

19 April 2023

To:- **Councillors Dowey, Clark, Connolly, Davis, Ferry, Kilbride, Lyons, Pollock and Shields.**

Educational Representatives – Cameron McKenzie/ Taylor McGill, Miss Davey, Pastor Gall, Rev. Gemmell, Mr. Robinson and Mr. Terras.

All other Members for INFORMATION ONLY

Dear Councillor

CABINET

You are requested to participate in a meeting of the Cabinet to be held **on Tuesday, 25th April 2023 at 10.00 a.m.** for the purpose of considering the undernoted business.

This meeting will be held on a hybrid basis for Elected Members, will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

Yours sincerely

CATRIONA CAVES
Head of Legal and Regulatory Services

B U S I N E S S

1. Declarations of Interest.
2. Minutes of previous meetings of:
14 March 2023 (copy herewith) and;
29 March 2023 (copy herewith).
3. Decision Log
 - (a) Overdue Actions– for approval;
 - (b) Actions Listed with Revised Dates – for approval; and
 - (c) Recently Completed Actions.
(copies herewith).

4. Education Portfolio.
 - (a) Inspection of Girvan Primary School: Education Scotland Report – Submit report by Director of Education (copy herewith).
 - (b) Inspection of St Patrick's Primary School: Education Scotland Report – Submit report by Director of Education (copy herewith).
5. Economic Development.
 - (a) Ayrshire Flood Risk Management Plan Cycle 2 – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
 - (b) Electric Vehicle Charging Infrastructure Investment in Ayrshire – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
 - (c) Road Improvement Plan 2023-2024 – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
6. Corporate and Strategic.
 - (a) Strategic Risk Management – Submit report by Head of Legal and Regulatory Services (copy herewith).
7. Corporate and Strategic/ Financial, HR and ICT/ Buildings Housing and Environment.
 - (a) Approval Process and Governance Arrangements for Ward Capital Projects – Submit report by Depute Chief Executive and Director of Housing, Operations and Development (copy herewith).
8. Corporate and Strategic/ Buildings Housing and Environment.
 - (a) Approvals Under Delegated Authority during a Period of Recess – Submit Report by Head of Legal and Regulatory Services (copy herewith).
9. Corporate and Strategic/Finance, HR and ICT.
 - (a) Review of the Byelaws Prohibiting the consumption of Alcohol in Designated Public Places – Submit report by Head of Legal and Regulatory Services (copy herewith).
10. Financial, HR and ICT.
 - (a) Code of Conduct for Employees - Conflict of Interest Policy ('C para-approval required) – Submit report by Head of Legal and Regulatory Services (copy herewith).
11. Corporate and Strategic / Health and Social Care
 - (a) Age Friendly Communities – Submit report by Director of Health and Social Care (copy herewith).
12. Economic Development.
 - (a) **Regeneration Build B–J Programme - Submit report by Depute Chief Executive and Director of Housing, Operations and Development (Members only).**
13. Buildings Housing and Environment/ Tourism, Culture and Rural Affairs.
 - (a) **Sale of Girvan Bandstand, Stair Park, Henrietta Street, Girvan - Submit report by Depute Chief Executive and Director of Housing, Operations and Development (Members only).**

14. Consideration of Disclosure of the above confidential reports.

For more information on any of the items on this agenda, please telephone Courtney Buchanan, Committee Services at Wellington Square, Ayr or
e-mail: courtney.buchanan@south-ayrshire.gov.uk
www.south-ayrshire.gov.uk

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CABINET

Minutes of a hybrid webcast meeting on 14 March 2023 at 10.29 a.m.

Present
in County

Hall: Councillors Martin Dowey (Chair), Alec Clark, Brian Connolly, Martin Kilbride, Lee Lyons, Bob Pollock and Bob Shields.

Present

Remotely: Councillors Ian Davis and Stephen Ferry.

Attending
in County

Hall: E. Howat, Chief Executive; M. Newall, Depute Chief Executive and Director of Housing, Operations and Development; J. Bradley, Director of Strategic Change and Communities; G. Hunter, Assistant Director – Strategic Change and Communities; C. Cox, Assistant Director – Housing, Operations and Development; K. Dalrymple, Assistant Director – Housing and Operations; T. Baulk, Head of Finance, ICT and Procurement; K. Briggs, Service Lead – Legal and Licensing; K. Anderson, Service Lead – Policy, Performance and Community Planning; F. Ross, Service Lead – Neighbourhood Services; P. Bradley, Service Lead - Professional Design Services; K. Braidwood, Head of Roads (Ayrshire Roads Alliance); C. Buchanan, Committee Services Officer; C. Griffiths, Committee Services Assistant and E. Moore, Committee Services Assistant.

Also

Attending
in County

Hall: Superintendent D. Frew (Police Scotland) (in attendance for item 4 only).

Attending

Remotely: T. Burns, Service Lead – Asset Management and Community Asset Transfer.

Opening Remarks.

The Chair took the sederunt, confirmed to Members the procedures to conduct this meeting and advised that the meeting was being broadcast live.

1. Declarations of Interest.

There were no declarations of interest by Members of the Cabinet in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Minutes of previous meeting.

The minutes of 15 February 2023 ([issued](#)) were submitted and approved.

3. Decision Log.

Following discussion, the Cabinet

Decided:

- (1) to note that there were no overdue items to report;
- (2) to approve the actions listed with revised due dates (issued); and
- (3) to note the recently completed actions (issued).

Corporate and Strategic.**4. Local Police Plan 2023 -2026.**

There was submitted a report ([issued](#)) of 6 March 2023 by the Director of Strategic Change and Communities requesting consideration of the revised draft Local Police Plan 2023-26, as detailed in Appendix 1 of the report.

Superintendent Derek Frew, Police Scotland gave a verbal overview of the report. Following a full discussion by Members around the Local Police Plan 2023 – 2026 priorities, the Cabinet

Decided: to agree the revised draft Local Police Plan 2023-26, outlined in Appendix 1 of the report.

Buildings, Housing and Environment**5. Ash Dieback.**

There was submitted a report ([issued](#)) of 6 March 2023 by the Depute Chief Executive and Director of Housing, Operations and Development advising Members of the impact of the Ash Dieback disease and seeking approval for an Ash Dieback Plan, as set out in Appendix 1 of the report.

Members highlighted their concerns in relation to the considerable funding required to fell the trees considered to be a significant risk to public safety and enquired if there were any funding schemes available to alleviate some financial pressure on the Council. The Service Lead (Neighbourhood Services) stated that she was not aware of any funding currently available to tackle the national issue of Ash Dieback across Scotland.

Having noted that paragraph 3.15 of the report entitled 'Background', May and October 2023 should be replaced to read 'May and October 2022', the Cabinet

Decided:

- (1) to approve the Ash Dieback Plan at Appendix 1, with year 1 funding coming from the Council's uncommitted reserves; and
- (2) to agree that Members lobby CoSLA to fund the full project through the Scottish Government. If the Scottish Government do not agree to fund the remaining work for years 2 to 7 a report will be brought to cabinet to seek instruction from Members.

Buildings, Housing and Environment/ Tourism and Rural Affairs.

6. Community Centres and Village Hall Management Arrangements Update.

There was submitted a report ([issued](#)) of 6 March 2023 by the Director of Strategic Change and Communities seeking approval for officers to continue reviewing and implementing the management arrangements for community centres and village halls.

Having heard a Member of the Cabinet raise concern around the new lease proposal for Ivy Cottage, Troon and stating that services currently used by Troon Early Years Centre might be displaced, the Service Lead (Thriving Communities) highlighted that he would meet with Troon Early Years Centre to discuss their requirements for Ivy Cottage. Members requested that feedback be provided once discussions had been concluded.

The Cabinet

Decided:

- (1) to agree the approaches and recommendations outlined within the report with the exception of the agreement to management changes to Barr Community Council. Further discussions to take place with community in Barr and be reported back to Cabinet; and
- (2) to request that officers submit an update to Members in relation to any recommendations for Ivy Cottage, Troon.

Buildings, Housing and Environment/ Education.

7. Girvan Primary School Project.

There was submitted a report ([issued](#)) of 6 March 2023 by the Depute Chief Executive and Director of Housing, Operations and Development seeking approval to request HubSW to appoint a Design Team to provide Strategic Support Services for the New Girvan Primary School Project.

The Cabinet

Decided: to approve the proposal to request HubSW via Strategic Support Services to carry out the appointment of a Design Team led by Norr Architects to facilitate initial design work on the Girvan Primary School Project.

Councillor Bob Shields left the meeting at this point.

Economic Development.

8. Motorhome Parking Scheme 2022 Outcome Report – Update.

There was submitted a report ([issued](#)) of 6 March 2023 by the Depute Chief Executive and Director of Housing, Operations and Development providing a supplementary report to the 2022 Motorhome Outcome Report which had been presented to Cabinet on 15 February 2023 which provided Members with further options in relation to potential trial motorhome sites within Troon for 2023.

Having considered the contents of the report contained in Appendix 1 the Cabinet

Decided: to approve recommendations for the 2023 motorhome trial scheme within Troon, namely:-

- (a) that, Beach Road Car Park should be discounted from any further consideration;
- (b) North Shore Road Car Park (Barassie Toilet Block), should be included allowing unlimited access to motorhomes and caravans;
- (c) the north section of Harbour Road Car Park (Ballast Bank) should be included with the provision of up to five motorhome bays;
- (d) Titchfield Road Car Park should be discounted from any further consideration; and
- (e) that, South Beach Car Park should be discounted from any further consideration.

Health and Social Care.

9. Updated Terms of Reference for Equality and Diversity Forum.

There was submitted a report ([issued](#)) of 6 March 2023 by Director of Strategic Change and Communities seeking approval for the updated terms of reference for the Equality and Diversity Forum.

The Cabinet

Decided: to approve the updated terms of reference as detailed in Appendix 1 of the report.

10. Exclusion of press and public.

The Cabinet resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining items of business on the grounds that they involved the likely disclosure of exempt information in terms of paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

Buildings, Housing and Environment.

11. Arran Mall Update.

There was submitted a report (Members only) of 8 March 2023 by the Head of Legal and Regulatory Services providing a further update on the external legal advice obtained regarding the outstanding suspensive conditions for the site acquisition of the Arran Mall; to present options available to the Council on how to now proceed; and to seek approval for the proposed course of action set out in the recommendations.

Having considered the terms of the external legal advice to the Council and the options available to the Council, as set out in paragraph 4.1 of the report, the Cabinet

Decided:

- (1) to approve Officers to act in terms of Option 3, with delegated power to act in terms of Option 1 in the event that agreement on Option 3 cannot be reached with the sellers; and
- (2) to request that Officers provide a further report setting out proposals for the development of the site.

Corporate and Strategic/ Economic Development.

12. Skypath Aerospace Training CIC.

There was submitted a report (Members only) of 7 March 2023 by the Director of Strategic Change and Communities providing an update on the current operation of Skypath and consider future funding arrangements.

Decided:

- (1) to agree that no further Council funding is allocated to Skypath Aerospace Training CIC (Skypath);
- (2) to request that officers seek approval from the UK Shared Prosperity Fund to reallocate funding to other projects; and
- (3) to request that officers submit a report to June Council removing Skypath from the list of approved Outside Bodies.

13. Consideration of Disclosure of the above confidential reports.

Decided:

- (1) not to authorise the disclosure under Standing Order 32.4 of the following report as further negotiations are proposed to take place with the Sellers.
 - Arran Mall Update
- (2) not to authorise the disclosure under Standing Order 32.4 of the following report, until the Council makes the approach to the Fund and negotiates the process of getting agreement to reallocate.
 - Skypath Aerospace Training CIC.

The meeting ended at 11:48 a.m.

CABINET (SPECIAL)

Minutes of a hybrid webcast meeting on 29 March 2023 at 2:00 p.m.

Present
in County

Hall: Councillors Martin Dowey (Chair), Alec Clark, Brian Connolly, Ian Davis, Martin Kilbride, Lee Lyons, Bob Pollock and Bob Shields.

Present

Remotely: Councillor Stephen Ferry.

Also

Present

In County

Hall: Councillor Peter Henderson, attending as Chair of the Audit and Governance Panel.

Attending
in County

Hall: E. Howat, Chief Executive; C. Caves, Head of Legal and Regulatory Services; C. Buchanan, Committee Services Officer and C. McCallum, Committee Services Assistant.

Attending

Remotely: T. Baulk, Head of Finance, ICT and Procurement.

Opening Remarks.

The Chair took the sederunt, confirmed to Members the procedures to conduct this meeting and advised that the meeting was being broadcast live.

1. Declarations of Interest.

There were no declarations of interest by Members of the Cabinet in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Exclusion of press and public.

The Cabinet resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining item of business on the grounds that it involved the likely disclosure of exempt information in terms of paragraph 8 of Part 1 of Schedule 7A of the Act.

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Buildings, Housing and Environment.

3. Call-in for the Arran Mall Update.

Reference was made to the Minutes of the Audit and Governance Panel of 22 March 2023 (Page 2, paragraph 2) when that Panel had considered the terms of a call-in from the Minutes of the Cabinet of 14 March 2023 (Page 4, paragraph 11) in relation to concerns over delegation of decision-making following negotiation, given the scale of the issue and potential cost to the public purse and the risks to the Council depending on the direction negotiations of the site of the Arran Mall.

It was noted that the Audit and Governance Panel had agreed, following discussion and review, to refer the matter back to Cabinet requesting that recommendation 2.1.3 of the report be amended requesting officers to seek to negotiate in terms of Option 3 and report back to Cabinet on 25 April 2023 on the terms of any renegotiation, failing which the purchase should be concluded immediately on the basis of the terms outlined in Option 1.

The Cabinet heard from the Chair of the Audit and Governance Panel in relation to the decision of that Panel; the Head of Legal and Regulatory Services in relation to the competency of the call-in; and the Chief Executive advised that she would be writing to all Members requesting that future call-in forms specified which Members and Officers were to be requested to attend the Audit and Governance Panel to respond to questions.

Discussion then took place regarding comments made at Audit and Governance Panel on 22 March 2023 that no Member of Cabinet was present to speak on the decision of Cabinet of 14 March 2023; and Cllr Dowey advised that he had been in attendance remotely at that Panel and had been available to speak to the decision.

The Cabinet,

Decided: to confirm the decision taken at the Audit and Governance Panel of 22 March 2023, namely, to agree that existing recommendation 2.1.3 in the report to this Cabinet of 14 March 2023 entitled "Arran Mall Update" be substituted with:-

"2.1.3 to agree that officers are granted authority to seek a response from the sellers in relation to option 3 with a report in relation to option 3 to Cabinet on 25 April 2023 if they are willing to negotiate and, failing which, officers will conclude the Agreement in terms of Option 1 immediately."

4. Consideration of Disclosure of the above confidential report.

The Cabinet

Decided: not to authorise the disclosure under Standing Order 32.4 of the report entitled "Arran Mall update" as further negotiations are proposed to take place with the Sellers.

The meeting ended at 3:12 p.m.

Agenda Item No. 3(a)

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	01/11/2022	Developer Contributions Update relative to Planning Permissions (2021/2022)	["H, O and D"]	Iles, Craig	Regular updates to the Service and Performance Panel for each six month reporting period identified in the report - different to recs in report	No	31/03/2023		As a consequence of a period of absence due to illness, the author was unable to complete the six monthly update report. A full year report will be presented to the Service and Performance Panel on 13 June 2023- Mike Newall/Craig Iles	Pollock, Bob

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	14/06/2022	Services to Gypsy Travellers - Site to Support and Accommodate Gypsy/ Traveller Encampments	["PLA"]	Newall, Mike	report back an update to Cabinet in September 2022 - different to rec in report	No	31/03/2023		<p>18/04/2022- MOWG will be set up to provide updates.- Mike Newall</p> <p>Asset Management will engage with a Land Agent to enter into discussions with the Landowner who has intimated that land may be available to develop a transit site for Gypsy/Travellers. It has been agreed with the Leader of the Council that an update paper will be deferred until the end of March 2023 to allow Officers the opportunity to engage with the landowner and prepare potential alternative proposals. Cabinet on 29/11/22 agreed revised due date of 31/3/23 (previously 29/11/22)</p>	Kilbride, Martin; Lyons, Lee

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	18/01/2022	Developer Contribution Governance and Reporting Arrangements	["PLA"]	Iles, Craig	Briefing Note to be sent to Members on the process for dealing with developer contributions - addit to recs in report	No	31/03/2023		<p>18/04/2023-As a consequence of absence due to ill health, the Members' Briefing note has not been completed to date. The note will be forwarded onto all Members by the end of April 2023.- Mike Newall/Craig Iles</p> <p>Due to staff shortage and competing workload pressures this task has not been completed. revised date of 28/2/23 agreed at Cabinet meeting of 15/2/22 (previous date 31/01/23). Cabinet on 14/11/22 agreed revised due date of 28/2/23 (previously 31/10/22). Cabinet on 14/03/23 agreed revised due date of 31/03/23 (previously 28/02/23).</p>	Pollock, Bob

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	27/04/2021	Flood Risk Management (Scotland) Act 2009 – Draft Ayrshire Flood Risk Management Plan Cycle 2	["PLA"]	Kevin Braidwood	Implement Panel decision	No	31/03/2023		SEPA consultation closed on 31 October 2021. SEPA plan to share the SAC area responses with ARA/SAC in January 2022. LFRM to be presented to Cabinet January 2023. revised date of 31/3/23 agreed at Cabinet meeting of 27/9/22 (previous date 30/6/22).publication by SEPA did not allow sufficient time for report to be lodged for January 23 Cabinet.paper to be presented February 2023.Report lodged for cabinet 25/4/23	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	28/11/2017	Implementation of 20mph speed restrictions across South Ayrshire Villages	["PLA"]	Kevin Braidwood	Report back to Leadership Panel regarding results of the phase 3 engagement process, outline designs, associated costs and implementation programme within the road improvement plan and reporting to Regulatory Panel. ARA have contacted 3 community councils with only two responding additional information has been issued and we await feedback. The third CC has been contacted again. Updating design to take into account community comments. To discuss amendment date with PFH Monday 17 April 2023.	No	31/03/2023		<p>speed signage installation for phase 1 and 2 schemes now largely complete - remaining signs will be installed during the next contractor visit (25th Oct). Installation of the Phase 1 and Phase 2 20mph speed signage has been completed.</p> <p>Dailly: Footway widening works now complete - this work was incorporated into the resurfacing works on the B741 to minimise disruption.</p> <p>Monkton: the traffic calming works are now complete.</p> <p>Dundonald: works programmed for early November, subject to confirmation of material supply.</p> <p>Phase 3 designs commenced on the agreed design of signing and lining only and are due to be completed by end of February 2022 for presentation to community councils. Design process on programme.</p> <p>Designs for phase 3 have been issued to ward members and community councils for feedback. Only Two CC have responded.</p> <p>revised date of 30/11/22 agreed at Cabinet meeting of 27/9/22 (previous date 8/3/22). Designs were re-issued to remaining three CC's for comment .Awaiting feedback and agreed presentation dates. Received confirmation from two CC's regarding proposals. Awaiting member input.</p>	Pollock, Bob

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	01/11/2022	15-17 Sandgate Ayr Common Good Consultation	["H, O and D"]	Burns, Tom	Conclusion of sale	No	29/04/2023	19/05/2023	Update - draft qualified acceptance issued 04/04/2023. Response from purchaser's solicitor on 06/04/2023 seeking a reduction in price due to deterioration in condition of property. The price was the subject of approval by a previous Panel, therefore any amendment would require further approval from elected members. Current due date amended following consultation with PFH	Kilbride, Martin
CAB	30/08/2022	Ayrshire Growth Deal Aerospace and Space Programme - Update.	["SC and C"]	Reid, Louise	Ensure development of Full Business Cases once the remaining project OBCs have final Scottish and UK Government Approval	No	31/03/2023	31/05/2023	Roads OBC remains outstanding and is being progressed. ASTAC OBC was submitted for approval on 15/11/22. FBC for ASTAC will be developed once ASTAC OBC is approved. Cabinet on 29/11/22 agreed revised date of 31/03/23 (previously 01/11/22). Update as of 28/02/23 - ASTAC OBC is being progressed by Economy & Regeneration service (Theo Leijser is Project Lead) Roads OBC being progressed by ARA. Spaceport FBC is in development. Digital project is undergoing rescoping exercise and OBC development will follow approval of new scope.	Pollock, Bob
LP	08/03/2022	Sale of Land at Queens Terrace, Maybole	["PLA"]	Briggs, Karen; Burns, Tom	Sale to be concluded	Yes	31/03/2023	30/04/2023	Sale completed	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	01/03/2022	Tourism and Events Strategy	["SC and C"]	Kerr4, Laura	Provide a report on progress to the Service and Performance Panel regarding the implementation of the strategy	No	01/05/2023	13/06/2023	Agreed with Cllrs Clark and Connolly	Clark, Alec; Connolly, Brian
LP	15/02/2022	Ayrshire Growth Deal Aerospace and Space Programme Update	["SC and C"]	Reid, Louise	Ensure development of Full Business Cases once the projects OBC's have final Scottish and UK Government approval.	No	31/03/2023	31/05/2023	Roads OBC remains outstanding and is being progressed. ASTAC OBC was submitted for approval on 15/11/22. FBC for ASTAC will be developed once ASTAC OBC is approved. Cabinet on 29/11/22 agreed revised date of 31/3/23 (prev 1/11/22) Update as of 28/02/23 - ASTAC OBC is being progressed by Economy & Regeneration service (Theo Leijser is Project Lead) Roads OBC being progressed by ARA. Spaceport FBC is in development. Digital project is undergoing rescoping exercise and OBC development will follow approval of new scope.	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	18/01/2022	ICT Data Centre "Hosting and Delivery Model"	["CEO"]	Mullen, Kevin	Migration Implementation Phase 1	No	31/03/2023	30/04/2023	The implementation is progressing well with 66% of the planned migration completed and more servers moving over on a daily basis (mid March 23). Due to some technical challenges the timeline needs to be extended to 30 April 2023 in order to complete the phase 1 migration plan.	
LP	30/11/2021	Net Zero Carbon Retrofit	["PLA"]	Burns, Tom	Undertake estate rationalisation exercise	No	31/03/2023	31/05/2023	A report will be submitted to the Cabinet regarding Transforming the Estate in May 2023.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	25/05/2021	Sale of South Lodge, Belleisle Park, Doonfoot Road, Ayr	["PLA"]	Briggs, Karen; Burrows, Tom	Missives to be concluded	No	31/03/2023	28/04/2023	<p>Cabinet on 30/8/22 agreed revised due date of 31/10/22, to allow for discussions in relation to a pre-application for planning permission for the site and ARA requirements for parking. However Legal understand that this has not yet been resolved, and await further instructions. Suggest amended date of 31/12/22, but dependent on planning issue. Cabinet on 1/11/22 - agreed new due date of 31/12/22 (previously 31/10/22).</p> <p>No further update or instructions received by Legal since last Cabinet (as at 20.12.22) so have suggested another revision to due date of 31/3/23. Cabinet on 17/01/23 agreed revised date of 31/03/23 (previously 31/12/22).</p> <p>Legal have now received instructions to progress, as parking/ARA issues have been resolved. Draft documents sent to purchaser's solicitor w/c 23/1/23. Update - on instructions from Estates, Legal have issued a qualified acceptance to purchaser's solicitor, giving a deadline of 14th April for acceptance, failing which the offer will be formally rejected and the property will be re-advertised.</p>	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	27/10/2020	Sale of Land at Queens Terrace, Maybole	["H, O and D"]	Burns, Tom	Sale to be concluded	No	31/03/2023	28/04/2023	Cabinet on 29/11/22 agreed new date of 28/2/23 (prev 28/11/22). Ayrshire Housing have advised the Council's Legal Services that they will conclude the transaction by the end of March 2023. Cabinet on 14/03/23 agreed revised due date of 31/03/23 (previously 28/02/23). Update - drafts now agreed, awaiting delegated powers report re Licence to Occupy for Ayrshire Housing for ground adjacent to ground being sold. Revised due date 28/04/23.	Kilbride, Martin
LP	11/06/2019	Ayr Esplanade Review	["PLA"]	Burns, Tom	Terminate lease agreements for kiosks	No	31/03/2023	24/04/2023	Termination notice to be issued by Legal Services. Kiosk will remain open to September 2023	Kilbride, Martin
LP	11/06/2019	Ayr Esplanade Review	["PLA"]	Burns, Tom	Install new kiosk facilities	No	31/03/2023	29/03/2024	Notices to quit to be issued, PIN notice for expressions of interest to be issued. Kiosk will remain open till September 2023.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	14/03/2023	Girvan Primary School Project	["SC and C"]	Newall, Mike	Appoint HubSW to carry out Strategic Support Services	Yes	17/03/2023			Kilbride, Martin;Ferry, Stephen
CAB	14/03/2023	Motorhome Parking Scheme 2023 – Troon Options	["H, O and D"]	Kevin Braidwood	Permanent and trial motorhome parking schemes	Yes	01/04/2023			Bell, Kenneth;Mac kay, Craig;Saxton, Philip
CAB	14/03/2023	Skypath Aerospace Training CIC	["SC and C"]	Leijser, Theo	Formally advise Skypath of the Cabinet decision re funding	Yes	31/03/2023			Pollock, Bob;Dowey, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	15/02/2023	Ayrshire Growth Deal Update	["SC and C"]	Reid, Louise	Application of AGD Change Management processes where any project change request is triggered	Yes	01/03/2023		Change management processes are applied as required.	Pollock, Bob;Dowey, Martin;Davis, Ian
CAB	15/02/2023	Ayrshire Growth Deal Update	["SC and C"]	Baulk, Tim	Review capital programme to incorporate changes to financial profiling of the AGD projects	Yes	01/04/2023			Pollock, Bob;Dowey, Martin;Davis, Ian

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	29/11/2022	Proposed Purchase of Industrial Premise, Ayr - please advise Clerk when redacted report can be made public	["PLA"]	Burns, Tom;Cave s, Catriona	Purchase to be concluded and lease hire agreements transferred to the Council.	Yes	10/03/2023		Instructions received and external solicitors Harper MacLeod are acting for the Council. Draft offer received and title report prepared. Due diligence questionnaire information has been passed to Assets and Neighbourhood Services. TUPE issues also being considered. Officers working towards achieving settlement by the due date. Settlement of the transaction achieved on10-Mar-2023.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	01/11/2022	Revised Recruitment and Selection Policy	["CEO"]	Wesson, Wendy	Update Terms and Conditions	Yes	31/03/2023		PFH agreed extension to 31 March 2023 due to ongoing work commitments.	Davis, Ian

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	01/11/2022	Adult Locality Services Management Restructure	["HSCP"]	McClean, Billy	Implementation of management of change policy and recruitment to posts	Yes	31/03/2023		<p>Interviews 19-25th Jan. One senior manager filled through restructure process and one through recent recruitment process leaving one vacancy. One CNM post filled through restructure process and none through recent recruitment process leaving two vacancies. Recruitment process for Principal Social Worker Posts not yet concluded leaving three vacancies.</p> <p>Team Leader Restructure will commence early February 1/3 - 2 of 3 Senior Manager (Localities), 2 of 3 Principal Social Worker (Localities), 2 of 3 Clinical Nurse Manager (Localities) and 1 of 1 Service Manager (in Mental Health) posts have been filled with some postholders already having started and the remaining candidates starting early April. The remaining posts have been re-advertised with interviews in mid march.</p> <p>17/3 - ongoing</p>	Lyons, Lee

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	01/11/2022	15-17 Sandgate, Ayr Common Good Consultations	["CEO"]	Caves, Catriona	Members Briefing - relating to Common Good Funds to be organised	Yes	28/02/2023		The Briefing was issued as part of the February Members' Bulletin.	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	27/09/2022	Place Based Investment Programme 2022 to 2023	["PEO"]	Reid, Louise	Implementation of PBIP projects and initiatives. with the exception of Whitletts Activity Centre which is to be reported to Cabinet in November 22 - different to report	Yes	31/03/2023		All PBIP funds now committed for this financial year and project delivery is underway.	Pollock, Bob
LP	08/03/2022	Sale of Land at Queens Terrace, Maybole	["PLA"]	Briggs, Karen;Burns, Tom	Sale to be concluded	Yes	31/03/2023	#####	Sale completed	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	08/03/2022	Road Improvement Plan 2022-2023	["PLA"]	Kevin Braidwood	Implementation of the Road Improvement Plan	Yes	31/03/2023			

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	08/03/2022	South Ayrshire Council's Active Travel Strategy	["PLA"]	Kevin Braidwood	<p>Publication of the finalised Active Travel Strategy on both ARA and SAC websites, accompanied by a Council press release required to amend foreword to Cllr Dowey. Foreword amended and publication date to be agreed with comms. ARA have provided narrative to comms and were advised this would be published after the budget setting Council. We await publication date from Communications team.</p> <p>ARA have provided an indicative date for publication.</p>	Yes	15/03/2023		<p>Launch date of Monday 14 March 2022 proposed. Cabinet on 30/8/22 agreed revised due date of 82/9/22 (previously 19/8/22). revised due date of 31/10/22 agreed at Cabinet on 27/9/22 (previously 2/9/22). Cabinet on 17/01/23 agreed revised date of 31/01/23 (previously 30/11/22).</p>	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	01/03/2022	Waste Strategy 2021 – 2031 Progress Report	["PLA"]	Dalrymple, Kenneth	Annual report update to the Service and Performance Panel	Yes	01/03/2023			

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/02/2022	2022 Motorhome Parking Scheme	["PLA"]	Kevin Braidwood	Permanent and trial motorhome parking schemes.	Yes	15/02/2023		<p>Campervan trial sites all operational.</p> <p>Permanent order for Ayr and Girvan been prepared for formal consultation. Report on this years usage and success to be brought to cabinet Autumn 2022. revised due date of 30/11/22 agreed at Cabinet on 27/9/22 (previously 1/4/22)</p> <p>Paper lodged for Cabinet 15/2/22 agreed with BP 9/12/22</p>	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	18/01/2022	Skypath Training Community Interest Company (CIC)	["SC and C"]	Leijser, Theo	Update on progress presented to the Partnerships Panel	Yes	25/04/2023		Development and discussions in relation to Skypath have not yet reached conclusion. Have suggested to PFH to provide full Skypath update to Cabinet once agreement on and arrangements for Skypath have been reached. Propose to move due date for 25 April Cabinet meeting. Awaiting feedback from PFH. revised date of 25/4/23 agreed at Cabinet meeting of 15/2/22 (previous date 31/01/23).	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	30/11/2021	Net Zero Carbon Retrofit	["PLA"]	Bradley, Pauline;Burns, Tom	Review planned capital programme	Yes	31/03/2023		The General Services Revenue Budget 2023-24 and Capital Investment Programme 2023-24 to 2034-35 was approved in March 2023. Professional Design Services will prepare a Sustainable Design Guide	Davis, Ian;Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	30/11/2021	Net Zero Carbon Retrofit	["PLA"]	Bradley, Pauline;Burns, Tom	Capital Programme approved in March 2023. Professional Design Services have	Yes	31/03/2023		The General Services Revenue Budget 2023-24 and Capital Investment Programme 2023-24 to 2034-35 was approved in March 2023. Professional Design Services will prepare a Sustainable Design Guide	Davis, Ian;Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	30/11/2021	Net Zero Carbon Retrofit	["PLA"]	Burns, Tom	Validate energy usage	Yes	31/03/2023		The capital funding awarded in 2022/23 is being used to install 1/2 hourly sub-metering throughout our operational estates to validate our energy usage.	Davis, Ian; Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	30/11/2021	Net Zero Carbon Retrofit	["PLA"]	Burns, Tom	Progress pilot schemes	Yes	31/03/2023		<p>consumption in some of our buildings and produced a table with the highest to lowest. This informed the decision to pick the pilot projects as follows.</p> <ol style="list-style-type: none"> 1. Marr College / Muirhead PS 2. Girvan Academy / Invergarven 3. Tarbolton PS 4. Dailly PS 5. Minshant PS (district heating) 6. Crosshill PS 7. Doonfoot PS – Solar hot water supply. <p>We are now able to progress with the Doonfoot solar PV supply to provide hot water in the IFE wing at the school, which has been problematic and will provide an excellent supply of hot water to the infant school wing. The solar panels will provide the power to the supply hot water to the wing.</p> <p>The Dailly PS project will provide solar panels to assist with the energy reduction to the school as the heating in the school is all</p>	Davis, Ian; Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	26/10/2021	Long-Term Financial Outlook and Medium-Term Financial Plan	["CEO"]	Baulk, Tim	Develop a public robust engagement process	Yes	31/03/2023		Public communication took place throughout the 2023-24 budget setting process through a series of budget information videos and social media publications plus the publication of a public budget survey.	Davis, Ian

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	26/10/2021	Surplus Land and Buildings Assets	["PLA"]	Burns, Tom	Demolition of Cabin at Annbank	Yes	10/03/2023		Title issue means sale of the site restricted, to small area. Professional Design Services have issued demolition contract.	Kilbride, Martin
LP	26/10/2021	Residual Waste Contract	["PLA"]	Dalrymple, Kenneth	Direct award a contract to contingency supplier	Yes				

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	21/09/2021	Proposed Management Arrangements for Community and Village Halls	["SC and C"]	Tait, Jamie	Community centres and village halls to be reviewed annually	Yes	31/03/2023		Cabinet Report March 2023	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	24/08/2021	Proposed Lease Agreement, Carrick Academy, Maybole	["PLA"]	Briggs, Karen; Burns, Tom	Agreement to be concluded	Yes	31/03/2023		<p>access rights issued to Armed Forces Reserves and Cadets and after delay, contact has now been received from LRFCA's solicitors, who are taking instructions. However there is an outstanding issue with replacement vehicular/pedestrian access which the solicitor needs more information on from clients, and this has caused further delay. Amended due date agreed with PFH. Cabinet on 29/11/22 agreed revised due date of 31/1/23 (prev 30/11/22). 3 reminders issued to the solicitors, who are still waiting for instructions. The due date could still be met if they respond in the next few weeks. Contact has now been made by the surveyor for the Cadet Force, however they are seeking an amended transaction which may require renegotiation by Estates. Current instructions are to rebut this.</p> <p>Update April 2023 - current position is that the Projects Team</p>	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	25/05/2021	Fleet Strategy	["PLA"]	Dalrymple, Kenneth	Annual report update to Service and Performance Panel	Yes	14/03/2023		The Fleet Strategy Update will be submitted to SPP on 18 April 2023. revised date of 14/3/23 agreed at Cabinet meeting of 15/2/22 (previous date 31/01/23).	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	27/04/2021	Strategic Transport Projects Review	["PLA"]	Kevin Braidwood	Submit further update to the Leadership Panel following publication of the Phase 2 Report	Yes	15/02/2023		An update paper will be prepared for the consideration of Leadership upon the publication of the Phase 2 reports - anticipated to be approved Spring 2022. Members briefings will be prepared and disseminated for any pertinent information released in the interim period. STPR2 draft report consultation launched by Scottish Government January 22 ARA will provide briefing on responses to Leaders prior to submission for .A final report will be brought to Leadership following publication of final report in the Autumn.Awaiting publication by SG. Final report published by SG 8/12/22 update .Paper to be brought to cabinet 15/2/22.agreed with BP.	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	16/03/2021	Proposed Management Arrangements for Community and Village Halls	["SC and C"]	Tait, Jamie	Operational arrangements for Community centres and village halls to be reviewed annually	Yes	31/03/2023		Cabinet Report March 2023	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/09/2020	South Ayrshire Council Parking Strategy 2020-2024	["PLA"]	Kevin Braidwood	Implementation of the South Ayrshire Council Parking Strategy 2020-2024 - subject to local consultation and the amendment to free parking times - different to rec in report.Revised report submitted to Cabinet on 17 January 2023	Yes	31/03/2023		Further revised date 30/09/21. Postponed until after the elections. Discussion held with leader and ARA preparing to re-submit. revised date of 31/3/23 agreed at Cabinet meeting of 27/9/22 (previous date 30/6/22).Paper lodged for January 2023 Cabinet	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	26/11/2019	Democratic Support - Savings Proposal and Wider Service Review	["CEO"]	Carlaw, Wynne	Service Review of Democratic Support	Yes	31/03/2023		Further revised dates 31/03/21, 30/11/21. Partial saving achieved via deletion of part time post. Consideration of further efficiencies paused due to Covid - 19, An extension to 30 November 2021 has been granted by Cllr McGinley. 10/1/22-Resolution of remaining balance under discussion. Agreed extension to 30/06/22 pending implementation of the FOM. PFH agreed extension to 31/3/23 to allow service to gauge impact of FOM on service delivery. Cabinet on 30/8/22 agreed revised due date of 31/3/23 (previously 30/6/22). Savings balance is achieved and service review complete.	Davis, Ian

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	29/10/2019	New Lease for Craigie Caravan Park, Ayr	["PLA"]	Burns, Tom	Conclude new lease agreement with the Caravan Club Ltd	Yes	31/03/2023		The Caravan Club advised they require the annual rent calculated on the basis of occupancy levels as per the existing lease as originally approved by LP as opposed to a fixed market rent with 5 yearly reviews as preferred by the Council. Caravan Club have requested a fixed limit to the increase at rent reviews. Further discussions undertaken with PFH with instructions to agree to keep existing lease with original rent review clause with a new action regarding the maintenance of the road	Kilbride, Martin

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	11/06/2019	Moving Towards Mainstreaming Participatory Budgeting	["PEO"]	Newall, Mike	Host an Elected Member session on mainstreaming PB	Yes	31/08/2023		As the new management structure becomes embedded, Officers are working to identify the best way to ensure that all Participatory Budgeting activity is being captured appropriately and plans are developed to ensure that opportunities are identified to ensure that appropriate consultation and engagement is in place to evidence effective delivery of Participatory Budgeting going forward. revised date of 31/8/23 agreed at Cabinet meeting of 15/2/22 (previous date 30/11/22).	Kilbride, Martin

South Ayrshire Council

**Report by Director of Education
to Cabinet
of 25 April 2023**

**Subject: Inspection of Girvan Primary School: Education
Scotland Report**

1. Purpose

1.1 The purpose of this report is to inform Cabinet of the Education Scotland Report on Girvan Primary School.

2. Recommendation

2.1 It is recommended that the Cabinet:

2.1.1 considers the contents of the report by Education Scotland as contained in [Appendix 1](#); and

2.1.2 agrees that the main points for action will be addressed by the Headteacher and Quality Improvement Manager.

3. Background

3.1 Education Scotland inspectors inspected the school in November 2022 and looked at some particular aspects of the school's recent work. The inspection was carried out using the full inspection model. This involves inspectors evaluating learning, teaching and assessment, leadership, wellbeing and inclusion, and raising attainment and achievement.

3.2 The report for Girvan Primary School was published on 31 January 2023.

3.3 The inspection of Girvan Primary School found the following key strengths:

- The headteacher provides effective leadership to the school community. She is supported well by the senior leadership team. Their continued focus on involving staff, children and families in school improvement is helping children to achieve positive outcomes.
- The warm, positive relationships among children and between children and staff. All staff share a focus on wellbeing which is helping children feel safe, valued as individuals, and cared for in the school and Support and Wellbeing Department.
- Senior leaders and teachers make effective use of a range of data to identify any gaps in children's learning and provide support to help children

to make progress in their learning. This is helping them to raise attainment of children and close the poverty related attainment gap in writing and numeracy.

3.4 Education Scotland Inspectors agreed the following key points for action with the leadership team of the school and educational services:

- Continue to develop approaches to improve learning and teaching to ensure there is consistently high-quality practice across all classes. Senior leaders and teachers should ensure that learning is at the right level of difficulty for all children.
- Continue to develop approaches to fully involve all children in leadership and school improvement to help them understand how their views improve the work of the school.
- Teachers in the Support and Wellbeing department should continue to improve planning that helps children develop individual skills to overcome difficulties in learning.

4. Proposals

4.1 It is proposed that Cabinet notes the key strengths and points for action in the Education Scotland report and agrees to the Headteacher of Girvan PS linking with the Quality Improvement Manager to build on the strengths identified in the inspection report and address the key points for action.

4.2 Given the positive nature of the report, there will be no further visits by Education Scotland in relation to this inspection.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 Educational Services may be downgraded as part of the Shared Risk Assessment process carried out by the Local Area Network responsible for scrutiny if the service does not address the main points for action.

9. Equalities

- 9.1 The proposals in this report have been assessed through the equality impact assessment scoping process and there are no significant equality impacts of agreeing the recommendations. A copy of the equalities scoping assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

- 10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 2 of the Council Plan: Live, Work, Learn/ Education and lifelong learning (Outcome 1).

