scottish Government in the spring of 2021<sup>5</sup> breaks down the potential impact that the disease may have on a corporate risk assessment into 4 separate headings and provides the following examples of risks.

Health & Safety	Environmental	Economic	Reputational Damage
Potential for death or injury as a result of ash dieback related accidents, both to professionals working on trees, and to the general public	Landscape changes with impacts on tourism and recreational opportunities	Increased liabilities in cases of death or injury as a result of ash dieback related incidents	Potential for disruption as a result of ash dieback management e.g., widespread road closures to deal with potentially dangerous trees
Increased safety issues due to declining ash trees on roads, owned and managed land such as in county parks, housing, estates, schools, routes to school, active travel routes and other well-used paths	Losses to ecosystem services such as reductions in air quality, potential for increased flooding, biodiversity losses, increases in noise levels adjacent to roads, losses of visual screens	Inadequate staffing levels and the ability (or inability) to undertake the work required resulting in increased costs to recruit and retain the necessary staff	Political and reputational risks as a result of negative press over ash dieback management and public outrage and/or anxiety
Risks to statutory functions or service delivery such as retaining safe schools, public open spaces or roads	Risks to Protected Species/ sites through alteration of habitat structure, stability and composition e.g., loss of bat (a European Protected Species) breeding/ roosting/ feeding sites	Increased expenditure from direct and indirect cost due to ash dieback e.g., additional staff and management activities, and the impacts this may have on other services and budgets	Potentially strained relationships with landowners and managers as ash dieback spreads, particularly in relation to costs
Risks to staff and community from trees on adjacent land falling into your estate	Losses of carbon storage and sequestration	Additional costs if the disposal of some products from felled ash need to enter the waste management system. NB wherever possible the timber should be used and at present there is no restriction on the use of this for wood products and firewood	

<sup>4</sup> [Layout 1 \(barcham.co.uk\)](http://barcham.co.uk)

<sup>5</sup> [Ash-Dieback-Action-Plan-Toolkit-for-Scotland-June-2021.pdf \(treecouncil.org.uk\)](https://www.treecouncil.org.uk/ash-dieback-action-plan-toolkit-for-scotland-june-2021.pdf)

Risks from falling ash to your and others' infrastructure such as houses, buildings, structures, particularly Scheduled Historic Monuments and those of historical or other importance, buildings, fencing, signs, equipment stores, electricity lines and railway tracks etc.	Loss of biodiversity from the decline or extinction of species which are largely or entirely dependent upon ash	Increasing prices as a result of market competition for a limited pool of skilled tree contractors	
	Loss of shade for farming stock or for people in urban areas	Increased direct/indirect costs due to increased flood risk resulting from changes in the way water may be held back by tree roots, or absorbed into the soil, or taken up by ash trees	
		Costs of replanting needed to retain ecosystem services provided by ash e.g., flood reduction, urban shading, carbon storage and habitat for biodiversity	
		Increased liabilities and insurance premiums as a result of risks to adjacent land and 'third party' property from your trees falling/shedding branches	
		Drop in market prices for ash wood products due to excess ash on the market	

South Ayrshire Council has now added Ash Dieback to the Corporate Risk Register and many of the above risks have been recognised as potential effects that South Ayrshire Council must manage.

While all the above are of importance, the initial focus must be on Health and Safety, to ensure public safety, staff safety and to mitigate damage to property. Land held or managed by South Ayrshire Council can be divided into the following sectors.

- School Grounds
- Housing Areas
- Roads
- Parks and Public Open Space incl. Allotments
- Woodlands
- Footpaths, River walks, Cycle ways & Bridlepaths
- Cemeteries
- Golf Courses

If South Ayrshire Council were found not to have fulfilled its duty of care under the Occupiers' Liability (Scotland) Act 1960, the local authority could be held liable for injury or damage caused as a result. A failure to mitigate the risks posed by Ash Dieback could also result in criminal prosecution caused by a failure to adhere to obligations imposed by Health and Safety Legislation.

For South Ayrshire Council the next risk factor to consider is that of the Economic Impact. The financial cost will not just relate to managing the decline of the Ash trees within lands held by South Ayrshire Council; it is likely that the Authority will require to manage trees on private lands, trees adjacent to roads managed by Ayrshire Roads Alliance, and absorb the cost of doing so as the owner e.g. does not engage with the Council, refuses to undertake necessary works or does not have the means to undertake the works.

There is the potential of increased liabilities in cases of death, injury, damage to property. To ensure that South Ayrshire Council mitigates this, and all the above risks, the Council must ensure the delivery of an Ash Dieback Plan, which will have a major financial cost to implement. The specific costs will relate to the following: -

- Continued survey / monitoring of trees within South Ayrshire Councils ownership, management and adjacent to roads under the control of Ayrshire Roads Allowance.
- Implementation of the felling or pruning works identified from survey.
- Replanting

## **IDENTIFYING ASH TREES & ASH DIEBACK IN SOUTH AYRSHIRE COUNCIL CONTROL**

South Ayrshire Council did not have an inventory of trees for which it has responsibility. As such, the first task was in establishing the number, location and condition of Ash trees that the Authority owns and or manages. The Council identified £250,000 for financial year 2022/23 to facilitate the necessary survey work and to commence with the felling of Ash that have been identified as suffering from Ash Die Back. The survey identifies any tree that is within felling distance of a target should a tree fail. A target being, e.g., a road, footpath, property, powerline. The easiest time to undertake the survey is during the time when the tree is in leaf, as the quickest and most effective method of identifying Ash trees and their current condition is to use leaf identification and the vitality of the crown.

The data collated from the survey will determine the prioritisation of works to be undertaken, subject to risk-based assessment. The first risk will be that of LOCATION – what would the impact of the tree if it were to fail e.g., tree within a school property or busy footpath where there are lots of people on a regular basis would be of a higher priority than a tree located within a public where there is no formal footpath close by. The second risk will be that of CONDITION – what is the condition of the tree. The method of assessing the condition of a tree will be undertaken using the Suffolk County Council Ash Health Assessment as included in the Action Plan Toolkit for Scotland.

Tree canopies are scored, assessing the percentage of the crown remaining. Using this four- category framework allows a tree to be assigned to a health category, which informs subsequent action. The four categories are:

**Class 1: 100% - 76% remaining canopy**  
**Class 2: 75% - 51% remaining canopy**

**Class 3: 50% - 26% remaining canopy**  
**Class 4: 25% - 0% remaining canopy**



Other factors that may require to be used in the assessment of prioritisation relate to weather conditions which may have a negative impact upon trees, such as high winds, which may bring down more trees due to their lack of vitality or cause limb / branch drop due to the brittle nature of the structure. Excessive rainfall which causes the ground to become excessively soft e.g., tree in parkland or field with a crown which is unbalanced, or the roots are no longer robust, and the soil is not firm enough to hold the tree upright. Another would be location of the tree, e.g., on a slope or river banking is likely to slip and fail.

Neighbourhood Services who manage the Authorities trees, with the exception of those within Golf Courses, has surveyed 91.34% of our sites. The Service asked ICT to develop an app which has allowed the Forestry Team to record data including the GPS location, take images of the trees and the ability to run reports.

Survey work commenced July 2021 and continued until leaf fall. Due to the importance of the survey this was made a priority and the Team only undertook arboricultural works that were considered essential or that had already been programmed. In so doing we have now created a backlog of works. Neighbourhood Services Forestry Team recommenced survey work at the end of May 2022 and continued until end of September. During this period Neighbourhood Services contracted in a 3-person forestry team to commence with the felling of those trees considered to be in high-risk areas-school grounds, cemeteries, areas of high footfall.

The survey has identified 6898 trees have been identified, the breakdown of classes being:

<b>Class 1 – 2477</b>	<b>Class 2 – 2220</b>
<b>Class 3 – 1205</b>	<b>Class 4 – 977</b>

81.46% of the trees identified are located on South Ayrshire Council land, 15.99% are on private and the remaining 2.55% is unspecified at this time. To date 291 trees (4.22%) have been felled.

Neighbourhood Services has had regular meetings to discuss Ash Dieback and how it will impact upon Ayrshire Roads Alliance (ARA). While the Alliance is responsible for all street trees within South Ayrshire Council there are very few street trees that are Ash. Ayrshire Roads Alliance while not the owner of all trees next to roads, does have a responsibility for managing and maintaining public roads under the Roads (Scotland) Act 1984 and is subject to the same Duty of Care as South Ayrshire Council under Occupiers' Liability (Scotland) Act 1960. As such, all roads for which ARA has responsibility will require to be surveyed.



