

Service and Partnerships Performance Panel Action Log/Work Programme – 2023

Agenda Item No 3

SERVICE AND PARTNERSHIPS PERFORMANCE PANEL – ACTION LOG

No.	Date of Meeting	Issue	Actions	Assigned to	Update	Completed
1.	10 January 2023 (Service and Perf Panel)	Employee Absence - Update	To provide a confidential briefing to Members of the Panel with further information on the subject matter	Chief HR Adviser	To be provided to Panel Members by 6/2/23 <i>Sent to all Members on 6/2/23</i>	YES
2.	7 February 2023 (Service and Perf Panel)	Elected Members' Briefings/Training Update	An Officer to write to the various political group leaders asking them to liaise with their group members for ideas on suitable training sessions.	Head of Legal and Regulatory Services	Will be undertaken by 21 April 2023.	NO
3.	8 February 2023 (Part Panel)	Local Performance Report: Police Scotland	Superintendent Derek Frew to investigate and report back any findings in relation to telecom companies scam and fraud prevention methods.	Service Lead – Policy, Performance and Community Planning	To be undertaken by 28 April 2023	NO

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4.	8 February 2023 (Part Panel)	Local Police Plan 2023-26	Superintendent Derek Frew to add information related to engagement with young carers to the appendix entitled 'Youth Engagement'.	Service Lead – Policy, Performance and Community Planning	Information added to the appendix entitled 'Youth Engagement' and presented at the Cabinet Meeting on 14 March 2023.	YES
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Petition update

Public Petition	Action	Update
Residents Parking – additional spaces, Prestwick	Petition refused in terms of 2.5 and 2.6.7 of the Council's Petitions Protocol. In terms of 2.6.7. – it would be inappropriate for this Panel to consider the petition as the matter is one which has its own procedures. In this case, Road Traffic Regulations which are a planning matter.	The Head of Legal, HR and Regulatory Services notified the Lead Petitioner of the rejection of the Petition, in keeping with clause 3.2 of the Council's Petitions Protocol. She also advised the Petitioner that this matter was forwarded to Ayrshire Roads Alliance asking them to treat it as a service request.
Playpark in Mossblown	Petition refused in terms of 3.1 and 2.5 of the Council's Petitions Protocol relating to signatures and addresses. Also, no information provided on the previous steps taken to resolve the matter.	The Head of Legal, HR and Regulatory Services notified the Lead Petitioner of the rejection of the Petition, in keeping with clause 3.2 of the Council's Petitions Protocol.
Prestwick Business Improvement District (BID)	The Petition was due to be heard by the Panel on 18 November 2020. The Lead Petitioner requested that the Petition be carried forward to the next meeting of the Panel as businesses would be much clearer with regard to the impact of Covid-19, he also advised that he had experienced difficulties setting up conference calls with committee members to discuss the Petition and stated that this had seriously affected the BID Petition preparation.	The Petition was due to be heard at Panel on the 10 February 2021. As a result of further Covid-19 restrictions, the Petitioner was given the option of joining the meeting remotely, or carrying forward the Petition to the next Panel meeting on the 21 April 2021, the Petitioner chose the latter. The Petitioner was contacted ahead of the April Panel and asked to confirm that he wished the Petition to proceed, the Petitioner responded that he was having difficulty contacting two members of his committee and requested a further adjournment. Following consideration by the Monitoring Officer, the Petitioner was informed that a further adjournment would not be possible given that the Panel was ready to hear the Petition in November 2020, accordingly the Petition would fall. This would not preclude a further Petition being brought at a later date.