13. Results of Consultation

- 13.1 There has been no public consultation on the contents of this paper.
- 13.2 Consultation has taken place with Councillor Stephen Ferry, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking

- 14.1 If the recommendations above are approved by Members, the Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Meeting to be arranged with the Headteacher to agree a plan to address the action points contained in the report and monitor progress in conjunction with the planned programme of visits	30 June 2023	Quality Improvement Manager

Background Papers None

Person to Contact **Lyndsay McRoberts, Director of Education**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone: 01292 616627
E-mail lyndsay.mcroberts@south-ayrshire.gov.uk

Date: 14 April 2023



31 January 2023

Dear Parent/Carer

In November 2022, a team of inspectors from Education Scotland visited Girvan Primary School. During our visit, we talked to parents/carers and children and worked closely with the headteacher and staff.

The inspection team found the following strengths in the school's work.

- The headteacher provides effective leadership to the school community. She is supported well by the senior leadership team. Their continued focus on involving staff, children and families in school improvement is helping children to achieve positive outcomes.
- The warm, positive relationships among children and between children and staff. All staff share a focus on wellbeing which is helping children feel safe, valued as individuals, and cared for in the school and Support and Wellbeing Department.
- Senior leaders and teachers make effective use of a range of data to identify any gaps in children's learning and provide support to help children to make progress in their learning. This is helping them to raise attainment of children and close the poverty related attainment gap in writing and numeracy.

The following areas for improvement were identified and discussed with the headteacher and a representative from South Ayrshire Council.

- Continue to develop approaches to improve learning and teaching to ensure there is consistently high-quality practice across all classes. Senior leaders and teachers should ensure that learning is at the right level of difficulty for all children.
- Continue to develop approaches to fully involve all children in leadership and school improvement to help them understand how their views improve the work of the school.
- Teachers in the Support and Wellbeing department should continue to improve planning that helps children develop individual skills to overcome difficulties in learning.

We gathered evidence to enable us to evaluate the school's work using four quality indicators from [How good is our school? \(4th edition\)](#). Quality indicators help schools, local authorities and inspectors to judge what is working well and what needs to be improved. Following the inspection of each school, the Scottish Government gathers details of our evaluations to keep track of how well Scottish schools are doing.

Here are Education Scotland's evaluations for Girvan Primary School

Quality indicators	Evaluation
Leadership of change	good
Learning, teaching and assessment	good
Ensuring wellbeing, equality and inclusion	good
Raising attainment and achievement	good
Descriptions of the evaluations are available from: How good is our school? (4th edition), Appendix 3: The six-point scale	

A more detailed document called Summarised Inspection Findings (SIF) will be available on the Education Scotland website at:

<https://education.gov.scot/education-scotland/inspection-reports/reports-page/?id=2713>

What happens next?

We are confident that the school has the capacity to continue to improve and so we will make no more visits in connection with this inspection. South Ayrshire Council will inform parents/carers about the school's progress as part of its arrangements for reporting on the quality of its schools.

Katharine Crombie
HM Inspector

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Inspection of Girvan Primary School: Education Scotland Report
Lead Officer (Name/Position/Email)	Lyndsay McRoberts, Director of Education lyndsay.mcroberts@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	–	–
Disability	–	–
Gender Reassignment (Trans/Transgender Identity)	–	–
Marriage or Civil Partnership	–	–
Pregnancy and Maternity	–	–
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	–	–
Religion or Belief (including lack of belief)	–	–
Sex – gender identity (issues specific to women & men or girls & boys)	–	–
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	–	–
Thematic Groups: Health, Human Rights & Children's Rights	–	–

South Ayrshire Council

**Report by Director of Education
to Cabinet
of 25 April 2023**

**Subject: Inspection of St Patrick’s Primary School: Education
Scotland Report**

1. Purpose

1.1 The purpose of this report is to inform Cabinet of the Education Scotland Report on St Patrick’s Primary School.

2. Recommendation

2.1 It is recommended that the Cabinet:

2.1.1 considers the contents of the report by Education Scotland as contained in [Appendix 1](#); and

2.1.2 agrees that the main points for action will be addressed by the Headteacher and Assistant Director - Education.

3. Background

3.1 Education Scotland inspectors inspected the school in December 2022 and looked at some particular aspects of the school’s recent work. The inspection was carried out using the short inspection model which involved inspectors evaluating learning, teaching and assessment and raising attainment and achievement.

3.2 The report for St Patrick’s Primary School was published on 7 February 2023.

3.3 The inspection of St Patrick’s Primary School found the following key strengths:

- Articulate, enthusiastic and confident children who clearly demonstrate their school and gospel values. They are motivated by meaningful leadership opportunities and are very proud of their school.
- The strong leadership provided by the school’s senior leaders. They create and support a positive, nurturing and inclusive ethos and lead change well. They are highly respected by the school community.
- All staff work very well together as a team. They engage well in professional learning and regularly reflect on their practice. This is driving forward improvement and securing positive outcomes for all children.

3.4 Education Scotland Inspectors agreed the following key points for action with the leadership team of the school and educational services:

- Continue to develop and embed a shared understanding of what high quality teaching and learning looks like at St Patrick's Primary School.
- Develop methods to more fully measure the impact of interventions. This will help evaluate what difference these make to children's progress and attainment to refine approaches to planning and assessment and extend opportunities for children to plan and lead their learning.
- Continue to develop and embed literacy and numeracy approaches which support raising attainment.

4. Proposals

4.1 It is proposed that the Cabinet notes the key strengths and points for action in the Education Scotland report and agrees to the Headteacher of St Patrick's PS linking with the Assistant Director – Education to build on the strengths identified in the inspection report and address the key points for action.

4.2 Given the positive nature of the report, there will be no further visits by Education Scotland in relation to this inspection.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 Educational Services may be downgraded as part of the Shared Risk Assessment process carried out by the Local Area Network responsible for scrutiny if the service does not address the main points for action.

9. Equalities

9.1 The proposals in this report have been assessed through the equality impact assessment scoping process and there are no significant equality impacts of

agreeing the recommendations. A copy of the equalities scoping assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priority 2 of the Council Plan: Live, Work, Learn/ Education and lifelong learning (Outcome 1).

13. Results of Consultation

13.1 There has been no public consultation on the contents of this paper.

13.2 Consultation has taken place with Councillor Stephen Ferry, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking

14.1 If the recommendations above are approved by Members, the Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Meeting to be arranged with the Headteacher to agree a plan to address the action points contained in the report and monitor progress in conjunction with the planned programme of visits	30 June 2023	Assistant Director - Education

Background Papers None

Person to Contact **Scott Mulholland, Assistant Director - Education**
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E-mail Scott.Mulholland@south-ayrshire.gov.uk

Date: 14 April 2023



7 February 2023

Dear Parent/Carer

In December 2022, a team of inspectors from Education Scotland visited St Patrick's Primary School. During our visit, we talked to parents/carers and children and worked closely with the headteacher and staff.

The inspection team found the following strengths in the school's work.

- Articulate, enthusiastic and confident children who clearly demonstrate their school and gospel values. They are motivated by meaningful leadership opportunities and are very proud of their school.
- The strong leadership provided by the school's senior leaders. They create and support a positive, nurturing and inclusive ethos and lead change well. They are highly respected by the school community.
- All staff work very well together as a team. They engage well in professional learning and regularly reflect on their practice. This is driving forward improvement and securing positive outcomes for all children.

The following areas for improvement were identified and discussed with the headteacher and a representative from South Ayrshire Council.

- Continue to develop and embed a shared understanding of what high quality teaching and learning looks like at St Patrick's Primary School.
- Develop methods to more fully measure the impact of interventions. This will help evaluate what difference these make to children's progress and attainment.
- Continue to develop and embed literacy and numeracy approaches which support raising attainment.

We gathered evidence to enable us to evaluate the school's work using quality indicators from [How good is our school? \(4th edition\)](#). Quality indicators help schools, local authorities and inspectors to judge what is working well and what needs to be improved. Following the inspection of each school, the Scottish Government gathers details of our evaluations to keep track of how well Scottish schools are doing.

Here are Education Scotland's evaluations for St Patrick's Primary School

Quality indicators	Evaluation
Learning, teaching and assessment	good
Raising attainment and achievement	good
Descriptions of the evaluations are available from: How good is our school? (4th edition), Appendix 3: The six-point scale	

A more detailed document called Summarised Inspection Findings (SIF) will be available on the Education Scotland website at: [Reports page | Inspection reports | Education Scotland](#).

What happens next?

We are confident that the school has the capacity to continue to improve and so we will make no more visits in connection with this inspection. South Ayrshire Council will inform parents/carers about the school's progress as part of its arrangements for reporting on the quality of its schools.

Lisa Marie McDonnell
HM Inspector

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Inspection of St Patrick's Primary School: Education Scotland Report
Lead Officer (Name/Position/Email)	Scott Mulholland, Assistant Director - Education Scott.Mulholland@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	–	–
Disability	–	–
Gender Reassignment (Trans/Transgender Identity)	–	–
Marriage or Civil Partnership	–	–
Pregnancy and Maternity	–	–
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	–	–
Religion or Belief (including lack of belief)	–	–
Sex – gender identity (issues specific to women & men or girls & boys)	–	–
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	–	–
Thematic Groups: Health, Human Rights & Children's Rights	–	–

South Ayrshire Council

**Report by Depute Chief Executive and Director
of Housing, Operations and Development
to Cabinet
of 25 April 2023**

Subject: Ayrshire Flood Risk Management Plan Cycle 2

1. Purpose

- 1.1 The purpose of this report is to advise the Cabinet of the Publication of the Ayrshire Local Flood Risk Management Plans (LFRMP) (Cycle 2) and the section 38 Final Reports (Cycle 1).

2. Recommendations

2.1 It is recommended that the Cabinet:

- 2.1.1 notes the publication of the published format of the Plans and that the actions contained within are as approved in Cabinet report dated 27 April 2021;**
- 2.1.2 considers the potential financial and HR implications of preparing and delivering on the Local Flood Risk Management Plans; and**
- 2.1.3 otherwise, notes the contents of the report.**

3. Background

- 3.1 The Scottish Environment Protection Agency (SEPA) published the Second Ayrshire Flood Risk Management Plan on 22 December 2021 (the '2021 SEPA Plan'). This plan identifies responsible authorities' committed actions to reduce flood risk within Ayrshire over the 6 year Cycle 2 local plan period (2022-2228).
- 3.2 Following publication of the 2021 SEPA Plan, South Ayrshire Council is required to publish the second Ayrshire Local Flood Risk Management Plan LPD 12 by the 31st of December 2022. This date was extended by 6 months from the original publication date by a ministerial direction issued by the Scottish Government.
- 3.3 The second Ayrshire Local Flood Risk Management Plan provides further detail about the actions of the 2021 SEPA Plan and is required to consist of a 'supplementary part' and an 'implementation part'. The 'supplementary part' is a summary of the objectives, measures and other information already contained in the published 2021 SEPA Plan.

- 3.4 The 'implementation part' is required to include a description of how the measures identified for the second local plan period (between 2022-2028) or the third local plan period (between 2028-2034) would be delivered.
- 3.5 The second Ayrshire Local Flood Risk Management Plan must not be inconsistent with anything in the published the 2021 SEPA Plan.
- 3.6 Future Local Flood Risk Management Plans may be subject to ongoing format development, an online interactive digital format of the plan may be available at a later date, but would not change any content.

4. Proposals

Cycle 2 Planned Actions Ayrshire LFRMP

Studies : South Ayrshire Council Area

These studies are actions detailed in the Scottish Environment Protection Agency (SEPA) Second Ayrshire Flood Risk Management Plan published on the 22 December 2021 and included in the Second Local Ayrshire Flood Risk Management Plan which both cover the 2nd Cycle time period between 2022-2028. The plan is intended to reduce flood risk in Ayrshire. The actions are generally prioritised on the basis of the number of properties identified to be at risk of flooding as detailed in the plans.

- 4.1 Flood Study of the Slaphouse Burn Catchment in Ayr.
- 4.2 Flood Study of the Pow Burn Catchment in Prestwick.
- 4.3 Completion of Troon Coastal Flood Study.
- 4.4 Coastal Flood Study Prestwick.
- 4.5 Coastal Flood Study for Girvan.
- 4.6 Data Collection and Monitoring in Barrhill, Kirkmichael and Straiton to inform future flood studies.
- 4.7 River Doon Flood Study Options Appraisal.

Surface Water Management Plans (SWMP)

The surface water management plans are a follow up to work carried out in the 1st Cycle Local Ayrshire Flood Risk Management Plan.

- 4.8 Ayr, Prestwick and Dundonald (SWMP's). Develop actions and identify works as appropriate in partnership with Scottish Water.

Cycle 2 / Cycle 3 Works : South Ayrshire Council Area (Subject to Funding and Scottish Government Prioritisation)

- 4.9 Girvan Flood Protection Scheme £3M.

Funding is currently not in place for this Flood Scheme. The current Scottish Government funding arrangements for a successful Flood Protection Scheme is on

the basis of 80% Government Funding, with a 20% Local Authority Contribution. The SEPA led national prioritisation process for funding of Flood Schemes is currently ongoing. Indications are that the Girvan Flood Scheme will not be prioritised for funding in Cycle 2.

5. Legal and Procurement Implications

- 5.1 South Ayrshire Council is required to address the responsibilities to undertake its statutory obligation as identified in the Flood Risk Management (Scotland) Act 2009.
- 5.2 Any procurement will be carried out in accordance with East Ayrshire Council Standing Orders as this work will be progressed by the Ayrshire Roads Alliance.

6 Financial Implications

- 6.1 Capital funding has been approved of £64,000 per year from 2021 – 2027 to fund the completion of the objectives and actions detailed in the Cycle 1 Ayrshire Flood Risk Management Plan and to undertake the objectives and actions detailed in the Cycle 2 Ayrshire Flood Risk Management Plan. This funding does not include the Girvan Flood Scheme which would require additional Council approval for both concept and funding. The current Scottish Government funding arrangements for a successful Flood Protection Scheme is on the basis of 80% Government Funding, with a 20% Local Authority Contribution. The SEPA led national prioritisation process for funding of Flood Schemes is currently ongoing. Indications are that the Girvan Flood Scheme will not be prioritised for funding in Cycle 2.

7. Human Resources Implications

- 7.1 There are no immediate human resource implications arising from this report.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

- 8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

- 8.2.1 Rejecting the recommendations of this report will impact on the ability of South Ayrshire Council to fulfil their statutory obligations in accordance with the Flood Risk Management (Scotland) Act 2009 and more importantly the reduction of flood risk to South Ayrshire Council communities.

9. Equalities

- 9.1 There are no equality implications related to the recommendations in this report. SEPA have undertaken an Equality and Human Rights Impact Assessment in respect of the consultation process.
- 9.2 Should any proposals be taken forward following the consultation process, impact assessments shall be undertaken at that time.

10/

10. Sustainable Development Implications

- 10.1 **Considering Strategic Environmental Assessment (SEA)** - SEPA have contacted the Scottish Government Gateway regarding Strategic Environmental Assessment for Flood Risk Management Strategies and it has been determined that the implications for the environment will continue to be monitored because the ongoing implications of the plan are unknown at this stage and will be developed over the coming years. Additionally mitigation has been applied where required to ensure that the plan will not adversely affect the integrity of Special Areas of Conservation and Special Protection Areas.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 1 of the Council Plan: Spaces and Places/ Moving around and the environment (Outcome 1).

13. Results of Consultation

- 13.1 An initial consultation on National Plans, objectives and proposed measures was published by SEPA in December 2020. Full consultation on draft flood risk management plans for Cycle 2 (2022 – 2028) was carried out between 31 July and 31 October 2021.
- 13.2 Consultation has taken place with Councillor Bob Pollock, Portfolio Holder for Economic Development, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Carry out the various actions detailed in the LFRMP between 2022 -2028	2028	Head of Roads

Background Papers [Report to Leadership Panel of 27 April 2021 – Flood Risk Management \(Scotland\) Act 2009 – Draft Ayrshire Flood Risk Management Plan Cycle 2](#)

**Ayrshire LFRMP Cycle 2; and Section 38 Ayrshire LFRMP
Cycle 1 Final Report: available at Planned Actions section of
[Flooding - Ayrshire Roads Alliance](#)**

Person to Contact

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Date: 14 April 2023

South Ayrshire Council

**Report by Depute Chief Executive and Director
of Housing, Operations and Development
to Cabinet
of 25 April 2023**

Subject: Electric Vehicle Charging Infrastructure Investment in Ayrshire

1. Purpose

1.1 The purpose of this report is to update Cabinet on the findings from the Ayrshire Public Electric Vehicle Charging Business Case and the proposed next steps.

2. Recommendation

2.1 It is recommended that the Council:

2.1.1 notes the findings from the Ayrshire Public Electric Vehicle Charging Business Case including the identification of a new concession contract as the preferred delivery mechanism for expansion of the public vehicle charging network;

2.1.2 notes the Head of Roads - Ayrshire Roads Alliance (EAC/ SAC) will develop and enter into an Inter Authority Agreement with North Ayrshire to govern the specification, procurement, implementation and operation of the proposed concession contract; and

2.1.3 requests that officers provide a further update report on completion of 2.1.2 above, prior to the procurement of the proposed concession contract.

3. Background

3.1 As part of the Council's ambition to achieve net zero carbon emissions by 2024, options for new delivery models to increase the provision of Electric vehicles (EV) infrastructure and support the uptake of EVs have been explored. Further details are provided in [Appendix 1](#).

4. Proposals

4.1 The next steps for the overall EVI programme would be as follows, with timescales estimated at this stage:

Next Steps	Timescale
Approval of the Ayrshire Public Electric Vehicle Charging Business Case within each of the three Ayrshire Councils	March 2023
The three Ayrshire Councils enter an Inter Authority Agreement to progress with the EVI programme	Q3 2023
Submit the business case proposal to Transport Scotland and apply for funding of £3,200,000 for project delivery	Q3 2023
Public consultation, where required, for key sites	Q3-4 2023
Final feasibility work on site infrastructure (including grid connection) and capital works requirements for the selected locations	Q4 2023
Development of tender documentation to procure a commercial private partner. Transport Scotland has already allocated funding for Council staff and consultancy time to cover this stage. Thereafter, overseeing contract	Q3-4 2023
awards and monitoring contractual delivery will be required. This will include ensuring commercial partners deliver to time and budget, dealing with problems and issues, and reporting on progress (including quarterly progress updates to SFT and Transport Scotland).	
Commercial private partners in place and commencement of capital works for new EVI and the replacement of existing assets (capital installations is expected to be a three year programme)	Q3 2024

4.2 It is recommended that one of the Ayrshire authorities act as the lead authority for the next phase of the programme. It is proposed that East Ayrshire Council undertake this role, given their current role in undertaking procurement activity for multiple authorities via the Ayrshire Roads Alliance.

4.3 The business case proposes a completely new operating model for the delivery of a public EVCI network, in the context of a dynamic, fast-moving sector reflecting a range of variables including battery range, charging type and speed, and continued innovation in charging provision. The business case, at this stage, is designed to establish the key principles to significantly expand our public EVCI network in a financially sustainable way which will be further developed and finalised through the proposed Inter Authority Agreement. A further update would be brought to Cabinet prior to commencing procurement of the concession operator.

5. Legal and Procurement Implications

5.1 Officers would engage with internal and external legal advisors for the next stage of this EV Infrastructure project.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 The Council is investing significantly in the journey to net zero, taking action on climate change and addressing the Climate Emergency. The Ayrshire Public Electric Vehicle Charging Business Case is a precursor to accessing external funding. The total capital costs required for funding are approximately £5,400,000. This will be met through private sector investment, grant funding from the Scottish Government and through operational cashflow. By maximising private sector investment, whilst ensuring an attractive rate of return, the grant requirement is optimised to approximately £3,200,000

7. Human Resources Implications

- 7.1 Resources required for delivery of the project are expected to be met from a mixture of existing resources and external funding available.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

- 8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

- 8.2.1 Rejecting the recommendations will have a negative impact in the achievement of the following strategic outcomes within the service improvement plan for Ayrshire Roads Alliance: by failing to suitably develop the fleet and public EV charging network and will impact the ability to meet nationally set targets for zero emissions vehicles and impact on the councils target of Net zero by 2024.

9. Equalities

- 9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 1 of the Council Plan: Spaces and Places/ Moving around and the environment (Outcome 1).

13. Results of Consultation

- 13.1 There has been public consultation and stakeholder engagement for this business case has taken place through engagement with targeted stakeholders, public/business surveys, and a webinar for non-domestic tenants and local community groups. The resident and business surveys which were open from 31st March 2022 to 2nd May 2022, provided essential insights that enabled the demand modelling in the Economic Case to be tailored to Ayrshire. In total, there were 70 responses from the businesses survey and 450 responses from the residents' survey.
- 13.2 Consultation has taken place with Councillor Bob Pollock, Portfolio Holder for Economic Development, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Electric Vehicle Charging Infrastructure Investment in Ayrshire	31 March 2025	Head of Roads – Ayrshire Roads Alliance

Background Papers: South Ayrshire Council Electric Vehicle Strategy February 2021

Person to Contact Kevin Braidwood, Head of Roads
County Buildings, Wellington Square, Ayr KA7 1DR
Phone: 01563 503164
E-mail: kevin.braidwood@ayrshireroadsalliance.org

Date: 14 April 2023

Electric Vehicle Charging Infrastructure Investment in Ayrshire

Further Background Information

- 1.1 As part of the Council's ambition to achieve net zero carbon emissions by 2024, options for new delivery models to increase the provision of Electric vehicles (EV) infrastructure and support the uptake of EVs have been explored. Utilising external funding a 'pathfinder' business case, jointly undertaken with East and North Ayrshire Councils, has been prepared which provides recommendations on the scope, locations, delivery model and funding arrangements for a significant expansion of the public EV charging network in Ayrshire.
- 1.2 In tandem, a new, four-year £60 million fund for local authorities was launched by the Scottish Government, with £30 million provided by Transport Scotland to support the roll out of an enhanced vehicle charging network. The proposal in the Ayrshire pathfinder business case were developed to align with funding to maximise the potential for leverage of external funding as part of our emerging plans.
- 1.3 Four Commercial models have been identified as options for delivery of the new electric vehicle chargers at scale and pace. The preferred mechanism is the model where the EV network would be leased via a concession contract to an experienced commercial operator.
- 1.4 In order to advance to the next stage of this project, an inter Authority Agreement would be entered into between the three Ayrshire councils, setting out the proposed governance processes and arrangements for the specification, procurement, development, delivery, operational and monitoring stages of the project, with a further update to Cabinet prior to any procurement of the concession contract.
- 1.5 Within the Scottish Government guidelines, as set by the Programme for Government (2019), the Council are required to ensure that all new fleet cars and vans are zero emission from 2025 with all new HGVs zero emission from 2030. As part of the route map to achieve this target, the Council's first Electric Vehicle (EV) Strategy (2021-25) was approved in May 2021, the aim of which is to increase the number of EVs being used throughout South Ayrshire by creating a robust network of EV charge points.
- 1.6 As of January 2023, the Council has installed 36 publicly accessible EV charge points throughout South Ayrshire (9 rapid and 27 destination charge points), utilising approximately £740,000 funding provided through Transport Scotland's local authority installation programme. However, Transport Scotland's current full-subsidy funding model for electric vehicle charging investment is ending.
- 1.7 Scottish Futures Trust (SFT) is a multi-disciplinary centre of expertise working in collaboration with both the public and private sectors, to help plan, fund and deliver future infrastructure. Transport Scotland and SFT published a joint Electric Vehicle Charging Infrastructure Report in July 2021, which highlighted the progress made in delivering publicly available EV charging infrastructure and the challenges and opportunities associated with significantly expanding the public charging network to support the growing demand for EVs. One of the report's key findings related to identifying opportunities for greater private sector investment and involvement in EV charging infrastructure in the short to medium-term through partnership

approaches with local authorities to provide a sustainable and long-term delivery proposition for a public electric vehicle infrastructure network.

- 1.8 In October 2021, SFT sought expressions of interest from local authorities to undertake a business case to explore alternative delivery models for public EV charging through private sector investment. North Ayrshire Council was successful in our joint application and received £75k funding towards the development
- 1.9 In January 2022, Scottish Government published its draft vision for Scotland's Public Electric Vehicle Charging Network. A new, four-year £60 million fund for local authorities was launched, with £30 million provided by Transport Scotland to support private sector investment, while maintaining the benefits of an integrated, consumer focused network that actively encourages public transport and active travel choices.
- 1.10 The proposals in the Ayrshire wide business case were developed to align with the £60 million fund to maximise the potential for leveraging external funding for the anticipated proposals for expansion of our electric vehicle charging network. A further key aspect was to ensure that business case principles were underpinned by the need for a 'just transition' ensuring EV infrastructure is available in rural, remote and more deprived areas, and not limited to commercially attractive locations only.

Business Case

- 1.11 Mott MacDonald Limited were appointed to develop the business case, which was completed in December 2022. The business case sets out how North, East and South Ayrshire Councils could work together to expand the EV charging infrastructure network to meet projected EV demand over the next three to four years.
- 1.12 In consultation with key stakeholders, the objectives for the Ayrshire EV business case were developed with the following key outcomes:
 - Usable – the public EVI network will give people access to a technologically advanced, well maintained, reliable network.
 - Equitable – the EVI network will work for everyone. It will adopt the 'Place Principle' and community wealth building principles to achieve better outcomes for people and communities. It will ensure that the islands and rural areas are not left behind, acting as a catalyst for local economic development.
 - Viable – it will be commercially viable and will attract private sector investment.
 - Connected – It will promote the use of public transport and active travel as people's first choice in line with the National Transport Strategy, especially as part of trip chaining.
- 1.13 The business case sets out proposals for collaborative delivery, between the three Councils and the market, by blending required public investment for EVI with commercial EVI investment. It proposes a viable investment programme which could enable the Ayrshire local authorities to work with commercial suppliers to increase EV charge points from an existing 126 publicly funded and managed charge points, to an estimated 433 across Ayrshire. Table 1 below highlights the

number of proposed and existing charge points across the three Ayrshire Council areas emerging from the study:

Table 1: Summary of Total Proposed EVCI to be Procured

	No. of proposed Residential (7kW)	No. of proposed Destination (22kW)	No. of proposed Rapid (50kW)	Total proposed charge points	Total existing & proposed charge points
South Ayrshire	69	35	7	111	137
East Ayrshire	58	31	2	92	146
North Ayrshire	39	53	12	104	150
Total	166	119	22	307	433

1.14 ARA forecast EV infrastructure requirements, which includes both public and privately owned EVCI, is summarised below:

Table 2: South Ayrshire 2025 Forecast Requirement

	Low Scenario	Central Scenario	High Scenario
Residential (Slow)	79	142	234
Destination (Fast)	64	126	185
Rapid	33	60	83
Total EV Sockets	176	329	502

1.15 The business case proposes 137 EVCI for South Ayrshire through a mix of dual socket AC posts and ‘single socket’ DC. The forecast indicates that on-street residential chargers form the greatest number within the forecast within the 329 total EV sockets required as per the central scenario by 2025. In relation to the 2025 forecast, the Council’s 137 EV devices would make up over half the total EV socket requirement in the low scenario forecast in 2025 (176 EV sockets) and the private sector (e.g. operators such as Pod Point, Instavolt, Gridserve) would be expected to provide the balance.

1.16 A desktop exercise was carried out to confirm the potential locations for the proposed EVCI – the proposed locations are detailed in [Annex 1](#). An EV Optimisation tool was used to analyse each local authority area based on an established methodology. The suggested sites generated were then reviewed and modified based on a range of considerations including:

- Aim for 99% of Ayrshire properties without off-street parking to be within a 10-minute drive of a charge point;
- Five-minute walking catchments have been assumed to residential chargers where off-street parking is limited to help deliver the ‘equitable’

and ‘usable’ objectives. However, for rural locations, local provision will be dependent given the need to meet the ‘viable’ objective;

- Scottish Index of Multiple Deprivation (SIMD) – ensure Transport Scotland’s EVCI vision is met through the Just Transition and ensure EVCI are available in a range of demographic areas;
- Existing petrol stations – where the private sector may develop existing petrol stations into future rapid charging sites;
- Existing supermarkets and retail parks – where destination and rapid charging could be provided by the private sector;
- Trunk roads – proximity to well-trafficked routes through the region, where the private sector is likely to develop rapid charging hubs;
- Placemaking criteria – use the placement of EVCI to promote high streets and town centres, such as within public car parks; and
- Public Transport and Active Travel – proximity to public transport and active travel infrastructure

1.17 Recommendations for EVCI locations within each local authority mostly focus on providing destination charging at car parks owned by the councils at schools, leisure centres or near high streets. Rapid charging has only been recommended where market failure could exist in more rural locations.

1.18 The proposed list of site locations at [Annex 1](#) will require further investigative work and detailed site surveys will be undertaken and the list of locations will be robustly reviewed to ensure suitability. Public consultation will also be carried out to inform the public of the plans to introduce more EVCI in Ayrshire and the locations will be finalised thereafter.

1.19 The estimated capital investment required to deliver the above network is summarised below:

Table 3: Summary of Total Proposed EVCI Capital Costs (excluding ongoing transaction and maintenance costs)

	Total Proposed EVCI Estimated Cost	Estimated Grid Connection Costs	Estimated Total Capital Cost
South Ayrshire	£1,225,600	£355,800	£1,581,400
East Ayrshire	£905,600	£170,800	£1,076,400
North Ayrshire	£1,356,800	£532,800	£1,889,600
Total	£3,488,000	£1,059,400	£4,547,400

- 1.20 These cost estimates are based on £8,580 for 7kW AC chargers, £8,910 for 22kW AC chargers and £46,760 for 50kW DC chargers. Grid connection cost estimates are variable depending on the proposed EVCI location and the associated power output.
- 1.21 The full programme costs are approximately £5.4million, which includes the capital costs above alongside other items such as maintenance and transaction costs. It is proposed that this would be met through private sector investment, grant funding from the Scottish Government and through operational cashflow (the income generated from the Council's existing portfolio of charge points and newly installed EVCI). By maximising private sector investment, whilst ensuring a viable rate of return for an operator, the grant requirement is optimised to approximately £3.2 million. This would then inform an application to Transport Scotland's national £60 million fund. Transport Scotland has been kept apprised of our pathfinder work and is anticipated to welcome an application for the 100% grant funding requirement. The breakdown of funding requirement is presented in the table below:

Table 4: Funding Sources

Funding Source	Value £, based on 2022 prices
Capital funding (grant requirement)	£3,200,000
Private Investment	£2,000,000
Operational cashflow available for funding	£200,000
Total Upfront Investment Requirement	£5,400,000

- 1.22 It should also be noted that the proposed concession contract includes passing the operation and maintenance of the Council's existing EVCIs to the new commercial private partner. In return, the Council will no longer be responsible for the operation and maintenance cost for the EVCIs. Therefore, the cost for electricity bills, repairs, maintenance contracts and most importantly the capital cost for the replacement of the Council's existing aging EVCI assets would be passed to the commercial private partner.
- 1.23 There are a number of variables that can affect the cost of EVCI installation including civil works, grid connection and wider grid upgrades, therefore the above capital costs are estimated at this time and would be subject to a full procurement exercise.

Operating Model

- 1.24 As noted above, there is a strong case for continued local authority intervention in the UK EVCI market. This is driven primarily by local authority targets to achieve Net Zero by 2045 (for Scotland), with the transition away from internal combustion engine vehicles to electric vehicles being a key component of the strategy to deliver this. However, surveys also show that the current lack of charging infrastructure is the main barrier to consumer adoption of EVs, with 43% of respondents citing this as their primary deterrent in a recent Scottish study. At the same time, the combination of potentially high initial investment costs and uncertain user demand present barriers to fully private sector led expansion of the EV infrastructure

network. There is a role for public sector intervention to address market failure and stimulate the required expansion of EV charging infrastructure.

1.25 The business case identified four potential commercial models to consider for the delivery of an expanded network, ranging from fully private-sector-led, fully public-sector-led, and two public-private partnership hybrids. These are summarised below:

Table 5: Commercial Model Options

	A – Privately owned and operated	B – Privately operated only	C – Privately operated with risk share	D – Public sector owned and operated
Approach	Private sector ownership and operation of network	Public sector ownership with private sector operation	Public sector ownership with private sector shared-risk/revenue operation	Public sector ownership and operation of network
Existing and new EVCI asset ownership	Private	Public (concession model)	Public (concession model)	Public
Loss making assets	Bundled with profit-making assets	Bundled with profit-making assets	Bundled with profit-making assets	Public
Operator	Private	Private	Private	Public
Risk to LA	No	No	Yes	Yes
Revenue stream to LA	No	No	Yes	Yes
Tariff setting	Private	Private / Public	Private / Public	Public

- **Model A** assumes that the private sector would own and operate all existing and new assets, giving them greatest control over tariff setting and charger locations.
- **Model B** assumes that the public sector would ultimately own all existing and new assets, but that the network would be leased via a concession model to a private sector operator who receives all revenue but assumes all asset and operating risk.
- **Model C** is the same as Model B, except that the public sector also enters into a risk and revenue sharing agreement with the operator (as part of the terms of the concession), receiving a level of income for assuming a level of operating risk.
- **Model D** assumes that the public sector would own and operate all existing and new assets, giving them full control over tariff setting and charger locations.

1.26 The models were qualitatively assessed with weighted scoring in relation to affordability, social outcomes, risk allocation, contestability, procurement,

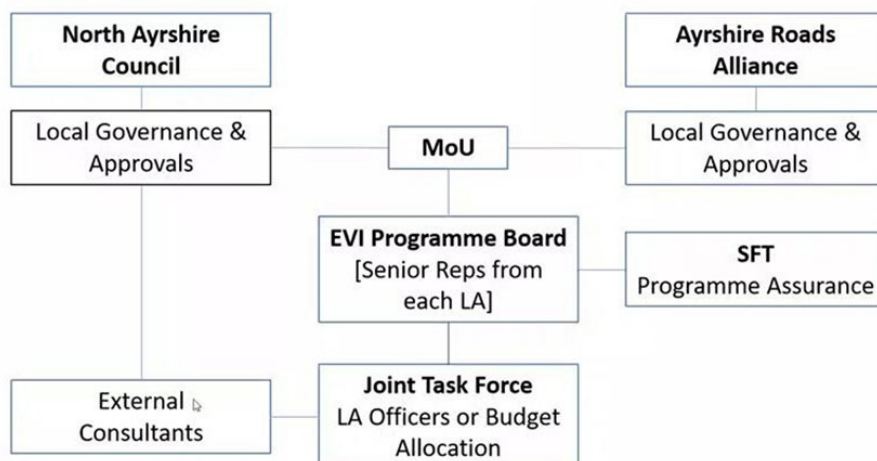
resources and revenue. Although any of the models could potentially be viable, Model B scored the highest and is the recommended option. In selecting Model B, all capital investment requirements (besides the element which would be grant funded), future revenues, management, maintenance, repairs running costs and the main capital and revenue risks would all be the responsibility of the commercial sector for the duration of the contract, and therefore there is no further financial burden on the Council. In addition, the ability to leverage in private sector funding is expected to improve the prospect of a successful grant funding application to Transport Scotland. [Annex 2](#) provides further detail on assessment scoring of the four different models.

- 1.27 The concession contract is expected to be for a duration of 20 years. In years 11,12,13, the EVCI assets will undergo a replacement programme which the operator will be responsible for financing and implementing. Once the concession contract ends, it is expected that we would procure for another concession contract and within that there will be a requirement to replace the existing EVCIs and the end of the useful life.

Tariffs

- 1.28 Electric vehicle charging has been free to the public since its introduction in South Ayrshire to encourage drivers to convert from traditional petrol and diesel vehicles. As the number of EVs has now increased significantly, particularly since 2020, a tariff is now needed to manage the cost of electricity and maintenance associated with EV charger use. Currently the costs of public EV charging units is unbudgeted for with costs met by ARA.
- 1.29 There is not currently a tariff set for EV charge points in South Ayrshire Council, however a tariff is being developed and is expected to be introduced during 2023. North Ayrshire Council’s tariff equates to 5.4p per mile for Destination charge points and 8.6p per mile for Rapid charge points
- 1.30 The business case recommends a new tariff be implemented across the three Council areas for price synergies and consistency within the region. The updated tariff would be determined at procurement stage, informed by the need to set a rate which continues to enable and incentivise EV uptake, but which reflects the costs of electricity used and a share of the wider operating costs of the network.

Figure 1. Proposed Procurement and Development Organogram



- 1.31 SFT has commissioned legal advisors Burness Paul to prepare an Inter Authority Agreement template, as a pro forma that can be used by other organisations seeking mutual delivery of EVI Pathfinder projects. This would set out the proposed governance process for the specification, procurement, development, delivery, operational and monitoring stages of the project. The draft Inter-Authority Agreement and associated Memorandum of Understanding has been reviewed by Legal Services, who would continue to provide advice as discussions progress further with Ayrshire Roads Alliance in finalising the details of the document.

G.3 South Ayrshire

G.3.1 Destination Chargers (7kW to 22kW)

Table G.11: South Ayrshire Council – List of Proposed Destination Charger (7kW to 22kW) Sites

Ref.	Site	Post Code	X Coordinate	Y Coordinate	Location	EVCP	Max kW Output	Primary Substation	Comment
D1	Annbank Primary School, Mossblown	KA6 5DZ	240574	624467	Off-Street	1	22	Drumley	Average 22kW utilisation used
D2	Ayr Academy, Ayr	KA8 0SZ	235135	621446	Off-Street	1	22	Mill Street	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D3	Barns Crescent Car Park, Ayr	KA7 2BW	233606	621478	Off-Street	2	7	Mill Street	Rapid EVCP assumed provided by private sector in Ayr. Average 7kW utilisation used
D5	Beach Road Car Park, Troon	KA10 6SG	232494	632409	Off-Street	2	7	Troon	Average 7kW utilisation used
D6	Belmont Academy, Ayr	KA7 3SN	234418	619980	Off-Street	1	22	Glengall	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D7	Braehead Primary School, Ayr	KA8 9PJ	235178	622657	Off-Street	1	22	Heathfield Rd Ayr	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D8	Citadel Leisure Centre, Ayr	KA7 1JB	233272	622285	Off-Street	2	7	Mill Street	Rapid EVCP assumed provided by private sector in Ayr. Average 7kW utilisation used
D11	Crosshill Community Centre, Crosshill	KA19 7RJ	232791	606568	Off-Street	1	22	Maybole	Average 22kW utilisation used
D12	Dalmilling Primary School, Ayr	KA8 0PD	236059	622694	Off-Street	1	22	Old Bridge Road	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D13	Forehill Primary School, Ayr	KA7 3JU	235333	620734	Off-Street	1	22	Glengall	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D14	Heathfield Primary School, Ayr	KA8 9DR	234959	624118	Off-Street	1	22	Heathfield Rd Ayr	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D15	Kincaidston Primary School, Ayr	KA7 3YN	234739	619399	Off-Street	1	22	Glengall	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D16	Kingcase Primary School, Ayr	KA9 2DG	235034	624540	Off-Street	1	22	Heathfield Rd Ayr	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D17	Main Street, Dundonald	KA2 9HL	236595	634410	On-Street	1	22	Riverside	Average 22kW utilisation used
D19	Marr College, Troon	KA10 7AB	233223	631399	Off-Street	1	22	Troon	Average 22kW utilisation used
D20	Maybole Community Campus, Maybole	KA19 8BP	229242	609674	Off-Street	2	7	Maybole	Average 7kW utilisation used
D21	Maybole Town Hall, Maybole	KA19 7BZ	230026	609879	Off-Street	1	22	Maybole	Average 22kW utilisation used
D22	Muirhead Activity Centre, Troon	KA10 7AZ	233766	631653	Car park	2	7	Troon	Also serves nearby housing. Assumed 7kW utilisation
D23	New Road Car Park, Ayr	KA8 8HE	234044	622802	Off-Street	1	7	Mill Street	Rapid EVCP assumed provided by private sector in Ayr. Average 7kW utilisation used
D24	Newton Primary School, Ayr	KA8 8JL	234217	622442	Off-Street	1	22	Mill Street	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D25	Old Street Car Park, Girvan	KA26 9EY	218661	598163	Off-Street	2	7	Girvan	Average 7kW utilisation used
D26	South Beach Road Car Park, Troon	KA10 6EF	232186	630791	Off-Street	2	7	Troon	Average 7kW utilisation used
D27	Southcraig School, Ayr	KA7 2ND	234140	620438	Off-Street	1	22	Mill Street	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D28	St John's Primary School, Ayr	KA8 0JB	234445	622324	Off-Street	1	22	Mill Street	Rapid EVCP assumed provided by private sector in Ayr. Average 22kW utilisation used
D29	Tarbolton Primary School, Tarbolton	KA5 5QD	243056	627077	Off-Street	1	22	Drumley	Average 22kW utilisation used
D31	The Carrick Centre, Maybole	KA19 7DE	229897	610041	Off-Street	1	22	Maybole	Average 22kW utilisation used
D33	Whitlets Activity Centre, Ayr	KA8 9RW	235866	623000	Car park	2	7	Old Bridge Road	Also serves nearby housing. Assumed 7kW utilisation

Source: Mott MacDonald

G.3.2 Rapid Chargers(50kW)

Table G.12: South Ayrshire Council – List of Proposed Rapid Charger (50kW) Sites

Ref.	Site	Post Code	X Coordinate	Y Coordinate	Location	EVCP	Max kW Output	Primary Substation	Comment
D4	Barrhill Memorial Hall	KA26 0PP	223210	582338	Car park	1	50	GIRVAN	Limited rapid charger provision, Average 50kW utilisation assumed.
D9	Coylton Shops, Coylton	KA6 6PH	240669	619819	Off-Street	1	50	DRUMLEY	Limited rapid charger provision, Average 50kW utilisation assumed.
D10	Crosshill Community Centre, Crosshill	KA19 7RJ	232791	606568	Off-Street	1	50	MAYBOLE	Limited rapid charger provision, Average 50kW utilisation assumed.
D18	Main Street, Dundonald	KA2 9HE	236558	634552	On-Street	1	50	RIVERSIDE	Limited rapid charger provision, Average 50kW utilisation assumed.

