

# Role Profile



**Role Title** Volunteer Translator (Ukrainian Support Team)

**Location** Various locations across South Ayrshire

## Role Purpose

As a volunteer within South Ayrshire Council's Ukrainian Support Team, you will be required to:

- Provide translation services in private accommodations and at community-based locations such as drop-in centres and temporary welcome accommodation.
- Attend meetings to translate conversations between guests, members of the team, and other stakeholders.
- Provide interpreting services, verbally and in writing, ensuring effective communication is achieved by preserving meaning and context in all translations.

## What we need from you

- To understand the South Ayrshire Way values and be Respectful, Positive and Supportive when volunteering.
- To demonstrate personal qualities including reliability, commitment, honesty, enthusiasm, and a team attitude.
- To comply with all relevant policies and procedures and to act with discretion and confidentiality.

## What you will get out of volunteering

- The rewarding experience of making a positive impact on the lives of South Ayrshire residents.
- A dedicated key contact to take you through a full induction, introduce you to relevant staff members and ensure you are aware of your volunteering activities.
- Support to access appropriate development opportunities throughout your time volunteering.
- Agreed out of pocket expenses reimbursed in accordance with our guidelines.
- A reference for the future.

## How to apply

In English, please email [ukrainiansupport@south-ayrshire.gov.uk](mailto:ukrainiansupport@south-ayrshire.gov.uk) with your

- Name;
- Current address;
- Email address;
- A brief description of why you would like to volunteer as a translator;
- Details of any relevant experience you may have, including languages you speak;
- ESOL level, if you have been assessed.

We will invite you to attend a language skills assessment on Monday 7 August, where you will have the opportunity to ask more questions about the volunteering opportunity.

**Closing date for applications: Sunday 16 July 2023.**