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Bring Peace to Eastfield	<p>Petition refused in terms of 2.6 Council's Petitions Protocol that it would be inappropriate for the Panel to consider a petition in the following circumstances :</p> <p>Paragraph 2.6.5 - if it" is considered to have potential to cause personal distress or loss"</p> <p>Paragraph 2.6.6 – if it" relates to an individual's circumstances or an individual's grievance..... or contains information by which individuals can be identified"</p> <p>Paragraph 2.6.11 – if it contains " matters that could damage a person's...reputation"</p> <p>Paragraph 2.6.12 – if it contains " an allegation or matter which could contain information that is not true or is defamatory, discriminate against someone ..."</p>	The Head of Legal, HR and Regulatory Services notified the Lead Petitioner of the rejection of the Petition, in keeping with clause 3.2 of the Council's Petitions Protocol.
Save Ayr Citadel – 8 October 2021	The Petition was refused because it would not be appropriate for the petition to proceed to Panel when it related to a decision taken by Council in the last 6 months. The Leadership Panel of 24 August 2021 considered a report on the proposed new leisure centre. Further, a petition application would not proceed to Panel where it involved matters with their own distinct procedures, such as Planning. The planning process had been triggered in relation to the proposals. During that process, members of the public would be able to make their representations known to the Council.	The Head of Legal, HR and Regulatory Services notified the Lead Petitioner of the rejection of the Petition, in keeping with clause 3.2 of the Council's Petitions Protocol.

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Anti-Social Behaviour – Wellington Street Prestwick	The Petition was refused because it would not be appropriate for the petition to proceed to Panel. 2.5 of the Petition Protocol states that the Petitioner should be able to demonstrate that steps had been taken to attempt to resolve the issue of concern prior to submitting the petition. Details of services or officers of the Council previously approached, together with copies or summaries of the responses received, should have been submitted together with the Petition, this information was not included in the Petition.	The Service Lead – Democratic Governance notified the Lead Petitioner of the rejection of the Petition, in keeping with clause 3.2 of the Council's Petitions Protocol.
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	Issue	Actions	Assigned To	Due Date To Panel	Latest update
1.	Ayr Gaiety Partnership Performance Report	Scrutiny of performance (annual update)	Director of Strategic Change and Communities	16 May 2023	
2.	Community Wealth Building Programme	Scrutiny of annual progress report	Director of Strategic Change and Communities	16 May 2023	Deferred from 18 April 2023
3.	Participatory Budgeting Activity in 2022/23	6-monthly update report as part of the regular community engagement reporting	Director of Strategic Change and Communities	16 May 2023	
4.	Complaints – Scrutiny Update – Period:1 October 2022 to 31 March 2023	Provide statistics for scrutiny (6-monthly update)	Head of Legal and Regulatory Services	13 June 2023	Deferred from 16 May 2023 to align with internal reporting periods
5.	Ayrshire Roads Alliance Service Plan 2023/24 and Performance Report 2022/23	Present the ARA Service Plan and Performance Report	Depute Chief Executive and Director of Housing, Operations and Development	13 June 2023	
6.	Developer Contribution Update	Update for reporting period April 2022 to March 2023	Depute Chief Executive and Director of Housing, Operations and Development	13 June 2023	Six monthly update for period from April to September 2022 has been deferred since 7 March 2023. Report covering full year for period April 2022 to March 2023 will be submitted to June Panel.

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	Issue	Actions	Assigned To	Due Date To Panel	Latest update
7.	Local Government Benchmarking Framework 2021/22	Advise Members re difference benchmarking is making within SAC (National Overview Report published March 2023)	Director of Strategic Change and Communities	13 June 2023	
8.	Local Performance Report: Scottish Fire and Rescue – 2022/23 Full Year Performance and Service Update Report	Provide members with information about performance of the Scottish Fire and Rescue Service in South Ayrshire	Director of Strategic Change and Communities	13 June 2023	
9.	Scottish Fire And Rescue – Draft Strategic Plan 2023-26	Advising Members of consultation process in relation to draft plan	Director of Strategic Change and Communities	13 June 2023	
10.	South Ayrshire Council Active Travel Strategy	Annual Report	Depute Chief Executive and Director of Housing, Operations and Development	13 June 2023	
11.	Community Learning and Development Partnership Plan 2021-24	Progress report Year 1	Director of Strategic Change and Communities	13 June 2023	
12.	Tourism and Events Strategy Update	Scrutiny of report	Director of Strategic Change and Communities	13 June 2023	