Ref.	Site	Post Code	X Coordinate	Y Coordinate	Location	EVCP	Max kW Output	Primary Substation	Comment
D30	Tarbolton Primary School, Tarbolton	KA5 5QD	243056	627077	Off-Street	1	50	DRUMLEY	Limited rapid charger provision, Average 50kW utilisation assumed.
D32	Tron Swimming Pool, Tron	KA10 6XQ	232103	631258	Off-Street	2	50	Tron	Limited rapid charger provision, Average 50kW utilisation assumed.

Source: Mott MacDonald

G.3.3 Residential Chargers (<7kW)

Table G.13: South Ayrshire Council – List of Proposed Residential Charger (<7kW) Sites

Ref.	Site	Post Code	X Coordinate	Y Coordinate	Location	EVCP	Max kW Output	Primary Substation	Comment
R1	Main Street, Barrhill	KA26 0QP	223453	582150	On-street	2	7	Pinwherry	On A714 but enough space.
R2	Main Street, Ballantrae	KA26 0NA	208411	582488	On-street	2	7	Pinwherry	On A77 but serves some properties
R3	Arran Avenue, Ballantrae	KA26 0NT	208313	582828	Car park	2	7	Pinwherry	Limited locations for parking
R4	Hyslop Crescent, Colmonell	KA26 0SE	214910	585990	On-street	2	7	Pinwherry	Parking bays on road
R5	Willow Drive, Girvan	KA26 0DE	218720	596712	On-street	2	7	Girvan	Moved into marked parking bays
R6	Piedmont Road, Girvan	KA26 0DS	218781	597054	On-street	2	7	Girvan	Moved into marked parking bays
R7	Henrietta Street, Girvan	KA26 9AN	218371	597540	On-street	2	7	Girvan	On A77 but serves many properties without driveways
R8	Kerr Court, Girvan	KA26 0BP	218802	597386	On-street	2	7	Girvan	Many shared parking areas
R9	Arran Court, Girvan	KA26 0EG	219007	597276	On-street	2	7	Girvan	housing estate with shared parking areas
R10	Dalrymple Street, Girvan	KA26 9BG	218543	597604	On-street	2	7	Girvan	Potentially busy street
R11	Troweir Road, Girvan	KA26 9EB	218973	598135	On-street	2	7	Girvan	on-street parking bays.
R12	Montgomerie Street, Girvan	KA26 9HS	218764	598348	On-street	2	7	Girvan	Potentially high demand - many properties without off-street parking.
R13	Main Street, Dailly	KA26 9SB	226971	601576	On-street	2	7	Girvan	Potentially limited on-street space
R14	Main Street, Straiton	KA19 7NF	238143	604911	On-street	2	7	Lethanhill	Potentially limited on-street space
R15	Main Road, Kirkoswald	KA19 8HY	223932	607534	Car park	2	7	Maybole	Car Parking at side at road
R16	Kirkoswald Road, Maidens	KA26 9NS	221352	607932	Car park	2	7	Girvan	Appears to be a turning circle of some kind
R17	Patna Road, Kirkmichael	KA19 7PJ	234316	608946	On-street	2	7	Maybole	Potentially too restricted
R18	Murray Gardens, Maybole	KA19 7AZ	230039	609435	Car park	2	7	Maybole	Potentially too restricted. Limited space as on a hill.
R19	Carrick Street, Maybole	KA19 7DN	229849	609891	On-street	2	7	Maybole	Now one-way street so improved opportunities for on-street charging.
R20	Ladywell Road, Maybole	KA19 7BE	230070	609786	Car park	2	7	Maybole	Limited potential sites - hilly location with no off-street parking.
R21	Minnoch Crescent, Maybole	KA19 8DW	229656	610322	Car park	2	7	Maybole	housing estate with shared parking areas
R22	Kennedy Drive, Dunure	KA7 4LT	225478	615757	On-street	2	7	Maybole	Narrow streets, some with driveways
R23	Kincaidston Drive, Ayr	KA7 3YL	234844	619228	Car park	2	7	Glengall	residential car park
R24	Sorrel Drive, Ayr	KA7 3XP	235120.9524	619115.2959	Car park	2	7	Glengall	housing estate with shared parking areas
R25	Goukscroft Park, Ayr	KA7 4DS	232728	619328	Car park	2	7	Glengall	housing estate with shared parking areas
R26	Heather Park, Ayr	KA7 3XJ	235203	619271	Car park	2	7	Glengall	housing estate with shared parking areas
R27	Fenwickland Avenue, Ayr	KA7 3QD	234495	619624	On-street	2	7	Glengall	
R28	Trefoil Place, Ayr	KA7 3XG	235119	619443	Car park	2	7	Glengall	housing estate with shared parking areas
R29	Wood Park, Ayr	KA7 3SL	234786	619805	On-street	2	7	Glengall	Large amount of housing without off-street parking
R30	Lorne Terrace, Hillhead	KA6 6JX	242041	619743	On-street	2	7	Drumley	
R31	Kyle Crescent, Coylton	KA6 6NP	240765	620062	Car park	2	7	Drumley	housing estate with limited parking

R32	Southfield Park, Ayr	KA7 2NU	234150	620244	Car park	2	7	Mill Street	Marked bays on street
R33	Hillfoot Road, Ayr	KA7 3LF	235064	620369	On-street	2	7	Mill Street	Parking bays on road
R34	Glencairn Road, Ayr	KA7 3HJ	234940	620708	On-street	2	7	Mill Street	
R35	Orchard Avenue, Ayr	KA7 3EJ	234643	620831	On-street	2	7	Mill Street	
R36	Bellevue Crescent, Ayr	KA7 2DP	233541	621169	On-street	2	7	Mill Street	side street with no off-street parking
R37	Ballantine Drive, Ayr	KA7 2RG	233943	620793	On-street	2	7	Mill Street	side street with no off-street parking
R38	Fairfield Road, Ayr	KA7 2AU	233311	621431	On-street	2	7	Mill Street	
R39	Charlotte Street, Ayr	KA7 1DZ	233426	621910	On-street	2	7	Mill Street	Plenty of options on-street
R40	Campbell Court, Ayr	KA8 0SE	235344	621804	On-street	2	7	Mill Street	side street
R41	Elba Street, Ayr	KA8 0DQ	234146	622136	On-street	2	7	Mill Street	
R42	York Street, Ayr	KA8 8AN	233520	622483	On-street	2	7	Mill Street	Range of potential locations in vicinity
R43	Princes Court, Ayr	KA8 8HX	234085	622615	Car park	2	7	Mill Street	Flatted development
R44	Thomson Street, Ayr	KA8 9QB	235484	622862	On-street	2	7	Heathfield Rd Ayr	
R45	Campbell Street, Ayr	KA8 9AR	234391	623126	On-street	2	7	Heathfield Rd Ayr	Narrow street
R46	St George's Road, Ayr	KA8 9HN	234623	623131	On-street	2	7	Heathfield Rd Ayr	
R47	Low Road, Ayr	KA8 9SB	236308	623177	Car park	2	7	Old Bridge Road	
R48	Oswald Road, Ayr	KA8 8LT	234170	623563	On-street	2	7	Heathfield Rd Ayr	Street not well overlooked.
R49	Annpit Road, Ayr	KA8 9BZ	234565	623771	On-street	2	7	Heathfield Rd Ayr	
R50	Moor Park Crescent, Prestwick	KA9 2NL	235333	624138	Car park	2	7	Heathfield Rd Ayr	
R51	Arcon Court, Mossblown	KA6 5BT	240034	625000	Car park	2	7	Drumley	Narrow streets, some with driveways
R52	Rowanbank Road, Prestwick	KA9 1DS	236115	625215	On-street	2	7	Heathfield Rd Ayr	
R53	Marina Road, Prestwick	KA9 1QZ	234728	625607	On-street	2	7	Heathfield Rd Ayr	Narrow street
R54	Bank Street, Prestwick	KA9 1PT	234927	625615	On-street	2	7	Heathfield Rd Ayr	Limited on-street parking
R55	Blackford Crescent, Prestwick	KA9 2LW	236107	626175	Car park	2	7	Monkton	
R56	Shawfarm Place, Prestwick	KA9 1JQ	235773	626394	Car park	2	7	Monkton	
R57	Kirk Street, Prestwick	KA9 1AU	235155	626486	On-street	2	7	Monkton	
R58	Shawfarm Gardens, Prestwick	KA9 2GZ	235645	626579	Car park	2	7	Monkton	Risk of abuse from adjacent Prestwick Airport
R59	Beechwood Road, Tarbolton	KA5 5RF	243380	627134	On-street	2	7	Drumley	Some properties have driveways
R60	Bank Street, Troon	KA10 6AL	231664	630905	On-street	2	7	Troon	
R61	Ailsa Road, Troon	KA10 6DB	231216	631021	On-street	2	7	Troon	
R62	Gilles Street, Troon	KA10 6QH	232629	631382	On-street	2	7	Troon	Street could be too narrow, but plenty of tenement properties.
R63	Buchan Road, Troon	KA10 7BT	233581	631621	On-street	2	7	Troon	
R64	Main Street, Loans	KA10 7EX	234543	631677	On-street	2	7	Troon	Main St could be too narrow.
R65	Main Street, Symington	KA1 5QG	238264	631532	On-street	2	7	Monkton	Side road off Main St
R66	Hawthorn Place, Troon	KA10 6QA	232721	631802	On-street	2	7	Troon	
R67	Logan Drive, Troon	KA10 6QF	232845	631840	On-street	2	7	Troon	Most properties in vicinity do not have off-street parking. Sufficient on-street space.
R68	Burnfoot Avenue, Troon	KA10 6RE	232584	632296	Car park	2	7	Troon	Outside Barassie Primary School, limited on-street parking. Communal parking area more suitable.
R69	Castleview, Dundonald	KA2 9JB	236365	635090	Car park	2	7	Riverside	Limited on-street parking, suggest using the nearby car park
R67	Logan Drive, Troon	KA10 6QF	232845	631840	On-street	2	7	Troon	Most properties in vicinity do not have off-street parking. Sufficient on-street space.

Assessment Scoring

Based on the above scoring parameters, the following table presents a high-level scoring assessment of the four commercial models against the objectives.

Table Commercial model scoring – weighted results

Objective	A – Privately owned and operated	B – Privately operated only	C – Privately operated with risk share	D – Public sector owned and operated
Affordability	3	2	2	1
Social outcomes	1	3	3	3
Risk allocation	3	3	2	1
Contestability	1	3	3	2
Procurement	2	2	1	3
Resources	3	3	2	1
Revenue	1	1	2	3
Weighted avg score	2.07	2.57	2.29	1.86
Normalised score	0.81	1.00	0.89	0.72

Source: Mott MacDonald

The following observations can be drawn from these assessment results:

- Model D scores lowest, for though it would give the local authority maximum control over the implementation and operation of EVCI network and would potentially maximise revenue, it would also fully expose the authority to the significant commercial uncertainties of this emerging market, while requiring a level of capital investment and back-office resource commitment that many authorities are not best placed to generate and sustain.
- Model A scores second lowest. The fully market led approach is better placed to effectively handle market uncertainties and while shielding the local authority from commercial risk, but the downside is that it is also less likely to deliver a socially equitable network (as loss making locations would be unlikely to proceed) and while the considerable up-front investment could also prove commercially unviable to the private sector. Private ownership of the underground connections would also potentially reduce the long-term contestability and adaptability of the network.
- The two hybrid models provide an opportunity to combine the respective strengths of models A and D, with the combination provided by model B – ‘privately operated only’ – resulting in the highest score. This model retains local authority ownership of all assets with no exposure to capital risks, which are covered by a combination of private sector concessionaire investment and grant subsidy. This gives the public sector control over chargepoint specifications, locations and, to some degree, tariffs, while allowing the private sector to handle all commercial risks in return for collecting all revenue. Model C is similar but with revenue share to the local authority, but this is in exchange for exposure to financial downside risks which could potentially outweigh revenue gains if realised (and which local authorities may be less well placed to manage than EV charging organisations who have greater capability to forecast future demand). This model therefore scores lower than Model B.

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Electric Vehicle Charging Infrastructure Investment in Ayrshire
Lead Officer (Name/Position/Email)	Kevin Braidwood, Head of Roads - Kevin.Braidwood@ayrshireroadsalliance.org

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	No	Yes
Disability	No	Yes
Gender Reassignment (Trans/Transgender Identity)	No	Yes
Marriage or Civil Partnership	No	Yes
Pregnancy and Maternity	No	Yes
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	No	Yes
Religion or Belief (including lack of belief)	No	Yes
Sex – gender identity (issues specific to women & men or girls & boys)	No	Yes
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	No	Yes
Thematic Groups: Health, Human Rights & Children's Rights	No	Yes

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	N/A	N/A
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	N/A	N/A
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	N/A	N/A
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	No	Yes
Socio-economic Background – social class i.e. parent’s education, employment and income	N/A	N/A

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	No adverse impact identified. Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	No adverse impact identified. Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	No adverse impact identified. Low
Increase participation of particular communities or groups in public life	No adverse impact identified. Low
Improve the health and wellbeing of particular communities or groups	No adverse impact identified. Low
Promote the human rights of particular communities or groups	No adverse impact identified. Low
Tackle deprivation faced by particular communities or groups	No adverse impact identified. Low

5. Summary Assessment

<p>Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)</p>	<p>YES</p> <p>NO</p>
<p>Rationale for decision:</p> <p>This work does not directly impact on service delivery. If future work leads to amendments in policy then the need for a full Equality Impact Assessment will considered.</p>	
<p>Signed : Kevin Braidwood Head of Roads</p> <p>Date: 28 February 2023</p>	

South Ayrshire Council

**Report by Depute Chief Executive and Director
of Housing, Operations and Development
to Cabinet
of 25 April 2023**

Subject: Road Improvement Plan 2023-2024

1. Purpose

1.1 The purpose of this report is to seek Cabinet approval for the 2023/24 Road Improvement Plan for carriageway, footways, street lighting and other related infrastructure improvements.

2. Recommendation

2.1 It is recommended that the Panel:

2.1.1 approves the road improvement plan for 2023/2024 contained in [Appendix 1](#); and

2.1.2 approves the Carriageway and Footway Programme for 2023/2024 in [Appendix 1](#).

3. Background

3.1 At its meeting on 1 March 2023, the Council approved capital allocations to be included in the Roads Improvement Plan for the period to 2032/33. This capital allocation will be used to make improvements to the road network and include road resurfacing; road reconstruction; street lighting; LED street lighting replacement; traffic signals; implementation of 20mph infrastructure and bridge, coastal and harbour work.

3.2 The additional capital allocations requested for the 2023/24, 2025/26 and 2026/27 are highlighted in Table 1 below and were confirmed following approval of the Capital Investment Programme on 1 March 2023.

Table 1: Capital Investment Budgets 2023/24-2032/33

Programme	23/24 (£m)	24/25 (£m)	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	29/30 (£m)	30/31 (£m)	31/32 (£m)	32/33 (£m)
Roads Reconstruction	2.812	3.500	2.500	2.500	2.500	2.500	2.500	2.500	1.500	1.500
Street lighting	0.250	0.250	0.250	0.250	-	-	-	-	-	-
LED Replacement	-	-	-	-	0.100	0.100	0.100	0.100	-	-

Programme	23/24 (£m)	24/25 (£m)	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	29/30 (£m)	30/31 (£m)	31/32 (£m)	32/33 (£m)
Bridges Capital	0.278	0.362	0.200	-	-	-	-	-	-	-
Victoria Bridge	0.132	-	-	-	-	-	-	-	-	-
Girvan Harbour	0.569	-	-	-	-	-	-	-	-	-
Girvan Sth Pier	0.133	-	-	-	-	-	-	-	-	-
Traffic Signals Renewal	0.290	-	-	-	-	-	-	-	-	-
Local Flood Plan	0.142	0.064	0.064	0.064	-	-	-	-	-	-
Climate Change St Ninians Prk	-	-	0.050	0.150	-	-	-	-	-	-
EV charging infrastructure	0.190	0.120	-	-	-	-	-	-	-	-
Facilities to assist with tourist and visitor facilities.	0.150	-	-	-	-	-	-	-	-	-
Total	4.946	4.296	2.864	2.964	2.600	2.600	2.600	2.600	1.500	1.500

3.3 **Road Reconstruction and Improvement:** Additional funding has been added to the programme in the amount of £2,500,000 in 2034-35 to continue to provide road users with an improved and safer road network which will have fewer potholes and a smoother surface.

3.4 **Girvan South Pier Repairs:** Further investment of £12,800 has been added in 2023-24 for repairs to the harbour wall sheet piling. The total amount of investment for 2023-24 will be £132,800.

3.5 **Adapting to Climate Change – St Ninian’s Park Proposals:** Investment of £200,000 has been added to the programme over two years (£50,000 in 2025-26 and £150,000 in 2026-27) to reduce flood risk to properties in Prestwick and to improve the environment of St Ninian’s Park.

3.6 The revenue budget also includes funds for road improvement work, specifically relating to resurfacing schemes as well as ongoing maintenance work relating to carriageway patching, footway works, drainage, pothole repairs, ditch clearing, gully cleaning, clearing carriageway flooding, hedge pruning, verge maintenance and winter treatment.

3.7 The condition of the road network is reviewed annually as part of the process of compiling future year programmes using the scheme ranking system approved by the Ayrshire Shared Services Joint Committee at its meeting of 24 October 2014 and revised at the meeting on 10 November 2017. This approach ensures that the programme of works is developed to provide the maximum benefit to the area. The scheme ranking system takes into account factors including road condition; safety issues; the road hierarchy; the level of traffic on the road; stakeholder feedback and cost. The programme of work is reviewed and re-prioritised, with updated programmes brought forward for approval on an annual basis to the Cabinet.

3.8 Grant applications will continue to be made to the Scottish Timber Transport Group, with match funding being provided from the roads maintenance element of the capital budget. For 2023/24, Ayrshire Roads Alliance has submitted bids to Scottish Timber Transport for A719 (Morriston Farm to Blawearie Jct), (Enoch Lodge to Maybole Road) & (Maidens to Turnberry), B734 Old Dailly to Penkill, B7023 Ballochbroe to Crosshil and U52 Muck Rd, Pinwherry

- 3.9 Following Members agreeing in June 2017 to recognise representation they had received from communities regarding the introduction of 20mph speed limits, work is ongoing to complete this programme of works and will be completed at the beginning of the new financial year.
- 3.10 The transport infrastructure is one of the most valuable Council assets and it is vital to the economic well-being and development of South Ayrshire. The infrastructure contributes significantly to the local economy and regeneration. The road asset carriageway alone is valued at £1.9 billion.
- 3.11 Further background is provided in [Appendix 2](#).

4. Proposals

- 4.1 The Roads Improvement Plan for 2023/24 is detailed in [Appendix 1](#) - Works Programme and includes details on improvement works for carriageway, street lighting, traffic, transportation, active travel schemes and timber transport route improvements. The schemes programmed will be carried out over the spring, summer and early autumn. Full engagement will be carried out in accordance with the protocol for engagement on the Ayrshire Roads Alliance projects as detailed in the report to Leadership Panel of 29 November 2016.
- 4.2 It should be noted that this programme has been prepared in advance of full consultation with statutory undertakers which may lead to unavoidable delays in delivering the programme to the timescale stated above. A statutory undertaker is any company that has a legal right to place and maintain their apparatus within the boundary of the public road.
- 4.3 The works will be carried out using two specification types:
- Re-surfacing with 30% Hot Rolled Asphalt. This provides a good wearing surface quality suitable for all conditions which provides a very durable surface with a high skid resistance. This is used on the 'A' and 'B' class roads.
 - Screeding with close graded asphalt concrete overlay. This is a very good general purpose surface course. This is used on 'B', 'C' and 'U' class roads.

Programmes will be subject to change over the course of time.

Programme for Street Lighting

- 4.4 There are over 20,000 street lights in South Ayrshire. The proposed programme for 2023/24 has identified the parts of the network in poorest condition. This work will enable the further reduction in the number of concrete columns, along with the removal of unreliable Scottish Power cable networks. The schemes are contained in [Appendix 1](#) - Works Programme.
- 4.5 As in previous years, LED lighting is being provided in all locations which will reduce the power consumed on a 'per replaced unit'. by around 60%.
- 4.6 The remaining 14 lanterns still to be converted in the LED replacement programme are heritage style lanterns on the New Bridge and Auld Brig in Ayr which will be included in associated repair works in 2023.

- 4.7 The LED replacement programme is contained in [Appendix 1](#).

Programme for Traffic and Transportation

- 4.8 In addition to Capital allocation to traffic signals renewal funded through the five year capital investment for the network, the Ayrshire Roads Alliance compiles capital bid applications for traffic, transportation and active travel projects across the network. Bids are made inter alia to SPT, Sustrans, Paths for All and Smarter Choices/Safer Places. In addition, the Scottish Government provides South Ayrshire Council grant funding for cycling walking and safer routes (CWSR) initiatives. The forthcoming financial year also sees the creation of the Active Travel Transformation Fund and Road Safety Improvement Fund, both of which are administered by Transport Scotland. These new funds will represent additional avenues for pursuing capital grant funding for roads infrastructure projects. A summary of indicative external grant funding for 2023/24. These schemes are contained in [Appendix 1](#) - Works Programme.

20mph in Rural Villages

- 4.9 Traffic Regulation Orders (TROs) have been approved by the Council's Regulatory Panel for a total of eleven villages, with schemes implemented. The ARA are currently monitoring the schemes introduced to date to review driver compliance levels with the new lower speed limits. The remaining 4 schemes at design/consultation stage will be taken forward for consideration by the Regulatory Panel. This will include Community Council and Elected Ward Member engagement ahead of the public engagement requirement of any subsequent TRO on conclusion of the statutory process works will commence on site.

Programme for Structural Improvements

- 4.10 The capital projects to improve the South Ayrshire Council network for bridges are contained in [Appendix 1](#) - Works Programme. This work includes bridge design, replacement and strengthening works, culvert design and replacement stonework repairs to parapets, arches and the like.
- 4.11 Materials and specifications are continually reviewed to ensure compliance with industry standards.
- 4.12 The projects included in the Roads Improvement Plan are subject to change depending on changes in the condition of the road network.
- 4.13 Progress on implementation of the roads Improvement plan will continue to be reported to the Ayrshire Shared Services Joint Committee.

5. Legal and Procurement Implications

- 5.1 By virtue of the relevant statutory provisions principally detailed within the Roads (Scotland) Act 1984, the Council as local roads authority is required to manage and maintain all publicly adopted roads within its geographical area other than those which are maintained and managed by the Scottish Ministers. Accordingly, the proposals detailed within this report are in compliance with the discharge of the statutory responsibilities which are incumbent upon the Council as local roads authority.

5.2 There are no procurement implications arising from this report. All works will be carried out in-house or under the 3G Roads Minor Works Framework Contract

6. Financial Implications

6.1 The Road Improvement Plan for 2023/24 detailed in [Appendix 1](#) - Works programme will be funded from the Roads Capital and Revenue budget allocations and grant funding approved by Council on 1 March 2023. Progress will continue to be reported to the Ayrshire Shared Service Joint Committee.

7. Human Resources Implications

7.1 There are no direct human resource issues.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 A delay in the delivery of the carriageway and footway structural maintenance, and street lighting programmes will expose the Council to potential risks with regard to the deteriorating condition of the road and lighting network. This may have a detrimental effect on the SPI for road condition and on the reduction targets for roads accidents.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 3](#).

10. Sustainable Development Implications

10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priority 1 of the Council Plan: Spaces and Places/ Moving around and the environment (Outcome 1).

13/

13. Results of Consultation

- 13.1 Engagement arrangements for these projects will align with the report.
- 13.2 Consultation has taken place with Councillor Bob Pollok, Portfolio Holder for Environment, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Implementation of the Road Improvement Plan	31 March 2024	Head of Roads

Background Papers **Capital Investment Programme 2023-24 to 2034-35**

Report to Leadership Panel of 29 November 2016 – [Ayrshire Roads Alliance – Engagement Arrangements and Update on Matters Relating to Holmston Road Cycleway](#)

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Date: 14 April 2023

**Appendix 1 - South Ayrshire Council- Ayrshire Roads Alliance
Carriageway Structural Maintenance Capital Programme 2023/24**

Route No	Town	Road Name	Works Description	Scheme Score	Estimated Cost
B7035	By Girvan	Glendoune Houdston Road (Coalpots)	Braetoll South + S Power shut down	N/A	£100,500
C37	Auchincruive	Barrackhall Gibbseyard	TBC	48	£134,400
Uncl	Tarbolton	Springfield Road	Garden Street to No 50	46	£35,200
B743	By Mossblown	Ayr / Mossblown	West from Brocklehill Farm	53	£271,250
B742	By Coylton	B742 Council Boundary - A70/Hillhead, Coylton	By Holebogs, S bend	59	£45,000
B742	By Coylton	B742 Council Boundary - A70/Hillhead, Coylton	From A70 at Hillhead south to C21 Craigs Road junction	56	£57,000
B744	Annbank	Weston Avenue	Craighall Way to 101 Weston Avenue	56	£70,875
B742	By Coylton	B742 A70 Hillhead - B744 Jcn N Of Annbank, Coylton	From Meadowhead Depot entrance south-wards	55	£97,500
B744	Annbank	Weston Brae	Full Length	53	£58,125
B744	Annbank	Browns Crescent	Full Length	53	£28,125
U77	By Coylton	Hole Road	Full Length	46	£43,360
Uncl	Ayr	Ellisland Square	Full Length	42	£58,806
Uncl	Ayr	Chapel Park Road	Full Length	40	£53,319
A719	By Dunure	A719 Smithy Bridge/Dunure - Croy Brae, Dunure	By Humeston, Castlehill woods to Pennyglen	70	£93,800
A719	By Dunure	A719 Smithy Bridge/Dunure - Croy Brae, Dunure	Cemetery to Drumshang	67	£182,000
A719 (STTS BID)	By Maidens	A719 Pennyglen/B7023 - Kirkoswald Road/Maidens, Maidens	Morrison Farm to Blawearie Jct & Enoch Lodge to Maybole Rd	56	£286,000
A719 (STTS BID)	By Maidens	A719 Turnberry Road/Maidens - Maidens Road/Maidens, Turnberry	Maidens to Turnberry	56	£232,500
B7023	Maybole	Crosshill Road	Full Length	56	£56,250
B7023	Maybole	St Cuthbert's Road	Full Length	53	£28,125

Route No	Town	Road Name	Works Description	Scheme Score	Estimated Cost
B7024	Maybole	Alloway Road	Redbrae to Bypass	51	£71,250
B7023	Maybole	Maybole Crosshill	C58 to Crosshill	72	£323,840
B7023 (STTS BID)	Maybole	Ballochbroe to Crosshill		N/A	TBA
U52 (STTS BID)	Pinwherry	Muck Road	Various TBC	52	£109,254
B734 (STTS BID)	Old Dailly	Barr Old Dailly	Old Dailly to Penkill + drainage improvements	N/A	£108,000
C122	By Maybole	C122 Gardenrose Path/Maybole - School Road/Minishant, Maybole	Ladycross to new Bypass	50	£24,192
B742	By Coylton	B742 A70 Hillhead - B744 Jcn N Of Annbank, Coylton	Bridge of Coyle to C2	52	£190,500
C122	By Maybole	C122 Gardenrose Path/Maybole - School Road/Minishant, Maybole	School to new Bypass	50	£18,150
Footway Resurfacing Works 2023/24					
B730	Dundonald	Main Street	TBC		£30,000
C17	Tarbolton	Westport	Footway North Side	28	£17,370
Uncl	Prestwick	Hunters Avenue	South from Heathfield Rd, west side	23	£7,500
Uncl	Maybole	Hicks Avenue	No.2 to No.94	30	£28,980
C151	Dailly	Woodside	Both sides from Back St & Hadyard Terr	30	£20,400
Uncl	Dailly	Hadyard Terrace	Inside footway & part outer section	28	£54,400
					£2,907,020

**South Ayrshire Council- Ayrshire Roads Alliance
Lighting Programme 2023/24**

Town	Location	Work Type	No of columns	Estimated Programme Cost
Ayr	Castlehill (Larchwood Road, Hawthorn Drive and Area)	Mix of steel and concrete columns SAC cabling and 5th Core	17	£60k

Town	Location	Work Type	No of columns	Estimated Programme Cost
Ayr	Belmont Crescent	Poor lighting & 5th Core supplies	13	£30k
Girvan	Elder Avenue and Area	Old steel columns, poor lighting levels	31	£60k
Prestwick	Mossbank (Phase 2)	Old steel columns and 5th Core supplies (ongoing section faults)	35	£60k
Troon	South of town centre area	Concrete column replacements (Scottish Power services)	50	£40k
				£250k

**South Ayrshire Council- Ayrshire Roads Alliance
LED Lighting Programme 2022/23**

Town	Description	Remaining
Ayr	-	14
Total	-	14

**South Ayrshire Council- Ayrshire Roads Alliance
Traffic and Transportation Programme 2023/24**

Calculated Funding Totals	Sub-Bid	Match Detail	Total Bids	Project Description	Comments
SPT	£700,000	Match	£700,000	Local Cycle Network Improvements – various Active Travel projects (details tbc)	Currently awaiting news on success of bid – funding would be used for match against various Active Travel projects
	£100,000	No Match		SQP Various Projects	
Sustrans – Places for Everyone	£114,925	Match	£1,301,608	Access for All Review Coylton	Awaiting confirmation of bid review from Sustrans
	£111,271	Match		Alloway to Burton Construction	Awaiting confirmation of bid review from Sustrans
	£705,000	Match		Dundonald to Barrasie Link Ph1 Construction	Award process paused until conclusion of land acquisition
£125,000	No Match	Ayr to Prestwick		Awaiting confirmation of bid review from Sustrans	

Calculated Funding Totals	Sub-Bid	Match Detail	Total Bids	Project Description	Comments
	£115,000	No Match		Prestwick to Barassie	Awaiting confirmation of bid review from Sustrans
	£109,000	No Match		Girvan Active Travel (Quayzone to Grangetown)	Awaiting confirmation of bid review from Sustrans
	£21,412	No Match		Loans to Troon Railway Station	Awaiting confirmation of bid review from Sustrans
SCSP	£100,800	Hub Match	£100,800	Active Travel Hub Ayr	Continuation of the project
CWSR	£100,800	Hub Match	£100,800	Various Active Travel project interventions to provide indirect funding match to Active Travel Hub Project (details TBC) Various Active Travel projects	Currently awaiting confirmation on funding amount - funding would be used for match against various Active Travel projects
CWSR	£617,257	Match	£617,257	Various Active Travel projects (details tbc) including match for other Sustrans and SPT projects	Currently awaiting confirmation on funding amount - funding would be used for match against various Active Travel projects
Active Travel Transformation Fund	££1,200,000	Match	£1,200,000	This is a newly created Transport Scotland fund and details on exact funding requirements are yet to be confirmed – Active Travel projects (details TBC)	Figure listed is indicative, based on an ambitious expression of interest lodged by ARA on behalf of Council
Road Safety Improvement Fund	£400,000		£400,000	Awaiting details of fund to allow a bid to be submitted – various road safety projects (details TBC)	Figure listed is indicative and based on high level options for possible inclusion in bid submission
		Total	£4,420,465		

**South Ayrshire Council-Ayrshire Roads Alliance
Traffic and Transportation Signal Replacement 2023/24**

Signal No	Town	Description	Work Type	Estimated Programmed Cost
TBC	TBC	Detail of sites within programme will be informed by civil and signal cost estimates – there is a degree of uncertainty at the moment due to cost increases associated with supply chain volatility.	Junction / Ped Crossing Replacements	£290,000
Total				£290,000

**South Ayrshire Council - Ayrshire Roads Alliance
Structures Capital Programme 2023/24**

Description	Work Type	Estimated Programme Cost
A79-30	Victoria Bridge Joint Replacement and waterproofing	£15,000
A79-30	Victoria Bridge Concrete Repairs and Painting	£490,571
C12 Dunure	Station Road Dunure, Slope Stabilisation	£185,681
U49 Littleton Farm	Littleton Farm, Slope Stabilisation, Design Only	£20,000
Girvan Harbour	Girvan Harbour Timber Jetty Assessment / Review	£569,506
Girvan Harbour	South Pier Quay Sheet Piling Repairs	£120,000
		£1,400,758

**South Ayrshire Council – Ayrshire Roads Alliance
Structures Revenue Programme 2023/24**

Description	Work Type	Estimated Programme Cost
B734/10 Killoup Bridge, Old Dailly.	Stonework Repairs	£20,000
B7035/10 Upper Roan Bridge	Stonework Repairs & Verge Paving	£15,000
U55/10 Netherton Culvert, Dalrymple	Stonework Repairs	£30,000

Description	Work Type	Estimated Programme Cost
U66/20 Pinmullan Bridge, Barr	Stonework Repairs	£6,000
C122/10 Garryhorn Bridge	Stonework Repairs	£20,000
T.TROO/50 Central Avenue Culvert	Wing Wall Repairs	£6,000
B7024/70 Slaphouse Bridge	Scour Repairs	£5,000
T.AYR/290 Cairnsmore Culvert	Headwall Repairs	£6,000
B7035/190 Coalpots Culvert	Debris Removal	£3,000
		£111,000

Appendix 2 – Further Background

1. Condition of the Road Network

- 1.1 The Scottish Road Maintenance Condition Survey (SRMCS) commissioned by the Society of Chief Officers of Transportation in Scotland (SCOTS) on behalf of all Local Authorities in Scotland began in 2002. The surveys cover all local authority A class roads in both directions every two years; all B and C class roads in both directions every four years; and a 10% sample of unclassified roads in one direction every year. This allows a direct year-on-year comparison for the A class road network.
- 1.2 The results of the survey are used to classify the road network into one of three categories:
- Green – roads are in a satisfactory condition.
 - Amber – roads requiring further investigation and/ or monitoring.
 - Red – roads where maintenance operations are likely to be required.
- 1.3 A Road Condition Index (RCI) is derived from two years survey data and it is the sum of the red and amber categories. The RCI has been adopted as the Statutory Performance Indicator for the condition of the local road network and it is defined as ‘the percentage of the road network which should be considered for maintenance treatment’. An increase in the figure indicates deterioration in the road condition. The lower the value the better the road condition.
- 1.4 Table 1 summarises the RCI results from the SRMCS over the last seven years and the budget allocated to Carriageway Structural Maintenance.

Table 1: Road Condition Index 2015/17 – 2021/23

Two Year Condition	2015/17	2016/18	2017/19	2018/20	2019/21	2020/22	2021/23
Scottish Average	36.4%	36.7%	36.3%	35.8%	35.5%	34.2%	33.6%
South Ayrshire	42.3%	41.0%	41.3%	40.6%	40.9%	39.0%	37.4%
South Ayrshire Ranking	27	27	27	27	27	27	26
Quartile	4	4	4	4	4	4	4
Average Annual Spend on Surfacing	£1.5m	£2.0m	£2.5m	£2.5m	£2.5m	£2.5m	£2.5m

- 1.5 Table 2 below shows the RCI for each category of road.

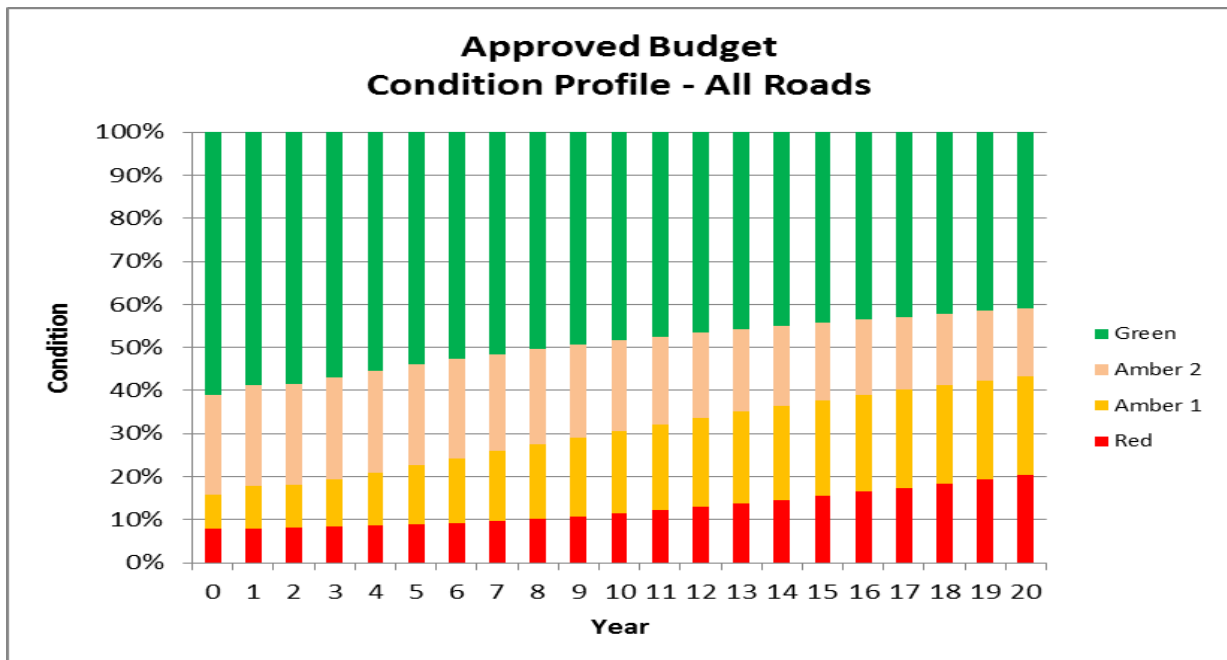
Table 2: South Ayrshire Road Condition Index by Category 2014/16 – 2021/23

RCI	Overall	A Class	B Class	C Class	U Class
2021/23	37.4%	23.0%	32.5%	38.9%	41.0%
2020/22	39.0	28.9%	34.4%	37.9%	42.9%
2019/21	40.9%	34.1%	37.3%	40.8%	43.4%

2018/20	40.6%	34.1%	36.9%	42.2%	42.4%
2017/19	41.3%	36.1%	38.1%	42.4%	42.9%
2016/18	41.0%	38.2%	40.7%	41.4%	41.4%
2015/17	42.3%	38.6%	43.9%	40.2%	43.3%
2014/16	44.2%	41.7%	48.9%	43.9%	43.3%

- 1.6 The development of the Road Asset Management Plan and the adoption of the WDM roads management system provides improved resources to address the backlog and deal with any surface defects detected. Additional WDM modules were introduced and developed in 2017 in relation to project scheme builder and a new customer care package was introduced in July 2020 for public access. In 2022 Artificial intelligence was introduced as part of our inspection regime and in 2023/24 a gully monitoring and management system will be introduced.
- 1.7 In addition to road condition which is determined through the SRMCS, this work establishes the current value required to be spent to maintain the road network in a steady state condition, and the current backlog to enable the roads in South Ayrshire to achieve a road condition index of 10%. The steady state value is £5.7m per year and the backlog figure is £46.4m. It has recently been reported that investment nationally over the last seven years has seen a 26% reduction. Continued reduction in budgets will see a further increase in the current backlog figure. The allocation of £2.8m for carriageway resurfacing in 2023/24 falls short of the steady state value but some elements of revenue funding, such as structural patching and surface screeding, contributes directly to improve the road condition thereby reducing the funding gap. The increased investment between 2015 and 2018 addressed the immediate problems that presented at that time, but the overall network continues to have a significant backlog of improvement required,
- 1.8 The SRMCS work also estimates how the road condition may change over the coming years if the structural maintenance budget remains at the proposed level without further additional investment. This table does not include the budget allocated from revenue for structural patching and surface dressing.