## **IMPLEMENTING WORKS REQUIRED**

Now the survey work has reached near completion, a programme of works will require to be developed based on the prioritisation assessment outlined previously. It is likely that it will require a 7-year plan as a realistic timespan to undertake the works and replanting necessary.

In relation to determining works necessary the Tree Council is recommending that any tree that is located within falling distance of a target or to drop a limb(s) should be felled and removed due to the likelihood of the tree to failure. For South Ayrshire Council that will result in the felling of approximately 90% of the Ash trees that we have responsibility for, within a target area, based on where our woodlands are and the proximity of targets to trees located in public open space.

In addition, trees that are within Class 1 and Class 2 (trees that have over 50% of the canopy remaining) are deemed safe to climb so would not necessarily require machinery to facilitate the felling of the tree. However, trees falling into Class 3 and Class 4 are not considered safe to climb as the pathogen has weakened the tree so much that it is brittle and has a reduced structural integrity. These trees will require the use of machinery to fell e.g., Cherry Picker, Scissor Lift, Boom Lift, Crane. All will depend on accessibility to the individual trees.

As detailed previously there are several risks that will impact upon the ability to undertake the necessary works. Due to the rate of spread of the disease across Scotland there is likely to be a skill shortage of suitably qualified arboriculturists, resulting in both delays to works being undertaken and increased costs due to market competition. The same challenges will be faced when hiring machinery.

In relation to the timber produced from the works undertaken the intention is to reach out to the company that currently purchases the Councils excess timber and see if they would be interested in entering into a contract with South Ayrshire Council for this additional timber.

## **TREES ADJACENT TO ROADS**

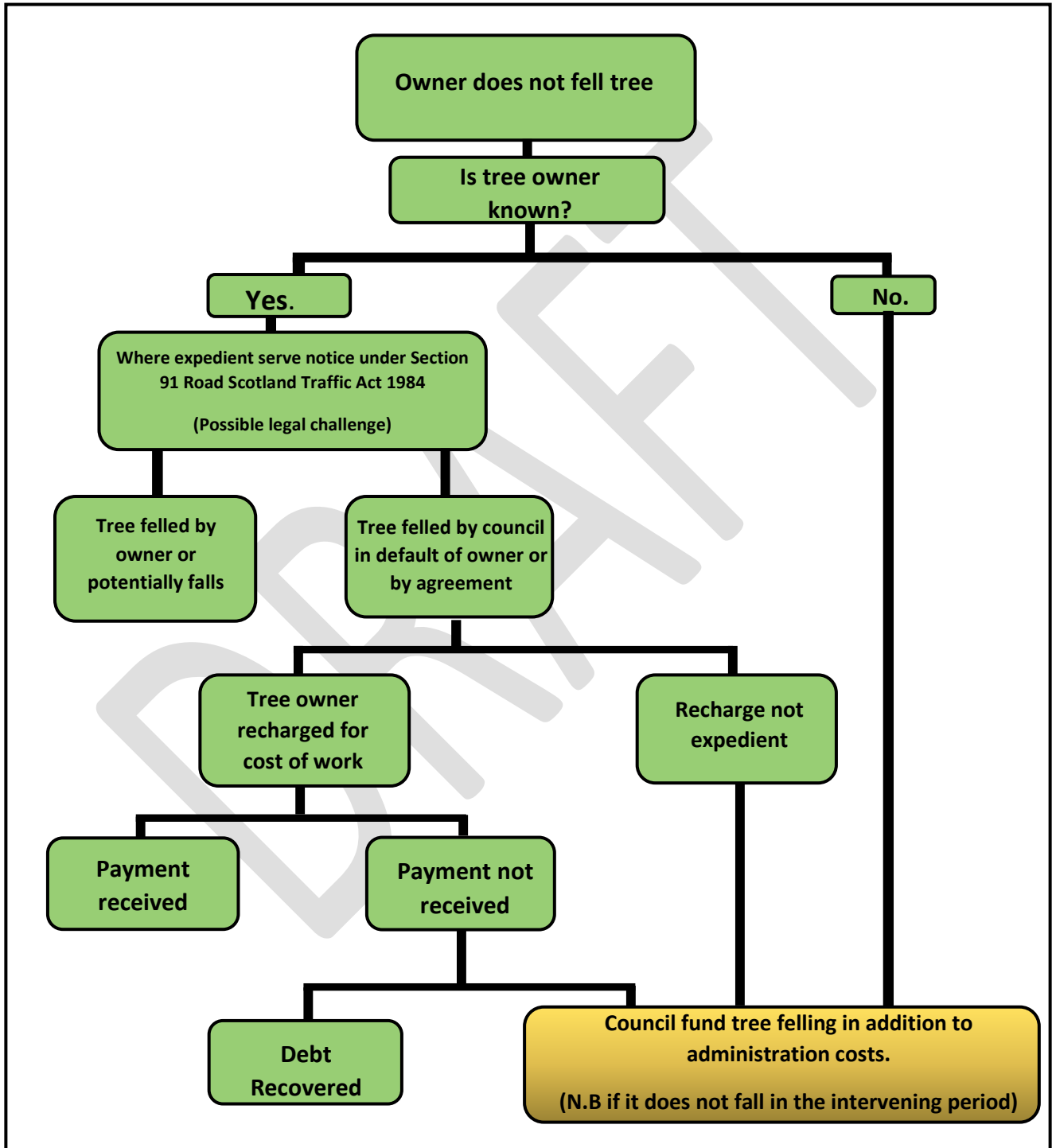
These trees are considered to be of great risk due to their location, that the risk will affect a large number of people together with the speed motorists could be travelling.

Ayrshire Roads Alliance is responsible of 1175Km of adopted highway, covering A, B, C, and minor roads. As mentioned previously ARA is responsible for management and maintenance of public roads under the Roads (Scotland) Act 1984 and has a Duty of Care under Occupiers' Liability (Scotland) Act 1960. As such, all roads for which ARA has responsibility will require to be surveyed, part of this survey will require to establish the owners of the trees which are in private ownership.

Under Section 91 of the Roads (Scotland) Act 1984, ARA has the authority to serve notice upon a landowner to fell or limb a tree where the tree is considered to be a danger to the highway. If the landowner does not undertake the works necessary within the timescale detailed, ARA has the right to undertake the works and to recover the costs from the landowner. It should be noted that the experience of English Authorities is that only a small percentage of the costs were ever recovered.

The same risks and challenges will be faced by ARA as South Ayrshire Council in relation to managing Ash Dieback with regards to reputational damage, being able to source the necessary qualified skilled staff to undertake the works and the machinery required. ARA face the additional burden of the administration required to be able to serve Notice upon private landowners. The flow chart<sup>6</sup> on the next page provides a summary of the process.

**FLOW CHART SUMMERISING THE PROCESS OF MANAGING ROAD SIDE TREES**



<sup>6</sup> [Ash Dieback Action Plan \(flintshire.gov.uk\)](http://flintshire.gov.uk)

## RECOVERY PHASE

Implementing the recovery phase will be as important as the Action Phase (Survey & Implementation) of managing Ash Dieback. The Tree Council state “ it will be vital to consider longer-term recovery planning and how to safeguard Scotland’s precious treescapes for generations to come. We will need resilient planting and visionary thinking...”

The need to replant and replace the trees lost to Ash Dieback is not just an aesthetic need but one to help combat climate change, the loss of biodiversity, mitigate flooding and air pollution, provide shade and cover to farm animals.

When planning for recovery the first consideration is what species to replant with, to future proof as far as possible against current and anticipated pests and diseases. Currently within the UK there are a number of diseases targeting specific tree species e.g.,

- *Pseudomonas syringae* pv *aesculi* – affects Horse Chestnut
- *Phytophthora* – affects many trees such as Larch, Alder, Cypress, Oak, Beech
- *Sirococcus tsugae* – affects Ceders and Hemlocks

Rather than replanting with a single species it would be better to plant a diverse range of tree species. The selection of which again would not simply focus upon current pests and diseases but also changing temperatures, changing rainfall, soil type, location and function.

Where possible consider natural regeneration of lost trees rather than formal replanting, this maybe more in keeping in rural areas however in the urban setting it is more likely that replanting will be the method of recovery used.

