

Audit and Governance Panel

Agenda Item No. 4

Action Log

No	Date of Meeting	Issue	Actions	Assigned/ Re-assigned to	Update	Completed
1.	31 May 2023	Audit Scotland Reports	To provide Audit Scotland Reports to Members prior to the issue of Panel papers the week before the meeting	Chief Executive	Response from the Chief Executive – “Audit Scotland reports are circulated to all members on receipt together with an indication of when report will be considered by AGP”	YES
2.	31 May 2023	Corporate Fraud Team – Activity Report and Update on 2022/23 National Fraud Initiative	To provide a Members Briefing regarding the work of the Corporate Fraud Team	Chief Internal Auditor	Being organised – will be reported once taken place.	NO

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Work Programme 2023

No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
1.	Annual Accounts 2022/23	Report to this Panel	Head of Finance, ICT and Procurement	28 June 2023 (Yearly)	Report to this Panel
2.	External Audit Progress Reports – Progress to 31 March 2023	Report to Panel	Head of Finance, ICT and Procurement	28 June 2023 (Regular reports throughout the year)	Report to this Panel
3.	Corporate Lets	Report to Panel	Director of Strategic Change and Communities	28 June 2023	Report to this Panel
4.	Delivering Good Governance – 2022/23 Assessment	Report to Panel	Head of Legal and Regulatory Services	28 June 2023 (Yearly)	Report to this Panel
5.	Internal Audit Annual Report 2022/23	Report to Panel	Chief Internal Auditor	28 June 2023 (progress reported quarterly)	Report to this Panel
6.	Treasury Management Annual Report 2022/23	Report to Panel	Head of Finance, ICT and Procurement	28 June 2023 (Annually)	Report to this Panel
7.	Best Value Thematic Work in South Ayrshire Council 2022/23	Report to Panel	Chief Executive	28 June 2023	Report to this Panel
8.	Best Value Action Plan 2023/24 - Update	Report to this Panel	Director of Strategic Change and Communities	6 September 2023 (Quarterly)	

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No	Issue	Actions	Assigned To	Due Date To Panel	Latest update
9.	Strategic Risk Management	Report to this Panel	Head of Legal and Regulatory Services	6 September 2023 (Biannually)	
10.	External Audit Reports – Progress to 30 June 2023	Report to Panel	Head of Finance, ICT and Procurement	6 September 2023 (Quarterly)	
11.	Internal Audit - Progress Report (i) Progress of Annual Internal Audit Plan 2022/23 (ii) Progress of Annual Internal Audit Plan 2023/24 (iii) Implementation of Internal Audit Action Plans	Report to Panel	Chief Internal Auditor	6 September 2023	
12.	Internal Audit Annual Update Report – Integration Joint Board (IJB) Performance and Audit Committee	Report to Panel	Chief Internal Auditor	6 September 2023	
13.	Audit Scotland: Local Government in Scotland Overview 2023	Report to Panel	Director of Strategic Change and Communities	6 September 2023	
14.	Corporate Fraud Team Activity Report	Report to this Panel	Chief Internal Auditor	8 November 2023 (Biannually)	
15.	Annual Audit Plan 2023/24	Report to Panel	Head of Finance, ICT and Procurement	March 2024 (Yearly)	