Table 3: Condition Profile

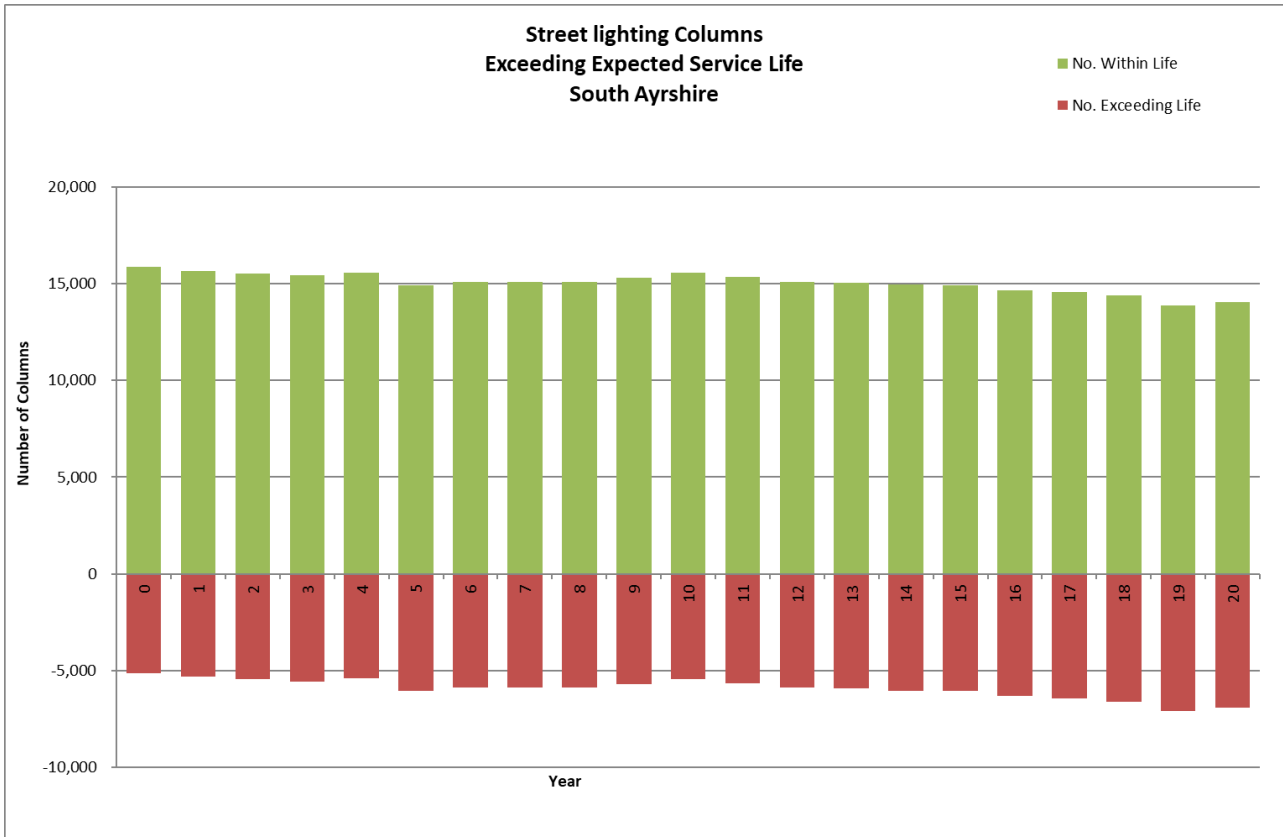


- 1.9 The RCI is predicted to deteriorate over future years without increased investment. As the road condition deteriorates more expensive treatments become necessary. This impacts on a static budget as inflationary pressures increase the treatment costs and results in less of the network being resurfaced. The risk to the Council will be managed by implementing a robust carriageway inspection regime, ensuring that potholes are repaired as quickly as possible, implementing a programme of structural patching in addition to the carriageway resurfacing and screeding programmes and consider the use of alternative materials to undertake carriageway repairs.
- 1.10 For this year's programme, engineers' assessment surveys of the A, B, C and U class road networks have been completed, as has a similar exercise on the urban footway network. Using this information, inspection records, comments received from Elected Members and the general public from the consultation exercise outlined above and the data from the SRMCS, a number of carriageway and footway schemes have been identified and prioritised using the Scheme Ranking Systems for inclusion in the Structural Maintenance Programme for 2023/24.
- 1.11 The estimated costs against the individual schemes in the programme are based on the nominal lengths and current market rates. For 2023/24, projects will be brought forward up to the limit of the current allocation and schemes listed to be implemented in future years may be brought forward, should funding allow. Conversely, the number of individual schemes may be reduced if the available budget is insufficient.
- 1.12 Any additional schemes which the Ayrshire Roads Alliance are considering for future years are reviewed as part of the ongoing process for compiling future programmes. These schemes will be prioritised along with other schemes identified throughout the year from inspection reports.
- 1.13 The schemes identified meet the criteria for inclusion in the various programmes. It is noted that weather conditions contribute to deteriorating road conditions, and works carried out by the statutory undertakers make result in amendments being required to the programme. Accordingly, it may be necessary to re-prioritise the named schemes and include other relevant schemes dependent on the current road conditions during 2023/24.
- 1.14 The Council maintained the investment in our Roads and Bridge Assets over the past two years as part of a longer term improvement plan. The Roads Surfacing and Infrastructure programme for 2021/22 made good progress across South Ayrshire despite COVID, however, some projects were carried forward from 2020/21 due to the initial lockdown. **The RCI continues to improve within South Ayrshire with South Ayrshires Classified Roads 12th in Scotland an improvement from the previous year of 21st.**
- 1.15 Material shortage was experienced during 2023 and this was managed working closely with contractors and amending the programme to suit. Increased costs were also an issue with Coal Tar having an impact this year and will in future years on sites that were developed pre-1984. It is envisaged that rising costs will continue to be an issue in 2023/24 as a result of increased bitumen costs and vehicles no longer permitted to be fuelled with Red Diesel.

Condition of Road Lighting

1.14 In 2021/22, 28.7% of street lighting columns were over 30 years old (the service life of modern galvanised steel lighting columns). At current capital investment levels this is expected to remain stable until the planned reduction of capital funding level to £100k in 2026/27. It is projected that maintaining this level will see the percentage of columns exceeding service life increase, achieving 33% by 2026 and 50% by 2036. 139 columns (less than 1%) were replaced in 2022/23 whereas to keep within a 30 year service life, the figure should be around 650 (3%)

Table 4 Street lighting Condition



South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	South Ayrshire Council Road Improvement Plan 2023/24
Lead Officer (Name/Position/Email)	Kevin Braidwood, Head of Roads - Kevin.Braidwood@ayrshireroadsalliance.org

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	No	Yes
Disability	No	Yes
Gender Reassignment (Trans/Transgender Identity)	No	Yes
Marriage or Civil Partnership	No	Yes
Pregnancy and Maternity	No	Yes
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	No	Yes
Religion or Belief (including lack of belief)	No	Yes
Sex – gender identity (issues specific to women & men or girls & boys)	No	Yes
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	No	Yes
Thematic Groups: Health, Human Rights & Children's Rights	No	Yes

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	No adverse impact identified. Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	No adverse impact identified. Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	No adverse impact identified. Low
Increase participation of particular communities or groups in public life	No adverse impact identified. Low
Improve the health and wellbeing of particular communities or groups	High positive impact. SAC shall be seen to offer facilities which encourage tourists and positive impacts on the local economy.
Promote the human rights of particular communities or groups	No adverse impact identified. Low
Tackle deprivation faced by particular communities or groups	No adverse impact identified. Low

5. Summary Assessment

<p>Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)</p>	<p>_____ YES</p> <p>_____ NO</p>
<p>Rationale for decision:</p> <p>There are no negative implications associated with these proposals which are designed to deal with known issues around unregulated parking. All objectives shall be applied to ensure equality in approach and inclusion</p>	

Signed : Kevin Braidwood

Head of Roads

Date: 9 February 2023

South Ayrshire Council

**Report by Head of Legal and Regulatory Services
to Cabinet
of 25 April 2023**

Subject: Strategic Risk Management

1. Purpose

1.1 The purpose of this report is to update Cabinet on the reviewed Strategic Risk Register (Appendix 1) in line with the agreed reporting framework.

2. Recommendation

2.1 It is recommended that the Cabinet:

2.1.1 considers the reviewed Strategic Risk Register (Appendix 1) updated by Chief Officers; and

2.1.2 notes the 15 key risks and endorses the work currently being undertaken or proposed by risk owners to mitigate these risks.

3. Background

3.1 The Strategic Risk Register is reported in accordance with the framework within the Corporate Risk Management Strategy.

3.2 The Strategic Risk Register was reported to the Audit and Governance Panel of 22 March 2023 for scrutiny and is now referred to Cabinet for endorsement.

3.3 Risk Management is also undertaken at Directorate level and within the Health and Social Care Partnership.

4. Proposals

4.1 The Strategic Risk Register has been reviewed by Chief Officers / Risk Owners and updates provided on progress against implementation of proposed risk mitigations. Risks are referenced against the themes of Governance, Protection and Resources. 15 Strategic Risks are managed and these are listed as follows:

	<i>Risk</i>	<i>Theme</i>
1.	Decision Making and Governance	Governance
2.	External Factors including Contingency Planning	Governance

	Risk	Theme
3.	Strategic Planning	Governance
4.	Integrity	Governance
5.	Internal Audit Actions	Governance
6.	Child and Adult Protection	Protection
7.	Public/ Employee Protection	Protection
8.	Sustainable Development and Climate Change	Protection
9.	Financial Inclusion	Protection
10.	Ash Tree Die Back	Protection
11.	Financial Constraints	Resources
12.	Employee Absence	Resources
13.	Workforce Planning	Resources
14.	ICT – Digital Resilience, Protection and Capability	Resources
15.	Management of Assets	Resources

- 4.2 Full detail of strategic risk management arrangements is provided within the register (Appendix 1). Ownership is assigned to ensure there is clear accountability and responsibility in terms of risk management. The cause, potential effect, risk score and current mitigations are also recorded.
- 4.3 Proposed risk mitigations have a target completion date and their progress is outlined by use of a percentage completion bar in the report. A status icon is also included which indicates whether or not the specific initiative is on target.
- 4.4 Members are requested to note that the Health and Social Care Partnership (HSCP) provide information on the risk management of Child and Adult Protection within the Council's Strategic Risk Register. HSCP also develop and report on wider Partnership risk issues within their own bespoke Strategic Risk Register which is provided on a 6 monthly basis for scrutiny to the HSCP Performance and Audit Panel. A link to the HSCP's risk register is provided on pages 7 and 8 of Appendix 1.
- 4.5 Following a request from Members, risk information has been included to reflect Internal Audit processes via the 'Governance' theme. Risk 5 (page 6) outlines the risk mitigations which are in place or planned to ensure that there is additional accountability where identified internal audit actions are not progressed within a reasonable timeframe.
- 4.6 It has also been considered appropriate to specifically include risk management arrangements around the Cost-of-Living Crisis due to the impact this has on both South Ayrshire Communities and employees. Information is provided on Risk 9 – Financial Inclusion - under the theme of 'Protection' on page 11.
- 4.7 Further to a request via the Service and Performance Panel, information relating to the management of Employee Absence is now covered at Risk 12 under the theme of 'Resources' on page 14.

4.8 Members are also requested to note that Chief Officers regularly consider new or emerging risks and there is a process whereby significant operational risks, managed at directorate level, can be elevated to strategic level as required.

4.9 It is anticipated that Members will consider the strategic risk management arrangements outlined within this report and be assured that there is a robust system in place for identifying and managing those threats which could have a significant impact on the successful delivery of the Council's objectives.

5. Legal and Procurement Implications

5.1 The recommendations in this report are consistent with legal requirements.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 There are no cost implications associated with the recommendations in this report.

7. Human Resources Implications

7.1 There are no human resource implications associated with the recommendations in this report.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 Risks have been identified and assessed in line with the Council's Risk Management process. This report seeks to confirm that risk mitigation at Strategic level is ongoing and risks are being managed at a tolerable level.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 Rejecting the recommendations may give rise to external criticism, breach of statute or legal challenge.

9. Equalities

9.1 The proposals in this report allow scrutiny of performance. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an equality impact assessment is not required.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to the delivery of all Council priorities/ outcomes.

13. Results of Consultation

13.1 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking

14.1 If the recommendations above are approved by Members, the Head of Legal and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Adopt recommended approach to Strategic Risk Management	30 April 2023	Service Lead – Risk and Safety
















Background Papers **Report to Audit and Governance Panel of 22 March 2023 – [Strategic Risk Management](#)**

Person to Contact **Carol Boyd – Service Lead – Risk and Safety**
River Terrace
Phone 01292 613090
E-mail carol.boyd@south-ayrshire.gov.uk

Date: 14 April 2023

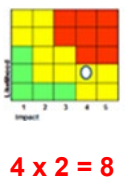




SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1

South Ayrshire Council has identified the following risks of strategic significance in line with the themes of Governance, Protection and Resources.

Risk Themes and Title		
Governance	Protection	Resources
1. Decision Making and Governance 	6. Adult and Child Protection 	11. Financial Constraints 
2. External Factors including Contingency Planning 	7. Public and Employee Protection 	12. Employee Absence 
3. Strategic Planning 	8. Sustainable Development and Climate Change 	13. Workforce Planning 
4. Integrity 	9. Financial Inclusion 	14. ICT – Digital Resilience, Protection and Capability 
5. Internal Audit Actions 	10. Grounds Maintenance - Ash Tree Die Back 	15. Management of Assets 
<p>Input is provided by Risk Owners identified at Strategic level to ensure clear responsibility in terms of their management. Detail is provided on risk mitigations – both current and proposed. Target dates are recorded in respect of the achievement of the proposed mitigations. The successful mitigation of these risks will support the delivery of the Council Plan.</p>		

SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1



Risk 1	Risk Title – Decision Making and Governance				Risk Theme - Governance	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Head of Legal and Regulatory Services	1. There is a risk that key decisions are taken on behalf of the Council which may contradict agreed Council Plan objectives or increase risk exposure to the organisation.	Updates to Government legislation and advice. Changes to political structure. Levels of scrutiny.	Lack of compliance. Failure to meet statutory requirements. Poor best value audit. Reputational damage.		1. Members are supported by a range of training programmes to ensure effective Panel participation and good decision making. 2. Service Leads ensure there is full consultation with PFH's on Panel reports. 3. Webcasting/live broadcasting solution that allows both hybrid meetings and public access now live and fully operational. External public website now has an area dedicated to this where meetings can be live streamed, the future meeting schedule is visible and recordings of the meeting archive can be viewed.	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Members are supported to deliver good decision making through training and briefings. The Service Lead – Democratic Governance - reviewed arrangements for briefings for Member and Committee Services in discussion with the Leader. Induction training and bespoke Panel training sessions took place in May/June 2022. Specific recommendations were made for one-to-one meetings with new Members to assess training needs and produce an individualised plan. These take place by request from Members utilising the Improvement Service's Political Skills Self- Assessment tool and this allows Members to consider particular areas that they would benefit from training on. (June 2023).						 Increased from 90%
2. The new Council Plan and accompanying governance arrangements are currently under development. Further mitigations will be identified once approved by Council in March 2023. (Cross reference - Risk 3 - Strategic Planning).						 New

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Risk 2

Risk Title – External Factors including Contingency Planning

Risk Theme - Governance

Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Head of Legal and Regulatory Services	There is a risk that a range of external factors out with the Council's control such as pandemic, Brexit, Ukraine, cost of living crisis, inflation, industrial action, disruptive weather or other, may adversely impact on ability to fulfil Council objectives and deliver critical services.	Adverse incidents or Civil Emergencies. Factors imposed upon the Council such as legislative change, Government policy change, cost-of-living crisis, implications of Brexit, Ukraine, political change nationally or locally. Unanticipated updates to Government legislation and advice.	Requirement to re-allocate resources, failure to deliver services to an acceptable level or drive desired improvements. Restrictions on budget, reputational damage.	<p>6 x 2 = 12</p>	<ol style="list-style-type: none"> 1. Continued Horizon scanning to anticipate and respond to risks – four main civil contingencies risks identified for Ayrshire. 2. Watching brief and continual discussion on funding requirements for any unanticipated emergencies. 3. Dissemination of information to officers and members around CoSLA and Chartered Institute of Public Finance and Accounting (CIPFA). 4. The Ayrshire Civil Contingencies Team (ACCT) supports the Ayrshire Local Resilience Partnership (ALRP). The structure of the Practitioner and Strategic ALRP was refined to respond more efficiently to Ayrshire Risks. Chief Executive attends Strategic ALRP. 5. The Level of Interaction between Health / Councils and partners has increased and allows for more efficient collaboration in emergency planning. The HSCP Risk and Resilience Forum is well established. 6. 24/7 on call service in place via Civil Contingencies to respond to, and coordinate, Council emergency response to major incidents. 7. Staffing and resourcing arrangements are in place to support those individuals and families arriving in South Ayrshire from Ukraine. 8. <i>Cross reference to mitigations at Risk 9 – Financial Inclusion.</i> 	
Proposed Mitigations (with dates)						
1. Practitioner Ayrshire Local Resilience Partnership (ALRP) and Strategic Ayrshire Local Resilience Partnership meet with required frequency to co-ordinate individual responses from all agencies to major incidents or adverse events. Ayrshire wide Tactical Groups are established where circumstances dictate, recently including a specific focus on contingency arrangements and additional actions deemed necessary to manage increasing numbers of refugees from Ukraine and the Cost-of-Living Crisis. Additionally, the Ayrshire ALRP identifies and manages 4 concurrent civil contingencies risks to support an Ayrshire response. These are 1. Pandemic or Emerging Infectious Diseases, 2. Marauding Terrorist Attack, 3. Disruptive Weather and 4. National Electricity Transmission System (NETS) Failure (Power Resilience/Black Start) (ongoing)						<p style="color: red; font-weight: bold;">Increased from 85%</p>
2. Risk and Safety Team and the Ayrshire Civil Contingencies Team continue to support SAC civil contingency and business continuity arrangements. SAC civil contingencies response plan has been updated and Council Incident Officer training is being rolled out to key Chief Officers, operational Service Leads and Coordinators. Council Managers undertake a rolling review of Service Business Continuity Plans on 6 monthly basis. Civil Contingencies exercises to test plans continue to be developed and rolled out (ongoing).						<p style="color: red; font-weight: bold;">Increased from 85%</p>

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Risk 3		Risk Title – Strategic Planning			Risk Theme - Governance	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Service Lead – Policy and Performance	1. There is a risk that the Council fails to fulfil strategic objectives in light of the recent pandemic, cost of living crisis and related pressures, and that current service, financial and resource planning is therefore not aligned.	Recent pressures may have contributed to delays in Corporate and Directorate Planning processes.	Failure to deliver on Corporate and Directorate Plans or achieve priority outcomes Failure to meet expectations of the public, partners, service users, local businesses Reputational damage	 4 x 2 = 8	1.Recovery and Renew Framework from pandemic in place. 2.Plans developed from each Council Service Lead to take account of future operational delivery models 4.Existing Council Plan with clearly defined priorities is in place. 5.Delivering Good Governance framework and reporting in place. 6.Robust financial governance in place. 7.The Future Operating Model has been implemented and the Council is now operating its new ways of working.	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Budget monitoring ongoing to measure full year financial impact (ongoing monthly)						 <i>Increased from 75%</i>
2. The new Council Plan and accompanying governance arrangements are currently under development. Further mitigations will be identified once approved by Council in March 2023.						 <i>New</i>

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Risk 4

Risk Title – Integrity

Risk Theme - Governance

Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Head of Legal and Regulatory Services	1. There is a risk that the integrity of the Council is breached through a range of failures such as Information / Asset Security, Cyber Crime, non- compliance with the General Data Protection Regulations (GDPR), Procurement Fraud, Contractual Failures, Vetting or Financial Irregularities. 2. There is a risk of failure to maintain sources of assurance and levels of scrutiny.	Existing Council Policy or systems may be ineffective or inconsistently implemented. Lack of training or communication. Difficulty to respond timeously to FOI and GDPR requests. Additional levels of Cybercrime and Fraud because of external global events.	Reputational damage, financial loss, fines, prosecution, civil liability.	<p style="color: red; font-weight: bold;">4 x 2 = 8</p>	1. Current policies / encryption / firewalls, specifically mandatory online Data Protection training, robust processes for reporting and dealing with data breaches. 2. Adherence to the Records Management Plan that has been agreed with the Keeper and is being implemented. 3. Standing Orders relating to Contracts and to Meetings, Scheme of Delegation, Financial Regulations, Council Procurement Policy. 4. SAC Code of Conduct, range of HR, H&S, Fleet policies, employee vetting processes. 5. Fraud Officers, Fidelity Guarantee Insurance Policy and National Fraud Initiative. 6. Internal Audit activity. 7. Establishment of Integrity Group / management of Integrity Group Risks. 8. Additional Communications with Staff and Public with advice re Cyber Crime and Fraud.	
Proposed Mitigations (with dates)					Status	Progress Bar
1. The actions referred to above are progressed by an Integrity Group, which monitors existing risks and identifies any new and emerging risks for SAC. The Group monitors and develops appropriate mitigations. The Chief Executive chairs the group and officers responsible for each key heading report on the risks. Various Service Leads attend and report on their operational areas as they relate to integrity. (ongoing).						<p style="color: red; font-weight: bold;">Increased from 85%</p>
2. The reporting process of the risks from Integrity Group to Members is being reviewed. Reporting mechanisms to Members by other authorities is being considered and then a paper will be taken to next integrity group - any good practice that is identified will be implemented (June 2023)						<p style="color: red; font-weight: bold;">Increased from 30%</p>

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Risk 5		Risk Title – Internal Audit Actions			Risk Theme - Governance	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Chief Internal Auditor and Service Leads	There is a risk that actions identified by Internal Audit are not progressed within agreed timeframes. The position at 17/01/23 was as follows; a/ No overdue actions. b/. 19 actions due for completion in next 6 months – (cross ref App 2 Q3 IA Progress Report). c/. Extension to due date requested for 1 action.	Staffing resources Delays in implementation of corporate systems e.g. oracle fusion	Service Governance arrangements are compromised. Depending on the significance of the outstanding action the Council may be exposed to risks relating to statutory compliance, public or employee safety, financial loss, reputational damage, legal challenge.	 3 x 2 = 6	1 The Audit Plan is formulated on an annual basis. There is also a mid-year review and approval is sought from Audit and Governance Panel for any changes. 2. Follow up Audits are undertaken for all 'red' reports as well as a sample of 'amber' reports, where resources permit. 3. Internal Audit 'test' 100% completion feedback from Services to ensure it is evidence based. 4. The Chief Internal Auditor is able to grant 2 extensions to due dates for actions. 5. Progress against actions is included in Internal Audit update reports the Audit and Governance Panel.	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Service Leads are required to attend Audit and Governance Panel to explain any 'red' reports, any overdue or outstanding actions from these and further explanation of requests for more than 2 extensions to due dates. They may be required to bring a formal report to Panel if deemed appropriate. (Ongoing)						 New
2. Service Leads are required to record and monitor progress on Internal Audit reports within the relevant risk register. They are requested to ensure that they maintain and are able to retrieve information gathered to provide assurance that actions are fully complete. (Ongoing).						 New

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Risk 6

Risk Title - Adult and Child Protection

Risk Theme – Protection

Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations
Accountable – ELT Responsible - CLT Risk Owner – Director of Health and Social Care and Chief Social Work Officer (CSWO).	<p>1. There are increased levels of hidden harm in our community as a result of Covid and reduced community presence of services.</p> <p>2. There is a risk of failure to provide adequate protection and the necessary level of support to vulnerable adults and children.</p> <p>3. There are additional risks facing the HSCP and these are being managed, monitored and reviewed via the HSCP Strategic Risk Register which is reported and scrutinised at the HSCP Performance and Audit Panel.</p>	<p>COVID-19</p> <p>More complex family and adult needs</p>	<p>Potential harm to clients and vulnerable service users.</p> <p>Potential for litigation, financial loss or reputational damage.</p>	<p>5 x 2 = 10</p>	<p>1. There are quarterly Chief Officer Group (COG) meetings to monitor the impact of Covid or other external factors on public protection matters.</p> <p>2. There are quarterly Public Protection subgroups (Child Protection; Adult Protection; Violence Against Women/Criminal Justice and Alcohol and Drugs Partnership) reporting into COG that are monitoring the operational context and responding in a coordinated way to issues.</p> <p>3. HSCP Directorate Management Team meets regularly to provide leadership and oversight.</p> <p>4. Established governance in place via Clinical and Care Governance, Social Work Governance and Adult Governance Groups.</p> <p>5. APC and CPC meet regularly and review business plans</p> <p>6. Multi Agency Public Protection Arrangements (MAPPA) including Management Oversight Group and Strategic Oversight Group) are in place and report quarterly to COG.</p> <p>7. The Community Services Oversight Group supports in house and commissioned services and provides assurance on a range of issues to key local and national stakeholders.</p> <p>8. Initial Referral Data (IRD) activity is now audited to provide scrutiny and assurance in relation to this key activity. There are now annual Child Protection 'Trend Analysis' produced for the CPC and COG to reflect on the changing culture in South Ayrshire towards Child Protection and to invite scrutiny of annual data.</p> <p>9. Adult Support Protection Lead Officer engages first line managers in developing our response to vulnerable adults</p> <p>10. CSWO engages with operational staff in relation to complex cases in both adult and children's services where there are complex risk factors</p> <p>11. Care First implemented across all children and adult social work teams.</p> <p>12. CPC/APC subgroup structure now established and the Policy and Performance Subgroup is leading this review work and reports progress at each meeting</p> <p>13. Governance on new policy and procedure is via CPC/APC through to COG.</p> <p>14. Development of Practice Standards in Social Work is in progress to support the policy framework.</p> <p>15. The quality assurance framework is operational providing triangulated information to the Community Services Oversight Group from a range of sources in order to ensure minimum standards are met across all commissioned services.</p> <p>16. HSCP strategic and operational risk registers are complete and approved by HSCP Performance and Audit Committee.</p>

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Risk 6	Risk Title - Adult and Child Protection (Continued)	Risk Theme – Protection	
Proposed Mitigations (with dates)		Status	Progress Bar
1. Learning reviews have been commissioned in relation to the ADP, Public Protection and Adult Social Work services that will identify areas for improvement. (June 2023)			<div style="display: flex; align-items: center;"> <div style="width: 80%; height: 10px; background-color: #4f81bd; margin-right: 5px;"></div> 80% </div> <p style="color: red; font-size: small; margin-top: 2px;">No change</p>
2. The ADP Is developing a framework in relation to risk around drug related deaths. (31.12.22)			<div style="display: flex; align-items: center;"> <div style="width: 90%; height: 10px; background-color: #4f81bd; margin-right: 5px;"></div> 90% </div> <p style="color: red; font-size: small; margin-top: 2px;">No change</p>
3. The implementation of the transformational work within Children and Families which has been supported by the Council. Belmont family support has commenced and the implementation of Signs of Safety is progressing in partnership with the National Signs of Safety organisation. (June 2023)			<div style="display: flex; align-items: center;"> <div style="width: 85%; height: 10px; background-color: #4f81bd; margin-right: 5px;"></div> 85% </div> <p style="color: red; font-size: small; margin-top: 2px;">No change</p>
4. The Adult Protection Self Evaluation Improvement Plan is reviewed regularly and a review of the impact of actions implemented in response to the Adult Support and Protection Inspection (Oct-Dec 2021) will be completed by March 2023.			<div style="display: flex; align-items: center;"> <div style="width: 50%; height: 10px; background-color: #4f81bd; margin-right: 5px;"></div> 50% </div> <p style="color: red; font-size: small; margin-top: 2px;">New</p>
5. A new structure within Adult Services aims to improve professional leadership and oversight, including for ASP and will be implemented by June 2023.			<div style="display: flex; align-items: center;"> <div style="width: 30%; height: 10px; background-color: #4f81bd; margin-right: 5px;"></div> 30% </div> <p style="color: red; font-size: small; margin-top: 2px;">New</p>
<p>Further explanation on progress to date in terms of implementation of the above mitigations can be found by cross-referencing to the HSCP Strategic Risk Register .</p> <p>Additional information is also provided within this document on a range of other risks being managed by the Partnership including; Climate Change & Sustainability, Communication and Reputation, External Factors including Contingency Planning, Financial Position, Good Governance, Strategic Planning and Business Resilience, ICT, Population, Premises, Provider Organisations, Service Quality, Workforce Protection and Workforce Capacity and Capability</p>			

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Risk 7 **Risk Title - Public and Employee Protection** **Risk Theme – Protection**

Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations
Accountable – ELT Responsible - CLT Risk Owners – Service Lead – Risk and Safety and Service Lead – Asset Management	1. There is a risk of failure to provide the agreed standards of protection to the Public and Council Employees in line with Scottish and UK Government and Health and Safety Executive legislation and guidance. 2. There is a risk that health & safety risk assessments in some areas may not currently identify adequate mitigations to safeguard employees / service users from hazards such as Violence and Aggression. 3. There is a risk that proposals by Scottish Fire and Rescue Service to reduce response to fire alarms will impact people safety and property protection.	Staffing resourcing pressures. Budget constraints across Services. Ambiguity around responsibilities or inconsistent application of policy. Lack of training.	Accident, incident, injury or ill health to employees /service users. Prosecution and Civil litigation. Damage to Council's reputation. Financial impact of claims, increased premiums or fines.	 5 x 2 = 10	1. Existing H&S Policies and procedures. Sample H&S Risk Assessments developed for Service use. H&S Guidance prepared and issued. Range of resources, information, links and training on H&S CORE page and Learn Pro platform. 2. Central H&S team undertake H&S Audits and Fire Risk Assessments (FRA) over a 3-year rolling programme. Risk Assessment self-evaluation process rolled out. 3. The PDR process identifies key H&S training requirements for all Council employees. 4. Risk Assessment Training & Support, plus Council Standard and a range of courses on Management of Actual or Potential Aggression, Dealing with Difficult Behaviour, De-escalation etc. 5. V&A measures across services including a Customer Security Officer, Campus Police Officers, '2 to attend' protocols, panic buttons in offices, modifications to office design. 6. Review of causes of unwanted Fire Alarm signals complete – processes in place to tackle via FRA programme.

Proposed Mitigations (with dates)	Status	Progress Bar
1. Review and refresh a range of health and safety policies, guidance, sample risk assessments and work procedures. Development of new online health and safety training modules for managers / employees. (June 2023)		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #ccc; position: relative;"> <div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #007bff; width: 30%;"></div> 30% </div> <p style="font-size: 8px; color: red; margin-top: 2px;">Increased from 20%</p>
2. Asset Management team continue to review and action, based on risk priority, compliance and/or property related issues raised through Fire Risk Assessments, Health and Safety Audits and Vacant Property Inspections. (ongoing).		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #ccc; position: relative;"> <div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #007bff; width: 85%;"></div> 85% </div> <p style="font-size: 8px; color: red; margin-top: 2px;">Increased from 75%</p>
3. All duty holders / building managers monitoring and updating outstanding H&S actions via Pentana (ongoing)		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #ccc; position: relative;"> <div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #007bff; width: 85%;"></div> 85% </div> <p style="font-size: 8px; color: red; margin-top: 2px;">Increased from 80%</p>
4. Utilise self-evaluation method to ensure all Services have identified significant hazards and fully developed their H&S risk assessments – (Internal Audit Action). (ongoing).		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #ccc; position: relative;"> <div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #007bff; width: 75%;"></div> 75% </div> <p style="font-size: 8px; color: red; margin-top: 2px;">Increased from 60%</p>
5. Working with SFRS to agree alternative solutions to non-attendance of Fire Appliances following automated alarm signals. Action Plan prepared and progressing – SFRS have now deferred implementation to July 2023 (June 2023)		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #ccc; position: relative;"> <div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #007bff; width: 60%;"></div> 60% </div> <p style="font-size: 8px; color: red; margin-top: 2px;">Increased from 50%</p>

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SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1



Risk 8		Risk Title - Sustainable Development and Climate Change			Risk Theme - Protection	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner/s; Service Leads – Policy and Performance, Asset Management (buildings) and Neighbourhood Services (for Fleet)	There is a risk of failure to meet climate change duties, reduce emissions and support the community to adapt and mitigate risks in relation to climate change. Risk of failure to ensure a just transition and a green recovery.	Services do not necessarily recognise the role they need to play, lack of input and accountability by services leaving key areas inadequately addressed. Decisions and infrastructure while meeting short term goals are currently not fit for the future. Actions in place are currently not fully coordinated across services.	Reduction in emissions not achieved to 1.5 degrees scenario therefore accelerating the pace of climate change. United Nations Sustainable Development Goals not adequately addressed. South Ayrshire may not be climate resilient. Effect may be further detriment to those already disadvantaged, increasing inequalities and exacerbating deprivation. Communities may be unprepared for a low carbon future.	<p style="text-align: center;">4 x 2 = 8</p>	1. Council approved Sustainable Development and Climate Change Strategy 2. Baseline data on Sustainable Development and Climate Change now assembled to allow future progress to be measured. 3. Proposals endorsed by the MOWG agreed at Cabinet and assigned for implementation. 4. Carbon budgeting system in place.	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Fully implement Climate Change Strategy (target date 2024, at which point strategy will be reviewed). Mid-term review to be undertaken and adopted by May 2023 to ensure delivery of strategy outcomes in a changed landscape, increased national targets and new national duties.						<p style="text-align: center;"><i>No change</i></p>
2. Review as part of refresh, the development of the mechanism for cross cutting implementation of Strategy by embedding within Council policy making, as well as service planning. To be completed by May 2023.						<p style="text-align: center;"><i>No change</i></p>
3. Investigation of scope 3 accounting methodologies for Council procurement emissions to develop existing carbon budgeting process. (May 2023)						<p style="text-align: center;"><i>No change</i></p>
4. A Net Zero Estate Strategy review was completed in November 2021. Following this a Net Zero Board group was established in 2022 to drive forward this agenda. The Board has 6 workstreams and progress is being made in all areas. (TBC)						<p style="text-align: center;"><i>Increased from 10%</i></p>
5. Adopt fleet decarbonisation strategy in line with council policy, targets and duties alongside ULEV infrastructure strategy for both fleet and public charging. (December 2021)						<p style="text-align: center;"><i>No change</i></p>
6. Assess the Council against Scotland's Adaptation Capability Framework and set out priority actions. (May 2023)						<p style="text-align: center;"><i>Increased from 10%</i></p>
7. Adopt a green recovery communications plan and climate literacy training plan. (May 2023)						<p style="text-align: center;"><i>No change</i></p>

SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1



Risk 9		Risk Title – Financial Inclusion			Risk Theme – Protection	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner - Director of Strategic Change and Communities	There is a significant risk that the cost-of-living crisis, rising inflation and the current economic climate is having a detrimental impact on the local community, both public and employees.	Rising energy and food costs. Economic uncertainty. War in Ukraine.	Specific low-income groups are hardest hit. Current crisis is bringing unaccustomed hardships to groups who have previously managed financially. Impact on lowest paid Council staff.	<p>4 x 3 = 12</p>	<p>Measures in place at National level;</p> Energy Price Guarantee (EPG) until April 2023. Withdrawal of the National Insurance increase. <p>Measures in place at Scottish Government level;</p> Increasing the Scottish Child Payment to £25 per week from 14 November 2022 Winter Heating Payments. Rent Freeze Bill - 'Protecting Tenants during Cost-of-Living Crisis Bill' temporary powers to protect tenants and landlords. Bridging Payments. Best Start Grants. 'One stop shop' website to help those struggling financially. National media campaign. <p>Measures in place at local level;</p> The Community Planning Partnership has a Financial Inclusion Strategic Delivery Group (SDP) who provide direction, identify any gaps in support and direct resources to areas of most need and demand. They consider themes linked to food, energy, money and community wellbeing. <p>A Member Officer Working Group for the Cost-of-Living Crisis has been established. Discussions with the Chair and the Members have taken place around broadening the remit of this MOWG to reflect the SDP referred to above. An update on this work is being brought to Panel in February with the proposed change in title and remit.</p>	
Proposed Mitigations (with dates)					Status	Progress Bar
Implement a Cost-of-Living Communications Campaign, including distribution of information covering the themes above and providing online access to a range of resources and information. (March 2023)						 New
Agree outcomes to include approval for support and/or funding for a range of local initiatives such as; community larders, food delivery, lunch clubs, provision of warm community spaces, money advice, support to energy 'inefficient' households, business grants, additional capacity for wellbeing or consideration to augment the financial assistance offered at SG level. (March 2023)						 New

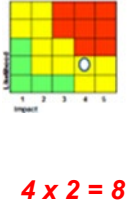



SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1



Risk 10		Risk Title - Ash Tree Dieback		Risk Theme - Protection	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations
<p>Accountable – ELT</p> <p>Responsible- CLT</p> <p>Risk Owner – Assistant Director - Housing and Operations</p>	<p>There is a risk of injury / damage to SAC residents and infrastructure as a result of Ash Dieback – a disease proliferating through SAC woodland. Disease has been identified and is spreading.</p>	<p>Principle cause is the spread of Ash Dieback throughout South Ayrshire /Scotland.</p> <p>Neighbourhood Services is currently not resourced to manage the extent of Ash Die Back.</p>	<p>Potential for fatality / injury to residents / employees.</p> <p>Potential for damage to property, listed structures, headstones, power / phone lines</p> <p>Potential of falling Ash trees/limbs on roads/pavements/ footpaths within public open space and schools and associated obstruction to roads</p> <p>Increased liability to Council in respect of above potential incidents</p> <p>Financial pressure in terms of significant increased expenditure to mitigate risk including costs for replanting, cost of recruiting skilled operatives. Availability of skilled operatives likely to be restricted by market demand - this is a national problem.</p> <p>Potential for increased flooding risks for changes in waterways e.g. banking failures due to tree failure.</p> <p>Loss of Ecosystems- air quality, biodiversity loss, increases in noise levels adjacent to roads, loss of visual screens.</p> <p>Increased liability and insurance premiums for residents due to property risks.</p> <p>Risk to European protected species (roosts/ food source). Loss of biodiversity of species dependant on Ash.</p>	<p>5 x 2 = 10</p>	<p>1.Survey of trees within lands managed by Neighbourhood Services has commenced.</p> <p>2.Communication with ARA has taken place and regular meetings have been set up.</p> <p>3.An Ash Dieback Plan is currently being developed</p>
Proposed Mitigations (with dates)				Status	Progress Bar
<p>1.Ash Dieback plan is currently being developed which includes an inspection programme which will roll forward to highlight any ongoing deterioration. It will also contain proposed cost information for full implementation. Plan is complete but report to Cabinet has been deferred to 14 March 2023.</p>					
<p>2.On conclusion and approval of above mitigation, a communication plan will be developed for South Ayrshire area. (March2023)</p>					

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SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1

Risk 11		Risk Title – Financial Constraints			Risk Theme – Resources	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Head of Finance and ICT	1. There is a risk that current, planned or expected levels of service cannot be delivered.	UK and Scottish Government reductions in funding over a number of years. This is now more significant given the recent Scottish Govt Spending Review. Impact of inflation on Council cost base.	Failure to deliver key services or meet change in service demands.	 $4 \times 2 = 8$	1. Annual 2023/24 budget prepared and approved in March 2023. 2. Maintain pressure on Scottish Government to agree settlements which reflect Local Authority needs through participation in CoSLA groups. 3. A ten year Long Term Financial Outlook and three year Medium Term Financial Plan approved by Leadership Panel in October 2021. 4. Updated Medium Term Financial Plan approved by Cabinet in November 2022 5. Annual Treasury Management Strategy prepared and approved by Council March 2023. Details credit and counterparty risk. 6. Treasury Management Practices (TMP's) updated annually to reflect Treasury risk such as credit and counterparty risk management, liquidity risk management, interest rate risk management and exchange rate risk management. 7. £2.5m Inflation reserve established in February 2023 to mitigate inflationary impact during 2023-24	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Lobby Scottish Government through discussions via CoSLA, Directors of Finance and Solace to ensure required funding continues to be made available to Local Government (ongoing).					▶	 Increased from 75%
2. Rolling annual update of three year Medium Term Financial Plan to be implemented (next update due October 2023)					▶	 Increased from 20%
3. Bi-annual update of ten-year Long Term Financial Outlook to be implemented (next update due October 2023)					▶	

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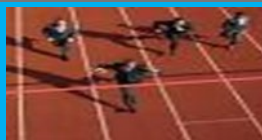
SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1