In terms of the number that will be planted it will not be a simple 1 for 1 replacement. For the loss of a large mature tree it would be recommended that 3 new trees are planted. For the loss of a medium tree replant with 2 and for a small tree replant with 1.

A by product of the development of the Ash Dieback Plan is recognising the need for South Ayrshire Council to have a Tree Strategy which would look at the resilience, improving the condition, diversity and range of our trees and woodlands; to review the connectivity and the ability of the tree scape to provide green corridors, to mitigate against current and future threats whether that be from pest and disease, animals e.g. squirrel and deer or from development where land is lost to buildings. So protecting this vital habitat for future generations.

## THE ESTIMATED COSTS

To deliver the Ash Dieback plan will require significant investment. The works falling into 2 main sections.

### Action

- Continued Survey / Monitoring
  - ✚ Additional administration
  - ✚ Employing additional staff and or contractors
  - ✚ Vehicle hire / purchase
  
- Implementation
  - ✚ Additional administration
  - ✚ Employing additional staff and or contractors
  - ✚ Vehicle / Machinery hire and or purchase
  - ✚ Traffic Management
  - ✚ Disposal of timber

### Recovery

- Planting
  - ✚ Purchase of trees /whips; tree stakes & ties
  - ✚ Employing additional staff and or contractors
  - ✚ Vehicle hire / purchase

The following estimated costs relate to two categories, costs associated with Trees for which South Ayrshire Council is directly responsible and those which Ayrshire Roads Alliance will require to assess and manage.

Costs for SAC are calculated on survey work undertaken to date. That being that we have identified 6898 Ash trees of which 15.99% of these trees are on private land reducing the total to 5798. Of this we anticipate 90% of these trees to be in proximity to a target. Therefor number of trees to be felled is 5216.

Costs are based on an average cost to fell and remove of £600 per tree in 2022/23, 10% inflation added for each consecutive year.

Ayrshire Roads Alliance arranged for a contractor to undertake the survey of the roads network and the figures below relate to the findings of that survey.

Element	Lead							
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Cost of survey based on a 7 yr plan for SAC, 3yr for ARA	SAC	£19,090	£20,999	£23,098	£16,938	£18,632	£10,247	£11,271
	ARA	£25,000	£25,000	£25,000				
Tree Removal- SAC based on 700 per annum	SAC	£420,000	£462,000	£508,200	£559,020	£614,922	£676,414	£637,761
	ARA	£3,250	£38,480	£17,160				
Cost to undertake replanting based on replanting 5216 trees at recommend rate	SAC	£0	£231,000	£254,100	£279,510	£307,461	£338,207	£372,027
	ARA	£5,000	£59,200	£26,400				
Staff Costs /Administration – <b>Costs will be absorbed by each Service</b>	SAC	£0	£0	£0	£0	£0	£0	£0
	ARA	£0	£0					
Other Costs/Contingencies (15%)	SAC	£65,863	£107,100	£117,809	£128,320	£141,151	£153,730	£153,159
	ARA	£4,988	£18,402	£10,284				
<b>Total per Year</b>		<b>£543,191</b>	<b>£962,181</b>	<b>£982,051</b>	<b>£983,788</b>	<b>£1,082,166</b>	<b>£1,178,598</b>	<b>£1,174,218</b>

It should be noted that all the above costs are estimates based on current pricing and costs may well vary, therefore a contingency cost of 15% has been built in.

## **COMMUNICATION PLAN**

It is essential that as part of this plan that there is a robust Communications Plan. As the works required to manage this disease with South Ayrshire are going to be highly visible, with major changes to the landscape it is to be expected that there will be concern from the general public that large quantities of trees are being felled resulting in a negative impact upon their community or neighbourhood.

We require to be able, prior to works commencing to be able to highlight the issue of Ash Dieback to the public. What is required by the Council as a responsible landowner to manage the disease and how the surveys and works are going to be implemented.

To make sure that we can address concerns relating to felling during breeding bird season, bat surveys etc. That we can inform the public that the plan includes a Recovery Phase in which there will be major replanting.

The other aspect of the Communication Plan is to highlight Ash Dieback to private Landowners and Householders. To be able to assist them in being able to identify an Ash tree and the different stages of the deterioration of the tree, so that they can assess whether any tree(s) within their ownership is an Ash and if so what class it / they fall in and what they now need to consider under Health & Safety.

## **ACTION PLAN**

The following is an Action Plan detailing the objectives and associated actions which will facilitate the management of Ash Dieback including the Recovery Plan, within lands owned and managed in South Ayrshire. The Action Plan also takes into considerations the duties relating to Ayrshire Roads Alliance.

An officer working group that will work to deliver and monitor the delivery of the actions. All objectives and actions will be subject to annual review to ensure that all are progressing, to identify any issues, or where an action is no longer applicable or achievable.

On the next page is a summary of the objectives, the detail can be found in the tables that follow.

RISK	DATA	ENVIRONMENT	COMMUNICATION	RECOVERY
<p>Define detail of risk-based approach.</p> <p>Recognise and manage Authorities legal duty</p> <p>Manage &amp; mitigate risk</p>	<p>Identify gaps within existing recorded data including owners of private land</p> <p>Arrange for surveys to be undertaken and to accurately record current status</p> <p>Continue to record works undertaken and resurvey each year or and &amp; when necessary</p> <p>Identify outlets for timber</p>	<p>Develop a reasonable &amp; responsible felling plan</p> <p>Consider landscape character when looking at replanting / natural regeneration</p> <p>Identify potential suitable species for replanting</p> <p>Identify impacts upon biodiversity &amp; opportunities for mitigation</p>	<p>Develop communication plan to include general public, private landowners, and staff</p> <p>Provide training to staff to ensure the ability to accurately identify Ash Dieback and the classification of vitality</p>	<p>Identify opportunities for natural regeneration</p> <p>Procure biosecure trees for replanting with the required stakes and tree ties</p> <p>Develop a planting plan which provides opportunities for community involvement</p>

## RISK

Objective	Actions	Key Services
Define detail of risk-based approach.	<p>Develop an officer working group to identify and prioritise the different risks to be considered when prioritising felling programme</p> <p>Work with Risk &amp; Safety to ensure be critical friend of the developed risk prioritisation and that it will satisfy Council Insurance &amp; mitigate Corporate Risk</p>	Neighbourhood Services Ayrshire Roads Alliance Risk & Safety
Recognise and manage Authorities legal duty	<p>Engage with Legal Services to ensure that we have identified all relevant legislation</p> <p>Engage with Legal Services to identify potential liabilities and ensure that our Ash Dieback plan eliminates or mitigates the potential liabilities</p> <p>Develop a register of the relevant legislation that can be shared with relevant stakeholders</p> <p>Consider how legally we manage sites of unknown ownership</p>	Legal Services Neighbourhood Services Ayrshire Roads Alliance Risk & Safety
Manage & mitigate risk	As part of the Communication Plan develop information for private landowners to understand the potential	Public Affairs Team – South Ayrshire Council Communication Team – East Ayrshire Council

	<p>risks of the disease and their responsibilities</p> <p>As part of any tender process ensure that there is sufficient detail relating to the Authorities expectation of any contractor to ensure the safe working methods ensuring safety not only of staff but of the general public</p> <p>Ensure that all relevant Services are made aware of Ash Dieback an of the Plan e.g., Planning, Housing, Education</p>	<p>Procurement Neighbourhood Service Ayrshire Roads Alliance</p>
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## DATA

Objective	Actions	Key Services
Identify gaps within existing recorded data including owners of private land	<p>Identify all lands held and or managed by South Ayrshire Council that require to be surveyed</p> <p>Identify all roads for which Ayrshire Roads Alliance have responsibility within South Ayrshire Council</p> <p>Work with the Asset Management to be able to identify landowners who have Ash trees which may impact upon adjacent land or roads owned or managed by South Ayrshire Council or Ayrshire Roads Alliance</p>	<p>Asset Management Neighbourhood Services Ayrshire Roads Alliance</p>
Arrange for surveys to be undertaken and to accurately record current status	<p>Continue to undertake the survey of public open space</p> <p>Ayrshire Roads Alliance to use the East Ayrshire Councils existing procurement Framework to appoint a contractor to survey the roads for which it has responsibility.</p>	<p>Neighbourhood Services Ayrshire Roads Alliance</p>
Continue to record works undertaken and resurvey each year or and & when necessary	<p>Develop a process by which all information is recorded and accessible to all relevant Services.</p> <p>Develop a process whereby reminders are embedded for resurvey or required monitoring</p>	<p>Neighbourhood Services Ayrshire Roads Alliance</p>
Identify outlets for timber	<p>Identify outlets for timber e.g., biomass, log companies, fencing etc</p>	<p>Neighbourhood Services Ayrshire Roads Alliance</p>

## ENVIRONMENT

Objective	Actions	Key Services
Develop a reasonable & responsible felling plan	<p>Develop a felling plan based upon risk assessment to include anticipated timescales</p> <p>Identify trees which do not pose a H&amp;S issue and can remain in situ</p> <p>Where possible, practical, and safe undertake felling while protecting any fauna that may be using the tree for nesting or roosting purposes</p> <p>Identify areas in which felled timber can be safely stored</p>	Neighbourhood Services Ayrshire Roads Alliance
Consider landscape character when looking at replanting / natural regeneration	Work with Planning Services to consider landscape and that replanting and species choice	Planning Service Neighbourhood Services Ayrshire Roads Alliance
Identify potential suitable species for replanting	Develop a data base of tree species identifying the benefit V detriment of each e.g., good for pollinators, provides fruit, carbon sequestration, absorbs pollutants;	Neighbourhood Services Ayrshire Roads Alliance
Identify impacts upon biodiversity & opportunities for mitigation	<p>Identify where monoliths can be left</p> <p>Identify where timber can be left in situ</p> <p>Consider species that would have a positive impact upon biodiversity</p>	Neighbourhood Services Ayrshire Roads Alliance

## COMMUNICATIONS

Objective	Actions	Key Services
Develop communication plan to include information for general public, private landowners and staff	<p>Develop information to inform private landowners of the issue of Ash Dieback and their responsibility</p> <p>Develop information that can be communicated to the general public regarding, Ash Dieback, outline the Ash Dieback Plan and what the Authority is planning to implement.</p>	Public Affairs Team – South Ayrshire Council Communication Team – East Ayrshire Council Procurement Neighbourhood Service Ayrshire Roads Alliance



	<p>Develop information that can be communicated to the general public regarding their possible concerns whether that is H&amp;S or loss of tree scape or other.</p> <p>Information to be able to be disseminated in a range of mediums – Web, Press, Leaflet / Letter</p>	
Provide training to staff to ensure the ability to accurately identify Ash Dieback and the classification of vitality	Develop inhouse training of staff to be able to identify Ash Dieback and the stage of degeneration	Neighbourhood Service Ayrshire Roads Alliance

## RECOVERY

Objective	Actions	Key Services
Identify opportunities for natural regeneration	Create a database of sites where the landscape is more suited and offers the opportunity for natural generation	Neighbourhood Service Ayrshire Roads Alliance
Procure bio-secure trees for replanting with the required stakes and tree ties	<p>Create a data base of tree species which currently are not or are not fatally susceptible to pest and or disease</p> <p>Ensure as part of the procurement process that biosecurity forms part of the tender process</p>	Neighbourhood Service Ayrshire Roads Alliance
Develop a planting plan which provides opportunities for community involvement	<p>Consider when planting the potential opportunities for tree planting to be a community and or educational experience.</p> <p>Where opportunities are identified work with Community Engagement &amp; Education to offer these opportunities to community groups and pupils</p>	Neighbourhood Service Ayrshire Roads Alliance Community Engagement Education



**South Ayrshire Council  
 Equality Impact Assessment  
 Scoping Template**

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

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The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

**1. Policy details**

Policy Title	Ash Dieback Plan
Lead Officer (Name/Position/Email)	Fiona Ross, Service Coordinator Grounds Maintenance & Bereavement – <a href="mailto:Fiona.ross@south-ayrshire.gov.uk">Fiona.ross@south-ayrshire.gov.uk</a>

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

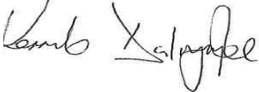
**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<b>NO</b>
<b>Rationale for decision:</b>  <b>This report deals with a national Health and Safety issue relating to trees on public land and as such has no specific equality implications</b>	
<p data-bbox="167 526 619 616"><b>Signed :</b> </p> <p data-bbox="167 660 598 694"><b>Date:</b> 14 February 2023</p> <p data-bbox="718 593 1292 627" style="text-align: right;"><b>Assistant Director Housing &amp; Operations</b></p>	

**South Ayrshire Council**

**Report by Director of Strategic Change and Communities  
to Cabinet  
of 14 March 2023**

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**Subject: Community Centres and Village Hall Management Arrangements Update**

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**1. Purpose**

- 1.1 The purpose of this report is to provide Cabinet with an update and seek approval for officers to continue reviewing and implementing the management arrangements for community centres and village halls,

**2. Recommendation**

- 2.1 **It is recommended that the Cabinet agrees the approaches and recommendations noted within this report.**

**3. Background**

- 3.1 Reports on the review of existing management arrangements for community centres and village halls was presented to the Leadership Panel in March 2021 ([LP March 2021](#)) and September 2021 ([LP September 2021](#)). These reports set out a range of proposals to review and amend management arrangements and meet previously agreed efficiency savings of £81,621.

- 3.2 In February 2022, an updated report ([LP February 2022](#)) was presented to the Leadership Panel seeking approval for officers to progress the recommendations. The recommended actions are noted below:

- Preparation of a full repair and maintenance (FRI) lease for Ivy Cottage, Troon;
- Preparation of a lease agreement for Prestwick Community Centre - lease to be approved;
- Preparation of a FRI lease for 65 Club, Prestwick and finalise agreement;
- Development of opportunities for cultural and educational use in Loudon Hall, Ayr and the relocation of existing lets;
- Termination of lease arrangement at Loans Village Hall;
- Preparation of a FRI lease for Annbank Village Hall - lease to be approved;

- Termination of existing lease agreement at McCandlish Hall, Straiton;
- Preparation of a FRI lease agreement at Claude Hamilton, Coylton;
- Negotiation of and entering into a new lease agreement with Ballantrae Community Centre lease to be approved; and
- Negotiation and approval of new lease agreement for Colmonell Community Centre - lease to be approved.

3.3 Approval was also granted for Thriving Communities officers to continue working alongside Asset Management officers to support Community Asset Transfers (CAT) or lease agreements. Once Heads of Terms are agreed by Asset Management with the Community organisations then instructions are provided to Legal who formalise the arrangements in either Lease Agreements or Management Agreements as appropriate.

3.4 As part of the report in February 2022, approval was granted for officers to continue identifying efficiency savings as part of the ongoing review of community centres and village halls.

#### **4. Proposals**

4.1 Members are asked to consider the updates noted in [Appendix 1](#) relating to the specific actions that were approved in February 2022.

4.2 Members are also asked to consider and approve specific updated recommendations noted below. Recommendations below have either been previously agreed, but not progressed or new recommendations noted for consideration following discussions with Legal, Asset Management and Thriving Communities. Background information provided within [Appendix 1](#).

- Changes to the management arrangements of Barr Community Centre with Lets to be managed by South Ayrshire Council;
- Progress the proposed lease agreement that was previously agreed at the Leadership Panel for Prestwick Community Centre;
- Officers to progress new temporary management arrangements at Ballantrae Community Centre;
- Officers to progress new temporary management arrangements at Colmonell Community Centre;
- Officers to progress new management arrangements with the Users Group at Girvan Community Centre.

4.3 Approval is also sought for officers to continue identifying further opportunities to support communities to take on assets within their local community, supporting community empowerment; and to continue identifying opportunities for savings and provide the Cabinet with information on any further proposals where approval is required.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 Managing the Lets for Barr and Girvan internally should increase revenue, however this income will be offset unachievable income targets that were set against both of these centres, therefore it has no impact on 2023/24 budget.

## **7. Human Resources Implications**

7.1 CAT's or transfer of management arrangements may require employees to be re-deployed to other council premises. Support and assistance from Human Resources may be required.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 There may be negativity from community groups, Members or users regarding the proposals.

## **9. Equalities**

9.1 The proposals in this report allow scrutiny of performance. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an equality impact assessment is not required.

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 6 of the Council Plan: A Better Place to Live/ Enhanced environment through social, cultural and economic activities.



### 13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Alec Clark, Portfolio Holder for Tourism, Culture and Rural Affairs, and Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflects any feedback provided.