Risk 12		Risk Title – Employee Absence			Risk Theme - Resources	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Chief HR Adviser	1. There is a risk that employee absence levels fall below the standards which can be sustained by the organisation. 2. There is a risk that the cost of staff absence significantly increases the financial risk and budgetary constraints already impacting on the achievement of Council objectives. In 2020/21 – for LGE - the direct 'cost of absence' was £3,851,547 (50% more than 2020/21 when the cost of absence was £2,550,800). In 2020/21 – for Teachers - the direct 'cost of absence' was £1,224,774 (71% more than 2021/22 when absence cost was £714,310) 3. There is a risk that the impact of employee absence creates an unsustainable burden and significant extra pressure on colleagues at all levels who are required to assume additional workloads as a result. 4. There is a risk that employee absence has an adverse effect on workforce planning arrangements.	Key reasons reported for employee absence; Psychological Musculoskeletal Cardiovascular Respiratory Gastrointestinal Impact of employee 'culture' Further statistical information via report to S&P Employee Absence 2021/2022	Additional risk to Service Users, gaps in Service delivery, slippage on achievement of targets. Additional cost of temporary, agency, supply staff or other additional unbudgeted spend. Adverse impact on health of 'attending' employees.	 3 x 3 = 9	1. Maximising Attendance Framework 2. Occupational Health Support 3. Counselling Services including Cognitive Behavioural Therapies 4. Physiotherapy Services 5. Employee Self-Referral Options to 'Access to Work' – fully funded initiative for non-medical intervention, support & sign posting. 6. Range of flexible working and family friendly HR policies. 7. Access for managers and employees to Mentally Healthy Workplace training online.	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Review of maximising attendance framework and related policies in conjunction with Service leads and TU colleagues. Roll out mandatory training for managers in managing absence. (June 2023)					▶	 Increased from 0%
2. Cross reference to work activity progressing via other services; Trauma Informed Officer rolling out Mental Health First Aid training and linked initiatives (3-month pilot commenced), re-introduction of Employee Lifestyle Screening via Risk and Safety, Workforce Planning Strategy with managers' toolkit should support employee experience. (ongoing)					▶	 Increased from 0%
3. HR, in conjunction with Trauma Informed Officer, developing a Staff Wellbeing Strategy. (June 2023)					▶	 New

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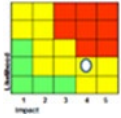

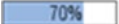
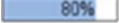
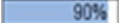

SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1



Risk 13		Risk Title – Workforce Planning			Risk Theme - Resources	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner - Service lead – Organisational Development and Customer Services	<p>1. There is a risk that workforce planning arrangements may not be consistent across Council Services and the recent Best Value Assurance report identified the requirement for the Council to make improvements in relation to workforce planning.</p> <p>2. There is no identified link between workforce planning and the Council's priorities.</p> <p>3. There is a risk that workforce recruitment and retention issues are creating pressure on Service delivery in key areas.</p>	<p>No recognised corporate WFP methodology</p> <p>Limited data maturity (lack of consistent workforce data provision and collation)</p> <p>Workforce planning is not specified/referenced within the service planning process</p>	<p>Services may not be delivered effectively or in line with statutory requirements or agreed standards.</p> <p>Additional unbudgeted spend may be incurred.</p> <p>Reliance on specialist or external organisations and contractors.</p> <p>Limited succession planning</p>	<p>3 x 3 = 9</p>	<p>1. A corporate workforce plan is now in place which runs to 2025. It links to the Council's strategic priorities and improvement areas in relation to Best Value.</p> <p>2. The following activities were completed in 2022:</p> <p>WFP training for CLT and Service Leads from the Local Government Association. Sessions for Co-ordinators being delivered in January 2023.</p> <p>Drop-in sessions for Service Leads and Co-ordinators confirming workforce planning process.</p> <p>Updated workforce profiles and digital skills survey results issued to all Service Leads.</p> <p>Progress of the HSCP workforce plan.</p>	
Proposed Mitigations (with dates)					Status	Progress Bar
1. The Workforce Plan for 2022-25 was approved by Service and Performance Panel and Cabinet in October and November 2022. An update will be provided to Cabinet following review in Q4 2023. (December 2023)						<p>60%</p> <p><i>Increased from 50%</i></p>
2. The Corporate Leadership team will ensure consistent use of an agreed workforce planning template across services. The template has been drafted for embedding within Service Plans (as per direction from Audit Scotland). Confirmation is awaited on the self-evaluation process proposed for Q1 this year. (June 2023)						<p>70%</p> <p><i>Increased from 50%</i></p>

SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1



Risk 14					Risk Title – ICT Digital Resilience, Protection and Capability	Risk Theme - Resources
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner/s – Service Leads - ICT	There is a risk that major or widespread ICT failure will adversely affect delivery of Council services. ICT failure risks include non-compliance, failure of business systems, cyber-attack, and failure of ICT equipment.	Lack of corporate ICT planning in a robust and consistent manner. Cyber intrusion. Outdated / obsolete equipment and systems. The Business Continuity Plans of some Services lack effective arrangements for ICT loss.	Inability to provide key services and recover quickly. Reputational damage, financial loss, litigation.	 4 x 2 = 8	1. Resilient infrastructure in place with dual data centres, duplicated network communication paths, internet links, and server hardware. 2. External contracts established with service providers for technical support and expertise across critical technologies. 3. Existing Disaster Recovery Plan (DRP) in place for critical systems. SAC Data Centre's services will be migrated to cloud data centres, with the first phase scheduled to occur by April 2023. Cross authority hosting was preferred, however there was no partner appetite for a project to be initiated. 4. A bespoke ICT Risk Register in place, which is subject to review as part of standard operating practice. 5. The Integrity Group meets regularly to consider cyber security issues and develop further mitigations as required. 6. Compliance standards established as part of technology and process governance framework.	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Live services will be moved to McCall's Avenue Data, which has enterprise facilities management services, with County Buildings being used for resilience purposes (TBC)						 <i>Increased from 85%</i>
2. Engagement with partner authorities on shared data centre was not productive, therefore concluded. Works are underway to migrate services to a Cloud Data Centre with phase 1 scheduled to complete by April 2023.						 <i>Increased from 60%</i>
3. ICT continue to work with a Cyber Security partner to assess and improve the overall security of the Council's ICT infrastructure. Security Operations Centre (SOC) is fully operational and Egress Defend and Protect have also been introduced to alert/protect against phishing emails and help prevent data loss and emails going to wrong recipient. Submission for PSN accreditation was submitted December 2022 and is now being considered by Cabinet Office. (February 2023)						 <i>Increased from 75%</i>
4. All Service BC plans to include arrangements for resilience in respect of ICT failure – engagement with service areas continues and updates to all BC plans are requested on a 6 monthly basis. (Ongoing – 6 monthly)						 <i>Increased from 85%</i>
5. ICT Asset Management function being established to ensure currency of technology assets is maintained. Rolling replacement plans are in place for a number of technology towers. (Ongoing)						 <i>No change</i>

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SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1






Risk 15	Risk Title – Management of Assets				Risk Theme – Resources	
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Accountable – ELT Responsible - CLT Risk Owner – Service Leads – Asset Management and Professional Design Services	<p>1. There is a risk that the pandemic may have impeded progress of the Asset Management Plan and intended Asset Rationalisation.</p> <p>2. There is a risk of delay to projects within the General Services capital programme due to hyperinflation of construction costs which could impact on deliverability of the programme.</p> <p>3. There is a risk that Energy projects, for example LED lighting, that help to reduce the Council's carbon footprint are delayed leading to an inability to achieve some of the outcomes detailed in the Council's Sustainable Development and Climate Change Strategy.</p>	<p>COVID-19 Inflation Cost of Living Crisis</p>	<p>Impact on efficient recovery of Council services. Failure to deliver Asset Management Plan. Project delay or additional costs. Adverse incidents and compliance failure. Damage to Council's reputation.</p>	<p style="color: red; font-weight: bold;">3 x 2 = 6</p>	<p>1. SAC Recovery Plan developed which provides a prioritised list of returning Services / Premises and is subject to Chief Officer Recovery Group approvals.</p> <p>2. Property Project Team has completed works on Future Operating Model and fully implemented New Ways of Working across the operational property estate.</p> <p>3. Professional Design Services to continue to monitor construction costs and contractor's ability to progress and deliver works.</p> <p>4. Design work on energy projects has continued to ensure that some projects were able to commence once Scottish Government restrictions were eased.</p>	
Proposed Mitigations (with dates)					Status	Progress Bar
1. Review Asset Management Plan (AMP), consult with stakeholders and Chief Officers prior to submitting to Council for approval. (March 2022). The AMP was not reviewed in March 2022 as it requires to take into account the Transforming our Estate Report. A new proposed date for the review of the Asset Management Plan (Land and Buildings) is TBC.						<div style="border: 1px solid #ccc; width: 50px; height: 15px; background-color: #add8e6; margin-bottom: 2px;"></div> <div style="border: 1px solid #ccc; width: 50px; height: 15px; background-color: #fff; margin-bottom: 2px;"></div> <div style="color: red; font-size: small;">No change</div>
2. There was a new capital plan prepared and presented to Council in March 2022 which reviewed and amended the Programme and resulted in a 12-year capital plan being approved. Ongoing review will take place through quarterly monitoring reports to Cabinet. (ongoing)						<div style="border: 1px solid #ccc; width: 50px; height: 15px; background-color: #add8e6; margin-bottom: 2px;"></div> <div style="border: 1px solid #ccc; width: 50px; height: 15px; background-color: #fff; margin-bottom: 2px;"></div> <div style="color: red; font-size: small;">Increased from 50%</div>
3. A number of Energy projects have commenced, including LED lighting upgrades at several schools. Other recent works have included the installation of a new software system which improves remote access to building heating controls giving energy and carbon savings. Design work for future projects is also continuing. (TBC)						<div style="border: 1px solid #ccc; width: 50px; height: 15px; background-color: #add8e6; margin-bottom: 2px;"></div> <div style="border: 1px solid #ccc; width: 50px; height: 15px; background-color: #fff; margin-bottom: 2px;"></div> <div style="color: red; font-size: small;">Increased from 25%</div>

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SOUTH AYRSHIRE COUNCIL - STRATEGIC RISK REGISTER (draft February 2023) Appendix 1

Guidance - Recording Risks

Risk No. x		Risk Title - xxxx		Risk Theme – Resources / Protection / Governance		
Ownership	Potential Risk	Cause	Potential Effect	Risk Score	Current Mitigations	
Who is accountable and responsible for managing the risk?	What could go wrong?	What may have caused this risk?	Possible outcomes or adverse effects?	 3 x 3 = 9	What is already in place to manage the risk?	
	S	A	M	P	L E	
Proposed Mitigations (with dates)					Status	Progress Bar
1. What is planned to mitigate the risk further? (and when it is due to be completed) <enter date>						 <i>Increased from...?</i>

A status icon (Figure 3) is displayed along with a calculation from Risk Owners on percentage completion of the mitigating actions. This information is closely scrutinised by Chief Officers via CLT and Elected Members through the Audit and Governance Panel and Cabinet and this assists in determining decisions on reducing or increasing risk ratings utilising the matrix at Figure 1.

New risk identification is considered against a broad range of risk types and these are represented at Figure 2. Risk types are cross-cutting and not considered in isolation.






Further explanation of SAC Council Risk Management Methodology is available within the Corporate Risk Management Strategy [RM Strategy](#)

Fig 1

Risk Themes			
Governance	Protection	Resources	
Risk Rating			
Impact		Likelihood	
1	Minor	1	Unlikely
2	Moderate	2	Possible
3	Major	3	Likely
4	Critical	4	Very Likely
5	Catastrophic	5	Almost Certain

Fig 2



Fig 3 Status	
	Completed
	On Target
	Not on target – some concerns
	Not on target – major concerns
	Not yet started

South Ayrshire Council

**Report by Depute Chief Executive and Director
of Housing, Operations and Development
to Cabinet
of 25 April 2023**

**Subject: Approval Process and Governance Arrangements for
Ward Capital Projects**

1. Purpose

- 1.1 The purpose of this report is to seek Cabinet agreement for the approval process and governance arrangements associated with capital projects that support Place Plans and Community Led projects in each Ward; for Ayr Town Centre projects; for Girvan town centre regeneration projects and for the Promenade and Shorefront enhancements.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 agrees the approval process and governance arrangements as set out in Section (4) below; and**
- 2.1.2 request that officers present a detailed programme of works to the Council meeting on 29 June 2023 confirming the Ward Capital Projects agreed, and when they will be undertaken.**

3. Background

- 3.1 At its meeting on 1 March 2023, the Council approved the General Services Revenue Budget 2023-24 and the Capital Investment Programme 2023-24 to 2034-35.
- 3.2 Contained in the Capital Investment Programme 2023-24 to 2034-35 was funding for Place Plans; Place Planning and Community Led Projects; Place Planning and Ayr Ward West/Ayr Town Centre Projects; Girvan Regeneration Projects; and Promenade and Shorefront Enhancement Schemes.
- 3.3 Funding for Place Plans was allocated for financial year 2023-24. Funding for Girvan Regeneration Projects was allocated over financial years 2023-24 and 2024-25. Funding for Place Planning and Community Led Projects; for Place Planning and Ayr Ward West/Ayr Town Centre Projects; and for Promenade and Shorefront Enhancement Schemes was allocated over a four year period from 2023-25 to 2026-27.

3.4 Members requested that a report be developed outlining the approval process and governance arrangements in respect of the allocations outlined above.

4. Proposals

4.1 It is proposed that a detailed review of the most up-to-date Place Plans for each of our communities is completed to identify potential capital projects that support the strategic objectives and outcomes of the Council, but also have no risk of any future revenue burdens.

4.2 On completion of the collation of the potential list of capital projects, Ward meetings will take place with Elected Members to share with them the findings from the Place Plan review and to ascertain whether or not any further constituent aspirations for capital investments in improvements have been put to Ward Members.

4.3 The finalised project list for each Ward will be circulated to Community Councils to provide them with details of the proposals for their information.

4.4 Bids for all new capital projects will be submitted to the Capital Asset Management Group in accordance with the arrangements as set out in the approved Asset Management Plan 2021 (Land and Buildings) and thereafter submitted to Council to complete the approval process.

4.5 The Capital Asset Management Group will perform the function of governance for the Ward Capital Projects in accordance with the conditions as set out in the approved Asset Management Plan 2021 (Land and Buildings).

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications immediately arising from this report.

6. Financial Implications

6.1 The Capital Investment Programme Expenditure 2023-2024 to 2034-35 as approved by Council is set out below:

3	Communities Investment	2023-24 £	2024-25 £	2025-26 £	2026-27 £
i)	Girvan Regeneration Projects	1,500,000	1,500,000	-	-
l)	Place Plans	700,000	-	-	-
m)	Place Planning and Community Led Projects	1,750,000	1,750,000	1,750,000	1,750,000
n)	Place Planning and Ayr Ward West/Ayr Town Centre Projects	1,000,000	1,000,000	1,000,000	1,000,000

3	Communities Investment	2023-24 £	2024-25 £	2025-26 £	2026-27 £
o)	Promenade and Shorefront Enhancement Scheme	850,000	500,000	500,000	500,000

7. Human Resources Implications

7.1 There are no human resources implications.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with agreeing to the above recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 There is a risk if the above recommendations are rejected that the Council will not be in a position to complete the capital investments in improvements in our communities.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

10. Sustainable Development Implications

10.1 **Considering Strategic Environmental Assessment (SEA)** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priorities 1 and 3 of the Council Plan: Spaces and Places/ Moving around and the environment (Outcome 1); and Civic and Community Pride/ Community Engagement (Outcome 2).

13. Results of Consultation

13.1 Consultation has taken place with Councillor Martin Dowey, Leader of the Council and Portfolio Holder for Corporate and Strategic, Councillor Ian Davis, Portfolio

Holder for Finance, Human Resources and ICT, and Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Council in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Present a detailed programme of works to the Council meeting on 29 June 2023 and when they will be undertaken	29 June 2023	Depute Chief Executive and Director of Housing, Operations and Development.

Background Papers **Report to South Ayrshire Council of 1 March 2023 - [Revenue Estimates 2023/24, Capital Estimates 2023/24 to 2034/35 and Carbon Budget 2023/24](#)**

Persons to Contact: **Mike Newall, Depute Chief Executive and Director of Housing, Operations and Development,
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 616231
E-mail mike.newall@south-ayrshire.gov.uk**

**Chris Cox, Assistant Director - Planning and Development
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612981
Email Chris.cox@south-ayrshire.gov.uk**

Date: 14 April 2023

**South Ayrshire Council
Equality Impact Assessment including Fairer Scotland Duty**

Section One: Policy Details*

Name of Policy	Approval Process and Governance Arrangements for Ward Capital Projects.
Lead Officer (Name/Position)	Mike Newall Depute Chief Executive and Director of Housing, Operations and Development mike.newall@south-ayrshire.gov.uk
Support Team (Names/Positions) including Critical Friend	Macy Biggar Community Planning and Equalities Assistant Susan McCardie Community Planning Lead Officer

*The term Policy is used throughout the assessment to embrace the full range of policies, procedures, strategies, projects, applications for funding or financial decisions.

What are the main aims of the policy?	That a detailed review of up-to-date Place Plans is completed for each of our communities to identify potential capital projects that will support the strategic objectives and outcomes of the Council, but also will have no risk of any future revenue burdens.
What are the intended outcomes of the policy?	<ul style="list-style-type: none"> • To share findings from the Place Plan Review with Elected Members and ascertain whether any further constituent aspirations for capital investments in improvements have been put to ward members. • To share finalised project list for each ward with Community Councils to provide them with details of the proposals for their information. • Attract more tourists to South Ayrshire • Residents will be proud to be part of South Ayrshire

Section Two: What are the Likely Impacts of the Policy?

Will the policy impact upon the whole population of South Ayrshire and/or particular groups within the population? (please specify)	The Policy will impact areas of South Ayrshire which are associated with Capital Projects that support Place Plans and Community Led projects in each ward for; Ayr Town Centre projects; for Girvan Town Centre Regeneration Projects and for the Promenade and Shorefront enhancements.
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Considering the following Protected Characteristics and themes, what likely impacts or issues does the policy have for the group or community?

List any likely positive and/or negative impacts.

Protected Characteristics	Positive and/or Negative Impacts
Age: Issues relating to different age groups e.g. older people or children and young people	Positive: New arrangements would be fully inclusive to all age groups.
Disability: Issues relating to disabled people	Positive: New arrangements would be fully inclusive to people with disabilities
Gender Reassignment – Trans/Transgender: Issues relating to people who have proposed, started or completed a process to change his or her sex	Positive: New arrangements would be inclusive to all irrespective of a person’s gender.
Marriage and Civil Partnership: Issues relating to people who are married or are in a civil partnership	Positive: New arrangements would be inclusive to all irrespective of a person’s marital/civil partnership status.
Pregnancy and Maternity: Issues relating to woman who are pregnant and/or on maternity leave	Positive: New arrangements would be fully inclusive to this group.
Race: Issues relating to people from different racial groups,(BME) ethnic minorities, including Gypsy/Travellers	Positive: New arrangements would apply equally to Individuals of all racial groups
Religion or Belief: Issues relating to a person’s religion or belief (including non-belief)	Positive: New arrangements would be fully inclusive to all religions and beliefs (including non-belief).
Sex: Issues specific to women and men/or girls and boys	Positive: new arrangements would have a positive impact on both men and women.
Sexual Orientation: Issues relating to a person’s sexual orientation i.e. LGBT+, heterosexual/straight	Positive: New arrangements would be fully inclusive to all irrespective of a person’s sexual orientation.

Equality and Diversity Themes Relevant to South Ayrshire Council	Positive and/or Negative Impacts
Health Issues and impacts affecting people's health	Positive: Place Plans will ensure a better understanding of our population and places and allow development of plans to positively impact on health.
Human Rights: Issues and impacts affecting people's human rights such as being treated with dignity and respect, the right to education, the right to respect for private and family life, and the right to free elections.	Positive: A human rights approach will underpin both the formal engagement and consultation process, and any subsequent implementation of new governance arrangements.

Socio-Economic Disadvantage	Positive and/or Negative Impacts
Low Income/Income Poverty: Issues: cannot afford to maintain regular payments such as bills, food and clothing.	Positive: Place Plans and Community Led Projects will allow the Council to focus on where the need is greatest to support low income/income poverty.
Low and/or no wealth: Issues: enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	Positive: Place Plans and Community Led Projects will allow the Council to focus on where the need is greatest to support low and/or no wealth.
Material Deprivation: Issues: being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	Positive: Place Plans and Community Led Projects will allow the Council to focus on where the need is greatest to support material deprivation.
Area Deprivation: Issues: where you live (rural areas), where you work (accessibility of transport)	Positive: Place Plans and Community Led Projects will allow the Council to focus on where the need is greatest to support area deprivation.

Section Three: Evidence Used in Developing the Policy

<p>Involvement and Consultation In assessing the impact(s) set out above what evidence has been collected from involvement, engagement or consultation? Who did you involve, when and how?</p>	<p>At Council meeting on 1st March 2023, the Council approved the General Services Revenue Budget 2023-2024 and the Capital Investment Programme 2023-24 to 2034-2035.</p> <p>Extensive consultation has taken place as part of the Place Planning process, for place-based strategies, budget survey and accessible Ayr. Further information can be found on our consultation web page.</p>
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<p>Data and Research In assessing the impact set out above what evidence has been collected from research or other data. Please specify what research was carried out or data collected, when and how this was done.</p>	Data was taken from Place Plans published in 2019, 2021 and 2022 from across South Ayrshire. The data confirmed the priority actions South Ayrshire communities said they wanted to see delivered. In addition to this, road safety data from Ayrshire Roads Alliance and traffic speed data from Police Scotland were also considered as part of the priority project considerations.
<p>Partners data and research In assessing the impact(s) set out in Section 2 what evidence has been provided by partners? Please specify partners</p>	Ayrshire Roads Alliance, Police Scotland, North Carrick Community Benefit Company, Dynamic Dunure, Go Girvan, Girvan Attractions, the Quay Zone in Girvan, Prestwick Civic Pride Partnership, Community Councils, Newton Green Tenants and Residents Association, Sustrans and Local Elected Members.
<p>Gaps and Uncertainties Have you identified any gaps or uncertainties in your understanding of the issues or impacts that need to be explored further?</p>	It is proposed that a detailed review of the most up-to-date Place Plans for each of our communities is completed to identify potential capital projects that support the strategic objectives and outcomes of the Council, but also have no risk of any future revenue burdens.

Section Four: Detailed Action Plan to address identified gaps in:

- a) evidence and
- b) to mitigate negative impacts

No.	Action	Responsible Officer(s)	Timescale
1	Review most up to date Place Plans	Mike Newall, Chris Cox, Kenny Dalrymple and Kevin Braidwood.	By 30 April 2023
2	On completion of the collation of the potential list of capital projects, Ward meetings will take place with Elected Members	Mike Newall, Chris Cox and Kenny Dalrymple	By 31 May 2023

Note: Please add more rows as required.

Section Five - Performance monitoring and reporting

Considering the policy as a whole, including its equality and diversity implications:

When is the policy intended to come into effect?	Present a detailed programme of works to the Council meeting on 29 June 2023.
When will the policy be reviewed?	End of June 2024
Which Panel will have oversight of the policy?	Full Council


Summary Equality Impact Assessment Implications & Mitigating Actions

Name of Policy: Approval Process and Governance Arrangements for Ward Capital Projects.

This policy will assist or inhibit the Council's ability to eliminate discrimination; advance equality of opportunity; and foster good relations as follows:

<p>Eliminate discrimination</p> <p>Neither assist nor inhibit.</p>
<p>Advance equality of opportunity</p> <p>This will look to advance opportunities through improvement of our places.</p>
<p>Foster good relations</p> <p>This will continue to foster good relations by developing meaningful communication and engagement with local communities to identify their needs and views.</p>
<p>Consider Socio-Economic Disadvantage (Fairer Scotland Duty)</p> <p>The Approval Process and Governance Arrangements for Ward Capital Projects will pay due regard to the Fairer Scotland Duty.</p>

Summary of Key Action to Mitigate Negative Impacts	
Actions	Timescale
None	N/A

Signed: 

Date: 21 April 2023

South Ayrshire Council

Report by Head of Legal and Regulatory Services
to Cabinet
of 25 April 2023

Subject: Approvals under Delegated Authority during Period of Recess

1. Purpose

1.1 The purpose of this report is to advise Members of matters determined under delegated authority during recess.

2. Recommendation

2.1 It is recommended that the Cabinet acknowledges the matters determined under delegated authority during recess.

3. Background

3.1 The Scheme of Delegation details a list of powers which have been delegated to officers.

3.2 General delegation 21A allows the Chief Executive 'to determine urgent matters, during periods when the Council is in recess, where the matter has been covered by a previous policy decision of Council and in respect of which there is a budget or other financial provision and in accordance with the following: consultations must be undertaken with the relevant Portfolio Holder(s), the Leader of the Council and the Chief Executive and all matters dealt with must be reported to the first meeting of the Cabinet or other relevant Panel following the recess'.

4. Proposals

4.1 During the recent recess period, delegated authority under paragraph 21 has been exercised as follows:

4.1.1 ***Upgrade of Lighting in Common Good Buildings*** - approval, by the Chief Executive, of a request to replace lighting on the Common Good buildings of Stumpy Tower, Girvan, and Freemans Hall, Prestwick, due to an aspiration to have this in place for the King's Coronation on 6 May 2023.

Consultation was undertaken with Councillor Martin Dowe, Leader of the Council, and Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 There are no risks associated with rejecting the recommendations.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 1](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

13. Results of Consultation

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowey, Leader of the Council, and Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment (in accordance with the Scheme of Delegation), and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking

14.1 If the recommendations above are approved by Members, the Head of Legal and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Arrange replacement lighting on the Common Good buildings at Stumpy Tower, Girvan, and Freemans Hall, Prestwick	5 May 2023	Assistant Director – Housing and Operations

Background Papers [Scheme of Delegation](#)

Person to Contact **Catriona Caves, Head of Legal and Regulatory Services**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612556
E-mail catriona.caves@south-ayrshire.gov.uk

Date: 14 April 2023

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

1. Policy details

Policy Title	Approvals under Delegated Authority during Period of Recess
Lead Officer (Name/Position/Email)	Catriona Caves, Head of Legal, HR and Regulatory Services – catriona.caves@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent's education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the 'Three Key Needs' of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	YES NO
Rationale for decision: This report advises the Cabinet of matters determined under delegated authority during recess. Their decision on this has no specific equality implications	
Signed : Catriona Caves	Head of Service
Date: 4 April 2023	

South Ayrshire Council

**Report by Head of Legal and Regulatory Services
to Cabinet
of 25 April 2023**

Subject: Review of the Byelaws Prohibiting the Consumption of Alcohol in Designated Public Places

1. Purpose

- 1.1 The purpose of this report is to advise Cabinet of the statutory requirement to review the South Ayrshire Council Byelaws which prohibit the consumption of alcohol in designated public places and ask them to authorise such a review.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 requests a review of the South Ayrshire Council Byelaws which prohibit the consumption of alcohol in designated public places; and**
- 2.1.2 following the review, requests that a report is presented to Council on 12 October 2023 seeking authority as necessary.**

3. Background

- 3.1 Byelaws prohibiting the consumption of alcohol in designated public places came into force in South Ayrshire in 2002. The said byelaws were reviewed in 2012/2013 and the current byelaws are attached as Appendix 1.
- 3.2 The byelaws were introduced following a Scottish Government initiative to reduce the nuisance and disorder that can be associated with public drinking. The South Ayrshire byelaws prohibit the consumption of alcohol in certain designated public places. In addition, the byelaws make it an offence for a person to have in their possession an open container of alcohol in certain designated public places. The Scottish Government required the byelaws to relate to population centres or areas where there has been a history of alcohol related disorder. The byelaws, in line with model byelaws produced by the Scottish Government, contain an exception and do not apply between 6pm on 31 December and 6am on 1 January each year.
- 3.3 The Local Government (Scotland) Act 1973 Section 202A states a local authority shall, not later than 10 years from the coming into force of a byelaw review that byelaw.
- 3.4 As the said byelaws were confirmed by the Scottish Government in December 2013 they require to be reviewed in 2023. There is no prescribed procedure for reviewing

byelaws. It is essentially a process of consultation with relevant partners involved in the enforcement of the byelaws. If the review results in a recommendation to the Council to amend or revoke the byelaws, further statutory procedure requires to be followed.

4. Proposals

4.1 It is recommended that the review involve a consultation process, led by the Council's Thriving Communities service, with the following:

- a) Elected Members;
- b) Police Scotland;
- c) The Procurator Fiscal;
- d) South Ayrshire Council's Planning Service;
- e) South Ayrshire Council's Anti-Social Behaviour Team; and
- f) the South Ayrshire Community Safety Partnership.

4.2 The consultees will be asked if they consider the byelaws are still necessary and appropriate to prevent the problems that can be experienced with offensive behaviour which can be related to drinking in public.

4.3 The consultees will also be asked if they consider any amendment is required to the byelaws. In 2013 it was decided that the Council's Planning Service should review the plans attached to the byelaws to take account of new developments. The byelaws were amended to take account of the changes they proposed

4.4 The results of the review will then be put before the Council who will determine whether the byelaws should continue in their current form, be revoked or be amended. Should the result of the review be that an amendment of the byelaws is required then, in terms of the legislation, at least one month before seeking confirmation of the byelaws from the Scottish Government, the new set of byelaws as approved by Council would require to be advertised in local newspapers informing the public of the intention to apply for confirmation. The advert must detail where a copy of the byelaws could be inspected and how any objections can be made to the Scottish Government. Before confirming the byelaws, the Scottish Government must take into consideration any objections received and may, if they consider it necessary or desirable, hold a local inquiry or cause a local inquiry to be held. The existing byelaws would continue in force in the meantime until this process was completed.

5. Legal and Procurement Implications

5.1 Legal have been consulted in respect of the review of the byelaws and will continue to provide advice on the relevant legislation and required procedure.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There are risks associated with rejecting the recommendations in that the statutory provisions of the Local Government (Scotland) Act 1973 would not be complied with.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 2.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 4 of the Council Plan: South Ayrshire Works/ Make the most of the local economy.

13. Results of Consultation

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowey, Portfolio Holder for Corporate and Strategic Portfolio, and Councillor Ian Davis, Portfolio Holder for Finance, ICT and Procurement, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking

14.1 If the recommendations above are approved by Members, Head of Legal and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion

status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Report to Council on result of statutory review and seeking authority as appropriate	12 October 2023	Service Lead – Thriving Communities

Background Papers **None**

Person to Contact **Karen Briggs, Service Lead – Legal and Licensing
County Buildings, Wellington Square, Ayr, KA7 1DR
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E-mail karen.briggs@south-ayrshire.gov.uk**

**Claire Neillie, Solicitor
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612441
E-mail claire.neillie@south-ayrshire.gov.uk**

Date: 14 April 2023

**SOUTH AYRSHIRE COUNCIL
(PROHIBITION OF THE CONSUMPTION OF ALCOHOL
IN DESIGNATED PLACES) BYELAWS 2013**

The South Ayrshire Council (hereinafter referred to as the Council) in exercise of the powers conferred on it by Sections 201, 202 and 203 of the Local Government (Scotland) Act 1973, and of all other powers enabling it in that behalf, hereby makes the following byelaws:-

INTERPRETATION AND CITATION

1. (1) In these byelaws unless the context otherwise requires –

“alcohol” has the same meaning as in Section 2 of the Licensing (Scotland) Act 2005;

“designated place” means any place to which the public have access within the areas specified in the Schedule to these byelaws and shown edged in red on the plans annexed and signed as relative hereto;

“occasional licence” has the same meaning as in Section 56 (1) of the Licensing (Scotland) Act 2005;

“premises licence” has the same meaning as in Section 17 of the Licensing (Scotland) Act 2005.
- (2) These byelaws may be cited as the South Ayrshire Council (Prohibition of the Consumption of Alcohol in Designated Places) Byelaws 2013.

APPLICATION

2. These byelaws shall not apply:-
 - (a) on 31 December, from 6pm until the end of that day; and
 - (b) on 1 January, until 6am.

OFFENCE

3. (1) Subject to paragraphs (2) and (3) of this byelaw, any person who consumes alcohol in a designated place or is found to be in possession of an open container containing alcohol in a designated place shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.
- (2) It shall not be an offence against these byelaws to do anything in any designated place in respect of which a premises licence is in effect.
- (3) It shall not be an offence against these byelaws to do anything in any designated place in respect of which an occasional licence is in operation, during any period when alcohol may be sold there by virtue of that license and for 15 minutes after the expiry of such period.

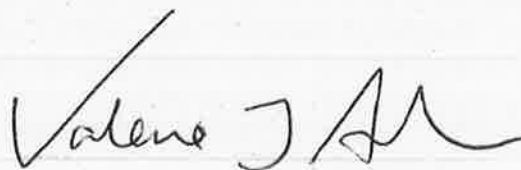
PRESUMPTIONS

4. (1) This byelaw applies for the purposes of any trial for an offence against these byelaws.
- (2) Any liquid found in a container shall, subject to the provisions of this byelaw, be presumed to conform to the description of the liquid on the container.
- (3) A container which is found to contain:-
 - (a) no liquid; or
 - (b) insufficient liquid to permit an analysis shall, subject to the provisions of this byelaw, be presumed to have contained at the time of the alleged offence liquid which conformed to the description of the liquid on the container.
- (4) A person shall not be entitled to lead evidence for the purpose of rebutting a presumption in paragraphs (2) and (3) above unless, not less than 7 days before the trial, he has given notice to the prosecutor of his intention to do so.

PUBLIC NOTICES OF EFFECT

5. (1) The Council shall erect one or more signs at or reasonably adjacent to each designated place for the purpose of giving notice of the effect of these byelaws.
- (2) It shall be no defence in proceedings against a person for an offence under these byelaws that the Council failed to comply with paragraph (1) of this byelaw.

The Common Seal of South Ayrshire Council was affixed to these byelaws in the presence of Valerie Janet Andrews, Acting Executive Director, Resources, Governance and Organisation, South Ayrshire Council.

A handwritten signature in black ink, appearing to read "Valerie J Andrews". The signature is written in a cursive style with a large initial 'V' and 'A'.

The Byelaws were signed by Valerie Janet Andrews, signing her usual signature "Valerie J Andrews" being the Acting Executive Director, Resources, Governance and Organisation for South Ayrshire Council and as such a Proper Officer of the authority on Eighteenth November Two thousand and thirteen.

SCHEDULE

Each of the areas specified below is a designated place for the purposes of these byelaws:-

1. ALL and WHOLE the town of Ayr, part of South Ayrshire shown within the boundaries edged red on plan 1 annexed and executed as relative hereto.
2. ALL and WHOLE the town of Prestwick, part of South Ayrshire shown within the boundaries edged red on plan 2 annexed and executed as relative hereto.
3. ALL and WHOLE the town of Troon, part of South Ayrshire shown within the boundaries edged red on plan 3 annexed and executed as relative hereto.
4. ALL and WHOLE the town of Girvan, part of South Ayrshire shown within the boundaries edged red on plan 4 annexed and executed as relative hereto.
5. ALL and WHOLE the town of Maybole, part of South Ayrshire shown within the boundaries edged red on plan 5 annexed and executed as relative hereto.
6. ALL and WHOLE the town of Barrhill, part of South Ayrshire shown within the boundaries edged red on plan 6 annexed and executed as relative hereto.
7. ALL and WHOLE the village of Dundonald, part of South Ayrshire shown within the boundaries edged red on plan 7 annexed and executed as relative hereto.
8. ALL and WHOLE the village of Monkton, part of South Ayrshire shown within the boundaries edged red on plan 8 annexed and executed as relative hereto.
9. ALL and WHOLE the village of Tarbolton, part of South Ayrshire shown within the boundaries edged red on plan 9 annexed and executed as relative hereto.
10. ALL and WHOLE the village of St. Quivox, part of South Ayrshire shown within the boundaries edged red on plan 10 annexed and executed as relative hereto.
11. ALL and WHOLE the village of Coylton part of South Ayrshire shown within the boundaries edged red on plan 11 annexed and executed as relative hereto.
12. ALL and WHOLE the village of Annbank, part of South Ayrshire shown within the boundaries edged red on plan 12 annexed and executed as relative hereto.
13. ALL and WHOLE the village of Mossblown, part of South Ayrshire shown within the boundaries edged red on plan 13 annexed and executed as relative hereto.
14. ALL and WHOLE the village of Fisherton, part of South Ayrshire shown within the boundaries edged red on plan 14 annexed and executed as relative hereto.
15. ALL and WHOLE the village of Dunure, part of South Ayrshire within the boundaries edged red on plan 15 annexed and executed as relative hereto.
16. ALL and WHOLE the village of Maidens, part of South Ayrshire within the boundaries edged red on plan 16 annexed and executed as relative hereto.
17. ALL and WHOLE the village of Turnberry, part of South Ayrshire within the boundaries edged red on plan 17 annexed and executed as relative hereto.

18. ALL and WHOLE the village of Crosshill, part of South Ayrshire within the boundaries edged red on plan 18 annexed and executed as relative hereto.
19. ALL and WHOLE the village of Dailly, part of South Ayrshire within the boundaries edged red on plan 19 annexed and executed as relative hereto.
20. ALL and WHOLE the village of Colmonell, part of South Ayrshire within the boundaries edged red on plan 20 annexed and executed as relative hereto.
21. ALL and WHOLE the village of Old Dailly, part of South Ayrshire within the boundaries edged red on plan 21 annexed and executed as relative hereto.
22. ALL and WHOLE the village of Ballantrae, part of South Ayrshire within the boundaries edged red on plan 22 annexed and executed as relative hereto.
23. ALL and WHOLE the village of Straiton, part of South Ayrshire within the boundaries edged red on plan 23 annexed and executed as relative hereto.
24. ALL and WHOLE the village of Barr, part of South Ayrshire within the boundaries edged red on plan 24 annexed and executed as relative hereto.
25. ALL and WHOLE the village of Minishant, part of South Ayrshire within the boundaries edged red on plan 25 annexed and executed as relative hereto.
26. ALL and WHOLE the village of Lendalfoot, part of South Ayrshire within the boundaries edged red on plan 26 annexed and executed as relative hereto.
27. ALL and WHOLE the village of Craigie, part of South Ayrshire within the boundaries edged red on plan 27 annexed and executed as relative hereto.
28. ALL and WHOLE the village of Symington, part of South Ayrshire within the boundaries edged red on plan 28 annexed and executed as relative hereto.
29. ALL and WHOLE the village of Kirkoswald, part of South Ayrshire within the boundaries edged red on plan 29 annexed and executed as relative hereto.
30. ALL and WHOLE the village of Kirkmichael, part of South Ayrshire within the boundaries edged red on plan 30 annexed and executed as relative hereto.
31. ALL and WHOLE the village of Failford, part of South Ayrshire within the boundaries edged red on plan 31 annexed and executed as relative hereto.
32. ALL and WHOLE the village of Pinwherry, part of South Ayrshire within the boundaries edged red on plan 32 annexed and executed as relative hereto.
33. ALL and WHOLE the village of Pinmore, part of South Ayrshire within the boundaries edged red on plan 33 annexed and executed as relative hereto.

This is the Schedule referred to in the foregoing byelaws which was signed as relative thereto by Valerie Janet Andrews signing her usual signature "Valerie J Andrews" as a Proper Officer of South Ayrshire Council on Eighteenth November Two thousand and thirteen and who was present when the Common Seal was affixed to this Schedule.