### 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Director of Strategic Change and Communities will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
The changes to management arrangements in Community Centres and Villages Halls	February 2024	Service Lead - Thriving Communities

- Background Papers**    **Report to Leadership Panel of 17 March 2020 - [Review of Community Halls](#)**
- Report to Leadership Panel of 16 March 2021 – [Proposed Management Arrangements for Community and Village Halls](#)**
- Report to Leadership Panel of 21 September 2021 – [Proposed Management Arrangements for Community and Village Halls](#)**
- Report to Leadership Panel of 15 February 2022 – [Proposed Management Arrangements for Community and Village Halls](#)**

- Person to Contact**    **Jane Bradley, Director – Communities and Strategic Change**  
**County Buildings, Wellington Square, Ayr, KA7 1DR**  
**Phone 01292 612045**  
**Email [jane.bradley@south-ayrshire.gov.uk](mailto:jane.bradley@south-ayrshire.gov.uk)**
- Jamie Tait, Service Lead – Thriving Communities**  
**County Buildings, Wellington Square, Ayr, KA7 1DR**  
**Phone 01292 559398**  
**Email [Jamie.tait@south-ayrshire.gov.uk](mailto:Jamie.tait@south-ayrshire.gov.uk)**

**Date: 6 March 2023**

## Previous Recommendations and Updates

Name of Centre	Previous Recommendation	Update
65 Club, Prestwick	Preparation of FRI lease and lease to be approved	Terms of the FRI lease have been agreed A ten-year lease is now being progressed
Loans Village Hall	Termination of lease agreement that is in place	Completed 2022 no further action required
Ivy Cottage, Troon	Preparation of FRI lease and lease to be approved	An agreement has not yet been reached with Ivy Cottage. They have disputed the title information but have yet to provide specific details of their title concerns. They have intimated they are not at this point prepared to agree to enter into a FRI lease.
Prestwick Community Centre	Preparation of a lease agreement* for Prestwick Community Centre - lease to be approved  (*Not FRI lease, details of lease as previously approved at Leadership Panel)	The group have agreed to the terms of the two-year agreement that was proposed  Asset Management to agree Heads of Terms with group and then instruct Legal to prepare a Lease on the authorised terms.
Annbank Community Centre	Preparation of an FRI lease for Annbank Village Hall	Completed 2022 no further action required
Loudon Hall	Development of opportunities for cultural and educational use in Loudon Hall, Ayr, and the relocation of existing lets	Internal and external works have been carried out – work is ongoing. No further updates
McCandlish Hall, Straiton	Termination of existing lease agreement	Transfer of operational arrangements has now been implemented. Agreement terminating

Name of Centre	Previous Recommendation	Update
		Lease is in the process of being signed by all parties.
The Claude Hamilton, Coylton	Preparation of an FRI lease agreement	TCH solicitor was provided with due diligence paperwork as requested. This should now be progressed with an anticipated entry date of Monday 1 April 2023
Colmonell Community Centre	Negotiation and approval of new lease agreement for Colmonell Community Centre - lease to be approved	Landlord is an historic Trust and it is proving difficult to identify the current Trustees. For this reason there is now a request to propose a new temporary management arrangement for Colmonell Community Centre
Ballantrae Community Centre	Negotiation of and entering into a new lease agreement with Ballantrae Community Centre - lease to be approved	Request to propose a new temporary management arrangement for Colmonell Community Centre

**Additional requests to be considered:**

- Barr Community Centre – Change to management arrangements for Barr Community Centre. Lets at Barr CC to be managed by South Ayrshire Council moving forward.

**Background**

Barr Community Centre is currently managed by Barr Community Association. There was a request by another group for a CAT however this has now been paused.

During 2021/22 - Property costs for Barr Community Centre were £16,469.93. There is also a £3,599.66 income target that is unachievable as SAC do not generate any income from the centre. South Ayrshire Council are also responsible for the facilities management at Barr Community Centre.

- Girvan Community Centre - Officers to progress discussions regarding a management arrangement with the Users Group at Girvan Community Centre. This agreement will include a recommendation that lets will be managed by South Ayrshire Council moving forward.

## **Background**

Girvan Community Centre is currently managed by Girvan Community Centre Users Group. South Ayrshire Council do not own the centre however a lease-in is in place until 2063 with an annual rent of £19,000.

During 2021/22 – Property costs for Girvan Community Centre were £42,152.45 this includes £19,000 rent. There is also an £11,124.70 income target that is unachievable as SAC do not generate any income from the centre. South Ayrshire Council are also responsible for facilities management at Girvan Community Centre.

Thriving Communities Officers are keen to work with the Users Group in the centre to ensure the centre is still accessible, however let's will be managed by SAC Lets Department. Thriving Communities Officers in partnership with the Users Group secured £10,000 to upgrade the outside of the building during 2021/22.

**South Ayrshire Council**

**Report by Depute Chief Executive and Director  
of Housing, Operations and Development  
to Cabinet  
of 14 March 2023**

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**Subject: Girvan Primary School Project**

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**1. Purpose**

- 1.1 The purpose of this report is to seek approval to request HubSW to appoint a Design Team to provide Strategic Support Services for the New Girvan Primary School Project.

**2. Recommendation**

- 2.1 **It is recommended that the Cabinet approves the proposal to request HubSW via Strategic Support Services to carry out the appointment of a Design Team led by Norr Architects to facilitate initial design work on the Girvan Primary School Project.**

**3. Background**

- 3.1 In 2018 a feasibility study was undertaken to look at a number of options for the replacement of both Girvan Primary School and Sacred Heart Primary School with a new building/buildings. This was presented to Portfolio Holders on 21 August 2018 and the Members' preference was for 2nr direct replacements for the schools on their existing sites. Sacred Heart pupils were moved on a temporary basis to Girvan PS over the summer holidays 2019 and returned to their new building in October 2022, releasing space again within the footprint of Girvan PS.
- 3.2 To progress this body of work, South Ayrshire Council has a requirement to carry out some early design work on the project to determine the options for the replacement building. This will include an assessment of building forms, shared space analysis, access and egress safely from site, traffic management, buildability of new scheme and level of disruption to existing facilities.
- 3.3 To facilitate this, an invitation was submitted to HubSW in October 2022 to provide Strategic Support Services for the new Girvan Primary School. This is one of the key services available to Participants as part of the TPA. This takes the form of an architect led design team to progress the projects to an agreed level.

4/

## **4. Proposals**

4.1 Following the invitation, HubSW issued tender enquiries to the following Architectural Practices to submit a tender for this work, the practices were as follows:

- BDP;
- Holmes Miller; and
- Norr.

4.2 The bids were scored on a price/ quality basis. To demonstrate a 'value for money' approach, the participants were asked to submit fee bids based on the rates employed by all proposed consultants that aligns with the Partnering service rates of HubSW. The Partnering service rates were competitively tendered rates at the inception of HubSW and act as a benchmark from which to determine best value in the absence of a tender process. Following this and a round of interviews with the Architects and their proposed sub-consultants, it was agreed the Design Team led by Norr Architects provided the most competitive and comprehensive tender and it is recommended that this should be accepted, and the appointment concluded.

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 Services and works delivered under the South West Territory Hub are covered by the Councils Standing Orders for the Award of Contracts March 2018. In advance of awarding any such contract, a report shall be submitted to Cabinet with a summary of the procurement process followed seeking approval to procure and award.

## **6. Financial Implications**

6.1 The New Girvan Primary School is an approved project within the Council's Capital Investment Programme with a budget of £22.44m over years 23/24 to 25/26. It is proposed that the cost of this exercise to provide all services under the Strategic Support Agreement of £175,000 is funded from this budget.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### ***8.1 Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### ***8.2 Risk Implications of Rejecting the Recommendations***

8.2.1 The risks associated with rejecting the recommendations are:

- (i) This would result in a substantial delay for the project and compromise its deliverability.

## 9. Equalities

- 9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

## 10. Sustainable Development Implications

- 10.1 **Considering Strategic Environmental Assessment (SEA)** - The proposals in this report do not represent a qualifying plan, programme, policy or strategy for consideration for SEA. There exists therefore no obligation to contact the Scottish Government Gateway and no further action is necessary. An SEA has not been undertaken.

## 11. Options Appraisal

- 11.1 An options appraisal was carried out in 2018 in relation to the subject matter of this report.

## 12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Commitment 6 of the Council Plan: A Better Place to Live/ Enhanced environment through social, cultural and economic activities.

## 13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and Councillor Stephen Ferry, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Cabinet, the Depute Chief Executive and Director of Housing, Development and Operations will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b><i>Implementation</i></b>	<b><i>Due date</i></b>	<b><i>Managed by</i></b>
Appoint HubSW to carry out Strategic Support Services	17 March 2023	Depute Chief Executive and Director of Housing, Operations and Development

**Background Papers**    **None**

**Person to Contact**    **Mike Newall, Depute Chief Executive and Director of Housing,  
Operations and Development  
County Buildings, Wellington Square, Ayr, KA7 1DR  
Phone 01292 616231  
Email [mike.newall@south-ayrshire.gov.uk](mailto:mike.newall@south-ayrshire.gov.uk)**

**Date: 6 March 2023**



## South Ayrshire Council Equality Impact Assessment Scoping Template

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Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	New Girvan Primary School – Strategic Support Services
Lead Officer (Name/Position/Email)	Mike Newall, Depute Chief Executive and Director Housing, Operations and Development – <a href="mailto:mike.newall@south-ayrshire.gov.uk">mike.newall@south-ayrshire.gov.uk</a>

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	No	No
Disability	No	No
Gender Reassignment (Trans/Transgender Identity)	No	No
Marriage or Civil Partnership	No	No
Pregnancy and Maternity	No	No
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	No	No
Religion or Belief (including lack of belief)	No	No
Sex – (issues specific to women & men or girls & boys)	No	No

Community or Groups of People	Negative Impacts	Positive impacts
Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	No	No
Thematic Groups: Health, Human Rights & Children’s Rights	No	No

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	No	No
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	No	No
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	No	No
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	No	No
Socio-economic Background – social class i.e. parent’s education, employment and income	No	No

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del>  <b>NO</b>
<b>Rationale for decision:</b>  <b>The proposal does not have significant positive or negative impact with regards to equality therefore an EQIA is not required</b>	
<b>Signed :</b> Mike Newall	<b>Depute Chief Executive/ Director</b>
<b>Date:</b> 14 February 2023	

**South Ayrshire Council**

**Report by Depute Chief Executive and Director  
of Housing, Operations and Development  
to Cabinet  
of 14 March 2023**

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**Subject: Motorhome Parking Scheme 2023 – Troon Options**

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**1. Purpose**

- 1.1 This is a supplementary report to the 2022 Motorhome Outcome Report presented to Cabinet on 15 February 2023 which provides Members further options in relation to potential trial motorhome sites within Troon for 2023.

**2. Recommendation**

**2.1 It is recommended that the Cabinet:**

**2.1.1 notes the contents of the report contained in [Appendix 1](#) and approves its recommendations for the 2023 motorhome trial scheme within Troon, namely:**

- (i) Beach Road Car Park should be discounted from any further consideration;**
- (ii) North Shore Road Car Park (Barassie Toilet Block), should be included allowing unlimited access to motorhomes and caravans;**
- (iii) The north section of Harbour Road Car Park (Ballast Bank) should be included with the provision of up to five motorhome bays;**
- (iv) Titchfield Road Car Park should be discounted from any further consideration;**
- (v) South Beach Car Park should be discounted from any further consideration.**

**3. Background**

- 3.1 On 15 February 2023, the Cabinet considered the outcome report for the 2022 motorhome parking scheme which gave recommendations for the basis on which the scheme should be trialled in 2023. The Cabinet agreed to canvass Members' opinion on any further sites they would like to be considered for inclusion in the 2023 scheme.

3.2 As requested, an assessment of potential additional sites within Troon has now been completed and Members are invited to consider the report contained within [Appendix 1](#) and approve the recommendations contained herein.

#### 4. Proposals

4.1 With reference to the aforementioned report contained within [Appendix 1](#) and in addition to the previously approved trial within the North Shore Road Car Park, it is proposed;

4.1.1 to discount Beach Road Car Park, Titchfield Road Car Park and South Beach Car Park from any further consideration, and;

4.1.2 take forward proposals for the implementation of motorhome trials within North Shore Road Car Park (Barassie Toilet Block) and Harbour Road Car Park (Ballast Bank).

#### 5. Legal and Procurement Implications

5.1 The proposals for the introduction of the trial sites shall be underpinned by the promotion of a Temporary Traffic Regulation Order (TTRO) subject to a statutory advertising and consultation process.

5.2 All hired plant, equipment and materials shall be sourced through existing Framework Contracts to ensure best value.

#### 6. Financial Implications

6.1 The arrangements for the additional trial sites shall incur additional costs in the region of £5,700 due to waste plant hire, traffic sign and road markings provision and TTRO advertising costs which are further detailed in Table 1. An additional funding bid from the Repairs and Renewals budget shall be submitted to the Corporate Asset Management Group to meet these costs.

**Table 1 – Set up costs**

Location	Waste tank hire	Signs and lines	Labour and materials	Advertising and TTRO costs	Enforcement	Total
North Shore	£650	£300	£500	£500	£800	£2,750
Harbour Rd	£650	£500	£500	£500	£800	£2,950
Total Amount						£5,700

#### 7. Human Resources Implications

7.1 All staff resource implications for the implementation of the trial scheme shall be absorbed by Ayrshire Roads Alliance.

#### 8. Risk

##### 8.1 ***Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

## 8.2 ***Risk Implications of Rejecting the Recommendations***

8.2.1 There are no risks associated with the rejection of the recommendations.

## 9. **Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

## 10. **Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. **Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## 12. **Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 6 of the Council Plan: A Better Place to Live/ Enhanced environment through social, cultural and economic activities.

## 13. **Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Bob Pollock, Portfolio Holder for Economic Development, and Councillor Alec Clark, Portfolio Holder for Tourism and Rural Affairs, and the contents of this report reflect any feedback provided.

13.3 Consultation has taken place with Local Members; Councillors Kenny Bell, Craig Mackay and Philip Saxton, and the contents of this report reflect any feedback provided.

## 14. **Next Steps for Decision Tracking Purposes**

14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Permanent and trial motorhome parking schemes	1 April 2023	Head of Roads

**Background Papers**    **Report to Cabinet of 15 February 2023 - [Motorhome Parking Scheme 2022 Outcome Report](#)**

**Person to Contact**    **Kevin Braidwood, Head of Roads**  
**County Building, Wellington Square, Ayr, KA7 1DR**  
**Phone: 01563 503164**  
**E-mail: [kevin.braidwood@ayrshireroadsalliance.org](mailto:kevin.braidwood@ayrshireroadsalliance.org)**

**Date**    **6 March 2023**

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## 2023 SAC Motorhome Trial Scheme Troon Report

**21/02/23**

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### Introduction

- 1.1 Following Cabinet's request for a further review of parking facilities within Troon to identify potential additional sites for the 2023 motorhome trial scheme, the following facilities have been subject to further assessment:
  - 1.1.1 Location 1 – Beach Road Car Park
  - 1.1.2 Location 2 – North Shore Road (Barassie Toilet Block) Car Park
  - 1.1.3 Location 3 – North Shore Road Car Park
  - 1.1.4 Location 4 – Harbour Road (Ballast Bank) Car Park
  - 1.1.5 Location 5 – Titchfield Road Car Park
  - 1.1.6 Location 6 – South Beach Car Park
- 1.2 All the sites have been assessed taking into consideration existing layouts, usage location etc. and the following recommendations are put forward for Members' consideration.

### Location 1 – Beach Road Car Park

- 1.3 There are two car parks located opposite the Beach Road / Burnfoot Avenue junction. The northern car park surface is comprised mainly of grass and it has a height restriction barrier installed at the entrance. It is overlooked by a three storey complex of flatted properties.
- 1.4 The southern car park is the smaller of the two car parks comprised of a bituminous bound surface. Whilst there is no height restriction barrier installed at the entrance there are existing restrictions applicable in relation to certain classes of vehicle e.g. HGVs and buses.
- 1.5 Having considered the location of these two car parks, the overlooked nature of the northern car park and its close proximity to adjacent properties, and the prohibitive size of the southern car park, it is recommended that this location be discounted from any further consideration.

### Location 2 – North Shore Road (Barassie Toilet Block) Car Park

- 1.6 This a predominantly grassed area accessed via the entrance to the Barassie toilet block measuring some 15,000sq.m (3.7 acres) or thereabouts. The area is not immediately overlooked, the entrance has an existing height restriction barrier and there are currently no other parking restrictions applicable to the location.
- 1.7 It is a popular destination for visitors with easy access to the shore and used for picnics and by water sports enthusiasts.