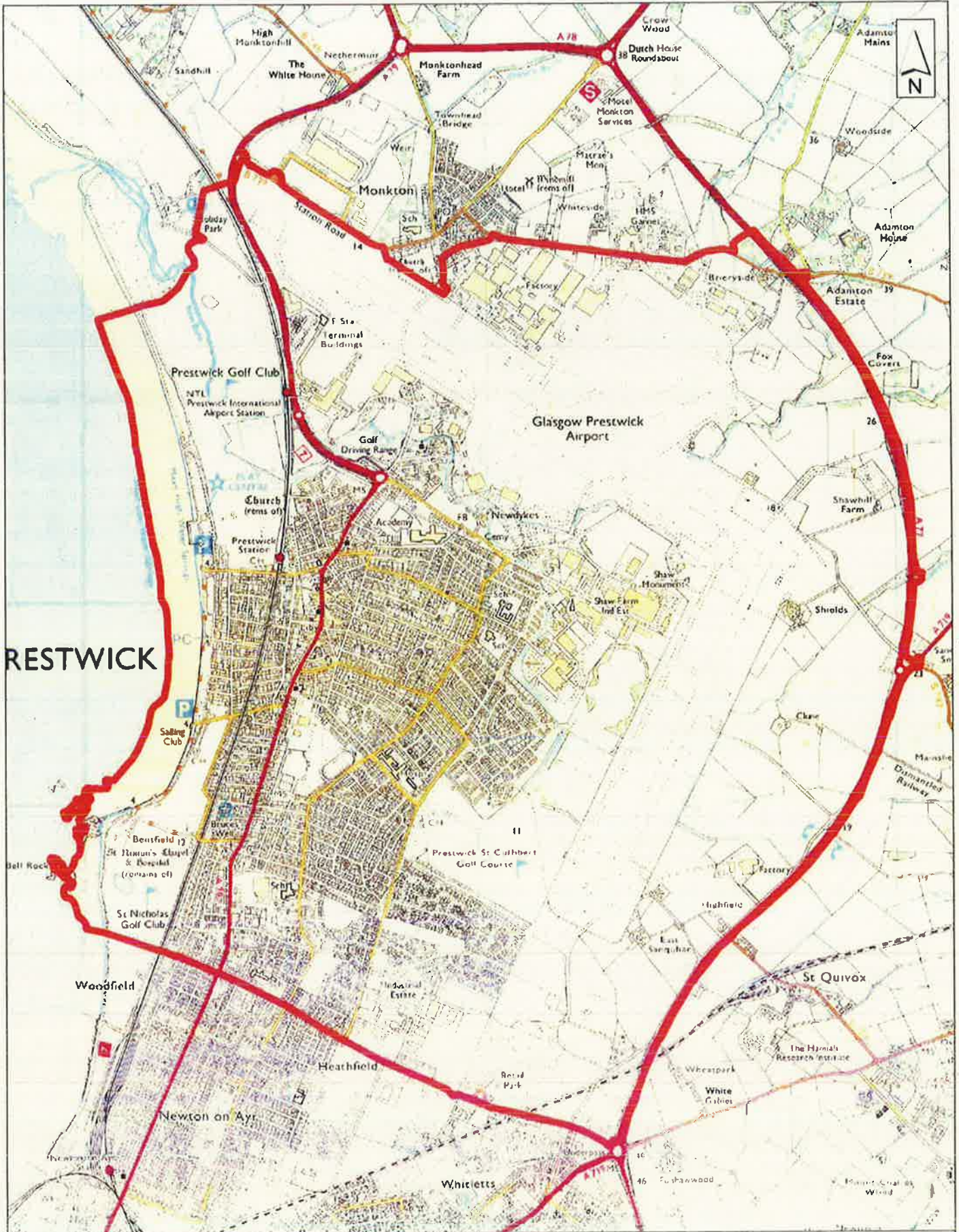
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**Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 1 of 33.
Ayr.**

south Produced By: G.W.
Date: February 2013

Valene J Ar

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PRESTWICK

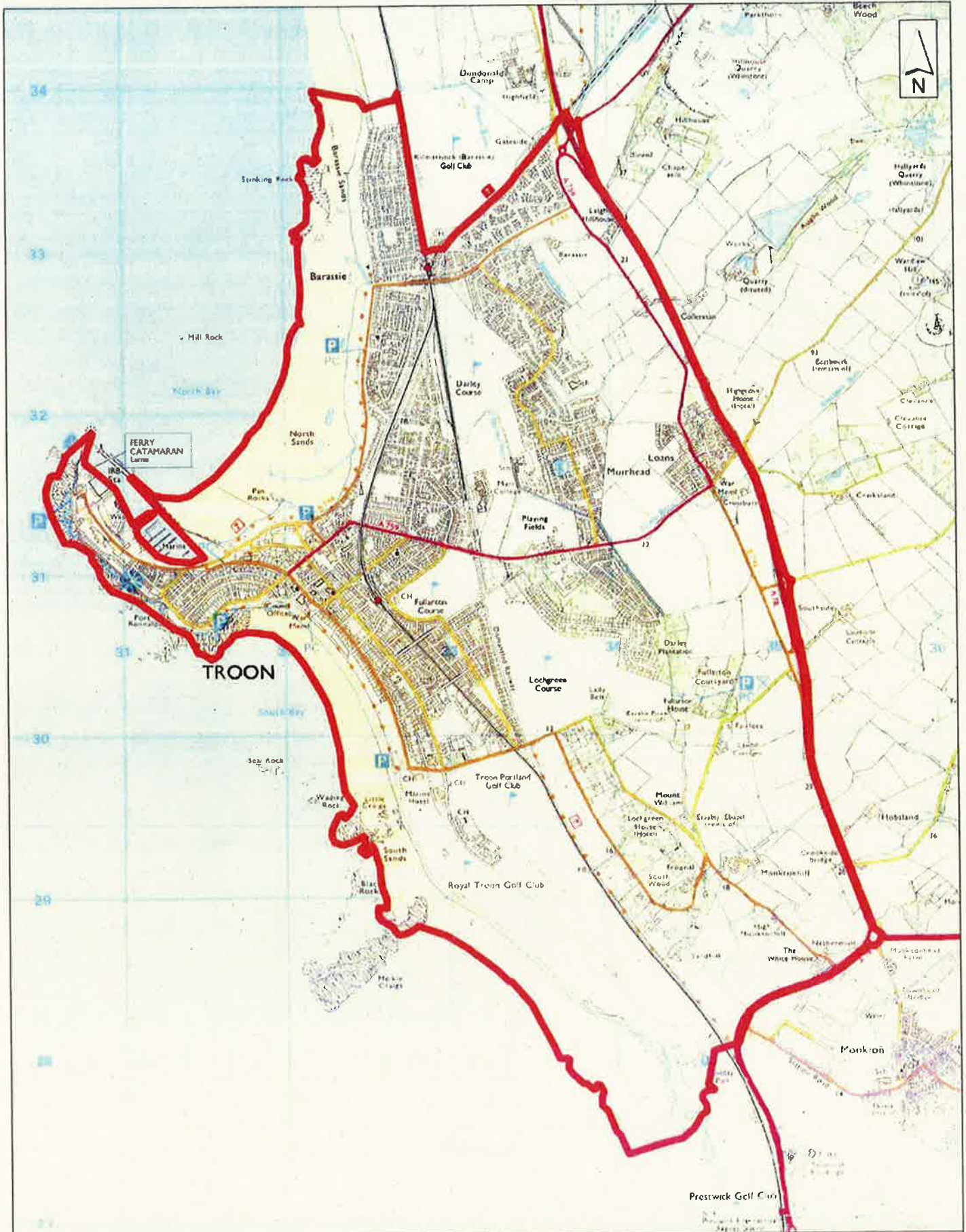
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Produced By: G.W
Date: February 2013

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 2 of 33
Prestwick.*

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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 3 of 33
Troon.*

Valene J A



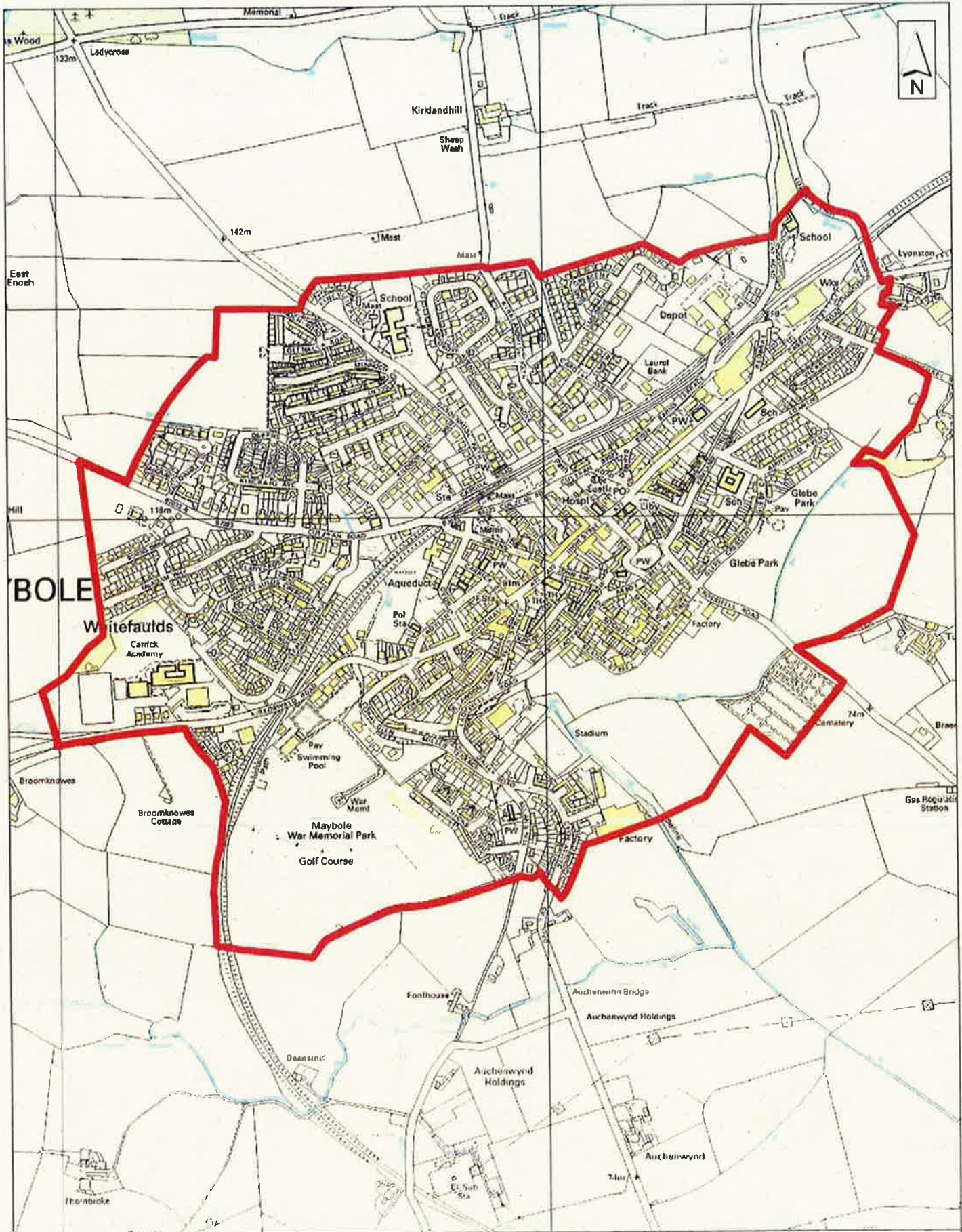
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 4 of 33,
Girvan.*

Produced By: *GM*
Date: *February 2013*

Valerie J. A.

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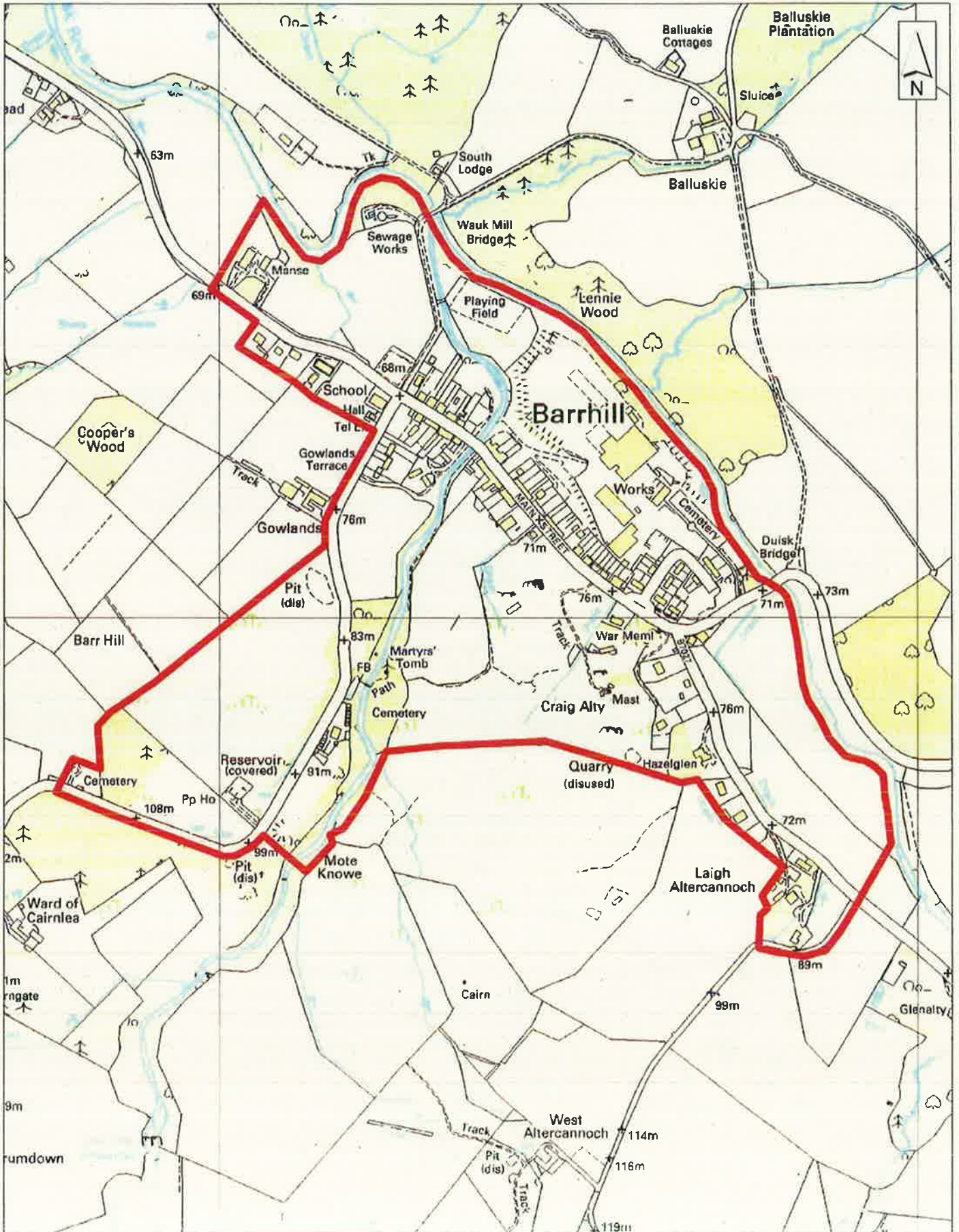
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Produced By: *GH*
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
 Plan No. 5 of 33
 Maybole.*

Valerie [Signature]



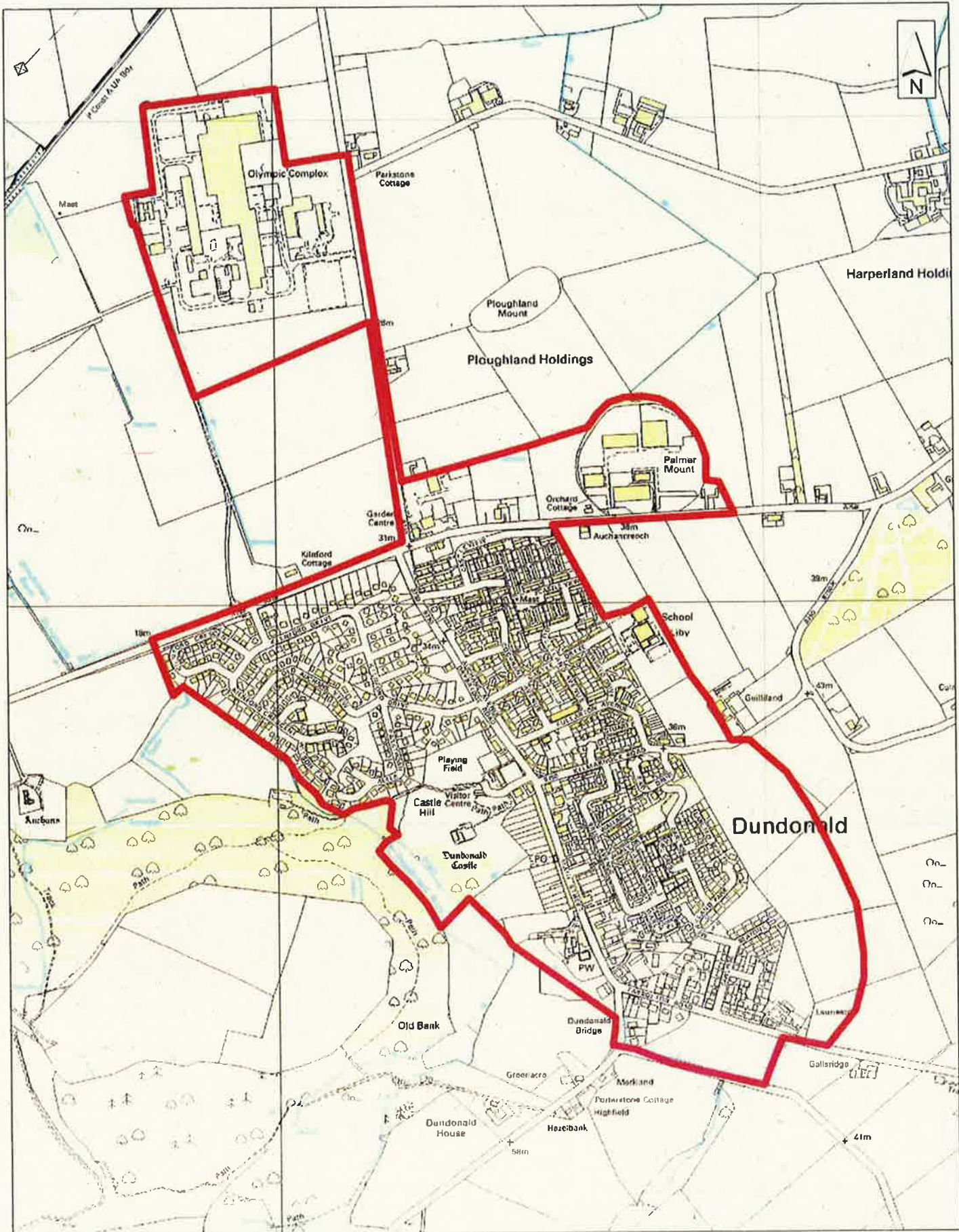
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
 Plan No. 6 of 33,
 Barrhill.*

Valerie J. Muir



Scale 1:10,000

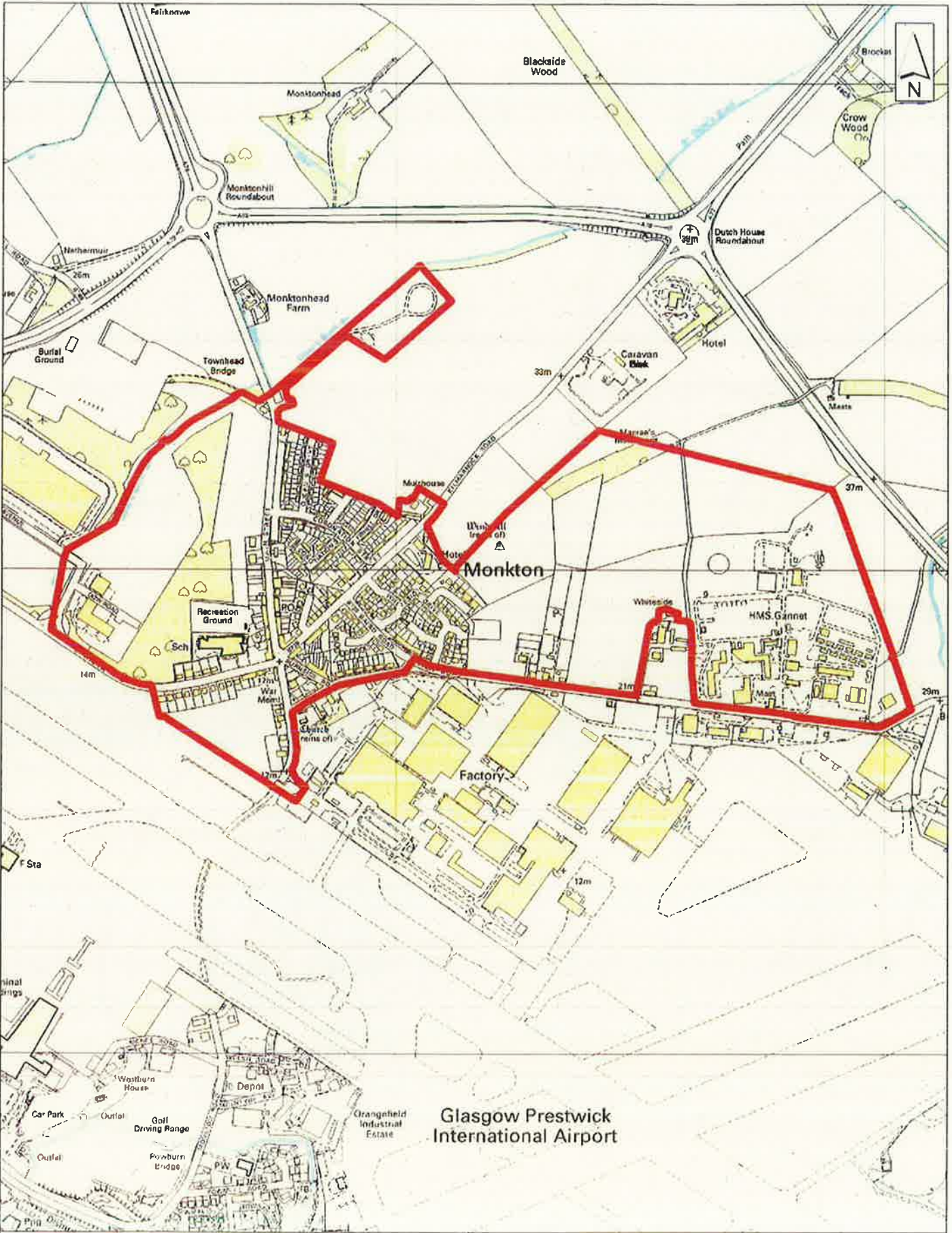
South

Produced By: *GW*

Date: *February 2013*

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 7 of 33
Dundonald.*

Valerie J. [Signature]



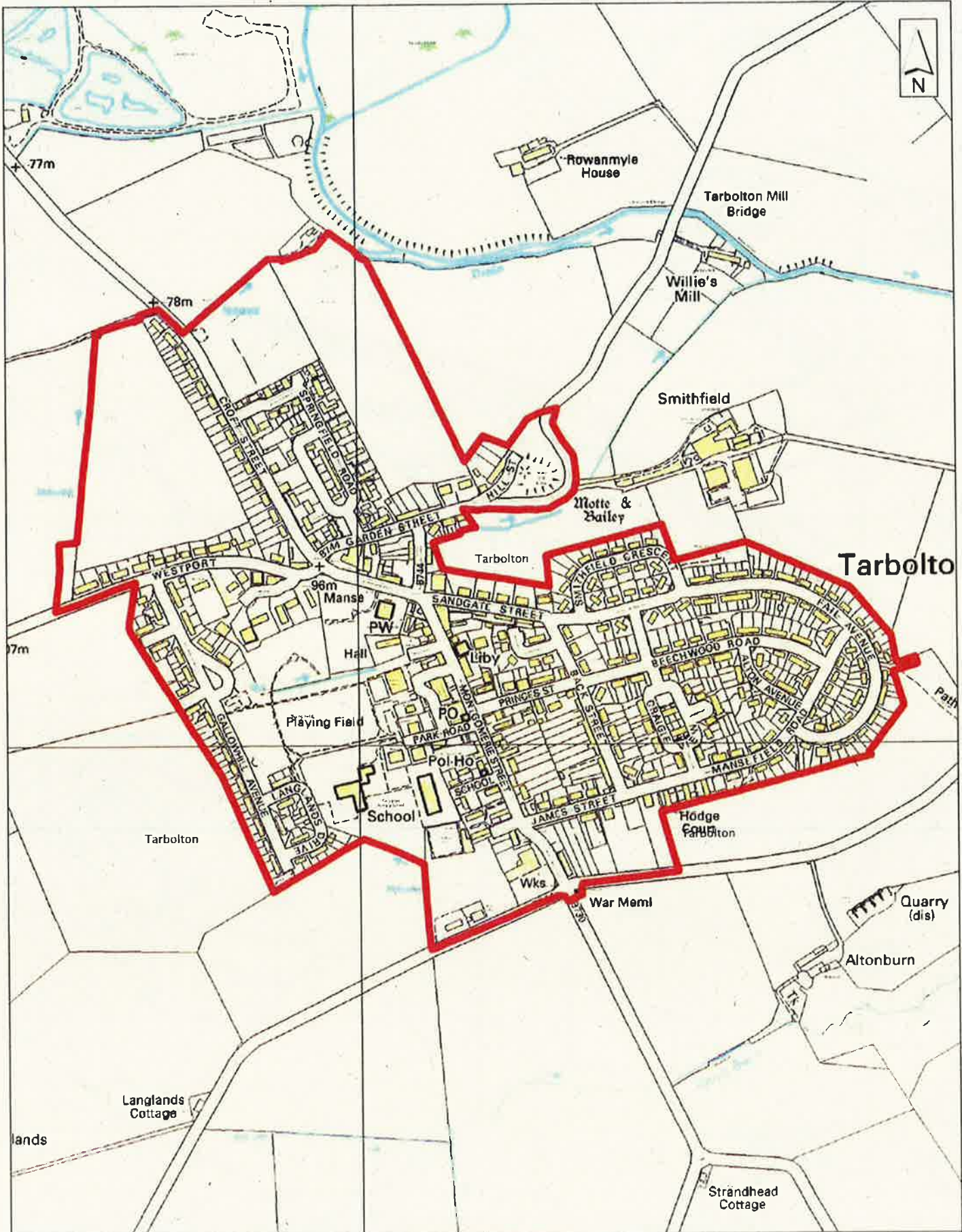
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 8 of 33
Monkton*

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Valera J A



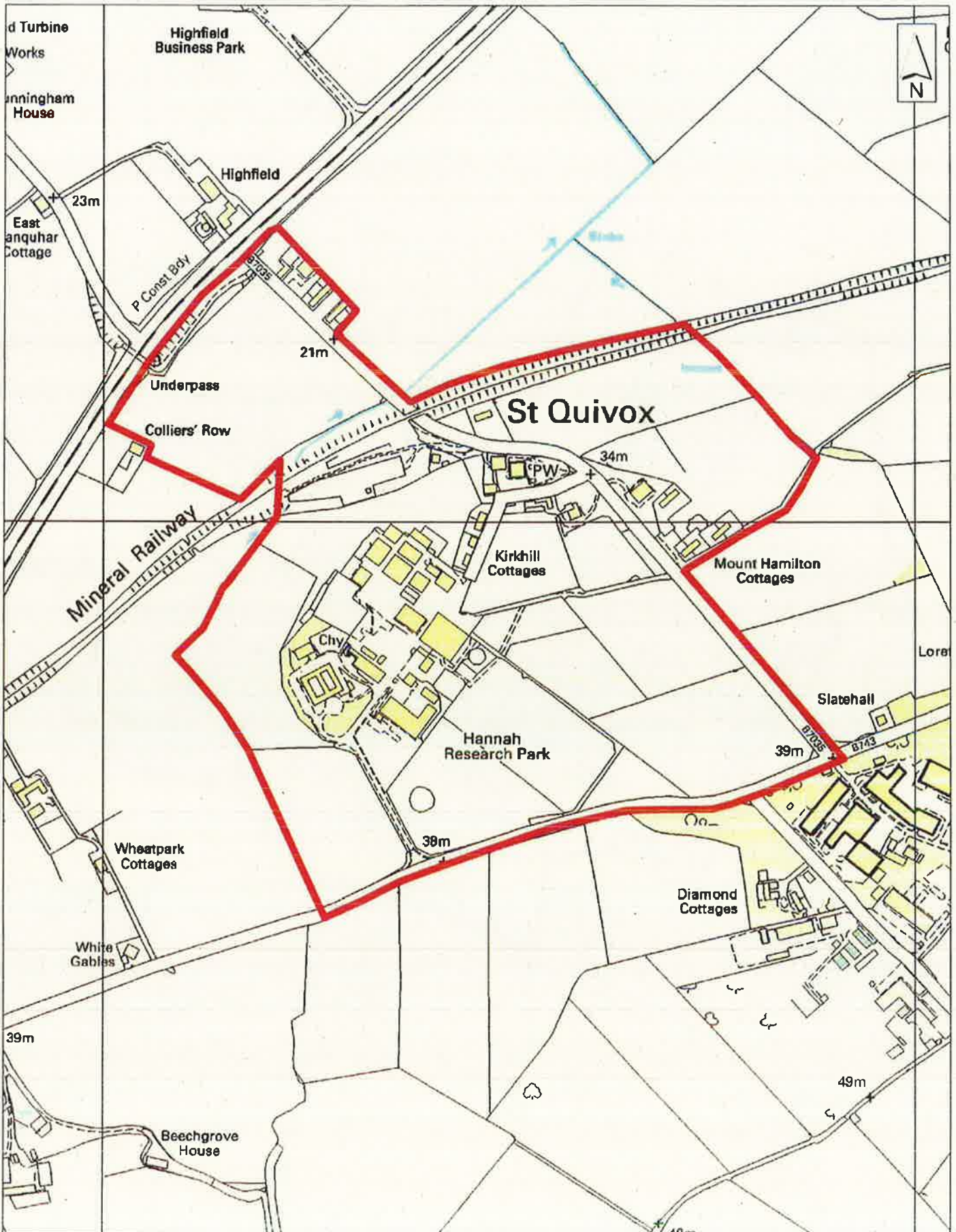
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 Date: *February 2013*

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
 Plan No. 9 of 33,
 Tarbolton.*

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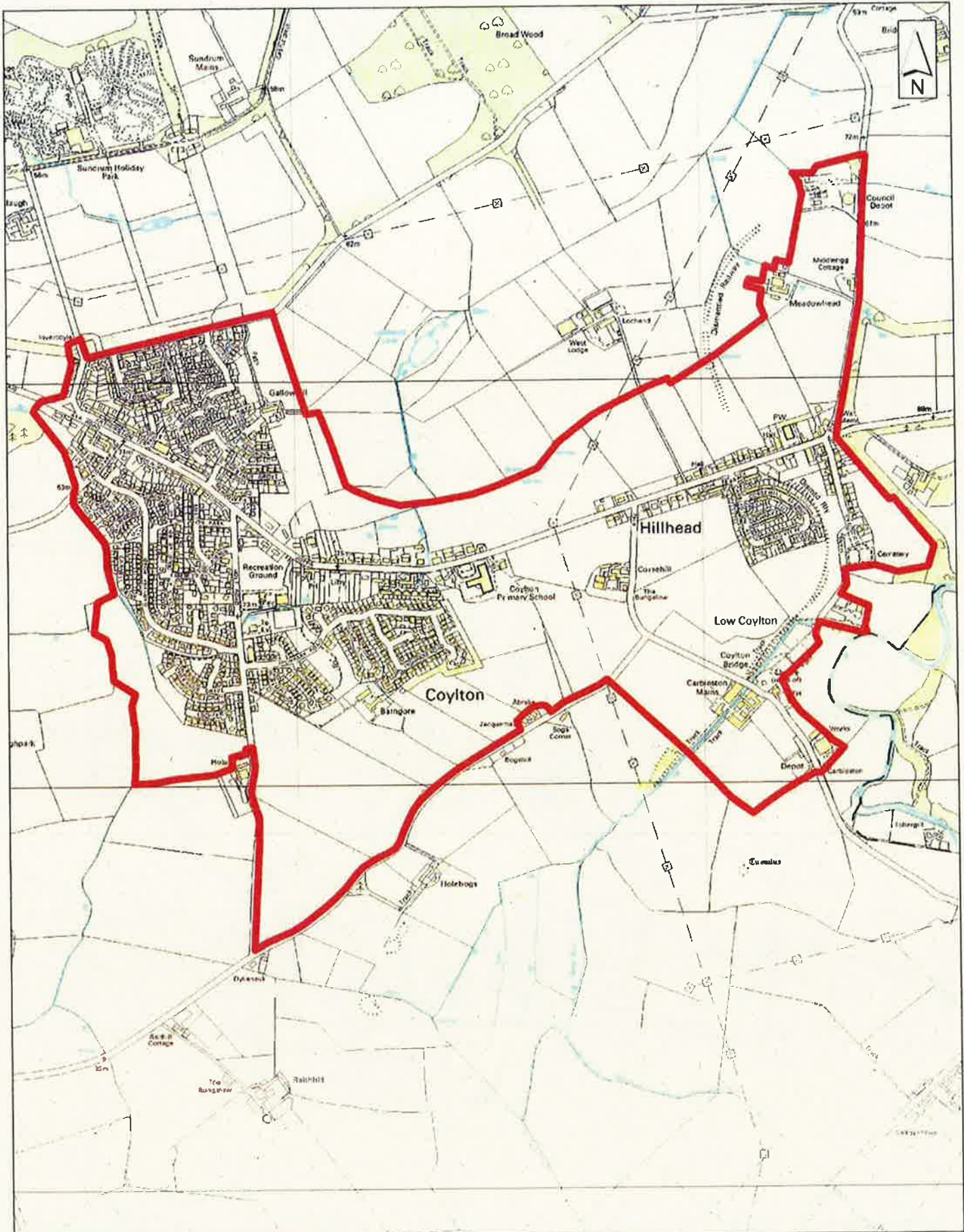
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 10 of 33
St. Quivox.*

Produced By: *GM*
Date: *February 2013*

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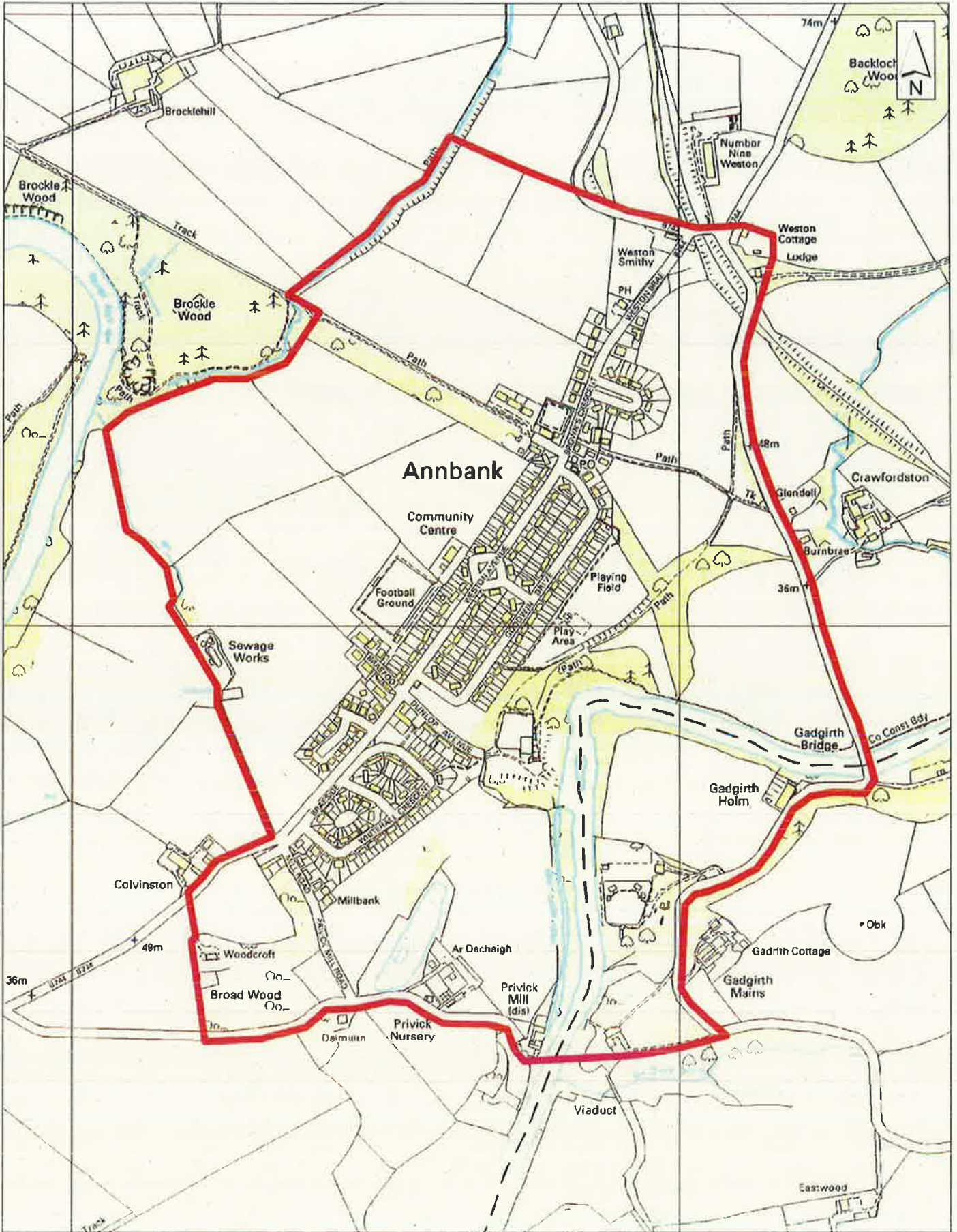
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
 Plan No. 11 of 33,
 Coyton.*

Valerie J A



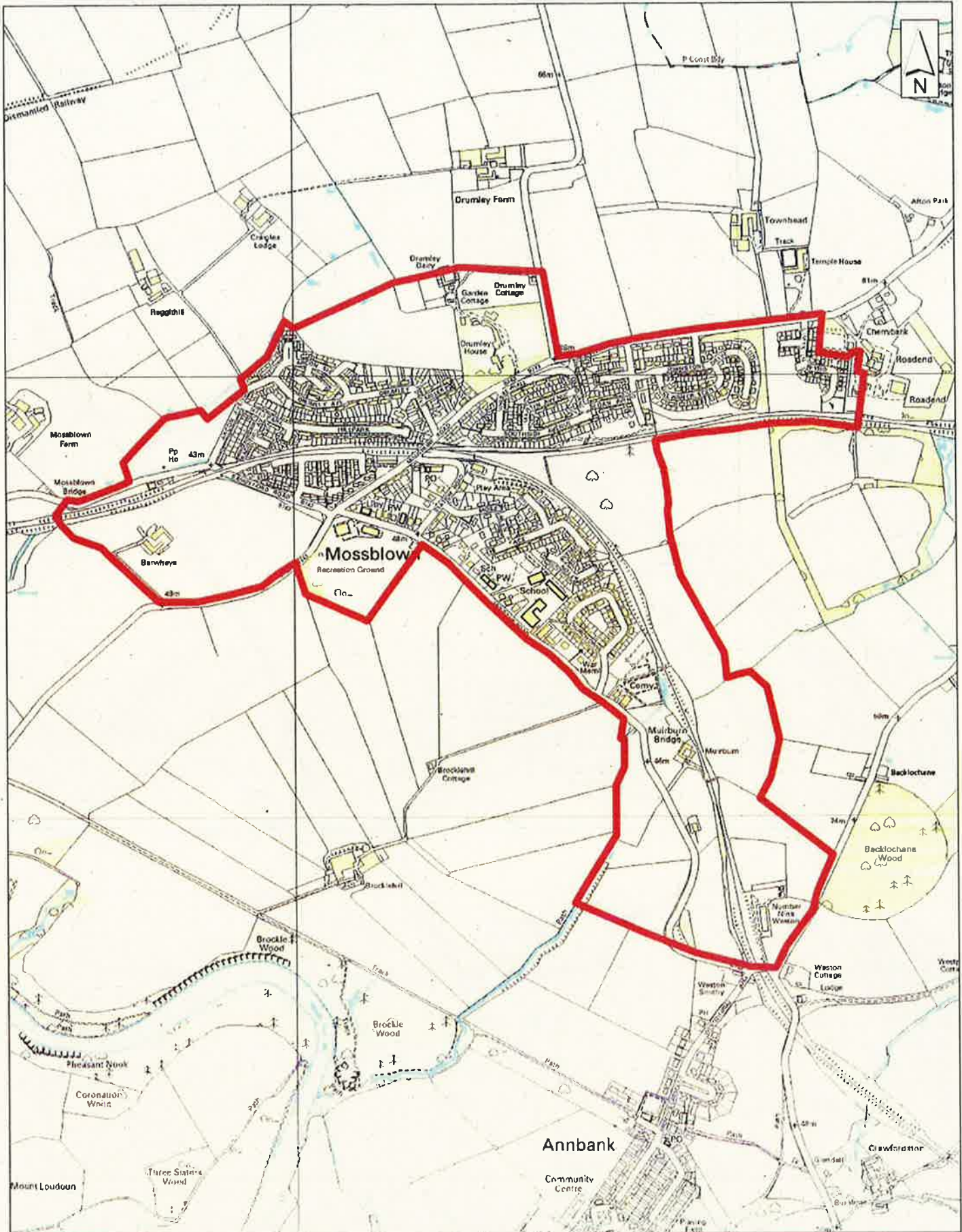
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
 Plan No. 12 of 33
 Annbank.*