- 1.8 There are some areas which have received loose/unbound stone treatment to aid access. Beyond those areas the grass terrain is predominantly flat but there are some areas which are not suitable for vehicles. The area does not lend itself to the installation of traditional parking bay markings.
- 1.9 The opening of the height restriction barrier will in effect create unrestricted access to all vehicles including caravans which are traditionally difficult to deal with from an enforcement perspective. Therefore, the recommendation is to allow the area to be opened up to motorhomes and caravans for the purposes of the trial. It will be incumbent upon the drivers to find a suitable “pitch” given the nature of the surface and the existing terrain.

### **Location 3 – North Shore Car Park**

- 1.10 As agreed by Cabinet, this location will again be included in the 2023 trial scheme on the basis that the amount of motorhome bays will be reduced from ten to five.

### **Location 4 – Harbour Road (Ballast Bank) Car Park**

- 1.11 This bituminous surfaced car park is accessed via an un-named link road from Harbour Road and it comprises two separate sections which are not currently subject to parking restrictions. The northern section can accommodate longer motorhome vehicles and is wide enough to safely accommodate up to 4 motorhomes.
- 1.12 The southern section is accessed via a narrow lane and there is inadequate turning space for longer vehicles. The parking area itself is also narrow and it cannot accommodate perpendicular motorhome parking bays. This is a popular location and is very well used by car drivers who visit the area for walks or simply enjoy the views across to Arran.
- 1.13 It is recommended that the northern section of the car park be allocated for motorhome parking with the provision of 4 or 5 bays (subject to relevant safety checks). The southern section is unsuitable for motorhomes and it is further recommended that relevant signage be installed which discourages motorhome access to this area.

### **Location 5 – Titchfield Road Car Park**

- 1.14 This car park is also a very well used facility given its proximity to popular shorefront walking routes and local amenities. It has a bituminous bound surface but there is unrestricted access to adjacent grassed areas. Although separated by a wide grass area, it is overlooked by traditional two storey sandstone semi-detached properties.
- 1.15 The car park is substantial enough to accommodate dedicated motorhome bays whilst still catering for other drivers, however, given its popularity during the summer months and the potential to creating displacement which places an even greater parking strain on nearby streets, it is recommended that this location be discounted from the trial.

### **Location 6 – South Beach Car Park**

- 1.16 The South Beach Car Park is located at the southern end of the Esplanade and it is a very popular car park due to its easy access to the beach and it is also well used by beach sport enthusiasts.
- 1.17 There is the opportunity to create at least four parallel motorhome bays but this would result in the loss of up to 22 standard parking bays. Furthermore, the car park sits

behind established sand dunes which restrict views across the sea so this may provide a deterrent for motorhome drivers who are attracted to the facilities for the scenery provided.

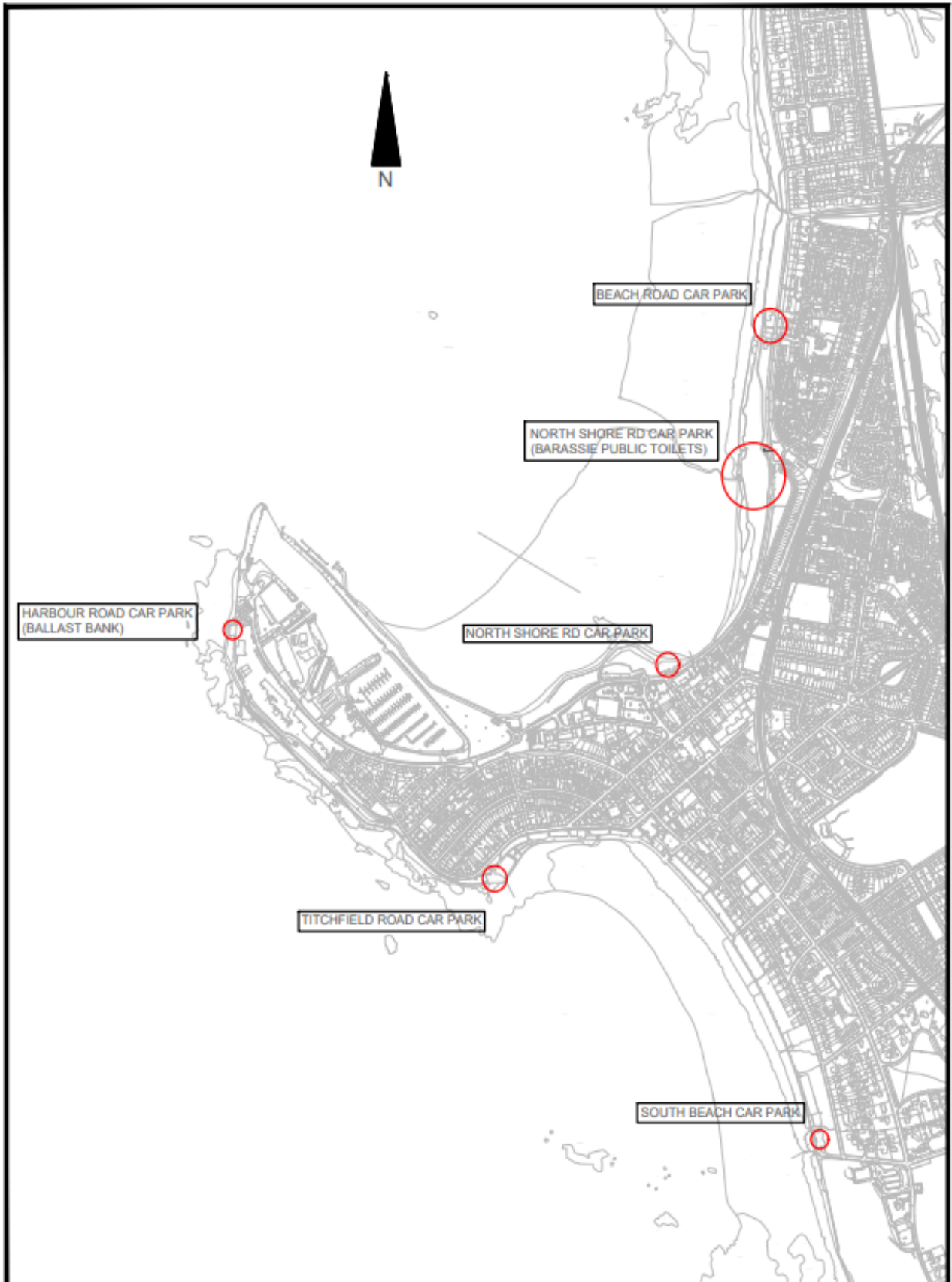
- 1.18 Therefore, having considered the adverse effect on available parking and the likelihood that this may not in any case prove a popular motorhome facility, it is recommended that this location be discounted from the trial.

### **General Considerations**

- 1.19 Each trial site will require improved signage and, where practical, the provision of new road markings incurring capital set-up costs. Also, the provision of hired waste management facilities and the servicing of such is not cost effective. Further, previous feedback confirms the belief that waste tanks are unsightly and recycling bins are used as unofficial recycling centres by the general public.
- 1.20 Therefore, it is proposed to provide waste management facilities within the North Shore Road (Barassie Toilet Block) Car Park only. These arrangements will be advertised on the website and there will be further advisory signage provided within each car park.

### **Location Plan**

- 1.21 See next page.