Vales J A



Scale 1:11,000

south

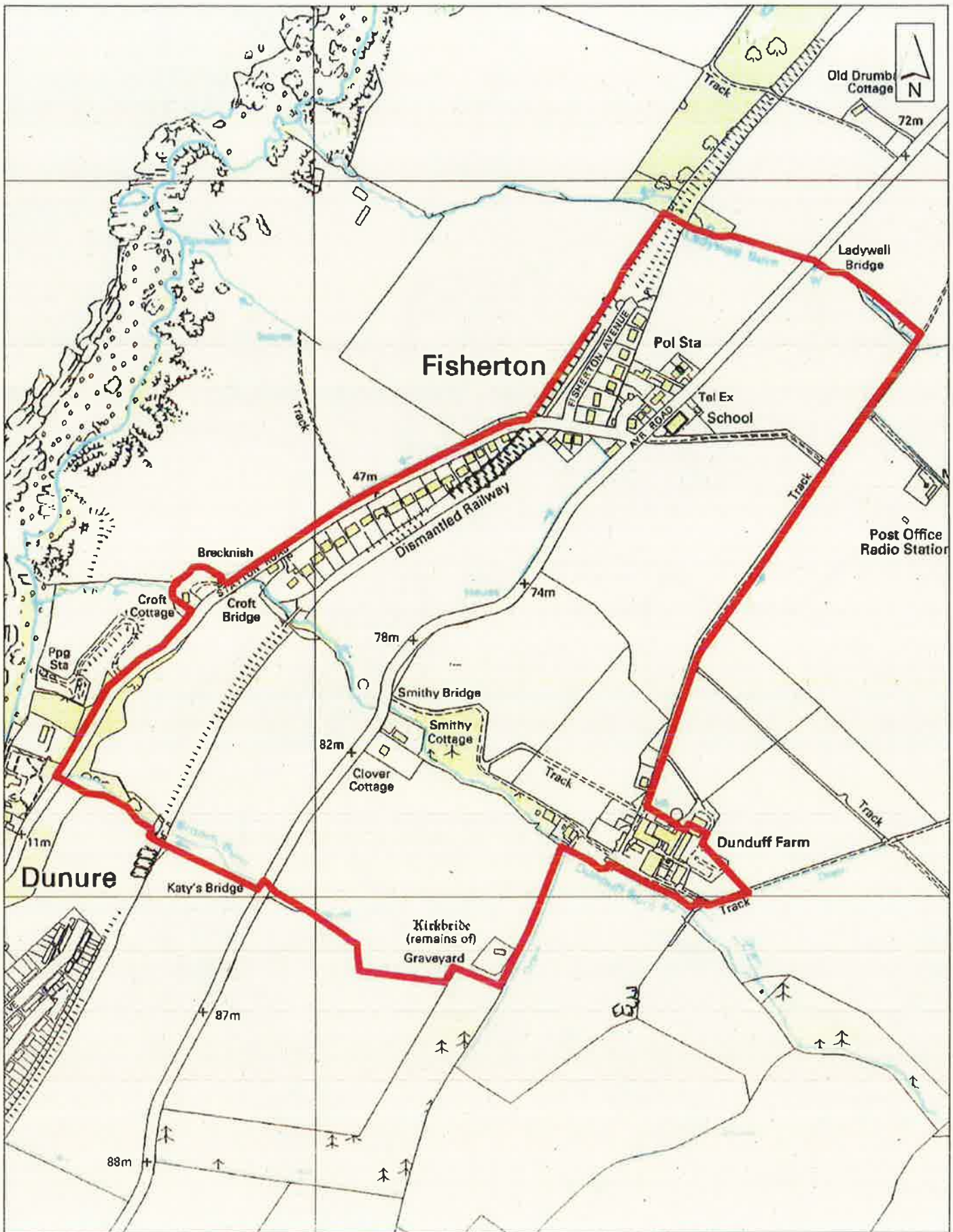
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 13 of 33,
Mossblown.*

Valerie JA



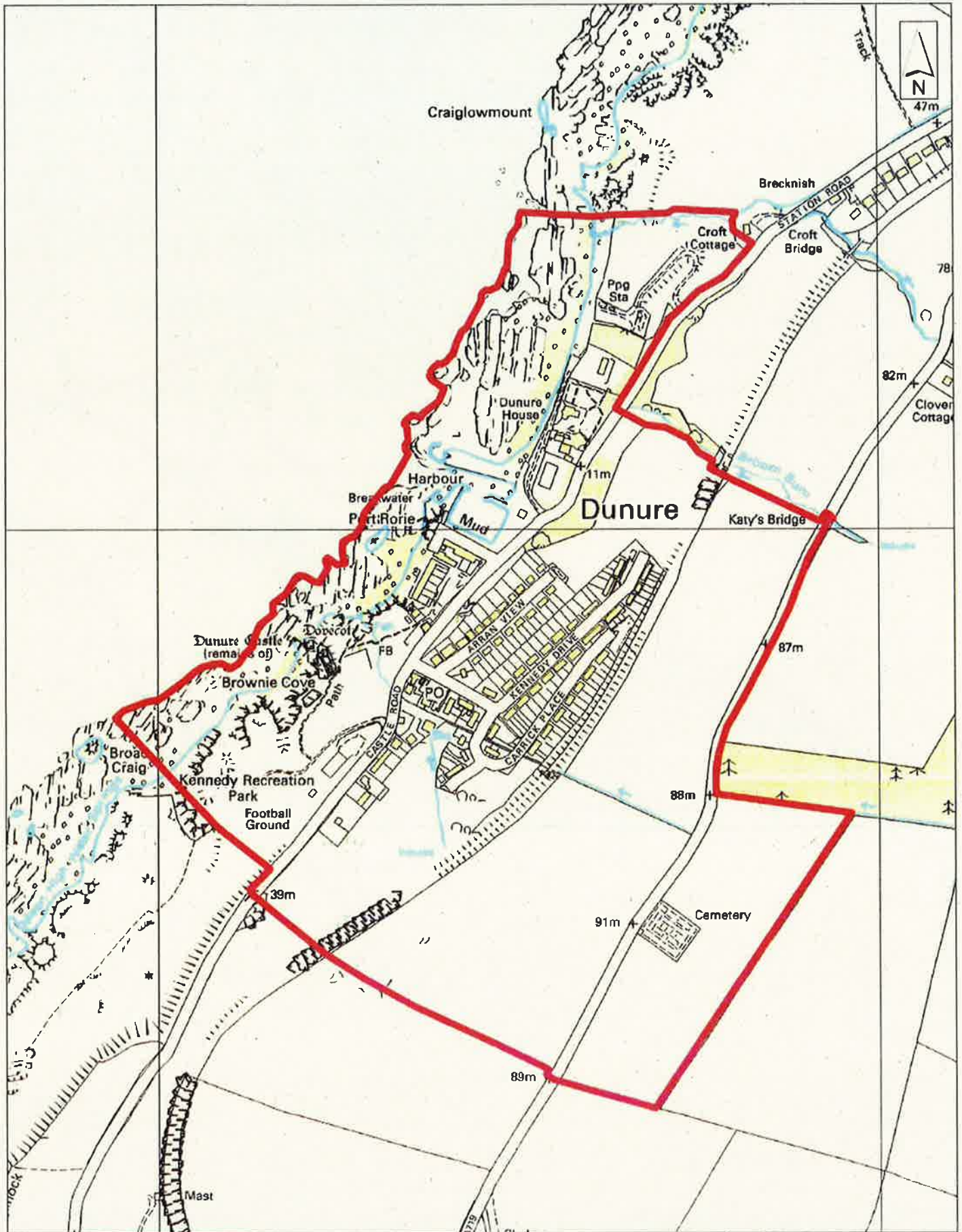
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 14 of 33,
Fisherton*

Produced By: *G.W.*
Date: *February 2013*

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Scale 1:6,770

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 15 of 33,
Dunure.*

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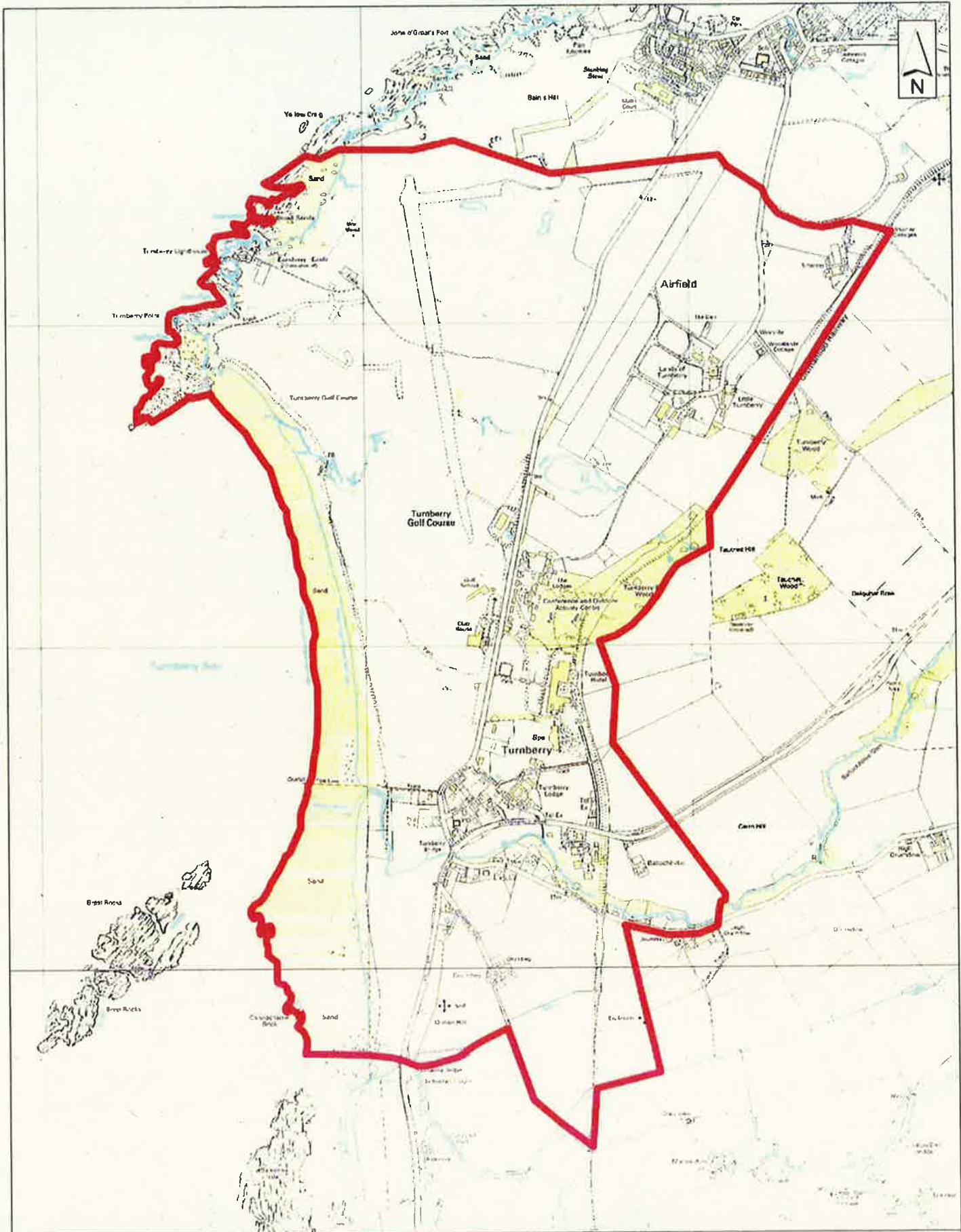
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 16 of 33
Maidens.*

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South

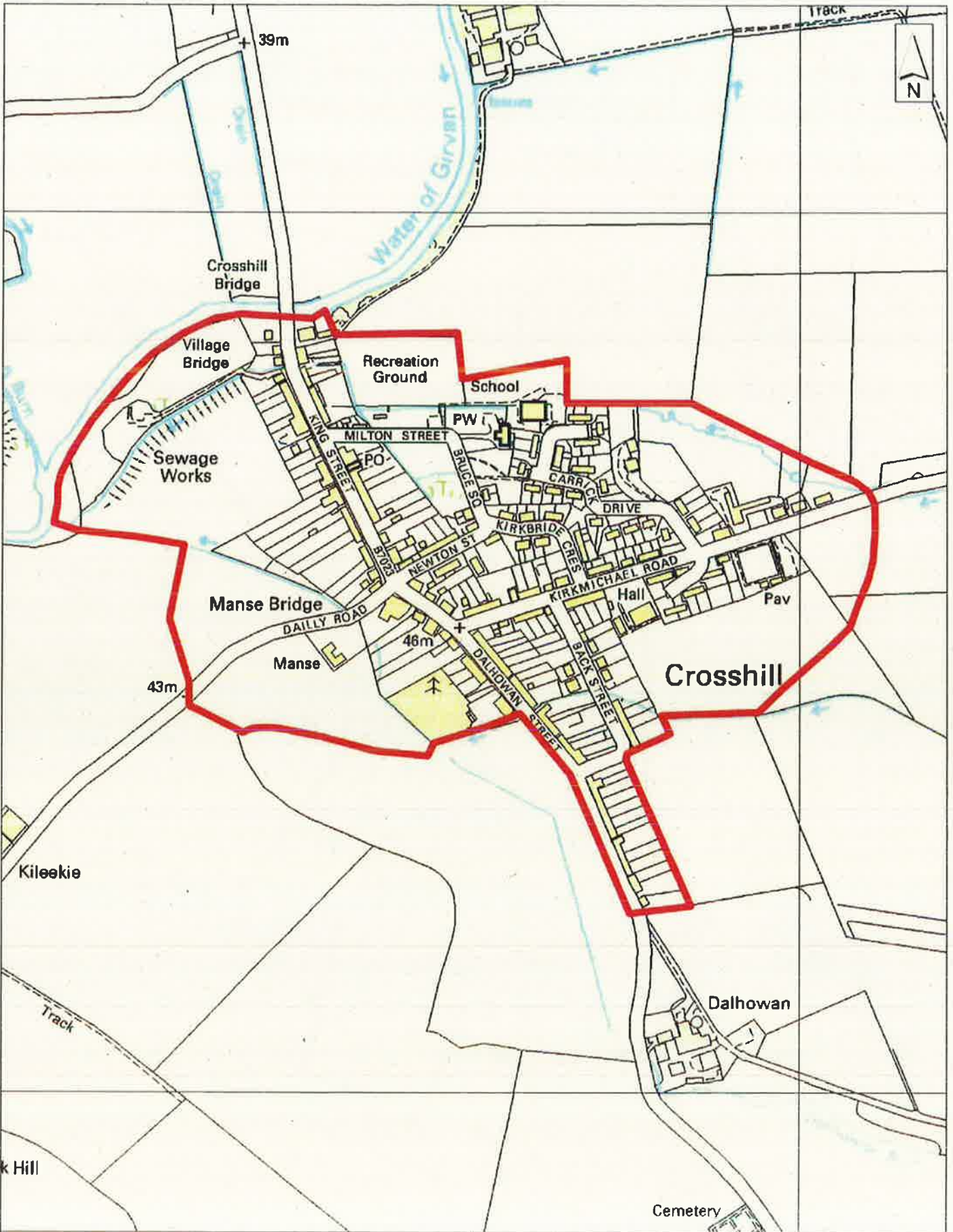
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Date: *February 2013*

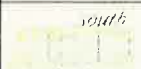
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 17 of 33
Turnberry*

Valeis JA



Scale 1:5,500

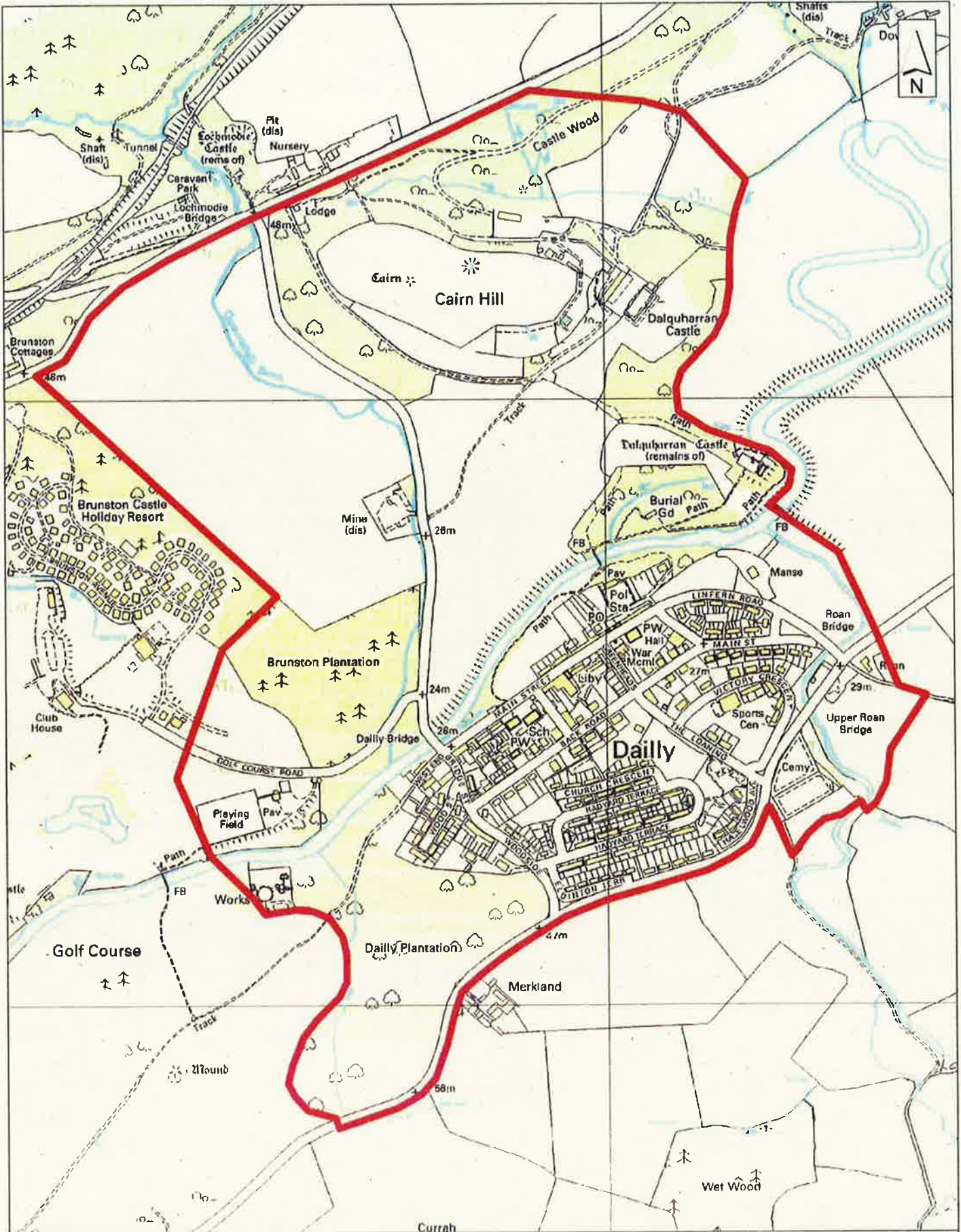


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*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 18 of 33
Crosshill.*

Valeri JA



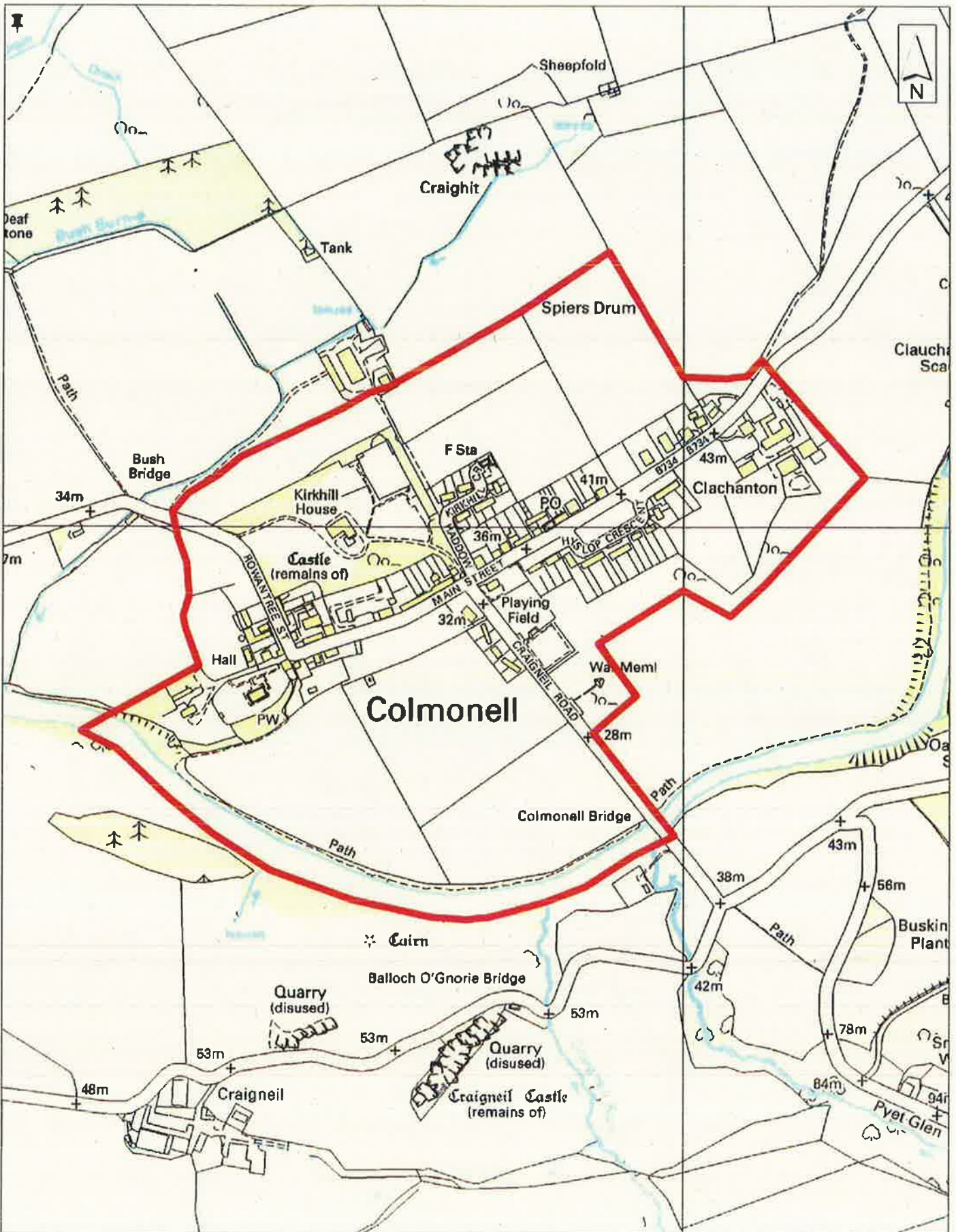
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
 Plan No. 19 of 33,
 Dailly.*

Valeri J A



Scale 1:6,000

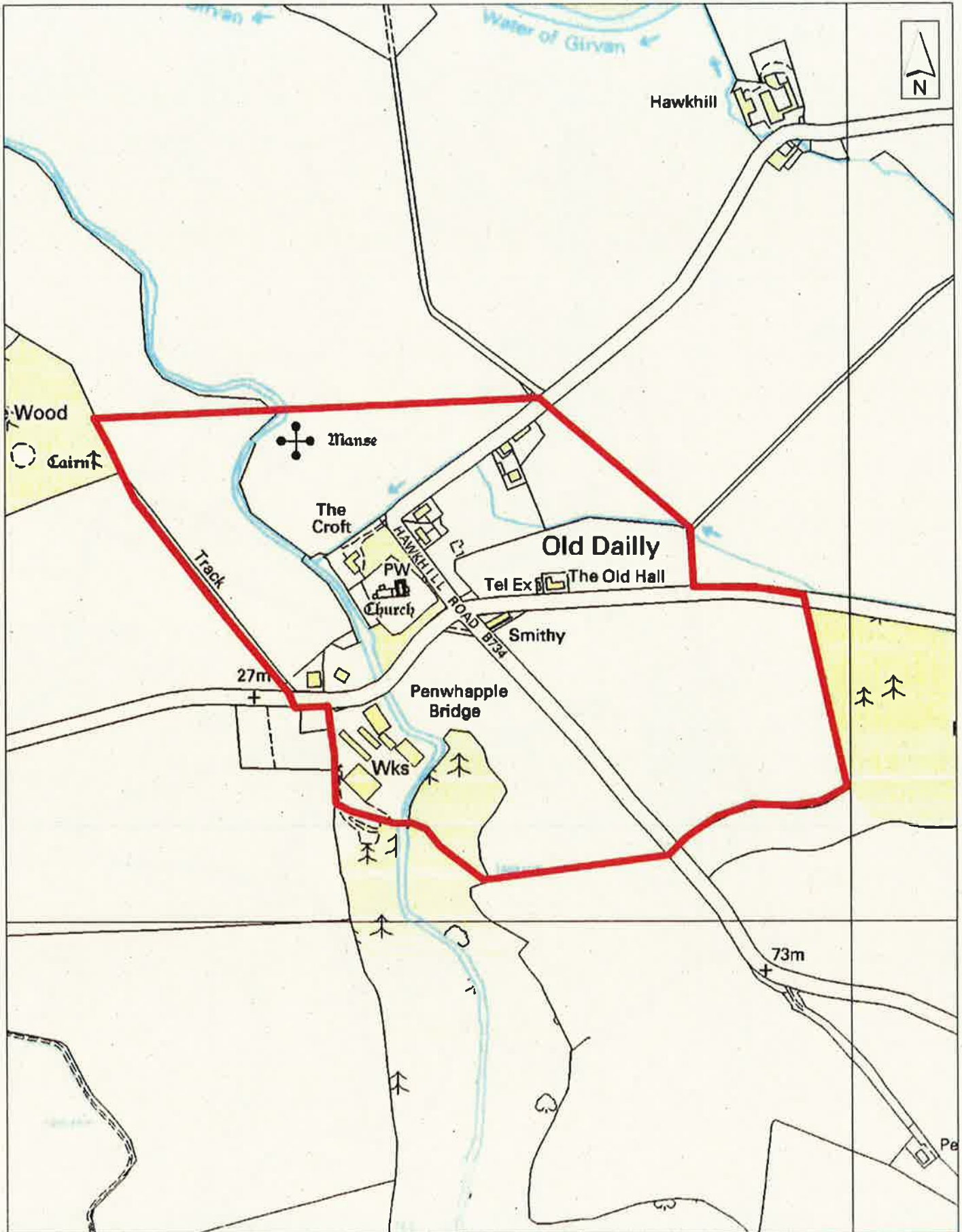
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
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Colmonell.*

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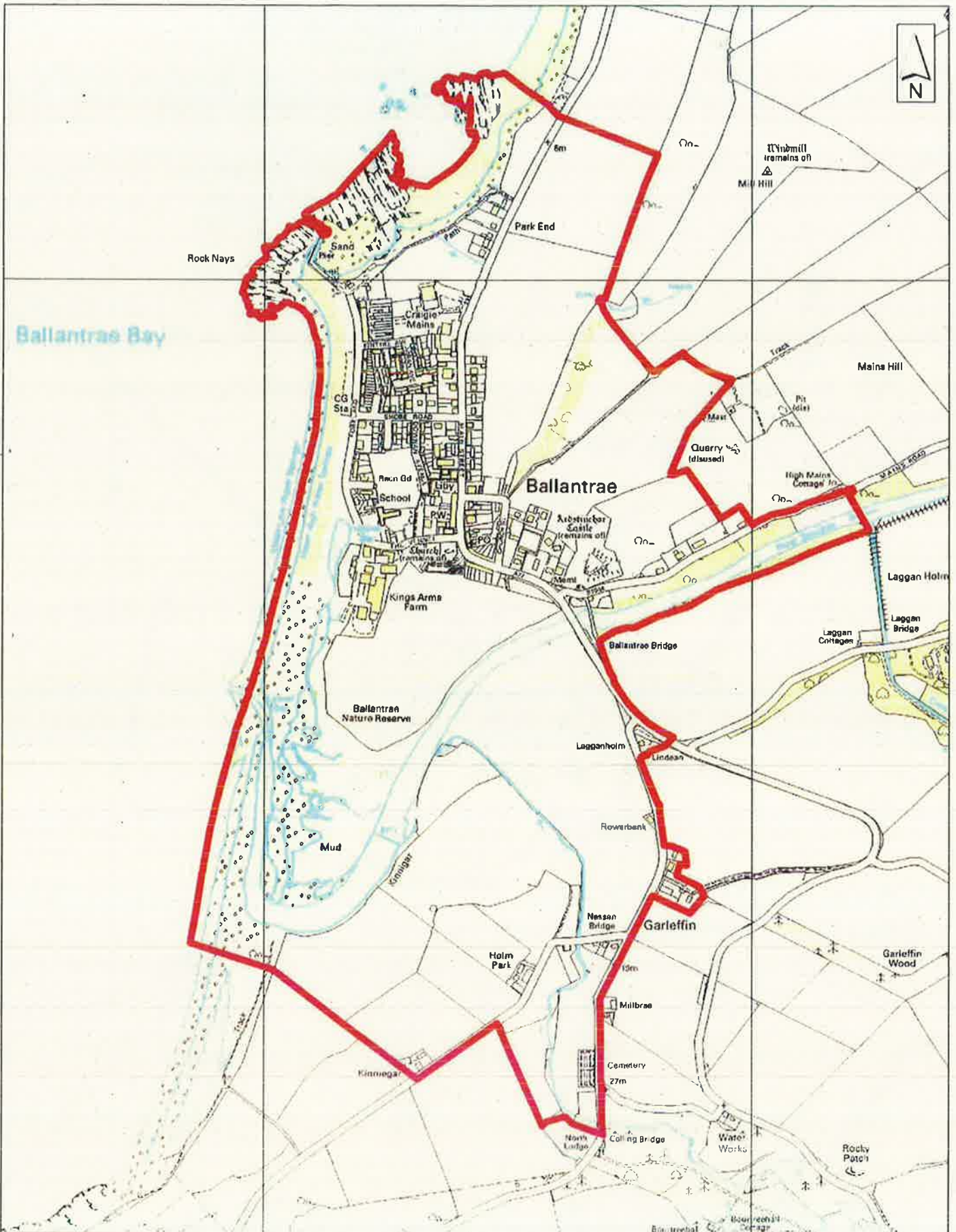
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Date: *February 2013*

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan 21 of 33,
Old Dailly.*

Valerie J A



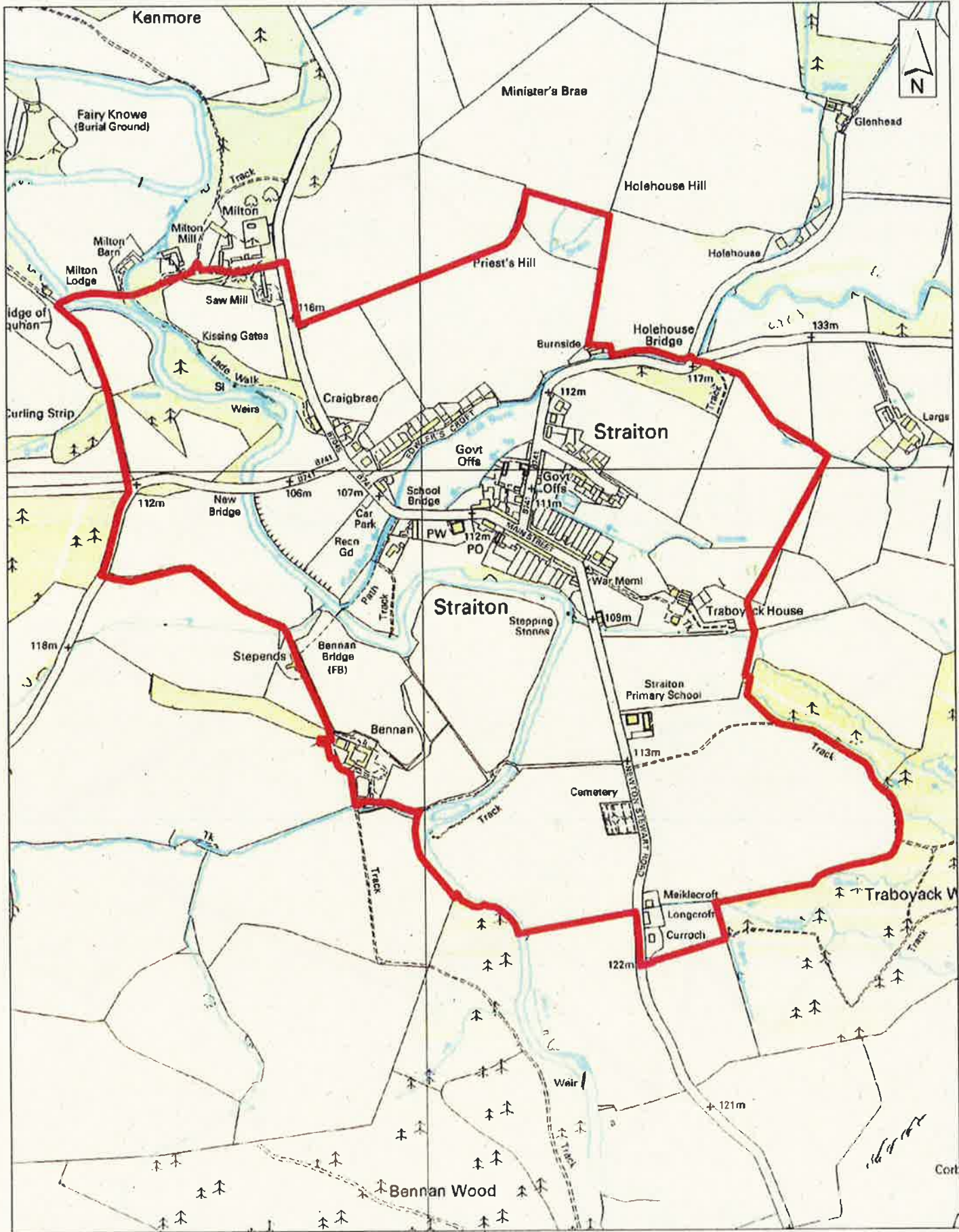
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 22 of 33,
Ballantrae.*

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Date: *February 2013*

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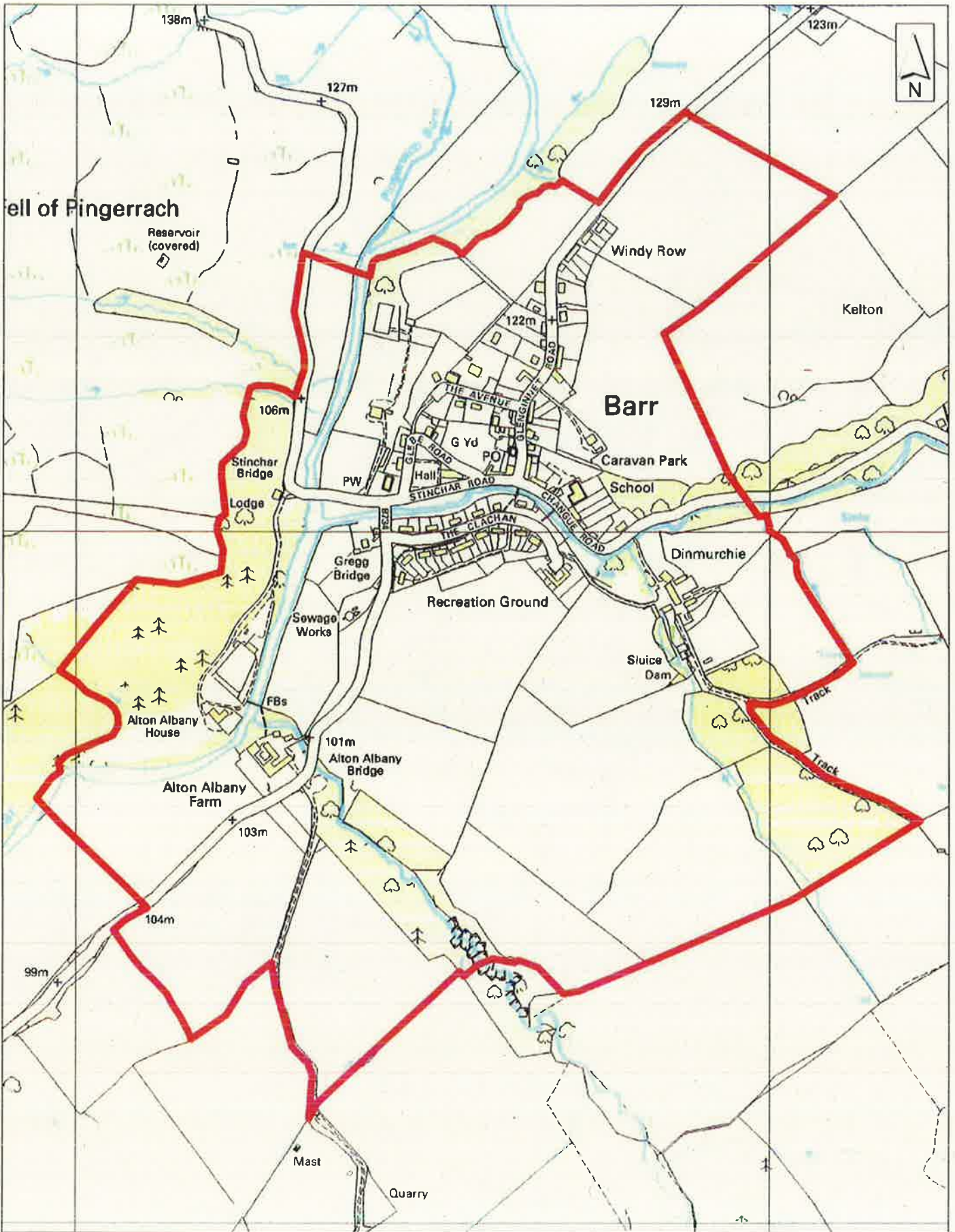


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Date: February 2013

*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 23 of 33
Straiton*

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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 24 of 33
Barr.*

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Valerie J.A.



Scale 1:10,000

South

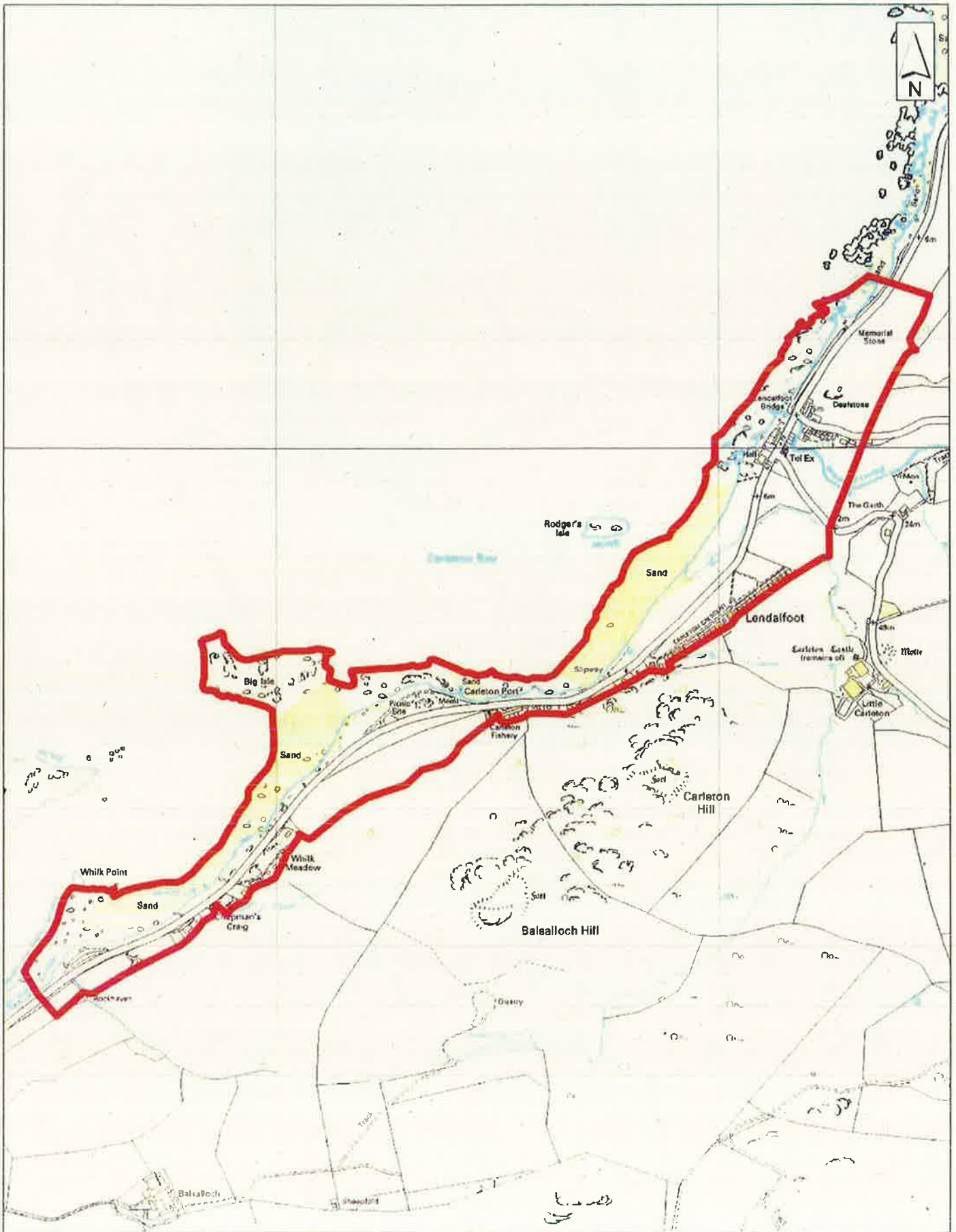
Produced By: G.W.