**2023 SAC MOTORHOME TRIAL SCHEME  
TROON CAR PARKS**

*Ayrshire Roads Alliance*

Dwg No: **BM01**



Revision

File No:

Scale: NTS

Prep:

Chkd:

Date: 21/02/23

Head of Roads - Ayrshire Roads Alliance  
Opera House, 8 John Finnie Street, Kilmarnock, East Ayrshire KA1 1DD

Kevin Brailwood 01294 211111, 01294 211111, 01294 211111, 01294 211111

ODS: 210 x 297 (A4)

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

### 1. Policy details

Policy Title	Motorhome Parking Scheme 2023 – Troon Options
Lead Officer (Name/Position/Email)	Kevin Braidwood, Head of Roads - Kevin.Braidwood@ayrshireroadsalliance.org

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	No	Yes
Disability	No	Yes
Gender Reassignment (Trans/Transgender Identity)	No	Yes
Marriage or Civil Partnership	No	Yes
Pregnancy and Maternity	No	Yes
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	No	Yes
Religion or Belief (including lack of belief)	No	Yes
Sex – gender identity (issues specific to women & men or girls & boys)	No	Yes
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	No	Yes
Thematic Groups: Health, Human Rights & Children's Rights	No	Yes

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	No adverse impact identified. Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	No adverse impact identified. Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	No adverse impact identified. Low
Increase participation of particular communities or groups in public life	No adverse impact identified. Low
Improve the health and wellbeing of particular communities or groups	High positive impact. SAC shall be seen to offer facilities which encourage tourists and positive impacts on the local economy.
Promote the human rights of particular communities or groups	No adverse impact identified. Low
Tackle deprivation faced by particular communities or groups	No adverse impact identified. Low

**5. Summary Assessment**

<p><b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b>)</p>	<p>_____ <b>YES</b></p> <p>_____ <b>NO</b></p>
<p><b>Rationale for decision:</b></p> <p><b>There are no negative implications associated with these proposals which are designed to deal with known issues around unregulated parking. All objectives shall be applied to ensure equality in approach and inclusion</b></p>	

**Signed :** Kevin Braidwood

**Head of Roads**

**Date:** 21 February 2023

South Ayrshire Council

Report by Director of Strategic Change and Communities  
to Cabinet  
of 14 March 2023

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**Subject: Updated Terms of Reference for the Equality and Diversity Forum**

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**1. Purpose**

1.1 The purpose of this report is to seek approval for the updated terms of reference for the Equality and Diversity Forum.

**2. Recommendation**

**2.1 It is recommended that the Cabinet approves the updated terms of reference attached as [Appendix 1](#).**

**3. Background**

3.1 The Equality Act 2020 came into force in April 2021 introducing a new Public Sector Equality Duty (PSED) (often referred to as the 'general duty') that requires the Council in the exercise of their functions to have 'due regard' to the need to:

1. Eliminate unlawful discrimination, harassment and victimisation and other prohibited conduct;
2. Advance equality of opportunity between those who share a protected characteristic and those who do not; and
3. Foster good relations between those who share a protected characteristic and those who do not

3.2 Supplementary legislation was introduced by the Scottish Government in 2012 (the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012). This legislation was introduced with the purpose of enabling better performance of the PSED contained in s149 (1) of the Equality Act 2010.

3.3 The Fairer Scotland Duty, (FSD) Part 1 of the Equality Act 2010, places a legal responsibility on the Council to actively consider ('pay due regard' to) how they can reduce inequalities of outcome caused by socio-economic disadvantage when making strategic decisions.

3.4 The Council established an Equality and Diversity Forum in 2010 comprising Elected Members, stakeholders/ voluntary organisations and Council officers. A network of Equality Champions offers local support and information to their

Directorates. The previous terms of reference were approved by Leadership Panel in 2017.

#### **4. Proposals**

4.1 The terms of reference were updated following a discussion at the Equality and Diversity Forum in November 2022. The Forum agreed that the new terms of reference should include a focus on the Fairer Scotland Duty and reflect the current political and officer structures in place. The updates are highlighted in bold in [Appendix 1](#).

4.2 The Forum agreed that Councillor Laura Brennan Whitefield will continue to chair the group. It was suggested that additional representation from the Labour Group should be requested. This request was agreed at Council on 1 March 2023 and Councillor Cameron Ramsay was added as a member of the Forum.

4.3 It is proposed that the Cabinet approves the terms of reference attached as [Appendix 1](#).

4.4 An update on the Council's planned improvements to its approach to equalities was considered by Audit and Governance Panel on 22 February 2023. The Panel welcomed the improvement actions developed by the Equality and Diversity Forum and made further suggestions, including:

- placing Equality Impact Assessments at the front of Council papers instead of as an Appendix at the back;
- assessing all Equality Impact Assessments and Scoping documents prior to submission; and
- further embedding equalities as part of our everyday practice.

4.5 Officers highlighted that a new cross-cutting impact assessment was being proposed as part of the new Council Plan and that this would offer an opportunity to consider these suggestions. Further discussion will take place at the Equality and Diversity Forum in March 2023 and a report brought to a future Cabinet.

#### **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

#### **6. Financial Implications**

6.1 Not applicable.

#### **7. Human Resources Implications**

7.1 Not applicable.

#### **8. Risk**

##### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.



## 8.2 **Risk Implications of Rejecting the Recommendations**

8.2.1 Rejecting the recommendations may impact on the reputation of the Council.

## 9. **Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

## 10. **Sustainable Development Implications**

10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. **Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## 12. **Link to Council Plan**

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

## 13. **Results of Consultation**

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Lee Lyons, Portfolio Holder for Health and Social Care, and the contents of this report reflect any feedback provided.

## 14. **Next Steps for Decision Tracking**

14.1 If the recommendations above are approved by Members, the Director of Strategic Change and Communities will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b>Implementation</b>	<b>Due date</b>	<b>Managed by</b>
Develop new integrated impact assessment	September 2023	Service Lead – Policy, Performance and Community Planning

**Background Papers**    **Report to Leadership Panel of 22 August 2017 – [Equality and Diversity Forum Role and Remit Update](#)**

**Person to Contact**    **Kevin Anderson, Service Lead – Policy, Performance and Community Planning  
County Buildings, Wellington Square, Ayr  
Phone 01292 612982  
E-mail [kevin.anderson@south-ayrshire.gov.uk](mailto:kevin.anderson@south-ayrshire.gov.uk)**

**Date: 6 March 2023**

## South Ayrshire Council: Equality and Diversity Forum Terms of Reference

### 1. Role of the Forum

To support the Council to deliver on its equality and diversity responsibilities by providing a consultative and inclusive link to the diverse communities of South Ayrshire, and through the work of the Forum, promote equality and diversity and encourage good relations throughout South Ayrshire. The Forum is not a Committee of the Council and has no decision-making powers.

### 2. Remit of the Forum

a. To support the Council to meet its Public Sector Equality Duty responsibilities, including the Specific Duties to progress the Council's Equality Outcomes and to Mainstream Equalities.

b. To support the development of the Council's policies and procedures relating to equality and diversity.

c. To promote inclusion and participation of the diverse communities and hard to reach and under-represented minority interests in South Ayrshire.

d. To raise awareness of the needs and priorities of the diverse communities in South Ayrshire.

e. To provide a link to the voluntary sector and organisations representing the diverse communities within South Ayrshire.

**f. To support the development of the Council's policies and procedures relating to Fairer Scotland Duty**

### 3. Composition of the Forum

#### a. *Elected Members*

**The Chairperson of the Equality and Diversity Forum will be chosen from the Elected Member representatives nominated by Council which, from March 2023, comprise: SNP (1), Independent (2), Labour (1) and Conservative (1).**

#### b. *Stakeholders/ Voluntary Organisations*

The Forum will work in partnership with a network of local voluntary organisations and national voluntary organisations as appropriate, as well as individuals with particular expertise in equality and diversity.

#### c. *Council Officers*

**The Forum will be supported by the Service Lead - Policy, Performance and Community Planning, Equalities Officer and Trauma Informed Practice Officer. A network of Equalities Champions will offer local support and information to their Directorates.**

### 4. Frequency of Meetings

The Forum will meet four times a year: two meetings with Policy, Performance and Community Planning Service representatives and two meetings with Equality Champions. All Council services are invited to nominate Equality Champions.

**South Ayrshire Council  
Equality Impact Assessment  
Scoping Template**

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

## 1. Policy details

Policy Title	Equality and Diversity Forum – Terms of Reference
Lead Officer (Name/Position/Email)	Kevin Anderson Service Lead – Policy, Performance and Community Planning.

## 2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Thematic Groups: Health, Human Rights & Children's Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	n/a
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	n/a
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	n/a
Increase participation of particular communities or groups in public life	n/a
Improve the health and wellbeing of particular communities or groups	n/a
Promote the human rights of particular communities or groups	n/a

Tackle deprivation faced by particular communities or groups	n/a
--	-----

### 5. Summary Assessment

<p><b>Is a full Equality Impact Assessment required?</b>          (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b>)</p>	<p><b>YES</b> <input type="checkbox"/></p> <p><b>NO</b> <input checked="" type="checkbox"/></p>
<p><b>Rationale for decision:</b></p> <p><b>This measure has no noted impacts requiring a full assessment.</b></p>	
<p><b>Signed :</b> ...Kevin Anderson.....<b>Service Lead</b></p> <p><b>Date:</b> 28.2.23</p>	