Date: February 2013

*Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 25 of 33
Minishant.*

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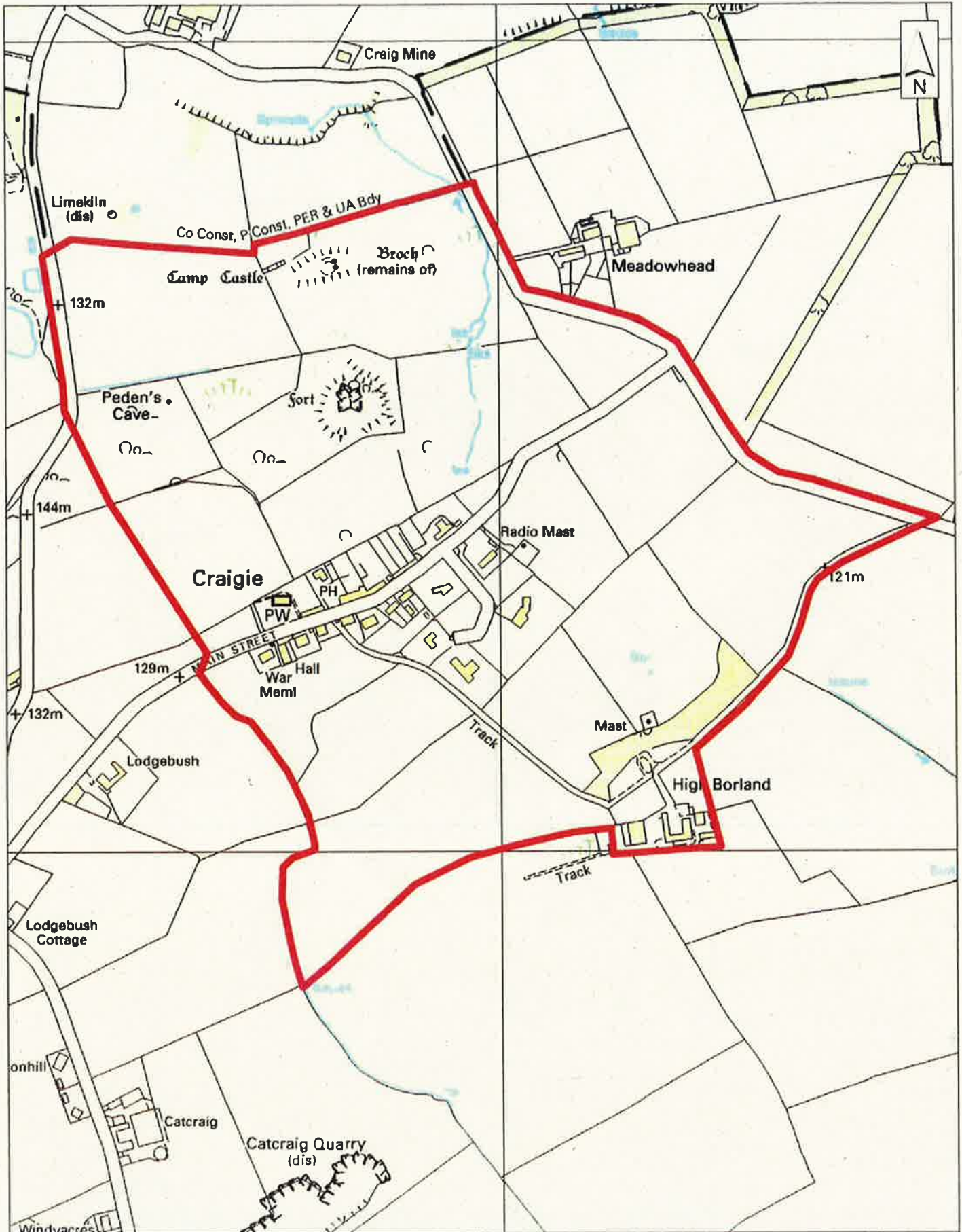
South

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Date: *February 2013*

Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 26 of 33
Lendalfoot

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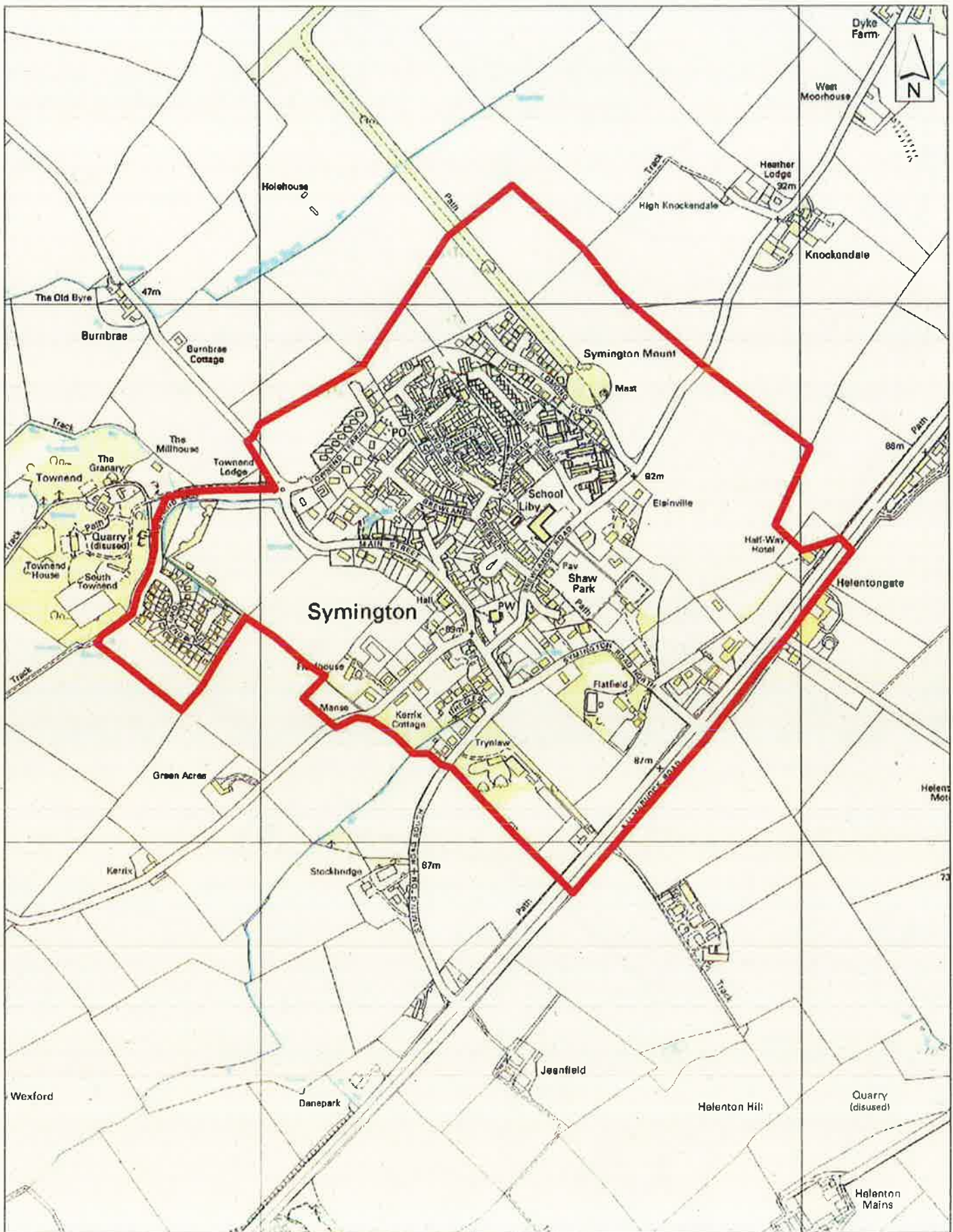


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Produced By: *G.W.*
 Date: *February 2013*

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
 Plan No 27 of 33,
 Craigie.*

Valerie J A



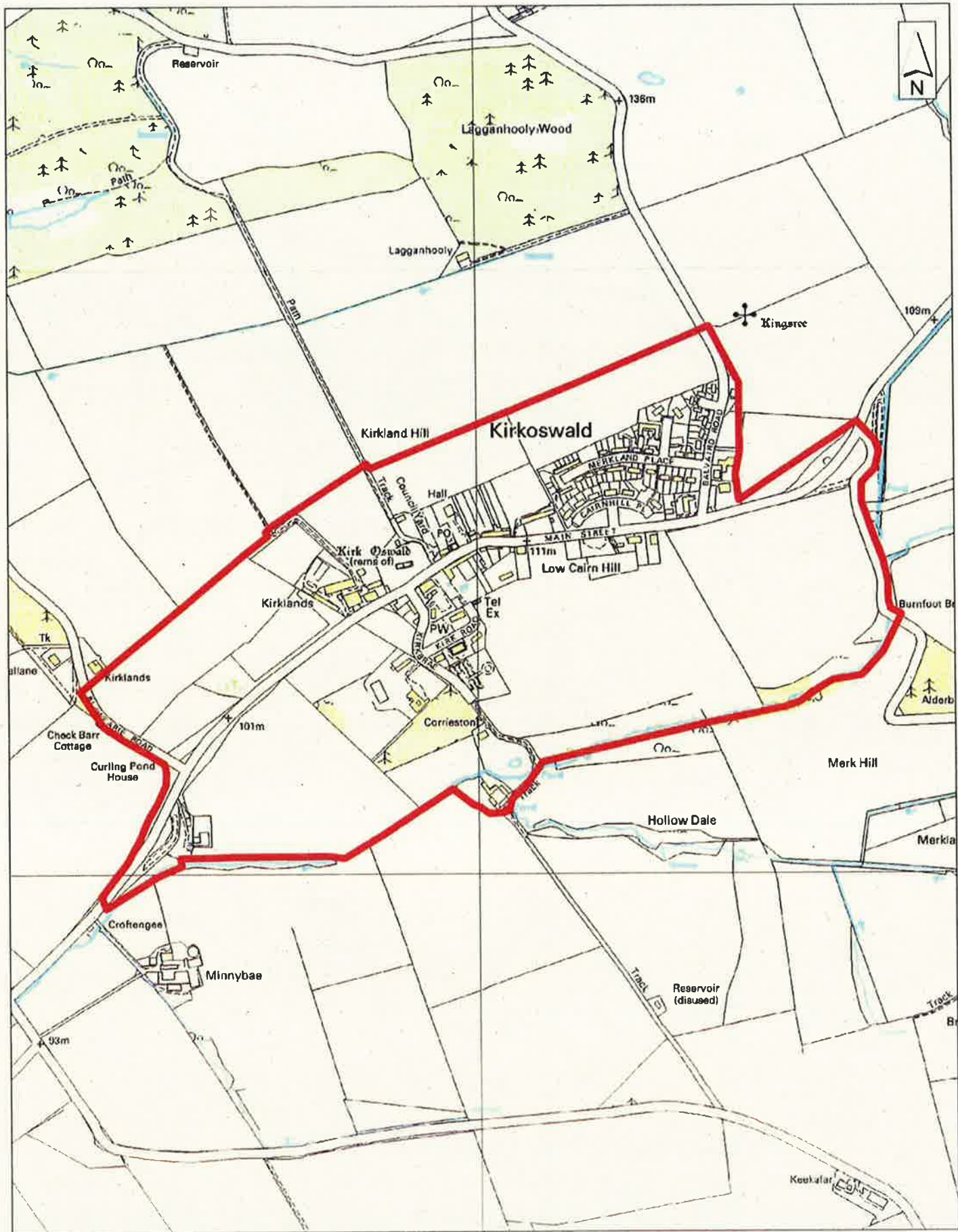
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Produced By: *G.W.*
 Date: *February 2013*

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
 Plan No. 28 of 33,
 Symington.*

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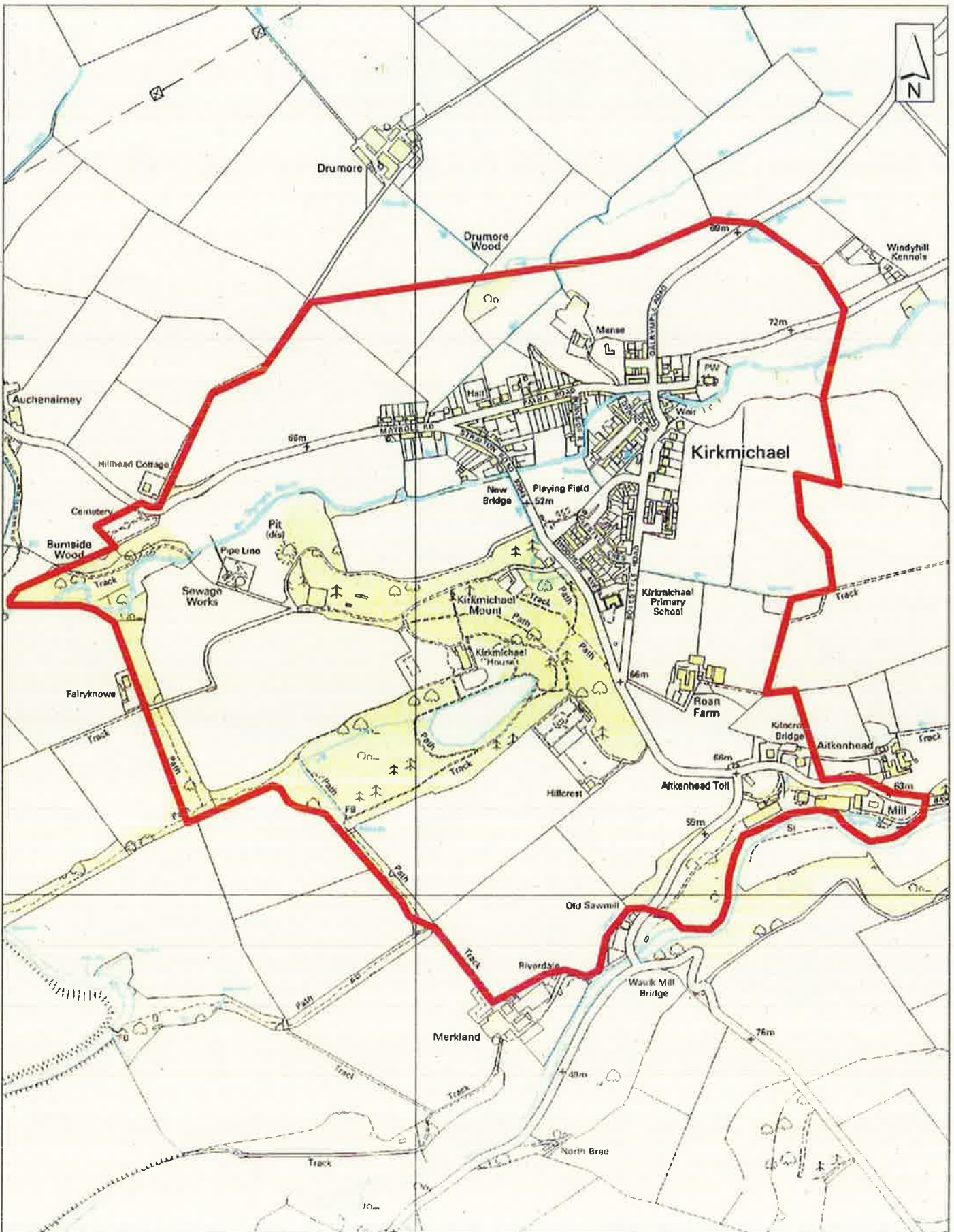
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Produced By: G.W.
Date: February 2013

*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 29 of 33
Kirkoswald*

Valerie J A

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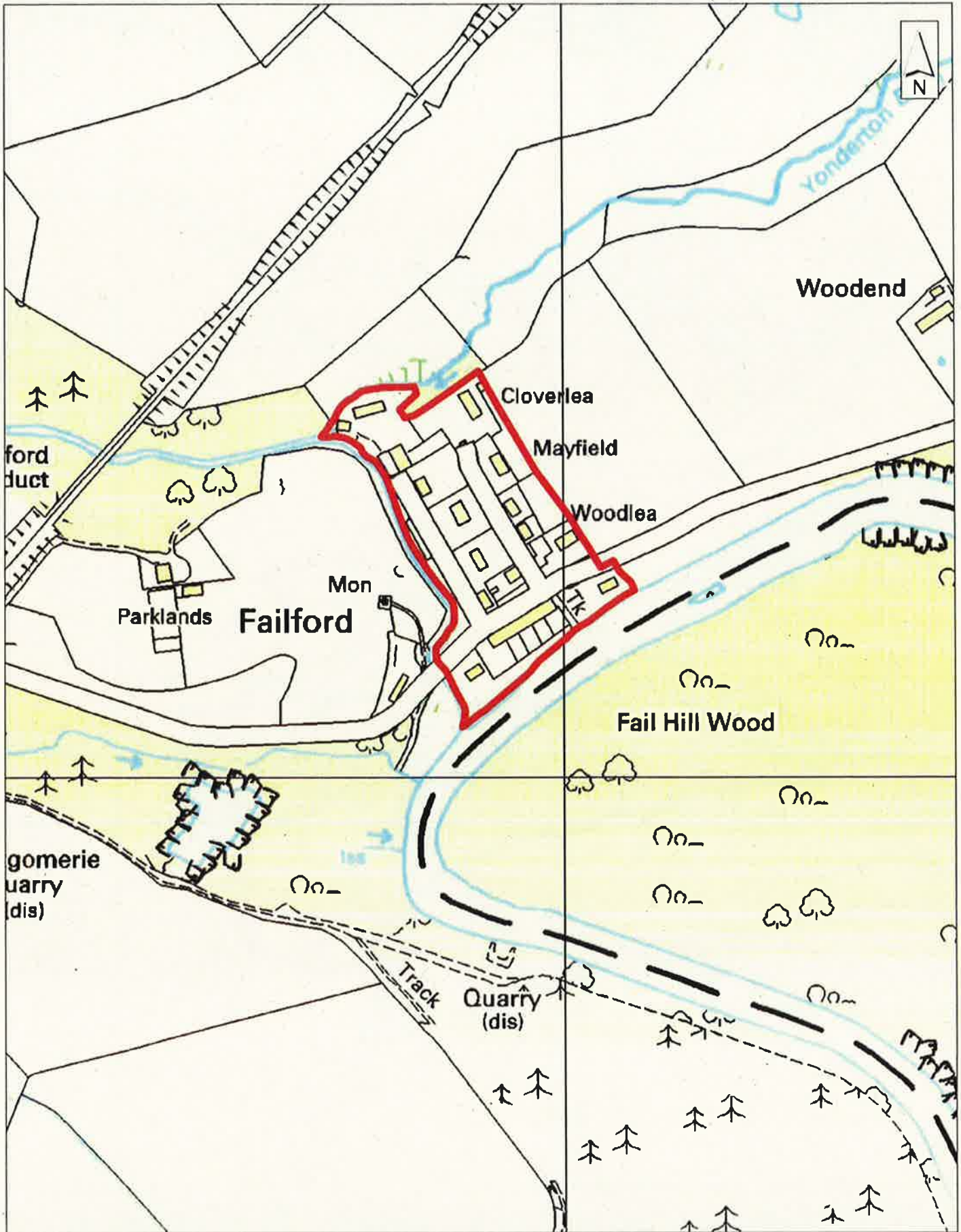
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Produced By: *G.W.*
 Date: *February 2013*

*Byelaws Prohibiting Alcohol in Public Places - Area Plans
 Plan No. 30 of 32
 Kirkmichael.*

Valerie J A

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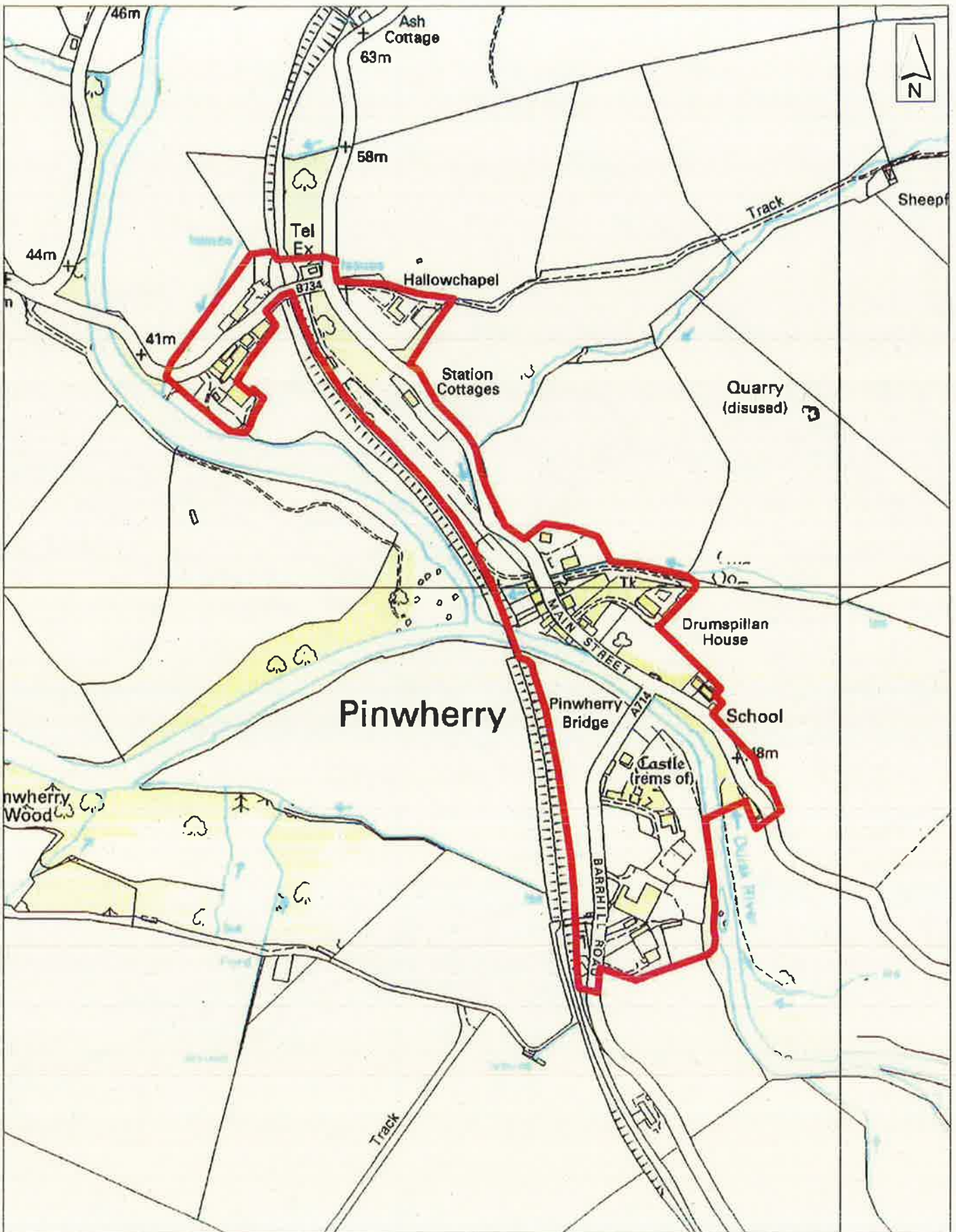
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Produced By: *G.W.*
 Date: *February 2013*

*Byelaws Prohibiting Alcohol in Public Places - Area Plans
 Plan No. 31 of 33
 Failford.*

Valerie J A

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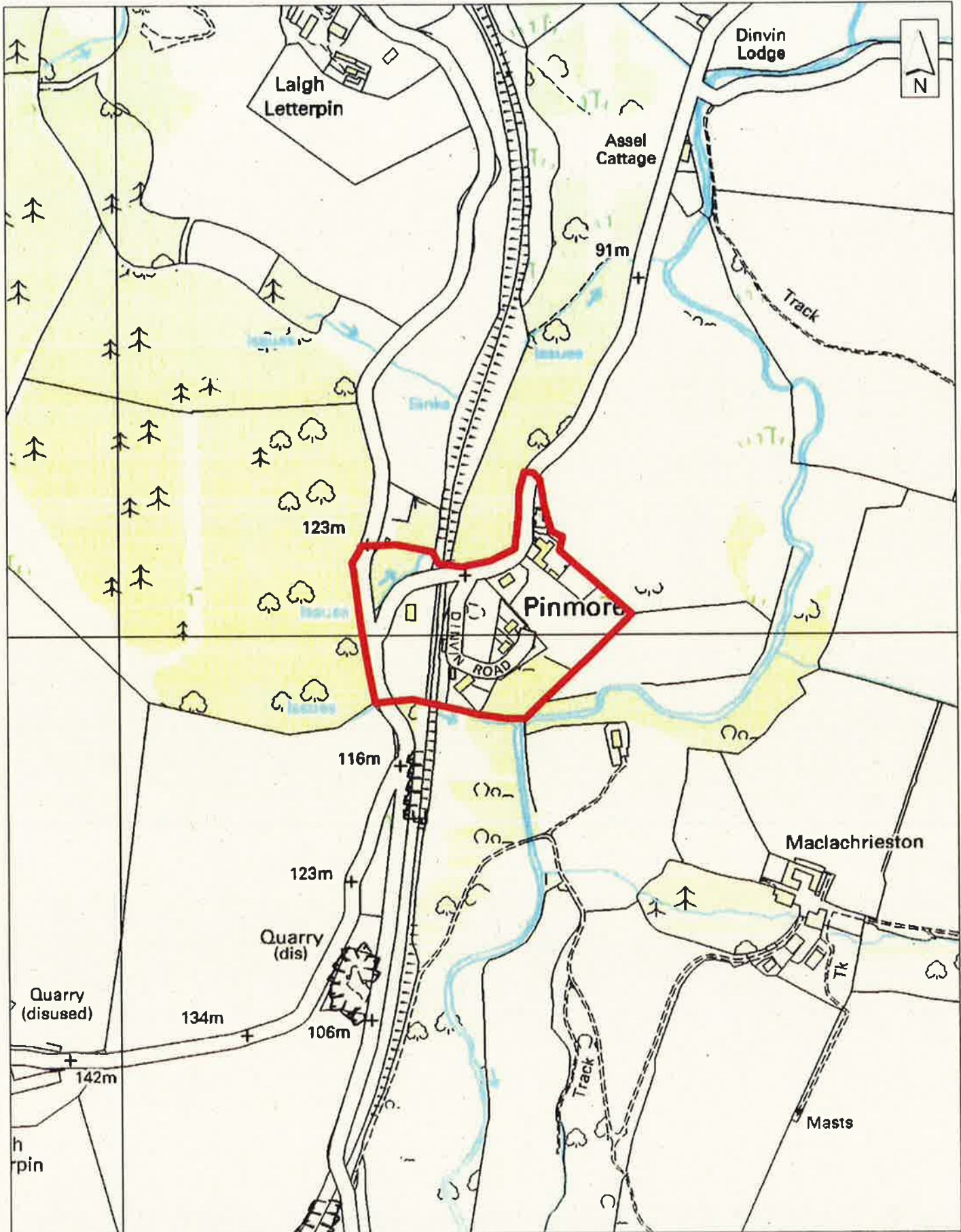
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*Byelaws Prohibiting Alcohol in Public Places - Area Plans,
Plan No. 32 of 33
Pinwherry.*

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Value J A



Scale 1:5,000

Produced By: *GW*
 Date: *February 2013*

Byelaws Prohibiting Alcohol in Public Places - Area Plans
Plan No. 33 of 33
Pinmore

Valeri SA

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

1. Policy details

Policy Title	Review of the Byelaws Prohibiting the Consumption of Alcohol in Designated Public Places
Lead Officer (Name/Position/Email)	Claire.neillie@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	X
Disability	-	X
Gender Reassignment (Trans/Transgender Identity)	-	X
Marriage or Civil Partnership	-	X
Pregnancy and Maternity	-	X
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	X
Religion or Belief (including lack of belief)	-	X
Sex – (issues specific to women & men or girls & boys)	-	X

Community or Groups of People	Negative Impacts	Positive impacts
Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	x
Thematic Groups: Health, Human Rights & Children’s Rights	-	x

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	x
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	x
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	x
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	x
Socio-economic Background – social class i.e. parent’s education, employment and income	-	x

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

<p>Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)</p>	<p>NO</p>
<p>Rationale for decision:</p> <p>This report advises the Panel of the requirement to review Council byelaws. Members' decision on this has no specific equality implications</p>	
<p>Signed : Service Lead</p> <p>Date:</p>	

South Ayrshire Council
Report by Head of Legal and Regulatory Services
to Cabinet
of 25 April 2023

Subject: Code of Conduct for Employees – Conflict of Interest

1. Purpose

1.1 The purpose of this report is to seek approval from Members for the revised Code of Conduct for Employees.

2. Recommendation

2.1 **It is recommended that the Cabinet approves the revised Code of Conduct for Employees (relevant extract contained in [Appendix 1](#)).**

3. Background

3.1 The Council's Anti-Fraud and Anti-Bribery Strategy provides that employees and elected members must declare any possible conflicts which they may have in contracts entered into by the Council, and that where such conflicts arise, they should be openly disclosed and recorded in a register of interests. It was noted that, while there is a Members' Register of Interests and a potential conflict question in the Procurement tendering process requesting officers to declare an interest, there is no separate register of interests for employees.

4. Proposals

4.1 In order to address the points at para 3.1 above, it is proposed that:

- A Conflict of Interest Declaration form, available on The Core, be forwarded to Chief Officers and Service Leads and cascaded as appropriate. It should be completed by employees who consider that they may be, or could be perceived to be, vulnerable to a conflict of interest which may affect their work. An annual reminder will be sent to relevant officers to ensure that the Register is current.
- The completed form will be uploaded to The Core and the employee's line manager will be automatically notified.
- The Council's Monitoring Officer and Chief Internal Audit Officer will have access to the Conflict of Interest Register for governance and audit purposes.

4.2 The updated Code of Conduct for Employees is submitted for Members' approval. The proposed amendments to paragraph 4 – Conflict of Interest and 6 – Work Outside the Council - are tracked and highlighted in yellow in the relevant extract from the revised Code (attached as [Appendix 1](#)).

4.3 Subject to approval, the revised Code will be published on The Core, and will also be notified to employees by way of the next available Communications bulletin.

5. Legal and Procurement Implications

5.1 The recommendations in this report are consistent with legal requirements.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Steps will be taken to ensure that related Policies and Procedures are updated to reflect the amended Code.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

8.2.1 The risks associated with rejecting the recommendations are that staff are not alert to instances where they may be, or could be perceived to be, vulnerable to a conflict of interest which may jeopardise their impartiality, integrity and reputation which may in turn, result in reputational damage to the Council and be subject to police investigation.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

13. Results of Consultation

- 13.1 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.
- 13.2 There has been consultation with the Trade Unions on the contents of this report.

14. Next Steps for Decision Tracking

- 14.1 If the recommendations above are approved by Members, the Head of Legal and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Amended Code published on The Core	28 April 2023	Service Lead – Democratic Governance

Background Papers None

Person to Contact Wynne Carlaw, Service Lead – Democratic Governance
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612192
E-mail WynneCarlaw@south-ayrshire.gov.uk

Date: 14 April 2023

South Ayrshire Council

Conflict of Interest

April 2023

4 Conflict of interest

Employees have an obligation to act in the best interests of the Council and to avoid situations where there may be a potential conflict of interest between the employee's employment responsibilities and his/her life out with that employment.

Employees must not:

- (a) Use their position to further their own interests or the interests of others who do not have a right to benefit under the Council's policies; or
- (b) Allow any private interest to influence decisions in the course of employment.

Any private interest employees have relating to the work of the Council must be declared to their line manager. This could be a financial interest, or one which a member of the public might reasonably think could influence an employee's judgement. It could also be a financial interest that close family members, or people living in the employee's household, might have in the work of the Council. For example, an employee who is involved in procuring services and whose partner works for an organisation that may bid for work or that has a contract with the Council.

Employees whose membership of a private club, society or organisation might result in a conflict of interest, or could reasonably be perceived by a member of the public as creating a possible conflict of interest in relation to their Council employment, must declare this membership to their line manager.

Employees should also be aware of the potential for actual or perceived conflict of interest in situations where a close personal relationship exists or develops between employees working in the same team or section, and particularly where one of the employees has a supervisory/line management responsibility for the other. In such a situation, advice should be sought as appropriate from a senior manager.

It is the personal responsibility of every employee to formally declare, and take steps to avoid, any conflict of interest or potential conflict of interest. If an employee is in any doubt as to what may constitute a conflict, they should discuss the matter with their line manager.

4.1 Contracts

Employees must comply with the Council's Standing Orders Relating to Contracts, the Council's Financial Regulations and other appropriate local procedures.

In entering into contracts for, or on behalf of, the Council, employees are obliged to seek best value for the Council and be able to demonstrate openness, fairness and non-discrimination in the process of awarding contracts.

Employees who have a potential conflict of interest, or a direct or indirect financial interest, in any tender or contract cannot be involved in any aspect of the process and must make their line manager aware of that interest in writing immediately they become aware of the tender or contract. Employees must not disclose confidential information on either internal or external contractors to any individual or organisation unless authorised to do so.

6.0 Work Outside the Council

With the exception of Chief Officers, where separate arrangements apply requiring them to obtain the express consent of the Chief Executive if they wish to undertake paid work out with the Council, there is no restriction on employees undertaking other work of a paid or unpaid nature out with normal working hours, providing the additional work:

- Does not interfere with or impair the employees' ability for the efficient execution of duties within the Council's service
- Is not carried out during the employees normal working hours with the Council
- Does not involve the employee using Council vehicles, plant, premises, equipment, materials or any other council resource (either on or off Council premises)
- Is not undertaken while the employee is in a South Ayrshire Council uniform or where the employee can be identified clearly as being an employee of the Council
- Does not involve the employee, on behalf of a person or organisation, in return for payment or fee, preparing an application, drawing, report or other documentation which will be submitted to the Council for the purpose of obtaining any licence, consent, warrant or other form of statutory permission on behalf of the client

Any employee wishing to undertake paid work of any kind outside the Council, must advise their line manager. Where there is deemed to be a potential conflict of interest then the Conflict of Interest Declaration form ([link](#)) must be completed by the employee.

This procedure is in the interests of employees and is intended to protect them and to ensure compliance with health and safety requirements and the working time regulations.

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

1. Policy details

Policy Title	Code of Conduct for Employees – Conflict of Interest
Lead Officer (Name/Position/Email)	Catriona Caves, Head of Legal and Regulatory Services – catriona.caves@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	No	No
Disability	No	No
Gender Reassignment (Trans/Transgender Identity)	No	No
Marriage or Civil Partnership	No	No
Pregnancy and Maternity	No	No
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	No	No
Religion or Belief (including lack of belief)	No	No
Sex – (issues specific to women & men or girls & boys)	No	No
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	No	No
Thematic Groups: Health, Human Rights & Children's Rights	No	No

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	No	No
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	No	No
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	No	No
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	No	No
Socio-economic Background – social class i.e. parent’s education, employment and income	No	No

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	YES
	NO
Rationale for decision:	

Impact of policy is low

Signed : Catriona Caves

Head of Service

Date: 14 March 2023

South Ayrshire Council

**Report by Director of Health and Social Care
to Cabinet
of 25 April 2023**

Subject: Age Friendly Communities

1. Purpose

- 1.1 The purpose of this report is to advise Cabinet of the process to become a member of the Age-Friendly Communities Network.

2. Recommendation

2.1 It is recommended that the Cabinet:

2.1.1 agrees completion of the application process to become part of the network of Age-Friendly Communities; and

2.1.2 agrees that monitoring takes place via the South Ayrshire Community Planning Partnership.

3. Background

- 3.1 The Scottish Older People's Assembly (SOPA) has secured funding to develop [Age-friendly Communities across Scotland](#). The Age-friendly Communities Development Lead is leading on this work to stimulate local and national action to achieve better outcomes for people in and approaching later life, using the [World Health Organisation \(WHO\) Age-friendly Communities Framework](#).

- 3.2 SOPA is keen to work with national and local partners, to learn from other part of the United Kingdom and develop this agenda across Scotland. An Age-Friendly community has been defined as:

'somewhere where local people come together to make life better for the people who live there, particularly as they age. These places make it possible for people to continue to stay living in their homes, participate in the activities that they value, and contribute to their communities, for as long as possible. Being Age-friendly means designing services and facilities with older people, not for them.'

- 3.3 As previously highlighted, the development of an age-friendly community takes place using the WHO Age-friendly Communities Framework (asset-based approach) which identifies eight essential features of an Age-friendly Community with older people clearly at the centre. The framework has been built on the evidence of what supports healthy and active ageing in a place. This framework is used throughout the world and extensively within England but with low sign up in Scotland.

- 3.4 As is well rehearsed, South Ayrshire has an old and ageing population, with the population of over 75s, already 11.9% of the population, projected to rise to 20% in the next 20 years. This creates real collective challenges for all Community Planning Partners although there are also real associated opportunities.
- 3.5 There is the intention to develop an Ageing Well strategy under the leadership of the Community Planning Partnership led by the Health and Social Care Partnership. The Age Friendly Community framework will be a useful approach that supports this wider 'Ageing Well' strategic work.
- 3.6 Essentially the Age Friendly Community approach considers 8 fields or themes that impact upon older people's lives and seeks to build a shared approach (including working with older people themselves) to create the best possible outcomes for the population. This builds upon older people's assets and strengths and all they contribute to the local economy and community.
- 3.7 These 'fields' include Housing; Transportation; Outdoor Spaces and Buildings; Communities and Health Care; Social Participation; Respect and Social Inclusion; Civic Participation and employment; Communication and Information.
- 3.8 Because of the diverse nature of these themes the development work appropriately fits into a 'Community Planning' approach with the 'signaturee' being the most representative legal body – the Council.
- 3.9. At the Council meeting in March 2023, the Council added both SOPA and Age Concern Scotland to the list of approved outside bodies and appointed the Depute Provost, Councillor Mary Kilpatrick, as Older Person's Champion.

4. Proposals

- 4.1 South Ayrshire has expressed an interest to become part of the UK network of Age-friendly Communities. This would be led by South Ayrshire Health and Social Care Partnership and Voluntary Action South Ayrshire with support from South Ayrshire Council and South Ayrshire Community Planning Partnership.
- 4.2 In order to take this expression of interest forward and to become a network member, agreement would be required by Cabinet to proceed with the application process at UK level.
- 4.3 Progress will be regularly reported to the Community Planning Board via the Communities and Population Health Strategic Delivery Partnership.

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 Rejecting the recommendations may impact on the reputation of the Council.

9. Equalities

9.1 A basic Equalities scoping exercise has been carried out on the proposals contained in this report, with the expectation that, if this approach is agreed by SAC, and if our submission is accepted at UK Age Friendly Community level, there would subsequently be a more comprehensive EQIA carried out.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priorities 1, 2 and 3 of the Council Plan: Spaces and Places/ Play, Sport and Recreation (Outcome 2); Live, Work, Learn/ Education and lifelong learning (Outcome 1); and Civic and Community Pride/ Community Engagement (Outcome 2); and also with specific reference to one of the key cross-cutting issues – our Ageing Population.

13. Results of Consultation

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowe, Leader of the Council and Portfolio Holder for Corporate and Strategic, and Councillor Lee Lyons, Portfolio Holder for Health and Social Care, and the contents of this report reflect any feedback provided.

13.3 Consultation has taken place with Councillor Mary Kirkpatrick, Depute Provost and Older People's Champion, regarding this proposed approach, and the contents of this report reflect any feedback provided.

13.4 Consultation has taken place with South Ayrshire Community Planning Partnership (Communities and Population Health Strategic Delivery Partnership) and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

14.1 If the recommendations above are approved by Members, the Director of Health and Social Care will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Progress to be reported to the Community Planning Board	September 2023	Service Lead – Policy Performance and Community Planning

Background Papers [Age-friendly Communities across Scotland](#)

[World Health Organisation \(WHO\) Age-friendly Communities Framework](#)

Person to Contact **Tim Eltringham, Director of Health and Social Care**
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Phone 01292 612419
E-mail Tim.Eltringham@south-ayrshire.gov.uk

Date: 14 April 2023